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# Wallace Takitimu Community Board

## OPEN MINUTES

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Minutes of a meeting of Wallace Takitimu Community Board held in the Southland District Council Otautau Office, 176 Main Street, Otautau on Thursday, 4 June 2020 at 6.14pm.

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### **PRESENT**

<b>Chairperson</b>	André Bekhuis
<b>Deputy Chair</b>	Maureen Johnston
<b>Members</b>	David Cowie
	Kelly Day
	Bev Evans
	Peter Gutsell

### **APOLOGIES**

Councillor Byars

### **IN ATTENDANCE**

Mayor Tong (via Zoom (audio visual link))	
Committee Advisor	Fiona Dunlop
Community Partnership Leader	Kelly Tagg
Community Liaison Officer	Kathryn Cowie

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**1 Apologies**

There was an apology from Councillor Byars.

Moved Deputy Chair Johnston, seconded Peter Gutsell and **resolved:**

**That the Wallace Takitimu Community Board accept the apology.**

**2 Leave of absence**

There were no requests for leave of absence.

**3 Conflict of Interest**

There were no conflicts of interest declared.

**5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

**6 Confirmation of Minutes**

**Resolution**

Moved Bev Evans, seconded Kelly Day **and resolved:**

**That the Wallace Takitimu Community Board confirms the minutes of the meeting held on 5 March 2020 as a true and correct record of that meeting.**

**4 Public Forum**

John Carmichael representing the Ohai Nightcaps Lions Club addressed the meeting regarding item 7.8 - Ohai/Nightcaps and Districts Doctors House and Surgery Committee - Decision on Future of the Fund.

Mr Carmichael advised that he was in support of the proposal to wind up the fund and allocate the funds to medical facilities in the Ohai and Nightcaps area.

**7.8 Ohai/Nightcaps and Districts Doctors House and Surgery Committee - Decision on Future of the Fund**

**Record No: R/20/4/9951**

Community partnership leader – Kelly Tagg was in attendance for this item.

Mrs Tagg advised that the purpose of the report was for the Wallace Takitimu Community Board to consider and make a decision on whether or not to wind-up and allocate the remaining funds from the Ohai-Nightcaps and Districts Doctors House Fund.

The Board noted that the Ohai/Nightcaps and Districts Doctors House and Surgery Committee was not re-established as a subcommittee of Council as part of the terms of reference and delegations for the 2019-2022 governance structure. Instead, the Wallace Takitimu Community Board was given delegated authority to consider and make a decision on whether or not to wind-up and allocate the remaining funds from the Ohai/Nightcaps and Districts Doctors House and Surgery Committee Fund.

During discussion, a suggestion was made that the fund be wound up and distributed 50/50 to the Ohai and Nightcaps townships/communities and that the Board members who represent Ohai and Nightcaps to agree on the

**Resolution**

Moved Deputy Chair Johnston, seconded Kelly Day **recommendations a to c and a new d (as indicated) and resolved:**

**That the Wallace Takitimu Community Board:**

- a) **Receives the report titled “Ohai/Nightcaps and Districts Doctors House and Surgery Committee - Decision on Future of the Fund” dated 19 May 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) ~~**Winds up and allocates equally the remaining funds from the Ohai-Nightcaps and Districts Doctors House Fund to the Ohai Medical Clinic, Nightcaps Medical Clinic, Ohai First Response/Fire brigade and Nightcaps Fire Brigade.**~~

**New d)Agrees to wind up the remaining funds from the Ohai-Nightcaps and Districts Doctors House Fund and allocates equally (50/50) the remaining funds to the Ohai and Nightcaps townships/communities and that the Board members from those towns in conjunction with the Ohai/Nightcaps Lions Club to agree on the allocation of funds to the Ohai Medical Clinic, Nightcaps Medical Clinic,**

**Ohai First Response/Fire brigade and Nightcaps Fire Brigade and report back to the Board on their proposal for distribution for approval.**

## Reports

### 7.1 Community Leadership Report for Wallace Takitimu Community Board

**Record No: R/20/3/6737**

Community partnership leader – Kelly Tagg was in attendance for this item.

Mrs Tagg advised that the purpose of the report was to update the board on the community leadership activities in the Wallace Takitimu Community Board area.

The Board noted that the report had both the June and April reports attached due to the Covid-19 level 4 lockdown restrictions in place which prevented meetings in April. Also attached to the Community leadership report was a copy of the Covid-19 response and recovery report which was presented to the 20 May 2020 meeting of Council.

Mrs Tagg further advised that the report contained information for the community around the Council's response and recovery planning moving forward.

