



Council

OPEN MINUTES

Minutes of a meeting of Council held via Zoom (digital technology) on Thursday, 7 May 2020 at 9am. (9am – 11.23am (Public Excluded at 9.48am followed by an adjournment and then reconvened at 9.55am – 11.23am.))

PRESENT

Mayor
Deputy Mayor
Councillors

Mayor Gary Tong
Ebel Kremer
Don Byars
John Douglas
Paul Duffy
Bruce Ford
Darren Frazer
George Harpur
Julie Keast
Christine Menzies
Karyn Owen
Rob Scott

APOLOGIES

Councillor Ruddenklau

IN ATTENDANCE

Chief Executive
Committee Advisor

Steve Ruru
Fiona Dunlop

1 Apologies

There were apologies from Councillor Ruddenklau.

Moved Mayor Tong, seconded Cr Kremer and **resolved:**

That Council accept the apology.

2 Leave of absence

Mayor Tong advised that Councillor Ruddenklau was requesting a leave of absence from 7 May 2020 to 18 June 2020.

Moved Mayor Tong, seconded Cr Douglas and **resolved:**

That Council approve the leave of absence for Councillor Ruddenklau from 7 May 2020 to 18 June 2020.

Councillor Harpur advised that he was requesting a leave of absence from the 21 May 2020 to 5 June 2020.

Moved Mayor Tong, seconded Cr Menzies and **resolved:**

That Council approve the leave of absence for Councillor Harpur from 21 May 2020 to 5 June 2020.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

Derek Tan representing 5G Free Southland addressed the meeting regarding querying the safety of 5G and would like a meeting with Southland District Council to have an indepth discussion on the effects of 5G on the Southland community.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Council Minutes

Resolution

Moved Cr Douglas, seconded Cr Duffy and **resolved:**

That Council confirms the minutes of the meeting held on 22 April 2020 as a true and correct record of that meeting.

Mayoral Moment

Mayor Tong advised the meeting that Councillors Menzies and Ruddenklau had recently completed the Ministry for the Environment "Making Good Decisions" course. Southland District Council staff Rebecca Blyth, Jenny Green and Marcus Roy had also completed the course. Mayor Tong congratulated them all for the successful completion.

Reports - Operational Matters

8.1 Unbudgeted Expenditure - Rural Water Flow Meters

Record No: R/20/3/6797

Project Manager – Joe Findlay was in attendance for this item.

Mr Findlay advised that the purpose of the report was to seek approval from Council for the unbudgeted expenditure required to install Magflo style water meters at three rural water schemes to comply with Environment Southland consent requirements.

The Council noted that the Kakapo, Homestead and Princhester Rural Water Schemes currently have mechanical water meters which require replacement due to wear. Environment Southland now requires Southland District Council to undertake verification testing of compliance water meters and due to the lower ongoing maintenance and compliance costs, staff recommend replacing the mechanical meters with Magflo type meters.

Resolution

Moved Cr Kremer, seconded Cr Harpur **and resolved:**

That the Council:

- a) **Receives the report titled "Unbudgeted Expenditure - Rural Water Flow Meters" dated 1 May 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves the unbudgeted expenditure of \$29,194.00 to undertake the installation and upgrading of the worn water meters at Homestead, Princhester and Kakapo Rural Water Schemes to new Magflo type meters.**

- e) Approves the unbudgeted expenditure amount of \$29,194.00 excluding GST, for the installation of Magflo type meters, to be funded by a 30 year loan, from the Te Anau Rural Water Supply rate.

8.2 Unbudgeted Expenditure Request - Solar Power Unit for Takitimu Reservoir

Record No: R/20/5/10384

Project Manager – Joe Findlay was in attendance for this item.

Mr Findlay advised that the purpose of this report is to seek approval from Council in support of the unbudgeted expenditure required to install a solar power unit at the Takitimu Reservoir.

Council noted that the Takitimu Rural Water Scheme reservoir has an existing electrical supply which is fed through a private dwelling. This dwelling is now a rental property and has intermittent power interruptions when there are no tenants in the property. These power interruptions cause a loss of communications between the reservoir and the intake pumps, causing issues with the successful operation of the water scheme. The installation of the solar power unit will enable uninterrupted communications.

