



Fiordland Community Board

OPEN MINUTES

Minutes of a meeting of Fiordland Community Board held in the Te Anau Club, Corner Pop Andrew Drive and Jackson Street, Te Anau on Wednesday, 28 October 2020 at 2.02pm.

PRESENT

Chairperson	Sarah Greaney
Deputy Chairperson	Diane Holmes
Members	Mary Chartres
	Benjamin Killeen
	Ryan Murray
	Max Slee

APOLOGIES

Councillor Ebel Kremer

IN ATTENDANCE

	Councillor Ruddenklau
	Councillor Menzies
	Councillor Frazer
Group Manager, Community and Futures	Rex Capil
Committee Advisor	Alyson Hamilton
Community Liaison Officer	Megan Seator

1 Apologies

There was an apology from Councillor Kremer.

Moved Ryan Murray, seconded Benjamin Killeen and resolved:

That the Fiordland Community Board accept the apology.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

Max Slee declared a conflict of interest in relation to item 7.11 - Receipt of the March 2020 Luxmore Subdivision Concept Design Report and advised he would take no part in discussion or voting on this matter.

Diane Holmes declared a conflict of interest in relation to item 7.13 - Takahe Restoration Group funding application to the Fiordland Community Partnership Fund and advised she would take no part in discussion or voting on this matter.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Mary Chartres, seconded Deputy Chairperson Holmes and resolved:

That the minutes of Fiordland Community Board meeting held on 26 August 2020 be confirmed as a true and correct record of that meeting.

Reports

7.1 Financial Report for the year ended 30 June 2020

Record No: R/20/10/61312

Transactional accountant - Shelley Dela Llana was in attendance for this item.

Mrs Dela Llana advised the purpose of the report is to present the final financial results and supporting information for the communities located within the Fiordland Community Board area for the year ended 30 June 2020.

Resolution

Moved Max Slee, seconded Benjamin Killeen and resolved:

That the Fiordland Community Board:

- a) **Receives the report titled “Financial Report for the year ended 30 June 2020”** dated 21 October 2020.

7.2 Long Term Plan 2031 - Direction Setting Report

Record No: R/20/10/62012

Corporate performance lead - Jason Domigan and Transactional accountant - Shelley Dela Llana were in attendance for this item.

Mr Domigan advised the purpose of the report was for the community board to consider the local budgets for 2021-2031 and to recommend to Council local rates for the year commencing 1 July 2021.

Resolution

Moved Mary Chartres, seconded Ryan Murray recommendations a to c, and d with additions/changes (as indicated with ~~strike through~~ and underline) and resolved:

That the Fiordland Community Board:

- a) **Receives the report titled “Long Term Plan 2031 - Direction Setting Report”** dated 22 October 2020.
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Recommends to Council that the following rates and charges (including GST) for the year commencing 1 July 2021 be included in the Long Term Plan 2031 with additions/changes as follows:

- increase the community partnership fund to a total of \$31,542 (excl GST) with the difference to be funded from the Fiordland Community Board reserve.

<u>Rate</u>	<u>Rate GST inclusive</u>
Fiordland Community Board rate	\$601,836
Fiordland pool rate	\$36,034
	<u>\$15.53 per rating unit</u>
Manapouri-Te Anau airport rate	Per rating unit \$62.92
	<u>\$67.69</u>
Manapouri hall rate	\$15,739

- e) Recommends to Council the setting of the following Manapouri hall fees and charges (including GST) for the year commencing 1 July 2021 for inclusion in the Long Term Plan 2031.

<u>Manapouri Hall fees and charges description</u>	<u>Fee/Charge (GST Incl)</u>
Hall	\$100.00
Meeting room/library (per half day)	\$ 15.00
Library	\$200.00
Community and sports groups	\$ 45.00
Bond (no GST)	\$200.00

- f) Recommends to Council the setting of the following Te Anau Airport Manapouri fees and charges (including GST) for the year commencing 1 July 2021 for inclusion in the Long Term Plan 2031.

