



Notice is hereby given that a Meeting of the Stewart Island/Rakiura Community Board will be held on:

Date: Monday, 9 September 2019
Time: 9.45am
Meeting Room: Stewart Island Pavilion
Venue: Ayr St, Stewart Island

Stewart Island/Rakiura Community Board Agenda OPEN

MEMBERSHIP

Chairperson	Jon Spraggon
Deputy Chairperson	Steve Lawrence
Members	Dale Chittenden
	Aaron Conner
	Greg Everest
	Anita Geeson
	Councillor Bruce Ford

IN ATTENDANCE

Committee Advisor	Kirsten Hicks
Community Partnership Leader	Karen Purdue

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Full agendas are available on Council's Website
www.southlanddc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

Terms of Reference – Community Boards

Community Boards are bodies established by statute. Their responsibilities and powers are as delegated by the Southland District Council which are to:

- Represent and act as an advocate for the interest of its community.
- Consider and report on all matters referred to it by the Southland District Council, or any matter of interest or concern to the Community Board.
- Maintain an overview of services provided by the Southland District Council within the community.
- Consider annual estimates for expenditure within the community and recommend these to Council.
- Communicate with community organisations and special interest groups within the community.
- Undertake any other responsibilities that are delegated to it by the Southland District Council.

In addition to these activities, Community Boards will consider how best to provide for their communities, and the people who live there, into the future.

Community Board members will provide leadership by:

- Positively representing their community and the Southland District
- Identifying key issues that will affect their community's future and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities.
- Promote a shared vision for the wider community of interest area and develop ways to work with others to achieve positive outcomes
- Community Boards will adopt a strategic focus that will enable members to:
- Provide local representation and guidance on wider community issues, initiatives and projects.
- Contribute to the development and promotion of community cohesion, by developing and supporting relationships across a range of stakeholders at a local, regional and national level.
- Take part in local community forums, meetings and workshops.
- Inform local residents and ratepayers on issues that affect them.

Community Boards shall have the following delegated powers and be accountable to Council for the exercising of these powers

Engagement and representation by:

- Facilitating the Council's consultation with local residents and community groups on local issues and local aspects of district wide issues including input into the Long-term Plan, Annual Plan, and policies that impact on the Board's area.
- Engaging with council officers on local issues and levels of service, including infrastructural, recreational, community services and parks, reserves and cemetery matters.
- Representing the interests of the community at Council, Committee or Subcommittee meetings when a motion under debate relates to a matter that the Board considers to be of particular interest to the residents within its community.
- Monitoring and keeping the Council informed of community aspirations and the level of satisfaction with services provided.

Financial by:

- Approving expenditure within the limits of annual estimates.
- Approving unbudgeted expenditure for locally funded activities up to the value of \$10,000.

Rentals and leases

- In relation to all leases of land and buildings within their own area, on behalf of Council;
 - Accepting the highest tenders for rentals of \$10,000; or less per annum.
 - Approving the preferential allocation of leases where the rental is \$10,000 or less per annum.
-

Local assets and facilities by

- Overseeing the management of local halls and community centres which are owned by Council and where no management committee exists. This will occur by way of relationship with officers of Southland District Council.
- Appoint a local liaison person responsible for community housing.

Some Community Boards have specific delegations in addition to the broad delegations above:

Stewart Island/Rakiura Community Board

- Contributing to the development of policy relating to the governance of the Stewart Island Electrical Supply Authority (SIESA).
- Overseeing the management of SIESA by way of relationship with officers of Southland District Council.

Te Anau Community Board

- Overseeing the management of the Te Anau/Manapouri Airport by way of relationship with officers of Southland District Council.

The Community Boards can make recommendations to Council on:

Assets and Facilities

- Annually providing feedback on any asset management plans or community services strategies applicable to the community for which the Community Board is responsible.

Rentals and leases

- In relation to all leases of land and buildings within their own area, on behalf of Council;
 - Recommending rentals in excess of \$10,000 per annum to the Group Manager Services and Assets
 - Recommending the preferential allocation of leases where the rental is in excess of \$10,000 per annum to the Group Manager Services and Assets.

Contracts/Tenders

- Recommending tenders less than \$200,000 to the Group Manager Services and Assets.
- Recommending tenders in excess of \$200,000 to the Services and Assets Committee.
- Recommending tenders to the Services and Assets Committee where preference is not for acceptance of the highest tenderer,

Financial

- Recommending annual estimates to Council.
- Recommending unbudgeted expenditure in excess of \$10,000 to the Services and Assets Committee.

Local Policy

- Considering matters referred to it by officers, the Council, its committees or subcommittees, including reports and policy and bylaw proposals relating to the provision of council services within the Board's area; and
- Making submissions or recommendations in response to those matters as appropriate.

The Chairperson of each Community Board is delegated with the following additional responsibilities:

- Approval of leases, rental agreements and the rollover of existing contracts under \$1,000;
- Engaging with Community Board members to make submissions to the Council on behalf of the Community Board where a submission period is outside of the Community Board meeting cycle. Where a Chairperson is unable to base a submission on a consensus among Community Board members, a Community Board meeting must be held.

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COUNCILLOR'S REPORT

1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of Interest

Committee Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public Forum

Notification to speak is required by 5pm at least two days before the meeting. Further information is available on www.southlanddc.govt.nz or phoning 0800 732 732.

5 Extraordinary/Urgent Items

To consider, and if thought fit, to pass a resolution to permit the committee to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) the reason why the item was not on the Agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

6 Confirmation of Minutes

6.1 Meeting minutes of Stewart Island/Rakiura Community Board, 12 August 2019



Stewart Island/Rakiura Community Board

OPEN MINUTES

UNCONFIRMED

Minutes of a meeting of Stewart Island/Rakiura Community Board held in the Stewart Island Pavilion, Ayr St, Stewart Island on Monday, 12 August 2019 at 8.00am.

PRESENT

Chairperson

Jon Spraggon

Deputy Chairperson

Steve Lawrence

Members

Aaron Conner

Greg Everest

Anita Geeson

Councillor Bruce Ford

APOLOGIES

Dale Chittenden

IN ATTENDANCE

Community Partnership Leader – Karen Purdue

Community Liaison Office - Megan Seator

Councillor Ebel Kremer

Committee Advisor – Kirsten Hicks

1 Apologies

An apology was received from Member Chittenden

Moved Deputy Chairperson Lawrence, seconded Member Everest **and resolved:**

That the Stewart Island/Rakiura Community Board accepts the apology.

2 Leave of absence

Leave of absence was requested by Chairperson Spraggon, for the period 26 August – 3 October 2019.

Moved Member Conner, seconded Member Everest **and resolved:**

That the Stewart Island/Rakiura Community accepts the leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

Community Ranger Jen Ross (DOC) informed the board on possum monitoring, dotterel monitoring, rats on Pipi Rocks, Mason Bay dune restoration, Operation Tidy Fox involvement, Rakiura Track re-gravel needed, possum control at Kaipipi. She was also able to tell the Board that the plans for the viewing platform at Observation Rock had been passed onto Mark Symons. Once he is up to speed there should be an update.

Constable Stuart Newton (NZ Police) spoke to members about parking (waiting for the parking bylaw to open), a suggested 30km speed limit for the village centre, compulsory stops vs give ways (there seems to be some confusion with some drivers), licencing of passenger services, and vehicles free with accommodation which should have a Certificate of Fitness.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved member Geeson, seconded member Everest

Confirms the minutes of Stewart Island/Rakiura Community Board, held on 10 June 2019.

Reports

7.1 Council Report

Record No: R/19/7/13484

Karen Purdue, Community Partnership Leader, was in attendance for this item.

Matters discussed included:

- Local Government Funding enquiry
- Southland Regional Development Agency
- Annual Plan 2019/2020
- Community Futures Research and Analysis Work Programme
- Policy and Bylaw updates
- Community Board Plans
- Stewart Island/Rakiura Future Opportunities Project
- Predator Free Rakiura Memorandum of Understanding
- Dark Sky plan change for Rakiura
- Ringaringa Road deviation
- MBIE application update
- Levels of service for mowing and other maintenance

Resolution

Moved Deputy chairperson Lawrence, seconded member Geeson **and resolved**

That the Stewart Island/Rakiura Community Board:

- a) Receives the report titled "Council Report" dated 2 August 2019.**

7.2 SIESA Monthly Report from PowerNet - June 2019

Record No: R/19/8/14930

Karen Purdue, Community Partnership Leader, was in attendance for this item.

Resolution

Moved member Everest, seconded member Conner **and resolved**

That the Stewart Island/Rakiura Community Board:

- a) Receives the report titled "SIESA Monthly Report from PowerNet - June 2019" dated 6 August 2019.**

7.3 Unbudgeted Expenditure for Handrailing at the Intersection of Elgin Terrace and Horseshoe Bay Road

Record No: R/19/7/13943

Karen Purdue, Community Partnership Leader, was in attendance for this item.

Resolution

Moved Cr Ford, seconded member Geeson **and resolved recommendations a) to c), with changes to d) and e) (as indicated with a ~~strike through~~ and new d) and e) (as indicated)**:

That the Stewart Island/Rakiura Community Board:

- a) **Receives the report titled "Unbudgeted Expenditure for Handrailing at the Intersection of Elgin Terrace and Horseshoe Bay Road " dated 7 August 2019.**
- b) **Determines that this matter or decision be recognised not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) ~~Approves the construction of the handrail between the intersection of Elgin Terrace and Kamahi Road (next to the Red Shed) along Horseshoe Bay Road to the total project value of \$18,000 (excl GST).~~
- e) ~~Approves local unbudgeted share of expenditure to the value of \$8,820.00 (excl GST) (49%) funded from the Stewart Island general reserves.~~
- d) **Approves the construction of the handrail between the intersection of Elgin Terrace and Kamahi Road (next to the Red Shed) along Horseshoe Bay Road, to the total project value of up to \$10,000 (excl GST)**
- e) **Agrees that a wooden handrail be installed between the intersection of Elgin Terrace and Kamahi Road (next to the Red Shed) along Horseshoe Bay Road, and that the 49% funding for this be taken from the Stewart Island general reserves, and that the remaining 51% is funded from NZTA.**

8.1 Chairperson's Report

Chairperson Spraggon informed the board on the following topics:-

- Community Board/Jetties workshop
- Meeting with Timo Bierlin, Principal Rural Fire Officer
- One way street proposal

- Bragg Bay refuse site
 - New museum building landscaping. This should be done in consultation with the Community Board, and in conjunction with drainage and footpath installation
- Chairperson Spraggon took this opportunity to thank members for their efforts over the last triennium.

