



Notice is hereby given that a Meeting of the Waihopai Toetoe Community Board will be held on:

Date: Tuesday, 25 August 2020
Time: 7pm
Meeting Room: Memorial Hall Wyndham
Venue: 44 Balaclava Street
Wyndham

Waihopai Toetoe Community Board Agenda OPEN

MEMBERSHIP

Chairperson	Pam Yorke
Deputy Chairperson	Denise Fodie
Members	Pani Grey-Thomas
	Gay Munro
	Melanie Shepherd
	George Stevenson
	Andrea Straith
	Councillor Paul Duffy

IN ATTENDANCE

People and Capability Manager	Janet Ellis
Committee Advisor	Fiona Dunlop
Community Liaison Officer	Tina Harvey
Community Partnership Leader	Karen Purdue

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Full agendas are available on Council's Website
www.southlanddc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

Terms of Reference – Community Boards

TYPE OF COMMITTEE	Community board
RESPONSIBLE TO	<p>Council</p> <p>Each community board will have a relationship with the committees in section 8.4.2 to 8.4.5 of the delegations manual based on the scope of the activities/functions delegated to each committee.</p>
SUBCOMMITTEES	As noted in section 8.5 of the delegations manual various subcommittees will report to specific community boards.
LEGISLATIVE BASIS	<p>Resolution made by Council through the representation arrangements as per the Local Electoral Act 2001.</p> <p>Role, status and membership as per subpart 2 of Part 4 of the Local Government Act 2002 (LGA).</p> <p>Treaty of Waitangi as per section 4, Part 1 of the LGA.</p> <p>Opportunities for Maori to contribute to decision-making processes as per section 14 of Part 2 of the LGA. Community boards delegated powers by Council as per schedule 7, clause 32, LGA.</p> <p>Appointment of councillors to community boards as per section 50, LGA.</p>
MEMBERSHIP	<p>Oreti and Waihopai Toetoe Community Boards have seven members elected by the local authority triennial elections plus a member appointed by Council. All other community boards have six members plus a member appointed by Council.</p> <p>The chairperson is elected by the community board.</p> <p>Councillors who are not appointed to community boards can only remain for the public section of the community board meeting. They cannot stay for the public excluded section unless the community board agrees.</p>
FREQUENCY OF MEETINGS	Every second month but up to ten ordinary meetings a year
QUORUM	Not less than four members
KEY FUNCTIONS	<ul style="list-style-type: none"> to promote the social, economic, environmental and cultural well-being of local communities and in so-doing contribute to the realisation of Council's vision of one District offering endless opportunities to provide leadership to local communities on the strategic issues and opportunities that they face to be advocates and representatives for their local community and in so doing ensure that Council and other agencies have a clear understanding of local needs and aspirations to be decision-makers on issues that are delegated to the board by Southland District Council

	<ul style="list-style-type: none"> • to develop relationships and communicate with key community organisations, special interest groups, residents and businesses within the community • to maintain an overview of the services Council delivers to its communities and assess the extent to which these services meet community needs • to recommend the setting of levels of service and budgets for local activities.
DELEGATIONS	<p>The community board shall have the following delegated powers and be accountable to Council for the exercising of these powers.¹</p> <p>In exercising the delegated powers, the community board will operate within:</p> <ol style="list-style-type: none"> 1) policies, plans, standards or guidelines that have been established and approved by Council 2) the needs of the local communities; and 3) the approved budgets for the activity. <p>Power to Act</p> <p>The community board will prepare and implement programmes of work, which will be reflected in its community board plan, which are relevant to the purposes of the community board that are consistent with the long term plan and annual plan processes of Council. Such programmes are to include budgetary provision for all costs associated with the work.</p> <p>Community Well-Being</p> <ol style="list-style-type: none"> 4) to develop local community outcomes that reflect the desired goals for their community/place 5) to monitor the overall well-being of local communities and use the information gathered to inform development of local strategies to address areas of need 6) work with Council and the community to develop a community board plan for the community of interest area – working in with any community plans that may exist. <p>Community Leadership</p> <ol style="list-style-type: none"> 7) communicate and develop a relationship with community organisations, local groups, and special interest groups within the local community of interest 8) identify key issues that will affect their community of interest's future and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities 9) promote a shared vision for the community of interest area and develop and promote ways to work with others to achieve positive outcomes 10) provide a local community perspective on Council's long term plan key performance indicators and levels of service

¹ Local Government Act 2002, s.53

as detailed in the long term plan, and on local expenditure, rating impacts and priorities.

Advocacy

11) submissions

- a) authority to make recommendations to Council on matters to be considered in submissions Council may make to external organisations' regional or national policy documents, select committees
- b) authority to make submissions to Council or other agency on issues within its community of interest area
- c) authority to make submissions to Council on bylaws and recommend to Council the level of bylaw service and enforcement to be provided, having regard to the need to maintain consistency across the District for all Council bylaws.

12) authority to prepare a submission to Council on the proposed levels of service, income and expenditure within the community of interest area, for consideration as part of the long term plan/annual plan process

13) provide comment by way of the formal Annual Plan/Long Term Plan process on relative priorities for the delivery of District services and levels of service within the community board area.

District activities include:

- a) wastewater
- b) solid waste
- c) water supply
- d) parks and reserves
- e) roading
- f) libraries
- g) cemeteries
- h) emergency management
- i) stormwater
- j) public toilets
- k) community housing

14) Council will set the levels of service for District activities – if a community board seek a higher level of service they will need to recommend that to Council and it will need to be funded in an appropriate way (locally).

Community Assistance

15) authority to establish prioritisation for allocation based on an overarching set of criteria from council to guide the scope of the activity

- 16) authority to grant the allocated funds from the Community Partnership Fund
- 17) authority to allocate bequests or grants generated locally consistent with the terms of the bequest or grant fund

Northern Community Board

- 18) make decisions regarding funding applications to the Northern Southland Development Fund. The Northern Community Board may invite a representative of the community of Dipton to take part in the decisions on applications to the Northern Southland Development Fund.

Unbudgeted Expenditure

Approve unbudgeted operating expenditure for local activities of up to \$20,000.

Approve up to a \$20,000 increase in the projected cost of a budgeted capital works project/item that is included in the annual plan/LTP.

Authority to delegate to the chief executive, when approving a project definition/business case, over-expenditure of up to \$10,000 for capital expenditure against the budget detailed in the Annual Plan/LTP.

Service Delivery

Local Activities

For activities within the local activities category, the community board shall have authority to:

- a) recommend to Council levels of service for local activities having regard to Council budgets within the Long Term Plan and Annual Plan process
- b) recommend to Council the rates and/or user charges and fees to fund the local activities
- c) accept donations of a local asset eg a gas barbeque, park bench, etc with a value of less than \$20,000.
- d) approve project definitions/business cases for approved budgeted capital expenditure up to \$300,000
- e) recommend to the Services and Assets Committee the approval of project definitions/business case and procurement plan for capital expenditure over \$300,000 and/or any unbudgeted capital expenditure
- f) monitor the performance and delivery of the service in meeting the expected levels of service
- g) facilitate the development of local management plans (for subsequent recommendation to Council), where required by statute or in support of District or other plans for reserves, harbours, and other community facilities, except where powers:
 - have been delegated to Council officers; or
 - would have significance beyond the community board's area or otherwise involves a matter of

	<p>national importance (Section 6 Resource Management Act 1991); or</p> <ul style="list-style-type: none"> involve the alienation of any part of a proposed or existing esplanade reserve by way of width reduction, easement, lease or otherwise. <p>Local activities include:</p> <ol style="list-style-type: none"> community leadership local halls and community centres (within Council's overarching policy for community facilities) wharves and harbour facilities local parks and reserves parking limits and footpaths Te Anau/Manapouri Airport (Fiordland Community Board) Stewart Island Electricity Supply Authority (SIESA) (Stewart Island/Rakiura Community Board) <ol style="list-style-type: none"> for the above two local activities only recommend levels of service and annual budget to the Services and Assets Committee monitor the performance and delivery of the service <p>19) naming reserves, structures and commemorative places</p> <ol style="list-style-type: none"> authority to decide upon requests from the community, regarding names of reserves, the placement of structures and commemorative places. <p>20) naming roads</p> <ol style="list-style-type: none"> authority to decide on the naming for public roads, private roads and rights of way <p>21) assist the chief executive by providing comment (through the board chairperson) to consider and determine temporary road closures applications where there are objections to the proposed road closure.</p> <p>Rentals and Leases</p> <p>In relation to all leases and licences of land and buildings for local activities within their own area, on behalf of Council;</p> <ol style="list-style-type: none"> accept the highest tenders for rentals more than \$10,000 approve the preferential allocation of leases and licenses where the rental is \$10,000 or more per annum. <p>Environmental management and spatial planning</p> <ol style="list-style-type: none"> provide comment on behalf of the relevant community/communities on resource consent applications referred to the community board for comment. recommend to Council the level of bylaw service and enforcement to be provided within the community, having regard to the need to maintain consistency across the District.
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	<p>24) provide advice to Council and its committees on any matter of interest or concern to the community board in relation to the sale of alcohol where statutory ability exists to seek such feedback.</p> <p>25) provide input into regulatory activities not otherwise specified above where the process allows.</p> <p>26) recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the board has made submissions; ability to provide input to support the development of community planning for a civil defence emergency; and after an emergency event, to provide input and information to support community response efforts.</p>
LIMITS TO DELEGATIONS	<p>No financial or decision making delegations other than those specifically delegated by Council.</p> <p>The community board shall only expend funding on purposes for which that funding was originally raised and in accordance with the budgets approved by Council through its Long Term Plan/Annual Plan. In accordance with the provisions of section 39(2) of Schedule 7 the board may not incur expenditure in excess of the approved budget.</p> <p>Matters which are not Delegated</p> <p>Southland District Council has not delegated to community boards the power to:</p> <ul style="list-style-type: none"> • make a rate or bylaw • acquire, hold or dispose of property • direct, appoint, suspend or remove staff • engage or enter into contracts and agreements and financial commitments • institute an action for recovery of any amount • issue and police building consents, notices, authorisations and requirements under acts, statutes, regulations, bylaws and the like; • institute legal proceedings other than the delegation to recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the community board has made submissions.
CONTACT WITH MEDIA	<p>The community board chairperson is the authorised spokesperson for the board in all matters where the board has authority or a particular interest.</p> <p>Board members, including the chairperson, do not have delegated authority to speak to the media and/or outside agencies on behalf of Council on matters outside of the board's delegations.</p> <p>The assigned Executive Leadership Team member will manage the formal communications between the board and its</p>

	<p>constituents and for the board in the exercise of its business. Correspondence with central government, other local government agencies or official agencies will only take place through Council staff and will be undertaken under the name of Southland District Council.</p>
REPORTING	<p>Community boards are unincorporated statutory bodies which are elected to represent the communities they serve.</p> <p>The boards maintain bound minute books of their own meetings.</p>

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C8.1	Waihopai Toetoe Community Board Area Approval of unbudgeted expenditure for mowing	Error! Bookmark not defined.
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1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of Interest

Community Board Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public Forum

Notification to speak is required by 12noon at least one clear day before the meeting. Further information is available on www.southlanddc.govt.nz or phoning 0800 732 732.

5 Extraordinary/Urgent Items

To consider, and if thought fit, to pass a resolution to permit the Community Board to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) the reason why the item was not on the Agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."

6 Confirmation of Minutes

6.1 Meeting minutes of Waihopai Toetoe Community Board, 30 June 2020



Waihopai Toetoe Community Board

OPEN MINUTES

Minutes of a meeting of Waihopai Toetoe Community Board held in the Memorial Hall Wyndham, 44 Balaclava Street, Wyndham on Tuesday, 30 June 2020 at 7pm.

