



Oreti Community Board

OPEN MINUTES

Minutes of a meeting of Oreti Community Board held in the Winton RSA, ANZAC Room, 186 Great North Road, Winton on Monday, 24 February 2020 at 5.30pm.

PRESENT

Chairperson	Brian Somerville
Deputy Chairperson	Natasha Mangels
Members	Andrew Dorricott
	Geoffrey Jukes
	Peter Schmidt
	Colin Smith
	5.30pm - 6.41pm

APOLOGIES

Councillor Frazer

IN ATTENDANCE

Mayor Gary Tong	
Councillor Christine Menzies	
Councillor Margie Ruddenklau	
Group Manager, Services and Assets	Matt Russell
Community Partnership Leader	Karen Purdue
Community Facilities Manager	Mark Day
Community Liaison Officer	Tina Harvey
Health, Safety and Wellbeing Advisor	Terri Black
Committee Advisor	Alyson Hamilton

1 Apologies

There was an apology from Councillor Frazer.

Resolution

Moved Geoffrey Jukes, seconded Deputy Chairperson Mangels and **resolved:**

That the Oreti Community Board accept the apology.

7.1 Making and Attesting of Members' Declarations

Record No: R/20/2/3697

Mayor Tong proceeded to have each member elect to read the required declaration under the Local Government Act, and the Mayor witnessed each declaration.

Members, as follows, read their declaration;

I, TREENA MARIE SYMONS AND ANDREW GEORGE DORRICOTT, declare that I will faithfully and impartially, and according to the best of my skill and judgment, execute and perform, in the best interests of Southland District, the powers, authorities, and duties vested in, or imposed upon me as member of the Oreti Community Board by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.

Each of the members signed their declaration and counter signed by Mayor Tong.

Resolution

Moved Deputy Chairperson Mangels, seconded Peter Schmidt **and resolved:**

That the Oreti Community Board:

- a) **Receives the report titled "Making and Attesting of Members' Declarations" dated 12 February 2020.**
- b) **Determines that this matter or decision be recognised not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Notes that the Mayor has received and witnessed the declarations of the Oreti Community Board members.**

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

Helen McLeish on behalf of the Winton Football Club addressed the Board seeking support from members for the planting of a hedge on the south east side of the Mores estate reserve for shelter purposes for sporting groups. Mrs McLeish provided photographs of the site pointing out the location of the proposed plantings.

The Chair thanked Mrs McLeish for her presentation to the Board and advised that further discussions with staff will be undertaken on this matter.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Colin Smith, seconded Geoffrey Jukes **and resolved:**

That the minutes of Oreti Community Board meeting, held on 14 November 2019 be confirmed as a true and correct record of that meeting.

Reports

7.2 Community Leadership Report for the Oreti Community Board

Record No: R/20/2/3323

Community Partnership Leader - Karen Purdue and Community Liaison Officer - Tina Harvey were in attendance for this item.

Staff advised the purpose of the report is to update the board on community leadership activities in the Oreti Community Board area.

The main points of the report highlighted were the community partnership fund, deadlines for funding rounds and community board plans.

Members expressed appreciation of a well prepared report.

Resolution

Moved Peter Schmidt, seconded Deputy Chairperson Mangels **and resolved:**

That the Oreti Community Board:

- a) **Receives the report titled "Community Leadership Report for the Oreti Community Board" dated 14 February 2020.**

7.3 Operational Report for the Oreti Community Board

Record No: R/20/1/2432

Group Manager, Services and Assets Matt - Russell and Community Facilities Manager - Mark Day were in attendance for this item.

Mr Day advised the purpose of the report is to update the board on the operational activities in the Oreti Community Board area.

The Chair sought clarification on the percentages of closed off or ongoing requests for service received for the Winton area. Staff to investigate and respond via email.

Resolution

Moved Peter Schmidt, seconded Geoffrey Jukes **and resolved:**

That the Oreti Community Board:

- a) **Receives the report titled "Operational Report for the Oreti Community Board" dated 13 February 2020.**

7.4 Council Report

Record No: R/20/1/2454

Councillor Christine Menzies took the Board through the report.

The Waste minimisation levy, libraries and speed limits were particular highlights during discussion.

Colin Smith advised of enforcement issues of letters sent to owners of abandoned vehicles in Dipton township due to no Bylaw in place and queried when it is intended the abandoned vehicle bylaw be addressed. Staff to investigate and respond via email.