Resolution

Moved member Everest, seconded member Conner **and resolved**

That the Stewart Island/Rakiura Community Board

- a) **agrees to pursue the implementation of the proposed one way system, noting health and safety requirements.**

9.1 Councillor's Report:

Councillor Ford spoke to the board about the following items:

- Water standards
- Predator Free Rakiura
- Museum building progress
- Triennium elections
- Ayr Street boat park
- Culvert concerns at corner Kamahi Road and Horseshoe Bay Road
- General tidy up of village needed (road markings, barrier painting etc)

The meeting concluded at 9.45am

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE STEWART ISLAND/RAKIURA
COMMUNITY BOARD HELD ON MONDAY 12
AUGUST 2019

DATE:.....

CHAIRPERSON:.....

Council Report

Record No: R/19/8/19419

Author: Karen Purdue, Community Partnership Leader

Approved by: Rex Capil, Group Manager Community and Futures

☐ Decision

☐ Recommendation

☒ Information

Chief Executive

3 Waters

1. The government have recently released their initial decisions on the water services review. As expected these include the proposal to establish a new independent water services regulatory agency.
2. The new regulatory agency will have responsibility for enforcing new standards that will be set, for drinking water initially and subsequently for wastewater and stormwater. Formal decisions on the structure, organisational form and responsibilities of the new regulatory agency are to be made by cabinet in September 2019.
3. Other important points to note about the decisions that have been made include:
 - that the new regulatory regime is to be implemented over a five year period with all schemes servicing 500 or more consumers to have drinking water safety plans formally approved within three years
 - the drinking water supply regulatory requirements will cover all drinking water suppliers, irrespective of ownership, except for individual household self-suppliers
 - drinking water suppliers will need to go through an accreditation and 'licencing' process so that they can prove that they have the skills necessary to manage community water schemes
 - a 'multi-barrier' approach to drinking water safety, including mandatory disinfection of water supplies, with exemptions only being provided where the supplier can prove that there are other 'protection mechanisms' in place to manage the risks associated with each scheme. This approach will require the supplier to show that both the treatment system and reticulation system are protected to an adequate level
 - stronger obligations on water suppliers and local authorities to manage risks to sources of drinking water. There is an expectation that regional councils and territorial authorities will work together on these issues
 - strengthened compliance, monitoring and enforcement of drinking water regulation which will include the introduction of a 'wide-ranging' enforcement regime that will expand through to personal liability and criminal enforcement options
 - while regional councils will remain the primary regulators for the environment, there will be stronger central oversight of wastewater and stormwater regulation, including -

- requirements for wastewater and stormwater operators to report annually on a set of national environmental performance measures
 - the development of a new National Environmental Standard for wastewater and stormwater discharges, which will obviously have an influence over the regional council consenting regimes
 - national good practice guidelines for the design and management of wastewater and stormwater networks
 - monitoring of emerging contaminants in wastewater and stormwater, and coordinating national responses where necessary.
4. In relation to private water supplies territorial local authorities will have an obligation to:
- develop an understanding and develop a register of the suppliers of drinking water to communities across their districts – including all non-council supplies, except those owned/operated by the crown, and domestic self-suppliers (standalone households)
 - work collaboratively with the private supplier(s) and regulator to solve any problems that may be identified with a non-council supply
 - ensure that safe drinking water continues to be provided if a sustainable solution to the problems with a private supply are not put in place within a specified timeframe, which will be set by the regulatory agency. One of the ways of meeting this obligation will obviously be for the local authority to assume responsibility for the scheme.
5. The extension of local authority responsibilities to include private suppliers will be a sizeable issue for Southland District given the number and scale of the private schemes that we currently know about. There will be a level of additional cost for local authorities in providing these new functions. At this stage no decisions have been made about how these will be funded but it can be expected that there will be a mixture of user fees and rates input required.
6. The functions of the new water regulatory agency will include:
- sector leadership
 - setting standards
 - compliance, monitoring and enforcement
 - capability building, accreditation and licencing
 - advice and education
 - reporting on the performance of the sector.
7. It is expected that legislation to implement these changes (via a Water Services Bill) will be introduced into parliament in late 2019 with the aim of being passed into law by mid-2020. The bill is expected to go through a select committee process so that there is some opportunity for public input.
8. At this stage the government have not made any decisions on the structural form of local authority water delivery but will be continuing work on the options available in this area and will make decisions in early 2020. This obviously includes the question as to whether the delivery of 3

water services should be removed from local government and put into some other form of ownership/delivery such as a council controlled organisation (CCO).

9. Staff will provide fuller briefings on the implications of the above announcements as we have the opportunity to work through and assess the implications for Southland and the sector as a whole. Council will also need to look at how it provides for the implementation of the new regime and the costs that will be associated with implementing the change as part of the 2020/21 Annual Plan and 2021 Long Term Plan process.

Building Law Reform

10. In early April, MBIE released a discussion paper detailing proposed reforms for the building sector. The changes proposed were intended to address a range of issues ranging from low productivity and inefficient practices and processes, to skills and labour shortages, to poor health and safety.
11. To address these concerns, MBIE proposed changes in the areas of:
 - **building products and methods.** The changes in this area are intended to clarify the roles and responsibilities for approval of building products and methods, strengthen the product certification regime
 - **occupational regulation.** Specifically the regimes for licensed building practitioners, engineers, and plumbers, gasfitters and drainlayers are proposed to be changed
 - **risk and liability.** The changes in this area do not affect local authority responsibilities but do require the introduction of new insurance products to increase protection for home owners
 - **the building levy.** It is proposed that the levy be reduced to \$1.50 per \$1000 and that the funds be used by MBIE for improving stewardship of the sector
 - **offences and penalties.** It is proposed that there be a strengthening of the offence and penalty regimes.
12. The public consultation process in relation to these proposed amendments has now ended with some 470 submissions received. In general there was a good level of support for the changes proposed in the building products area, requiring a guarantee or insurance product to be put in place for residential developments and expanding the use of the building levy for sector stewardship.
13. There were also a number of submissions supporting changes to the liability regime so that it moves from being a 'joint and several' regime to a proportionate liability scheme. This change is seen as being important if local authorities are to move away from a risk averse consenting regime given that they can often be left with responsibility for the failure of other parties involved in the development. The issues relating to the liability of local authorities has been an issue for a number of years, particularly in the wake of the leaky building issues.
14. MBIE will now use the submissions received to put forward to government recommendations on the changes that should be implemented.

Southland Heritage

15. A joint Invercargill City; Gore District and Southland District Council workshop was held in May to brief councillors on the issues that currently exist in relation to the governance and redevelopment of the Southland Museum and Art Gallery (SMAG) and the development of the heritage activity more generally across the Southland region.
16. As a follow-on from this workshop the Invercargill City Council is now proposing that a regional heritage and arts strategy should be developed to guide the future development of the heritage activity across the region including SMAG. It is also proposed that one of the outcomes from this review could be the development of a new governance and ownership structure for SMAG.
17. Council is being asked, as part of a separate order paper item, to provide feedback on the ICC proposals.

Southland Regional Development Agency (Great South)

18. In late July, Great South provided staff with a first draft of their proposed Statement of Intent (SOI) for the 2019/20 financial year. Production of this draft follows on from the Letter of Expectation that was provided by the mayoral forum back in March.
19. Staff from ICC and SDC have been providing feedback on the draft SOI with the intention that there should be a degree of 'mutual support' to enable the document to be finalised in a timely manner. As this is the first SOI to be produced by Great South it is clear that there is a need for a good level of interaction to ensure that the document will meet the shareholder expectations.
20. Once the SOI is finalised it will need to go to the Joint Shareholders Committee and then all of the shareholders for formal endorsement. Once the SOI is endorsed, the attention will then focus on production of purchasing agreements, which will cover the services being explicitly purchased by the four councils.

Customer Support

21. Dog registration is completed for another year, thanks to all the dog owners that registered by the deadline. This year we saw an increased preference from customers to complete this transaction online rather than in person or over the phone. As connectivity in the District improves, our services online will need to meet the demand.

Libraries

22. The library team have continued to provide normal services across the District despite the Winton closure and relocation. The school holiday programs were well received across the District.
23. We have continued to offer the range of programs for library patrons but would love to hear from people not using the library about how we can meet their needs. Please feel free to contact our district library manager, Mark Fraser via email on mark.fraser@southlanddc.govt.nz or via 0800 732 732.

24. The table below shows the number of individuals checking out items from a branch library each month.

Library name	July
Bookbus	340
Lumsden	101
Otautau	103
Riverton	193
Stewart Island	35
Te Anau	400
Winton	451
Wyndham	66

25. We currently have 5209 active library users across the District.
26. Our library service has new books each month, these can be viewed online through our catalogue on <https://www.southlanddc.govt.nz/my-southland/libraries/>.

Community and Futures

Strategy and Policy

Policy and Bylaw Updates

27. There are a number of Council bylaws and policies currently being reviewed and updated, and a number of bylaws due for review in the next 12-18 months. The delegations manual, adopted by Council in April 2019, will involve additional updating as staff progress on the terms of reference and delegations for community boards and Council's governance structure for the 2019-2022 term. Strategy and policy staff are also co-ordinating the review of the Procurement Policy and manual.
28. A review of the Board (TAB) Venue and Gambling Venue policies is near completion, with consultation completed and hearings undertaken in July 2019. A final report for adoption will be presented to Council for consideration on 21 August 2019. Council has also begun to investigate options around abandoned vehicles and unkempt properties. An issues and options paper will be presented to the Regulatory and Consents Committee at its 5 September 2019 meeting.
29. Work to investigate a jetties user pay system on Stewart Island/Rakiura has commenced, with draft reports expected to be completed in September 2019. Any changes to fees and charges will need to be consulted on through the Annual Plan 2020/21.
30. A review of Council's speed limits bylaw is underway with an initial report presented to the Services and Assets Committee meeting in early August to recommend to Council the bylaw be made available for public consultation. Council will consider this at their 21 August meeting, where staff propose that formal consultation take place from 29 August to 10 October 2019.
31. Council has begun the review of its combined Local Alcohol Policy in collaboration with Invercargill City Council. Public consultation has closed, with a total of nine submissions

received. A joint committee of councils will conduct hearings in August, with deliberations of a provisional LAP in mid-September which allows time for any appeals. A final recommendation to councils is expected in early 2020.