Resolution

Moved Cr Kremer, seconded Cr Duffy **recommendations a to d and e (with an addition) and resolved:**

That the Council:

- a) Receives the report titled “Unbudgeted Expenditure Request - Solar Power Unit for Takitimu Reservoir” dated 1 May 2020.
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Approves the unbudgeted expenditure to undertake the installation of a solar power unit at the Takitimu Rural Water Scheme reservoir for a total cost of \$5,100.00.
- e) Approves the unbudgeted expenditure amount of \$5,100.00 excluding GST is funded by the Te Anau Rural Water Supply General Reserve.

8.3 Unbudgeted Expenditure - Car Park, Wallacetown Cemetery

Record No: R/20/4/10267

Community Facilities Manager – Mark Day will be in attendance for this item.

Mr Day advised that the purpose of the report was for Council to approve unbudgeted expenditure of up to \$20,000 (excl GST) to install a gravelled car park at the Wallacetown Cemetery and the associated landscaping of a low hedge and lawn.

Council noted that the former Wallacetown Community Board had identified the need to provide additional car parking space to cater for off street parking for visitors to the cemetery.

Resolution

Moved Cr Frazer, seconded Cr Menzies **and resolved:**

That the Council:

- a) **Receives the report titled “Unbudgeted Expenditure - Car Park, Wallacetown Cemetery” dated 3 May 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves the unbudgeted expenditure of up to \$20,000 from the Wallacetown General Reserve to install a car park and associated landscaping.**

8.4 Forecasted Financial Position for the year ending 30 June 2020

Record No: R/20/3/6547

Management Accountant – Joanie Nel was in attendance for this item.

Mrs Nel advised that the purpose of the report was to inform Council of the expected year-end financial result compared to the public shed 2019/2020 annual plan and seek approval from Council to approve the resulting forecasted position and the deletion or deferral of a number of projects and unbudgeted funding requests.

Council noted that the report had been considered by the Finance and Assurance Committee at its meeting on Thursday 30 April 2020 prior to the Council meeting.

Resolution

Moved Cr Kremer, seconded Cr Douglas **and resolved:**

That the Council:

- a) **Receives the report titled "Forecasted Financial Position for the year ending 30 June 2020" dated 3 May 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approve the changes as detailed in appendix A of the officers report.**
- e) **Notes the forecasted changes to Council's year-end financial performance and position as detailed in appendix B and appendix C of the officers report.**
- f) **Approves the deletion of the following 2019-20 projects:**

Business Unit	Project	Amount
Riverton	Project to investigate stormwater discharge around Soundshell area due to blocked outlets	\$10,000
Stewart Island Jetties	Golden Bay Wharf rebuild project	\$233,812
Te Anau	Te Anau Stormwater condition assessment project terminated	\$12,834
Te Anau	Project to Improve Link Te Anau – Manapouri trail and lakefront	\$10,220
SIESA	Replacement Generator	\$110,000
SIESA	Replace circuit breakers	\$80,000
SIESA	Network upgrade	\$20,440
SIESA	Exhaust system renewal/service	\$20,000
SIESA	Replace one transformer	\$35,000
SIESA	Gates, signs, fence/ Security	\$30,000
SIESA	Ringfeed project Stage 3	\$31,000
SIESA	Ringfeed project Stage 4	\$56,000
SIESA	Ringfeed project Stage 5	\$32,193
SIESA	Service SCADA control	\$25,000

SIESA	Upgrade SCADA control	\$10,000
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g) Approve the following unbudgeted expenditure and funding source:

Business Unit	Expense	Amount	Funding Source
Customer Service	Postage	\$36,720	District Ops Reserve
District Water	Resource Consents	\$29,560	Short term Internal Loan
District Water	Maintenance unplanned	\$110,000	Short term Internal Loan
Wheelie bins	Waste Disposal	\$57,026	Waste management reserve
Roading	Emergency Re-instatement of roads due to flooding	\$1,825,000	Roading rate reserve, NZTA
Water Supply Manapouri	Water lateral renewals	\$25,000	Internal Loan
Manapouri Airport	Civil Aviation Authority Compliance costs	\$90,000	Manapouri-Te Anau Airport Reserve
Sewerage Scheme Otautau	SCADA renewals	\$54,260	Internal Loan
Limehills	Community Centre Kitchen upgrade	\$7,378	Limehills Community Centre reserve

h) Approve to defer the following projects to the 2020/21 financial year:

