



Notice is hereby given that an Ordinary Meeting of Southland District Wallace Takitimu Community Board will be held on:

**Date:** Thursday, 6 August 2020  
**Time:** 5pm  
**Meeting Room:** Southland District Council Otautau Office  
**Venue:** 176 Main Street  
Otautau

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## Wallace Takitimu Community Board Agenda OPEN

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### MEMBERSHIP

<b>Chairperson</b>	André Bekhuis
<b>Deputy Chair</b>	Maureen Johnston
<b>Members</b>	David Cowie
	Kelly Day
	Bev Evans
	Peter Gutsell
	Councillor Don Byars

### IN ATTENDANCE

<b>Committee Advisor</b>	Fiona Dunlop
<b>Community Liaison Officer</b>	Kathryn Cowie
<b>Community Partnership Leader</b>	Kelly Tagg

Contact Telephone: 0800 732 732  
Postal Address: PO Box 903, Invercargill 9840  
Email: [emailsdc@southlanddc.govt.nz](mailto:emailsdc@southlanddc.govt.nz)  
Website: [www.southlanddc.govt.nz](http://www.southlanddc.govt.nz)

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**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

## Terms of Reference – Community Boards

<b>TYPE OF COMMITTEE</b>	Community board
<b>RESPONSIBLE TO</b>	<p>Council</p> <p>Each community board will have a relationship with the committees in section 8.4.2 to 8.4.5 of the delegations manual based on the scope of the activities/functions delegated to each committee.</p>
<b>SUBCOMMITTEES</b>	As noted in section 8.5 of the delegations manual various subcommittees will report to specific community boards.
<b>LEGISLATIVE BASIS</b>	<p>Resolution made by Council through the representation arrangements as per the Local Electoral Act 2001.</p> <p>Role, status and membership as per subpart 2 of Part 4 of the Local Government Act 2002 (LGA).</p> <p>Treaty of Waitangi as per section 4, Part 1 of the LGA.</p> <p>Opportunities for Maori to contribute to decision-making processes as per section 14 of Part 2 of the LGA. Community boards delegated powers by Council as per schedule 7, clause 32, LGA.</p> <p>Appointment of councillors to community boards as per section 50, LGA.</p>
<b>MEMBERSHIP</b>	<p>Oreti and Waihopai Toetoe Community Boards have seven members elected by the local authority triennial elections plus a member appointed by Council. All other community boards have six members plus a member appointed by Council.</p> <p>The chairperson is elected by the community board. Councillors who are not appointed to community boards can only remain for the public section of the community board meeting. They cannot stay for the public excluded section unless the community board agrees.</p>
<b>FREQUENCY OF MEETINGS</b>	Every second month but up to ten ordinary meetings a year
<b>QUORUM</b>	Not less than four members
<b>KEY FUNCTIONS</b>	<ul style="list-style-type: none"> <li>• to promote the social, economic, environmental and cultural well-being of local communities and in so-doing contribute to the realisation of Council's vision of one District offering endless opportunities</li> <li>• to provide leadership to local communities on the strategic issues and opportunities that they face</li> <li>• to be advocates and representatives for their local community and in so doing ensure that Council and other agencies have a clear understanding of local needs and aspirations</li> <li>• to be decision-makers on issues that are delegated to the board by Southland District Council</li> <li>• to develop relationships and communicate with key community organisations, special interest groups, residents and businesses within the community</li> </ul>

	<ul style="list-style-type: none"> <li>• to maintain an overview of the services Council delivers to its communities and assess the extent to which these services meet community needs</li> <li>• to recommend the setting of levels of service and budgets for local activities.</li> </ul>
<b>DELEGATIONS</b>	<p>The community board shall have the following delegated powers and be accountable to Council for the exercising of these powers.<sup>1</sup></p> <p>In exercising the delegated powers, the community board will operate within:</p> <ol style="list-style-type: none"> <li>1) policies, plans, standards or guidelines that have been established and approved by Council</li> <li>2) the needs of the local communities; and</li> <li>3) the approved budgets for the activity.</li> </ol> <p><b>Power to Act</b></p> <p>The community board will prepare and implement programmes of work, which will be reflected in its community board plan, which are relevant to the purposes of the community board that are consistent with the long term plan and annual plan processes of Council. Such programmes are to include budgetary provision for all costs associated with the work.</p> <p><b>Community Well-Being</b></p> <ol style="list-style-type: none"> <li>4) to develop local community outcomes that reflect the desired goals for their community/place</li> <li>5) to monitor the overall well-being of local communities and use the information gathered to inform development of local strategies to address areas of need</li> <li>6) work with Council and the community to develop a community board plan for the community of interest area – working in with any community plans that may exist.</li> </ol> <p><b>Community Leadership</b></p> <ol style="list-style-type: none"> <li>7) communicate and develop a relationship with community organisations, local groups, and special interest groups within the local community of interest</li> <li>8) identify key issues that will affect their community of interest's future and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities</li> <li>9) promote a shared vision for the community of interest area and develop and promote ways to work with others to achieve positive outcomes</li> <li>10) provide a local community perspective on Council's long term plan key performance indicators and levels of service as detailed in the long term plan, and on local expenditure, rating impacts and priorities.</li> </ol>

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<sup>1</sup> Local Government Act 2002, s.53

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### **Advocacy**

#### 11) submissions

- a) authority to make recommendations to Council on matters to be considered in submissions Council may make to external organisations' regional or national policy documents, select committees
- b) authority to make submissions to Council or other agency on issues within its community of interest area
- c) authority to make submissions to Council on bylaws and recommend to Council the level of bylaw service and enforcement to be provided, having regard to the need to maintain consistency across the District for all Council bylaws.

#### 12) authority to prepare a submission to Council on the proposed levels of service, income and expenditure within the community of interest area, for consideration as part of the long term plan/annual plan process

#### 13) provide comment by way of the formal Annual Plan/Long Term Plan process on relative priorities for the delivery of District services and levels of service within the community board area.

District activities include:

- a) wastewater
- b) solid waste
- c) water supply
- d) parks and reserves
- e) roading
- f) libraries
- g) cemeteries
- h) emergency management
- i) stormwater
- j) public toilets
- k) community housing

#### 14) Council will set the levels of service for District activities – if a community board seek a higher level of service they will need to recommend that to Council and it will need to be funded in an appropriate way (locally).

### **Community Assistance**

- 15) authority to establish prioritisation for allocation based on an overarching set of criteria from council to guide the scope of the activity
- 16) authority to grant the allocated funds from the Community Partnership Fund

- 17) authority to allocate bequests or grants generated locally consistent with the terms of the bequest or grant fund

### **Northern Community Board**

- 18) make decisions regarding funding applications to the Northern Southland Development Fund. The Northern Community Board may invite a representative of the community of Dipton to take part in the decisions on applications to the Northern Southland Development Fund.

### **Unbudgeted Expenditure**

Approve unbudgeted operating expenditure for local activities of up to \$20,000.

Approve up to a \$20,000 increase in the projected cost of a budgeted capital works project/item that is included in the annual plan/LTP.

Authority to delegate to the chief executive, when approving a project definition/business case, over-expenditure of up to \$10,000 for capital expenditure against the budget detailed in the Annual Plan/LTP.

### **Service Delivery**

#### **Local Activities**

For activities within the local activities category, the community board shall have authority to:

- a) recommend to Council levels of service for local activities having regard to Council budgets within the Long Term Plan and Annual Plan process
- b) recommend to Council the rates and/or user charges and fees to fund the local activities
- c) accept donations of a local asset eg a gas barbeque, park bench, etc with a value of less than \$20,000.
- d) approve project definitions/business cases for approved budgeted capital expenditure up to \$300,000
- e) recommend to the Services and Assets Committee the approval of project definitions/business case and procurement plan for capital expenditure over \$300,000 and/or any unbudgeted capital expenditure
- f) monitor the performance and delivery of the service in meeting the expected levels of service
- g) facilitate the development of local management plans (for subsequent recommendation to Council), where required by statute or in support of District or other plans for reserves, harbours, and other community facilities, except where powers:
  - have been delegated to Council officers; or
  - would have significance beyond the community board's area or otherwise involves a matter of

national importance (Section 6 Resource Management Act 1991); or

- involve the alienation of any part of a proposed or existing esplanade reserve by way of width reduction, easement, lease or otherwise.

Local activities include:

- i) community leadership
  - ii) local halls and community centres (within Council's overarching policy for community facilities)
  - iii) wharves and harbour facilities
  - iv) local parks and reserves
  - v) parking limits and footpaths
  - vi) Te Anau/Manapouri Airport (Fiordland Community Board)
  - vii) Stewart Island Electricity Supply Authority (SIESA) (Stewart Island/Rakiura Community Board)
    - (i) for the above two local activities only
    - (ii) recommend levels of service and annual budget to the Services and Assets Committee
    - (iii) monitor the performance and delivery of the service
- 19) naming reserves, structures and commemorative places
- a) authority to decide upon requests from the community, regarding names of reserves, the placement of structures and commemorative places.
- 20) naming roads
- a) authority to decide on the naming for public roads, private roads and rights of way
- 21) assist the chief executive by providing comment (through the board chairperson) to consider and determine temporary road closures applications where there are objections to the proposed road closure.

### **Rentals and Leases**

In relation to all leases and licences of land and buildings for local activities within their own area, on behalf of Council;

- a) accept the highest tenders for rentals more than \$10,000
- b) approve the preferential allocation of leases and licenses where the rental is \$10,000 or more per annum.

### **Environmental management and spatial planning**

- 22) provide comment on behalf of the relevant community/communities on resource consent applications referred to the community board for comment.
- 23) recommend to Council the level of bylaw service and enforcement to be provided within the community, having regard to the need to maintain consistency across the District.

	<p>24) provide advice to Council and its committees on any matter of interest or concern to the community board in relation to the sale of alcohol where statutory ability exists to seek such feedback.</p> <p>25) provide input into regulatory activities not otherwise specified above where the process allows.</p> <p>26) recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the board has made submissions; ability to provide input to support the development of community planning for a civil defence emergency; and after an emergency event, to provide input and information to support community response efforts.</p>
<b>LIMITS TO DELEGATIONS</b>	<p>No financial or decision making delegations other than those specifically delegated by Council.</p> <p>The community board shall only expend funding on purposes for which that funding was originally raised and in accordance with the budgets approved by Council through its Long Term Plan/Annual Plan. In accordance with the provisions of section 39(2) of Schedule 7 the board may not incur expenditure in excess of the approved budget.</p> <p><b>Matters which are not Delegated</b></p> <p>Southland District Council has not delegated to community boards the power to:</p> <ul style="list-style-type: none"> <li>• make a rate or bylaw</li> <li>• acquire, hold or dispose of property</li> <li>• direct, appoint, suspend or remove staff</li> <li>• engage or enter into contracts and agreements and financial commitments</li> <li>• institute an action for recovery of any amount</li> <li>• issue and police building consents, notices, authorisations and requirements under acts, statutes, regulations, bylaws and the like;</li> <li>• institute legal proceedings other than the delegation to recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the community board has made submissions.</li> </ul>
<b>CONTACT WITH MEDIA</b>	<p>The community board chairperson is the authorised spokesperson for the board in all matters where the board has authority or a particular interest.</p> <p>Board members, including the chairperson, do not have delegated authority to speak to the media and/or outside agencies on behalf of Council on matters outside of the board's delegations.</p>

	<p>The assigned Executive Leadership Team member will manage the formal communications between the board and its constituents and for the board in the exercise of its business. Correspondence with central government, other local government agencies or official agencies will only take place through Council staff and will be undertaken under the name of Southland District Council.</p>
<b>REPORTING</b>	<p>Community boards are unincorporated statutory bodies which are elected to represent the communities they serve.</p> <p>The boards maintain bound minute books of their own meetings.</p>



## TABLE OF CONTENTS

ITEM	PAGE
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### PROCEDURAL

<b>1</b>	<b>Apologies</b>	<b>11</b>
<b>2</b>	<b>Leave of absence</b>	<b>11</b>
<b>3</b>	<b>Conflict of Interest</b>	<b>11</b>
<b>4</b>	<b>Public Forum</b>	<b>11</b>
<b>5</b>	<b>Extraordinary/Urgent Items</b>	<b>11</b>
<b>6</b>	<b>Confirmation of Minutes</b>	<b>11</b>

### REPORTS

<b>7.1</b>	<b>Ohai Nightcaps and Districts Doctors House and Surgery Committee - wind up and distribution of fund</b>	<b>19</b>
<b>7.2</b>	<b>Murihiku Regional Arts Strategy 2020-2030</b>	<b>29</b>
<b>7.3</b>	<b>Keeping of Animals, Poultry and Bees Bylaw Submission Confirmation</b>	<b>33</b>
<b>7.4</b>	<b>Isla Bank Cemetery War Memorial Restoration - Accessing Funding from Waiau Aparima Ward Reserve</b>	<b>39</b>
<b>7.5</b>	<b>Community Leadership Report for Wallace Takitimu Community Board</b>	<b>43</b>
<b>7.6</b>	<b>Operational Report for Wallace Takitimu Community Board</b>	<b>53</b>
<b>7.7</b>	<b>Council Report</b>	<b>65</b>
<b>7.8</b>	<b>Chairperson's Report</b>	<b>73</b>

### PUBLIC EXCLUDED

	<b>Procedural motion to exclude the public</b>	<b>75</b>
<b>C8.1</b>	<b>Wallace Takitimu Community Board area "portion of Contract 20/20 – Mowing" and award of contract for Drummond, Otautau, Nightcaps, Ohai, Isla Bank and Wairio</b>	<b>Error! Bookmark not defined.</b>



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**1 Apologies**

At the close of the agenda no apologies had been received.

**2 Leave of absence**

At the close of the agenda no requests for leave of absence had been received.

**3 Conflict of Interest**

Community Board Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

**4 Public Forum**

Notification to speak is required by 5pm at least two days before the meeting. Further information is available on [www.southlanddc.govt.nz](http://www.southlanddc.govt.nz) or phoning 0800 732 732.

