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## **Te Anau Community Board**

### **OPEN MINUTES**

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Minutes of a meeting of Te Anau Community Board held in the Distinction Te Anau Hotel and Villas, 64 Lakefront Drive, Te Anau on Wednesday, 25 September 2019 at 2.00pm.

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#### **PRESENT**

<b>Chairperson</b>	Sarah Greaney
<b>Members</b>	Shaun Cantwell
	Mary Chartres
	Tony O'Loughlin
	Councillor Ebel Kremer

#### **APOLOGIES**

Kara Matheson

#### **IN ATTENDANCE**

<b>Committee Advisor</b>	Rose Knowles
<b>Community Partnership Leader</b>	Simon Moran
<b>Roading Contract Manager</b>	Nick Lewis
<b>Councillor</b>	Brian Dillon

#### **PUBLIC GALLERY**

Daniel Anderson  
Andrea Staben

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**1 Apologies**

An apology for non-attendance was lodged by member Matheson.

Moved member O'Loughlin, seconded member Chartres and **resolved:**

**That the Te Anau Community Board accept the apology for non-attendance lodged by member Matheson.**

**2 Leave of absence**

There were no requests for leave of absence.

**3 Conflict of Interest**

There were no conflicts of interest declared.

**4 Public Forum**

Mr Daniel Anderson

Mr Anderson addressed the Board and tabled Papers relating to the housing shortage in the Fiordland area, and also a Paper entitled General Guide QLDC Air BnB Policy.

Mr Anderson highlighted the following issues;

- the Southland District Council building code enforced CAS1/CAS2
- an Air BnB register created and adopt by Queenstown Lakes District Council (QLDC) using your residential property for paying guests guide
- an even playing field to be engaged for Air BnB's and commercially run businesses
- staff, emergency, short term and long term housing addressed.

Mrs Andrea Staben

Mrs Staben addressed the Board on a Te Anau Community Garden Draft Plan and tabled copies of the plan. Mrs Staben highlighted the following issues:

- Local support to form a committee with 86 members indicating an interest in formalising a Plan
- Toilets, water access and a garden shed would be required
- Quarter acre section would be large enough for gardens
- Application to Construct a building on Council property

The Chair expressed appreciation to Mr Anderson and Mrs Staben for their attendance at the meeting and presentation to the subcommittee.

## 5 Extraordinary/Urgent Items

The Chair sought the Boards approval to receive a late item provided to the members entitled "FlagTrax Report" and to be considered so as to enable purchasing and installation of trax prior to the festive season due to this being the Board's last meeting of the triennium.

Moved member Cantwell, seconded member Chartres and **resolved:**

**That the Te Anau Community Board consider the following item as a matter of urgent business in order that a decision can be made before the next ordinary meeting, subject to Section 46A of the Local Government Official Information and Meetings Act 1987**

**Item 1: FlagTrax Report – Due to this being the final meeting of the triennium and to enable purchasing and installation prior to the start of the tourist season.**

## 6 Confirmation of Minutes

Moved Councillor Kremer, seconded member Chartres **and resolved:**

**That the minutes of Te Anau Community Board meeting, held on 31 July 2019 be confirmed as a true and correct record.**

## Reports for Recommendation

### 7.1 Luxmore sub-division unbudgeted expenditure report

**Record No: R/19/9/20502**

Community Partnership Leader – Simon Moran presented the report.

Mr Moran advised that the purpose of the report was to seek the Te Anau Community Board's approval to recommend to Council to approve \$32,700 exclusive of GST as unbudgeted expenditure.

The Board noted that the remaining area of the Luxmore subdivision, has yet to be developed and offered to the market. Earlier in the year the Board had sought quotes to review the consented layout and to see what options there may be to improve on it due to the changing nature of the market since the subdivision was originally approved.

The Board noted that there will be advantages to the community socially and may help address some of the housing market issues being raised by members of the community.

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**Resolution**

Moved Councillor Kremer, seconded member O'Loughlin **and resolved:**

**That the Te Anau Community Board:**

- a) **Receives the report titled "Luxmore sub-division unbudgeted expenditure report" dated 18 September 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Agrees to recommends to Council that it approve \$32,700 exclusive of GST as unbudgeted expenditure for the Luxmore sub-division review and that it is funded from the Te Anau Community Board's Luxmore Development Reserve.**

**Reports**

**8.1 Financial Report for the year ended 30 June 2019**

**Record No: R/19/8/14686**

Community Partnership Leader – Simon Moran presented this item.

Members requested further clarification as to why the expenditure budget is \$107,820 below budget.

Community Partnership Leader will investigate the expenditure budget and report back to the board.

**Resolution**

Moved member O'Loughlin, seconded member Cantwell **and resolved:**

**That the Te Anau Community Board:**

- a) **Receives the report titled "Financial Report for the year ended 30 June 2019" dated 18 September 2019.**

**8.2 Council Report**

**Record No: R/19/9/21105**

Community Partnership Leader – Simon Moran presented this item.

The Board was advised the purpose of the report is to provide an overview of key issues across the Southland District, as well as high level local issues from various Council units.

Members noted the report highlighted various issues of interest including;

- Three Waters update
- Building Law reform
- Annual Plan 2019/2020
- Community Board Plans Development update
- Milford Opportunity funding received
- Dark Skies Plan change for Rakiura
- Community Facilities
- Te Anau Community Board finance report

#### **Resolution**

Moved member O'Loughlin, seconded member Chartres **and resolved:**

**That the Te Anau Community Board:**

- a) Receives the report titled "Council Report" dated 18 September 2019.**

### **8.3 FlagTrax Report**

**Record No: R/19/9/21570**

Community Partnership Leader – Simon Moran presented this item.

Mr Moran outlined that the report is to seek the Te Anau Community Board's agreement to install the FlagTrax system for its street banners.

Mr Moran advised that the board would like to have new street banners in place for the town for the summer period. There is an existing 'general projects' operational budget that can be used for this project as it is already budgeted expenditure.

Mr Moran added the board is required to decide whether going ahead with the FlagTrax system is an appropriate project.

#### **Resolution**

Moved member Cantwell seconded member O'Loughlin **and resolved:**

**That the Te Anau Community Board:**

- a) Receives the report titled "FlagTrax Report" dated 25 September 2019.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**

- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves that \$20,000 be spent on FlagTraxs with payment from the general projects operational budget.**
- e) **Requests clarification post-election for reimbursement of the Flag Trax and provide clarity for the future from Council regarding the funding of Flag Trax.**

### **Chairperson's Report**

Member Greaney reported on matters that she has been involved since the board's previous meeting and particularly highlighted the following:

- Community Futures workshop
- drop in session for roading draft bylaw
- new toilets located near Paper Plus are now open, sign to be installed
- dog bag dispensers have arrived
- BBQ and shelter to be installed on Steamers Beach have had final sign off from the Department of Conservation
- Airport part 139 certification due
- increase in population outcome from Census
- Great South meeting next week
- new member pack being put together by the Chair
- Thank-you to all the members for their contributions throughout the term and best wishes to those re-standing in the elections.

### **Councillor's Report**

Councillor Kremer thanked all Community Board members for their service over the last 3 years and wished them well in the elections.

The meeting concluded at 3.15pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A  
MEETING OF THE TE ANAU COMMUNITY BOARD  
HELD ON WEDNESDAY 25 SEPTEMBER 2019.

**DATE:**.....

**CHAIRPERSON:**.....

**CHIEF EXECUTIVE:**