PRESENT

Chairperson	Pam Yorke
Deputy Chairperson	Denise Fodie
Members	Pani Grey-Thomas
	Gay Munro
	Melanie Shepherd
	George Stevenson
	Andrea Straith
	Councillor Paul Duffy

IN ATTENDANCE

Councillor Keast
People and Capability Manager – Janet Ellis
Committee Advisor - Fiona Dunlop
Community Liaison Officer - Tina Harvey
Community Partnership Leader - Karen Purdue
Community Facilities Manager – Mark Day

1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

Emergency Management Southland Community Advisor – Aly Curd addressed the meeting in relation to community response planning for Southland. She advised that community response plans had been completed for Edendale and Wyndham with one for Tokanui in process of being completed.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Deputy Chairperson Fodie, seconded Melanie Shepherd **and resolved:**

That the Waihopai Toetoe Community Board confirms the minutes of the meeting held on 25 February 2020 as a true and correct record of that meeting.

Reports

7.1 Request for Allocation of Grant - Edendale Community Pool Society and the Wyndham District Community Pool Incorporated

Record No: R/20/6/21892

Community Liaison Officer – Tina Harvey was in attendance for this item.

Mrs Harvey advised that the purpose of the report was for the Board to consider and make a decision on requests from the Edendale Community Pool Society and the Wyndham District Community Pool Incorporated for the allocation of the grants.

The Board noted that as part of the local rate \$10,000 has been set aside for grants to community swimming pools. Requests are made on an annual basis to uplift this grant. Requests have been received from the Edendale Community Pool Society and the Wyndham District Community Pool Incorporated for the allocation of the grant.

Resolution

Moved Paul Duffy, seconded Gay Munro **recommendations a to c and a new d (as indicated)**

That the Waihopai Toetoe Community Board:

- a) **Receives the report titled "Request for Allocation of Grant - Edendale Community Pool Society and the Wyndham District Community Pool Incorporated" dated 23 June 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) ~~**Approves a grant of \$5,000 from the Edendale-Wyndham Administration Fund to both the Edendale Community Pool Society and the Wyndham District Community Pool Incorporated.**~~

New d) Approves from the Edendale-Wyndham Administration Fund:

- (i) **A grant of \$5,000 to the Edendale Community Pool Society.**
- (ii) **A grant of \$2,148 to the Wyndham District Community Pool Inc to fund the installation of spectator fans and new lane ropes and \$2852 towards the purchase of pool chemicals and other operational costs eg electricity.**
- (iii) **Advise the Wyndham District Community Pool Inc that the Board prefer to fund operational costs as your application had no supporting information or reference to health and safety or hazard management plan or endorsement from the Ministry of Education in relation to the installation of a slide.**

7.2 Community Leadership Report for the Waihopai Toetoe Community Board

Record No: R/20/4/9321

Community Partnership Leader – Karen Purdue was in attendance for this meeting.

Mrs Purdue advised that the purpose of the report was to update the board on the community leadership activities in the area.

Resolution

Moved Melanie Shepherd, seconded Andrea Straith **and resolved:**

That the Waihopai Toetoe Community Board:

- a) Receives the report titled “Community Leadership Report for the Waihopai Toetoe Community Board” dated 18 June 2020.**

7.3 Operational Report for Waihopai Toetoe Community Board

Record No: R/20/3/7120

Community Partnership Leader – Karen Purdue was in attendance for this meeting.

Mrs Purdue advise that the purpose of the report was to update the Board on the operational activities in the Board’s area.

Resolution

Moved Melanie Shepherd, seconded Andrea Straith **and resolved:**

That the Waihopai Toetoe Community Board:

- a) Receives the report titled “Operational Report for Waihopai Toetoe Community Board” dated 18 June 2020.**

7.8 Freedom Camping in the Catlins

Record No: R/20/2/4607

Environmental Health Manager – Michael Sarfaiti was in attendance for this item.

Mr Sarfaiti advised that the purpose of the report was to consider solutions on freedom camping issues in the Catlins.

The Board noted that the Weirs Beach freedom camping site has been over-crowded, and there are not enough toilets and to reduce pressure at this site, it is proposed to request camping app providers to remove the site from their map.

Mr Sarfaiti further advised that the Waikawa freedom camping site has wet weather problems and that Council’s community facilities team have funded sealing and fencing of the area next to the toilets at Waikawa and as a result it is proposed to shift the designated freedom camping to this new sealed area.

The Board further noted that with the removal of the “app” and shifting of the designated camping area, new signage would be required to advise of the changes to which the Board would agree to fund new signage at Waikawa 50:50 with environmental health.

Resolution

Moved Andrea Straith, seconded Chairperson Yorke **recommendations a to e and f (with an addition) and resolved:**

That the Waihopai Toetoe Community Board:

- a) **Receives the report titled “Freedom Camping in the Catlins” dated 12 June 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Recommend to the Regulatory and Consents Committee to endorse the removal of the presence of the Weirs Beach designated site from apps and Council’s website.**
- e) **Recommend to the Regulatory and Consents Committee to seek to change the self-contained designated site in Waikawa from the existing site, to the new sealed area beside the toilets.**
- f) **Agrees that the board funds from the Waikawa reserves, new signage at Waikawa 50:50 with environmental health, should the board accept (e) above.**

7.4 Council Report - April 2020

Record No: R/20/3/6019

Councillor Duffy took the Board through the report and highlighted various issues of interest.

Resolution

Moved Andrea Straith, seconded Melanie Shepherd **and resolved:**

That the Waihopai Toetoe Community Board:

- a) **Receives the report titled “Council Report - April 2020” dated 12 June 2020.**

7.5 Council Report - June 2020

Record No: R/20/6/13534

Councillor Duffy took the Board through the report and highlighted various issues of interest.

Resolution

Moved Andrea Straith, seconded Melanie Shepherd **and resolved:**

That the Waihopai Toetoe Community Board:

- a) **Receives the report titled "Council Report - June 2020" dated 19 June 2020.**

7.6 Chairperson's report

Record No: R/20/4/9283

Chair – Pam Yorke spoke to her report.

Resolution

Moved Chairperson Yorke, seconded Andrea Straith **and resolved:**

That the Waihopai Toetoe Community Board:

- a) **Receives the report titled "Chairperson's report" dated 23 June 2020.**

7.7 Details on the Financial and Reserve Contribution Fund

Record No: R/20/2/4195

Chief Financial Officer – Anne Robson was in attendance for this report.

Miss Robson advised that the purpose of this report is to provide a breakdown of the financial and reserve contribution fund, outlining what the fund is made up of and any conditions or commentary around the funds remaining and what they can be used on.

The Board noted that the financial and reserve contribution fund is made up of financial contributions collected under the Resource Management Act 1991 and collected via the Southland District Plan with interest allocated to the reserve annually. Most of this fund is made of contributions from Fonterra following the development of the Edendale site.

Miss Robson also advised that the Boards support for the partial use of the fund towards the purchase of reserve land at Curio Bay.

Following discussion on the report, the meeting agreed to lie the report on the table to be considered again at the 25 August 2020 meeting of the Board.

Resolution

Moved Chairperson Yorke, seconded Deputy Chairperson Fodie **and resolved:**

That the Waihopai Toetoe Community Board:

- a) **Lies the report on the table to be considered at the 25 August 2020 Board meeting.**

7.9 Naming of a no exit road in Edendale

Record No: R/20/4/8416

Community Partnership Leader – Karen Purdue was in attendance for this report.

Mrs Purdue advised that the purpose of the report is to obtain the approval of the Board name a section of Salford St (formerly State Highway 1) which has been left isolated and is now a no exit road and requires a road name.

Resolution

Moved Deputy Chairperson Fodie, seconded Andrea Straith **and resolved:**

That the Waihopai Toetoe Community Board:

- a) **Receives the report titled “Naming of a no exit road in Edendale” dated 23 June 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves the naming of the no exit road from Salford Street (former State Highway 1) in Edendale as Rose Lane.**

7.10 Waihopai Toetoe Community Board Criteria for Community Partnership Fund

Record No: R/20/6/12990

Community Liaison Officer – Tina Harvey was in attendance for this item.

Mrs Harvey advised that the purpose of the report is to seek endorsement and confirmation from the Waihopai Toetoe Community Board for the criteria for the Community Partnership Fund.

The Board noted that a review of Southland District Council’s community assistance activity was completed in early 2019. It was recommended that there should be a significant

change in the way that Council administers the Community Initiatives Fund. Subsequently, in July 2019 Council resolved to disestablish the Community Initiatives Fund and to establish the Community Partnership Fund.

Resolution

Moved Deputy Chairperson Fodie, seconded Melanie Shepherd **and resolved:**

That the Waihopai Toetoe Community Board:

- a) **Receives the report titled “Waihopai Toetoe Community Board Criteria for Community Partnership Fund” dated 17 June 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Confirms the criteria for the distribution of the Community Partnership Fund for the Waihopai Toetoe Community Board.**

The meeting concluded at 10.14pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE WAIHOPAI TOETOE COMMUNITY
BOARD HELD ON TUESDAY 30 JUNE 2020.

DATE:.....

CHAIRPERSON:.....

Details on the Financial and Reserve Contribution Fund

Record No: R/20/8/31841

Author: Fiona Dunlop, Committee Advisor

Approved by: Rex Capil, Group Manager Community and Futures

☒ Decision

☐ Recommendation

☐ Information

Purpose of report

- 1 The Waihopai Toetoe Community Board on 30 June 2020 resolved to lie the report on the table until the next meeting of the Community Board.
- 2 The report that was to be considered is attached as attachment A. The recommendations contained in the report are unchanged and are now before the Community Board for resolution.

Recommendation

That the Waihopai Toetoe Community Board:

- a) **Receives the report titled "Details on the Financial and Reserve Contribution Fund" dated 7 August 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Notes the discussions and comments sent to or had with Fonterra as part of the resource consent approval process on the potential use of financial contributions paid by them or the process that would enter into around any allocation.**
- e) **Requests that feedback as to your support of the use of Fonterra financial contributions to fund the land at Curio Bay for a public reserve before Council makes the final decision on how the Financial and Reserve contribution reserve is to be allocated.**
- f) **Requests that feedback as to your support of the use any interest earned on remaining Fonterra contributions to be allocated to the interest portion being separated for the Waihopai Toetoe Community Board to make recommendations on expenditure.**

Attachments

- A Report to the Waihopai Toetoe Community Board - 30 June 2020 - Details on the Financial and Reserve Contribution Fund [↓](#)

Details on the Financial and Reserve Contribution Fund

Record No: R/20/2/4195
Author: Shelley Dela Llana, Accountant
Approved by: Anne Robson, Chief Financial Officer

☐ Decision

☒ Recommendation

☐ Information

Purpose

- 1 The purpose of this report is to provide a breakdown of the financial and reserve contribution fund, outlining what the fund is made up of and any conditions or commentary around the funds remaining and what they can be used on.
- 2 It will also seek to get the Board's support for the partial use of the fund towards the purchase of reserve land at Curio Bay.

Executive Summary

- 3 The financial and reserve contribution fund is made up of financial contributions collected under the Resource Management Act 1991 (RMA) and collected via the Southland District Plan (principally from Fonterra) with interest allocated to the reserve annually.
- 4 This report seeks to provide information around the fund for the Board and provide an update on the contributions from Fonterra as per an earlier request by the previous Edendale-Wyndham Community Board.
- 5 Two key issues discussed in the report include:
 - what to do with funds previously allocated for the Edendale hall and school layby project that have been since cancelled
 - background to the request from the Board to look at funding options for the purchase of reserve land at Curio Bay
- 6 A third issue, looking at changes to the process of allocation of monies remaining in this fund, will be discussed in a separate report.
- 7 At the 30 June 2019, the reserve had \$619,704. \$402,173 of this was remaining contributions from Fonterra of which \$400,095 has been allocated. The balance of \$217,531 is related to interest earned on the reserve over the years.
- 8 As part of issuing resource consents to Fonterra or its namesakes in the past, Council and Fonterra had a number of discussions and/or noted in the resource consent correspondence potential uses of the fund or guidance on the manner in which some would be allocated. This is noted further in the report.