**5 Extraordinary/Urgent Items**

To consider, and if thought fit, to pass a resolution to permit the Community Board to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) the reason why the item was not on the Agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
  - (i) that item is a minor matter relating to the general business of the local authority; and
  - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."

**6 Confirmation of Minutes**

6.1 Meeting minutes of Wallace Takitimu Community Board, 04 June 2020



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# Wallace Takitimu Community Board

## OPEN MINUTES

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Minutes of a meeting of Wallace Takitimu Community Board held in the Southland District Council Otautau Office, 176 Main Street, Otautau on Thursday, 4 June 2020 at 6.14pm.

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### PRESENT

<b>Chairperson</b>	André Bekhuis
<b>Deputy Chair</b>	Maureen Johnston
<b>Members</b>	David Cowie
	Kelly Day
	Bev Evans
	Peter Gutsell

### APOLOGIES

Councillor Byars

### IN ATTENDANCE

Mayor Tong (via Zoom (audio visual link))	
Committee Advisor	Fiona Dunlop
Community Partnership Leader	Kelly Tagg
Community Liaison Officer	Kathryn Cowie

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**1 Apologies**

There was an apology from Councillor Byars.

Moved Deputy Chair Johnston, seconded Peter Gutsell and **resolved:**

**That the Wallace Takitimu Community Board accept the apology.**

**2 Leave of absence**

There were no requests for leave of absence.

**3 Conflict of Interest**

There were no conflicts of interest declared.

**5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

**6 Confirmation of Minutes**

**Resolution**

Moved Bev Evans, seconded Kelly Day **and resolved:**

**That the Wallace Takitimu Community Board confirms the minutes of the meeting held on 5 March 2020 as a true and correct record of that meeting.**

**4 Public Forum**

John Carmichael representing the Ohai Nightcaps Lions Club addressed the meeting regarding item 7.8 - Ohai/Nightcaps and Districts Doctors House and Surgery Committee - Decision on Future of the Fund.

Mr Carmichael advised that he was in support of the proposal to wind up the fund and allocate the funds to medical facilities in the Ohai and Nightcaps area.

## 7.8 Ohai/Nightcaps and Districts Doctors House and Surgery Committee - Decision on Future of the Fund

**Record No: R/20/4/9951**

Community partnership leader – Kelly Tagg was in attendance for this item.

Mrs Tagg advised that the purpose of the report was for the Wallace Takitimu Community Board to consider and make a decision on whether or not to wind-up and allocate the remaining funds from the Ohai-Nightcaps and Districts Doctors House Fund.

The Board noted that the Ohai/Nightcaps and Districts Doctors House and Surgery Committee was not re-established as a subcommittee of Council as part of the terms of reference and delegations for the 2019-2022 governance structure. Instead, the Wallace Takitimu Community Board was given delegated authority to consider and make a decision on whether or not to wind-up and allocate the remaining funds from the Ohai/Nightcaps and Districts Doctors House and Surgery Committee Fund.

During discussion, a suggestion was made that the fund be wound up and distributed 50/50 to the Ohai and Nightcaps townships/communities and that the Board members who represent Ohai and Nightcaps to agree on the

### **Resolution**

Moved Deputy Chair Johnston, seconded Kelly Day **recommendations a to c and a new d (as indicated) and resolved:**

**That the Wallace Takitimu Community Board:**

- a) **Receives the report titled “Ohai/Nightcaps and Districts Doctors House and Surgery Committee - Decision on Future of the Fund” dated 19 May 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) ~~**Winds up and allocates equally the remaining funds from the Ohai-Nightcaps and Districts Doctors House Fund to the Ohai Medical Clinic, Nightcaps Medical Clinic, Ohai First Response/Fire brigade and Nightcaps Fire Brigade.**~~

**New d)Agrees to wind up the remaining funds from the Ohai-Nightcaps and Districts Doctors House Fund and allocates equally (50/50) the remaining funds to the Ohai and Nightcaps townships/communities and that the Board members from those towns in conjunction with the Ohai/Nightcaps Lions Club to agree on the allocation of funds to the Ohai Medical Clinic, Nightcaps Medical Clinic,**

**Ohai First Response/Fire brigade and Nightcaps Fire Brigade and report back to the Board on their proposal for distribution for approval.**

## Reports

### 7.1 Community Leadership Report for Wallace Takitimu Community Board

**Record No: R/20/3/6737**

Community partnership leader – Kelly Tagg was in attendance for this item.

Mrs Tagg advised that the purpose of the report was to update the board on the community leadership activities in the Wallace Takitimu Community Board area.

The Board noted that the report had both the June and April reports attached due to the Covid-19 level 4 lockdown restrictions in place which prevented meetings in April. Also attached to the Community leadership report was a copy of the Covid-19 response and recovery report which was presented to the 20 May 2020 meeting of Council.

Mrs Tagg further advised that the report contained information for the community around the Council's response and recovery planning moving forward.

#### **Resolution**

Moved Peter Gutsell, seconded Kelly Day **and resolved:**

**That the Wallace Takitimu Community Board:**

- a) **Receives the report titled "Community Leadership Report for Wallace Takitimu Community Board" dated 27 May 2020.**

### 7.2 Operational Report for Wallace Takitimu Community Board

**Record No: R/20/3/7074**

Community partnership leader – Kelly Tagg was in attendance for this item.

Mrs Tagg took the Board through the operations report. She highlighted that staff are working to understand the implications of the Covid-19 pandemic on both the operational and capital works programme activity.

#### **Resolution**

Moved Deputy Chair Johnston, seconded Peter Gutsell **and resolved:**

**That the Wallace Takitimu Community Board:**

- a) **Receives the report titled "Operational Report for Wallace Takitimu Community Board" dated 25 May 2020.**

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**7.3 Council Report - April 2020**

**Record No: R/20/3/5997**

Community partnership leader – Kelly Tagg was in attendance for this item.

Mrs Tagg took the Board through the Council report which the Board noted would have been reported to its April meeting but was not because of Covid-19 lockdown alert level 4.

**Resolution**

Moved Kelly Day, seconded Bev Evans **and resolved:**

**That the Wallace Takitimu Community Board:**

- a) Receives the report titled “Council Report - April 2020” dated 27 May 2020.**

**7.4 Council Report - May 2020**

**Record No: R/20/5/11847**

Community partnership leader – Kelly Tagg was in attendance for this item.

Mrs Tagg took the Board through the Council report.

**Resolution**

Moved Bev Evans, seconded Kelly Day **and resolved:**

**That the Wallace Takitimu Community Board:**

- a) Receives the report titled “Council Report - May 2020” dated 27 May 2020.**

**7.5 Chairperson's Report**

**Record No: R/20/4/8965**

Chair – André Bekhuis was in attendance for this item.

Mr Bekhuis advised that he had had a busy few months which had also been a challenge during the Covid-19 lockdown alert level 4. During lockdown he had been in contact with Board members and also the Otautau community worker.

Mr Bekhuis also advised that it is likely that a group of interested locals will come to the next meeting of the Board to discuss the progress of the skate park which was proposed some time ago.

**Resolution**

Moved Chairperson Bekhuis, seconded Bev Evans **and resolved:**

**That the Wallace Takitimu Community Board:**

- a) Receives the report titled “Chairperson's Report” dated 26 May 2020.**



## **7.6 Unbudgeted Expenditure - Otautau Town Centre CCTV**

**Record No: R/20/3/6516**

The Chair advised that the report had been withdrawn as further information was being sought.

## **7.7 Reserve Classification Change to enable FENZ to expand Fire Depot at Drummond**

**Record No: R/20/3/5332**

Property Services Manager – Kevin McNaught was in attendance for this item.

Mr McNaught advised that the purpose of the report was to undertake classification changes of Reserves to facilitate the expansion of the Fire Depot at 11 Hamilton Street in Drummond and that this will enable Fire Emergency New Zealand to enter into a lease agreement with Council.

### **Resolution**

Moved David Cowie, seconded Deputy Chair Johnston **and resolved:**

**That the Wallace Takitimu Community Board:**

- a) **Receives the report titled “Reserve Classification Change to enable FENZ to expand Fire Depot at Drummond” dated 19 May 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Recommends to Council that the Reserve classification of Lot 33 DP 276 is changed from Recreation Reserve to Local Purpose Reserve (Community Building).**
- e) **Recommends to Council that Lot 32 DP 276 is classified as a Local Purpose Reserve (Community Building) under the Reserves Act.**
- f) **Supports a lease to Fire Emergency NZ being entered into to allow the proposed development to proceed.**

## 7.9 Community Partnership Fund - Criteria

**Record No: R/20/3/6488**

Community liaison officer – Kathryn Cowie was in attendance for this item.

Mrs Cowie advised that the purpose of the report was to seek endorsement and approval from the Wallace Takitimu Community Board for their chosen criteria for the Community Partnership Fund.

The Board agreed with the officers suggestion to have two funding rounds per year closing end of February and end of August to be considered at the April and October meetings.

### Resolution

Moved Peter Gutsell, seconded David Cowie **recommendations a to c and d with additions (as indicated):**

**That the Wallace Takitimu Community Board:**

- a) **Receives the report titled "Community Partnership Fund - Criteria " dated 19 May 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Confirms the criteria for the distribution of the Community Partnership Fund for the Wallace Takitimu Community Board with two funding rounds per year being the end of February and end of August for consideration at the April and October Board meetings.**

The meeting concluded at 7.28pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A  
MEETING OF THE WALLACE TAKITIMU COMMUNITY  
BOARD HELD ON THURSDAY 4 JUNE 2020.

**DATE:**.....

**CHAIRPERSON:**.....

## Ohai Nightcaps and Districts Doctors House and Surgery Committee - wind up and distribution of fund

Record No: R/20/7/29942

Author: Kelly Tagg, Community Partnership Leader

Approved by: Rex Capil, Group Manager Community and Futures

☐ Decision

☒ Recommendation

☐ Information

### Purpose

- 1 The purpose of this report is for the Wallace Takitimu Community Board is to finalise and confirm its earlier decision to wind up and allocate the remaining funds from the Ohai Nightcaps and Districts Doctors House and Surgery fund.

### Executive Summary

- 2 The Ohai Nightcaps and Districts Doctors House and Surgery Committee was not re-established as a subcommittee of Council as part of the terms of reference and delegations for the 2019-2022 governance structure.
- 3 Instead, the Wallace Takitimu Community Board was given delegated authority to consider and make a decision on whether or not to wind-up and allocate the remaining funds from the Ohai Nightcaps and Districts Doctors House and Surgery Committee Fund.
- 4 The most recent funding applications were received in 2016.
- 5 The last committee appointed for the 2013-2016 triennium had expressed an interest in winding up the fund and distributing it to organisations providing medical facilities in the Ohai and Nightcaps area.
- 6 The Wallace Takitimu Community Board was asked to consider whether or not to wind-up and allocate the remaining funds from the Ohai Nightcaps and Districts Doctors House and Surgery Committee Fund at its meeting on 4 June 2020.
- 7 At that meeting the board resolved as follows;  
  
Agrees to wind up the remaining funds from the Ohai-Nightcaps and Districts Doctors House Fund and allocates equally (50/50) the remaining funds to the Ohai and Nightcaps townships/communities and that the board members from those towns in conjunction with the Ohai Nightcaps Lions Club to agree on the allocation of funds to the Ohai Medical Clinic, Nightcaps Medical Clinic, Ohai First Response/Fire Brigade and Nightcaps Fire Brigade and report back to the board on their proposal for distribution for approval.
- 8 The Ohai Nightcaps Lions Club have indicated they also support the fund being wound up and distributed and have suggested the following;
  - 50% of the funds are to be distributed to the Nightcaps Area. Of that 50%,
    - 60% is to be allocated to the Nightcaps Community Medical Centre and

- 40% to the Nightcaps Fire Brigade
- 50% of the funds are to be distributed to the Ohai Area. Of that 50%,
  - 60% is to be allocated to the Ohai First Response / Ohai Fire Brigade and
  - 40% to the Ohai Health Centre.

- 9 The Ohai Nightcaps Lions Club also asked that the following conditions be met;
- a) All monies must be used for health services and/or medical facilities in the Ohai and Nightcaps area.
  - b) All monies must be spent in Ohai and Nightcaps area.
  - c) All monies spent must be accounted for back to the original committee partners, ie the Ohai Nightcaps Lions Club, Kelly Day representing the former Ohai CDA and Bev Evans representing the former Nightcaps CDA, eg an accountability form to be returned within 12 months.

## Recommendation

**That the Wallace Takitimu Community Board:**

- a) **Receives the report titled “Ohai Nightcaps and Districts Doctors House and Surgery Committee - wind up and distribution of fund” dated 30 July 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Recommends to Council that the Ohai/Nightcaps and Districts Doctors House and Surgery Committee Fund be wound-up with the remaining funds being allocated to the community, by way of an unbudgeted expenditure request, as follows;**
  - **50% of the funds are to be distributed to the Nightcaps Area. Of that 50%,**
    - **60% is to be allocated to the Nightcaps Community Medical Centre and**
    - **40% to the Nightcaps Fire Brigade**
  - **50% of the funds are to be distributed to the Ohai Area. Of that 50%,**
    - **60% is to be allocated to the Ohai First Response / Ohai Fire Brigade and**
    - **40% to the Ohai Health Centre.**
- e) **Notes the conditions suggested by the Ohai Nightcaps Lions Club being;**
  - i. **All monies must be used for health services and/or medical facilities in the Ohai and Nightcaps area.**
  - ii. **All monies must be spent in Ohai and Nightcaps area.**
  - iii. **All monies spent must be accounted for back to the original committee partners, ie the Ohai Nightcaps Lions Club, Kelly Day representing the former Ohai Communiyt Development Area Subcommittee and Bev Evans representing the former Nightcaps Community Development Area Subcommittee, eg an accountability Form to be returned within 12 months.**

## Background

- 10 The Ohai Nightcaps and Districts Doctors House and Surgery Committee was a previously constituted committee of Council with delegated authority to administer houses for doctors in Ohai and Nightcaps.
- 11 It was established in the late 1970s to attract doctors to the area. Properties were bought with public donations and funds raised by the Ohai Nightcaps Lions Club.
- 12 When the doctors’ houses in Ohai and Nightcaps were sold in the mid-1990s a fund from the sale proceeds was set up to provide funding assistance to medical facilities in the Ohai and Nightcaps areas.