Community Futures Research and Analysis Work Programme

32. Council supports the continuation of research and analysis work to inform assumptions and support its decision making in preparation for the Long Term Plan 2031. This work will assist in leading the development of Council's overall approach to the management of change and preparation for what the future might hold for the District and its communities, and identify priorities for investing in community future planning. This programme of work includes socio-demographics, climate change, levels of service, rating affordability, land and water plan implications, community assistance and funding, and technological change.
33. This work programme is to ensure that projects needed to help inform future planning and decision making are undertaken in a logical and sequential manner, and that the project managers are aware of other pieces of work being undertaken alongside their own that may influence the overall work programme.
34. New Zealand's population is changing, and growth is largely in the North Island, with Southland predicted to remain largely static in the next 20 years. What will not remain static however, is the changing demographic that will make up the population of Southland. While all of New Zealand is aging overall, in Southland we will have a population over 65 years of age that is predicted to double in number over this time, and with a population of far greater diversity in ethnicity and culture. Therefore, understanding income levels, the implications of technological change, mega trends, water and land plan changes, climate change and developing appropriate levels of service will require councils and many other agencies and groups to be even more innovative in future planning. Understanding these future demands and implications for all communities in Southland is of great importance, and understanding expectations that are affordable and sustainable will need to be managed against investing in the status quo.
35. A further update will be provided to the Community and Policy Committee in September 2019. This work programme has a long-term focus to support future decision making in the District and will have a focus over the next 1-5 years with evolving issues for consideration.

Risk Management Framework

36. Council continues to identify the need to invest in and develop its risk management processes and approach. The objective of the risk management framework is to create a framework to effectively understand, plan for, and mitigate risk across all levels and activities within the organisation that can provide assurance to Council, the Southland District community and stakeholders that critical risks are identified and managed effectively.
37. Since February 2019, work has commenced to transition from the current risk update approach to implementing a new risk management framework. Council's executive leadership team held a workshop in July 2019 to discuss in detail a collective approach to identify and manage Council's strategic risks, before the new risk management reporting approach is presented to the Finance and Audit Committee at its 23 September 2019 meeting.

Corporate Performance Framework

38. The corporate performance framework aligns Council's high level direction to its activities and outcomes, and its purpose is to streamline Council planning and reporting functions. As part of the corporate performance framework, Council will deliver on its legislative requirements, including the Long Term Plan, Annual Plan, Annual Report and Activity Management Plans.
39. Council produces an interim performance report, undertaken three times a year – for the four month periods of July-October, November-February and March-June, with the third being produced to inform the Annual Report. The third interim performance report for the financial year will be presented to the Finance and Audit Committee in late August 2019. This framework requires Council activity managers to provide meaningful explanation of the level of performance compared to what was planned, and an opportunity for conversation around performance across the whole activity with the committee.

Annual Plan 2019/2020

40. The Local Government Act 2002 requires Council to prepare and adopt an Annual Plan in the second and third years between development of the Long Term Plan. The purpose of the Annual Plan is to consider and approve any variations to the Long Term Plan for that financial year. Once finalised, the direction given for 2019-2020 will be used to set rates for the year beginning 1 July 2019 and deliver any additional projects identified. Consultation on the Annual Plan was not undertaken this year as there was no significant variance identified from the Long Term Plan 2018 – 2028. This is aligned with Council's Significance and Engagement Policy that determines whether an issue is significant and the level of community consultation required. The Annual Plan was endorsed by the Finance and Audit Committee on 18 June, prior to Council adoption on 19 June 2019.
41. An Annual Plan 2020/2021 direction setting and review and monitoring report was presented to the Community and Policy Committee on 10 July 2019. Following this, a report will be presented to the Finance and Audit Committee on 29 August on the proposed project plan for the Annual Plan 2020/2021. Staff will begin preparing for direction setting reports to Council's nine community boards in the new triennium to begin planning towards LTP 2021-31.

Annual Report 2018/2019

42. The Annual Report timetable key dates approval report was presented to Finance and Audit Committee at their June 2019 meeting. At the end of August the Finance and Audit Committee will be presented with a draft unaudited annual report to consider its release to Audit New Zealand.

Long Term Plan 2031

43. Workshops are scheduled up to October with Council's activity managers to discuss the initial development of Activity Management Plans. Following this, staff will conduct workshops with the new triennium Council to consider options for the future direction of Council activities. The draft financial and infrastructure strategies are currently underway, and should be completed and ready for Council approval by early 2020. The significant forecasting assumptions are currently being developed by staff and these will be reported to Council in August 2019.

Community Leadership

Community Board Plans Development Update

44. The next step of the community board plans project is about to commence with eight workshops scheduled to take place around the District in August/September.
45. The workshops will commence at 6.30pm at the following dates and locations;

26 August	Riversdale Community Centre
27 August	Lumsden Memorial Hall
2 September	Salvation Army, Winton
3 September	Edendale Presbyterian Church Hall
9 September	Otautau Combined Sports Complex
10 September	Riverton RSA
16 September	Waiau Town & Country Club, Tuatapere
17 September	Distinction Hotel, Te Anau.

46. The community leadership team has engaged Rebecca McElrea as an independent facilitator for eight of the community workshops and they are currently working to finalise the content for the workshops.
47. A survey is also being developed for people to complete who are unable to attend the workshops and the community leadership team are also working with the communications team to develop an engagement strategy.
48. The Southland District Council Youth Council are also keen to be a part of this project and wish to create their own survey to be completed specifically by Southland's youth.
49. It is important to note that the Stewart Island/Rakiura Community Board Plan will be developed outside of the above process. The path for the development of this plan will involve a community board workshop and then the outcomes will be developed out of other work streams that are currently in place on the island around the Stewart Island Future Opportunities Project.
50. The completed community board plans will be outcome focused and will draw on the priorities and preferences of the community. It is intended that the plans will be completed in the first quarter of 2020 so that they may be used to help inform other key processes in Council such as activity management plans and the Long Term Plan. The new community board plans will take effect from 1 July 2021 in line with Council's next Long Term Plan and will be subjected to regular monitoring and review.

Stewart Island Future Opportunities Project

51. Following the announcement of funding from MBIE for the above project, Council has engaged Sandra James (Connecting People Ltd) to deliver the project outcomes as agreed with MBIE.
52. Project outcomes sought are:

- I. Development of a Stewart Island/Rakiura plan that will detail what the community wants for its future – and work on partnership with local, regional and national government and other key organisations to meet those aspirations and intentions.
- II. Establishment of collaborative workstreams that develop strategic and implementation plans to address the communities aspirations in regard to:
 - community leadership, capacity and cohesion
 - environmental sustainability
 - economic development.

Environmental Services

Group Managers Update

Animal Control

53. On 1 August there was an incident in Woodlands, where a vehicle hit a cow on a District road. Two people were taken to hospital, and the cow was killed on impact. One of Council's animal control officers assessed the fences, and found that they were satisfactory, and no enforcement action will be taken by Council or the police, other than a general warning. Council staff will be hosting a meeting in September, and a topic for discussion will be the possible sharing of the NZTA mapping system, that tracks stock incidents on State Highways.

Environmental Health

54. The team is working on two separate situations of single occupants living in vehicles – one in a caravan, one in a bus and outbuilding (one in Waianiwa, the other Fortrose). Written agreements have been entered for both, where certain sanitary arrangements are to be provided in the short term, and more suitable arrangements within a couple of years.
55. There are two properties that staff are leading work to reduce the number of cats. Over 10 wild/stray cats are being fed at a property in Riverton, and around 20 cats have been breeding at a property in Ohai after the owner abandoned them (and went into elderly care). We understand there is another property in Nightcaps with similar problems, and likely a number of others as well. Staff will be exploring how Council's Keeping of Animals Bylaw could be used to prevent such situations arising, during the review of the bylaw scheduled for 2020.

Resource Management

Dark Skies Plan Change for Rakiura

56. The resource management team are going to publicly notify the Council initiated plan change the first week of September. The change to the district plan has been sought to create rules around future artificial lighting on the island in order to maintain the existing quality of the dark skies. Depending on the number and nature of submissions received it is expected that a hearing on the proposed changes will be held in early 2020.

Building Solutions

57. A strong focus of the team is working with the sector to improve the information provided and reduce requests for further information and associated delays.

Services and Assets

Group Managers Update

58. The 2019/2020 financial year has kicked off well with a continued focus on works programme delivery. The total approximate capital spend of \$27 million for 2018/2019 fell short of the budgeted \$32 million with an approximate \$5 million carry forward total. However, this is an improvement on previous years, and notably \$2.7 million of this carry forward is associated with the revised Te Anau Wastewater project delivery. The current years' capital works programme commitment of \$46 million is a significant increase on recent previous years. However, approximately 35% of this relates to both Te Anau wastewater and the accelerated bridge replacement programme. Although ambitious, the group will continue to maintain a focus on delivery of this programme.
59. The next 12 month period is pivotal in the lead up to the 2031 LTP. The refresh of the Infrastructure Strategy has commenced and workshops have been established with each of the relevant activity managers to review the forecasting assumptions, the major issues and other relevant content for the strategy. Following the completion of the strategy it will be necessary to review the Levels of Service and subsequent KPIs with a view to finalising these in the lead up to the development of the activity management plans in the first half of 2020.