Recommendation

That the Waihopai Toetoe Community Board:

- a) Receives the report titled “Details on the Financial and Reserve Contribution Fund ” dated 12 June 2020.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) Notes the discussions and comments sent to or had with Fonterra as part of the resource consent approval process on the potential use of financial contributions paid by them or the process that would enter into around any allocation.**
- e) Requests that feedback as to your support of the use of Fonterra financial contributions to fund the land at Curio Bay for a public reserve before Council makes the final decision on how the Financial and Reserve contribution reserve is to be allocated.**
- f) Requests that feedback as to your support of the use any interest earned on remaining Fonterra contributions to be allocated to the interest portion being separated for the Waihopai Toetoe Community Board to make recommendations on expenditure.**

Background

- 9 As part of the grant funding review being undertaken, Council’s financial team have undertaken a review of the monies received and granted to date. As part of this process, Council staff have identified any correspondence with contributors that further identified the use of the contributions received or the ways in which Council would be looking to distribute the monies.
- 10 Staff have subsequently identified that a number of the resource consents issued with Fonterra and its namesakes, noted or made comment about how each would be spent in the correspondence sent to them on issuing of the consent or, in one case, as a result of the appeal of the financial contribution charged.

- 11 As at 30 June 2019, the fund had a total reserve of \$619,704. A breakdown of this reserve indicates the following:

Analysis of Financial & Reserve Contribution Reserve		\$
Unallocated Fonterra contributions		\$2,078
Fonterra funds allocated to the building of a new Edendale hall, since returned due to the decision not to proceed with the hall		\$198,750
Fonterra funds allocated for the Edendale School layby project		\$100,436
Fonterra funds allocated for the Edendale water supply scheme		\$100,909
		\$402,173
Interest earned		\$217,531
Total		\$619,704

- 12 The table below provides further analyses and outlines the six financial contributions that have been received from Fonterra or its equivalent namesakes since 1997 totalling \$894,018 (GST excl). The table details the amount spent to date, the funds remaining as well as any relevant correspondence identified regarding the use of the funds.

Year	Contribution excl GST	Amount Spent	Amount Remaining	Discussions/Consent letter comments relating to amounts remaining
1997	\$2,933	\$2,933	-	
1998	\$171,907	\$171,907	-	
1999	\$15,333	\$13,255	\$2,078	Nothing identified.
2002	\$225,000	\$155,000	\$70,000	Discussion that \$90k for district wide activities and \$135k for use in the Edendale/Wyndham area. The remaining \$70k was for the Edendale hall upgrade that has been cancelled.
2003	\$277,500	\$148,750	\$128,750	Letter where the committee declined to resolve how the money was to be allocated however noted that prior to any allocation consultation by Council staff would occur with the Edendale and Wyndham Community Boards.
2008	\$201,345	-	\$201,345	Letter identifying \$100,436 to Edendale School for the school layby project and \$100,909 for the purposes of a community water supply scheme.
	\$894,018	\$491,845	\$402,173	

- 13 Council is legally bound by the conditions it imposed as part of the resource consent. The narrations above were not part of the conditions but were included in the correspondence with Fonterra either:
- advising of the consent; or
 - the appeal to the consent by Fonterra; or
 - in correspondence by the Resource Consent Hearing committee at times about the potential use of funds
- 14 Staff recognise that although Council is not bound by these discussions, they recognise the value Council places on the relationship with Fonterra. Accordingly Council representatives have met with Fonterra and had a discussion around the unspent contributions.
- 15 The interest that has been earned on the reserve has no restrictions attached to it. However this does not stop the Council from establishing some criteria around its future use.
- 16 For background, Attachment One includes a schedule of the monies allocated to date.
- 17 In 2002 the manager of resource planning at the time presented a report to the Policy Committee. This report outlined the background to the \$225,000 financial contribution charged and the reasons why the Resource Planning committee identified specific projects the money was to be used on as part of the consent correspondence. It drew the committee's attention to Section C and D of the District Plan over the purpose and use of the funds, which is detailed in the legal and statutory section below. The report also noted the legal cases that were occurring at the time and the potential cost and delay in the decision making process should it have gone to the Environment Court. It then went on to outline the projects that had been agreed for the \$225,000 and the company's strong desire to see a substantial amount of its contribution targeted towards the Edendale and Wyndham areas.

Issues

- 18 There are potentially three discussion points/issues that needs consideration and provide direction over:
- discussion around the current committed funds for the Edendale School layby project of \$100,436 and monies remaining from the Edendale hall project cancellation of \$198,750
 - the potential application of funds towards the purchase of part lot 300 dp526128 at Curio Bay, further to a resolution of Council
 - the future use of the funds and any application criteria the Council may see as relevant for the granting of funds taking into account correspondence with Fonterra over how the monies would be spent or with whom consultation would occur.
- 19 Additionally monies tagged for the Edendale water supply scheme will be allocated to the appropriate Council reserve for spending on the scheme.

Edendale School layby project and Edendale hall

- 20 Discussions with Councillor Duffy indicate that this project was in response to safety concerns by the school given its location immediately beside state highway one.

- 21 Indications are that the layby planned was to enable the dropping off and picking up of school children safely. By all accounts this project was put on hold when NZTA announced the potential re-alignment of the state highway. This realignment has recently been completed.
- 22 Funds were also set aside for the Edendale hall. Following many years of investigation the decision was made at the Edendale-Wyndham Community Board meeting on the 22 March 2016 not to proceed with the development of the hall.
- 23 Given that both of these projects have been cancelled, the funds previously committed would now be available for other uses in line with the purpose of collection as noted in the District Plan.

Purchase of reserve land at Curio Bay

- 24 On the 14 November 2019, Council resolved to “*purchase part lot 300 DP 526128 containing 4500 square metres more or less for \$319,800 plus gst for a recreation reserve to be funded by way of a district wide loan against the curio bay district reserve*”. Additionally it also “*request staff to investigate additional funding sources to reduce the amount of the loan such as funding from the Reserve and Development Contributions and that where additional funding is obtained that this is used to reduce the loan*”.
- 25 This property is in the Porpoise Bay/Curio Bay area and has seen significant growth in visitors, with over 100,000 per annum. Council owns or administers the adjacent land to the south and the Curio Bay Reserve including the adjacent camping ground. Regarding the purchase of lot 300, it was stated that it provides a better configuration for future land management overall, especially given the increasing pressure for physical space in this locality.
- 26 As noted in Schedule 6.22 of the District Plan 2001, subsection 2.6(d);
- (a) *The use of the financial contribution shall be for one or more of the following in the Edendale Township, its environs or the District generally;*
- *Offsetting additional demands on infrastructure and utility services by Council.*
 - *Offsetting additional demands on community and recreational facilities.*
 - *Restoring or enhancing amenity values.*
 - *Restoring or enhancing open space and landscaping*

- 27 As such, the purchase of the land is in line with the use defined in the District Plan.
- 28 Given this and Council’s earlier resolution to purchase the land, staff are recommending that the Fonterra contributions be used to fund the balance of the property up to \$319,800 after the application of any other funding sources currently being investigated.
- 29 If the Council supports the purchase of the land from this fund, it is proposed to use the balance of Fonterra contributions first, with the use of any interest accrued to make up the difference.

Factors to Consider

Legal and Statutory Requirements

- 30 Under section 108(2)(a) of the RMA, financial contribution conditions can be imposed subject to section 108(10) which states,

A consent authority must not include a condition in a resource consent requiring a financial contribution unless

(a) The condition is imposed in accordance with the purposes specified in the plan... and

(b) The level of the contribution is determined in the manner described in the plan...

- 31 The District Plan 2001, section 6, schedule 6.22 Edendale Dairy Plant Development Concept Plan, subsection 2.6 para a to d state;

(a) The Council may impose a financial contribution for developments in the Edendale Dairy Plant Development Concept Plan Area the value of which exceed \$500,000

(b) The financial contribution shall not exceed 0.5% of the value of the development

(c) The purpose of the imposition of the financial contribution shall be to remedy, mitigate or offset adverse effects arising from, in consequence of, or in association with, any development.

(d) The use of the financial contribution shall be for one or more of the following in the Edendale Township its environs or the District generally

- Offsetting additional demands on infrastructure and utility services provided by Council*
- Offsetting additional demands on community and recreational facilities.*
- Restoring or enhancing amenity values*
- Restoring or enhancing open space and landscaping*

Community Views

- 32 The contributions collected are done so under the Resource Management Act. As noted under the legal and statutory requirements section above, the District Plan outlines the criteria under which monies are collected and the reasons for the collections of the monies.
- 33 Having said this and, keeping in mind the previous correspondence and discussions with Fonterra. Council representatives have met with Fonterra regarding the use of funds for purchasing reserve land at Curio Bay and they were in support of the use of funds for this purpose. They also indicated that some more community visibility around where the existing money had been spent would be good as the contributions have been flowing into the community without much understanding from the general public.
- 34 Feedback from the Waihopai Toetoe Community Board from this report will be used to make a final decision by Council.

Costs and Funding

- 35 There are no costs associated with this report.

Policy Implications

- 36 Discussion around the relevant sections of the District Plan are noted in the legal and statutory section above.

Analysis

Options Considered

- 37 The options are to either support or not support the funding of the purchase of land for a reserve at Curio Bay from the financial and reserve contribution reserve up to \$319,800, noting that other sources of funding are still being investigated.

Analysis of Options

Option 1 – Support the funding of land to be purchased for a reserve at Curio Bay from the financial and reserve contribution reserve up to \$319,800 noting that other sources of funding are still being investigated

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> The purchase is in line with the use of the funds identified in the District Plan. 	<ul style="list-style-type: none"> The funds will not be available for any other purpose the Council may consider desirable.

Option 2 – Not support the funding of land to be purchased for a reserve at Curio Bay from the financial and reserve contribution reserve up to \$319,800 noting that other sources of funding are still being investigated

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> The funds will be available for other projects identified by the Council which are in line with the District Plan uses. 	<ul style="list-style-type: none"> Rates funding will be needed to fund the loan repayments for the purchase of the land which will still be purchased.

Assessment of Significance

- 38 In terms of Council's significance policy, this issue is not considered significant. Notwithstanding this, the Waihopai Toetoe Community Board do have a specific interest in this matter and as such, Council is liaising with them, informing them of the proposed use of funds and seeking any feedback before making a final decision on the use of the funds collected from Fonterra. As Council has also done with Fonterra as they have an interest in this matter.

Recommended Option

- 39 Option 1 – Support the funding of land to be purchased for a reserve at Curio Bay from the financial and reserve contribution reserve up to \$319,800 noting that other sources of funding are still being investigated.

Next Steps

- 40 Give Fonterra and the Board's feedback back to Council to make the final decision.
- 41 Continue to investigate the other funding sources available to fund the purchase of the land.