- 13 Traditionally, membership of the committee comprised members of the former Ohai Community Development Area Subcommittee, the Nightcaps Community Development Area Subcommittee and the Ohai Nightcaps Lions Club.
- 14 The fund was open to applications year round and the committee would meet to hear applications as they were received.
- 15 At the committee's meeting on 28 January 2016, a request was made to staff to investigate winding up and distributing the fund.

### **Issues**

- 16 The Ohai Nightcaps and Districts Doctors House and Surgery Committee was not re-established for the 2019-2022 triennium.
- 17 The decision not to re-establish the committee was largely based on the request of the previous committee that the fund be wound up and distributed to the local medical providers in the area – namely the Nightcaps Medical Clinic, the Nightcaps Fire Brigade, the Ohai Medical Clinic and the Ohai First Response/Fire Brigade.
- 18 This issue would have been discussed at a subsequent meeting but no further formal meetings of the committee were held to receive applications as no applications have been received since 2016.
- 19 This fund is open to receive applications year round from providers of medical services in the Ohai and Nightcaps areas but is not formally advertised.
- 20 At the Wallace Takitimu Community Board meeting held on 4 June 2020 a paper was tabled seeking a decision from the board on whether or not to wind up and allocate the remaining funds.
- 21 A representative from the Ohai Nightcaps Lions Club attended the June 2020 meeting and advised that the Lions Club was generally in support of the proposal to wind up the fund and allocate the funds to medical facilities in the Ohai and Nightcaps area however, they did ask if they could provide further feedback as to the percentage split between the four organisations.
- 22 The board agreed to this request and a copy of their letter with the suggested funding split and other conditions is attached to this report.

### **Factors to Consider**

#### **Legal and Statutory Requirements**

- 23 The Wallace Takitimu Community Board was given delegated authority by Council to consider and make a decision on whether or not to wind-up and allocate the remaining funds from the Ohai/Nightcaps and Districts Doctors House and Surgery Committee Fund.
- 24 A further report to Council to distribute the funds as an unbudgeted expenditure request will also be required.

#### **Community Views**

- 25 The previous Ohai Nightcaps and Districts Doctors House and Surgery Committee requested at their meeting of 26 January 2016 that staff provide further advice on how to wind up the fund.

## Wallace Takitimu Community Board

6 August 2020

- 26 The committee was advised at the time of their request that they did not have delegation to do this but could make a recommendation to Council.
- 27 The position of the Wallace Takitimu Community Board will be taken to represent the views of the community.

### Costs and Funding

- 28 The current balance of funds as at 30 June 2020 is \$39,381.91.
- 29 Interest for the year ending 30 June 2020 has not yet been calculated.

Southland District Council	
Ohai/Nightcaps and District Doctors House & Surgery Committee	
as at 30 June 2020	
<u>Summary</u>	Actual
Opening Balance as at 1 July 2019	39,381.91
<u>Add:</u>	-
<b>Total</b>	<b>39,381.91</b>
Less:	
Grant	-
	-
<b>Funds Available for General Distribution:</b>	<b>39,381.91</b>
* Interest earned for the period has not been included. The actual amount will not be known until the end of the financial year when interest is allocated across Council's Investments (30 June 2020).	

### Policy Implications

- 30 There are no policy implications.

### Analysis

#### Options Considered

- 31 The Wallace Takitimu Community Board has been asked to determine whether or not to wind up and allocate the remaining funds from the Ohai Nightcaps and Districts Doctors House and Surgery Committee Fund.
- 32 At the board's meeting on 4 June 2020 it agreed to wind up the remaining funds from the Ohai-Nightcaps and Districts Doctors House Fund and allocate equally (50/50) the remaining funds to the Ohai and Nightcaps townships/communities.

- 33 The meeting also agreed that the board members from those towns in conjunction with the Ohai Nightcaps Lions Club were to agree on the allocation of funds to the Ohai Medical Clinic, Nightcaps Medical Clinic, Ohai First Response/Fire Brigade and Nightcaps Fire Brigade and report back to the board on their proposal for distribution for approval by the board.
- 34 The board has already agreed that the fund by would up and distributed back to the community. The options requiring a decision are to proceed with the allocation as suggested by the Ohai Nightcaps Lions club or to proceed with the allocation on a different basis.

### **Analysis of Options**

**Option 1 – that the Ohai Nightcaps and Districts Doctors House and Surgery Committee Fund be wound-up with the remaining funds being allocated to the community, by way of an unbudgeted expenditure request, as follows;**

- **50% of the funds are to be distributed to the Nightcaps Area. Of that 50%,**
  - **60% is to be allocated to the Nightcaps Community Medical Centre and**
  - **40% to the Nightcaps Fire Brigade**
- **50% of the funds are to be distributed to the Ohai Area. Of that 50%,**
  - **60% is to be allocated to the Ohai First Response / Ohai Fire Brigade and**
  - **40% to the Ohai Health Centre.**

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"><li>• uses the remaining funds for medical services in the Ohai Nightcaps area</li><li>• provides funds to these organisations providing health services to the communities</li><li>• completes and ends the fund while maintaining the purpose for why it was set up</li></ul>	<ul style="list-style-type: none"><li>• no obvious disadvantages</li></ul>

**Option 2 – that the Ohai Nightcaps and Districts Doctors House and Surgery Committee Fund be wound-up with the remaining funds being allocated to the community, by way of an unbudgeted expenditure request, with a different funding split (to be determined by the Wallace Takitimu Community Board);**

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"><li>• the fund is able to be completed and wound up whilst maintaining the purpose for why it was set up</li></ul>	<ul style="list-style-type: none"><li>• the views of the community have not been taken into consideration</li></ul>

### **Assessment of Significance**

- 35 This is not considered significant.

### **Recommended Option**

- 36 Option 1 is the recommended option.



### **Next Steps**

- 37 Once interest for the financial year ending 30 June 2020 has been allocated a final calculation on the split of the fund will be completed and the four recipient organisations will be formally notified.
- 38 An unbudgeted expenditure report to Council will be prepared on that basis for Council's consideration as this board only has delegation for unbudgeted expenditure of up to \$20,000.
- 39 When the unbudgeted expenditure request is approved by Council the funds will be paid out to the recipient organisations and the fund will no longer be in existence.

### **Attachments**

- A Letter from Ohai Nightcaps Lions Club - suggested distribution of Ohai Nightcaps & Districts Doctors House and Surgery Committee - July 2020 [📎](#)





**LIONS CLUB OF OHAI / NIGHTCAPS**

**P.O. Box 6,  
NIGHTCAPS 9644**

20<sup>th</sup> July, 2020

Kelly Tagg,  
Community Partnership Leader  
Southland District Council.  
P.O. Box 903,  
Invercargill. 9840

Dear Kelly,

**Ohai Nightcaps & Districts Doctors House & Surgery Committee**

The Ohai / Nightcaps Lions Club, as representatives on the above committee, agree with the decision of the Wallace Takitimu Community Board to wind up the Doctors House and Surgery Fund and distribute the funds back to the Ohai Nightcaps Community.

This matter has been discussed by our club Directors and we have reached the following decision;

50% of the funds are to be distributed to the Nightcaps Area. Of that 50%,  
60% is to be allocated to the Nightcaps Community Medical Centre and  
40% to the Nightcaps Fire Brigade

50% of the funds are to be distributed to the Ohai Area. Of that 50%,  
60% is to be allocated to the Ohai First Response / Ohai Fire Brigade and  
40% to the Ohai Health Centre.

We also insist on the following conditions;

1. All monies must be used for Health Services and/or Medical facilities in the Ohai and Nightcaps area.
2. All monies must be spent in Ohai and Nightcaps Districts.
3. All monies spent must be accounted for back to the original committee partners, i.e. the Ohai Nightcaps Lions Club, Kelly Day representing the former Ohai CDA and Bev Evans representing the former Nightcaps CDA, e.g. An Accountability Form to be returned within 12 months.

It is understood that the balance of the fund as at 28<sup>th</sup> February, 2020 was \$39,381.91. We would appreciate being provided with a full and final balance sheet of the fund when it is finally wound up.

Yours Sincerely,

John Carmichael,  
Representative.



## Murihiku Regional Arts Strategy 2020-2030

**Record No:** R/20/7/28715

**Author:** Karen Purdue, Community Partnership Leader

**Approved by:** Rex Capil, Group Manager Community and Futures

☐ Decision

☐ Recommendation

☒ Information

### Background

- 1 At the 11 February 2020 meeting of the Community and Strategy Committee, a report was presented with information about the Murihiku Regional Arts Strategy 2020-2030.
- 2 The committee received the report and as there are a number of actions identified in the strategy that create opportunities for Southland District the committee felt it was important that the strategy was shared internally within Council and be presented to community boards for further discussion.
- 3 Arts Murihiku is a volunteer trust formed to administer a two-year pilot programme, initiated and funded by Creative New Zealand. The programme is aimed at growing the capacity and capability of the arts sector. Based in Invercargill the area covered by Arts Murihiku also includes rural Southland, Rakiura/Stewart Island, Gore, Queenstown, the Wakatipu Basin and West Otago, aligning with the same boundaries as Community Trust South.
- 4 Current trustees are from Invercargill, Gore, Southland District, Rakiura/Stewart Island and Queenstown. The chair is Councillor Paul Duffy.
- 5 The brief from Creative New Zealand included the development of a Regional Arts Strategy as a guiding document to support the strengthening of the arts in Southland communities into the future.
- 6 Arts Murihiku engaged Mary-Jane Rivers of Delta Networks to carry out this work supported by an advisory group of trustees and Arts Murihiku staff. Mary-Jane had considerable experience in strategic planning particularly related to communities, including other arts strategies.
- 7 In the development of the strategy, conversations were held with a wide range of people involved in the Arts including iwi, Councils, funding organisations, event organisers, arts performers and creators across all genres as well as interested members of the public.

### Setting the context of the strategy

- 8 The strategy has been prepared at a time of mixed circumstances when those from the arts and cultural sector are keen to see greater action and unity, and to build on high quality local developments that are already happening through local leadership.
- 9 It is also a time of significant challenge for the arts and culture sector with uncertainty around earthquake prone buildings and resource constraints and amid some frustration about inaction on previous strategies.

### Arts and culture in Murihiku (rural)

- 10 In several rural communities throughout Murihiku community arts groups provide locally-led and relevant opportunities for arts and culture events and learning – including opportunities for

artists in residence, local theatre and music, competitions for visual artists and poetry afternoons in the local pub.

- 11 Often the events involve the whole family – starting with the children. Anecdotal comments suggest that involvement in arts and culture at a community level builds confidence and a pathway into trying other art forms outside the community. These groups reflect the strength of local relevance and energy, and have the potential for being a network of thriving arts and culture.
- 12 Mixed in with this dynamic and grounded arts and culture sector is ‘volunteer fatigue’, the changing nature of volunteering and uncertain or insufficient funding for many.

## **How Southlanders ‘see’ art and culture**

- 13 The 2017 Creative New Zealand survey shows that a large majority of Southland residents (79%) are engaged with the arts and 81% think Southland is a great place to live.
- 14 Attendance is highest for performing arts (51%) and visual arts (43%) and lowest for literary arts (6%).
- 15 People participate most in craft and in art that create objects (23%).
- 16 The majority of Southland residents recognise a range of benefits arising from the arts. More than half (51%) agree their community would be poorer without the arts and residents agree that the arts:
  - contribute positively toward the economy (59%)
  - give young people an opportunity to express themselves (58%)
  - define who we are as New Zealanders (54%)
  - help to improve New Zealand society (53%)
  - encourage people in the region to be innovative (47%)
  - give a voice to important issues in the community (39%)
- 17 Southlanders see that arts help build understanding of other cultures, allow creative expression, and are thought provoking.
- 18 Fifty-one percent of Southland residents support public funding of the arts and 44% agree that their local council should financially support the arts. Sixty three percent of Southland residents agree that it is important that the region has an organisation that supports, promotes and advocates for the arts. Over half (52%) agreed it is important to develop an arts strategy to increase the liveability and vibrancy of Southland.
- 19 Choice, price and social isolation emerged as key barriers for engagement in the arts - 41% indicated that having someone to go with would make a big difference. The key activities people would like to see more of, are music concerts and street art such as murals.
- 20 New Zealand’s Core Cities research identified the contribution of creative industries to the ‘buzz of a place, and (its) strengthened brand and identity.’
- 21 One third of Southland residents feel that arts and culture are important to the region’s identity and that the arts in the Murihiku area encourage overseas tourists to the region. The new Destination Strategy for Southland may well provide an opportunity for arts and culture economic contribution.

## Principles that guide the strategy

### 22 Treaty of Waitangi – Te Tiriti o Waitangi

The principles of Te Tiriti are foundational to the Arts and Culture Strategy. This strategy specifically acknowledges the relationship with Iwi, Ngai Tahu as Manawhenua and especially the Runanga of Hokonui, Waihopai, Awarua and Oraka Aparima.

### 23 Collaboration and Partnership

Most effective and long lasting arts and culture development happens through working together while respecting the individual drive and skills of individual artists.

### 24 Sustainability

The strategy supports enhancing the sustainability of arts and culture in Murihiku.

### 25 Inclusion

Arts and culture are for all and this strategy supports growing people's engagement in arts and culture: artist involvement, in communities, across sectors, through greater audience participation and visitor engagement.

