



Northern Community Board

OPEN MINUTES

UNCONFIRMED

Minutes of a meeting of Northern Community Board held in the Mossburn Fire Station, 45 Devon Street, Mossburn on Monday, 17 February 2020 at 6pm.

PRESENT

Chairperson	Greg Tither
Deputy Chairperson	Lance Hellewell
Members	Peter Bruce
	Pam Naylor
	Carolyn Smith
	Sonya Taylor
	Councillor John Douglas

IN ATTENDANCE

Community Liaison Officer	Kathryn Cowie
Committee Advisor/Support Partner	Rose Knowles
Community Partnership Leader	Kelly Tagg
Community Facilities Manager	Mark Day
Health Safety and Wellbeing Advisor	Teri Black

1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Carolyn Smith, seconded Pam Naylor **and resolved:**

That the Northern Community Board confirms the minutes of the meeting held on 18 November 2019 as a true and correct record of that meeting.

Reports

7.1 Community Leadership Report for the Northern Community Board

Record No: R/20/2/3043

Community Partnership Leader – Kelly Tagg was in attendance for this item.

Ms Tagg updated the board on the community leadership activities in the Northern Community Board area.

The main points of the report highlighted were the community partnership fund, deadlines for funding rounds and community board plans.

Resolution

Moved Sonya Taylor, seconded Pam Naylor **and resolved:**

That the Northern Community Board:

- a) **Receives the report titled "Community Leadership Report for the Northern Community Board" dated 10 February 2020.**

7.2 Operational Report for Northern Community Board

Record No: R/20/1/2859

Committee Partnership Leader – Kelly Tagg was in attendance for this item.

Ms Tagg advised the purpose of the report is to update the board on the operational activities in the Northern community board area.

Resolution

Moved Pam Naylor, seconded Carolyn Smith **and resolved:**

That the Northern Community Board:

- a) **Receives the report titled "Operational Report for Northern Community Board" dated 7 February 2020.**

7.3 Council Report

Record No: R/20/1/2452

Councillor John Douglas presented this item.

Freshwater reforms, Waste minimisation levy, Policy and bylaw updates, Long Term Plan 2021-2-31, and Bridges were particular highlights during discussion.

Resolution

Moved Lance Hellewell, seconded Pam Naylor **and resolved:**

That the Northern Community Board:

- a) **Receives the report titled "Council Report" dated 10 February 2020.**

7.4 Chairperson's Report

Record No: R/20/1/641

Chairperson Greg Tither provided an update on activities he has been involved over the period 18 November 2019 to 13 February 2020.

Items of interest include the following:

- Northern Community Board members tour of assets to be organised
- Mossburn cemetery, spray, trim and clean up completed
- requested a price to construct and seal a footpath from 119-129 Flora Road, Lumsden
- received a licence to occupy for the Lumsden Heritage Trust to display locomotives

Resolution

Moved Chairman Tither, seconded Carolyn Smith **and resolved:**

That the Northern Community Board:

- a) **Receives the report titled "Chairperson's Report" dated 10 February 2020.**

7.5 Northern Community Board Health and Safety update

Record No: R/20/1/2731

Health, Safety and Wellbeing Advisor – Teri Black was in attendance for this item.

Ms Black advised the purpose of the report is to provide a health and safety induction and update for community board members.

Resolution

Moved Pam Naylor, seconded Chairman Tither **and resolved:**

That the Northern Community Board:

- a) **Receives the report titled "Northern Community Board Health and Safety update" dated 30 January 2020.**

7.6 Unbudgeted Expenditure Report - Updated Sign for Garston

Record No: R/20/1/2678

Community Partnership Leader – Kelly Tagg was in attendance for this item.

Ms Tagg advised the purpose of this report is to gain approval from the Northern Community Board for unbudgeted expenditure to update the directional sign in Garston.

The current directional sign is showing signs of wear and tear and the former Garston CDA had discussed having it re-made in steel so as to be able to better withstand weather conditions in the area.

Staff approached two Council approved contractors to secure quotes for a replacement sign; at the time of writing this report one quote had been received.

