



Wallace Takitimu Community Board

OPEN MINUTES

UNCONFIRMED

Minutes of a meeting of Wallace Takitimu Community Board held in the Southland District Council Otautau Office, 176 Main Street, Otautau on Thursday, 3 September 2020 at 5pm (5pm - 5.47pm (PE (5.26pm - 5.47pm)).

PRESENT

Chairperson	André Bekhuis
Deputy Chair	Maureen Johnston
Members	David Cowie
	Bev Evans
	Peter Gutsell
	Councillor Don Byars

APOLOGIES

Kelly Day

IN ATTENDANCE

Group Manager, Services and Assets	Matt Russell
Committee Advisor	Alyson Hamilton
Community Partnership Leader	Kelly Tagg
Community Liaison Officer	Kathryn Cowie

1 Apologies

There was an apology from Kelly Day.

Moved Bev Evans, seconded Peter Gutsell and **resolved:**

That the Wallace Takitimu Community Board accept the apology.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

Chairperson Andre Bekhuis declared a conflict of interest in relation to the following reports and advised he would not take part in discussion or debate on the matter as he has been involved in the projects in a voluntary capacity:

- Item 7.1 Isla Bank Cemetery War Memorial Restoration - Access Funds form the Waiau Aparima Reserve.
- Item 8.2 Otautau Camping Ground Project - unbudgeted expenditure request.

Peter Gutsell declared a conflict of interest in relation to the following reports and advised he would not take part in discussion or debate on the matter as he has been involved in the projects in a voluntary capacity:

- Item 7.1 Isla Bank Cemetery War memorial Restoration - Access Funds form the Waiau Aparima Reserve.
- Item 8.2 Otautau Camping Ground Project - unbudgeted expenditure request.

4 Public Forum

Paul Searanche addressed the meeting expressing concern at the poor standard of lawn mowing of the parks and reserves within the township during the last mowing season hoping for improvement in the new season.

Further, Mr Searanche expressed appreciation to the board members for their efforts and contribution to the community.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved David Cowie, seconded Deputy Chair Johnston **and resolved:**

That the Wallace Takitimu Community Board confirms the minutes of the meeting held on 6 August 2020 as a true and correct record of that meeting.

Reports for Recommendation

Peter Gutsell declared a conflict of interest on item 7.1 and took no part in discussions or voting on this item.

Chairperson Bekhuis declared a conflict of interest on item 7.1 and took no part in discussions or voting on this item and left the table.

Deputy Chair Johnston assumed the chair for this item.

7.1 Isla Bank Cemetery War Memorial Restoration - Accessing Funds from Waiau Aparima Ward Reserve

Record No: R/20/8/32371

Community Liaison Officer – Kathryn Cowie was in attendance for this item.

Mrs Cowie advised the purpose of this report is to gain approval from the Wallace Takitimu Community Board to make a recommendation to Council to use up to \$11,898 from the Waiau Aparima ward reserve to partially fund the restoration of the Isla Bank Cemetery War Memorial.

Resolution

Moved Bev Evans, seconded David Cowie **recommendations a to c and a new d (as indicated with ~~strike through~~ and underline) and resolved:**

That the Wallace Takitimu Community Board:

- a) **Receives the report titled “Isla Bank Cemetery War Memorial Restoration - Accessing Funds from Waiau Aparima Ward Reserve” dated 14 August 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

- d) ~~Approve the recommendation to Council to use up to \$11,898 from the Waiau Aparima ward reserve to partially fund the Isla Bank war memorial restoration.~~

New d) Recommends to Council the unbudgeted expenditure of up to \$13,428 from the Waiau Aparima Ward reserve to partially fund the Isla Bank war memorial restoration work and the balance of \$16,538 to be funded as unbudgeted expenditure from the Calcium Cemetery Reserve.

Chairperson Bekhuis returned to the chair.

Reports

8.1 Ohai Nightcaps and Districts Doctors House and Surgery Committee - wind up and distribution of fund

Record No: R/20/8/47208

Community Partnership Leader – Kelly Tagg was in attendance for this item.