## Directions for progressing arts and culture in Murihiku

### 26 There were a number of consistent messages in the development of this strategy. Key messages involved growing pride in our identity as a thriving arts and culture mecca that is envied and admired, and to do this:

- it is vital to build on the strengths, assets and local points of brilliance. As one arts leader noted “there is extraordinarily good stuff happening and all good stuff starts with the heart”.
- the whole region leading together is crucial. Working across sectors and localities – connecting with iwi, business, funders, education, and conservation – and with arts and culture ‘being in the psyche’ of the region based on the arts and culture sector being strategic and unified in positioning the sector
- being artist-focused matters – creating an environment for artists to thrive in their art form
- assessing and understanding the contribution of arts and culture to the economy and quality of life
- art education is a key – starting in the schools
- capacity building, succession planning, financial sustainability and increasing young people's involvement is crucial for sustainable development, and
- there must be action – not a strategy sitting on a shelf

### 27 Together these key messages led to the vision and four themes of the strategy.

## **Vision for arts and culture in Murihiku**

### **28 Celebrating the distinctive raw beauty of Murihiku's identity through arts and culture**

Arts and creativity are:

- visible (everywhere)
- valued (know the benefits to health, well-being, community cohesion, economy)
- vibrant (diversity embraced and celebrated)

### **29 The four themes establish the main areas of focus for the region.**

- toi te whenua, toi te mana: celebrate our identity
- whakapapa: strengthen creative connections
- taonga: arts and culture values are supported... and at the centre
- whare toi: building today for a thriving creative future

## **Next steps**

- 30 Investigating how Wallace Takitimu Community Board can incorporate this type of thinking into what you do.
- 31 Starting a conversation and asking the question, "Can we be more mindful of the aesthetic value of public amenities?" We have started on this journey as is evidenced by "wrapping" of new public toilets.
- 32 Building relationships and connecting with other stakeholders such as Great South, iwi, business, funders and groups/individuals within the arts community in the Wallace Takitimu Community Board area.
- 33 Increasing the opportunities and instances of blending arts and other events and sectors together: eg conservation and art. A good example can be seen in the Riverton town ship with the murals on buildings.
- 34 The link for the Murihiku Arts strategy is <https://artsmurihiku.co.nz/about/murihiku-regional-arts-strategy-2020-2030/>

## **Recommendation**

**That the Wallace Takitimu Community Board:**

- a) **Receives the report titled "Murihiku Regional Arts Strategy 2020-2030" dated 16 July 2020.**

## **Attachments**

There are no attachments for this report.



## Keeping of Animals, Poultry and Bees Bylaw Submission Confirmation

Record No: R/20/7/29555  
Author: Kelly Tagg, Community Partnership Leader  
Approved by: Rex Capil, Group Manager Community and Futures

☒ Decision ☐ Recommendation ☐ Information

### Background

- 1 The Wallace Takitimu Community Board had discussed at previous meetings their intention to enter a submission during the period of Council's Keeping of Animals, Poultry and Bees Bylaw consultation.
- 2 Due to the timing of the consultation period opening and closing, the board was not able to discuss their submission at a formal meeting.
- 3 Members Bekhuis, Evans, Gutsell and Johnston met and prepared a submission which is before the board for approval.
- 4 A copy of the board's submission is attached.
- 5 The board is required to give retrospective confirmation of their submission.

### Recommendation

**That the Wallace Takitimu Community Board:**

- a) **Receives the report titled "Keeping of Animals, Poultry and Bees Bylaw Submission Confirmation" dated 22 July 2020.**
- b) **Confirms the contents of its submission to the Keeping of Animals, Poultry and Bees Bylaw**

### Attachments

- A Wallace Takitimu Community Board - Keeping of Animals, Poultry and Bees submission - 3 July 2020 [↗](#)
- B Letter to Wallace Takitimu Community Board acknowledging submission on draft Keeping of Animals Poultry and Bees Bylaw July 2020 [↗](#)

## Make a submission on the Draft Keeping of Animals, Poultry and Bees Bylaw

### Question Title

**\*1. Name and contact information** - Please provide your name and contract information.

Name \*

Company

Address \*

Address 2

City/Town \*

State/Province

ZIP/Postal Code

Country

Email Address \*

Phone Number

### Question Title

**\*2. Support or oppose** - Please indicate your view about the draft bylaw.

- ☐ I support all the provisions in the draft bylaw
- ☒ I support some of the provisions in the draft bylaw
- ☐ I do not support any of the provisions in the draft bylaw
- ☐ I neither support nor oppose the provisions in the draft bylaw

### Question Title

**3. Suggested changes** - Please indicate in the appropriate space below, any changes you suggest

**General rules** - part 4 of the draft bylaw

**Animals not allowed to be kept in an urban zone** - part 5 of the draft bylaw

Would like to see a limit set on the number of sheep able to be kept on a property in an urban zone. Suggest a rate of no more than 5 sheep/acre.

**Restrictions on keeping poultry** - parts 5 and 6 of the draft bylaw

Satisfied with the restrictions as set out in the draft bylaw but the Board would like clarification on how this will be enforced/monitored.

### **Rules about keeping pigs - parts 6 and 7 of the draft bylaw**

The Board does not wish for pigs to be allowed in any urban area and does not want them to be eligible to be kept with a permit either.

### **Provisions allowing Council to restrict the number of cats - part 7 of the draft bylaw**

The Board would prefer that if a limit is to be set it should be a three cats, not the five suggested and that the cats should also be neutered.

### **Provisions allowing Council to restrict the number and location of hives - part 7 of the draft bylaw**

The Board is not opposed to the conditions in the draft bylaw but would like further clarification about how this will be enforced/monitored.

### **Obtaining a permit - part 8 of the draft bylaw**

The draft bylaw states that staff "may" be required to visit the premises and that staff "may" have to seek approval from their neighbours. The Board suggests these aspects of the permit approval process should be compulsory.

### **Question Title**

4. Do you think all areas that are zoned 'urban' should have the same rules (there is a list of the towns that are zoned as urban in Appendix A of the draft bylaw)?

- ☒ Yes
- ☐ No
- ☐ Unsure

### **Question Title**

5. **Other feedback** - Please provide any other feedback you may have in the space provided below.

Once the revised bylaw is updated the Board would like to see this being widely circulated - especially to real estate agents so they are aware of Council's position with the regards to keeping of animals in urban areas.

The Board also suggest that members of the public be reminded they are able to report issues relating to animal nuisance to Council and also to contact Council if they are concerned that animals are being kept without a permit.

The Board would also be interested to know who have permits in their area if possible.

### **Question Title**

**\*6. Making an oral submission at a hearing** - In addition to making a written submission, would you like to make an oral submission to Council (at a hearing on this matter)?

- ☐ Yes, I would like to make an oral submission too.
- ☒ No, I would not like to make an oral submission.

### **Question Title**

**7. Uploads** - Please attach any files here.

Choose File

No file chosen

### **Consent to receive and store information in electronic form**

Use of these service means that you agree to provide information through electronic means. This means you agree to provide any relevant information, documents and attachments in the format and to the standards described for each transaction. It also means you agree and understand that the information will be retained in electronic form.

### **Security**

Online services are provided through a secure website. However, you acknowledge and agree that internet transmissions are never entirely secure or private, and that any information you send to or via the website may be read or intercepted, even where a website is stated as being secure. Southland District Council shall have no liability for the interception or hacking of its website by unauthorised third parties.



20 July 2020

Wallace Takitimu Community Board  
C/ 176 Main Street  
Otautau  
9610

Dear Andre

**Draft Keeping of Animals, Poultry and Bees Bylaw**

Thank you for your submission on the draft Keeping of Animals, Poultry and Bees Bylaw. We greatly appreciate you taking the time to lodge a submission. Council received feedback from nine people.

Council will be presented with a copy of your written submission at a meeting being held on 27 August 2020.

It is our understanding that you do not wish to speak to councillors about the draft bylaw at a hearing, however, if you change your mind and would like to be heard, please contact me as soon as possible so I can arrange it ([robyn.rout@southlanddc.govt.nz](mailto:robyn.rout@southlanddc.govt.nz)).

It is likely councillors will deliberate on the issues that have been raised in submissions, and proceed and adopt a bylaw on 29 September 2020. When Council adopts the bylaw we will inform you via e-mail, and include a web-link to the new bylaw.

Again, thank you for lodging a submission.

Yours faithfully

A handwritten signature in black ink, appearing to read "R. Rout".

**Robyn Rout**  
Policy Analyst

Southland District Council  
Te Rohe Pōtāe o Murihiku

PO Box 903  
15 Forth Street  
Invercargill 9840

☎ 0800 732 732  
✉ [sdcsouthlanddc.govt.nz](mailto:sdcsouthlanddc.govt.nz)  
🌐 [southlanddc.govt.nz](http://southlanddc.govt.nz)



## Isla Bank Cemetery War Memorial Restoration - Accessing Funding from Waiau Aparima Ward Reserve

Record No: R/20/7/27484

Author: Kathryn Cowie, Community Liaison Officer

Approved by: Rex Capil, Group Manager Community and Futures

☐ Decision

☒ Recommendation

☐ Information

### Purpose

- 1 The purpose of this report is to gain approval from the Wallace Takitimu Community Board to make a recommendation to Council to use \$1,898 from the Waiau Aparima ward reserve to partially fund the restoration of the Isla Bank Cemetery War Memorial.

### Executive Summary

- 2 The Isla Bank War Memorial requires restoration work at a cost of approximately \$18,436 + GST. In March 2020 it was approved by the Wallace Takitimu Community Board to use funds from the Calcium Cemetery Reserve for this project.
- 3 Since then, Council staff have advised that it is necessary to retain \$10,000 in this reserve for future possible burial costs. This is because when the cemetery transferred to Council there was identified pre payments for plots. At this stage it is unknown if these are for burial costs of exclusive right of burial. If required, funding to offset burial costs must be available.
- 4 Council staff have therefore advised to keep \$10,000 in the Calcium Cemetery reserve, and obtain the remaining funds for the war memorial restoration from the Waiau Aparima ward reserve. In order to access this fund, the community board must make a recommendation to Council to do this.

### Recommendation

**That the Wallace Takitimu Community Board:**

- a) **Receives the report titled "Isla Bank Cemetery War Memorial Restoration - Accessing Funding from Waiau Aparima Ward Reserve" dated 24 July 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approve the recommendation to Council to use \$1,898 from the Waiau Aparima ward reserve to partially fund the Isla Bank war memorial restoration.**

## **Background**

- 5 In 2015 a condition report was completed on the Isla Bank War Memorial after Venture Southland received funding to have assessments completed on several memorials around the District. The report highlighted that the memorial required some major restoration work, mainly stabilisation of the base and restoration of the lettering.
- 6 Several local members of the community (some were previously members of the Cemetery Trust) have been regularly maintaining the area surrounding the memorial and are keen to see it restored. Quotes have recently been obtained to do the work. The total cost was quoted at \$18,436 + GST.
- 7 A small amount of funding was obtained from the Southland Regional Heritage Fund in 2016 (which now makes up part of the Calcium Cemetery Reserve Fund), and around this time Venture Southland had earmarked a portion of funding (\$5,000) they received from the Community Trust of Southland specifically for war memorial restorations to this particular monument. This has been paid to Southland District Council in the 2019/2020 financial year. This reserve total is currently \$19,487, with an expected increase of \$7,050 when the end of financial year process is finalised (bringing the total to \$26,538).
- 8 In March 2020 the Wallace Takitimu Community Board approved the unbudgeted expenditure from the Calcium Cemetery reserve to pay for the restoration work in full.
- 9 Since then, Council staff have advised that it is necessary to retain \$10,000 in this reserve for future possible burial costs. This is because when the cemetery transferred to Council there was identified pre payments for plots. At this stage it is unknown if these are for burial costs of exclusive right of burial. If required, funding to offset burial costs must be available.
- 10 Council staff have therefore suggested that the remaining funds required are sourced from the Waiau Aparima ward reserve. This reserve currently sits at \$269,320. Since there are no ward committees in this triennium, the community board needs to make a recommendation to Council to approve access to the ward reserve for this project.

## **Issues**

- 11 If it is not approved that funds from the Waiau Aparima ward reserve can be used for this project, then there may not be enough money in the Calcium Cemetery reserve at a later date if we are required to pay burial costs on the remaining plots at the cemetery.

## **Factors to Consider**

### **Legal and Statutory Requirements**

- 12 None identified.

### **Community Views**

- 13 Local community members are assisting with the project, some who were on the former Calcium Cemetery Trust. They have dedicated a lot of their own time to looking after the memorial site and would like to see it repaired and restored.

### **Costs and Funding**

- 14 The cost to repair the base of the memorial has been quoted at \$15,820 and to restore the lettering \$2,616, a total of \$18,436 (plus GST).



- 15 The Wallace Takitimu Community Board have previously approved unbudgeted expenditure from the Calcium Cemetery reserve to fund this, but it is now proposed to use \$16,538 from this fund and the remaining \$1,898 from the Waiau Aparima ward reserve.

**Policy Implications**

- 16 None identified.

**Analysis**

**Options Considered**

- 17 To approve or not approve the recommendation to Council to use funds from the Waiau Aparima ward reserve for this project.

**Analysis of Options**

**Option 1 – Approve the recommendation to Council**

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"><li>the restoration is completed, and contractors are paid</li><li>a valuable and significant memorial in our district commemorating our fallen soldiers is restored</li></ul>	<ul style="list-style-type: none"><li>none identified</li></ul>

**Option 2 – Not approve the recommendation to Council**

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"><li>none identified</li></ul>	<ul style="list-style-type: none"><li>potential delay of the restoration</li><li>no back up funds are left in the cemetery reserve and they may be needed at a later date for burial costs</li></ul>

**Assessment of Significance**

- 18 Not considered significant.

**Recommended Option**

- 19 Option 1 – approve the recommendation to Council.

**Next Steps**

- 20 A report is submitted to Council recommending the approval of the use of funds from the Waiau Aparima ward reserve for part of this project.

