



Notice is hereby given that an Ordinary Meeting of Southland District Mararoa Waimea Ward Committee will be held on:

Date: Friday, 27 September 2019
Time: 9.10am
Meeting Room: Council Chamber
Venue: 15 Forth Street, Invercargill

Mararoa Waimea Ward Committee Agenda OPEN

MEMBERSHIP

Chair	Mayor Gary Tong
Councillors	Brian Dillon John Douglas Ebel Kremer

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Full agendas are available on Council's Website
www.southlanddc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

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1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of Interest

Committee Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public Forum

Notification to speak is required by 5pm at least two days before the meeting. Further information is available on www.southlanddc.govt.nz or phoning 0800 732 732.

5 Extraordinary/Urgent Items

To consider, and if thought fit, to pass a resolution to permit the committee to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) the reason why the item was not on the Agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."

6 Confirmation of Minutes

6.1 Meeting minutes of Mararoa Waimea Ward Committee, 07 August 2019



Mararoa Waimea Ward Committee

OPEN MINUTES

Minutes of a meeting of Mararoa Waimea Ward Committee held in the Council Chamber, 15 Forth Street, Invercargill on Wednesday, 7 August 2019 at 8.45am.

PRESENT

Chair	Mayor Gary Tong
Councillors	Brian Dillon
	John Douglas
	Ebel Kremer

IN ATTENDANCE

Committee Advisor	Fiona Dunlop
Community Partnership Leader	Kelly Tagg

1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Cr Dillon, seconded Cr Douglas **and resolved:**

That the Mararoa Waimea Ward Committee confirms the minutes of the meeting held on 10 July 2019 as a true and correct record of that meeting.

Reports

7.1 Unbudgeted expenditure approval for grant to Garston Cemetery Trust

Record No: R/19/7/13658

Community Partnership Leader – Kelly Tagg was in attendance for this item.

Mrs Tagg advised that the purpose of the report was to seek approval from the Mararoa Waimea Ward Committee to approve unbudgeted expenditure to provide a grant of \$1,000 to Garston Cemetery Trust to assist with the stone work on the Garston cemetery kiosk.

Resolution

Moved Cr Douglas, seconded Cr Kremer **and resolved:**

That the Mararoa Waimea Ward Committee:

-
- a) **Receives the report titled “Unbudgeted expenditure approval for grant to Garston Cemetery Trust ” dated 22 July 2019.**
 - b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
 - c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
 - d) **Approves a contribution of \$1,000 to the Garston Cemetery Trust to assist with the cost of the stone work on the Garston cemetery kiosk.**

The meeting concluded at 8.47am.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE MARAROA WAIMEA WARD
COMMITTEE HELD ON WEDNESDAY 7 AUGUST 2019.

DATE:.....

CHAIRPERSON:.....

Financial Report for the year ended 30 June 2019

Record No: R/19/9/21234

Author: Kate Westenra, Accountant

Approved by: Anne Robson, Chief Financial Officer

☐ Decision

☐ Recommendation

☒ Information

Summary

- 1 These financial results are subject to review by Audit NZ in September, and therefore may change.

