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## Council

# OPEN MINUTES

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Minutes of a meeting of Council held in the Council Chamber, 15 Forth Street, Invercargill on Tuesday, 29 September 2020 at 9am. (9.00am – 10.38am, 10.56am – 11.26am (PE 9.03am – 9.34am, 10.56am – 11.26am)).

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### PRESENT

#### Mayor

Mayor Gary Tong

#### Deputy Mayor

Ebel Kremer (via Zoom – digital technology)

#### Councillors

Don Byars

John Douglas (via Zoom – digital technology)

Paul Duffy (via Zoom – digital technology)

Bruce Ford

Darren Frazer

George Harpur (via Zoom – digital technology)

Julie Keast (via Zoom – digital technology)

Christine Menzies

Karyn Owen (via Zoom – digital technology)

Margie Ruddenklau (via Zoom – digital technology 9.00am – 10.17am, 10.27am – 10.38am, 10.56am – 11.26am)

Rob Scott (9.00am – 10.38am, 10.56am – 11.26am)

### APOLOGIES

Councillor Scott (for lateness)

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**1 Apologies**

There were apologies for lateness from Councillor Scott.

Moved Mayor Tong, seconded Cr Frazer **and resolved:**

**That Council accept the apology.**

**2 Leave of absence**

Councillor Frazer requested a leave of absence from 2 to 11 October 2020.

Moved Mayor Tong, seconded Cr Menzies **and resolved that Councillor Frazer be granted a leave of absence from 2 to 11 October 2020.**

**3 Conflict of Interest**

There were no conflicts of interest declared.

**4 Public Forum**

There was no public forum.

**5 Extraordinary/Urgent Items**

There were no Extraordinary/Urgent items.

**6 Confirmation of Council Minutes**

**Resolution**

Moved Mayor Tong, seconded Cr Menzies **and resolved:**

**That Council confirms the minutes of the meeting held on Thursday 27 August 2020 as a true and correct record of that meeting.**

## Public Excluded

### Exclusion of the Public: Local Government Official Information and Meetings Act 1987

#### Resolution

Moved Mayor Tong, seconded Cr Frazer **and resolved:**

**That the public be excluded from the following part(s) of the proceedings of this meeting.**

**C10.1 Milford Sound Tourism Limited - 2019/2020 Annual Report**

**C10.2 Golden Bay Wharf Ownership Transfer**

**C10.3 Appointment of Interim Chief Executive**

**C10.4 Appointment of Chief Executive**

**The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Milford Sound Tourism Limited - 2019/2020 Annual Report	s7(2)(e) - The withholding of the information is necessary to avoid prejudice to measures that prevent or mitigate material loss to members of the public.  s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
Golden Bay Wharf Ownership Transfer	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.  s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
Appointment of Interim Chief Executive	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.  s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage,	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

	negotiations (including commercial and industrial negotiations).	
Appointment of Chief Executive	s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

That the Chief Executive – Steve Ruru (via Zoom – digital technology), Group Manager, Environmental Services – Fran Mikulicic, Group Manager, Services and Assets – Matt Russell, Group Manager, Community and Futures – Rex Capil, Chief Financial Officer – Anne Robson, People and Capability Manager – Janet Ellis (via Zoom – digital technology), Communications Manager – Louise Pagan and Committee Advisor – Fiona Dunlop (via Zoom – digital technology) be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the items C10.1 Milford Sound Tourism Limited - 2019/2020 Annual Report and C10.2 Golden Bay Wharf Ownership Transfer. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed and meeting procedure.

That the Community Facilities Manager – Mark Day be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the items C10.2 Golden Bay Wharf Ownership Transfer. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed.

That the People and Capability Manager – Janet Ellis (via Zoom – digital technology) and Committee Advisor – Fiona Dunlop (via Zoom – digital technology) be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the items C10.3 Appointment of Interim Chief Executive and C10.4 Appointment of Chief Executive. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed and meeting procedure.

The public were excluded at 9.03am.

(Councillor Scott joined the meeting at 9.05am.)

**NOTE: - Item C10.3 – Appointment of Interim Chief Executive was taken in open session. See the resolution for this item further down the minutes.**

The meeting returned to open session at 9.34am.