**Attachments**

There are no attachments for this report.



## Community Leadership Report for Wallace Takitimu Community Board

**Record No:** R/20/7/30117  
**Author:** Kelly Tagg, Community Partnership Leader  
**Approved by:** Janet Ellis, People and Capability Manager

☐ Decision

☐ Recommendation

☐ Information

### Purpose

- 1 To update the board on the community leadership activities in the board area.
- 2 Also attached are two reports from the Takitimu community worker, on behalf of the Takitimu community welfare team. The purpose of the reports is twofold - firstly to express thanks to the community for their support and secondly to provide an update to the community on their efforts during the level 4 lockdown.

### Recommendation

**That the Wallace Takitimu Community Board:**

- a) **Receives the report titled "Community Leadership Report for Wallace Takitimu Community Board" dated 30 July 2020.**

### Attachments

- A Community Leadership Report - July 2020 [↗](#)
- B Takitimu Community Welfare Team Covid-19 Report [↗](#)
- C Takitimu Community Welfare Team Update [↗](#)



## What's happening in your area

### Community Partnership Fund

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The community partnership fund for each of Council's nine community boards opened on 1 July 2020. All boards have set their own criteria and closing dates with some opting to have multiple funding rounds and others choosing just one.

Further information, including copies of the application forms are available online under the community board pages on Council's website with hard copy forms being available from Council offices.

Information about the fund has also been shared to all of Council's community board facebook pages and is receiving good levels of engagement from the community.

Several of our Boards have held (or are in the process of holding) meetings with their community to launch the fund locally. These meetings have met with a positive response from our communities and have been well attended.

The Wallace Takitimu Community Board is holding a community meeting on Thursday, 13 August at the SDC Otautau office at 7.00pm to launch the fund to their community.

### Upcoming funding deadlines

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Wallace Takitimu Community Partnership Fund	31 August 2020
Ohai Railway Fund	30 September 2020
SDC District Heritage Fund	30 September 2020
Sport NZ Rural Travel Fund	30 September 2020
Creative Communities Scheme	30 September 2020
District Initiatives Fund	30 September 2020

## Grants recently allocated in the Wallace Takitimu Community Board area

The following are grants that were approved by the Community and Strategy Committee in May and June 2020 for projects within the Oreti Community Board area.

### District Heritage Fund

Otautau Museum	\$7,000
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### Ohai Railway Fund Committee

The Ohai Railway Allocation Committee met on 5 June 2020 to consider applications from the latest funding round which closed on 31 March 2020.

The following organisation applications were successful;

- Wallace Takitimu Community Board to assist toward costs associated with new equipment for the Ohai hall (\$10,000)
- Ohai Nightcaps Lions Club to assist toward costs associated with the Children's Christmas party (\$1,239)
- Ohai Nightcaps Lions Club to assist toward the costs associated with the biennial Guy Fawkes event held at McGregor Park (\$3,279).

The following tertiary applications were also granted;

- |                      |            |
|----------------------|------------|
| • Hannah Church      | \$1,000.00 |
| • Jorjah Hamilton    | \$1,000.00 |
| • Damien Mitchell    | \$1,000.00 |
| • Sophia Le Lievre   | \$1,000.00 |
| • Harrison Campbell  | \$1,000.00 |
| • Kane Pickett       | \$700.00   |
| • Zoe Le Lievre      | \$700.00   |
| • Millie Mae Wallace | \$1,000.00 |

## Community board plans

Demographic information from Stats New Zealand by community board area has now been received. This information will be included in the finished documents in order to help provide context and background for the plans.

Now that all boards have agreed their vision and mission, the community leadership team will be working with the boards to determine their actions.

The vision for this board is - A self-reliant, tidy, safe, thriving community – a great place to visit and live.

The outcomes are;

- a vibrant Wallace-Takitimu area that attracts people, businesses and visitors resulting in prosperity
- Wallace-Takitimu is a strong, connected and inclusive community
- a healthy, safe community with access to quality facilities, amenities and services
- a community where Council fosters community engagement.

## **Local initiatives**

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### **Ohai Hall**

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The funding application in the amount of \$10,000 which was submitted to the Ohai Railway Fund for new equipment at the Ohai hall was successful. Staff will now work to arrange for the purchase of the new equipment.

### **Children's Christmas party and Guy Fawkes event 2020**

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The Ohai Railway Fund Committee have granted \$1,239 towards the Children's Christmas party and \$3,745 towards the 2020 Guy Fawkes event.

### **Opio Hall**

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The Opio Hall Society have written to the board seeking approval to erect an information board about the history of the Opio hall. The proposal is for the board to be installed on the existing fence, adjacent the mining tunnel photo at the heritage corner in Nightcaps which is at the intersection of Company Road and Johnston Road.

Staff are working with the Hall Society to progress this matter.

The Hall Society have also indicated they have funds to pay for this project so there will be no cost to the community board.

## **What's happening outside your area**

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### **District/regional Initiatives**

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#### **District Initiatives Fund**

As part of the funding review process where it was decided to disestablish the Community Initiatives Fund and create the Community Partnership Fund (which is to be administered by Council's nine community boards), a separate fund is also being retained for District wide initiatives to be allocated by the Community and Strategy Committee.

The committee recently approved the criteria for this fund, the purpose of which is to support the development and implementation of initiatives within the Southland District area that are at a scale that provides benefit to the District as a whole or are of benefit to at least two community board areas. The first round closes on 30 September 2020 and the second on 31 March 2021. The total amount available for distribution over two funding rounds is \$38,080 per annum.

## Stewart Island Future Opportunities

Covid-19 has significantly changed things for the project and the Future Rakiura Group. As a community-led project they have re-oriented their plans to rethink its kaupapa and respond to the new challenges and opportunities facing the island.

They have conducted a community survey, receiving 91 responses about how the community fared during alert level 4, and ideas for the future of Stewart Island Rakiura. The results will be used to bring stakeholders and the wider community together to develop a Restart Rakiura Plan.

Future Rakiura plans to:

- develop a summary of survey results and report them back to the Stewart Island community via various mediums
- present the survey results to the community board, Stewart Island Promotion Association, and other interested groups to seek commitment to work jointly on the development of a collaborative Restart Rakiura Plan
- co-host a community workshop to engage the wider community in a planning conversation about priorities and actions for the Restart Rakiura Plan
- develop a job description and seek funding to employ a Restart Rakiura Co-ordinator based on the island
- become an incorporated society – Future Rakiura is currently working on writing their constitution
- host another hangi on Waitangi Day 2021 – (funding secured from Sanford Salmon Grant)

Future Rakiura is currently working on becoming an incorporated society and building strong governance foundations. It has also established a bank account. The group have also organised a “From Idea to Reality” workshop on the island on July 23, facilitated by COIN South and in partnership with Southland Chamber of Commerce and the Stewart Island Rakiura Future Opportunities Project. The strategic plan is due for delivery to MBIE in September.

More information can be found on their facebook page

<https://www.facebook.com/Future-Rakiura-105315541028119/?eid=ARCl1HuVsJoNSDyNXBRwyVd-IuDKsVKEsGl5hoE83cqmUDF3i2ytXWDDaRQFxAghZB5MSbMsUgHd9JDU>

## National initiatives

### Sport NZ Community Resilience Fund

*Funding support for community based organisations to cover fixed and operational costs.*

The first Community Resilience Fund (CRF) closed on 19 June. It provided support to more than 1,600 local and 300 regional organisations that are affiliated to Sport NZ national partners – for fixed operating costs in the period immediately impacted by Covid-19 (ie April to June).

Sport New Zealand has analysed what was learnt during the operation period for this fund and as a result, a decision has been made to run a second Community Resilience Fund.

It will be again be distributed by Regional Sports Trusts.

More information on the fund will be available on the Sport Southland website shortly, with the fund opening for applications before the end of August.

The new fund will be \$10m, with eligible organisations able to apply for up to \$25,000 in support.

## **What's coming up in the next couple of months?**

### **Strategy and policy**

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#### **Speed Limits Bylaw**

On 23 June 2020, Council adopted an amended Speed Limits Bylaw. The bylaw will come into effect on 12 August 2020.

Council have made some changes to the bylaw from the draft that went out for consultation. Key changes include those listed in the following table. The other changes in the draft bylaw will be implemented.

<b>ROAD NAME</b>	<b>ENDORSED SPEED LIMIT</b>	<b>CURRENT SPEED LIMIT</b>
Centre Hill Road Mavora Lakes Road Mt Nicholas Road Borland Road Lake Monowai Road	80km/h	100km/h
Lillburn Valley Road	80km/h, 60km/h from Thicketburn campground to Lake Hauroko	100km/h
Tokanui Haldane Road	80km/h	100km/h
Sandy Brown Road, Te Anau	50km/h	80km/h
Te Anau Terrace	30km/h for entire road	50km/h
Upukerora Road, Te Anau	60km/h	80km/h
Moore Road, Winton	move the 50km/h to 100km/h change point due to the Winton walkway	100km/h
Smith Road, Lochiel	60km/h	100km/h
Lochiel Bridge Road Lochiel Branxholme Road	reduce sections within township to 80km/h	100km/h





Outside the bylaw, Council has requested that staff:

- present options to the next Services and Assets Committee meeting on what a pro-active audit on road safety around the District's schools would entail, as well as possible interim measures
- obtain feedback from the Stewart Island Rakiura Community Board regarding reducing the speed limit on Stewart Island.

## **Governance**

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Council is pleased to welcome Melissa Brook as our new governance and democracy manager. Melissa previously came from Queenstown Airport and prior to this was a respected local government colleague at the ICC. Melissa is hitting the ground running with many exciting initiatives to grab hold of and “lead the way” with.

#### Takitimu Community Welfare Team COVID19 report

The Takitimu Welfare Team was established a few days before we went into Level 4 Lockdown. The people involved where all people working for essential services.

The people involved with this where John Hogg (Ohai Fire Chief), Louise Terry (First response), Kelly Day (Southland District Council Wallace Takitimu Community board member for region), Tony Phillpott (Nightcaps Fire chief), Steve Ioane (Ohai policeman) and Honorlea Mangion (Takitimu Community Worker)

Main area the group focused on was communication to residents and wellbeing especially looking at ways to be able to keep an eye on those that may be vulnerable, our senior citizens, those living alone and with disabilities. John Hogg came up with the suggestion of handing out two sheets of coloured paper to all residents, we used green and pink paper, Green to indicate "I'm ok" and pink to say "I'm struggling" residents where asked to place the paper in a window that could be clearly seen from the road. Then everyday someone from the TCWT drove around our communities to check on paper in windows in Ohai and Nightcaps. The bits of coloured paper together with a list of important phone numbers, especially reminding people of COVID19 healthline and to call the usual phone numbers in an emergency situation. This information was dropped of to every household in Nightcaps and Ohai and local surrounding area.

The Takitimu Community Worker on behalf of the Takitimu Communittee Development Committee was successful in obtaining some funding from the ministry of social development some of this funding was allocated to provide meals during the level 4 and 3 Lockdown period to those people that were vulnerable, senior citizens living alone and with disabilities.

The TCWT provide weekly support delivering Meals during Lockdown level 4 and 3. The meals were supplied by Otauatu café and collected by the Takitimu Community worker every Wednesday morning and delivered on the afternoon. A list was compiled of names, trying our very best to ensure we include all those that needed to be. People received the first meal asking if they wanted to continue receiving the meals. This was an opportunity to deliver a flyer each time with updated or useful information, it was especially a great way of keeping a close eye on people to make sure they were ok while still abiding by the COVID19 government requirements. 340 meals were delivered in total to people in Ohai and Nightcaps. The last meal included a desert that was paid for by John Hogg and Kelly Day. *whangau*

Since moving into Level 2 Lockdown we have received over 10 letters and cards from people in our communities thanking everyone for caring and received some yummy baking, people said this was really important to help peoples wellbeing during lockdown of knowing someone cared and was there for them! Thank you and well done team!



Update from Takitimu Community Worker on behalf of the Takitimu Community Welfare Team –

Takitimu Community Welfare Team consists of John Hogg, Steve Ioane, Kelly Day, Louise Terry, Tony Philpott and Honorlea Mangion

We want to take the opportunity to thank everyone for participating in the green/pink paper activity under COVID19 Level 4 and 3 lockdown and helping to keep our Communities and region safe.

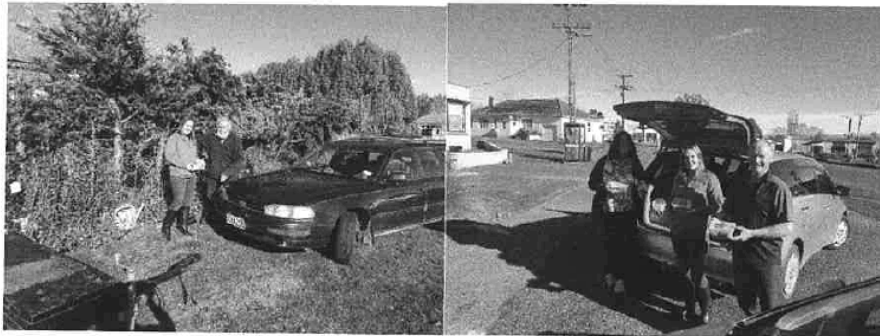
A huge thank you to the Takitimu Community Welfare Team for delivering the coloured paper and information pamphlets during the Level 4 lockdown trying our best to keep everyone informed

A big thank you to Tony Philpott and his Nightcaps Team for the daily drive around checks in Nightcaps and looking out for everyone and a big thank you to Steve Ioane and Louise for the daily checks in the Ohai area and looking out for everyone.

It was a big help that the Takitimu Community worker on behalf of the Takitimu Community Development Committee was successful on receiving some COVID19 funding from Ministry of Social Development to be able to provide meals prepared by Otautau Café to our Senior Citizens living alone and those with disabilities. Over 340 meals were delivered and a huge thank you to John Hogg, Steve Ioane and Kelly Day for dedication and helping deliver these weekly meals. It was also greatly appreciated that Kelly Day's Whanau donated a desert to go with the last meal that was delivered.