Recommendation

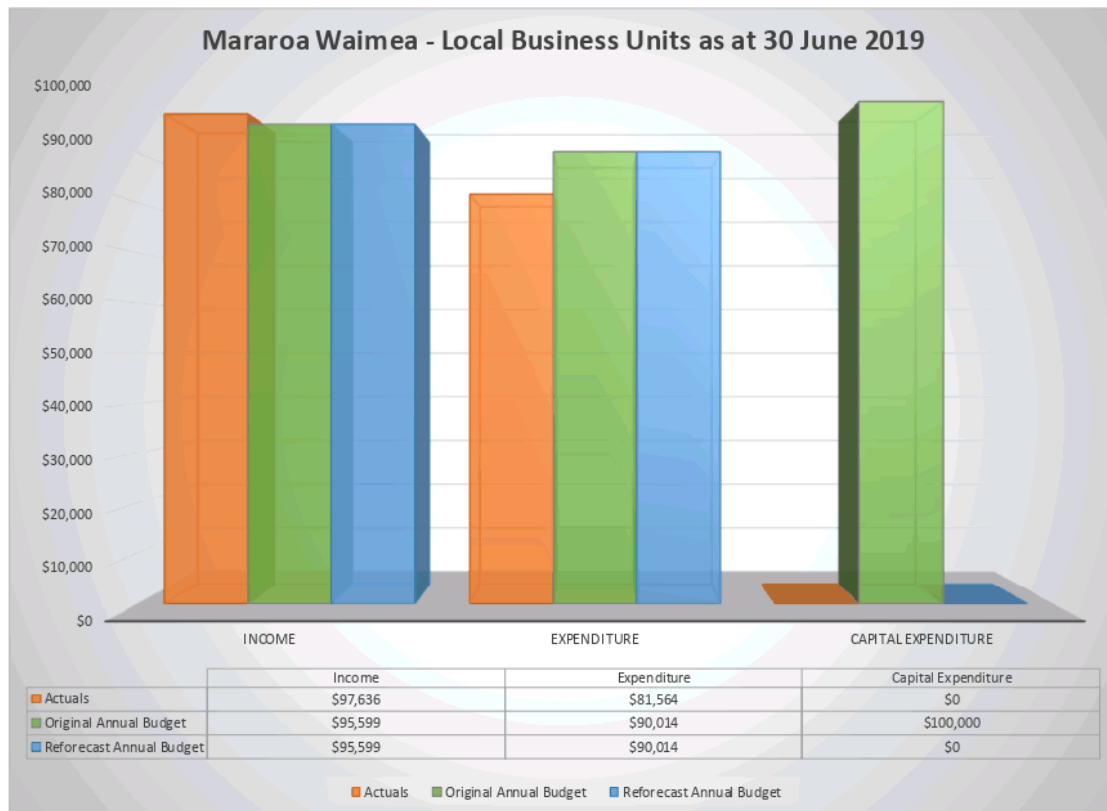
That the Mararoa Waimea Ward Committee:

- a) **Receives the report titled “Financial Report for the year ended 30 June 2019” dated 19 September 2019.**

Attachments

- A Financial Report to Mararoa Waimea Ward for the year ended 30 June 2019 [↓](#)
B Mararoa Waimea Ward Annual Report figures for the year ended 30 June 2019 [↓](#)

Community Financial Performance for the Year



The graph above shows what actually happened (actuals), what the original budget was (original annual budget) and then what was expected to occur by year end (reforecast annual budget) for each of the income, expenditure, and capital expenditure categories.

The 'reforecast' totals show the effect of unbudgeted expenditure, projects that have been put on hold or are to be completed in 2019/2020 and/or expected changes to income and operating expenditure over the year.

Any significant variances between the 'actual' and 'original budget' totals are explained below. The details are provided in the attached Annual Report figures.

Significant Variances to the Annual Budget

Income

Overall income is \$2,037 over budget due to more interest on reserves being applied to the Mararoa Waimea general reserve. This is caused by the closing reserve balance being more than budgeted.



Expenditure

Overall operating expenditure is \$8,450 less than budgeted due to the following.

Total grants/project expenditure was \$6,682 against a budget of \$15,000. This is made up of:

- \$2,500 towards funding the Dr Tom Mulholland event
- \$4,000 to assist in funding the Lumsden refuse collection costs
- \$182 towards the elephant burial site signage.

The remaining funds have been transferred to the Mararoa Waimea general reserve for future allocation.

Capital Expenditure

The minor road improvements project budget of \$100,000 was carried forward from the 2017/2018 year and was subsequently forecast for the work to be undertaken in the 2019/2020 year. Further details below in the Project List.

Project List

Community projects that were budgeted to be undertaken in the 2018/2019 year are in the table below.

ACTIVITY	PROJECT NAME	AP BUDGET	ACTUAL COST	STATUS	OFFICER'S COMMENT
ROADS AND FOOTPATHS	Minor road improvements particularly the sealing of unsealed roads.	\$100,000	-	Deferred	An update in late August from the roading team was provided stating that they are looking at a couple of options to carry out this project.

Financial Considerations

Development and Financial Contributions

Contributions are collected to fund community growth projects. The use of these funds are considered by Council staff when projects are in the planning stage. Certain policy and legislative requirements must be met before these contributions can be applied to projects.

The total balance of parks development and financial contributions for your community is \$16,761 as at 30 June 2019. The next contributions to expire do so in 2024/2025, to the value of \$276.



Reserves

Interest has been allocated to the reserve accounts. Interest is calculated on the average balance of the reserves for the year at an interest rate of 3%. The budgeted interest rate was 3.29%.