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## Reports - Policy and Strategy

### 7.1 Risk management update - September 2020 quarter

**Record No: R/20/6/23449**

Policy Analyst – Jane Edwards was in attendance for this item.

Mrs Edwards advised that the purpose of the report was to inform Council of the significant strategic and corporate risks for the September 2020 quarter.

#### **Resolution**

Moved Cr Ford, seconded Cr Frazer **and resolved:**

**That the Council:**

- a) **Receives the report titled “Risk management update - September 2020 quarter” dated 21 September 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

### 7.2 Draft Keeping of Animals, Poultry and Bees Bylaw - Deliberate and Adopt

**Record No: R/20/9/49310**

Policy Analyst – Robyn Rout was in attendance for this item.

Mrs Rout advised that the purpose of the report was to provide information and to present options to Council, so a decision on the draft Keeping of Animals, Poultry and Bees Bylaw can be made and approve the draft bylaw for adoption.

**Moved Mayor Tong, seconded Councillor Menzies recommendations a to h.**

**The motion being recommendations a to h was put and declared CARRIED.**

**Moved Mayor Tong seconded Councillor Ruddenklau recommendations i)(1):**

**That Council:**

- i) **Resolves to:**
  - 1. adopt the draft bylaw and revoke the dispensation for Ohai; or**
  - 2. ~~adopt the draft bylaw and continue the dispensation for Ohai; or~~**
  - 3. ~~propose a different way forward.~~**

The motion being recommendation i(1) was put and declared CARRIED.

Moved Mayor Tong, seconded Councillor Scott recommendations j to l and m with an addition (as indicated).

That Council:

- j) ~~If Council endorses recommendation i)1 or i)2 (above),~~ Resolves that the new Keeping of Animals, Poultry and Bees Bylaw will come into effect and supersede the existing Keeping of Animals, Poultry and Bees Bylaw 2010 on 12 October 2020.
- k) ~~If Council endorses recommendation i)1 or i)2,~~ Ensures that in accordance with Section 157 of the Local Government Act 2002, public notice be given of the making of the Keeping of Animals Poultry and Bees Bylaw, advising:
- that the bylaw will come into force on 12 October 2020
  - that copies of the bylaw may be inspected, without fee, at all Council offices
  - that copies of the bylaw can be obtained upon payment of a reasonable charge.
- l) ~~If Council endorses recommendation i)1 or i)2 (above),~~ Resolves that when the bylaw is adopted, Council staff will treat dispensations already granted to individuals (under the current bylaw - allowing people to keep an animal not otherwise permitted) as a permit.
- m) ~~If Council endorses recommendation i)1 (above),~~ Resolves that Council staff will transition Ohai residents to the permit system by issuing permits to residents (who are keeping animals in accordance with the dispensation for Ohai) free of charge for five years up to 1 October 2025.
- n) ~~If Council endorses recommendation i)1 (above),~~ Endorses adopting the draft bylaw, revokes a Council resolution made on 27 June 2012 to “dispense with clause 2.1 of the Keeping of Animals Poultry and Bees Bylaw 2010 with the Ohai Urban resource area, in any case where the keeping of the animal or animals meets all of the following conditions:
- the animals are confined to the property; and
  - the owner or occupier of the property upon which the animals are being kept has given approval; and
  - the animals do not cause any damage to a neighbouring fence or property; and
  - the animals do not create a nuisance, as defined in the Health Act 1956.”

The motion being recommendations j to l and m with an addition (as indicated) was put and declared CARRIED.

**NOTE – The resolution made by the meeting in recommendation I rendered recommendation o of the officer’s report redundant.**

**Recommendation o was as follows:**

- o) If Council endorses recommendation i)3 (above), provides specific feedback to staff on the proposed way forward.