Thank you for all the thank you cards and letters from our community members.

A huge Thank you to all those other local Essential Workers, Care workers, the local coal mines, Nurses, Teachers, our local 4 square staff, people that manage the local community facebook pages and all those other people that helped keeping our communities safe, looking out for each other and keeping peoples spirits up with words of encouragement and yummy baking, we live in a great region and this is something to celebrate.



## Operational Report for Wallace Takitimu Community Board

**Record No:** R/20/7/29368  
**Author:** Carolyn Davies, Executive Assistant  
**Approved by:** Janet Ellis, People and Capability Manager

☐ Decision ☐ Recommendation ☒ Information

### Purpose of Report

- 1 The purpose of the report is to update the board on the operational activities in the Wallace Takitimu Community Board area.

### Recommendation

**That the Wallace Takitimu Community Board:**

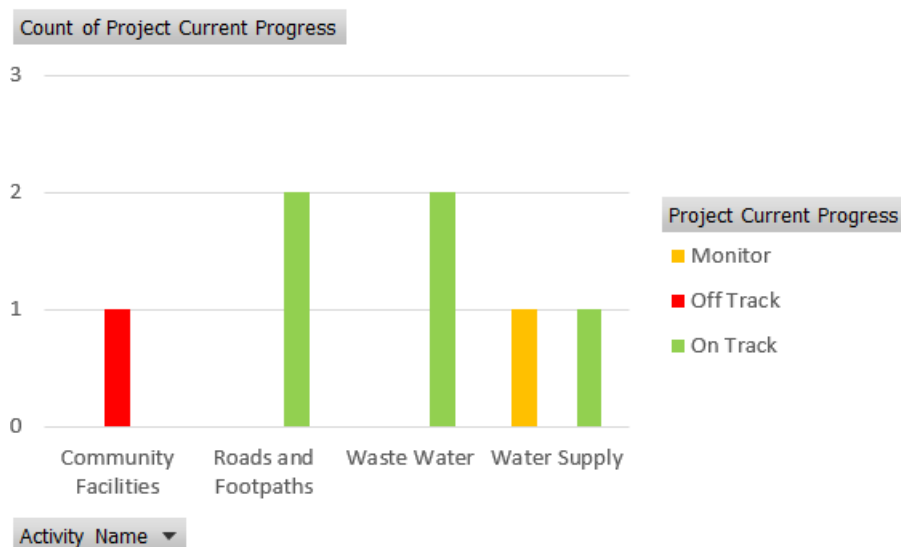
- a) **Receives the report titled "Operational Report for Wallace Takitimu Community Board" dated 29 July 2020.**

### Attachments

- A Operations report - July 2020 [📎](#)



## 1. Projects within current 19/20 financial year



## 2. Progress since last reporting period

### CLARIFICATION OF FUNDING SOURCES

**LOCAL FUNDED: STORMWATER, CEMETERIES, FOOTPATHS, SIESA, WATER STRUCTURES AND COMMUNITY HALLS.**

**DISTRICT FUNDED: WATER, WASTEWATER, PUBLIC TOILETS AND ROADING.**

**LOCAL OR DISTRICT FUNDED (DEPENDENT ON SERVICE): COMMUNITY FACILITIES, PARKS AND RESERVES.**

ACTIVITY NAME	CODE	NAME	CURRENT PHASE	PROJECT CURRENT PROGRESS	PROJECT CURRENT COMMENT	TOTAL EXPENDITURE
COMMUNITY FACILITIES	P-10314	Resurface netball courts at Otautau	Business case phase	Off track	Waiting on scope and budget to be confirmed with the Community Board.	\$28,119.00

ACTIVITY NAME	CODE	NAME	CURRENT PHASE	PROJECT CURRENT PROGRESS	PROJECT CURRENT COMMENT	TOTAL EXPENDITURE
<b>WASTE WATER</b>	P-10003	Upgrading UV / treatment at Ohai (sewer)	Delivery phase	On track	The discharge consent has been received from Environment Southland and conditions are being reviewed. The budget will be carried forward into 2020/2021.	\$64,225.00
<b>WASTE WATER</b>	P-10267	Sewer trickling filter - Ohai	Pre-delivery phase	On track	Manufacturing the replacement rotary gland has been completed. Downer have supplied prices for mercury disposal and management. Work on the project is expected to be completed in October 2020.	\$61,500.00
<b>WATER SUPPLY</b>	P-10256	Otautau-water main replacement north of bridge	Delivery phase	Monitor	The project is forecast and on track to be completed 3 August.	\$950,000.00
<b>WATER SUPPLY</b>	P-10279	Consent renewal water - Ohai	Pre-delivery phase	On track	A local consultant will work to obtain the consent. expected to be with the consultant by October and completed by March 2021.	\$20,972.00
<b>ROADS AND FOOTPATHS</b>	P-10384	Repair Otautau Tuatapere road slip	Delivery phase	On track	Slip repair is 80% complete, the road surface will be laid in September 2020.	\$200,000.00
<b>ROADS AND FOOTPATHS</b>	P-10416	Otautau Nightcaps road pavement rehab 2020/21	Business case phase	On track	With WSP to design and due back to SDC by mid-August.	\$700,000.00

### 3. Service Contracts

CONTRACT NAME	CONTRACT MANAGER COMMENTARY
10/01 – Water and Waste Water Services Operations and Maintenance	Operations have returned to normal after level 4 restrictions. The contract is performing well and all works are up to date.
14/39 – Grass area maintenance Otautau	A new mowing contract for Otautau, Nightcaps, Ohai, Calcium cemetery and Wairio has been tendered. The existing contracts have been extended to 30 September.
19/9 – Central area gardening (Nightcaps, with Winton)	Gardening progressing ok.
Wairio Cemetery	Several trees along the road frontage have been felled and the stumps ground down in preparation for rhodies to be planted. We are also looking at installing a water supply.
20/01 – Office and library cleaning Otautau office. (as part of new district wide contract).	The previous contractor in this area has been awarded the new District wide contract. We are still very happy with the results we see in Otautau. Small changes such as consumable dispensers where required have occurred.
16/37 – Ohai township minor maintenance	The incumbent operator has resigned and day to day maintenance is with SouthRoads, as part of the Road Alliance contract.
16/61 – Nightcaps – toilets cleaning	A change of cleaner for the Exeloo toilet.
TD Dahlenburg gardening (Otautau)	The gardens have been maintained to a high standard. The centre plots on Main Street are going to get replanted. There will be a review of the contract going forward in terms of timeframe.
17/02 - Central Alliance roading contract	<p>To report, the Alliance is now operating through Winter conditions and have experienced one small flooding event.</p> <p>Work being undertaken to improve drainage outside the Four Square Maint Street – Otautau.</p> <p>Pre-mix crew pre reseal repair work is weather dependant. This is a shared crew with the Waimea Alliance. On wet days other tasks can be undertaken for example vegetation, pothole patching and wilding trees.</p> <p>Maintenance metalling is complete.</p>

### 4. Request for Service data 11 May 2020 – 20 July 2020



#### Community Board

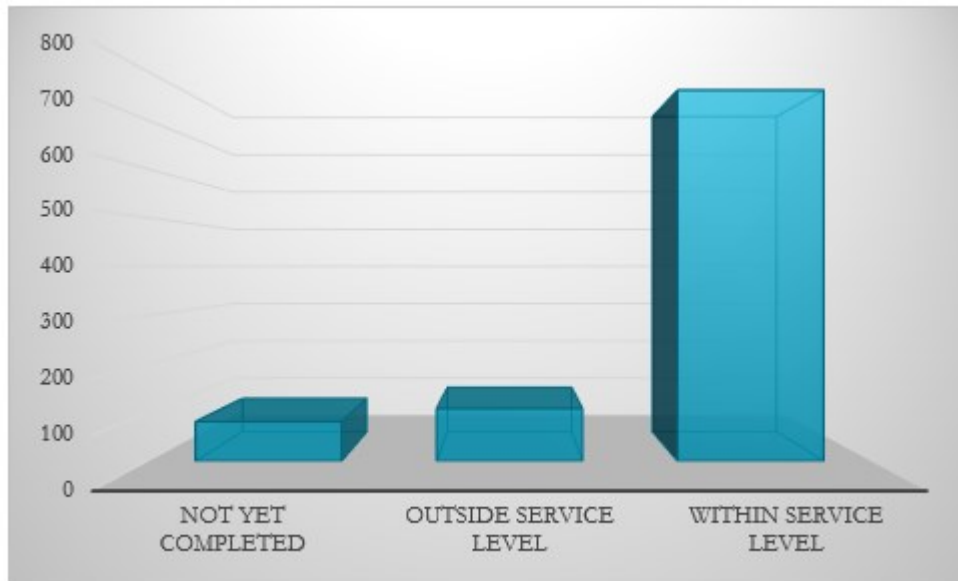
**Requests for Service**  
**11/5/2020 – 20/7/2020:**  
**96**

#### District wide

**Requests for Service**  
**11/5/2020 – 20/7/2020:**  
**887**  
**3 Waters Service requests**  
**11/5/2020 – 20/7/2020:**  
**154**



REQUEST TYPE	COUNT
Cemeteries Mowing	1
Cemeteries Repairs and Maintenance	4
Council Housing/Flats - Repairs (Urgent)	1
Licensed Premise Queries or Complaints	1
Noise Control (not Animal Noises)	12
Nuisance Complaints (Odour, Vermin, Neighbourhood)	2
Repairs and Maintenance Council Property	1
Vegetation Urban/Berm Mow/Overgrown/Visibility Issues	5
Vegetation Rural (Overgrown or Visibility Issues)	1
Culverts Blocked - Rural	2
Debris on Gravel Roads (Safety)	2
Edge Break/Low Shoulders Sealed Roads	1
Flooding Roads - Rural (Safety)	1
Footpaths Hazards - Trip/Hazard/Broken Etc (Safety)	2
Gravel, Potholes/Corrugations and Grading	2
Ice On Road (Safety)	1
Manholes and Grates (Safety)	1
Road Markings (Faded)	1
Sealed Road - Potholes and Blowouts (Routine)	2
Single Street Light Out	6
Transport - Road Matters General	4
Urban Stormwater (The Drain)	3
Warning and Regulatory Signs Existing (Speed, Curve etc)	1
Wheelie Bin Cancelled	1
Wheelie Bin Damaged	8
Wheelie Bin New	3
Wheelie Bin Collection Complaints	3
Stormwater General - Non Urgent	1
Water Asset Leak - (Main, Hydrant, Valve, Meter)	14
Water Main Leak Urgent Burst	2
Water No Supply	1
Water Pressure Low	2
Water Toby Damaged (Not Safety Issue)	1
Water Toby Leak	2
Water Toby Location	1
<b>TOTAL</b>	<b>96</b>

**RFS count by completion time status**

Note: RFS' that were not yet completed or outside the service level were due to factors including further investigations/work required and extensions of time to complete the requests.

**Count by Response Time Status** Started from IPS Requests, Response Time Status

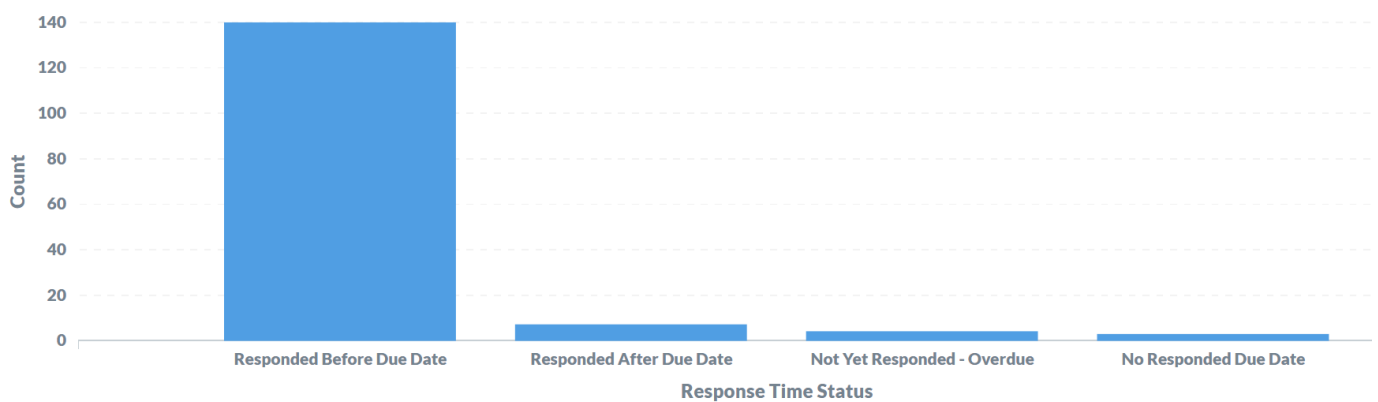
SDC Data    Ips Service Request

Save

Filter

Summarize

Initial Call Date Time between May 11, 2020 July 20, 2020 x



## 5. Local finance reporting

The financial information provided to 30 June 2020 is based on the preliminary results for the period to 30 June 2020. These results will change as final year end reviews and journals are completed, along with any amendments required as a result of the audit process (which is scheduled to occur in September/October). Examples of items that may change are: addition of expenses not included by 30 June in the purchase order system, interest on reserves and funding from development contributions.