<u>Te Anau airport Manapouri fees and charges description</u>	<u>Fee/Charge (GST Inc)</u>
Landing fees (Weight category MCTOW in kg)	
< or = 2,000	\$17.00
2,001 - 4,000	\$34.00
4,001 - 5,700	\$57.00
5,701 - 10,000	\$115.00
10,001 - 20,000	\$230.00
>20,000	\$322.00
Helicopters	\$17.00
Honesty box landing fees (Weight category MCTOW in kg)	
< or = 2,000 (no GST)	\$17.00

2,001 - 4,000 (no GST)	\$34.00
4,001 - 5,700 (no GST)	\$57.00
Helicopters (no GST)	\$17.00
Overnight fee (Weight category MCTOW in kg)	
< or = 2,000	No charge
2,001 - 4,000	No charge
4,001 - 5,700	No charge
5,701 - 10,000	\$57.00
10,001 - 20,000	\$115.00
>20,000	\$172.00
Helicopters	No charge
Ground handling fees	
With baggage	\$322.00
Without baggage	\$241.00
With baggage (two persons assist)	\$339.00
Additional person	\$80.00
Ground power unit assistance (minimum one hour)	\$172.00
After hours call out fees	\$80.00
Security charge (per hour)	\$80.00
Refueling fees	
Standard refueling	\$57.00
Additional person	\$80.00
Function Centre Fees	
Residential/Local ratepayer full day	\$300.00
Residential/Local ratepayer half day	\$200.00
Non-Rate payer	\$500.00
Corporate hire half day	\$400.00
Corporate hire full day	\$600.00
Cancellation fee	\$50.00
Wet weather ceremony hire (refundable if not required)	\$100.00
Bond (refundable/no GST)	\$500.00
Optional contract clean	\$250.00

- g) Identifies any significant issues/priority projects for the local area that need to be included in the Long Term Plan 2031 consultation process to encourage feedback from the local community as listed:

- That local consultation reflects the Community Board Community Futures Plan which has undergone community led consultation. The Community Board has listened to the feedback of the community and reflected these in the development of these local budgets.

7.3 Council Policies Under Review - Consultation

Record No: R/20/9/51653

Corporate performance lead - Jason Domigan was in attendance for this item.

Mr Domigan advised that the purpose of the report was to provide information on the four policies that are currently being reviewed by Council.

The policies that will be available for consultation from 4 November 2020 are:

- Significance and Engagement Policy
- Policy on Development and Financial Contributions
- Procurement Policy
- Revenue and Finance Policy.

During discussion officers advised that in paragraph 32 of the report, the amounts which properties in each community board area pays for rates would differ depending on the facilities and infrastructure in the area and levels of service to be provided.

Officers advised that the figures were Stewart Island/Rakiura, Tuatapere Te Waewae and Waihopai Toetoe Community Board areas should be as follows (in bold):

- Stewart Island/Rakiura (~~(\$231)~~ **(\$146)**)
- Tuatapere Te Waewae (urban: \$196; semi-urban ~~\$9~~ **\$98**; rural ~~\$46~~ **\$49**)
- Waihopai Toetoe (urban: \$196; semi-urban ~~\$9~~ **\$98**; rural ~~\$46~~ **\$49**).

Resolution

Moved Deputy Chairperson Holmes, seconded Benjamin Killeen recommendations a to c, d with changes (as indicated with ~~strike through~~ and underline) and e and resolved:

That the Fiordland Community Board:

- a) **Receives the report titled "Council Policies Under Review - Consultation"** dated 15 October 2020.
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

- d) ~~Notes that Subject to Council-endorsed-endorsing~~ the draft policies for consultation at its 21 October 2020 meeting ~~and agrees to make~~ determines ~~that it will make~~ a formal submission on the following draft policies:
- Significance and Engagement Policy
 - Policy on Development or Financial Contributions
 - Procurement Policy
 - Revenue and Financing Policy.
- e) Notes that the consultation period would be from 8am, 4 November to 5pm, 4 December 2020.

7.4 Landscapes Project - Review of the Natural Features and Landscapes Chapter of the District Plan

Record No: R/20/10/61135

Team Leader, Resource Management - Marcus Roy was in attendance for this item.

Mr Roy advised the purpose of the report is to inform the Fiordland Community Board about the work the resource management department is doing to identify outstanding natural landscapes and features within the District.

The Board noted Council is undertaking this work:

- to look after our special landscapes for now and for future generations
- legal requirements under the Resource Management Act 1991 to identify and protect our special areas
- Council has asked us to review what is currently in the District Plan relating to landscapes.

Resolution

Moved Mary Chartres, seconded Benjamin Killeen and resolved:

That the Fiordland Community Board:

- a) **Receives the report titled “Landscapes Project - Review of the Natural Features and Landscapes Chapter of the District Plan ” dated 15 October 2020.**

7.5 Community Leadership Report

Record No: R/20/10/60916

Community liaison officer - Megan Seator was in attendance for this item.

