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# Oraka Aparima Community Board

## OPEN MINUTES

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Minutes of a meeting of Oraka Aparima Community Board held in the Southland District Council Riverton Office, 117 Palmerston Street, Riverton on Wednesday, 26 February 2020 at 5.30pm.

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### PRESENT

<b>Chairperson</b>	Graeme Stuart
<b>Deputy Chairperson</b>	Sharon Ayto
<b>Members</b>	Julie Guise
	Annette Horrell
	Neil Linscott
	Robin McCall
	Councillor Karyn Owen

### IN ATTENDANCE

	Mayor Gary Tong
	Councillor Don Byars
<b>Community Liaison Officer</b>	Kathryn Cowie
<b>Committee Advisor</b>	Alyson Hamilton
<b>Community Facilities Manager</b>	Mark Day
<b>Health, Safety and Wellbeing Advisor</b>	Terri Black
<b>Manager-Operations Water and Waste</b>	Bill Witham

## 1 Apologies

There were no apologies.

### 7.1 Making and Attesting of Members' Declarations

#### Record No: R/20/2/3695

Mayor Tong proceeded to have each member elect to read the required declaration under the Local Government Act, and the Mayor witnessed each declaration.

Members, as follows, read their declaration;

I, ANNETTE JESSIE HORRELL, ROBIN GEOFFREY MCCALL AND JULIENNE MARGUERITE LEAH GUISE, declare that I will faithfully and impartially, and according to the best of my skill and judgment, execute and perform, in the best interests of Southland District, the powers, authorities, and duties vested in, or imposed upon me as member of the Oreti Community Board by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.

Each of the members signed their declaration and counter signed by Mayor Tong.

#### Resolution

Moved Neil Linscott, seconded Cr Owen **and resolved:**

#### That the Oraka Aparima Community Board:

- a) **Receives the report titled "Making and Attesting of Members' Declarations" dated 12 February 2020.**
- b) **Determines that this matter or decision be recognised not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Notes that the Mayor has received and witnessed the declarations of the Oraka Aparima Community Board members.**

## 2 Leave of absence

There were no requests for leave of absence.

## 3 Conflict of Interest

There were no conflicts of interest declared.

#### 4 Public Forum

There was no public forum.

#### 5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

#### 6 Confirmation of Minutes

##### Resolution

Moved Cr Owen, seconded Deputy Chairperson Ayto **and resolved:**

**That the minutes of Oraka Aparima Community Board meeting held on 12 November 2019 be confirmed as a true and correct record of that meeting.**

#### Reports

##### 7.2 Community Leadership Report for Oraka Aparima Community Board

###### Record No: R/20/2/3867

Community Liaison Officer - Kathryn Cowie was in attendance for the item.

Mrs Cowie advised the purpose of the report is to update the board on the community leadership activities in the Oraka Aparima board area.

The main points of the report highlighted were the community partnership fund, deadlines for funding rounds and community board plans.

Members expressed appreciation of a well prepared report.

##### Resolution

Moved Neil Linscott, seconded Julie Guise **and resolved:**

**That the Oraka Aparima Community Board:**

- a) **Receives the report titled "Community Leadership Report for Oraka Aparima Community Board" dated 13 February 2020.**

##### 7.3 Operational Report for Oraka Aparima Community Board

###### Record No: R/20/1/2431

Community Liaison Officer - Kathryn Cowie was in attendance for the item.

Mrs Cowie advised the purpose of the report is to update the board on the operational activities in the Oraka Aparima Community Board.

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**Resolution**

Moved Neil Linscott, seconded Robin McCall **and resolved:**

**That the Oraka Aparima Community Board:**

- a) **Receives the report titled "Operational Report for Oraka Aparima Community Board" dated 14 February 2020.**

**7.4 Council Report**

**Record No: R/20/1/2453**

Councillor Karyn Owen took the Board through the report.

The Waste minimisation levy, libraries and speed limits were particular highlights during discussion.

**Resolution**

Moved Annette Horrell, seconded Deputy Chairperson Ayto **and resolved:**

**That the Oraka Aparima Community Board:**

- a) **Receives the report titled "Council Report" dated 13 February 2020.**

**7.5 Chairperson's Report**

**Record No: R/19/12/31071**

Chairperson Stuart introduced his report.

**Resolution**

Moved Chairperson Stuart, seconded Neil Linscott **and resolved:**

**That the Oraka Aparima Community Board:**

- a) **Receives the report titled "Chairperson's Report" dated 13 February 2020.**

**7.6 Community Facilities Update**

**Record No: R/20/1/2759**

Community Facilities Manager - Mark Day was in attendance for this item.

Mr Day advised the purpose of this report is to share information on locally funded community facility assets throughout the district.

The Board noted that the report was a generic overview for all nine community board areas with specific attachments to the Board area in which the report was addressed.

**Resolution**

Moved Julie Guise, seconded Neil Linscott **and resolved:**

**That the Oraka Aparima Community Board:**

- a) **Receives the report titled “Community Facilities Update” dated 11 February 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

**7.7 Oraka Aparima Community Board Health and Safety update**

**Record No: R/20/1/2732**

Health, Safety and Wellbeing Advisor, Terri Black was in attendance for this item.