Community Facilities

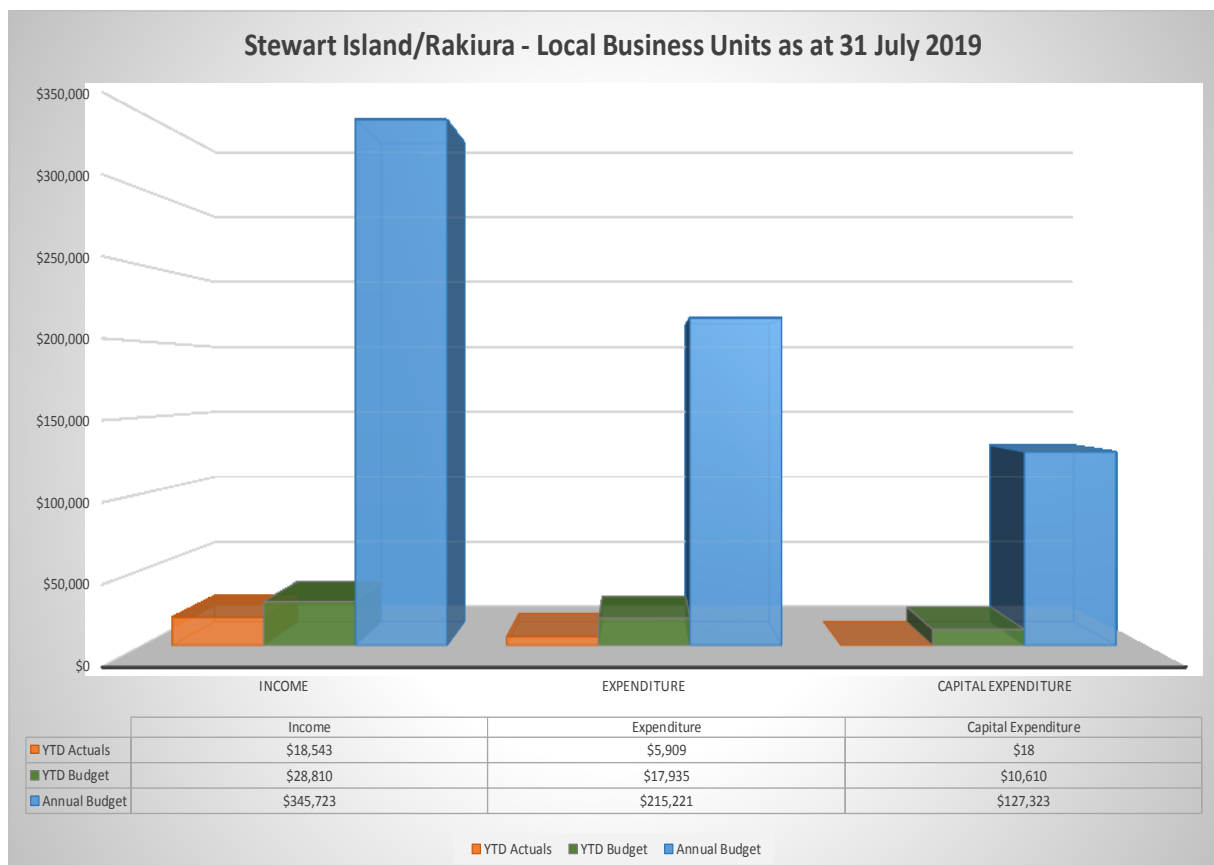
60. The community facilities team have welcomed Donna O'Neill as the Community Facilities administrator role. Donna will spend the first couple of weeks out and about with the other team members looking at the assets the team manages throughout the District.
61. The project managers are now working through the business case and scoping phases to finalise projects with community board and CDA members. It is already evident that some projects will be removed from the works programme after discussions with elected members.
62. The Stewart Island coastal infrastructure TIF application has reached a major decision point that means the application won't be submitted to MBIE for this funding round. This is a major project and will represent a substantial commitment for the Stewart Island community and Council. It is important to make sure that the community board are fully aware of the level of commitment that this project represents prior to Council submitting the application.

Finance

63. Income for the Stewart Island Rakiura Community Board was \$10,276 below budget year to date 31 July 2019. This was mainly due to grants general budgeted for in the streetworks business unit having no actual revenue received.

Stewart Island/Rakiura Community Board
9 September 2019

64. Expenditure for the Stewart Island Rakiura Community Board was \$12,026 below budget year to date 31 July 2019. This was due to lower than anticipated costs in the refuse collection business unit for refuse collection.
65. It should be noted that costs were higher than anticipated in the cemetery business unit for mowing.
66. It is worth noting that the budgets are phased on a monthly basis, and while some budgets appear to be underspent, they may still be on track for maintenance schedules that take place periodically throughout the year.



Stewart Island/Rakiura - Business Units as at 31 July 2019										
BU Code	Business Unit	Income Actual YTD	Income Budget YTD	Income Budget Full Year	Expenses Actual YTD	Expenses Budget YTD	Expenses Budget Full Year	Capital Actual YTD	Capital Budget YTD	Capital Budget Full Year
26600	Administration - Stewart Is	\$619	\$1,339	\$16,064		\$993	\$11,919			
26602	Operating Costs - Stewart Is	\$443	\$608	\$7,300	\$22	\$383	\$4,598			
26607	Street Works - Stewart Island	\$184	\$10,794	\$129,527	\$100	\$284	\$3,404	\$18	\$10,610	\$127,323
26610	Refuse Collection - Stewart Is	\$9,805	\$9,822	\$117,865	\$156	\$9,770	\$117,245			
26613	Stormwater Drain - Stewart Is	\$1,690	\$1,686	\$20,233	\$489	\$1,155	\$13,865			
26625	Cemetery - Stewart Island	\$916	\$1,057	\$12,684	\$1,655	\$1,057	\$12,684			
26628	Beautification - Stewart Is	\$2,458	\$2,453	\$29,435	\$3,145	\$2,934	\$35,204			
26629	Moturau Gardens	\$1,766	\$391	\$4,688		\$391	\$4,688			
26634	Trail Park	\$527	\$526	\$6,314	\$120	\$646	\$7,749			
26646	Playground - Waterfront	\$135	\$134	\$1,613	\$223	\$322	\$3,865			
Total		\$18,543	\$28,810	\$345,723	\$5,909	\$17,935	\$215,221	\$18	\$10,610	\$127,323

Reserve Balances

Stewart Island/Rakiura													
	Opening Balance	Current Budget	Forecast Budget	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030
Local													
Reserve													
Stewart Is General - RES	239,019	246,135	246,135	219,978	213,602	219,789	226,147	232,679	239,388	246,278	253,354	256,051	258,748
Stewart Is Waste Mgt - OPR	29,324	30,143	30,143	30,989	31,863	32,766	33,699	34,662	35,657	36,685	37,746	37,746	37,746
Total Local Reserve	268,342	276,278	276,278	250,967	245,465	252,555	259,846	267,341	275,045	282,963	291,100	293,797	296,494
Total Local Balance	268,342	276,278	276,278	250,967	245,465	252,555	259,846	267,341	275,045	282,963	291,100	293,797	296,494
Total Stewart Island/Rakiura Reserve Balance	268,342	276,278	276,278	250,967	245,465	252,555	259,846	267,341	275,045	282,963	291,100	293,797	296,494

Recommendation

That the Stewart Island/Rakiura Community Board:

- a) Receives the report titled “Council Report” dated 24 August 2019.**

Attachments

There are no attachments for this report.

SIESA Monthly Report from PowerNet - July 2019

Record No: R/19/8/15115

Author: Dylan Rabbidge, Commercial Infrastructure Manager

Approved by: Matt Russell, Group Manager Services and Assets

☐ Decision

☐ Recommendation

☒ Information

Purpose

- 1 The purpose of this report is to provide for your information PowerNet's monthly report for SIESA for the month of July 2019.

Recommendation

That the Stewart Island/Rakiura Community Board:

- a) **Receives the report titled "SIESA Monthly Report from PowerNet - July 2019" dated 2 September 2019.**

Attachments

- A SIESA Monthly Report - July 2019 [↓](#)

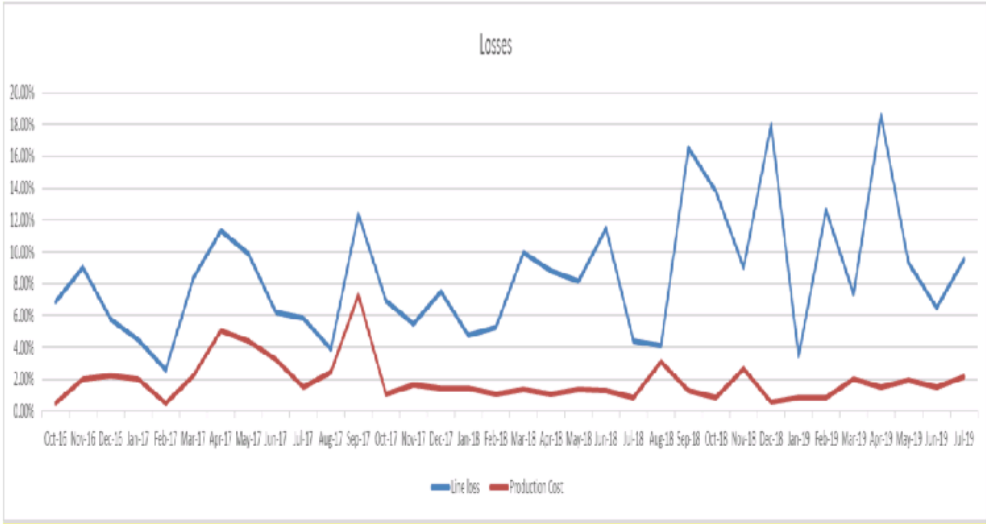
Summary Report – July 2019



PERFORMANCE

EFFECTIVENESS	Outages	Generator Forced Outages	report cycle	0
		Feeder Forced Outages	report cycle	0
		Consumer Outages	report cycle	0
		Planned Outages	report cycle	0
		Station Outages	report cycle	0
	Connections	New Connections	report cycle	0
		Reconnections	report cycle	0
		Disconnections	report cycle	0
	Complaints	Quality of Supply	report cycle	0
		Performance Related	report cycle	0

PEOPLE / CULTURE	Team Safety	Medical Treatment Intervention	report cycle	0
		Lost Time Injury	report cycle	0
		Near Miss	report cycle	0
	Team Health	Days Off (sick day)	report cycle	1
		Annual Leave	report cycle	2 days
	Training	Safety training	report cycle	0
		Health Checks	report cycle	0



The electrical distribution and retail service for SIESA was generally good during July. The sold units were down on the June sales figures. Line loss is shown as up on the previous month's results.

This report covers the calendar month of July. Meter reading was undertaken on the 20th and 21st of the month and all statistical information and graphs are for the period 21st of June through to 20th of July.

The oil sample reports for Unit 4 showing high Copper levels have now returned to normal.

Unit 4 6000 hour service is being organised with parts ordered although there is a supply issue with the turbo charger compressor wheel (vanes). As soon this is available the service will be undertaken.

Unit 5 injectors were replaced and the alarm has not activated since with no injector fault showing on the Engine Management System.