Mrs Seator advised the purpose of the report is to update the board on community leadership activities in the board area.

Mrs Seator drew a number of issues to the attention of the board including:

- Sport NZ Community resilience Fund
- Fiordland Community Garden
- Fiordland community orchard
- Communications.

Resolution

Moved Max Slee, seconded Mary Chartres and resolved:

That the Fiordland Community Board:

- a) **Receives the report titled “Community Leadership Report” dated 21 October 2020.**

7.6 Operational Report for Fiordland Community Board

Record No: R/20/9/50412

Group Manager, Community and Futures - Rex Capil was in attendance for this item.

Mr Capil advised the purpose of the report was to update members on the operational activities in the Fiordland board area.

The board requested an update on the upgrade to the town entrance signage and the Lakefront Drive watermain upgrade.

Resolution

Moved Deputy Chairperson Holmes, seconded Max Slee and resolved:

That the Fiordland Community Board:

- a) **Receives the report titled “Operational Report for Fiordland Community Board” dated 20 October 2020.**

7.7 Council Report

Record No: R/20/9/51968

Group Manager, Community and Futures - Rex Capil was in attendance for this item.

Mr Capil drew a number of issues to the attention of the board including:

- Future of local government
- Three Waters reform programme

Resolution

Moved Benjamin Killeen, seconded Mary Chartres and resolved:

That the Fiordland Community Board:

- a) **Receives the report titled “Council Report” dated 14 October 2020.**

7.8 Chairperson's Report

Record No: R/20/9/53095

Chairperson Sarah Greaney presented this report.

Chairperson Greaney drew a number of issues to the attention of the board including:

- Dark skies
- Place DNA project

Members provided an update on their respective portfolios to the meeting.

Resolution

Moved Chairperson Greaney, seconded Deputy Chairperson Holmes and resolved:

That the Fiordland Community Board:

- a) **Receives the report titled “Chairperson's Report” dated 21 October 2020.**

The meeting adjourned at 4.27pm and reconvened at 4.41pm.

7.9 Proposed Naming of Private Road at 914 Takaro Road, Te Anau

Record No: R/20/10/60123

Roading Contract Manager - Nick Lewis was in attendance for this item.

Resolution

Moved Benjamin Killeen, seconded Ryan Murray and resolved:

That the Fiordland Community Board:

- a) **Receives the report titled “Proposed Naming of Private Road at 914 Takaro Road, Te Anau” dated 21 October 2020.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision;

and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

- d) Approves the naming of the private road section over the property at 914 Takaro Road, Te Anau as TARORA DRIVE.

7.10 Southland District - Wellbeing Indicators Snapshot - August 2020

Record No: R/20/9/52053

Group Manager, Community and Futures - Rex Capil was in attendance for this item.

Resolution

Moved Max Slee, seconded Mary Chartres and resolved:

That the Fiordland Community Board:

- a) **Receives the report titled "Southland District - Wellbeing Indicators Snapshot - August 2020" dated 23 September 2020.**

Max Slee declared a conflict of interest in item 7.11 - Receipt of the March 2020 Luxmore Subdivision Concept Design Report and took no part in discussion or voting or discussion on this item.

7.11 Receipt of the March 2020 Luxmore Subdivision Concept Design Report

Record No: R/20/9/51712

Manager, property services - Kevin McNaught was in attendance for this item.

Mr McNaught advised the purpose of the report is to receive the final Luxmore concept design report initially commissioned in late 2019 and to decide whether to precede with a subdivision consent design change now, or await until the next development is to proceed.

Resolution

Moved Deputy Chairperson Holmes, seconded Benjamin Killeen recommendations a to d, and a new e as indicated and resolved:

That the Fiordland Community Board:

- a) **Receives the report titled "Receipt of the March 2020 Luxmore Subdivision Concept Design Report" dated 21 October 2020.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision;

and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

- d) Receive the March 2020 Luxmore Subdivision Concept Design Report from WSP Opus International Consultants.
- e) ~~Agrees that no further action be taken at this stage to alter the current consented layout for the residential portion of the Luxmore Development.~~
- e) Request that staff provide a costing of a consenting plan change of the Luxmore Development and provide an unbudgeted expenditure report to the board for approval.

7.12 Unbudgeted Expenditure for Contribution Towards the Manapouri Swimming Pool Heating Upgrade

Record No: R/20/10/62291

Manager, property services - Kevin McNaught was in attendance for this item.

