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# Tuatapere Te Waewae Community Board

## OPEN MINUTES

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Minutes of a meeting of Tuatapere Te Waewae Community Board held in the Waiau Town and Country Club, 41 King Street, Tuatapere on Monday, 17 February 2020 at 5.30pm.

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### PRESENT

<b>Chairperson</b>	Margaret Thomas
<b>Deputy Chair</b>	Anne Horrell
<b>Members</b>	Blayne De Vries
	Maurice Green
	Alastair McCracken
	Keri Potter
	Councillor George Harpur

### IN ATTENDANCE

<b>Group Manager Customer Delivery</b>	Mayor Tong
<b>Committee Advisor</b>	Trudie Hurst
<b>Community Partnership Leader</b>	Alyson Hamilton
<b>Community Facilities Asset Management Officer</b>	Simon Moran
	Colin Pemberton

## 1 Apologies

There were no apologies.

### 7.1 Making and Attesting of Members' Declarations

#### Record No: R/20/2/3390

Mayor Tong proceeded to have each member elect to read the required declaration under the Local Government Act, and the Deputy Mayor witnessed each declaration.

Members, as follows, read their declaration;

I, ANNE CHERRIE HORRELL AND ALASTAIR LEX MCCRACKEN declare that I will faithfully and impartially, and according to the best of my skill and judgment, execute and perform, in the best interests of Southland District, the powers, authorities, and duties vested in, or imposed upon me as member of the Tuatapere Te Waewae Community Board by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.

Each of the members signed their declaration and counter signed by Mayor Tong.

#### Resolution

Moved Keri Potter, seconded Maurice Green **and resolved:**

#### That the Tuatapere Te Waewae Community Board:

- a) **Receives the report titled "Making and Attesting of Members' Declarations" dated 11 February 2020.**
- b) **Determines that this matter or decision be recognised not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Notes that the Mayor has received and witnessed the declaration of the Tuatapere Te Waewae Community Board members.**

## 2 Leave of absence

There were no requests for leave of absence.

## 3 Conflict of Interest

There were no conflicts of interest declared.

#### 4 Public Forum

There was no public forum.

#### 5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

#### 6 Confirmation of Minutes

##### Resolution

Moved Maurice Green, seconded Keri Potter **and resolved:**

**That the minutes of Tuatapere Te Waewae Community Board meeting held on 21 November 2019 be confirmed as a true and correct record of that meeting.**

#### Reports

##### 7.7 Unbudgeted Expenditure – Clifden Hall

###### Record No: R/19/12/29547

Community Facilities Asset Management Officer - Colin Pemberton was in attendance for this item.

Mr Pemberton advised the purpose of the report is to request unbudgeted expenditure of \$19,500.00 to connect the Clifden hall to the Otahu Flat water scheme, and undertake remedial work to the Hall prior to repainting the exterior of the hall.

Following discussion the meeting agreed to unbudgeted expenditure of up to \$20,000 (excl GST) for the water connection to the Otahu Flat Water Scheme and associated works to create that connection and further requested staff investigate alternative management options for the Clifden Hall.

##### Resolution

Moved Cr Harpur, seconded Deputy Chair Horrell **recommendations a to c, new d and deletion of e (as indicated with underline and ~~strikethrough~~) and resolved:**

**and resolved:**

**That the Tuatapere Te Waewae Community Board:**

- a) **Receives the report titled “Unbudgeted Expenditure – Clifden Hall” dated 7 February 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision;**

and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

~~d) Approve option 2 – unbudgeted expenditure of \$29,150 (excl GST) from the Clifden Hall Reserve and investigate alternative management options for the Clifden Hall.~~

New d) Approves unbudgeted expenditure of up to \$20,000 (excl GST) for the water connection to the Otahu Flat Water Scheme and associated works to create that connection and to investigate alternative management options for the Clifden Hall.

~~e) Recommends to Council the unbudgeted expenditure of \$29,150 (excl GST) to connect the Clifden Hall to the water scheme, and undertake remedial work prior to repainting the exterior of the hall.~~

## 7.2 Community Leadership Report for Tuatapere Te Waewae Community Board

**Record No: R/20/2/2919**

Community Partnership Leader - Simon Moran was in attendance for this item.

Mr Moran advised the purpose of the report is to update the board on community leadership activities in the Tuatapere Te Waewae Community Board area.

The main points of the report highlighted were the community partnership fund, deadlines for funding rounds and community board plans.

### **Resolution**

Moved Blayne De Vries, seconded Deputy Chair Horrell **and resolved:**

**That the Tuatapere Te Waewae Community Board:**

a) **Receives the report titled “Community Leadership Report for Tuatapere Te Waewae Community Board” dated 4 February 2020.**

## 7.3 Operational Report for Tuatapere Te Waewae Community Board

**Record No: R/20/1/2418**

Group Manager Customer Delivery - Trudie Hurst was in attendance for this item.

