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## **Fiordland Community Board**

### **OPEN MINUTES**

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Minutes of a meeting of Fiordland Community Board held in the Distinction Te Anau Hotel and Villas, 64 Lakefront Drive, Te Anau , Te Anau on Tuesday, 10 December 2019 at 3.30pm.

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#### **PRESENT**

<b>Chairperson</b>	Sarah Greaney
<b>Deputy Chairperson</b>	Diane Holmes
<b>Members</b>	Mary Chartres
	Benjamin Killeen
	Ryan Murray
	Max Slee
	Councillor Ebel Kremer

#### **APOLOGIES**

#### **IN ATTENDANCE**

<b>Communications Manager</b>	Louise Pagan
<b>Community Partnership Leader</b>	Simon Moran
<b>Community Facilities Manager</b>	Mark Day
<b>Community Facilities Contracts Manager</b>	Angie Hodgkinson
<b>Senior Projects Manager</b>	Geoff Gray

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**1 Apologies**

There were no apologies.

**2 Leave of absence**

There were no requests for leave of absence.

**3 Conflict of Interest**

There were no conflicts of interest declared.

**4 Public Forum**

Vaughan Filmer and Andrew Magness – Climbing Wall

Mr Filmer outlined a project to build a Climbing Wall in the Fiordland Community Events Centre advising the it has the support of the Event Centre Trust and that Trust is to take ownership if this project is to proceed.

The Board was advised that quotations have been received, also outlining were the benefits to the community, estimated total costs, potential fund raising and funding structures required for the project.

**5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

**6 Confirmation of Minutes**

**Resolution**

Moved Member Holmes, seconded Member Murray **and resolved**

**That the minutes of Fiordland Community Board, held on 13 November 2019 be confirmed as a true and correct record.**

**Reports for Resolution**

**7.1 Unbudgeted Expenditure - Te Anau Town Centre CCTV**

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**Record No: R/19/7/13188**

**Purpose**

The purpose of the report is to update the Fiordland Community Board on the project to install CCTV in the Te Anau town centre and decide if the Board wants to proceed with the installation of the remainder of the cameras.

**Executive Summary**

The Te Anau Community Board had identified in 2017/18, the need to install CCTV cameras within the CBD area after having discussions with the local NZ police officer who indicated that due to an increase in the transient population there has been an increase in damage and vandalism.

The Te Anau Community Board also wanted the CCTV to cover the pump track as a safe guard because concerns had been expressed about the safety of the users of the facility.

With the installation of the new toilet on the main street it was appropriate to provide coverage of this area as well.

At the Te Anau Community Board's meeting on 1 May 2019 they indicated that the \$10,000 allocated to a project in the 2018/2019 year to install CCTV in the Te Anau Central Business District (CBD) would be used to prepare a proposal that would identify where the CCTV cameras would go and what type of equipment would be used with the remainder of the budget being used to purchase some of the equipment.

Council staff approached a provider to undertake the investigation and prepare the proposal however after a number of approaches the provider failed to deliver. At this point Council staff approached another provider, Alarm Centre Installation Limited to undertake the work. This company had provided the new CCTV installation at the Te Anau airport.

Alarm Centre Installation Limited provided a proposal back to Council at the end of June 2019.

The proposal recommended the installation of six cameras. Four of these would be fixed and the other two would be PTZ (Pivot/Tilt/Zoom) capable, Appendix 1. All of the cameras would transmit through Wi-Fi from the Te Anau library and then through a wireless connection from camera to camera.

The cameras will be located outside the new toilet, the pharmacy at 70A and the Distinction Hotel at 41 Town Centre. This will require the installation of three 6 meter poles to house the cameras. The one outside the new toilet will be powered from the toilet while the remaining two will be solar powered with a battery backup.

The cameras will feed the recorded data into a cloud storage space as per Appendix 2.

To date Council have been invoiced for \$7,860 (Purchase Order number 145870) which covers the cost of the preparation of the CCTV plan for the town centre and the purchase of some of the equipment.

The implementation plan indicated that to complete the full installation there will be an additional \$15,070 required (Appendix 3) that will be funded from the Te Anau General Reserve.

Any future repairs or maintenance will be the responsibility of the Fiordland Community Board. There is no regular maintenance fee for the ongoing running of the system. Any maintenance costs will be to replace / repair equipment or if the current level of service is changed.

The Fiordland Community Board is welcome to visit the Te Anau – Manapouri Airport and see the same CCTV installation in a working environment.

The New Zealand Police will have access to the data and all requests for access will be through the local police office.

Council has a letter of understanding with the New Zealand Police who have agreed to be the administrators of the data (Appendix 4) at nil cost.

A cost break down is included in Appendix 3.

### **Recommendation**

#### **That the Fiordland Community Board:**

- a) **Receives the report titled “Unbudgeted Expenditure - Te Anau Town Centre CCTV” dated 4 December 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Agrees to continue with the installation of the CCTV in the Te Anau Central Business District.**
- e) **Agrees to any future maintenance being the responsibility of the Fiordland Community Board.**
- f) **Approves the unbudgeted expenditure of \$15,070 from the Te Anau General Reserve to fund the additional expenditure required to install CCTV in the Te Anau Central Business District.**

## **7.2 Unbudgeted Expenditure for Soft Fall in Lions Park Playground, Te Anau**

**Record No: R/19/12/27982**

### **Purpose**

The purpose of this report is to make a decision on a compliant soft fall within Lions Park in Te Anau. As this is our premier park and our busiest site, it is considered prudent to act immediately in order to manage the inherent risks.

### **Executive Summary**

Lions Park has degraded soft fall that does not meet compliance standards. Considering that the highest injury toll within playgrounds as per ACC figures is related to trips, falls and impacts, this area is a priority to tidy up.

SDC staff recently presented an information only report to explain the level of compliance. The Fiordland Community Board (the Board) will workshop this playground and the others within the Board area to make long-term recommendations to Council across the entire Board area. These decisions will be about safety but also play, what play means to the community and priority of assets and infrastructure requirements.

This process will take some time. It is important that this process is thorough and appropriate. Alongside this however, we must act to keep our users and customers as safe as possible. This report is asking to spend \$20,000 unplanned expenditure to ensure we can achieve a safer and appropriate environment as we enter the peak visitor season. This report outlines the options for this spend and requests a decision.

### **Recommendation**

#### **That the Fiordland Community Board:**

- a) **Receives the report titled "Unbudgeted Expenditure for Soft Fall in Lions Park Playground, Te Anau" dated 4 December 2019.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Agrees to an interim safety measure in Lions Park to provide adequate soft fall over the summer season.**
- e) **Approves the unbudgeted expenditure of \$20,000 to be funded from the Te Anau general reserves, towards the expenditure required to install/provide safe fall chip at the Lions Park Playground.**

The meeting concluded at <<Insert time>> CONFIRMED AS A TRUE AND CORRECT RECORD AT A  
MEETING OF THE FIORDLAND COMMUNITY BOARD  
HELD ON

**DATE:**.....

**CHAIRPERSON:**.....