Mr McNaught advised the purpose of the report is for the Fiordland Community Board to authorise further unbudgeted expenditure from the Manapouri Swimming Pool reserve to be used as a contribution towards the Manapouri Swimming Pool Heating Upgrade.

Resolution

Moved Mary Chartres, seconded Ryan Murray and resolved:

That the Fiordland Community Board:

- a) **Receives the report titled “Unbudgeted Expenditure for Contribution Towards the Manapouri Swimming Pool Heating Upgrade” dated 21 October 2020.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Agrees to contribute as unbudgeted expenditure from the Manapouri Swimming Pool Area Reserve an amount of \$9,000 towards the heating upgrade at the pool.

7.13 Fiordland Community Partnership Fund - September 2020 allocations

Record No: R/20/10/60977

Community Liaison Officer - Megan Seator was in attendance for this item.

Mrs Seator advised the purpose of this report is for the Fiordland Community Board to allocate funding for the September 2020 round of the Fiordland Community Partnership Fund.

Moved Benjamin Killeen, seconded Ryan Murray recommendations a to d.

The motion was put and declared CARRIED.

Moved Max Slee, seconded Benjamin Killeen recommendation e and resolved:

That the Fiordland Community Board:

- e) ~~Approves/Declines~~ a grant of \$2,000 to the Te Anau Community Events Charitable Trust - Enduro to assist with the costs of running the event.

The motion was put and declared CARRIED.

Moved Mary Chartres, seconded Benjamin Killeen recommendation f and resolved:

That the Fiordland Community Board:

- f) ~~Approves/Declines~~ a grant of \$1,000 to the Royal New Zealand Plunket Trust - Te Anau community services to assist with operational expenses.

The motion was put and declared CARRIED.

Moved Benjamin Killeen, seconded Max Slee recommendation g and resolved:

That the Fiordland Community Board:

- g) ~~Approves/Declines~~ a grant of \$2,862 to Fiordland Land Search and Rescue to assist with the purchase of a covered trailer to store transport rescue equipment.

The motion was put and declared CARRIED.

Deputy Chairperson Diane Holmes declared a conflict of interest on the application - Takahe Restoration Group and took no part in discussion or voting on this item.

Moved Benjamin Killeen, seconded Ryan Murray recommendation h and resolved:

That the Fiordland Community Board:

- h) ~~Approves/Declines~~ a grant of ~~\$4,960.54~~ \$2,701 to the Takahe Restoration Group to assist with the repainting and restoration of the Takahe statue.

The motion was put and declared CARRIED.

Moved Mary Chartres, seconded Ryan Murray recommendation i and resolved:

That the Fiordland Community Board:

- i) ~~Approves/Declines~~ a grant of \$3,000 to Waitangi Day Te Anau to assist with the costs of hiring entertainers.

The motion was put and declared CARRIED.

Moved Mary Chartres, seconded Deputy Chairperson Diane Holmes recommendation j and resolved:

That the Fiordland Community Board:

- j) ~~Approves/Declines~~ a grant of \$5,000 to Fiordland Community Events Charitable Trust to contribute with to project costs associated with the climbing wall project.

The motion was put and declared CARRIED.

Moved Max Slee, seconded Benjamin Killeen recommendation k and resolved:

That the Fiordland Community Board:

- k) ~~Approves/Declines~~ a grant of \$1,000 to the Te Anau Community Events Charitable Trust - Tartan festival to assist with costs associated with running the event.

The motion was put and declared CARRIED.

Moved Benjamin Killeen, seconded Deputy Chairperson Diane Holmes recommendation l and resolved:

That the Fiordland Community Board:

- l) ~~Approves/Declines~~ a grant of \$1,000 to the Te Anau Community Events Charitable Trust - Milford Mountain Classic to assist with costs associated with running the event.

The motion was put and declared CARRIED.

Moved Mary Chartres, seconded Ryan Murray recommendation m and resolved:

That the Fiordland Community Board:

- m) ~~Approves/Declines~~ a grant of \$500 to **Santa's Little Helpers to assist with costs of** hiring floats and costumes from the Invercargill Santa Parade.

The motion was put and declared CARRIED.

Moved Benjamin Killeen, seconded Deputy Chairperson Diane Holmes recommendation n and resolved:

That the Fiordland Community Board:

- n) ~~Approves/Declines~~ a grant of \$1,500 to the Te Anau Community Events Charitable Trust-Stabicraft Te Anau Manapouri Fishing Classic to assist with costs associated with running the event.