With a new roading project at Ringaringa Beach, two existing poles will need to be removed or relocated and some allowance made for a future High Voltage cable to be installed.

There are six uncompleted new connections

1/ I Wilson, Leask Bay , materials are on site

2/ J Hayden-Clarke, Wholer's Road, planned

3/ K Hicks, Elgin Terrace materials on site.

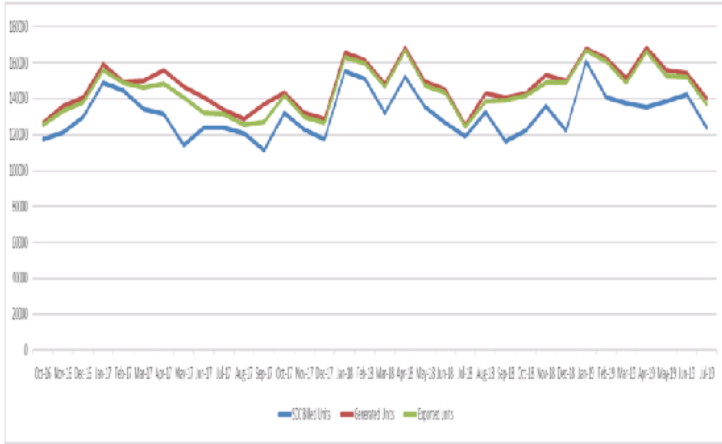
4/ C Hope Miro Cres, cable installed

5/ Gray excelsior Road not planned as yet

6/ Dawson / Lewis Hicks road not planned as yet.

PROJECTS

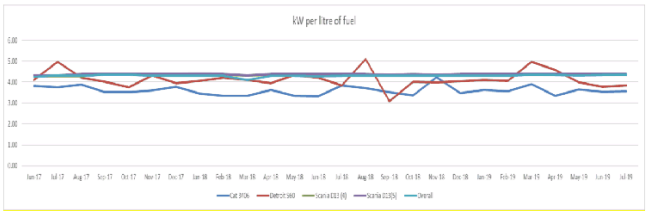
Item	% Complete	Comments
P/O 123647 Meter Replacement	12%	4 meters were replaced during July
P/O 139216 Management Fee Operations	17%	Monthly charge
P/O 139229 Distribution Maintenance	Ongoing	Replacements of strain insulators will be continued
P/O 139230 Generation Maintenance	Ongoing	



ENGINE MAINTENANCE REPORT

RISK AND STRATEGY UPDATES

	Make / Model	Hours	Hours this Month	Fuel this Month	Kilowatt hours	Last services	Oil Test results
Unit 1	CAT 3406	17775	6	166	590	15/3/19	No Sample
Unit 2	CAT 3408	45625	5	98	340	13/01/17	No Sample
Unit 3	Detroit 60	20630	6	131	502	10/8/18	"A"
Unit 4	Scania D13	6421	576	26307	114810	1/7/19 25/6/19	"A" "A"
Unit 5	Scania D13	9390	116	5457	23903	27/4/19	"A"



		Update
Identified Risks	Structures / Poles	The Hicks Rd pole at the Davis property is still under investigation.
	Transformers	
	Pillar boxes / Link Boxes / Cabling	
	Lines / Insulators	Strain insulator replacements continuing
Generation Equipment	Generation Plant	Unit 5 has had injectors replaced Unit 4 has exceeded 6000 hour and awaiting Parts availability for servicing.
	Control Systems	SCADA and controls are fully operational
	Fuel systems / Plant	Main tanks have been surveyed and a completed report has been forwarded to SDC, replacement options are now being considered by SIESA
	Buildings	The building is in good condition with some internal painting planned.



Pole to be relocated at Ringaringa

SIESA - Financial Report to 30 June 2019

Record No: R/19/8/20012

Author: Joanie Nel, Management Accountant

Approved by: Anne Robson, Chief Financial Officer

☐ Decision

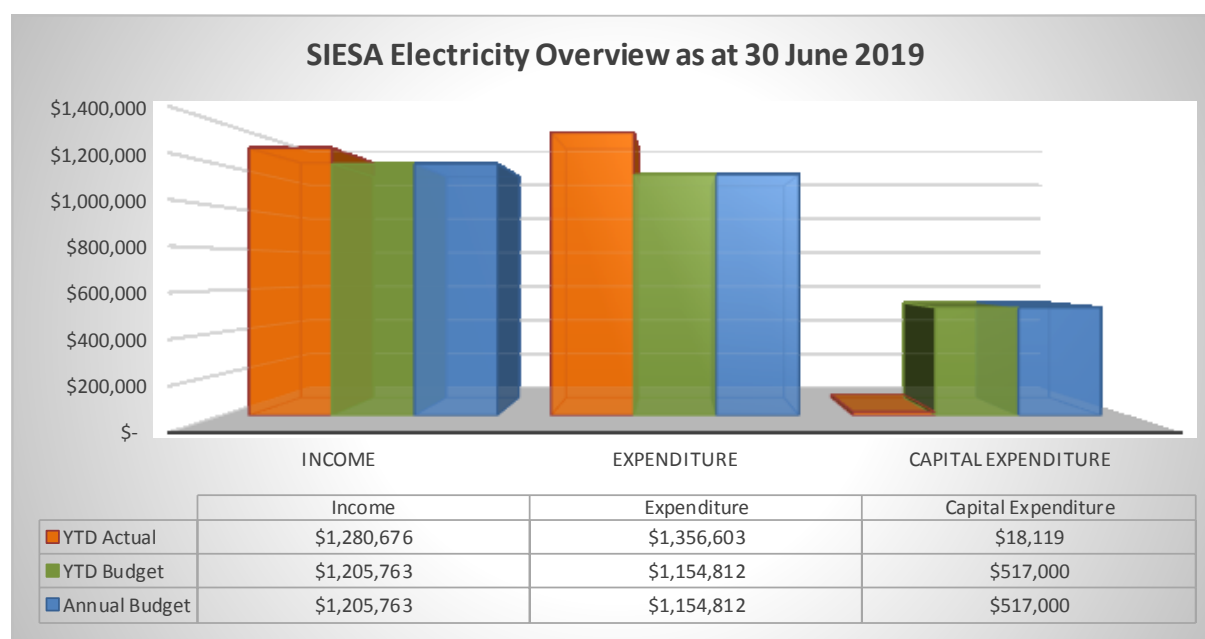
☐ Recommendation

☒ Information

Please note the financial results in this report are preliminary and are subject to change as a result of completing the financial year end process. The amended financial results will be audited by Audit New Zealand as part of Council's audit process in September 2018.

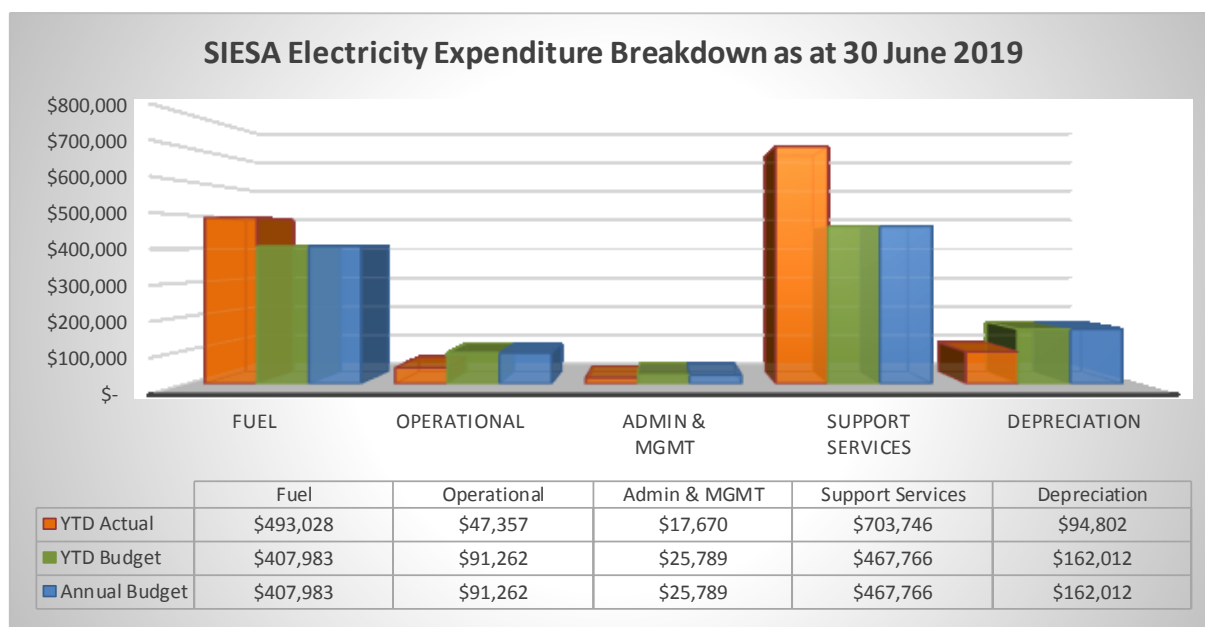
SIESA Electricity Operations

- 1 SIESA Electricity Generation net loss for the year is \$75,000, compared with a budgeted year to date surplus of \$50,951. Key reasons for this variance are noted below.



- 2 Total income for the period to date is \$1,280,676, \$74,913 over budget. Key increases are from the increased consumption of power (128,655 units, \$52thousand), interest (\$56,315) and rental income \$6,000.
- 3 Total operating expenditure for the year is \$1,356,603, \$201,791 over budget due to the following:
 - Fuel costs are \$85,044 above budget, which is due to consumption in litres being higher than budgeted for as well as the actual fuel prices being higher than budget.
 - Operational costs for the period to date are \$43,905 under budget due to less maintenance costs being incurred to date than has been budgeted for.
 - Administration and Management costs are \$8,119 under budget due to minor underspends for costs such as general admin costs, legal costs, postage, telephone and vehicle costs.

- Support service costs are \$235,980 above budget for the year to date predominantly due to an increase in the management fee of \$238,279 due to the contract re-negotiation.
- Depreciation costs are lower than budget (\$67,210) as a result of less capital work being completed than planned in the current and previous financial years.