Ms Hurst advised the purpose of the report is to update the board on the operational activities in the Tuatapere Te Waewae community board area.

Mr McCracken sought clarification of the reserve relating to the sale of baleage from the Orepuki recreation reserve. Staff to investigate and respond to members via email.

Councillor Harpur queried the reserve relating to the Tuatapere pool whether it included the Blackmount pool. Staff to investigate and respond to members via email.

**Resolution**

Moved Maurice Green, seconded Alastair McCracken **and resolved:**

**That the Tuatapere Te Waewae Community Board:**

- a) **Receives the report titled "Operational Report for Tuatapere Te Waewae Community Board" dated 10 February 2020.**

**7.4 Council Report**

**Record No: R/20/1/2456**

Councillor Harpur took the Board through the report.

The Waste minimisation levy, libraries and speed limits were particular highlights during discussion.

**Resolution**

Moved Cr Harpur, seconded Deputy Chair Horrell **and resolved:**

**That the Tuatapere Te Waewae Community Board:**

- a) **Receives the report titled "Council Report" dated 10 February 2020.**

**7.5 Chairperson's Report**

**Record No: R/19/12/31068**

Chairperson Margaret Thomas provided an update on activities she has been involved over the period 20 November 2019 to 3 February 2020.

**Resolution**

Moved Chairperson Thomas, seconded Keri Potter **and resolved:**

**That the Tuatapere Te Waewae Community Board:**

- a) **Receives the report titled "Chairperson's Report" dated 4 February 2020.**

**7.6 Tuatapere Te Waewae Community Board Health and Safety update**

**Record No: R/20/1/2734**

Group Manager Customer Delivery - Trudie Hurst was in attendance for this item. Ms Hurst advised the purpose of the report is to provide a health and safety induction and update for community board members.

**Resolution**

Moved Alastair McCracken, seconded Blayne De Vries **and resolved:**

**That the Tuatapere Te Waewae Community Board:**

- a) **Receives the report titled "Tuatapere Te Waewae Community Board Health and Safety update" dated 3 February 2020.**

**7.8 Community Facilities Update**

**Record No: R/20/2/3181**

Community Facilities Asset Management Officer - Colin Pemberton was in attendance for this item.

Mr Pemberton advised the purpose of this report is to share information on locally funded community facility assets throughout the district.

The Board noted that the report was a generic overview for all nine community board areas with specific attachments to the Board area in which the report was addressed.

**Resolution**

Moved Chairperson Thomas, seconded Keri Potter

**That the Tuatapere Te Waewae Community Board:**

- a) **Receives the report titled "Community Facilities Update" dated 10 February 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

**7.9 Schedule of Meetings up to October 2022**

**Record No: R/19/12/31104**

Committee Advisor - Alyson Hamilton was in attendance for this item.

Mrs Hamilton advised the purpose of the report is to approve a schedule of meeting dates up to October 2022 so that meetings can be publicly notified in accordance with the requirements set by the Local Government Official Information and Meetings Act 1987.

### Resolution

Moved Chairperson Thomas, seconded Maurice Green **and resolved:**

#### **That the Tuatapere Te Waewae Community Board:**

- a) **Receives the report titled "Schedule of Meetings up to October 2022" dated 10 February 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Agrees to meet at the Waiiau Town and Country Club, 41 King Street, Tuatapere at 5.30pm on the following dates up to October 2022:**
  - **Monday, 17 February 2020**
  - **Monday, 20 April 2020**
  - **Monday, 8 June 2020**
  - **Monday, 17 August 2020**
  - **Monday, 19 October 2020**
  - **Monday, 14 December 2020**
  - **Monday, 22 February 2021**
  - **Monday, 12 April 2021**
  - **Monday, 14 June 2021**
  - **Monday, 16 August 2021**
  - **Monday, 11 October 2021**
  - **Monday, 13 December 2021**
  - **Monday, 14 February 2022**
  - **Monday, 11 April 2022**
  - **Monday, 13 June 2022**
  - **Monday, 15 August 2022**
  - **Monday, 19 September 2022**

## 7.10 Tuatapere Te Waewae Community Board Forward Programme

Record No: R/20/1/1857

Committee Advisor - Alyson Hamilton was in attendance for this item.

Mrs Hamilton advised the purpose of the report is to provide the community board members with a draft work programme for information which is able to be altered or have additions.

**Resolution**

Moved Blayne De Vries, seconded Deputy Chair Horrell **and resolved:**

**That the Tuatapere Te Waewae Community Board:**

- a) **Receives the report titled "Tuatapere Te Waewae Community Board Forward Programme" dated 31 January 2020.**

The meeting concluded at 7.28pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE TUATAPERE TE WAEWAE COMMUNITY BOARD HELD ON MONDAY, 17 FEBRUARY.

**DATE:**.....

**CHAIRPERSON:**.....