#### **Resolution**

Moved Peter Gutsell, seconded Kelly Day **and resolved:**

**That the Wallace Takitimu Community Board:**

- a) **Receives the report titled "Community Leadership Report for Wallace Takitimu Community Board" dated 27 May 2020.**

### 7.2 Operational Report for Wallace Takitimu Community Board

**Record No: R/20/3/7074**

Community partnership leader – Kelly Tagg was in attendance for this item.

Mrs Tagg took the Board through the operations report. She highlighted that staff are working to understand the implications of the Covid-19 pandemic on both the operational and capital works programme activity.

#### **Resolution**

Moved Deputy Chair Johnston, seconded Peter Gutsell **and resolved:**

**That the Wallace Takitimu Community Board:**

- a) **Receives the report titled "Operational Report for Wallace Takitimu Community Board" dated 25 May 2020.**

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**7.3 Council Report - April 2020**

**Record No: R/20/3/5997**

Community partnership leader – Kelly Tagg was in attendance for this item.

Mrs Tagg took the Board through the Council report which the Board noted would have been reported to its April meeting but was not because of Covid-19 lockdown alert level 4.

**Resolution**

Moved Kelly Day, seconded Bev Evans **and resolved:**

**That the Wallace Takitimu Community Board:**

- a) Receives the report titled “Council Report - April 2020” dated 27 May 2020.**

**7.4 Council Report - May 2020**

**Record No: R/20/5/11847**

Community partnership leader – Kelly Tagg was in attendance for this item.

Mrs Tagg took the Board through the Council report.

**Resolution**

Moved Bev Evans, seconded Kelly Day **and resolved:**

**That the Wallace Takitimu Community Board:**

- a) Receives the report titled “Council Report - May 2020” dated 27 May 2020.**

**7.5 Chairperson's Report**

**Record No: R/20/4/8965**

Chair – André Bekhuis was in attendance for this item.

Mr Bekhuis advised that he had had a busy few months which had also been a challenge during the Covid-19 lockdown alert level 4. During lockdown he had been in contact with Board members and also the Otautau community worker.

Mr Bekhuis also advised that it is likely that a group of interested locals will come to the next meeting of the Board to discuss the progress of the skate park which was proposed some time ago.

**Resolution**

Moved Chairperson Bekhuis, seconded Bev Evans **and resolved:**

**That the Wallace Takitimu Community Board:**

- a) Receives the report titled “Chairperson's Report” dated 26 May 2020.**

## **7.6 Unbudgeted Expenditure - Otautau Town Centre CCTV**

**Record No: R/20/3/6516**

The Chair advised that the report had been withdrawn as further information was being sought.

## **7.7 Reserve Classification Change to enable FENZ to expand Fire Depot at Drummond**

**Record No: R/20/3/5332**

Property Services Manager – Kevin McNaught was in attendance for this item.

Mr McNaught advised that the purpose of the report was to undertake classification changes of Reserves to facilitate the expansion of the Fire Depot at 11 Hamilton Street in Drummond and that this will enable Fire Emergency New Zealand to enter into a lease agreement with Council.

### **Resolution**

Moved David Cowie, seconded Deputy Chair Johnston **and resolved:**

**That the Wallace Takitimu Community Board:**

- a) **Receives the report titled “Reserve Classification Change to enable FENZ to expand Fire Depot at Drummond” dated 19 May 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Recommends to Council that the Reserve classification of Lot 33 DP 276 is changed from Recreation Reserve to Local Purpose Reserve (Community Building).**
- e) **Recommends to Council that Lot 32 DP 276 is classified as a Local Purpose Reserve (Community Building) under the Reserves Act.**
- f) **Supports a lease to Fire Emergency NZ being entered into to allow the proposed development to proceed.**

## 7.9 Community Partnership Fund - Criteria

**Record No: R/20/3/6488**

Community liaison officer – Kathryn Cowie was in attendance for this item.

Mrs Cowie advised that the purpose of the report was to seek endorsement and approval from the Wallace Takitimu Community Board for their chosen criteria for the Community Partnership Fund.

The Board agreed with the officers suggestion to have two funding rounds per year closing end of February and end of August to be considered at the April and October meetings.

### Resolution

Moved Peter Gutsell, seconded David Cowie **recommendations a to c and d with additions (as indicated):**

**That the Wallace Takitimu Community Board:**

- a) **Receives the report titled "Community Partnership Fund - Criteria " dated 19 May 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Confirms the criteria for the distribution of the Community Partnership Fund for the Wallace Takitimu Community Board with two funding rounds per year being the end of February and end of August for consideration at the April and October Board meetings.**

The meeting concluded at 7.28pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A  
MEETING OF THE WALLACE TAKITIMU COMMUNITY  
BOARD HELD ON THURSDAY 4 JUNE 2020.

**DATE:**.....

**CHAIRPERSON:**.....