The motion was put and declared CARRIED.

Moved Ryan Murray, seconded Mary Chartres recommendation o and resolved:

That the Fiordland Community Board:

- o) ~~Approves/Declines~~ a grant of \$5,000 to the Te Anau School to contribute towards funding of a new hall.

The motion was put and declared CARRIED.

Final Recommendation

That the Fiordland Community Board:

- a) **Receives the report titled “Fiordland Community Partnership Fund - September 2020 allocations” dated 15 October 2020.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Receives applications from the following:
1. Te Anau Community Events Charitable Trust – Enduro
 2. Royal New Zealand Plunket Trust – Te Anau Community Services
 3. Fiordland Land Search & Rescue
 4. Takahe Restoration Group
 5. Waitangi Day Te Anau
 6. Fiordland Community Events Centre Trust
 7. Te Anau Community Events Charitable Trust – Tartan Festival
 8. Te Anau Community Events Charitable Trust – Milford Mountain Classic
 9. **Santa’s Little Helpers**
 10. Te Anau Community Events Charitable Trust – Stabicraft Te Anau Manapouri Fishing Classic
 11. Te Anau School
- e) ~~Approves/Declines~~ a grant of \$2,000 to the Te Anau Community Events Charitable Trust – Enduro to assist with the costs of running the event.
- f) ~~Approves/Declines~~ a grant of \$1,000 to the Royal New Zealand Plunket Trust – Te Anau Community Services to assist with operational expenses.
- g) ~~Approves/Declines~~ a grant of \$2,862 to Fiordland Land Search & Rescue to assist with the purchase of a covered trailer to store and transport rescue equipment.

- h) ~~Approves/Declines~~ a grant of \$4,960.54 ~~\$2,701~~ to the Takahe Restoration Group to assist with the repainting and restoration of the Takahe statue.
- i) ~~Approves/Declines~~ a grant of \$3,000 to Waitangi Day Te Anau to assist with the costs of hiring entertainers.
- j) ~~Approves/Declines~~ a grant of \$5,000 to Fiordland Community Events Charitable Trust to contribute with to project costs associated with the climbing wall project.
- k) ~~Approves/Declines~~ a grant of \$1,000 to the Te Anau Community Events Charitable Trust – Tartan Festival to assist with costs associated with running the event.
- l) ~~Approves/Declines~~ a grant of \$1,000 to the Te Anau Community Events Charitable Trust – Milford Mountain Classic to assist with costs associated with running the event.
- m) ~~Approves/Declines~~ **a grant of \$500 to Santa's Little Helpers** to assist with costs of hiring floats and costumes from the Invercargill Santa Parade.
- n) ~~Approves/Declines~~ a grant of \$1,500 to the Te Anau Community Events Charitable Trust – Stabicraft Te Anau Manapouri Fishing Classic to assist with costs associated with running the event.
- o) ~~Approves/Declines~~ a grant of \$5,000 to Te Anau School to contribute towards the funding of a new hall.

Public Excluded

Exclusion of the Public: Local Government Official Information and Meetings Act 1987

Resolution

Moved Deputy Chairperson Holmes, seconded Mary Chartres and resolved:

That the public be excluded from the following part(s) of the proceedings of this meeting.

C8.1 Unbudgeted Expenditure Report for Easement Creation Relating to Proposed Realignment of Path from View Street Carpark to Waiau Street Manapouri

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Unbudgeted Expenditure Report for Easement Creation Relating to	s7(2)(i) - The withholding of the information is necessary to enable the	That the public conduct of the whole or the relevant part of the

Proposed Realignment of Path from View Street Carpark to Waiau Street Manapouri	local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
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That the Group Manager, Community and Futures - Rex Capil, Corporate Performance Lead - Jason Domigan, Roading Contract Manager - Nick Lewis, Transactional Accountant - Shelley Dela Llana, Manager, Property Services - Kevin McNaught, Committee Advisor - Alyson Hamilton be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the items as follows: C8.1 Unbudgeted Expenditure Report for Easement Creation Relating to Proposed Realignment of Path from View Street Carpark to Waiau Street Manapouri.

This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed and meeting procedure.

The public were excluded at 5.15pm.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

The meeting concluded at 5.32pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE FIORDLAND COMMUNITY BOARD
HELD ON WEDNESDAY, 28 OCTOBER 2020.

DATE:

CHAIRPERSON: