



Services and Assets Committee

OPEN MINUTES

Minutes of a meeting of Services and Assets Committee held in the Council Chamber, 15 Forth Street, Invercargill on Wednesday, 9 September 2020 at 9.01am – 10.45am (PE 9.37am – 10.45am)).

PRESENT

Chairperson	Ebel Kremer Mayor Gary Tong (9.01am – 9.50am, 9.37am – 10.45am)
Councillors	John Douglas Paul Duffy Bruce Ford Darren Frazer George Harpur Julie Keast Christine Menzies Karyn Owen Margie Ruddenklau Rob Scott

APOLOGIES

Mayor Tong (early departure)

ABSENT

Councillor Byars

IN ATTENDANCE

Group Manager, Services and Assets	Matt Russell
Committee Advisor	Fiona Dunlop

1 Apologies

Mayor Tong advised that he would be leaving the meeting for a short period of time and was therefore requesting an apology for an early departure.

Moved Chairperson Kremer, seconded Cr Scott **and resolved:**

That the Services and Assets Committee accept the apology.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Cr Keast, seconded Cr Scott **and resolved:**

That the Services and Assets Committee confirms the minutes of meeting held on 5 August 2020 as a true and correct record of that meeting.

Reports

7.1 Road Operations - July 2020

Record No: R/20/8/32241

Roading Engineer – Rob Hayes and Strategic Manager Transport – Hartley Hare were in attendance for this item.

Resolution

Moved Cr Keast, seconded Cr Frazer **and resolved:**

That the Services and Assets Committee:

- a) **Receives the report titled "Road Operations - July 2020" dated 2 September 2020.**

7.2 Downer Water and Wastewater Maintenance Contract 10/01 - Monthly Report for July 2020

Record No: R/20/8/49199

Manager Contracts Water and Waste – Bill Witham and Manager Operations, Water and Waste – Grant Isaacs were in attendance for this item.

Resolution

Moved Chairperson Kremer, seconded Cr Harpur **and resolved:**

That the Services and Assets Committee:

- a) **Receives the report titled "Downer Water and Wastewater Maintenance Contract 10/01 - Monthly Report for July 2020" dated 2 September 2020.**

7.3 Services and Assets Programme Report

Record No: R/20/8/47898

Project Delivery Manager – Nick Hamlin was in attendance for this item.

Resolution

Moved Cr Menzies, seconded Cr Owen **and resolved:**

That the Services and Assets Committee:

- a) **Receives the report titled "Services and Assets Programme Report" dated 2 September 2020.**

Public Excluded

Exclusion of the Public: Local Government Official Information and Meetings Act 1987

Resolution

Moved Chairperson Kremer, seconded Cr Douglas **and resolved:**

That the public be excluded from the following part(s) of the proceedings of this meeting.

C8.1 17A Community Facilities Review - Award of replacement contract 20/18 for Fiordland Township Maintenance

C8.2 Contract 20/20 - Award of contract for Western Community Board Areas for mowing

C8.3 Te Anau Wastewater Scheme Update to Committee

C8.4 Road Pavement Rehabilitation Programme 2020/21

C8.5 Southland District Council Resurfacing Tender Award - Contract 19/54 and 19/55

C8.6 Award of Contact for the Provision of Power Supply to Stewart Island/Rakiura

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
17A Community Facilities Review - Award of replacement contract 20/18 for Fiordland Township Maintenance	s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
Contract 20/20 - Award of contract for Western Community Board Areas for mowing	s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
Te Anau Wastewater Scheme Update to Committee	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
Road Pavement Rehabilitation Programme 2020/21	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
Southland District Council Resurfacing Tender Award - Contract 19/54 and 19/55	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. s7(2)(i) - The withholding of the information is necessary to enable the	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

	local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	
Award of Contract for the Provision of Power Supply to Stewart Island/Rakiura	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

That the Group Manager Services and Assets – Matt Russell, Group Manager Community and Futures – Rex Capil, Group Manager Environmental Services – Fran Mikulicic, Communications Specialist – Kate Buchanan, Governance, and Democracy Manager – Melissa Brook and Committee Advisor – Fiona Dunlop be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the items C8.1 17A Community Facilities Review - Award of replacement contract 20/18 for Fiordland Township Maintenance, C8.2 Contract 20/20 - Award of contract for Western Community Board Areas for mowing, C8.3 Te Anau Wastewater Scheme Update to Committee, C8.4 Road Pavement Rehabilitation Programme 2020/21, C8.5 Southland District Council Resurfacing Tender Award - Contract 19/54 and 19/55 and C8.6 Award of Contract for the Provision of Power Supply to Stewart Island/Rakiura. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed and meeting procedure.

That the Contracts and Projects Coordinator – Trudy Saunders, Commercial Infrastructure Manager – Ashby Brown and Community Facilities Manager – Mark Day be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the items C8.1 17A Community Facilities Review - Award of replacement contract 20/18 for Fiordland Township Maintenance and C8.2 Contract 20/20 - Award of contract for Western Community Board Areas for mowing. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed.

That the Senior Project Manager – Geoff Gray, Strategic be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the item C8.3 Te Anau Wastewater Scheme Update to Committee. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed.

That the Roothing Engineer – Rob Hayes and Strategic Manager Transport Hartley Hare be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the item C8.4 Road Pavement Rehabilitation Programme 2020/21. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed.

That the Strategic Manager Transport – Hartley Hare and Roothing Engineer – Rob Hayes be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the item C8.5 Southland District Council Resurfacing Tender Award - Contract 19/54 and 19/55. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed.

That the Commercial Infrastructure Manager – Ashby Brown be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the item C8.6 Award of

Contract for the Provision of Power Supply to Stewart Island/Rakiura. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed.

The public were excluded at 9.37am.

(Mayor Tong left the meeting at 9.50am.)

(Mayor Tong returned to the meeting at 10.21am.)

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

The meeting concluded at 10.45am.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE SERVICES AND ASSETS
COMMITTEE HELD ON WEDNESDAY 9 SEPTEMBER
2020.

DATE:.....

CHAIRPERSON:.....