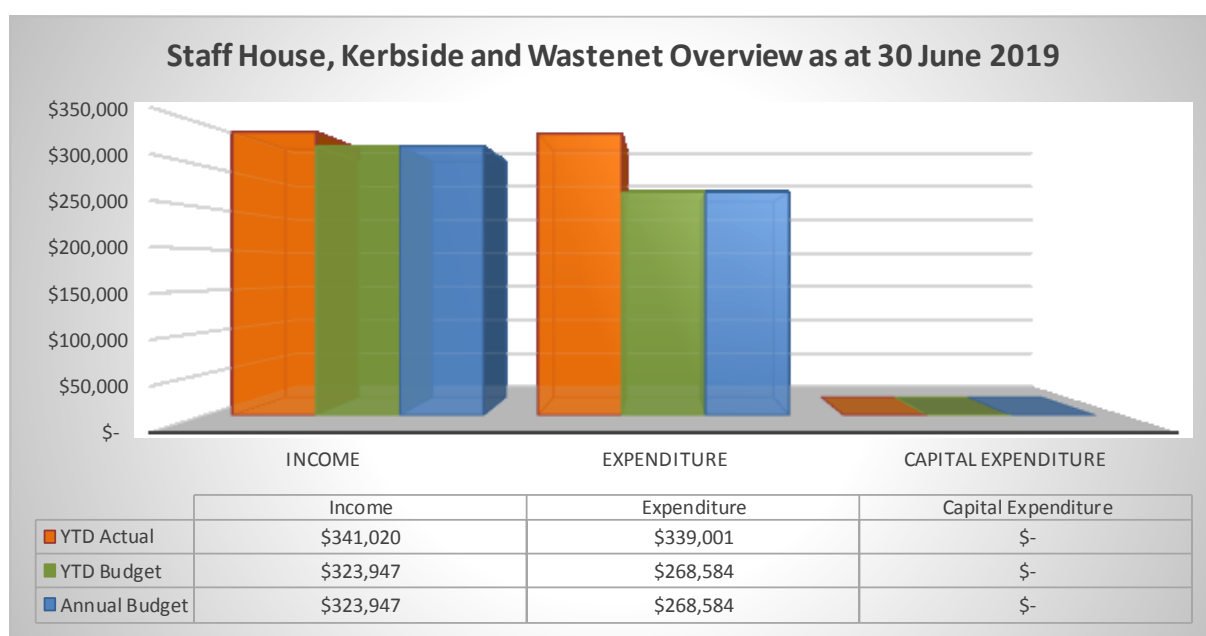


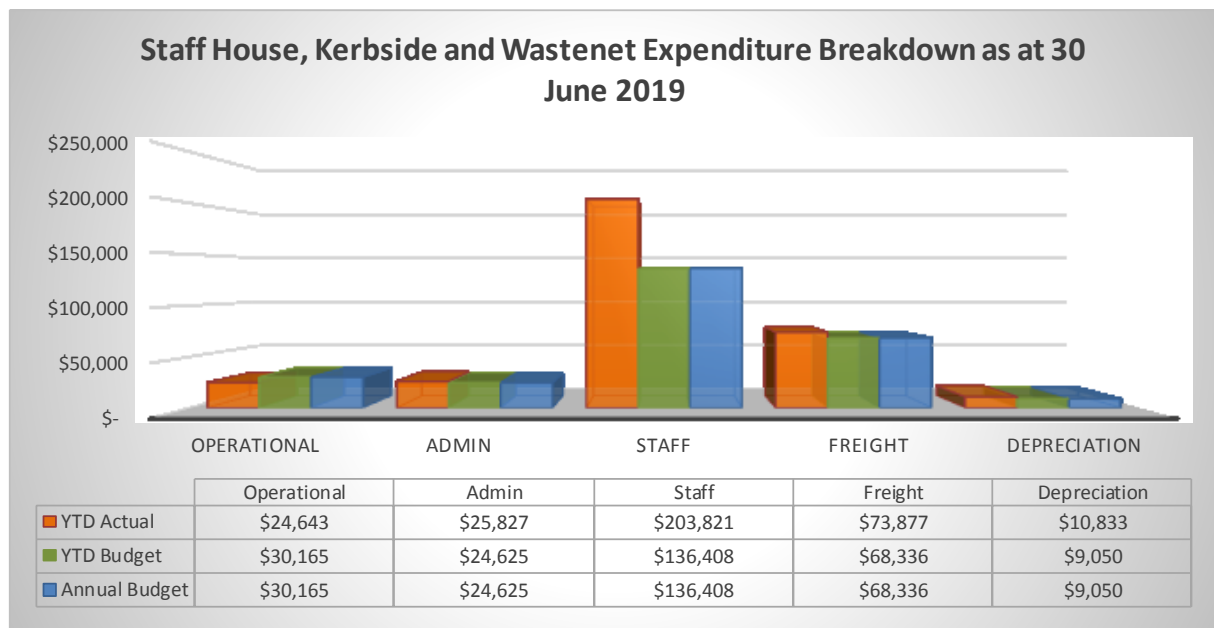
- 4 Capital Expenditure is currently \$498,881 below budget at \$18,119 for the year to date. The costs incurred during the year relate to the network upgrade (poles) project.
- 5 The projects that are in progress and have not been completed during this financial year were the fuel tanks replacement project, \$85,000. Actual costs spent against this project at year-end was \$53,831. The remainder of the budget for this year will be carried forward to the 19/20 financial year.
- 6 The projects deferred to the 19/20 financial year were:
 - Generator/Turbine replacement, \$110,000. Investigations were undertaken during the year, with two options looked at being two types of Gensets, “fixed” (ie mounted in the room) versus “containerised” meaning the Genset can be moved around. Upon recommendation of staff, Council decided during 18 October forecasting round that this project is to be deferred to the 19/20 financial year.
 - Exhaust system renewal/service. \$20,000. This project is on hold, as it is not currently required. Upon recommendation of staff, Council decided during the 18 October forecasting round that this project is to be deferred to the 19/20 financial year.
 - Service SCADA control system, \$25,000. This project is not yet required.
 - Upgrade SCADA control system, \$10,000. This project is not yet required.
 - Ringfeed Project stage 4, \$56,000. Ringfeed projects were combined to gain efficiencies, overall the aim is to ensure that when there is a power fault, other properties are not affected (Stage 4 from Miro Crescent to Elgin Terrace).
 - Ringfeed Project - Stage 3. \$46,000. Combine work with subsequent stages to gain savings from scale of economy, as above.

- Security upgrade for Power station, \$30,000. Current security cameras are functional hence project has been put on hold.
- Replacement of transformer/switch, \$35,000. Timing was to be discussed with the contractor as this project involves moving gear “outside” the yard toward the inside.
- Replace circuit breakers, \$80,000. Project has been put on hold as the current circuit breakers are still functional

Staff House, Kerbside and Wastenet Operations

- 7 Overall income for the year was \$341,020, \$17,073 above budget.
- 8 Overall expenditure for the year to date is \$339,001, \$70,417 over budget. This is due to higher freight costs for waste disposal (\$19,302) and staff costs being \$67,412 above budget as a result of staff changes not budgeted for.





Recommendation

That the Stewart Island/Rakiura Community Board:

- a) **Receives the report titled "SIESA - Financial Report to 30 June 2019" dated 4 September 2019.**

Attachments

There are no attachments for this report.

Financial Report for the year ended 30 June 2019

Record No: R/19/8/14682

Author: Joanie Nel, Management Accountant

Approved by: Susan McNamara, Management Accountant

☐ Decision

☐ Recommendation

☒ Information

Summary

- 1 These financial results are subject to review by Audit NZ in September, and therefore may change.

Recommendation

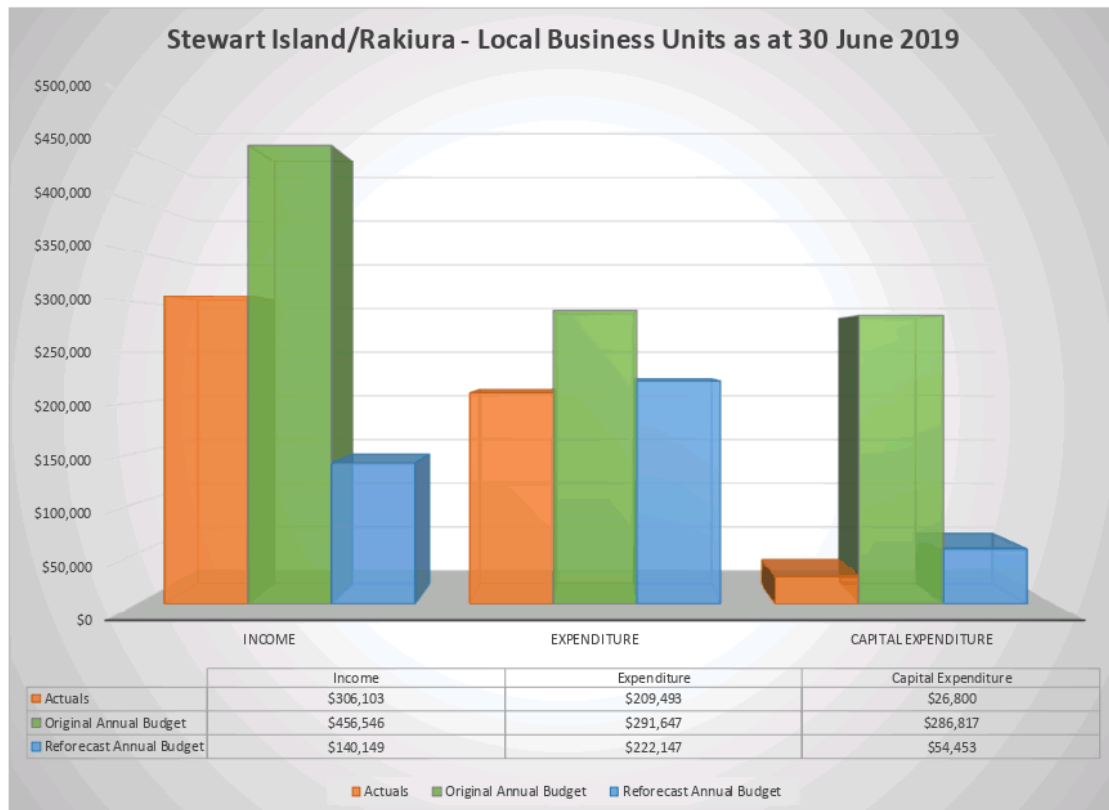
That the Stewart Island/Rakiura Community Board:

- a) **Receives the report titled “Financial Report for the year ended 30 June 2019” dated 4 September 2019.**

Attachments

- A Financial Report to Stewart Island Community Board for the year ended 30 June 2019 [↓](#)
- B Stewart Island Annual Report figures for the year ended 30 June 2019 [↓](#)

Community Financial Performance for the Year



The graph above shows what actually happened (actuals), what the original budget was (original annual budget) and then what was expected to occur by year end (reforecast annual budget) for each of the income, expenditure, and capital expenditure categories.