Mararoa Waimea Ward

Schedule of Reserve Balance

		Actual June - 018	Transfers To/(From)	Actual June -019
Local				
<i>Operating Account</i>				
Mararoa/Waimea Ward	89197	281,648.78	17,159.87	298,808.65
		281,648.78	17,159.87	298,808.65
Local Total		281,648.78	17,159.87	298,808.65
Total Mararoa Waimea Ward Reserves		281,648.78	17,159.87	298,808.65

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Mararoa Waimea - Financial Report

For the Period Ended June 2019

2018/2019 Financial Year

25000 Administration - MararoaWaimea

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					
(65,530.75)	25000.11171	Rates - Collected	(65,569.35)	(65,530.75)	100.06%
(6,674.00)	25000.19151	Internal - Interest on Reserve	(8,578.19)	(6,674.00)	128.53%
(107.00)	25000.19171	Internal Rates Income	(59.15)	(107.00)	55.28%
107.00	25000.19175	Internal Rates offset	0.00	107.00	0.00%
(72,204.75)			(74,206.69)	(72,204.75)	102.77%
Expenditure					
62,315.00	25000.43113	Contrib - Township	62,314.92	62,315.00	100.00%
3,216.00	25000.43115	Contrib - Other	3,215.76	3,216.00	99.99%
65,531.00			65,530.68	65,531.00	100.00%
(6,673.75)		Net Operating (Surplus)/Deficit	(8,676.01)	(6,673.75)	
Capital Movements					
6,673.75	25000.89196	To- Mararoa Waimea	8,676.01	6,673.75	130.00%
6,673.75			8,676.01	6,673.75	130.00%
0.00			0.00	0.00	

25002 Operating Costs - MararoaWaimea

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					
(19,573.00)	25002.11171	Rates - Collected	(19,584.49)	(19,573.00)	100.06%
(22.00)	25002.19171	Internal Rates Income	(17.67)	(22.00)	80.32%
22.00	25002.19175	Internal Rates offset	0.00	22.00	0.00%
(19,573.00)			(19,602.16)	(19,573.00)	100.15%
Expenditure					
210.00	25002.31527	Mowing	0.00	210.00	0.00%
338.00	25002.31528	Rates	394.78	338.00	116.80%
0.00	25002.31538	Street Litter Bins	879.78	0.00	0.00%
15,000.00	25002.31542	General Projects	182.39	15,000.00	1.22%
1,089.00	25002.41118	Depn - Improvement	1,088.80	1,089.00	99.98%
1,747.00	25002.43311	Internal - Building Rent	1,746.48	1,747.00	99.97%
2,278.00	25002.43366	Internal Rates expense	2,523.42	2,278.00	110.77%
0.00	25002.43381	Internal - Grant Expense	6,500.00	0.00	0.00%
20,662.00			13,315.65	20,662.00	64.45%
1,089.00		Net Operating (Surplus)/Deficit	(6,286.51)	1,089.00	
Capital Movements					
100,000.00	25002.65541	Sealed Roads - Acq LOS	0.00	100,000.00	0.00%
0.00	25002.89196	To- Mararoa Waimea	7,375.31	0.00	0.00%
(100,000.00)	25002.89197	Ex - Mararoa Waimea	0.00	(100,000.00)	0.00%
(1,089.00)	25002.99511	Add Back Non Cash Depn	(1,088.80)	(1,089.00)	99.98%
(1,089.00)			6,286.51	(1,089.00)	-577.27%
0.00			0.00	0.00	

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					
(3,821.00)	25032.11171	Rates - Collected	(3,823.24)	(3,821.00)	100.06%
(4.00)	25032.19171	Internal Rates Income	(3.45)	(4.00)	86.25%
4.00	25032.19175	Internal Rates offset	0.00	4.00	0.00%
(3,821.00)			(3,826.69)	(3,821.00)	100.15%
Expenditure					
1,718.00	25032.31527	Mowing	2,027.52	1,718.00	118.02%
2,103.00	25032.35214	Maint - General	690.62	2,103.00	32.84%
3,821.00			2,718.14	3,821.00	71.14%
0.00	Net Operating (Surplus)/Deficit		(1,108.55)	0.00	
Capital Movements					
0.00	25032.89196	To- Mararoa Waimea	1,108.55	0.00	0.00%
0.00			1,108.55	0.00	0.00%
0.00			0.00	0.00	