Attachments

- A Allocations paid to date from Financial & Reserve Contribution Fund

Murihiku Regional Arts Strategy 2020-2030

Record No: R/20/7/28728

Author: Karen Purdue, Community Partnership Leader

Approved by: Rex Capil, Group Manager Community and Futures

☐ Decision

☐ Recommendation

☒ Information

Background

- 1 At the 11 February 2020 meeting of the Community and Strategy Committee, a report was presented with information about the Murihiku Regional Arts Strategy 2020-2030.
- 2 The committee received the report and as there are a number of actions identified in the strategy that create opportunities for Southland District the committee felt it was important that the strategy was shared internally within Council and be presented to community boards for further discussion.
- 3 Arts Murihiku is a volunteer trust formed to administer a two-year pilot programme, initiated and funded by Creative New Zealand. The programme is aimed at growing the capacity and capability of the arts sector. Based in Invercargill the area covered by Arts Murihiku also includes rural Southland, Rakiura/Stewart Island, Gore, Queenstown, the Wakatipu Basin and West Otago, aligning with the same boundaries as Community Trust South.
- 4 Current trustees are from Invercargill, Gore, Southland District, Rakiura/Stewart Island and Queenstown. The chair is Councillor Paul Duffy.
- 5 The brief from Creative New Zealand included the development of a Regional Arts Strategy as a guiding document to support the strengthening of the arts in Southland communities into the future.
- 6 Arts Murihiku engaged Mary-Jane Rivers of Delta Networks to carry out this work supported by an advisory group of trustees and Arts Murihiku staff. Mary-Jane had considerable experience in strategic planning particularly related to communities, including other arts strategies.
- 7 In the development of the strategy, conversations were held with a wide range of people involved in the Arts including iwi, Councils, funding organisations, event organisers, arts performers and creators across all genres as well as interested members of the public.

Setting the context of the strategy

- 8 The strategy has been prepared at a time of mixed circumstances when those from the arts and cultural sector are keen to see greater action and unity, and to build on high quality local developments that are already happening through local leadership.
- 9 It is also a time of significant challenge for the arts and culture sector with uncertainty around earthquake prone buildings and resource constraints and amid some frustration about inaction on previous strategies.

Arts and culture in Murihiku (rural)

- 10 In several rural communities throughout Murihiku community arts groups provide locally-led and relevant opportunities for arts and culture events and learning – including opportunities for

artists in residence, local theatre and music, competitions for visual artists and poetry afternoons in the local pub.

- 11 Often the events involve the whole family – starting with the children. Anecdotal comments suggest that involvement in arts and culture at a community level builds confidence and a pathway into trying other art forms outside the community. These groups reflect the strength of local relevance and energy, and have the potential for being a network of thriving arts and culture.
- 12 Mixed in with this dynamic and grounded arts and culture sector is ‘volunteer fatigue’, the changing nature of volunteering and uncertain or insufficient funding for many.

How Southlanders ‘see’ art and culture

- 13 The 2017 Creative New Zealand survey shows that a large majority of Southland residents (79%) are engaged with the arts and 81% think Southland is a great place to live.
- 14 Attendance is highest for performing arts (51%) and visual arts (43%) and lowest for literary arts (6%).
- 15 People participate most in craft and in art that create objects (23%).
- 16 The majority of Southland residents recognise a range of benefits arising from the arts. More than half (51%) agree their community would be poorer without the arts and residents agree that the arts:
 - contribute positively toward the economy (59%)
 - give young people an opportunity to express themselves (58%)
 - define who we are as New Zealanders (54%)
 - help to improve New Zealand society (53%)
 - encourage people in the region to be innovative (47%)
 - give a voice to important issues in the community (39%)
- 17 Southlanders see that arts help build understanding of other cultures, allow creative expression, and are thought provoking.
- 18 Fifty-one percent of Southland residents support public funding of the arts and 44% agree that their local council should financially support the arts. Sixty three percent of Southland residents agree that it is important that the region has an organisation that supports, promotes and advocates for the arts. Over half (52%) agreed it is important to develop an arts strategy to increase the liveability and vibrancy of Southland.
- 19 Choice, price and social isolation emerged as key barriers for engagement in the arts - 41% indicated that having someone to go with would make a big difference. The key activities people would like to see more of, are music concerts and street art such as murals.
- 20 New Zealand’s Core Cities research identified the contribution of creative industries to the ‘buzz of a place, and (its) strengthened brand and identity.’
- 21 One third of Southland residents feel that arts and culture are important to the region’s identity and that the arts in the Murihiku area encourage overseas tourists to the region. The new Destination Strategy for Southland may well provide an opportunity for arts and culture economic contribution.

Principles that guide the strategy

22 Treaty of Waitangi – Te Tiriti o Waitangi

The principles of Te Tiriti are foundational to the Arts and Culture Strategy. This strategy specifically acknowledges the relationship with Iwi, Ngai Tahu as Manawhenua and especially the Runanga of Hokonui, Waihopai, Awarua and Oraka Aparima.

23 Collaboration and Partnership

Most effective and long lasting arts and culture development happens through working together while respecting the individual drive and skills of individual artists.

24 Sustainability

The strategy supports enhancing the sustainability of arts and culture in Murihiku.

25 Inclusion

Arts and culture are for all and this strategy supports growing people's engagement in arts and culture: artist involvement, in communities, across sectors, through greater audience participation and visitor engagement.

Directions for progressing arts and culture in Murihiku

26 There were a number of consistent messages in the development of this strategy. Key messages involved growing pride in our identity as a thriving arts and culture mecca that is envied and admired, and to do this:

- it is vital to build on the strengths, assets and local points of brilliance. As one arts leader noted “there is extraordinarily good stuff happening and all good stuff starts with the heart”.
- the whole region leading together is crucial. Working across sectors and localities – connecting with iwi, business, funders, education, and conservation – and with arts and culture ‘being in the psyche’ of the region based on the arts and culture sector being strategic and unified in positioning the sector
- being artist-focused matters – creating an environment for artists to thrive in their art form
- assessing and understanding the contribution of arts and culture to the economy and quality of life
- art education is a key – starting in the schools
- capacity building, succession planning, financial sustainability and increasing young people's involvement is crucial for sustainable development, and
- there must be action – not a strategy sitting on a shelf

27 Together these key messages led to the vision and four themes of the strategy.

Vision for arts and culture in Murihiku

28 Celebrating the distinctive raw beauty of Murihiku's identity through arts and culture

Arts and creativity are:

- visible (everywhere)
- valued (know the benefits to health, well-being, community cohesion, economy)

- vibrant (diversity embraced and celebrated)
- 29 The four themes establish the main areas of focus for the region.
- toi te whenua, toi te mana: celebrate our identity
 - whakapapa: strengthen creative connections
 - taonga: arts and culture values are supported... and at the centre
 - whare toi: building today for a thriving creative future

Next steps

- 30 Investigating how the Waihopai Toetoe Community Board can incorporate this type of thinking into what you do.
- 31 Starting a conversation and asking the question, “Can we be more mindful of the aesthetic value of public amenities?” We have started on this journey as is evidenced by “wrapping” of new public toilets.
- 32 Building relationships and connecting with other stakeholders such as Great South, iwi, business, funders and groups/individuals within the arts community in the Waihopai Toetoe Community Board area.
- 33 Increasing the opportunities and instances of blending arts and other events and sectors together: eg conservation and art. A good example can be seen in the Riverton town ship with the murals on buildings.
- 34 The link for the Murihiku Arts Strategy is <https://artsmurihiku.co.nz/about/murihiku-regional-arts-strategy-2020-2030/>

Recommendation

That the Waihopai Toetoe Community Board:

- a) **Receives the report titled “Murihiku Regional Arts Strategy 2020-2030” dated 18 August 2020.**

Attachments

There are no attachments for this report.

Community Leadership Report for the Waihopai Community Board

Record No: R/20/8/41729

Author: Karen Purdue, Community Partnership Leader

Approved by: Janet Ellis, People and Capability Manager

☐ Decision

☐ Recommendation

☒ Information

Purpose

- 1 To update the board on the community leadership activities in the area.

Recommendation

That the Waihopai Toetoe Community Board:

- a) **Receives the report titled “Community Leadership Report for the Waihopai Community Board” dated 18 August 2020.**

Attachments

- A Community Leadership Report [📄](#)



What's happening in your area

Community Partnership Fund

The community partnership fund for each of Council's nine community boards opened on 1 July 2020. All boards have set their own criteria and closing dates with some opting to have multiple funding rounds and others choosing just one.

Further information, including copies of the application forms are available online under the community board pages on Council's website with hard copy forms being available from Council offices.

Information about the fund has also been shared to all of Council's community board Facebook pages and is receiving good levels of engagement from the community.

Several of our boards have held (or are in the process of holding) meetings with their community to launch the fund locally. These meetings have met with a positive response from our communities and have been well attended.

Upcoming funding deadlines

Waihopai Toetoe Community Partnership Fund	30 September 2020
John Beange Fund	30 September 2020
SDC District Heritage Fund	30 September 2020
Sport NZ Rural Travel Fund	30 September 2020
Creative Communities Scheme	30 September 2020

Community board plans

Demographic information from Stats New Zealand by community board area has now been received. This information will be included in the finished documents in order to help provide context and background for the plans.

Now that all boards have agreed their vision and mission, the community leadership team will be working with the boards to determine their actions.

The vision for this board is – A strong unified community creating plentiful opportunities and enhancing innovative ideas to ensure an exciting future.

The outcomes are;

- a thriving, happy and safe community with access to quality facilities, amenities and services
- our community is connected and engaged
- our unique natural environment is healthy and protected
- our communities have the opportunity to celebrate their history and heritage.

Local initiatives

Menzies Archway

\$9372 has been secured in funding for the restoration of the Menzies Memorial Archway. Staff are in the process of obtaining updated quotes for the work to be undertaken.

South Catlins Charitable Trust – Living Forest Walking Track Extension

Staff are working alongside the South Catlins Charitable Trust with funding advice and assistance for the extension to the Living Forest walking track.

Awaiting outcome of an application to the Environment Southland Environmental Enhancement Fund.

Further funding submissions are underway.

Wyndham Museum

Ongoing support is being provided to the Wyndham and Districts Historical Society with planning for the future redevelopment of the museum and its collection.

Funding has been secured to undertake a feasibility study and museum planning with John Coster – Heritage Management Consultant.

An initial planning meeting with John Coster will be held on Monday 17 August.

Tokanui Search and Rescue

The Tokanui Search and Rescue are planning a new to build a storage building at Tokanui.

Staff are working alongside this group to identify possible funding options and providing advice and assistance with funding.

What's happening outside your area

District/regional Initiatives

District Initiatives Fund

As part of the funding review process where it was decided to disestablish the Community Initiatives Fund and create the Community Partnership Fund (which is to be administered by Council's nine community boards), a separate fund is also being retained for District wide initiatives to be allocated by the Community and Strategy Committee.

The committee recently approved the criteria for this fund, the purpose of which is to support the development and implementation of initiatives within the Southland District area that are at a scale that provides benefit to the District as a whole or are of benefit to at least two community board areas. The first round closes on 30 September 2020 and the second on 31 March 2021. The total amount available for distribution over two funding rounds is \$38,080 per annum.

Stewart Island Future Opportunities

COVID-19 has significantly changed things for the project and the Future Rakiura group. As a community-led project they have re-oriented their plans to rethink its kaupapa and respond to the new challenges and opportunities facing the Island.

They have conducted a community survey, receiving 91 responses about how the community fared during Level 4, and ideas for the future of Stewart Island *Rakiura*. The results will be used to bring stakeholders and the wider community together to develop a Restart Rakiura plan.

Future Rakiura plans to:

- develop a summary of survey results and report them back to the Stewart Island community via various mediums
- present the survey results to the Community Board, Stewart Island Promotion Association, and other interested groups to seek commitment to work jointly on the development of a collaborative Restart Rakiura plan
- co-host a community workshop to engage the wider community in a planning conversation about priorities and actions for the Restart Rakiura Plan
- develop a Job Description and seek funding to employ a Restart Rakiura co-ordinator based on the Island
- become an Incorporated Society – Future Rakiura is currently working on writing their constitution
- host another hangi on Waitangi Day 2021 – (funding secured from Sanford Salmon Grant)

Future Rakiura is currently working on becoming an incorporated society and building strong governance foundations. It has also established a bank account. The group have also organised a “From Idea to Reality” workshop on the island on July 23, facilitated by COIN South and in partnership with Southland Chamber of Commerce and the Stewart Island Rakiura Future Opportunities Project. The Strategic plan is due for delivery to MBIE in September.