**Final resolution**

**That Council:**

- a) **Receives the report titled “Draft Keeping of Animals, Poultry and Bees Bylaw - Deliberate and Adopt” dated 21 September 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter**
- d) **Notes that on 4 March 2020, Council determined, pursuant to section 155(1) of the Local Government Act 2002 that a bylaw is the most appropriate way of addressing nuisance and health and safety problems associated with keeping animals in the District.**
- e) **Determines prior to making the bylaw, pursuant to section 155(2)(a) of the Local Government Act 2002, that the draft Keeping of Animals, Poultry and Bees Bylaw is the most appropriate form of bylaw.**
- f) **Determines prior to making the bylaw, pursuant to section 155(2)(b) of the Local Government Act 2002, that the draft Keeping of Animals, Poultry and Bees Bylaw does not give rise to any implications under the New Zealand Bill of Rights Act 1990.**
- g) **Considers the feedback received on the draft Keeping of Animals, Poultry and Bees Bylaw.**
- h) **Notes that staff have included a minor amendment to draft bylaw since it was put out for public consultation. ‘Section 8 Permits’ has been changed from:**

**‘To obtain a permit, please complete the ‘Permit to Keep an Animal form’...**

**To read: ‘If you wish to keep an animal that is not otherwise permitted by this bylaw, a permit can be requested by completing the ‘Permit to Keep an Animal form’...**

- i) Resolves to adopt the draft bylaw and revoke the dispensation for Ohai.
- j) Resolves that the new Keeping of Animals, Poultry and Bees Bylaw will come into effect and supersede the existing Keeping of Animals, Poultry and Bees Bylaw 2010 on 12 October 2020.
- k) Ensures that in accordance with Section 157 of the Local Government Act 2002, public notice be given of the making of the Keeping of Animals Poultry and Bees Bylaw, advising:
  - that the bylaw will come into force on 12 October 2020
  - that copies of the bylaw may be inspected, without fee, at all Council offices
  - that copies of the bylaw can be obtained upon payment of a reasonable charge.
- l) Resolves that when the bylaw is adopted, Council staff will treat dispensations already granted to individuals (under the current bylaw - allowing people to keep an animal not otherwise permitted) as a permit.
- m) Resolves that Council staff will transition Ohai residents to the permit system by issuing permits to residents (who are keeping animals in accordance with the dispensation for Ohai) free of charge for five years up to 1 October 2025.
- n) Endorses adopting the draft bylaw, revokes a Council resolution made on 27 June 2012 to “dispense with clause 2.1 of the Keeping of Animals Poultry and Bees Bylaw 2010 with the Ohai Urban resource area, in any case where the keeping of the animal or animals meets all of the following conditions:
  - the animals are confined to the property; and
  - the owner or occupier of the property upon which the animals are being kept has given approval; and
  - the animals do not cause any damage to a neighbouring fence or property; and
  - the animals do not create a nuisance, as defined in the Health Act 1956.”

### **7.3 Amended Southland Region Agreement - Position of River Mouths**

**Record No: R/20/8/47916**

Senior Resource Planner Policy – Rebecca Blyth and Environment Southland Policy Planner – Kathryn McLaughlan were in attendance for this item.

Mrs Blyth advised that the purpose of the report was to present the amended Southland Region Agreement relating to the defined position of river mouths for endorsement by Council.



(During the report Councillor Ruddenklau's internet connection failed for Zoom at 10.17am.)

**Resolution**

Moved Cr Kremer, seconded Cr Keast **and resolved:**

**That Council:**

- a) **Receives the report titled "Amended Southland Region Agreement - Position of River Mouths" dated 21 September 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Directs the mayor to sign the agreement and affix the Council seal on behalf of Southland District Council.**

**Reports - Operational Matters**

**8.1 Freedom Camping in the Catlins**

**Record No: R/20/8/32442**

Environmental Health Manager – Michael Sarfaiti was in attendance for this item.

Mr Sarfaiti advised that the purpose of the report was to request that Council amend the Freedom Camping Bylaw 2015, and to endorse staff requesting web and app providers to remove Weirs Beach from their apps and websites as a designated freedom camping site.

**Resolution**

Moved Cr Duffy, seconded Cr Menzies **and resolved:**

**That the Council:**

- a) **Receives the report titled "Freedom Camping in the Catlins" dated 21 September 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require**

further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

- d) Authorises staff to request freedom camping web and app providers to remove the presence of the Weirs Beach designated site from their apps and websites, and also from Council's website.
- e) Authorises an amendment to the Freedom Camping Bylaw 2015, by replacing the existing page 40 "W2 – Waikawa" with the version in Attachment D (of the officer's report), which moves the designated freedom camping site from its current location to the new sealed carpark.
- f) Agrees that staff publicly notify this amendment in the Southland Express and the Gore Ensign.