### Drummond Village - Business Units as at 30 June 2020

	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Street Works - Drummond	\$549	\$857	\$857		\$538	\$538			\$0
Drummond Rec Reserve Committee	\$1,789	\$1,832	\$1,832	-\$500	\$538	\$538			\$0
Beautification-Drummond	\$3,884	\$3,846	\$3,846	\$3,992	\$3,846	\$3,846			
Total	\$6,222	\$6,535	\$6,535	\$3,492	\$4,922	\$4,922	\$0	\$0	\$0

### Wallace Takitimu - Business Units as at 30 June 2020

	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Takitimu Pool	\$12,424	\$13,188	\$13,188	\$20,083	\$12,352	\$12,352		\$0	\$0
Community Leadership Wallace T	\$0	\$0	\$0	\$7,969	\$4,660	\$4,660	\$0	\$0	
Total	\$12,424	\$13,188	\$13,188	\$28,052	\$17,012	\$17,012	\$0	\$0	\$0

**Nightcaps - Business Units as at 30 June 2020**

	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Administration - Nightcaps	\$1,644	\$2,277	\$2,277	\$1,709	\$1,709	\$1,709			
Operating Costs - Nightcaps	\$8,777	\$4,081	\$4,081	\$13,587	\$7,481	\$7,481			
Street Works - Nightcaps	\$11,071	\$11,506	\$11,506	\$6,500	\$11,506	\$11,506			
Stormwater Drainage-Nightcaps	\$21,518	\$22,632	\$22,632	\$7,673	\$20,729	\$20,729			
Beautification - Nightcaps	\$4,057	\$4,057	\$4,057	\$8,925	\$8,114	\$8,114			
McGregor Park	\$18,069	\$19,908	\$19,908	\$9,233	\$11,162	\$11,162			
Dr Woods Memorial Park				\$845	\$845	\$845	\$39,714	\$40,000	\$40,000
Hall - Nightcaps	\$14,297	\$14,979	\$14,979	\$12,076	\$14,998	\$14,998			
<b>Total</b>	<b>\$79,433</b>	<b>\$79,440</b>	<b>\$79,440</b>	<b>\$60,547</b>	<b>\$76,544</b>	<b>\$76,544</b>	<b>\$39,714</b>	<b>\$40,000</b>	<b>\$40,000</b>

**Ohai - Business Units as at 30 June 2020**

	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Administration - Ohai	\$1,603	\$5,129	\$5,129	\$1,709	\$1,709	\$1,709			
Operating Costs - Ohai	\$5,998	\$6,396	\$6,396	\$6,508	\$6,396	\$6,396			
Street Works - Ohai	\$11,087	\$11,823	\$11,823	\$11,867	\$11,823	\$11,823			
Stormwater Drainage - Ohai	\$17,144	\$23,381	\$23,381	\$13,806	\$18,282	\$18,282			
Beautification - Ohai	\$14,923	\$15,801	\$15,801	\$16,829	\$15,801	\$15,801			
Recreation Reserve - Ohai	\$270			\$108					
Playground - Ohai	\$3,334	\$3,441	\$3,441	\$5,133	\$3,548	\$3,548			
Hall - Ohai	\$31,457	\$12,002	\$12,002	\$11,391	\$12,504	\$12,504	\$29,707	\$40,000	\$40,000
<b>Total</b>	<b>\$85,816</b>	<b>\$77,974</b>	<b>\$77,974</b>	<b>\$67,350</b>	<b>\$70,063</b>	<b>\$70,063</b>	<b>\$29,707</b>	<b>\$40,000</b>	<b>\$40,000</b>

**Otautau - Business Units as at 30 June 2020**

Business Unit	Income			Expenses			Capital		
	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Administration - Otautau	\$26,866	\$27,591	\$27,591	\$20,933	\$13,495	\$13,495			
Operating Costs - Otautau	\$6,812	\$6,820	\$6,820	\$6,074	\$8,097	\$8,097			
Street Works - Otautau	\$24,005	\$24,034	\$24,034	\$13,712	\$14,763	\$14,763	\$19,164	\$13,656	\$13,656
Refuse Collection - Otautau	\$9,290	\$9,301	\$9,301	\$11,471	\$9,301	\$9,301			
Stormwater Drainage - Otautau	\$9,823	\$18,075	\$18,075	\$26,603	\$65,778	\$65,778			
Cemetery - Otautau	\$38,039	\$36,588	\$36,588	\$24,086	\$35,664	\$35,664	\$3,790	\$5,110	\$5,110
Settlers Cemetery - Otautau	\$3,188	\$3,190	\$3,190	\$2,065	\$3,190	\$3,190			
Beautification - Otautau	\$33,811	\$33,831	\$33,831	\$35,020	\$34,751	\$34,751			
Holt Park	\$20,202	\$20,686	\$20,686	\$22,492	\$21,214	\$21,214			
Holt Park Extension	\$8,812	\$9,916	\$9,916	\$7,803	\$12,503	\$12,503			
Centennial Park	\$3,828	\$3,833	\$3,833	\$3,548	\$5,077	\$5,077			
Baths - Otautau	\$12,865	\$14,949	\$14,949	\$12,190	\$10,428	\$10,428			
Holt Park Camping Ground	\$12,314	\$12,329	\$12,329	\$70,579	\$79,723	\$79,723			
Hall - Otautau		\$863	\$863						
Plunket Rooms - Otautau	\$2,001	\$1,945	\$1,945	\$410	\$1,945	\$1,945			
Bowling Club	\$100	\$129	\$129	\$998	\$998	\$998			
Forestry - Holt Park		\$166	\$166	\$3,256	\$1,292	\$1,292			
<b>Total</b>	<b>\$211,956</b>	<b>\$224,246</b>	<b>\$224,246</b>	<b>\$261,240</b>	<b>\$318,219</b>	<b>\$318,219</b>	<b>\$22,954</b>	<b>\$18,766</b>	<b>\$18,766</b>

Wallace Takitimu community leadership costs relate to the new board members' salaries. The Takitimu pool operating costs are over budget with a \$7,193 correction to the treatment on invoices from the pool society where GST was claimed incorrectly.

Nightcaps income is seven dollars under budget. Operating costs has received income of \$4,850 of unbudgeted grants from the Ohai Railway Fund. This was \$1,200 for a Christmas party and \$3,650 for events signage. Nightcaps expenditure is \$15,997 under budget. Operating costs are over budget by \$6,106 due to \$6,700 grant approved by the Ohai community Development Area Subcommittee in September 2019 for a wagon restoration project. Streetworks is under budget by \$5,006 with no general maintenance being required this year. The stormwater business unit is under budget by \$13,056 due to limited maintenance and monitoring undertaken.

Ohai income is over budget by \$7,842. This mainly relates to the Ohai hall where an unbudgeted grant of \$10,000 has been received from the Waiau/Aparima ward committee as a contribution to the intended upgrade and \$20,000 from the Ohai Railway Fund. The capital expenditure for the hall was to replace the windows.

Stormwater has a budget of \$5,099 for interest income. Operating expenditure is \$2,713 under budget due to stormwater being \$4,476 under budget with limited monitoring being required.

Otautau income is \$12,290 under budget with a total budget of \$9,269 for interest across the stormwater, hall and forestry holt park business units. Otautau expenditure is under budget by \$56,979. Stormwater is under budget by \$39,175 due to additional expenditure of \$40K requested for stormwater work along Main Street at the request of the community board, this will be funded from the stormwater reserve. This work was completed in the last week of June with the costs to be included in year end accruals. The cemetery is under budget by \$11,578 with no general maintenance or tree maintenance completed. Holt Park extension is under budget by \$4,700 with underspends in electricity and maintenance. Otautau baths is over budget due to the costs of material damage insurance for the year. Holt Park camping ground is \$9,144 with underspends in electricity and maintenance.

## Reserve Balances

RESERVE	30 JUNE 2019	BUDGET 30 JUNE 2020	FORECAST 30 JUNE 2020
DRUMMOND GENERAL	\$10,202	\$10,521	\$10,521
DRUMMOND RECREATION RESERVE	\$12,888	\$14,182	\$14,182
<b>TOTAL – DRUMMOND</b>	<b>\$23,090</b>	<b>\$24,703</b>	<b>\$24,703</b>
TAKITIMU POOL	\$21,187	\$22,023	\$22,023
<b>TOTAL – TAKITIMU</b>	<b>\$21,187</b>	<b>\$22,023</b>	<b>\$22,023</b>
NIGHTCAPS COMMUNITY CENTRE	\$9,822	\$9,991	\$9,991
NIGHT CAPS MCGREGOR PARK	\$108,612	\$63,301	\$73,301
NIGHTCAPS GENERAL	\$29,174	\$29,742	\$26,342
NIGHTCAPS STORMWATER	\$-	\$269	\$269
<b>TOTAL - NIGHTCAPS</b>	<b>\$147,608</b>	<b>\$103,303</b>	<b>\$109,903</b>
OHAI COMMUNITY CENTRE	\$8,245	\$2,393	\$2,393
OHAI GENERAL	\$117,941	\$101,361	\$87,361
OHAI STORMWATER	\$150,494	\$155,593	\$155,593
<b>TOTAL - OHAI</b>	<b>\$276,681</b>	<b>\$259,347</b>	<b>\$245,347</b>
OTAUTAU TOWN HALL	\$27,650	\$28,513	\$28,513
OTAUTAU BATHS	\$21,953	\$26,474	\$26,474
OTAUTAU BRIGHTWOOD DEVELOPMENT	\$16,285	\$16,285	\$16,285
OTAUTAU COMMUNITY BOARD CONFERENCE	\$6,415	\$6,415	\$6,415
OTAUTAU FORESTRY	\$162,239	\$112,405	\$100,793
OTAUTAU GENERAL	\$119,028	\$110,849	\$108,570
WALLACE BOWLING CLUB	\$998	\$1,027	\$29
OTAUTAU STORMWATER	\$255,131	\$247,428	\$207,428
<b>TOTAL – OTAUTAU</b>	<b>\$609,699</b>	<b>\$549,396</b>	<b>\$494,507</b>
<b>TOTAL RESERVES</b>	<b>\$1,078,265</b>	<b>\$958,772</b>	<b>\$896,483</b>



## Council Report

**Record No:** R/20/7/29497

**Author:** Kelly Tagg, Community Partnership Leader

**Approved by:** Janet Ellis, People and Capability Manager

☐ Decision

☐ Recommendation

☒ Information

## Chief Executive

### Three Waters

1. In late June 2020, the Department of Internal Affairs, advised councils that central government was undertaking a major programme of water service provision reform. In short, government is looking to establish a small number of publicly owned multi-regional entities to take over the delivery of the water services currently delivered by local government.
2. This was not surprising given the number of discussions across the sector that have focussed on rising wastewater standards, ageing infrastructure, the financial challenges on communities due to the Covid-19 crisis, and the CIP shovel-ready infrastructure project process.
3. The government engaged with LGNZ's National Council on this reform programme early on in the lockdown to canvas the sector's likely reaction to the proposal.
4. National Council proposed that LGNZ and SOLGM partner with the government (via a co-design process) to progress development of the policy framework within which the reforms will occur. This will ensure that the voice of communities, alongside the interests and expertise of councils, is reflected in the reform work.
5. That offer was accepted by the prime minister at the Central Local Government Forum, and the work has since commenced, the first results of this work being the announcement of the Three Waters Steering Committee.
6. The steering committee comprises:
  - **Independent Chair:** Brian Hanna
  - **Local Government:** Rachel Reese, Alex Walker, Bayden Barber, Stuart Crosby, Vaughan Payne, Monique Davidson, Pat Dougherty, Hamish Riach, Steve Ruru, Miriam Taris, Heather Shotter, Alastair Cameron, Craig McIlroy
  - **SOLGM:** Karen Thomas, Kevin Lavery
  - **LGNZ:** Jason Krupp
  - **DIA and advisors:** Paul James (Secretary for Local Government), Allan Prangnell, Richard Ward, Michael Chatterley, Nick Davis, Natalie McClew
  - **Taumata Arowai:** Bill Bayfield
  - **Treasury:** Morgan Dryburgh

7. A critical condition for LGNZ National Council was that choice is retained in the system. Put simply, whatever the outcome from the policy development process, each council must be free to choose how it meets the new drinking and wastewater standards – ie ‘opt in’ to the model offered, or by other means. That has been incorporated into the reform programme with local authorities being given the opportunity to ‘opt-in’ over the next three years. At the opt-in point local authorities will be able to access a level of stimulus funding to assist with renewal and other capital works required to upgrade water, wastewater or stormwater systems.
8. A series of national workshops are being held in late July with one being held in Invercargill on the July 30, to explain the reform programme and the requirements for local authorities to be able to access the first round of stimulus funding. This includes the execution of a non-binding Memorandum of Understanding between the Crown and the relevant local authority.
9. The policy work required to design the new entities and create the framework within which they would operate has commenced and will be progressed over the next three years. A series of joint government and local government working groups will be established to assist with this work.
10. The Ministry for the Environment is also continuing its work with the development of a proposed new National Environmental Standard for wastewater discharges and overflows, as signalled in the Action for Healthy Waterways discussion document last year.
11. To support this work Boffa Miskell, GHD and BECA have been employed to develop a report documenting current and emerging issues facing the wastewater sector in New Zealand, covering issues such as trade waste practices, climate change considerations, iwi/Māori values and land-based disposal.

## **Covid-19**

12. At the beginning of July central government announced how the \$3 billion infrastructure fund in the Covid Response and Recovery Fund will be allocated across regions. The Southland region is to receive \$90 million with the first \$10 million being allocated to the Invercargill CBD project. Decisions on other projects that are to be supported across the Southland region will be made in coming weeks.
13. At a national level the package announced about \$210 million for climate resilience and flood protection projects, \$155 million for transformative energy projects, about \$180 million for large-scale construction projects and \$50 million for enhanced regional digital connectivity. Further detail on the projects that have been approved in this initiate stage are available on the beehive website (<https://www.beehive.govt.nz/release/infrastructure-investment-create-jobs-kick-start-covid-rebuild>).
14. The Covid-19 Recovery (Fast-track Consenting) Bill has been introduced to parliament and referred to select committee with a short ‘turn around’ for public submissions. The bill will provide the government with new, temporary (two years) powers to fast-track resource consenting and designation processes for specified development and infrastructure projects.
15. The bill enables two categories of projects, being the 17 specific projects listed in schedule 2 of the bill or projects that are referred via an order in Council/Ministerial approval process, to have access to the fast-track consenting and designation. The Environmental Protection Agency will have responsibility for coordinating the processing of these resource consents.