Business Unit	Expense	Amount	Funding Source
District Library	Library RFID project and refurbishment at Winton	\$382,800	Internal Loan
District Water	District Water Monitoring	\$131,478	Internal Loan
Buildings Te Anau	Te Anau Library Project deferred to 20/21	\$33,587	Property Development Reserve
Sewerage scheme Ohai	New UV/Treatment Plant upgrade	\$54,225	Internal Loan
Stewart Island	Trail Park Pavilion toilets , project deferred to 20/21	\$11,314	Internal Loan

Te Anau	Metering District Metered Areas	\$101,500	Internal Loan
Te Anau Sewerage scheme	Scheme capacity upgrade (demand portion)	\$4,000,000	Development Contributions and Internal Loan
Thornbury Streetworks	Kerb and channel Foster Road	\$48,365	Internal Loan and Thornbury General Reserve
Waikawa Hall	Exterior Reclad of Hall	\$25,000	Internal Loan and Waikawa-Niagara Community Centre Reserve
Streetworks Otautau	Footpath upgrade	\$12,492	Rates and Internal Loan
Information Management	Core system review	\$350,000	Internal Loan

Reports - Governance

9.1 Milford Community Trust - Statement of Intent 2020-2023

Record No: R/20/4/10004

Community Partnership Leader –Simon Moran will be in attendance for this item.

Mr Moran advised that the purpose of the report was to seek endorsement from Council for the Milford Community Trust's Statement of Intent 2020-20223.

Resolution

Moved Cr Duffy, seconded Cr Frazer **and resolved:**

That the Council:

- a) **Receives the report titled "Milford Community Trust - Statement of Intent 2020-2023" dated 1 May 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Endorses the Milford Community Trust's Statement of Intent 2020-2023.**

9.2 Milford Community Trust - Half Yearly Report

Record No: R/20/4/10005

Community Partnership Leader –Simon Moran will be in attendance for this item.

Mr Moran advised that the purpose of the report was to provide Council with the Milford Community Trust's half yearly financial report for information.

The Council noted that the report is required under s66 of the Local Government Act 2002 as the Milford Community Trust is a council-controlled organisation.

Resolution

Moved Cr Ford, seconded Cr Owen **and resolved:**

That the Council:

- a) **Receives the report titled "Milford Community Trust - Half Yearly Report" dated 3 May 2020.**

Public Excluded

Exclusion of the Public: Local Government Official Information and Meetings Act 1987

Resolution

Moved Mayor Tong, seconded Cr Harpur **and resolved:**

That the public be excluded from the following part(s) of the proceedings of this meeting.

C10.1 Te Anau Wastewater Upgrade Update and Request for Unbudgeted Expenditure

C10.2 Te Anau Wastewater Upgrade – Recommendation to Award Membrane Filtration Plant Contract (19/46)

C10.3 Te Anau Wastewater Upgrade – Recommendation to Award Contract for Kepler Dripline Installation

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Te Anau Wastewater Upgrade Update and Request for Unbudgeted Expenditure	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
Te Anau Wastewater Upgrade – Recommendation to Award	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of

Membrane Filtration Plant Contract (19/46)	prejudice or disadvantage, commercial activities. s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	information for which good reason for withholding exists.
Te Anau Wastewater Upgrade – Recommendation to Award Contract for Kepler Dripline Installation	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

That the Chief Executive, Group Manager, Environmental Services, Group Manager, Services and Assets, Group Manager, Community and Futures, Chief Financial Officer, People and Capability Manager, Group Manager, Customer Delivery, Communications Manager, Committee Advisor, Strategic Manager Water and Waste and Senior Management Accountant be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the items C10.1 Te Anau Wastewater Upgrade Update and Request for Unbudgeted Expenditure, C10.2 Te Anau Wastewater Upgrade – Recommendation to Award Membrane Filtration Plant Contract (19/46) and C10.3 Te Anau Wastewater Upgrade – Recommendation to Award Contract for Kepler Dripline Installation. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed and meeting procedure.

The public were excluded at 9.48am.

(The meeting adjourned at 9.48am and reconvened at 9.55am.)

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

The meeting concluded at 11.23am.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE COUNCIL HELD ON THURSDAY 7
MAY 2020.

DATE:.....

CHAIRPERSON:.....