The 'reforecast' totals show the effect of unbudgeted expenditure, projects that have been put on hold or are to be completed in 2019/2020 and/or expected changes to income and operating expenditure over the year.

Monthly reports provided to you by the community partnership leaders compared the actual YTD against reforecast YTD totals.

Any significant variances between the 'actual' and 'original budget' totals are explained below. The details are provided in the attached Annual Report figures.



Significant Variances to the Original Annual Budget

Income

Overall income is \$150,443 under budget.

The streetworks business unit is \$241,205 under budget due to grants not received from the Stewart Island visitor levy fund. The monies were to fund the new footpath from Rankin Street to the end of Fushia walkway and signage. This project is being carried forward to the new financial year as the project is to be re-scoped and aligned with the TIF application.

Beautification and Moturau gardens are \$51,941 and \$7,493 respectively over budget due to grants received from the visitor levy not budgeted for. The \$51,941 was for a project towards the upgrade of Horseshoe Bay, \$7,943 for upgrade work to tracks, signage and building maintenance work. Due to the timing of the decision, the project has been deferred with the funds being transferred to reserves to be used in the 19/20 year.

Expenditure

Overall operational expenditure is \$82,154 under budget.

Stormwater, cemetery and beautification business units are under budget due to less maintenance costs incurred compared to the budgeted value. The streetworks business unit had \$80,000 underspent against budget for general projects. The Observation rock viewing platform project was cancelled due to it now being undertaken by the Department of Conservation. (DOC)

Capital Expenditure

Overall capital expenditure is \$260,017 under budget due to a number of projects deferred/terminated. This is explained further in the project list.



Project List

Community projects that were budgeted to be undertaken in the 2018/2019 year are in the table below.

Activity	Project name	Actual cost	AP budget	Status	Officer's comment
Roads and footpaths	New walking track Horseshoe Bay Road part 1	0	52,583	Deferred	Funding from the Stewart Island visitor levy was unsuccessful last year, application re-submitted and budget moved to 19/20 financial year.
Roads and footpaths	New footpath from Rankin Street to end of Fuschia walkway and signage	0	105,165	Deferred	Carry over completed for the funds. This project is tied up with the potential TIF application for Golden Bay so the amount carried forward will be submitted as co-funding towards the project.
Roads and footpaths	New car parking area on Argyle Street from the school accessway to the medical centre, including upgrade of two stormwater manholes on this piece of land	22,533	30,420	Completed	
Cemeteries	New memorial wall	7,415	0	Completed	
Roads and footpaths	Rakiura track turn around area	4,080	0	Completed	
Roads and footpaths	New footpath Elgin Terrace from Petersons Hill to Excelsior Road	0	94,649	Terminated	Funding not received through the Stewart Island visitor levy and community does not wish to progress with project if funded from reserves.
Council facilities	Observation rock viewing platform	0	80,000	Terminated	Project cancelled as fully funded by Stewart Island visitor levy and project to be completed by DOC.
Parks and reserves	New signage	381	4,000	Completed	



Financial Considerations

Development and Financial Contributions

Contributions are collected to fund community growth projects. The use of these funds are considered by Council staff when projects are in the planning stage. Certain policy and legislative requirements must be met before these contributions can be applied to projects.

The total balance of parks and reserve development and financial contributions for your community is \$24,253.25 as at 30 June 2019.

Reserves

Interest has been allocated to the reserve accounts. Interest is calculated on the average balance of the reserves for the year at an interest rate of 3%. The budgeted interest rate was 3.29%.

Stewart Island

Schedule of Reserve Balance

		Actual June - 018	Transfers To/(From)	Actual June -019	
Local					
Reserve Account					
	Stewart Isl General - RES	87879	168,190.01	70,828.54	239,018.55
	Stewart Isl Waste Mgt - OPR	87867	29,323.70	0.00	29,323.70
			197,513.71	70,828.54	268,342.25
Local Total					
			197,513.71	70,828.54	268,342.25
Total Stewart Island/Rakiura Reserves					
			197,513.71	70,828.54	268,342.25

Stewart Island/Rakiura - Financial Report

For the Period Ended June 2019

2018/2019 Financial Year

26600 Administration - Stewart Is

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					
(7,195.19)	26600.11171	Rates - Collected	(7,166.19)	(7,195.19)	99.60%
0.00	26600.11176	Rates - Adjustments	14.51	0.00	0.00%
(4,500.00)	26600.11316	Licence Fee - Wharf	(4,250.00)	(4,500.00)	94.44%
(4,402.00)	26600.19151	Internal - Interest on Reserve	(6,108.13)	(4,402.00)	138.76%
(17.00)	26600.19171	Internal Rates Income	(29.01)	(17.00)	170.65%
17.00	26600.19175	Internal Rates offset	0.00	17.00	0.00%
0.00	26600.19186	Internal - Grant Income	(1,500.00)	0.00	0.00%
(16,097.19)			(19,038.82)	(16,097.19)	118.27%
Expenditure					
9,595.00	26600.21416	Board Members - Salary	9,631.00	9,595.00	100.38%
500.00	26600.21836	Miscellaneous Grant	0.00	500.00	0.00%
1,000.00	26600.23513	Course and Seminar Fees	0.00	1,000.00	0.00%
600.00	26600.31552	Operating Costs	533.72	600.00	88.95%
11,695.00			10,164.72	11,695.00	86.92%
(4,402.19)		Net Operating (Surplus)/Deficit	(8,874.10)	(4,402.19)	
Capital Movements					
0.00	26600.87840	To-STEW General - OP	2,765.97	0.00	0.00%
4,402.19	26600.87878	To-STEW General - RE	6,108.13	4,402.19	138.75%
4,402.19			8,874.10	4,402.19	201.58%
0.00			0.00	0.00	

26602 Operating Costs - Stewart Is

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					
0.00	26602.11111	Rentals	(43.48)	0.00	0.00%
(7,300.00)	26602.11315	Licence Fee - Roadline	(8,774.73)	(7,300.00)	120.20%
(7,300.00)			(8,818.21)	(7,300.00)	120.80%
Expenditure					
0.00	26602.21218	Doubtful Debts	(200.00)	0.00	0.00%
3,000.00	26602.31542	General Projects	893.54	3,000.00	29.78%
269.00	26602.41113	Depn - Marine As	268.63	269.00	99.86%
1,300.00	26602.43363	SIESA Electricity Internal Expe	1,228.78	1,300.00	94.52%
4,569.00			2,190.95	4,569.00	47.95%
(2,731.00)		Net Operating (Surplus)/Deficit	(6,627.26)	(2,731.00)	
Capital Movements					
3,000.00	26602.87878	To-STEW General - RE	6,895.89	3,000.00	229.86%
(269.00)	26602.99511	Add Back Non Cash Depn	(268.63)	(269.00)	99.86%
2,731.00			6,627.26	2,731.00	242.67%
0.00			0.00	0.00	

26607 Street Works - Stewart Island

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					
(20,000.00)	26607.11162	Grants General (Capital)	0.00	(20,000.00)	0.00%
(2,157.00)	26607.11171	Rates - Collected	(2,148.30)	(2,157.00)	99.60%
0.00	26607.11176	Rates - Adjustments	4.35	0.00	0.00%
0.00	26607.11464	Parks Contributions	(12,047.00)	0.00	0.00%
(6.00)	26607.19171	Internal Rates Income	(8.70)	(6.00)	145.00%
6.00	26607.19175	Internal Rates offset	0.00	6.00	0.00%
0.00	26607.19186	Internal - Grant Income	(16,000.00)	0.00	0.00%
(22,157.00)			(30,199.65)	(22,157.00)	136.30%
Expenditure					
54.00	26607.21311	Material Damage Insurance	64.86	54.00	120.11%
80,000.00	26607.31542	General Projects	0.00	80,000.00	0.00%
2,103.00	26607.35214	Maint - General	7,846.49	2,103.00	373.11%
1,200.00	26607.41118	Depn - Improvement	166.78	1,200.00	13.90%
0.00	26607.43346	Internal - Work scheme service	50.00	0.00	0.00%
83,357.00			8,128.13	83,357.00	9.75%
61,200.00	Net Operating (Surplus)/Deficit		(22,071.52)	61,200.00	
Capital Movements					
4,033.00	26607.65172	Improvements - Acquis Demand	12,047.00	4,033.00	298.71%
185,248.00	26607.65521	Footpaths - Acquisition LOS	0.00	185,248.00	0.00%
94,649.00	26607.65522	Footpaths - Acquisition Demand	0.00	94,649.00	0.00%
4,000.00	26607.65523	Footpaths - Renewal	0.00	4,000.00	0.00%
30,420.00	26607.65541	Sealed Roads - Acq LOS	22,532.61	30,420.00	74.07%
0.00	26607.65576	Internal capital footpaths	186.90	0.00	0.00%
0.00	26607.67516	WIP - Other	(7,967.00)	0.00	0.00%
0.00	26607.87840	To-STEW General - OP	17,542.12	0.00	0.00%
0.00	26607.87841	Ex-STEW General - OP	(16,608.21)	0.00	0.00%
0.00	26607.87878	To-STEW General - RE	12,047.00	0.00	0.00%
(129,102.00)	26607.87879	Ex-STEW General - RE	(17,542.12)	(129,102.00)	13.59%
(1,200.00)	26607.99511	Add Back Non Cash Depn	(166.78)	(1,200.00)	13.90%
188,048.00			22,071.52	188,048.00	11.74%
249,248.00			0.00	249,248.00	