More information can be found on their Facebook page

<https://www.facebook.com/Future-Rakiura-105315541028119/?eid=ARCl1HuVsJoNSDyNXBRwyVd-luDKsVKEsGl5hoE83cqmUDF3i2ytXWDDaRQFxAghZB5MSbMsUgHd9JDU>

National initiatives

Sport NZ Community Resilience Fund

Funding support for community based organisations to cover fixed and operational costs.

The first Community Resilience Fund (CRF) closed on 19 June. It provided support to more than 1,600 local and 300 regional organisations that are affiliated to Sport NZ national partners – for fixed operating costs in the period immediately impacted by Covid-19 (ie April to June).

Sport New Zealand has analysed what was learnt during the operation period for this fund and as a result, a decision has been made to run a second Community Resilience Fund.

It will be again be distributed by Regional Sports Trusts.

More information on the fund will be available on the Sport Southland website shortly, with the fund opening for applications before the end of August.

The new fund will be \$10m, with eligible organisations able to apply for up to \$25,000 in support.

What's coming up in the next couple of months?

Strategy and policy

Speed Limits Bylaw

On 23 June 2020, Council adopted an amended Speed Limits Bylaw. The bylaw will come into effect on 12 August 2020.

Council have made some changes to the bylaw from the draft that went out for consultation. Key changes include those listed in the following table. The other changes in the draft bylaw will be implemented.

ROAD NAME	ENDORSED SPEED LIMIT	CURRENT SPEED LIMIT
Centre Hill Road, Mavora Lakes Road, Mt Nicholas Road, Borland Road, Lake Monowai Road	80km/h	100km/h
Lillburn Valley Road	80km/h, 60km/h from Thicketburn campground to Lake Hauroko	100km/h
Tokanui Haldane Road	80km/h	100km/h
Sandy Brown Road, Te Anau	50km/h	80km/h
Te Anau Terrace	30km/h for entire road	50km/h
Upukerora Road, Te Anau	60km/h	80km/h
Moore Road, Winton	move the 50km/h to 100km/h change point due to the Winton walkway	100km/h
Smith Road, Lochiel	60km/h	100km/h
Lochiel Bridge Road Lochiel Branxholme Road	reduce sections within township to 80km/h	100km/h

Outside the bylaw, Council has requested that staff:

- present options to the next Services and Assets Committee meeting on what a pro-active audit on road safety around the District's schools would entail, as well as possible interim measures
- obtain feedback from the Stewart Island/Rakiura Community Board regarding reducing the speed limit on Stewart Island.

Keeping of Animals, Poultry and Bees Bylaw

Council have finished formal consultation on the draft Keeping of Animals, Poultry and Bees Bylaw. Submissions will be presented to Council on 27 August 2020.

Jetty usage on Stewart Island/Rakiura

Council are still reviewing the charging method for commercial jetty usage on Stewart Island/Rakiura. Options on how commercial users could be charged, are likely to be presented to the Services and Assets Committee in September. Staff are working on the asset management, risk management and community assistance policies.

Other policies

Council is in the early stages of reviewing a number of policies. As part of carrying out open and transparent review processes, staff are keen to keep community boards apprised of the steps being undertaken throughout the process. The policies being reviewed are:

- **The Remission and Postponement of Rates Policy** – this policy aims to provide financial assistance and support to some ratepayers and to address rating anomalies. The policy outlines a number of situations where ratepayers can apply to Council to pay less rates, or to pay rates later than would otherwise be permitted. For example, if ratepayers apply and meet the criteria, the current policy allows community or sports associations with a liquor license, and ratepayers who own community facilities that benefit the community, to pay less rates. There are also provisions to assist people who are suffering extreme financial hardship
- **Significance and Engagement Policy** – this policy enables Council and its communities to identify the degree of significance attached to particular issues and decisions. For example, issues where there is a lot of public interest or that will have a big impact on communities in the District, will be classified as significant decisions. The level of significance impacts the internal processes and procedures undertaken by Council. The policy also links the level of significance of an issue to appropriate ways to engage and involve communities in Council matters and decisions
- **Development and Financial Contributions Policy** – this policy records how and when Council proposes to use development and financial contributions, what they fund and why. It gives developers an understanding of what they can expect to pay for a development in the District, and for what. Development contributions (DCs) are a charge on development to recover a share of the capital costs that development imposes on network and community infrastructure. Council only has the ability to charge DCs in particular circumstances. DCs are in remission in the current policy, so are not being charged. Financial contributions may be charged to offset adverse effects of a subdivision, land use or development on Council's roading or reserve infrastructure. Financial contributions are being collected under the current policy.

The current versions of these policies can be accessed on Council's website at <https://www.southlanddc.govt.nz/my-council/bylaws-and-policies-/policies/>.

There will be a formal consultation period on these policies in November 2020. The board will have an opportunity to make a submission on the proposed policies, at that time.

Governance

Council is pleased to welcome Melissa Brook as our new governance and democracy manager. Melissa previously came from Queenstown Airport and prior to this was a respected local government colleague at the ICC. Melissa is hitting the ground running with many exciting initiatives to grab hold of and “lead the way” with.

Operational Report for Waihopai Toetoe Community Board

Record No: R/20/7/29389
Author: Carolyn Davies, Executive Assistant
Approved by: Janet Ellis, People and Capability Manager

☐ Decision ☐ Recommendation ☒ Information

Purpose of Report

- 1 The purpose of the report is to update the board on the operational activities in the Waihopai Toetoe Community Board area.

Recommendation

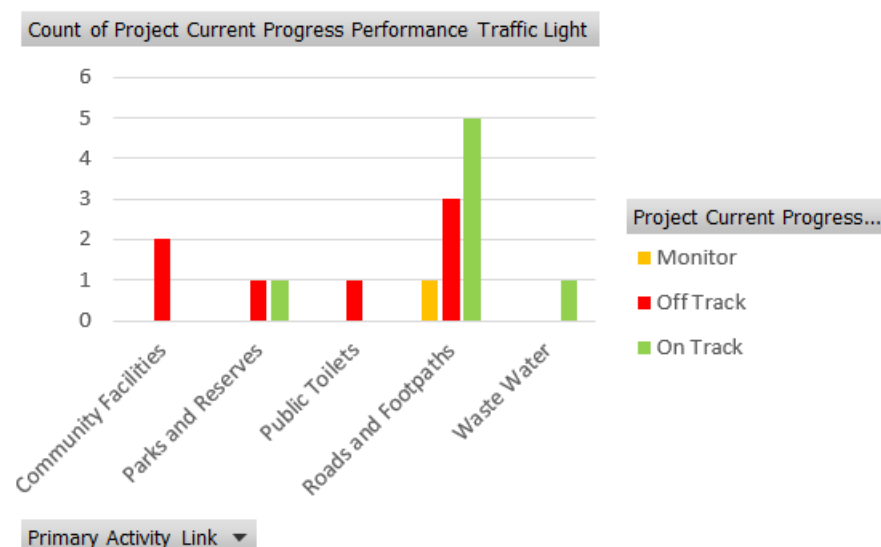
That the Waihopai Toetoe Community Board:

- a) **Receives the report titled “Operational Report for Waihopai Toetoe Community Board” dated 14 August 2020.**

Attachments

- A Waihopai Toetoe Community Board 25 August 2020 - Operational report [↓](#)

1. Projects within current 2019/20 financial year



CLARIFICATION OF FUNDING SOURCES

LOCAL FUNDED: STORMWATER, CEMETERIES, FOOTPATHS, SIESA, WATER STRUCTURES AND COMMUNITY HALLS.

DISTRICT FUNDED: WATER, WASTEWATER, PUBLIC TOILETS AND ROADING.

LOCAL OR DISTRICT FUNDED (DEPENDENT ON SERVICE): COMMUNITY FACILITIES, PARKS AND RESERVES.

ACTIVITY	CODE	NAME	CURRENT PHASE	PROJECT CURRENT PROGRESS	PROJECT CURRENT COMMENT	TOTAL
PARKS AND RESERVES	P-10010	Install bell at War memorial at Gorge Road	Initiation phase	On track	Awaiting outcome of land request with MOE (Ministry of Education)	\$10,000.00
WASTE WATER	P-10283	Consent renewal and treatment upgrade-Tokanui	pre-delivery phase	on track	The project is out for scoping with Downer via the minor capex agreement, expecting price back by mid September. Working with suppliers for the plants required.	\$-
COMMUNITY FACILITIES	P-10296	External repaint (including roof) of Fortrose hall	Pre-delivery phase	Off track	Invitation for quotation letters sent and prices	\$31,335.00

ACTIVITY	CODE	NAME	CURRENT PHASE	PROJECT CURRENT PROGRESS	PROJECT CURRENT COMMENT	TOTAL
					due back on 14 August.	
COMMUNITY FACILITIES	P-10298	External recladding of Waikawa/ Niagara hall	Pre-delivery phase	Off track	Quotes being returned and contract will be issued when prices evaluated	\$52,224.00
PARKS AND RESERVES	P-10311	New playground equipment at Rata Park, Tokanui	Business case phase	Off track	Reviewing the surface report and defining scope. To be discussed with CB Chair and scheduled for summer as part of greater playground work.	\$10,445.00
ROADS AND FOOTPATHS	P-10322	Replace kerb and channel - East side of Flemington road, Woodlands	Delivery phase	On track	Remaining kerb poured on 6 August. Levelling to follow. No unforeseen budget or risks at this stage	\$55,000.00
ROADS AND FOOTPATHS	P-10372	Replace Lake Waghorn Road bridge	Business case phase	Monitor	SDC has a commitment under the Waituna Trust to maintain access by replacing the Waghorn Road Bridge. WSP have been engaged to provide a structural assessment. This is currently under review.	\$600,000.00
PUBLIC TOILETS	P-10383	Replace toilets at Wyndham camping ground	Pre-delivery phase	Off track	The tender documents are currently being prepared.	\$61,320.00
ROADS AND FOOTPATHS	P-10393	Southern bridge 1 - Ashers Road	Delivery phase	Off track	Structure complete, sealing is schedule for September	\$178,008.61

ACTIVITY	CODE	NAME	CURRENT PHASE	PROJECT CURRENT PROGRESS	PROJECT CURRENT COMMENT	TOTAL
ROADS AND FOOTPATHS	P-10394	Southern bridge 2 - Waituna Lagoon Road	Delivery phase	On track	Project delayed due to piling machine availability	\$150,011.59
ROADS AND FOOTPATHS	P-10395	Southern bridge 3 - Moffat Road 1	Delivery phase	Off track	Structure complete, sealing is scheduled for September	\$137,747.56
ROADS AND FOOTPATHS	P-10396	Southern Bridge 4 - Cook Road	Delivery phase	Off track	Structure complete, sealing is scheduled for September	\$152,549.58
ROADS AND FOOTPATHS	P-10397	Southern Bridge 5 - Braid Road	Delivery phase	On track	Structure complete, sealing is scheduled for September	\$150,698.73
ROADS AND FOOTPATHS	P-10399	Southern Bridge 7 - Hedley Road (provisional)	Delivery phase	On track	To be scheduled as part of Southern bridge package	\$137,314.98
ROADS AND FOOTPATHS	P-10414	Tokanui Gorge Road pavement rehab 2020/21	Business case phase	On track	With Bonisch for design due August 2020.	\$400,000.00

2. Service Contracts

CONTRACT NAME	CONTRACT MANAGER COMMENTARY
10/01 – Water and Waste Water Services Operation and Maintenance	<p>Operations have returned to normal after the level 4 restrictions of Covid-19. All deferred works due to Covid-19 are up to date and the contract is performing generally at Business as usual.</p> <p>With the advent of possibly more restrictions due to Covid-19, we are preparing with Downer to meet the requirements of the levels of service whatever any new restrictions will look like.</p>
13/04 – Edendale and Wyndham, Woodlands Area mowing	The existing mowing contracts expired on 30 June 2020. To enable the new contract to be approved through the Council meeting timeframes the current contract was extended by 3 months. The new mowing contracts are currently being directly negotiated with incumbent contractor and the new contracts will be in place by 1 October 2020.
20/01 - Wyndham office cleaning	The current contract has started well. We are very happy as our current frontline cleaner Leanne has stayed with us. We have taken the opportunity to also tidy and reorganise the storage and cleaning area with OCS, Leanne and operational staff.

