



Council

OPEN MINUTES

Minutes of a meeting of Council held in the Council Chamber, 15 Forth Street, Invercargill on Thursday, 30 January 2020 at 9.02am. (9.02am – 9.58am (10.01am – 10.15am, 11.34am – 12.32pm (public excluded))).

PRESENT

Mayor	Mayor Gary Tong
Deputy Mayor	Ebel Kremer
Councillors	Don Byars
	John Douglas
	Paul Duffy
	Bruce Ford
	Darren Frazer
	George Harpur
	Julie Keast
	Christine Menzies
	Karyn Owen
	Margie Ruddenklau
	Rob Scott

IN ATTENDANCE

Chief Executive – Steve Ruru
Group Manager, Environmental Services – Fran Mikulicic
Group Manager, Services and Assets – Matt Russell
Group Manager, Community and Futures – Rex Capil
Chief Financial Officer – Anne Robson
Group Manager, Customer Delivery – Trudie Hurst
Publications Specialist – Chris Chilton
Committee Advisor – Fiona Dunlop

1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Council Minutes

Resolution

Moved Mayor Tong, seconded Cr Frazer **and resolved:**

That Council confirms the minutes of the meeting held on 18 December 2019 as a true and correct record of that meeting.

Reports - Policy and Strategy

7.1 Project Plan for the Annual Plan 2020/2021

Record No: R/20/1/34

Planning and Reporting Analyst – Shannon Oliver, Corporate Performance Lead – Chantelle Subritzky and Publications Specialist – Chris Chilton were in attendance for this item.

The Staff advised that the purpose of this report is to seek the approval of Council for the Annual Plan 2020/2021 project plan.

During discussion on the timeline the staff advised that the project plan in the report would need to be amended.

Resolution

Moved Cr Ford, seconded Cr Duffy **recommendations a to c, d with changes (as indicated with underline and ~~strikethrough~~) and e and resolved:**

That the Council:

- a) **Receives the report titled “Project Plan for the Annual Plan 2020/2021” dated 16 January 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approve the Annual Plan 2020/2021 project plan with amendments as follows:**

Annual Plan key date (indicative)	Date
Council approval of project plan & community information approach	Thursday 30 January 2020
Annual Plan update document written and designed	<u>By 5 February 2020</u> <u>By 5 March 2020</u>
Update document to be available at Southern Field Days	12–14 February 2020
Update document on website	February 2020 <u>March 2020</u>
Update document to available in area offices	February 2020 <u>March 2020</u>
Email sent to key stakeholders with copy of the Update document	February 2020 <u>March 2020</u>
Update document to be highlighted on Facebook	February–April 2020 <u>March – April 2020</u>
Postcard on update document to be sent to households	February 2020 <u>March 2020</u>
Full story on Annual Plan in First Edition	Late March 2020
ELT subcommittee to approval final project list	Early April 2020
Finance and Assurance approval of Annual Plan	Monday 22 June, 2020 (tentative)
Adoption of Annual Plan	Tuesday, 23 June 2020

- e) **Notes that information to the community will be provided and formal consultation for the Annual Plan 2020/21 will not be undertaken.**

Reports - Operational Matters

8.1 Toilet Projects - Thornbury and Weirs Beach and Athol and Wyndham

Record No: R/19/12/30532

Community Facilities Contract Manager – Jacqui Ligthart was in attendance for this item.

Mrs Ligthart advised that the purpose of the report was to seek the Council's approval to cancel the project at Weirs Beach (P-10304) and re-scope the project at the Thornbury bridge toilet (P-10303) and that the residual funding from these two projects is planned to be redirected to support two new projects. This first involves installing a new septic disposal system at the Athol toilet and the second involves replacing the existing toilet at the Wyndham camping ground.

Resolution

Moved Cr Kremer, seconded Cr Keast **and resolved:**

That the Council:

- a) **Receives the report titled "Toilet Projects - Thornbury and Weirs Beach and Athol and Wyndham" dated 23 January 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves that the project P-10304 outlined below is to be cancelled:**
- | Project | Description |
|----------------|--|
| P-10304 | Upgrade toilets at Weirs Beach Camping Area |
- e) **Approves that the remaining funding identified for project P-10303 (upgrade toilets at Thornbury Bridge) be reallocated to two new projects at Athol and Wyndham.**
- f) **Approves that the remaining funding identified for project P-10304 (upgrade toilets at Weirs Beach Camping Area) be reallocated to two new projects at Athol and Wyndham.**

8.2 Unbudgeted Expenditure - Oraka Aparima Community Board Projects

Record No: R/20/1/72

Community Facilities Contract Manager – Angie Hopkinson was in attendance for this item.

Mrs Hopkinson advised that the purpose of this report is to seek Council's approval to defer the Project P-10306 towards the installation of Frisbee Golf in Riverton to the 20/21 financial year, and seek approval of additional unbudgeted expenditure of \$25,000 to support the completion of the Bath Road beautification project. Both projects are to be funded from the Riverton General Reserve.