Resolution

Moved Deputy Chairperson Mangels, seconded Peter Schmidt **and resolved:**

That the Oreti Community Board:

- a) **Receives the report titled "Council Report" dated 13 February 2020.**

7.5 Chairperson's Report

Record No: R/19/12/31075

Chairperson Somerville introduced his report.

Resolution

Moved Colin Smith, seconded Treena Symons **and resolved:**

That the Oreti Community Board:

- a) **Receives the report titled "Chairperson's Report" dated 17 February 2020.**

7.6 Community Facilities Update

Record No: R/20/1/2672

Manager Community Facilities - Mark Day was in attendance for this item.

Mr Day advised the purpose of this report is to share information on locally funded community facility assets throughout the district.

The Board noted that the report was a generic overview for all nine community board areas with specific attachments to the Board area in which the report was addressed.

Resolution

Moved Andrew Dorricott, seconded Peter Schmidt **and resolved:**

That the Oreti Community Board:

- a) **Receives the report titled "Community Facilities Update" dated 11 February 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

Colin Smith left the meeting at 6.41pm.

7.7 Oreti Community Board Health and Safety update

Record No: R/20/1/2733

Health, Safety and Wellbeing Advisor - Teri Black was in attendance for this item.

Mrs Black advised the purpose of the report is to provide a health and safety induction and update for community boards.

Resolution

Moved Geoffrey Jukes, seconded Treena Symons **and resolved:**

That the Oreti Community Board:

- a) **Receives the report titled “Oreti Community Board Health and Safety update” dated 30 January 2020.**

7.8 Recommendations from the former Wallacetown Community Board final meeting

Record No: R/20/2/2958

Community Partnership Leader - Karen Purdue and Manager Community Facilities - Mark Day were in attendance for this item.

Mrs Purdue advised the purpose of this report is to provide history in regards to resolutions passed by the former Wallacetown community board on works issues relating to Wallacetown.

The Board noted the resolutions the former board passed for information purposes.

Resolution

Moved Treena Symons, seconded Andrew Dorricott **and resolved:**

That the Oreti Community Board:

- a) **Receives the report titled “Recommendations from the former Wallacetown Community Board final meeting” dated 7 February 2020.**

7.9 Schedule of Meetings up to October 2022

Record No: R/19/12/31112

Committee Advisor - Alyson Hamilton introduced the report.

Mrs Hamilton advised the purpose of the report is to approve a schedule of meeting dates for up to October 2022 so that meetings can be publicly notified in accordance with the requirements set by the Local Government Official Information and Meetings Act 1987.

The Board discussed using a variety of venues across the board's area for meetings during the triennium.

Resolution

Moved Peter Schmidt, seconded Deputy Chairperson Mangels **and resolved:**

That the Oreti Community Board:

- a) Receives the report titled "Schedule of Meetings up to October 2022" dated 15 February 2020.
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Agrees to meet at 5.30pm on the following dates up to 2022:
 - Monday, 24 February 2020
 - Monday, 6 April 2020
 - Monday, 15 June 2020
 - Monday, 3 August 2020
 - Monday, 5 October 2020
 - Monday, 7 December 2020
 - Monday, 15 February 2021
 - Monday, 19 April 2021
 - Monday, 21 June 2021
 - Monday, 23 August 2021
 - Monday, 18 October 2021
 - Monday, 6 December 2021
 - Monday, 21 February 2022
 - Monday, 4 April 2022
 - Monday, 20 June 2022
 - Monday, 22 August 2022
 - Monday, 26 September 2022

7.10 Oreti Community Board Forward Programme

Record No: R/20/1/1990

Committee Advisor, Alyson Hamilton introduced the report.

Mrs Hamilton advised the purpose of the report is to provide the community board members with a work programme indicating timelines for information and decision making associated with the community board activities.

Resolution

Moved Geoffrey Jukes, seconded Treena Symons **and resolved:**

That the Oreti Community Board:

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- a) **Receives the report titled “Oreti Community Board Forward Programme” dated 23 January 2020.**

The meeting concluded at 7.28pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE ORETI COMMUNITY BOARD HELD
ON MONDAY, 24 FEBRUARY 2020.

DATE:.....

CHAIRPERSON:.....