Mrs Black advised the purpose of the report is to provide a health and safety induction and update for community boards.

**Resolution**

Moved Neil Linscott, seconded Deputy Chairperson Ayto **and resolved:**

**That the Oraka Aparima Community Board:**

- a) **Receives the report titled “Oraka Aparima Community Board Health and Safety update” dated 30 January 2020.**

**7.8 Riverton Soundshell Stormwater Investigation Project**

**Record No: R/20/2/3275**

Manager Operations Water and Waste - Bill Witham was in attendance for this item.

Mr Witham advised the purpose of the report is to provide a summary of information relating to a project in the 2018-2028 Long Term Plan for investigation of the stormwater network at the Riverton Soundshell and recommend that the project be terminated and the \$10,000 project budget be absorbed into the Riverton Stormwater Reserve.

### Resolution

Moved Neil Linscott, seconded Annette Horrell **and resolved:**

**That the Oraka Aparima Community Board:**

- a) **Receives the report titled "Riverton Soundshell Stormwater Investigation Project" dated 7 February 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Agrees that the project to 'Investigate stormwater discharge around Soundshell, Riverton' be terminated and the \$10,000 project budget be transferred into the Riverton Stormwater Reserve.**

## 7.9 Elected Member Appointments

**Record No: R/19/12/31123**

Committee Advisor, Alyson Hamilton was in attendance for this item.

Mrs Hamilton advised the purpose of this report is for the Oraka Aparima Community Board to make decisions on the appointment of elected members to the:

- Taramea (Howell's Point) Management Committee
- Riverton Harbour Subcommittee
- Riverton Heritage and Tourist Centre Trust.

### Resolution

Moved Robin McCall, seconded Annette Horrell **and resolved:**

**That the Oraka Aparima Community Board:**

- a) **Receives the report titled "Elected Member Appointments" dated 17 February 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis**

of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

- d) **Agrees to ~~appoint up to three representatives~~ make the following appointments to the Taramea (Howell's Point) Management Committee.**
- Graeme Stuart
  - Blair Stewart
  - Sharon Ayto
- e) **Agrees to ~~appoint up to four representatives~~ make the following appointments to the Riverton Harbour Subcommittee.**
- Graeme Stuart (riverton coastguard)
  - Neil Linscott (community board)
  - Hayley Nelson (berth owner)
  - Nick White (berth owner)
- f) **Agrees to ~~appoint up to one representative~~ make the following appointment to the Riverton Heritage and Tourist Centre Trust.**
- Julie Guise

## 7.10 Schedule of Meetings up to October 2022

Record No: R/19/12/31118

Committee Advisor - Alyson Hamilton introduced the report.

Mrs Hamilton advised the purpose of the report is to approve a schedule of meeting dates for up to October 2022 so that meetings can be publicly notified in accordance with the requirements set by the Local Government Official Information and Meetings Act 1987.

During discussion staff advised that the meeting dates in the report would need to be amended.

### Resolution

Moved Neil Linscott, seconded Julie Guise **recommendations a to c, d with changes (as indicated with underline and ~~strikethrough~~) and resolved:**

**and resolved:**

**That the Oraka Aparima Community Board:**

- a) **Receives the report titled "Schedule of Meetings up to October 2022" dated 15 February 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision;**

and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

d) **Agrees to meet at the Southland District Council Riverton office, 117 Palmerston Street, at 5.30pm on the following dates up to October 2022:**

- Wednesday, 26 February 2020
- Wednesday, 22 April 2020
- Wednesday, 17 June 2020
- Wednesday, 19 August 2020
- Wednesday, 21 October 2020
- Wednesday, 9 December 2020
- ~~Wednesday, 17 February 2021~~
  - Wednesday, 24 February 2021
- ~~Wednesday, 14 April 2021~~
  - Wednesday, 21 April 2021
- Wednesday, 16 June 2021
- Wednesday, 11 August 2021
- Wednesday, 13 October 2021
- Wednesday, 8 December 2021
- Wednesday, 16 February 2022
- ~~Wednesday, 13 April 2022~~
  - Wednesday, 6 April 2022
- Wednesday, 15 June 2022
- Wednesday, 17 August 2022
- Wednesday, 21 September 2022

## 7.11 Oraka Aparima Community Board Forward Programme

**Record No: R/20/1/1992**

Committee Advisor, Alyson Hamilton introduced the report.

Mrs Hamilton advised the purpose of the report is to provide the community board members with a work programme indicating timelines for information and decision making associated with the community board activities.

### **Resolution**

Moved Deputy Chairperson Ayto, seconded Julie Guise **and resolved:**

**That the Oraka Aparima Community Board:**

- a) **Receives the report titled "Oraka Aparima Community Board Forward Programme" dated 31 January 2020.**



The meeting concluded at 6.55pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A  
MEETING OF THE ORAKA APARIMA COMMUNITY  
BOARD HELD ON WEDNESDAY 26 FEBRUARY 2020.

**DATE:**.....

**CHAIRPERSON:**.....