CONTRACT NAME	CONTRACT MANAGER COMMENTARY
14/54 – Mowing of Waikawa and Fortrose V01 – Tokanui, Weirs Beach	The existing mowing contracts expired on 30 June 2020. To enable the new contract to be approved through the Council meeting timeframes the current contract was extended by 3 months. The new mowing contracts are currently being directly negotiated with incumbent contractor and the new contracts will be in place by 1 October 2020.
15/18 – Cleaning of Fortrose public toilets	This contract now comes under the Fulton Hogan and the Foveaux Alliance.
15/32 – Cleaning of Gorge Road Public Toilet	Fulton Hogan have added this contract to the Foveaux Alliance.
16/13 – Tokanui public toilet contract	This Contract has also been added to Foveaux Alliance.
17/01 - Foveaux Alliance Contract	The facilities at Waikawa rely on the capture of rain water off the rooves of the buildings that are subject to high demand over peak visitor periods. Council have allowed funding in the new LTP to obtain a secure water resource for the Waikawa toilet and hall.
17/01 Alliance Roading Contract	<p>The last month of the financial year has seen steady progress on all fronts, key achievements include bi-annual tree trimming through the Catlins area, the last of the bridge repair work (excluding painting and cleaning) by our civil crew, most of our noxious spray programme completed and our low shoulder/edgebreak pre-reseal repairs completed. Agreement to spend some unspent money (due to Covid-19 lockdown) on Coal Pit Road seal widening, the 2km section before Ferry Road was is due for reseal this coming summer and the last section of this road was very narrow. This road has seen increased heavy vehicle use since the Edendale bypass opened from logging traffic using it as a short cut coming from Mokoreta heading north.</p> <p>Good meetings with Fulton Hogan, SDC roading and facilities management team's over the month set next year's budgets – again with no real change in the overall budgets</p>
18/16 – Mowing of Gorge Road Recreation Reserve	The existing mowing contracts expired on 30 June 2020. To enable the new contract to be approved through the Council meeting timeframes the current contract was extended by 3 months. The new mowing contracts are currently being directly negotiated with incumbent contractor and the new contracts will be in place by 1 October 2020.

3. Request for service data 15 June 2020 to 10 August 2020



Community Board

**Requests for Service
15/6/20 – 10/8/20:**
55

District wide

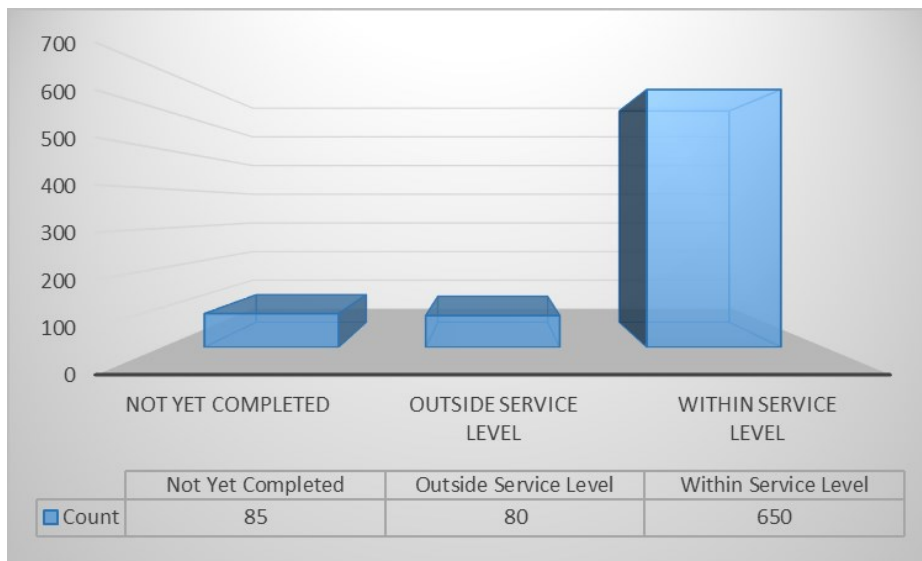
**Requests for Service
15/6/20 – 10/8/20:**
815

**3 Waters Service requests
15/6/20 – 10/8/20:**
111

REQUEST TYPE	COUNT
Cemeteries Repairs and Maintenance	1
Council Housing/Flats - Repairs (Routine)	4
Council Housing/Flats - Repairs (Urgent)	2
Licensed Premise Queries or Complaints	2
Noise Control (not Animal Noises)	2
Nuisance Complaints (Odour, Vermin, Neighbourhood)	1
Repairs & Maintenance Council Property	1
Roadside Spraying - Noxious Weeds	1
Toilet Cleaning	1
Toilet Repairs and Maintenance	1
Vegetation Rural (Overgrown or Visibility issues)	1
Culverts Blocked - Rural	6
Debris on Gravel Roads (Safety)	2
Debris on Sealed Roads (Safety)	2
Gravel Potholes and Corrugations - (Safety)	2
Gravel Road Slumps/dips and heaves/raised	1
Gravel, Potholes/Corrugations and Grading	5
Ice on Road (Safety)	1
Information-Direction Signs (Road Names, Rest Area)	1
Multiple Street Lights Out - not in a row	1
New Sign Requests (where none existed before)	1
Sealed Road - Potholes and Blowouts (Routine)	2
Sewer Lateral Blockage	1
Transport - Road Matters General	4
Urban Stormwater (The Drain)	2

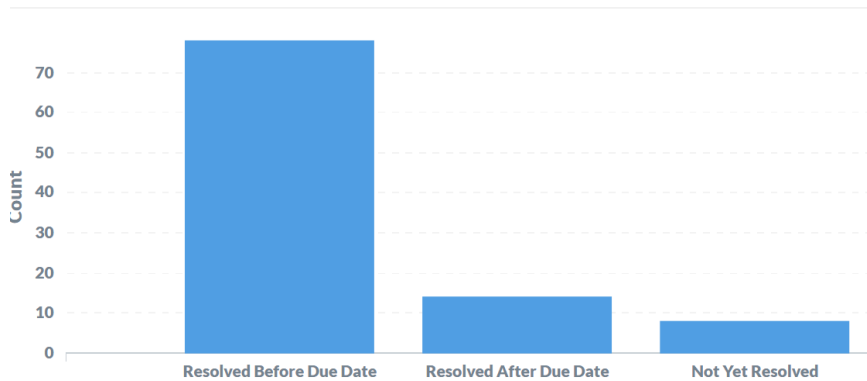
REQUEST TYPE	COUNT
Water Asset Leak - (Main, Hydrant ,Valve, Meter)	1
Water Toby Leak	3
Wheelie Bin Cancelled	1
Wheelie Bin New	1
Wheelie Bin Stolen	1
TOTAL	55

RFS count by completion time status



SDC Data Ips Service Request

Initial Call Date Time between June 15, 2020 August 10, 2020 x



Note: RFS's that were not yet completed or outside the service level were due to factors including further investigations/work required and extensions of time to complete the requests.

4. Local finance reporting

The financial information provided to 30 June 2020 is based on the preliminary results for the period to 30 June 2020. These results will change as final year end reviews and journals are completed, along with any amendments required as a result of the audit process (which is scheduled to occur in September/October). Examples of items that may change are: addition of expenses not included by 30 June in the purchase order system, interest on reserves and funding from development contributions.

Edendale-Wyndham - Business Units as at 30 June 2020

Business Unit	Income			Expenses			Capital		
	Actual YTD	Budget YTD	Budget Full Year	Expenses YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Administration - EdenWyn	\$27,735	\$28,620	\$28,620	\$18,253	\$15,743	\$15,743			
Operating Costs - EdenWyn	\$7,909	\$9,889	\$9,889	\$4,071	\$9,889	\$9,889			
Street Works - EdenWyn	\$52,228	\$52,218	\$52,218	\$13,132	\$32,344	\$32,344	\$75,433	\$75,433	\$75,433
Stormwater Drainage - EdenWyn	\$25,500	\$38,697	\$38,697	\$12,587	\$25,494	\$25,494			
Beautification - EdenWyn	\$62,039	\$62,027	\$62,027	\$61,452	\$62,027	\$62,027			
Recreation Reserve - EdenWyn	\$29,068	\$27,488	\$27,488	\$51,521	\$47,708	\$47,708			
Playground - EdenWyn	\$6,187	\$6,185	\$6,185	\$4,994	\$6,185	\$6,185			
Cemetery - Edendale	\$17,786	\$15,277	\$15,277	\$15,648	\$20,427	\$20,427	\$6,553	\$3,999	\$3,999
Pool - Edendale		\$21	\$21						
Hall - Edendale		\$3,703	\$3,703	\$3,534	\$4,743	\$4,743			
Cemetery - Wyndham	\$25,216	\$24,163	\$24,163	\$22,534	\$26,257	\$26,257	\$2,311		
Camping Ground - Wyndham	\$6,774	\$5,925	\$5,925	\$3,656	\$6,574	\$6,574			
Hall - Edendale-Wyndham	\$13,385	\$13,568	\$13,568	\$17,817	\$12,525	\$12,525			
Museum - Wyndham	\$1,218	\$1,219	\$1,219	\$3,003	\$1,866	\$1,866			
Total	\$275,044	\$289,000	\$289,000	\$232,202	\$271,782	\$271,782	\$84,298	\$79,432	\$79,432

Gorge Road - Business Units as at 30 June 2020									
	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Expenses YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Administration - Gorge Road	\$2,416	\$12,894	\$12,894	\$2,427	\$12,440	\$12,440			
Street Works - Gorge Road	\$1,493	\$1,500	\$1,500	\$534	\$1,500	\$1,500			
Recreation Reserve - Gorge Road	\$7,547	\$6,446	\$6,446	\$9,195	\$8,482	\$8,482			
Total	\$11,455	\$20,840	\$20,840	\$12,156	\$22,422	\$22,422	\$0	\$0	\$0

Tokanui - Business Units as at 30 June 2020									
	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Expenses YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Operating Costs - Tokanui	\$3,168	\$4,830	\$4,830	\$3,205	\$3,168	\$3,168			
Street Works - Tokanui	\$4,436	\$4,436	\$4,436	\$3,361	\$4,436	\$4,436			
Stormwater Drainage - Tokanui	\$3,747	\$3,747	\$3,747	\$1,496	\$3,747	\$3,747			
Beautification - Tokanui	\$3,886	\$3,886	\$3,886	\$9,180	\$3,951	\$3,951			
Playground - Tokanui	\$4,211	\$4,211	\$4,211	\$8,201	\$7,711	\$7,711			
Hall - Tokanui	\$6,514	\$6,716	\$6,716	\$6,775	\$6,466	\$6,466			
Total	\$25,962	\$27,826	\$27,826	\$32,218	\$29,479	\$29,479	\$0	\$0	\$0

Waihopai Toetoe - Business Units as at 30 June 2020									
	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Expenses YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Community Leadership Waihopai				\$18,844					
Total	\$0	\$0	\$0	\$18,844	\$0	\$0	\$0	\$0	\$0

Woodlands - Business Units as at 30 June 2020									
	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Expenses YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Operating Costs - Woodlands	\$230	\$2,659	\$2,659		\$230	\$230			
Street Works - Woodlands	\$1,500	\$1,500	\$1,500	\$34,652	\$10,845	\$10,845	\$614	\$35,000	\$35,000
Stormwater Drain - Woodlands	\$1,013	\$1,013	\$1,013	\$3	\$1,013	\$1,013			
Cemetery - Woodlands	\$12,879	\$16,318	\$16,318	\$11,133	\$15,341	\$15,341			
Beautification - Woodlands	\$7,874	\$7,874	\$7,874	\$6,154	\$8,174	\$8,174			
Septic Tank Cleaning Woodlands	\$2,847	\$3,097	\$3,097	\$2,908	\$3,836	\$3,836			
Total	\$26,343	\$32,461	\$32,461	\$54,850	\$39,439	\$39,439	\$614	\$35,000	\$35,000

Edendale-Wyndham income is \$13,956 below budget, predominantly due to no interest on reserves being allocated for the year to 30 June 2020 as at the date of this report.