Resolution

Moved Carolyn Smith, seconded Councillor Douglas **and resolved:**

That the Northern Community Board:

- a) **Receives the report titled "Unbudgeted Expenditure Report - Updated Sign for Garston" dated 5 February 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves the unbudgeted expenditure of up to \$2,530 (+GST) for the replacement of the Garston directional sign to be funded from the beautification – general projects budget via the Garston general reserve.**

7.7 Unbudgeted Expenditure Report for Russell Glendinning Memorial Seat Opening
Record No: R/20/2/3044

Community Liaison Officer – Kathryn Cowie was in attendance for this item.

Ms Cowie advised the purpose of this report is to gain approval from the Northern Community Board for the unbudgeted expenditure for costs associated with the Russell Glendinning memorial seat opening to be held on 22 February 2020.

The former Garston CDA have planned an opening event for the memorial seat they have placed at the railway heritage site in Garston for Russell Glendinning. Mayor Tong will be attending the opening. The unbudgeted expenditure is for costs associated with providing afternoon tea for the event.

Resolution

Moved Carolyn Smith, seconded Chairman Tither **and resolved:**

That the Northern Community Board:

- a) **Receives the report titled "Unbudgeted Expenditure Report for Russell Glendinning Memorial Seat Opening" dated 10 February 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision;**

and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

- d) Approves the unbudgeted expenditure of \$1200 (inc. GST) from the Garston general reserve for the costs associated with providing afternoon tea at the Russell Glendinning memorial opening.

7.8 Community Facilities Update

Record No: R/20/1/2638

Community Facilities Manager – Mark Day was in attendance for this item.

Mr Day advised the purpose of this report is to share information on locally funded community facility assets throughout the district.

Resolution

Moved Pam Naylor, seconded Lance Hellewell **and resolved:**

That the Northern Community Board:

- a) Receives the report titled “Community Facilities Update” dated 7 February 2020.
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Receives the appendix “Condition assessment summary table – Northern Community Board.

7.9 Schedule of Meetings for 2020-2022

Record No: R/20/1/655

Committee Advisor - Rose Knowles was in attendance for this item.

Mrs Knowles advised the purpose of the report is to approve a schedule of meeting dates for 2020-2022 so that meetings can be publicly notified in accordance with the requirements set by the Local Government Official Information and Meetings Act 1987.

Resolution

Moved Lance Hellewell, seconded Chairman Tither **and resolved:**

That the Northern Community Board:

- a) **Receives the report titled "Schedule of Meetings for 2020" dated 10 February 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Agrees to meet at the following venues at 6pm Winter months, 6.30pm rest of year on the following dates in 2020-2022:**
 - **Monday, 6 April 2020 Garston School**
 - **Monday, 15 June 2020 Lumsden SDC Office**
 - **Monday, 17 August 2020 Mossburn Fire Brigade**
 - **Monday, 19 October 2020 Garston School**
 - **Monday, 7 December 2020 Lumsden SDC Office**
 - **Monday 1 February 2021 Mossburn Fire Brigade**
 - **Monday 12 April 2021 Garston School**
 - **Monday 14 June 2021 Lumsden SDC Office**
 - **Monday 9 August 2021 Mossburn Fire Brigade**
 - **Monday 11 October 2021 Garston School**
 - **Monday 6 December 2021 Lumsden SDC Office**
 - **Monday 21 February 2022 Mossburn Fire Brigade**
 - **Monday 13 April 2022 Garston School**
 - **Monday 13 June 2022 Lumsden SDC Office**
 - **Monday 22 August 2022 Mossburn Fire Brigade**
 - **Monday 3 October 2022 Garston School**

7.10 Northern Community Board Forward Programme

Record No: R/20/1/2494

Committee Advisor – Rose Knowles was in attendance for this item.

Mrs Knowles advised the purpose of the report is to provide the community board members with a draft work programme for information which is also able to be altered or have additions.

Resolution

Moved Sonya Taylor, seconded Pam Naylor **and resolved:**

That the Northern Community Board:

- a) **Receives the report titled “Northern Community Board Forward Programme” dated 3 February 2020.**

The meeting concluded at 7.30pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE NORTHERN COMMUNITY BOARD
HELD ON 17 FEBRUARY 2020

DATE:.....

CHAIRPERSON:.....