## 8.2 Gap Road East, Winton - Sewer Pump Rising Main

**Record No: R/20/8/47689**

Asset Manager Wastewater – Dave Inwood and Strategic Manager Water and Waste – Ian Evans were in attendance for this item.

Mr Inwood advised that the purpose of the report was to seek approval from Council for the retrospective unbudgeted expenditure for the cost share installation of a new sewer pump main, pipe size upgrade from 63mm diameter to 90mm diameter to accommodate potential future connection of further properties.

(During discussion on the report, Councillor Ruddenklau returned to the meeting via Zoom at 10.27am.)

### Resolution

Moved Cr Frazer, seconded Cr Menzies **and resolved:**

### That the Council:

- a) **Receives the report titled "Gap Road East, Winton - Sewer Pump Rising Main" dated 22 September 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves the unbudgeted expenditure of up to \$24,000 for the proposed work for a sewer pipeline size upgrade to compliment the proposal for a new**

**private pumped connection to Winton wastewater treatment plant, to be funded from the Winton – sewerage contribution reserve account.**

**8.3 Isla Bank War Memorial Restoration - Accessing Waiau Aparima Ward Reserve Funds**  
**Record No: R/20/9/50604**

Community Facilities Contract Manager was in attendance for this item.

Mr Erskine advised that the purpose of the report was for Council to approve for the Wallace Takitimu Community Board to use up to \$13,428 from the Waiau Aparima ward reserve to partially fund the restoration of the Isla Bank Cemetery War Memorial.

**Resolution**

Moved Cr Menzies, seconded Cr Byars **and resolved:**

**That Council:**

- a) **Receives the report titled “Isla Bank War Memorial Restoration - Accessing Waiau Aparima Ward Reserve Funds” dated 22 September 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves the use of up to \$13,428 from the Waiau Aparima ward reserve for the Wallace Takitimu Community Board to complete the Isla Bank war memorial restoration.**

(The meeting adjourned for morning tea at 10.38am and reconvened at 10.56am.)

**8.4 Management Report**

**Record No: R/20/9/50430**

Mayor Tong lead discussion on the Management Report. Group Managers answered questions from Councillors on the report.

**Resolution**

Moved Mayor Tong, seconded Cr Menzies **and resolved:**

**That the Council:**

- a) **Receives the report titled “Management Report” dated 14 September 2020.**

## **8.5 Ohai/Nightcaps and Districts Doctors House and Surgery Committee - Wind up and Distribution of Fund**

**Record No: R/20/9/52130**

Communications Manager – Louise Pagan was in attendance for this item.

Mrs Pagan advised that the purpose of this report was for Council to confirm the recommendation of the Wallace Takitimu Community Board to wind up and allocate the remaining funds from the Ohai/Nightcaps and Districts Doctors House fund.

### **Resolution**

Moved Mayor Tong, seconded Cr Kremer **and resolved:**

#### **That Council:**

- a) **Receives the report titled “Ohai/Nightcaps and Districts Doctors House and Surgery Committee - Wind up and Distribution of Fund” dated 22 September 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Agrees with the recommendation of the Wallace Takitimu Community Board that the Ohai/Nightcaps and Districts Doctors House and Surgery Committee Fund be wound-up with the remaining funds of \$40,334.95 being allocated to the community as follows;**
  - **50% of the funds are to be distributed to the Nightcaps Area. Of that 50%,**
    - **60% is to be allocated to the Nightcaps Community Medical Centre and**
    - **40% to the Nightcaps Fire Brigade**
  - **50% of the funds are to be distributed to the Ohai Area. Of that 50%,**
    - **60% is to be allocated to the Ohai First Response / Ohai Fire Brigade and**
    - **40% to the Ohai Health Centre.**
- e) **Notes the conditions suggested by the Ohai Nightcaps Lions Club being;**
  - i. **All monies must be used for health services and/or medical facilities in the Ohai and Nightcaps area.**

- ii. All monies must be spent in Ohai and Nightcaps area.
- iii. All monies spent must be accounted for back to the original committee partners, ie the Ohai Nightcaps Lions Club, Kelly Day representing the former Ohai Community Development Area Subcommittee and Bev Evans representing the former Nightcaps Community Development Area Subcommittee, eg an accountability form to be returned within 12 months.