26610 Refuse Collection - Stewart Is

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
	Income				
(114,526.00)	26610.11171	Rates - Collected	(114,229.92)	(114,526.00)	99.74%
0.00	26610.11176	Rates - Adjustments	299.03	0.00	0.00%
(793.00)	26610.19151	Internal - Interest on Reserve	(879.71)	(793.00)	110.93%
(115,319.00)			(114,810.60)	(115,319.00)	99.56%
	Expenditure				
631.00	26610.36311	Refuse Collect - General	0.00	631.00	0.00%
6,310.00	26610.36327	Refuse Bags	7,202.76	6,310.00	114.15%
199.00	26610.41118	Depn - Improvement	199.09	199.00	100.05%
2,945.00	26610.43342	Internal-Tfr Stn Refuse fees	2,868.43	2,945.00	97.40%
104,640.00	26610.43364	Internal - Waste/Kerbside	101,568.00	104,640.00	97.06%
114,725.00			111,838.28	114,725.00	97.48%
(594.00)	Net Operating (Surplus)/Deficit		(2,972.32)	(594.00)	
	Capital Movements				
793.00	26610.87866	To-STEW Waste Mgt - OP	879.71	793.00	110.93%

26610 Refuse Collection - Stewart Is

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Capital Movements					
0.00	26610.87878	To-STEW General - RE	2,291.70	0.00	0.00%
(199.00)	26610.99511	Add Back Non Cash Depn	(199.09)	(199.00)	100.05%
594.00			2,972.32	594.00	500.39%
0.00			0.00	0.00	

26613 Stormwater Drain - Stewart Is

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					
(20,020.00)	26613.11171	Rates - Collected	(19,939.37)	(20,020.00)	99.60%
0.00	26613.11176	Rates - Adjustments	40.36	0.00	0.00%
(57.00)	26613.19171	Internal Rates Income	(80.71)	(57.00)	141.60%
57.00	26613.19175	Internal Rates offset	0.00	57.00	0.00%
(20,020.00)			(19,979.72)	(20,020.00)	99.80%
Expenditure					
577.00	26613.21311	Material Damage Insurance	269.05	577.00	46.63%
146.00	26613.31528	Rates	155.44	146.00	106.47%
5,258.00	26613.35214	Maint - General	1,209.19	5,258.00	23.00%
4,325.97	26613.43317	Internal -Interest on Loans	4,326.00	4,325.97	100.00%
1,322.00	26613.43344	Internal - WWS Management Fee	1,322.52	1,322.00	100.04%
494.00	26613.43366	Internal Rates expense	510.66	494.00	103.37%
1,817.00	26613.43374	Internal WWS Stormwater Invest	1,816.68	1,817.00	99.98%
13,939.97			9,609.54	13,939.97	68.94%
(6,080.03)	Net Operating (Surplus)/Deficit		(10,370.18)	(6,080.03)	
Capital Movements					
6,080.00	26613.71533	Internal Loans - Repaid	6,080.04	6,080.00	100.00%
0.00	26613.87878	To-STEW General - RE	4,290.14	0.00	0.00%
6,080.00			10,370.18	6,080.00	170.56%
(0.03)			0.00	(0.03)	

26625 Cemetery - Stewart Island

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
	Income				
(10,728.00)	26625.11171	Rates - Collected	(10,684.87)	(10,728.00)	99.60%
0.00	26625.11176	Rates - Adjustments	21.63	0.00	0.00%
(1,683.00)	26625.11313	Cemetery Interment Fees	(1,636.53)	(1,683.00)	97.24%
(36.00)	26625.19171	Internal Rates Income	(43.25)	(36.00)	120.14%
36.00	26625.19175	Internal Rates offset	0.00	36.00	0.00%
(12,411.00)			(12,343.02)	(12,411.00)	99.45%
	Expenditure				
8,098.00	26625.31527	Mowing	5,214.97	8,098.00	64.40%
2,630.00	26625.35214	Maint - General	1,967.28	2,630.00	74.80%
8,000.00	26625.35229	Maint - Project	0.00	8,000.00	0.00%
0.00	26625.35711	Cemetery Beams	7,415.00	0.00	0.00%
1,683.00	26625.35713	Interments	1,508.10	1,683.00	89.61%
20,411.00			16,105.35	20,411.00	78.91%
8,000.00	Net Operating (Surplus)/Deficit		3,762.33	8,000.00	
	Capital Movements				

26625 Cemetery - Stewart Island

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Capital Movements					
0.00	26625.87841	Ex-STEW General - OP	(3,762.33)	0.00	0.00%
(8,000.00)	26625.87879	Ex-STEW General - RE	0.00	(8,000.00)	0.00%
(8,000.00)			(3,762.33)	(8,000.00)	47.03%
0.00			0.00	0.00	

26628 Beautification - Stewart Is

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					
(29,053.00)	26628.11171	Rates - Collected	(28,935.95)	(29,053.00)	99.60%
0.00	26628.11176	Rates - Adjustments	58.57	0.00	0.00%
(84.00)	26628.19171	Internal Rates Income	(117.13)	(84.00)	139.44%
84.00	26628.19175	Internal Rates offset	0.00	84.00	0.00%
0.00	26628.19186	Internal - Grant Income	(52,000.00)	0.00	0.00%
(29,053.00)			(80,994.51)	(29,053.00)	278.78%
Expenditure					
17,353.00	26628.31527	Mowing	18,936.04	17,353.00	109.12%
1,700.00	26628.35213	Maint - Gardening	1,900.00	1,700.00	111.76%
10,000.00	26628.35221	Maint - Tracks	5,506.33	10,000.00	55.06%
5,769.00	26628.41118	Depn - Improvement	9,763.60	5,769.00	169.24%
0.00	26628.43346	Internal - Work scheme service	50.00	0.00	0.00%
34,822.00			36,155.97	34,822.00	103.83%
5,769.00	Net Operating (Surplus)/Deficit		(44,838.54)	5,769.00	
Capital Movements					
0.00	26628.87878	To-STEW General - RE	54,602.14	0.00	0.00%
(5,769.00)	26628.99511	Add Back Non Cash Depn	(9,763.60)	(5,769.00)	169.24%
(5,769.00)			44,838.54	(5,769.00)	-777.23%
0.00			0.00	0.00	

26629 Moturau Gardens

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
	Income				
(3,163.00)	26629.11171	Rates - Collected	(3,150.21)	(3,163.00)	99.60%
0.00	26629.11176	Rates - Adjustments	6.38	0.00	0.00%
(1,500.00)	26629.11194	General Recoveries	(1,500.00)	(1,500.00)	100.00%
(9.00)	26629.19171	Internal Rates Income	(12.75)	(9.00)	141.67%
9.00	26629.19175	Internal Rates offset	0.00	9.00	0.00%
0.00	26629.19186	Internal - Grant Income	(7,500.00)	0.00	0.00%
(4,663.00)			(12,156.58)	(4,663.00)	260.70%
	Expenditure				
187.00	26629.21311	Material Damage Insurance	232.12	187.00	124.13%
3,500.00	26629.35214	Maint - General	764.82	3,500.00	21.85%
976.00	26629.43366	Internal Rates expense	1,021.24	976.00	104.64%
0.00	26629.43378	internal - Insurance Valuation	700.00	0.00	0.00%
4,663.00			2,718.18	4,663.00	58.29%
0.00	Net Operating (Surplus)/Deficit		(9,438.40)	0.00	
	Capital Movements				

26629 Moturau Gardens

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Capital Movements					
0.00	26629.87878	To-STEW General - RE	9,438.40	0.00	0.00%
0.00	26629.87880	To-STEW Motorau Gardn - RE	9,438.40	0.00	0.00%
0.00	26629.87881	Ex-STEW Motorau Gardn - RE	(9,438.40)	0.00	0.00%
0.00			9,438.40	0.00	0.00%
0.00			0.00	0.00	

26634 Traill Park

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
	Income				
(6,200.00)	26634.11171	Rates - Collected	(6,175.04)	(6,200.00)	99.60%
0.00	26634.11176	Rates - Adjustments	12.50	0.00	0.00%
(18.00)	26634.19171	Internal Rates Income	(25.00)	(18.00)	138.89%
18.00	26634.19175	Internal Rates offset	0.00	18.00	0.00%
(6,200.00)			(6,187.54)	(6,200.00)	99.80%
	Expenditure				
689.00	26634.21311	Material Damage Insurance	847.13	689.00	122.95%
2,103.00	26634.31527	Mowing	3,351.40	2,103.00	159.36%
1,000.00	26634.35214	Maint - General	0.00	1,000.00	0.00%
1,435.00	26634.41118	Depn - Improvement	1,435.03	1,435.00	100.00%
1,200.00	26634.43363	SIESA Electricity Internal Expe	990.43	1,200.00	82.54%
1,208.00	26634.43366	Internal Rates expense	2,193.19	1,208.00	181.56%
7,635.00			8,817.18	7,635.00	115.48%
1,435.00	Net Operating (Surplus)/Deficit		2,629.64	1,435.00	
	Capital Movements				
0.00	26634.87878	To-STEW General - RE	(1,194.61)	0.00	0.00%
(1,435.00)	26634.99511	Add Back Non Cash Depn	(1,435.03)	(1,435.00)	100.00%
(1,435.00)			(2,629.64)	(1,435.00)	183.25%
0.00			0.00	0.00	

26646 Playground - Waterfront

<u>Annual Budget</u>	<u>Department</u>		<u>Year to Date Actuals</u>	<u>Year to Date Budget</u>	<u>%Variance</u>
Income					
(1,578.00)	26646.11171	Rates - Collected	(1,571.64)	(1,578.00)	99.60%
0.00	26646.11176	Rates - Adjustments	3.18	0.00	0.00%
(5.00)	26646.19171	Internal Rates Income	(6.36)	(5.00)	127.20%
5.00	26646.19175	Internal Rates offset	0.00	5.00	0.00%
(1,578.00)			(1,574.82)	(1,578.00)	99.80%
Expenditure					
1,578.00	26646.35214	Maint - General	1,512.37	1,578.00	95.84%
2,252.00	26646.41118	Depn - Improvement	2,252.21	2,252.00	100.01%
3,830.00			3,764.58	3,830.00	98.29%
2,252.00	Net Operating (Surplus)/Deficit		2,189.76	2,252.00	
Capital Movements					
0.00	26646.87840	To-STEW General - OP	62.45	0.00	0.00%
(2,252.00)	26646.99511	Add Back Non Cash Depn	(2,252.21)	(2,252.00)	100.01%

26646 Playground - Waterfront

<u>Annual</u> <u>Budget</u>	<u>Department</u>	<u>Year to Date</u> <u>Actuals</u>	<u>Year to Date</u> <u>Budget</u>	<u>%Variance</u>
(2,252.00)		(2,189.76)	(2,252.00)	97.24%
0.00		0.00	0.00	