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# Oraka Aparima Community Board

## OPEN MINUTES

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Minutes of a meeting of Oraka Aparima Community Board held in the Thornbury Hall, 14 Broderick Street, Thornbury on Wednesday, 19 August 2020 at 5.30pm (5.30pm – 7.24pm (PE 6.50pm - 7.24pm)).

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### PRESENT

Chairperson  
Deputy Chairperson  
Members

Graeme Stuart  
Sharon Ayto  
Julie Guise  
Annette Horrell  
Neil Linscott  
Robin McCall  
Councillor Karyn Owen

### IN ATTENDANCE

Governance and Democracy Manager  
Group Manager, Customer Delivery  
Committee Advisor  
Community Partnership Leader

Councillor Don Byars  
Melissa Brook  
Trudie Hurst  
Alyson Hamilton  
Simon Moran

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1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

Andrew Hall on behalf of the Thornbury Volunteer Fire Brigade addressed the meeting providing an update on activities undertaken by the local Fire Brigade and acknowledging the new state of the art building.

Fraser Pearce on behalf of the Thornbury Vintage Tractor and Implement Club addressed the meeting providing an update on current and future activities being undertaken at the museum.

Councillor Don Byars addressed the meeting in support of non-chemical spraying at playgrounds suggesting that alternative options are available.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Neil Linscott, seconded Annette Horrell and resolved:

That the minutes of Oraka Aparima Community Board meeting held on 17 June 2020 be confirmed as a true and correct record of that meeting.

Reports

7.1 Thornbury, Foster Road - traffic calming project

Record No: R/20/8/31574

Roading engineer - Ben Whelan was in attendance for this item.

Mr Whelan provided a verbal update on the progress of the Thornbury, Foster Road traffic calming project seeking feedback from the members.

The Board agreed that prior to making any comment that a report providing details of the work undertaken to date on the Foster road traffic calming project and further action to be taken to be presented to a further meeting of the Oraka Aparima community board.

#### Resolution

Moved Neil Linscott, seconded Annette Horrell and resolved:

That the Oraka Aparima Community Board:

- a) request a report providing details of the work undertaken to date on the Thornbury, Foster Road traffic calming project to be presented to a further meeting of the Oraka Aparima community board.

#### 7.2 Grazing Licence for Malcolm Sellars and Sandy Gillett - 163 Richard Street, Riverton Record No: R/20/6/23592

Property advisor - Theresa Cavanagh was in attendance for this item.

Ms Cavanagh advised the purpose of the report is for the Community Board to consider that a licence to graze endowment land at 163 Richard Street, Riverton be issued to Malcolm Sellars and Sandy Gillett.

The Board noted the Licence issued to Malcolm Sellars for grazing stock on part of 163 Richard Street, Riverton expired on 31 March 2020.

The meeting was informed it is proposed that a new licence be issued to Malcolm Sellars and Sandy Gillett for a term of five years backdated from 1 April 2020 at the same annual rental of \$2,500+GST.

#### Resolution

Moved Julie Guise, seconded Robin McCall and resolved:

That the Oraka Aparima Community Board:

- a) **Receives the report titled "Grazing Licence for Malcolm Sellars and Sandy Gillett - 163 Richard Street, Riverton" dated 3 August 2020.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis

of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

- d) Recommends that a licence to graze over Sections 22-24 and Part of Sections 25-28 Block II and Part of Section 46, Block I, Jacobs River Hundred, be issued to Malcolm Sellars and Sandy Gillett for a term of five years from 1 April 2020 at an annual rental of \$2,500 plus GST.

### 7.3 Murihiku Regional Arts Strategy 2020-2030

Record No: R/20/7/28727

Community partnership leader - Simon Moran was in attendance for this item.

Resolution

Moved Deputy Chairperson Ayto, seconded Neil Linscott and resolved:

That the Oraka Aparima Community Board:

- a) **Receives the report titled "Murihiku Regional Arts Strategy 2020-2030" dated 16 July 2020.**

### 7.4 Community Leadership Report for the Oraka Aparima Community Board

Record No: R/20/8/32090

Community partnership leader - Simon Moran was in attendance for this item.

Mr Moran advised the purpose of the report is to update the board on the community leadership activities in the area.

Mr Moran drew a number of issues to the attention of the board including:

- upcoming funding deadlines
- community board plans
- speed limits bylaw
- governance update.

Resolution

Moved Annette Horrell, seconded Neil Linscott and resolved:

That the Oraka Aparima Community Board:

- a) **Receives the report titled "Community Leadership Report for the Oraka Aparima Community Board" dated 11 August 2020.**

7.5 Operational Report for Oraka Aparima Community Board

Record No: R/20/7/29383

Group Manager, Customer Delivery - Trudie Hurst was in attendance for this item.

Ms Hurst advised the purpose of the report is to update the board on the operational activities in the Oraka Aparima community board area.

Resolution

Moved Annette Horrell, seconded Robin McCall and resolved:

That the Oraka Aparima Community Board:

- a) **Receives the report titled "Operational Report for Oraka Aparima Community Board" dated 7 August 2020.**

7.6 Council Report

Record No: R/20/7/29502

Councillor Karyn Owen presented the report.

Councillor Owen drew a number of issues to the attention of the board including:

- three waters update
- conflicts of interest.

Resolution

Moved Julie Guise, seconded Neil Linscott and resolved:

That the Oraka Aparima Community Board:

- a) **Receives the report titled "Council Report" dated 10 August 2020.**

7.7 Chairperson's Report

Record No: R/20/8/31575

Chairperson Graeme Stuart presented this report.

Chairperson Stuart **provided an update on his attendance at the Taramea (Howell's Point) Management committee and Riverton Harbour subcommittee meetings.**

Resolution

Moved Chairperson Stuart, seconded Neil Linscott and resolved:

That the Oraka Aparima Community Board:

- a) **Receives the report titled "Chairperson's Report" dated 12 August 2020.**

Public Excluded

Exclusion of the Public: Local Government Official Information and Meetings Act 1987

Resolution

Moved Deputy Chairperson Ayto, seconded Annette Horrell and resolved:

That the public be excluded from the following part(s) of the proceedings of this meeting.

C8.1 Oraka Aparima Community Board area 'Portion of Contract 20/20 - Mowing' and award of contract for Fairfax, Colac Bay, Riverton and Thornbury.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Oraka Aparima Community Board area 'Portion of Contract 20/20 - Mowing' and award of contract for Fairfax, Colac Bay, Riverton and Thornbury.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

That the Group Manager, Customer Delivery - Trudie Hurst, Governance and Democracy Manager – Melissa Brook, Committee Advisor - Alyson Hamilton, Community Partnership Leader - Simon Moran, Community Facilities Manager – Mark Day and Councillor Byars be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the item be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the items C8.1 Oraka Aparima Community Board area 'Portion of Contract 20/20 - Mowing' and award of contract for Fairfax, Colac Bay, Riverton and Thornbury. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed and meeting procedure.

The public were excluded at 6.50pm.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

The meeting concluded at 7.24pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A  
MEETING OF THE ORAKA APARIMA COMMUNITY  
BOARD HELD ON WEDNESDAY, 19 AUGUST 2020.

DATE:.....

CHAIRPERSON:.....