16. As previously reported the Ministry of Social Development is reporting weekly updates on changes in job seeker support benefit numbers. As at 26 June the Southland region was at 5.1% of the working age population, which has increased from 4% at the start of January 2020. This equates to an increase of 652 individuals. These numbers exclude migrant workers who are not eligible for jobseeker support.
17. A Local Government Recovery Reference Group has been established to provide advice and input to Government on the shaping of the central government recovery programme and ensure that it can link in with local initiatives. One of the challenges has been the fact that central Government has been moving at speed given the pending national election cycle.
18. Due to the additional pressures created as a result of Covid-19 a decision has been made, subject to the passing of legislation by parliament, to extend the normal four month statutory timeframes for adoption of local authority annual reports by a further two months. This means that all local authorities will now need to have their annual report completed by 31 December, rather than the end of October.
19. Traditionally, Council has aimed to have its report adopted by the end of September. It has become clear, however, that the auditors are not able to support this timetable this year due to the impacts of Covid-19 on workforce supply. Staff will keep Council updated on the expected reporting timeline once further information becomes available from Audit NZ.

## **Conflicts of Interest**

20. The Office of the Auditor General (OAG) has recently released a report, **Managing conflicts of interest: A guide for the public sector**, which provides updated guidance on the management of conflicts of interest. A copy of the report is available on the OAG website (<https://oag.parliament.nz/2020/conflicts/docs/conflicts-of-interest.pdf>).
21. In parallel with the general public sector conflicts guide the OAG has also recently released an updated guide on the management of conflicts within a local government context and in particular the Local Authorities Members (Interests) Act 1968. The guide titled Local Authorities (Members' Interests) Act 1968: A guide for members of local authorities on managing financial conflicts of interest is also available on the OAG website (<https://oag.parliament.nz/2020/lamia>).
22. I would encourage elected members to read both guides as they provide useful guidance on how to manage conflicts and in particular the approach that is being adopted by the OAG that has specific legislative powers to enforce the required standards in this area.

## **Environmental Services**

### **Environmental Health and Animal Control**

23. June is the busiest time of year for dog control, with dogs needing to be re-registered by 1 July. Along with a strong focus on encouraging dog owners to register online, another focus this year is ensuring that new dogs are classed correctly first time; for example ensuring working dogs meet the legal definition of working dogs.

## **Resource Management**

24. Covid-19 has not noticeably affected incoming workloads. Incoming resource consent applications remain consistent with the same period in 2019 and if anything the volume of incoming building consents and customer enquiries have increased during and after lockdown. There has also been a vacancy within the team which has impacted on getting consents issued within timeframes.
25. Up until the Alert Level 4 restrictions coming into force, ongoing policy focused work was occurring on the regional work streams for Climate Change, Biodiversity, Landscapes and Natural Character. It is unclear in a national space what impact the Covid-19 pandemic will have on anticipated national direction as government was signalling significant changes were going to be gazetted prior to the election. It is expected that the national policy statements on urban development and highly productive land will progress before the election. The majority of Council's policy work in this space still needs to progress due to it already being a legislative requirement but the timeframe to deliver may vary.
26. Council has endorsed a report to bring forward the review of the landscapes section of the District Plan. Work is now underway to understand the unique nature of Southland's landscapes, cultural values and local areas of significance. There are a number of pieces of work that will inform a review and also a number of conversations with communities and land owners. It is anticipated that a plan change will be notified in the middle of 2021.
27. Council was part of the territorial authority reference group providing feedback to the Ministry of the Environment on the proposed National Policy Statement on Indigenous Biodiversity and the proposed New Zealand Biodiversity Strategy.
28. Consultation on the NPS for Indigenous Biodiversity closed in March 2020. Council submitted stating that in Council's opinion, achieving the requirements of the statement will require a significant body of work identifying potentially Significant Natural Areas, mapping them and revising rules within the District Plan to protect and enhance them. It is anticipated that there will be a significant cost associated with this work. There is estimated to be 1.7 million hectares of potentially significant biodiversity which equates to 57% of our district. Approximately, 94,000ha of this area is indicated to be on private land. Council has provided input into the LGNZ submission and SDC is one of the case study councils forming part of that submission. It was anticipated that the National Policy Statement will likely be gazetted prior to the general election in September but this has been delayed until approximately February 2021.
29. Resource consent data for previous few months:
  - April - 27 applications received, 15 decisions issued
  - May - 28 applications received, 16 decisions issued
  - June - 22 applications received, 26 decisions issued.

## **Community and Futures**

### **Strategy and Policy**

30. The Annual Plan 2020/2021 was adopted by Council at their meeting on 23 June 2020. The online version is now available on the website with the printed version to follow shortly.
31. The Annual Report period is now underway and due to be completed by 21 October 2020.
32. The Long Term Plan is entering the final year of the process. First drafts of the activity management plans are due for completion at the end of June and key documents, the draft infrastructure and financial strategies are currently being developed and intended to have initial discussions with Council in August 2020. The long term plan process will continue to ramp up over the next six months as all the pieces come together to produce the draft Long Term Plan and consultation document in time for public consultation in March 2021.

## **Services and Assets**

### **Group Managers Update**

33. As part of the activity management plan and works programme development process, activity managers will be reconnecting with each of the nine community boards to discuss their locally funded activities and priorities. These discussions will be occurring in September as a follow up to the activity workshops run in May and June. These sessions also provide another opportunity for Community Boards to raise any additional priorities / projects for integration into the 10-year works programme.
34. The 30-year Infrastructure Strategy is nearing completion and is planned to be presented to Council for review and approval in the coming months alongside the activity management plans and LTP budgets. There has been a focus on ensuring strong and clear connectivity between these work streams.
35. Another area of focus is closing out and finalising the capital works programme for the previous financial year and confirming the works programme for the new financial year. The team is confident in their ability to deliver the scope and scale of this programme.

### **Forestry (IFS)**

36. Forestry services are not considered an essential service. As such, the maintenance of Council's forestry portfolio was put on hold through the Covid-19 lockdown period. Under Alert Level 3 and 2, onsite operations have resumed. The bulk of pruning and thinning operations in Gowan Hills that were deferred due to Covid-19 were completed before the end of June. Planned planting operations in Waikaia were also completed before the end of the financial year.
37. Harvesting operations in Waikaia are planned for the month of July and have a forecasted return of \$932k.

## **Around the Mountains Cycle Trail**

38. Two applications have been approved by MBIE which cover funding of repairs relating to the February flood event (\$379,793) and funding of the cycle trail manager position (\$45,000).
39. The contract for repairs to the trail, associated with the February flood event, is currently being tendered. A specialist cycle trail engineering consultant is engaged for delivery of this construction scope and planned completion is October 2020 to coincide with the new cycle trail season.

## **Property**

40. Property disposals of the Ohai bowling club building and the Hokonui hall properties are underway as well as an agreement for the disposal of the former Stewart Island museum imminent. Finalising the updated landowner consents for the coastal route boundary adjustments and payment of compensations is also almost complete. Once this is done the legalisation Gazette Notice can be issued.

## **Strategic Water and Waste**

### **Land and Water Plan Implementation**

41. Environment Southland released their proposed Land and Water Plan in 2017.
42. In total 25 appeals were received by Environment Southland of which Council has identified 10, which it will join as a Section 274 party. Council has also lodged an appeal to the decision. The basis of Council's appeal, is largely around the 'non-complying' activity status on wastewater discharges to water. The latest direction issued from the Environment Court outlines a proposed path, where appeals to objectives will be heard ahead of mediation, by grouped topic on policies and rules. Evidence in support of the appeals have been filed with the Environment Court.
43. Interim decisions were released by the Environment Court in late December with a recommendation that further expert conferencing be undertaken in early 2019. A pre-conferencing hearing was held in Invercargill on 10 February after which further detail and information will be released by the Court.
44. A further hearing was held in mid-June 2020 where evidence was presented on additional information that the courts required Environment Southland to provide based on their interpretation of a number of key principals underpinning the plan. Decisions following the hearing are expected mid-July.

## **Project Delivery Team**

45. Planning is well underway for the new 2020/2021 works programme and plans and forecasting being prepared.
46. Te Anau Wastewater (TAWW) project is nearly ready for contract award with the final contract conditions being worked through on both packages – aim is for award letters to go out 8 July.
47. The bridge works programme is progressing very well.

48. The next wave of projects is also due to start with regional footpaths, pond fencing and Te Anau watermain renewals all starting in July.
49. Final claims are being worked through with the Covid-19 shutdown and are on track to be resolved, other than the Downer roading contract which is being worked through.
50. Internal core improvement project still progressing but a big push in August.

### **Community Facilities**

51. The community facilities team are now focused on the end of financial year wrap up and at the same time transitioning into the new year's operations and project delivery.
52. The team and the contract's delivery team have reached a milestone in signing a new contract for the delivery of the cleaning services across Council's offices and libraries. The tenders for the mowing in the three western Southland community board areas have been let and direct negotiations have started with incumbent contractors.
53. This is the culmination of a big piece of work under the guise of the Section 17A review for community facilities which also includes the mowing and gardening contracts.

### **Strategic Transport**

#### **National Land Transport Plan**

54. A key focus area for the transport team has been the ongoing development and refinement of Activity Management Plans which includes engagement with NZ Transport Agency on future funding requirements. This has also included reviewing and agreeing Council's road hierarchy alignment with NZ Transport Agency once network road classification.
55. The team is still waiting on the release of the final Government Policy Statement on land transport 2021 (GPS) to ensure activity plans and funding requests align with the GPS strategic direction.

#### **District Wide Roothing Programme**

56. The road design for the District wide pavement rehabilitation programme for 2020/2021 season is currently being completed with the first tender on track for being released to market in July.
57. The resurfacing contract for the next three rehabilitation projects is out to market and closes in early July with the aim of having evaluation completed by the end of July.
58. The work involved in the contracts includes; texturising of pre-seal patching, supply and spraying of bitumen, supplying, placement and rolling of sealing chips and pavement marking.
59. The team have also been carrying out the necessary preparation work for the implementation of the new speed limits across the district following the adoption of the speed limit bylaw by Council in June.

## **Customer Delivery**

### **Group Manager's Update**

60. The change to Alert Level 1 sees a significant return to the usual level of business for many of our activities. We welcomed Sandra McLean, customer support manager, to the team and launched a new online lodgement tool for request for service via our website and mobile phones. Without any marketing, we have seen the community adopt the tool and over 10% of requests came via mobile phones. This complements the other support alternatives we have available to customers.

### **Libraries**

61. Alert Level 1 has seen a return to business as usual within our library service. We have returned to our regular scheduled programming and services and have also continued to incorporate a home delivery and call and collect option from some of our branches to help provide additional service to those in our community that needs it. School holidays are in full swing and our holiday programme has already been popular. Staff have been very busy with this year's dog registration process, the online applications being welcomed by some customers, and a source of frustration for others who have experienced issues.

### **Recommendation**

**That the Wallace Takitimu Community Board:**

- a) **Receives the report titled "Council Report" dated 28 July 2020.**

### **Attachments**

There are no attachments for this report.



# Chairperson's Report

**Record No:** R/20/7/29957

**Author:** Fiona Dunlop, Committee Advisor

**Approved by:** Janet Ellis, People and Capability Manager

☐ Decision

☐ Recommendation

☒ Information

## Purpose of report

- 1 The purpose of the report is to provide an update to the Wallace Takitimu Community Board on activities that the chairperson has been involved since the establishment of the board on 20 November 2019. This report covers June and July 2020.
- 2 The report also provides an opportunity for the board chair person to present an overview of the issues he has been involved with.
- 3 Items of interest that the chair is reporting on are as follows:
  - attended a further meeting of the camping ground committee
  - met with community partnership leader regarding draft Keeping of animal bylaw and Long term plan
  - board members met in Nightcaps to discuss items of interest
  - helped out with concrete pour for restoration of Isla Bank Cemetery war memorial along with Member Gutsell
  - board members met at the Southland District Council Otautau to discuss draft keeping of animals bylaw and prepare the Boards submission
  - —attended the Council strategic workshop held in Wallacetown.
- 4 Board members have contributed the following to the Chairs report:

## Review from Nightcaps area from Bev Evans

- Trees have been removed from cemetery and rhododendrons will replace them
- Picnic table ordered for cemetery at entrance
- Trees have also been removed from Sinclair Avenue as they placed a frost risk on the footpath and road
- Nightcaps hall has recently been inspected by Community Facilities Contract Manager Angie Hopkinson and myself. Minor repairs to be undertaken and are all in hand
- Bathurst mines have been given the bad news with possible rail closure. I have offered any assistance I can give to the Mayor from his email.
- Community flats – rhododendrons will be planted on fenceline on the heritage dray section.
- Cemetery and Community flat rhododendron plantings will be in August (weather permitting). Assistance will be required to undertake the plantings
- Parks are all good as this is a quiet time of the year

- Three new businesses (beautician, hairdresser and Takitimu tavern at Wairio) have started up in Nightcaps. I will visit them and report to the Board for the next meeting.

## **Recommendation**

**That the Wallace Takitimu Community Board:**

- a) Receives the report titled “Chairperson's Report” dated 29 July 2020.**

## **Attachments**

There are no attachments for this report.

## Exclusion of the Public: Local Government Official Information and Meetings Act 1987

### Recommendation

That the public be excluded from the following part(s) of the proceedings of this meeting.

#### **C8.1 Wallace Takitimu Community Board area "portion of Contract 20/20 – Mowing" and award of contract for Drummond, Otautau, Nightcaps, Ohai, Isla Bank and Wairio**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Wallace Takitimu Community Board area "portion of Contract 20/20 – Mowing" and award of contract for Drummond, Otautau, Nightcaps, Ohai, Isla Bank and Wairio	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.