Edendale-Wyndham expenses are \$39,580 under budget. Streetworks is under budget \$19,212 due to underspends in maintenance (\$11,725) and refuse collection (\$8,692). Stormwater is under budget by \$10,430 with minimal maintenance and monitoring occurring in the year to date. Edendale cemetery is under budget in maintenance (\$3,366). Edendale-Wyndham hall is over budget by \$5,292 due to a replacement burner being needed (\$4,804).

Edendale-Wyndham capital expenditure is \$4,866 over budget. Edendale cemetery is \$2,554 over budget due to the remembrance headstones (\$2,311), which were fully funded via a grant. Wyndham cemetery is \$2,311 over budget due to the unbudgeted remembrance headstones, which were also fully funded via a grant.

Gorge Road administration income and expenditure are under budget due to the work to be undertaken on the bell tower. With no expenditure so far this year the grant income from the Waihopai Toetoe ward has not been received. Gorge Road recreation reserve income and expenditure are both over budget due to grants of \$3,268 being received towards Rimu monument restoration and Gorge Road trail sign projects.

Tokanui operating business unit is under budget for income by \$1,662 due to no interest on reserves being allocated for the year to 30 June 2020 as at the date of this report. Tokanui stormwater expenditure is under budget \$2,251 due to minimal maintenance and monitoring occurring. Tokanui beautification expenses are over budget by \$5,229 predominantly due to mowing.

Waihopai Toetoe has \$18,884 of unbudgeted board member remuneration costs. This is as a result of the representation review, however was budgeted for in the Edendale Wyndham business unit, any costs above the budget will be funded from the Waihopai Toetoes ward reserve.

Woodland's income is under budget due primarily to no internments in the cemetery for the year. Woodlands streetworks expenditure is over budget due to \$24,454 of footpath work. This work was budgeted as capital expenditure, hence the under expenditure in capital.

Reserve Balances

RESERVE	30 JUNE 2019	BUDGET 30 JUNE 2020	FORECAST 30 JUNE 2020
EDENDALE WYNDHAM COMMUNITY CENTRE	\$155,754	\$156,350	\$156,350
EDENDALE CEMETERY	\$11,951	\$3,307	\$3,564
EDENDALE WYNDHAM FOOTPATH	\$749	\$749	\$749
EDENDALE WYNDHAM GENERAL	\$53,237	\$38,143	\$47,753
EDENDALE WYNDHAM STORMWATER	\$406,790	\$419,993	\$419,993
TOTAL – EDENDALE WYNDHAM	\$628,481	\$618,543	\$628,409
GORGE ROAD GENERAL	\$41,077	\$36,721	\$34,740
TOTAL – GORGE ROAD	\$41,077	\$36,721	\$34,740
TOKANUI COMMUNITY CENTRE	\$7,665	\$7,915	\$7,915
TOKANUI GENERAL	\$64,269	\$67,931	\$62,931
TOTAL - TOKANUI	\$71,934	\$75,846	\$70,846
WOODLANDS GENERAL	\$78,533	\$42,962	\$47,462
WOODLANDS SEPTIC TANK	\$8,014	\$7,275	\$7,275
TOTAL – WOODLANDS	\$86,547	\$50,237	\$54,737
TOTAL RESERVES	\$828,039	\$781,347	\$788,732

Council Report

Record No: R/20/7/29503

Author: Karen Purdue, Community Partnership Leader

Approved by: Janet Ellis, People and Capability Manager

☐ Decision

☐ Recommendation

☒ Information

Chief Executive

Three Waters

1. In late June 2020, the Department of Internal Affairs, advised councils that central government was undertaking a major programme of water service provision reform. In short, government is looking to establish a small number of publicly owned multi-regional entities to take over the delivery of the water services currently delivered by local government.
2. This was not surprising given the number of discussions across the sector that have focussed on rising wastewater standards, ageing infrastructure, the financial challenges on communities due to the Covid-19 crisis, and the CIP shovel-ready infrastructure project process.
3. The government engaged with LGNZ's National Council on this reform programme early on in the lockdown to canvas the sector's likely reaction to the proposal.
4. National Council proposed that LGNZ and SOLGM partner with the government (via a co-design process) to progress development of the policy framework within which the reforms will occur. This will ensure that the voice of communities, alongside the interests and expertise of councils, is reflected in the reform work.
5. That offer was accepted by the prime minister at the Central Local Government Forum, and the work has since commenced, the first results of this work being the announcement of the Three Waters Steering Committee.
6. The steering committee comprises:
 - **Independent Chair:** Brian Hanna
 - **Local Government:** Rachel Reese, Alex Walker, Bayden Barber, Stuart Crosby, Vaughan Payne, Monique Davidson, Pat Dougherty, Hamish Riach, Steve Ruru, Miriam Taris, Heather Shotter, Alastair Cameron, Craig McIlroy
 - **SOLGM:** Karen Thomas, Kevin Lavery
 - **LGNZ:** Jason Krupp
 - **DIA and advisors:** Paul James (Secretary for Local Government), Allan Prangnell, Richard Ward, Michael Chatterley, Nick Davis, Natalie McClew
 - **Taumata Arowai:** Bill Bayfield
 - **Treasury:** Morgan Dryburgh

7. A critical condition for LGNZ National Council was that choice is retained in the system. Put simply, whatever the outcome from the policy development process, each council must be free to choose how it meets the new drinking and wastewater standards – ie ‘opt in’ to the model offered, or by other means. That has been incorporated into the reform programme with local authorities being given the opportunity to ‘opt-in’ over the next three years. At the opt-in point local authorities will be able to access a level of stimulus funding to assist with renewal and other capital works required to upgrade water, wastewater or stormwater systems.
8. A series of national workshops are being held in late July with one being held in Invercargill on the July 30, to explain the reform programme and the requirements for local authorities to be able to access the first round of stimulus funding. This includes the execution of a non-binding Memorandum of Understanding between the Crown and the relevant local authority.
9. The policy work required to design the new entities and create the framework within which they would operate has commenced and will be progressed over the next three years. A series of joint government and local government working groups will be established to assist with this work.
10. The Ministry for the Environment is also continuing its work with the development of a proposed new National Environmental Standard for wastewater discharges and overflows, as signalled in the Action for Healthy Waterways discussion document last year.
11. To support this work Boffa Miskell, GHD and BECA have been employed to develop a report documenting current and emerging issues facing the wastewater sector in New Zealand, covering issues such as trade waste practices, climate change considerations, iwi/Māori values and land-based disposal.

Covid-19

12. At the beginning of July central government announced how the \$3 billion infrastructure fund in the Covid Response and Recovery Fund will be allocated across regions. The Southland region is to receive \$90 million with the first \$10 million being allocated to the Invercargill CBD project. Decisions on other projects that are to be supported across the Southland region will be made in coming weeks.
13. At a national level the package announced about \$210 million for climate resilience and flood protection projects, \$155 million for transformative energy projects, about \$180 million for large-scale construction projects and \$50 million for enhanced regional digital connectivity. Further detail on the projects that have been approved in this initiate stage are available on the beehive website (<https://www.beehive.govt.nz/release/infrastructure-investment-create-jobs-kick-start-covid-rebuild>).
14. The Covid-19 Recovery (Fast-track Consenting) Bill has been introduced to parliament and referred to select committee with a short ‘turn around’ for public submissions. The bill will provide the government with new, temporary (two years) powers to fast-track resource consenting and designation processes for specified development and infrastructure projects.
15. The bill enables two categories of projects, being the 17 specific projects listed in schedule 2 of the bill or projects that are referred via an order in Council/Ministerial approval process, to have access to the fast-track consenting and designation. The Environmental Protection Agency will have responsibility for coordinating the processing of these resource consents.

16. As previously reported the Ministry of Social Development is reporting weekly updates on changes in job seeker support benefit numbers. As at 26 June the Southland region was at 5.1% of the working age population, which has increased from 4% at the start of January 2020. This equates to an increase of 652 individuals. These numbers exclude migrant workers who are not eligible for jobseeker support.
17. A Local Government Recovery Reference Group has been established to provide advice and input to Government on the shaping of the central government recovery programme and ensure that it can link in with local initiatives. One of the challenges has been the fact that central Government has been moving at speed given the pending national election cycle.
18. Due to the additional pressures created as a result of Covid-19 a decision has been made, subject to the passing of legislation by parliament, to extend the normal four month statutory timeframes for adoption of local authority annual reports by a further two months. This means that all local authorities will now need to have their annual report completed by 31 December, rather than the end of October.
19. Traditionally, Council has aimed to have its report adopted by the end of September. It has become clear, however, that the auditors are not able to support this timetable this year due to the impacts of Covid-19 on workforce supply. Staff will keep Council updated on the expected reporting timeline once further information becomes available from Audit NZ.

Conflicts of Interest

20. The Office of the Auditor General (OAG) has recently released a report, **Managing conflicts of interest: A guide for the public sector**, which provides updated guidance on the management of conflicts of interest. A copy of the report is available on the OAG website (<https://oag.parliament.nz/2020/conflicts/docs/conflicts-of-interest.pdf>).
21. In parallel with the general public sector conflicts guide the OAG has also recently released an updated guide on the management of conflicts within a local government context and in particular the Local Authorities Members (Interests) Act 1968. The guide titled Local Authorities (Members' Interests) Act 1968: A guide for members of local authorities on managing financial conflicts of interest is also available on the OAG website (<https://oag.parliament.nz/2020/lamia>).
22. I would encourage elected members to read both guides as they provide useful guidance on how to manage conflicts and in particular the approach that is being adopted by the OAG that has specific legislative powers to enforce the required standards in this area.

Environmental Services

Group Managers Update

23. Council received the following thank you from Rakiura Heritage Trust regarding our museum activities. The value of the museum programme being clearly illustrated by the below comments.

“The Rakiura Heritage Trustees wish to express their gratitude and appreciation for the professional services provided by roving museums officer as we confront the complicated process of shifting our Collection from the old museum to the new one. We are also grateful to Southland District Council for funding the services which roving museums officer provides. The

meticulous planning, preparation and communication to us of the issues involved have made this huge task much less daunting for us. The roving museums officer has spent long hours sorting, packing and labelling many of the most fragile items in the collection. Her comprehensive knowledge of our collection and of issues relating to local history are contributing in a most valuable way to the interpretation and presentation of topics in the new exhibition. We are conscious that this work involves regular, long periods away from her own home and her own life and we appreciate the sacrifices she makes on our behalf. On a personal note, I am most grateful for the support and advice provided to me as I work my way through a museums study course. As a rank amateur, I have had much to learn and the roving museums officer has made the process effective and enjoyable. Sincerely. (Raylene Waddell, minutes secretary, Rakiura Heritage Trust)''.

Environmental Health and Animal Control

24. June is the busiest time of year for dog control, with dogs needing to be re-registered by 1 July. Along with a strong focus on encouraging dog owners to register online, another focus this year is ensuring that new dogs are classed correctly first time; for example ensuring working dogs meet the legal definition of working dogs.