## Reports - Governance

### 9.1 Use of Fonterra contribution fund interest

**Record No: R/20/9/50986**

Communications Manager – Louise Pagan was in attendance for this item.

Mrs Pagan advised that the purpose of the report was to establish a fund from the interest gained from development contributions which had accumulated from redevelopments at the Fonterra Edendale site since 1997.

#### **Resolution**

Moved Cr Scott, seconded Cr Menzies **and resolved:**

#### **That the Council:**

- a) **Receives the report titled “Use of Fonterra contribution fund interest” dated 21 September 2020.**
- b) **Determines that this matter or decision be recognised not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves that the interest amount of \$232,503.51 be used as a fund for the Waihopai Toetoe Community Board to apply to for projects.**
- e) **Approves the adjusted set of criteria on which funds can be granted – being:**
  - **The Waihopai Toetoe Community Board to recommend to Council the allocation of funds for planned community board projects to benefit the Waihopai Toetoe community**
  - **The fund is of a finite value and once it is fully allocated the fund will no longer exist.**
  - **The allocation of funds can be made on an as required basis by way of a recommendation from the board to Council.**

- The fund can be used for replacement or renewals of existing assets, particularly if that is needed because of growth.

## 9.2 Long Term Plan August 2020 Workshop Summary

**Record No: R/20/9/49413**

Corporate Performance Lead – Jason Domigan was in attendance for this item.

Mr Domigan advised that the purpose of the report was to confirm the Long Term Plan August 2020 workshop outcomes as part of the Long Term Plan 2031 process.

### **Resolution**

Moved Mayor Tong, seconded Cr Frazer **and resolved:**

#### **That the Council:**

- Receives the report titled “Long Term Plan August 2020 Workshop Summary” dated 22 September 2020.**
- Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- Endorses the key guidance provided at the Long Term Plan Workshop 24-27 August 2020 – being:**
  - Provide more detailed options and/or scenarios to Council to further enable prioritisation at the next Long Term Plan Workshop**

**Bridges:**

  - consider options for loan funding over the 10 years for \$25 million**
  - consider consultation option around the rationalisation of bridges that reach the end of their life**
  - in conjunction with the bridge matrix, consider the principles of not replacing those where there is a viable alternative**

**Roading:**

  - provide detailed cost reduction options and known consequences or risks**
  - principle of reducing costs and ways to do that and any implications**

**Community Facilities:**

  - open to consider rationalisation, staff to provide options and implications**

**Environmental Services:**

- provide options to consider graduated compliance with Resource Management requirements over years 1-3

**3 Waters:**

- provide options that meet regulation and legislative requirements including maximising additional government funding options as known

**Water Structures:**

- provide alternative redevelopment options for Golden Bay wharf

**Public excluded Item to be taken in open**

Mayor Tong advised that item C10.3 – Appointment of Interim Chief Executive would now be taken in open.

**C10.3 Appointment of Interim Chief Executive**

**Record No: R/20/9/51835**

Mayor Tong advised that the purpose of the report was to seek approval from Council to appoint Mr Ross McNeil to the position of interim chief executive in accordance with section 42(1) of the Local Government Act 2002.

**Resolution**

Moved Mayor Tong, seconded Cr Kremer **and resolved:**

**That the Council:**

- Receives the report titled “Appointment of Interim Chief Executive” dated 22 September 2020.**
- Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- Appoints Mr Ross McNeil to the position of acting chief executive from 3 October 2020 until the new chief executive begins in the middle of November 2020.**

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The meeting returned to public excluded at 11.23am.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

The meeting concluded at 11.26am.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A  
MEETING OF THE COUNCIL HELD ON TUESDAY 29  
SEPTEMBER 2020.

**DATE:**.....

**CHAIRPERSON:**.....