Resolution

Moved Cr Kremer, seconded Cr Harpur **and resolved:**

That the Council:

- a) **Receives the report titled "Unbudgeted Expenditure - Oraka Aparima Community Board Projects" dated 23 January 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves that project P-10306 be deferred until the 2020/2021 financial year:**

Project	Description	Funding from General Reserves
P-10306	Ground works and install Frisbee Golf at Riverton	\$25,000

- e) **Agrees to the additional unbudgeted expenditure of \$25,000 to support the completion of the Bath Road beautification project to be funded from the Riverton General Reserves and that the total for this project will now be \$50,000.**

8.3 Monthly Financial Report - November 2019

Record No: R/20/1/1736

Project Accountant – Dee Patel was in attendance for this item.

Ms Patel advised that the purpose of the report was to provide Council with an overview of the financial results to date by the nine activity groups of Council, as well as the financial position, and the statement of cash flows for the five months to 30 November 2019.

Resolution

Moved Mayor Tong, seconded Cr Scott **and resolved:**

That the Council:

- a) **Receives the report titled “Monthly Financial Report - November 2019” dated 23 January 2020.**

8.4 Waste Advisory Group - Draft Landfill Submission

Record No: R/20/1/1859

Strategic Manager Water and Waste – Ian Evans was in attendance for this item.

Mr Evans advised that the purpose of the report was to inform Council of proposed changes to the landfill levy and the proposed submission from WasteNet Southland on behalf of the Waste Advisory Group to the proposed amendments.

The Council noted that the Ministry for the Environment was seeking feedback on its proposal to amend the national landfill levy in both cost and range.

Resolution

Moved Cr Frazer, seconded Cr Douglas **and resolved:**

That the Council:

- a) **Receives the report titled “Waste Advisory Group - Draft Landfill Submission” dated 23 January 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Agrees to endorse the Waste Advisory Group submission to the Ministry for the Environment; or**
- e) **Proposes any amendments to the submission and submit separately on behalf of Southland District Council.**

8.5 Southland Regional Development Agency Transition - Extension of Venture Southland

Record No: R/20/1/175

Chief Executive – Steve Ruru was in attendance for this item.

Mr Ruru advised that the purpose of the report was to seek Council approval to extend Venture Southland to 31 December 2020 to enable remaining external contracts to be transferred to Great South and to also allow for a review of the future of the Venture Southland Trust and in particular the ability of Venture Southland to appoint trustees.

Resolution

Moved Cr Owen, seconded Cr Ford **and resolved:**

That the Council:

- a) **Receives the report titled “Southland Regional Development Agency Transition - Extension of Venture Southland” dated 23 January 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Notes the progress that has been made with the transfer of Venture Southland assets to Great South and that there is a need to extend the operation of Venture Southland to enable the remaining contracts to be transferred and for a decision to be made on the future of the Venture Southland Trust.**
- e) **Subject to an agreement being reached with Invercargill City Council and Gore District Council agrees to formally extend the Venture Southland Joint Venture until 31 December 2020 subject to no funding being required to be paid.**
- f) **Delegate authority to the Chief Executive to agree any terms and conditions on which the extension of the Venture Southland Joint Committee might need to be agreed between the 3 councils should that prove necessary.**

Public Excluded

Exclusion of the Public: Local Government Official Information and Meetings Act 1987

Resolution

Moved Cr Ford, seconded Cr Owen **and resolved:**

That the public be excluded from the following part(s) of the proceedings of this meeting.

C10.1 Risk management update - December 2019 quarter

C10.2 Confirmation of guidance provided to assist activity managers with the development of the next stages for the Long Term Plan 2031

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Risk management update - December 2019 quarter	<p>s7(2)(e) - The withholding of the information is necessary to avoid prejudice to measures that prevent or mitigate material loss to members of the public.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
Confirmation of guidance provided to assist activity managers with the development of the next stages for the Long Term Plan 2031	<p>s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

That the Chief Executive, Group Manager, Environmental Services, Group Manager, Services and Assets, Group Manager, Community and Futures, Chief Financial Officer, People and Capability Manager, Group Manager, Customer Delivery be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the items C10.1 Risk management update - December 2019 quarter and C10.2 Confirmation of guidance provided to assist activity managers with the development of the next stages for the Long Term Plan 2031. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed and meeting procedure.

That the Policy Analyst – Jane Edwards and Strategy and Policy Manager – Michelle Stevenson be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the items C10.1 Risk management update - December 2019 quarter. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed.

That the Corporate Performance Lead – Chantelle Subritzky and Strategy and Policy Manager – Michelle Stevenson be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the items C10.2 Confirmation of guidance provided to assist activity managers with the development of the next stages for the Long Term Plan 2031. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed.

The public were excluded at 9.58am.

The meeting adjourned at 9.58am and reconvened at 10.01am.

The meeting adjourned 10.15am for the Citizenship ceremony and reconvened at 11.34am.

Mayor Tong and all Councillors were present when the meeting reconvened.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

The meeting concluded at 12.32pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE COUNCIL HELD ON THURSDAY 30
JANUARY 2020.

DATE:.....

CHAIRPERSON:.....