Resource Management

25. Covid-19 has not noticeably affected incoming workloads. Incoming resource consent applications remain consistent with the same period in 2019 and if anything the volume of incoming building consents and customer enquiries have increased during and after lockdown. There has also been a vacancy within the team which has impacted on getting consents issued within timeframes.
26. Dark skies plan change for Rakiura – The decision on the Council initiated plan change has been finalised by the committee and the decision will be released in the next few weeks. The decision is subject to appeal, if no appeals are received the plan change will be made operative by Council and the rules will have legal effect.
27. Up until the Alert Level 4 restrictions coming into force, ongoing policy focused work was occurring on the regional work streams for Climate Change, Biodiversity, Landscapes and Natural Character. It is unclear in a national space what impact the Covid-19 pandemic will have on anticipated national direction as government was signalling significant changes were going to be gazetted prior to the election. It is expected that the national policy statements on urban development and highly productive land will progress before the election. The majority of Council's policy work in this space still needs to progress due to it already being a legislative requirement but the timeframe to deliver may vary.
28. Council has endorsed a report to bring forward the review of the landscapes section of the District Plan. Work is now underway to understand the unique nature of Southland's landscapes, cultural values and local areas of significance. There are a number of pieces of work that will inform a review and also a number of conversations with communities and land owners. It is anticipated that a plan change will be notified in the middle of 2021.

29. Council was part of the territorial authority reference group providing feedback to the Ministry of the Environment on the proposed National Policy Statement on Indigenous Biodiversity and the proposed New Zealand Biodiversity Strategy.
30. Consultation on the NPS for Indigenous Biodiversity closed in March 2020. Council submitted stating that in Council's opinion, achieving the requirements of the statement will require a significant body of work identifying potentially Significant Natural Areas, mapping them and revising rules within the District Plan to protect and enhance them. It is anticipated that there will be a significant cost associated with this work. There is estimated to be 1.7 million hectares of potentially significant biodiversity which equates to 57% of our district. Approximately, 94,000ha of this area is indicated to be on private land. Council has provided input into the LGNZ submission and SDC is one of the case study councils forming part of that submission. It was anticipated that the National Policy Statement will likely be gazetted prior to the general election in September but this has been delayed until approximately February 2021.
31. Resource consent data for previous few months:
 - April - 27 applications received, 15 decisions issued
 - May – 28 applications received, 16 decisions issued
 - June – 22 applications received, 26 decisions issued.

Community and Futures

Strategy and Policy

32. The Annual Plan 2020/2021 was adopted by Council at their meeting on 23 June 2020. The online version is now available on the website with the printed version to follow shortly.
33. The Annual Report period is now underway and due to be completed by 21 October 2020.
34. The Long Term Plan is entering the final year of the process. First drafts of the activity management plans are due for completion at the end of June and key documents, the draft infrastructure and financial strategies are currently being developed and intended to have initial discussions with Council in August 2020. The long term plan process will continue to ramp up over the next six months as all the pieces come together to produce the draft Long Term Plan and consultation document in time for public consultation in March 2021.

Services and Assets

Group Managers Update

35. As part of the activity management plan and works programme development process, activity managers will be reconnecting with each of the nine community boards to discuss their locally funded activities and priorities. These discussions will be occurring in September as a follow up to the activity workshops run in May and June. These sessions also provide another opportunity for Community Boards to raise any additional priorities / projects for integration into the 10-year works programme.

36. The 30-year Infrastructure Strategy is nearing completion and is planned to be presented to Council for review and approval in the coming months alongside the activity management plans and LTP budgets. There has been a focus on ensuring strong and clear connectivity between these work streams.
37. Another area of focus is closing out and finalising the capital works programme for the previous financial year and confirming the works programme for the new financial year. The team is confident in their ability to deliver the scope and scale of this programme.

Forestry (IFS)

38. Forestry services are not considered an essential service. As such, the maintenance of Council's forestry portfolio was put on hold through the Covid-19 lockdown period. Under Alert Level 3 and 2, onsite operations have resumed. The bulk of pruning and thinning operations in Gowan Hills that were deferred due to Covid-19 were completed before the end of June. Planned planting operations in Waikaia were also completed before the end of the financial year.
39. Harvesting operations in Waikaia are planned for the month of July and have a forecasted return of \$932k.

Around the Mountains Cycle Trail

40. Two applications have been approved by MBIE which cover funding of repairs relating to the February flood event (\$379,793) and funding of the cycle trail manager position (\$45,000).
41. The contract for repairs to the trail, associated with the February flood event, is currently being tendered. A specialist cycle trail engineering consultant is engaged for delivery of this construction scope and planned completion is October 2020 to coincide with the new cycle trail season.

Property

42. Property disposals of the Ohai bowling club building and the Hokonui hall properties are underway as well as an agreement for the disposal of the former Stewart Island museum imminent. Finalising the updated landowner consents for the coastal route boundary adjustments and payment of compensations is also almost complete. Once this is done the legalisation Gazette Notice can be issued.

Strategic Water and Waste

Land and Water Plan Implementation

43. Environment Southland released their proposed Land and Water Plan in 2017.
44. In total 25 appeals were received by Environment Southland of which Council has identified 10, which it will join as a Section 274 party. Council has also lodged an appeal to the decision. The basis of Council's appeal, is largely around the 'non-complying' activity status on wastewater discharges to water. The latest direction issued from the Environment Court outlines a proposed path, where appeals to objectives will be heard ahead of mediation, by grouped topic on policies and rules. Evidence in support of the appeals have been filed with the Environment Court.

45. Interim decisions were released by the Environment Court in late December with a recommendation that further expert conferencing be undertaken in early 2019. A pre-conferencing hearing was held in Invercargill on 10 February after which further detail and information will be released by the Court.
46. A further hearing was held in mid-June 2020 where evidence was presented on additional information that the courts required Environment Southland to provide based on their interpretation of a number of key principals underpinning the plan. Decisions following the hearing are expected mid-July.

Project Delivery Team

47. Planning is well underway for the new 2020/2021 works programme and plans and forecasting being prepared.
48. Te Anau Wastewater (TAWW) project is nearly ready for contract award with the final contract conditions being worked through on both packages – aim is for award letters to go out 8 July.
49. The bridge works programme is progressing very well.
50. The next wave of projects is also due to start with regional footpaths, pond fencing and Te Anau watermain renewals all starting in July.
51. Final claims are being worked through with the Covid-19 shutdown and are on track to be resolved, other than the Downer roading contract which is being worked through.
52. Internal core improvement project still progressing but a big push in August.

Community Facilities

53. The community facilities team are now focused on the end of financial year wrap up and at the same time transitioning into the new year's operations and project delivery.
54. The team and the contract's delivery team have reached a milestone in signing a new contract for the delivery of the cleaning services across Council's offices and libraries. The tenders for the mowing in the three western Southland community board areas have been let and direct negotiations have started with incumbent contractors.
55. This is the culmination of a big piece of work under the guise of the Section 17A review for community facilities which also includes the mowing and gardening contracts.

Strategic Transport

National Land Transport Plan

56. A key focus area for the transport team has been the ongoing development and refinement of Activity Management Plans which includes engagement with NZ Transport Agency on future funding requirements. This has also included reviewing and agreeing Council's road hierarchy alignment with NZ Transport Agency once network road classification.

57. The team is still waiting on the release of the final Government Policy Statement on land transport 2021 (GPS) to ensure activity plans and funding requests align with the GPS strategic direction.

District Wide Roothing Programme

58. The road design for the District wide pavement rehabilitation programme for 2020/2021 season is currently being completed with the first tender on track for being released to market in July.
59. The resurfacing contract for the next three rehabilitation projects is out to market and closes in early July with the aim of having evaluation completed by the end of July.
60. The work involved in the contracts includes; texturising of pre-seal patching, supply and spraying of bitumen, supplying, placement and rolling of sealing chips and pavement marking.
61. The team have also been carrying out the necessary preparation work for the implementation of the new speed limits across the district following the adoption of the speed limit bylaw by Council in June.

Customer Delivery

Group Manager's Update

62. The change to Alert Level 1 sees a significant return to the usual level of business for many of our activities. We welcomed Sandra McLean, customer support manager, to the team and launched a new online lodgement tool for request for service via our website and mobile phones. Without any marketing, we have seen the community adopt the tool and over 10% of requests came via mobile phones. This complements the other support alternatives we have available to customers.

Libraries

63. Alert Level 1 has seen a return to business as usual within our library service. We have returned to our regular scheduled programming and services and have also continued to incorporate a home delivery and call and collect option from some of our branches to help provide additional service to those in our community that needs it. School holidays are in full swing and our holiday programme has already been popular. Staff have been very busy with this year's dog registration process, the online applications being welcomed by some customers, and a source of frustration for others who have experienced issues.

Recommendation

That the Waihopai Toetoe Community Board:

- a) **Receives the report titled "Council Report" dated 11 August 2020.**

Attachments

There are no attachments for this report.

Chairperson's Report

Record No: R/20/8/32309

Author: Fiona Dunlop, Committee Advisor

Approved by: Janet Ellis, People and Capability Manager

☐ Decision

☐ Recommendation

☒ Information

Purpose of report

- 1 The purpose of the report is to provide an update the Waihopai Toetoe Community Board on activities that the chairperson has been involved since the June 2020 meeting.
- 2 The report also provides an opportunity for the board chairperson to present an overview of the issues he/she has been involved with.
- 3 Items of interest that the chair is reporting on are as follows:

Gorge Road bell tower

- 4 Councillor Duffy and I had an informative meeting at Gorge Road on site where the Gorge Road community would like to establish the bell tower. We have now established a pathway to get this project moving forward with the first phase being to acquire the land from the Ministry of Education.
- 5 From there we will have a revised scope of works and then can move forward to get this scoped and a resource consent underway. At this stage there would appear there will be a shortfall of funds.

Wyndham Harness Racing Club

- 6 I was asked to write a submission for the Wyndham Harness Racing Club, in support for their quest to retain having race days at Wyndham. Unfortunately to date this hasn't been successful. They will continue to be a training venue. They are undertaking continued dialogue to try and get race days reinstated.

Gardening plans

- 7 A successful workshop was held going over the information received on the gardening plan for the Edendale and Wyndham area. Nigel was a very interesting and informative speaker.

Fonterra liaison

- 8 At the recent Fonterra liaison meeting, Fonterra had a good maintenance shut down period with no unforeseen issues. They have good contingency plan in place in case we have an outbreak of Covid-19.

Environment Southland

- 9 Environment Southland have advised of a couple of areas locally to the floodbanks that they wish to do some tree removal work. This is to maintain the upkeep of the flood banks. They have also identified trees at the racecourse which reduced the river flow in the February 2020 floods.

Menzies College

- 10 Councillors Duffy, Keast and I attended a hui at Menzies College and learnt about Te Hurihanganui, which is an initiative by the Ministry of Education. This has been designed to address bias, strengthen equity and accelerate the educational achievement and wellbeing of ākonga Maori.
- 11 Our local area has been chosen as part of the pilot programme which will run for three years. There is one area in the South Island and three in the North.
- 12 The local schools which are involved are: three early childhood centres, Menzies College, Matura, Tutura, Glenham, Gorge Road, Tokanui, Edendale and Wyndham primary schools.
- 13 It will be interesting to watch the development of this programme and is a very good reminder about having good relationships with iwi. Hopefully we will be able to continue to have meetings and workshops, to keep our momentum going.

Community board workshops

- 14 There are two workshops scheduled for September.

Recommendation

That the Waihopai Toetoe Community Board:

- a) **Receives the report titled “Chairperson's Report” dated 18 August 2020.**

Attachments

There are no attachments for this report.

Exclusion of the Public: Local Government Official Information and Meetings Act 1987

Recommendation

That the public be excluded from the following part(s) of the proceedings of this meeting.

C8.1 Waihopai Toetoe Community Board Area Approval of unbudgeted expenditure for mowing

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Waihopai Toetoe Community Board Area Approval of unbudgeted expenditure for mowing	s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.