Resolution

Moved Bev Evans, seconded Deputy Chair Johnston **and resolved:**

That the Wallace Takitimu Community Board:

- a) **Receives the report titled “Ohai Nightcaps and Districts Doctors House and Surgery Committee - wind up and distribution of fund” dated 24 August 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Recommends to Council that the Ohai/Nightcaps and Districts Doctors House and Surgery Committee Fund be wound-up with the remaining funds being allocated to the community, by way of an unbudgeted expenditure request, as follows;**
 - **50% of the funds are to be distributed to the Nightcaps Area. Of that 50%,**
 - **60% is to be allocated to the Nightcaps Community Medical Centre and**
 - **40% to the Nightcaps Fire Brigade**
 - **50% of the funds are to be distributed to the Ohai Area. Of that 50%,**
 - **60% is to be allocated to the Ohai First Response / Ohai Fire Brigade and**

- 40% to the Ohai Health Centre.
- e) Notes the conditions suggested by the Ohai Nightcaps Lions Club being;
 - i. All monies must be used for health services and/or medical facilities in the Ohai and Nightcaps area.
 - ii. All monies must be spent in Ohai and Nightcaps area.
 - iii. All monies spent must be accounted for back to the original committee partners, ie the Ohai Nightcaps Lions Club, Kelly Day representing the former Ohai Community Development Area Subcommittee and Bev Evans representing the former Nightcaps Community Development Area Subcommittee, eg an accountability form to be returned within 12 months.

Peter Gutsell declared a conflict of interest on item 8.2 and took no part in discussions or voting on this item.

Chairperson Bekhuis declared a conflict of interest on item 8.2 and took no part in discussions or voting on this item and left the table.

Deputy Chair Johnston assumed the chair for this item.

8.2 Otautau Camping Ground Project - unbudgeted expenditure request

Record No: R/20/8/48420

Community Partnership Leader – Kelly Tagg was in attendance for this item.

Mrs Tagg advised the purpose of this report is to determine whether or not the Wallace Takitimu Community Board wishes to support a request from the Otautau Camp Committee for unbudgeted expenditure in the amount of \$617.00.

Further, Mrs Tagg advised the group has submitted an application to council for a project information memorandum and an exemption for building consent under schedule 1. The group has received two invoices from Council in the amount of \$617.00 for this work.

The Meeting noted the board is being asked to consider if it would cover the application costs for this work so that the working group has the information it needs to proceed with this project.

Resolution

Moved David Cowie, seconded Bev Evans **and resolved:**

That the Wallace Takitimu Community Board:

- a) **Receives the report titled "Otautau Camping Ground Project - unbudgeted expenditure request " dated 28 August 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**

- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves unbudgeted expenditure in the amount of \$617.00 to be funded from the Otautau general reserve via the Otautau general projects business unit.**

Chairperson Bekhuis returned to the chair.

Public Excluded

Exclusion of the Public: Local Government Official Information and Meetings Act 1987

Resolution

Moved Deputy Chair Johnston, seconded David Cowie **and resolved:**

That the public be excluded from the following part(s) of the proceedings of this meeting.

C9.1 Notice of Motion - Wallace Takitimu Community Board - to rescind the decision on Wallace Takitimu Community Board are "portion of Contract 20/20 - Mowing" and award of contract for Drummond, Otautau, Nightcaps, Ohai, Isla Bank and Wairio.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Notice of Motion - Wallace Takitimu Community Board - to rescind the decision on Wallace Takitimu Community Board are "portion of Contract 20/20 - Mowing" and award of contract for Drummond, Otautau, Nightcaps, Ohai, Isla Bank and Wairio	s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

That the Services and Assets Manager – Matt Russell, Governance and Democracy Manager – Melissa Brook, Committee Advisor – Alyson Hamilton, Community Facilities Manager – Mark Day, Community Partnership Leader – Kelly Tagg and Community Leadership Officer – Kathryn Cowie . be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the items C9.1 Notice of Motion - Wallace Takitimu Community Board - to rescind the decision on Wallace Takitimu Community Board are "portion of Contract 20/20 - Mowing" and award of contract for Drummond, Otautau, Nightcaps, Ohai, Isla Bank and Wairio. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed and or meeting procedure.

The public were excluded at 5.26pm

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

The meeting concluded at 5.47pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE WALLACE TAKITIMU COMMUNITY
BOARD HELD ON THURSDAY 3 SEPTEMBER 2020.

DATE:.....

CHAIRPERSON:.....