



Notice is hereby given that an Ordinary Meeting of Southland District Wallace Takitimu Community Board will be held on:

Date: Thursday, 1 October 2020
Time: 5pm
Meeting Room: Southland District Council Otautau Office
Venue: 176 Main Street
Otautau

Wallace Takitimu Community Board Agenda OPEN

MEMBERSHIP

Chairperson	André Bekhuis
Deputy Chair	Maureen Johnston
Members	David Cowie
	Kelly Day
	Bev Evans
	Peter Gutsell
	Councillor Don Byars

IN ATTENDANCE

People and Capability Manager	Janet Ellis
Committee Advisor	Fiona Dunlop
Community Partnership Leader	Kelly Tagg
Community Liaison Officer	Kathryn Cowie

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Full agendas are available on Council's Website
www.southlanddc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

Terms of Reference – Community Boards

TYPE OF COMMITTEE	Community board
RESPONSIBLE TO	<p>Council</p> <p>Each community board will have a relationship with the committees in section 8.4.2 to 8.4.5 of the delegations manual based on the scope of the activities/functions delegated to each committee.</p>
SUBCOMMITTEES	As noted in section 8.5 of the delegations manual various subcommittees will report to specific community boards.
LEGISLATIVE BASIS	<p>Resolution made by Council through the representation arrangements as per the Local Electoral Act 2001.</p> <p>Role, status and membership as per subpart 2 of Part 4 of the Local Government Act 2002 (LGA).</p> <p>Treaty of Waitangi as per section 4, Part 1 of the LGA.</p> <p>Opportunities for Maori to contribute to decision-making processes as per section 14 of Part 2 of the LGA. Community boards delegated powers by Council as per schedule 7, clause 32, LGA.</p> <p>Appointment of councillors to community boards as per section 50, LGA.</p>
MEMBERSHIP	<p>Oreti and Waihopai Toetoe Community Boards have seven members elected by the local authority triennial elections plus a member appointed by Council. All other community boards have six members plus a member appointed by Council.</p> <p>The chairperson is elected by the community board.</p> <p>Councillors who are not appointed to community boards can only remain for the public section of the community board meeting. They cannot stay for the public excluded section unless the community board agrees.</p>
FREQUENCY OF MEETINGS	Every second month but up to ten ordinary meetings a year
QUORUM	Not less than four members
KEY FUNCTIONS	<ul style="list-style-type: none"> to promote the social, economic, environmental and cultural well-being of local communities and in so-doing contribute to the realisation of Council's vision of one District offering endless opportunities to provide leadership to local communities on the strategic issues and opportunities that they face to be advocates and representatives for their local community and in so doing ensure that Council and other agencies have a clear understanding of local needs and aspirations to be decision-makers on issues that are delegated to the board by Southland District Council to develop relationships and communicate with key community organisations, special interest groups, residents and businesses within the community

	<ul style="list-style-type: none"> • to maintain an overview of the services Council delivers to its communities and assess the extent to which these services meet community needs • to recommend the setting of levels of service and budgets for local activities.
DELEGATIONS	<p>The community board shall have the following delegated powers and be accountable to Council for the exercising of these powers.¹</p> <p>In exercising the delegated powers, the community board will operate within:</p> <ol style="list-style-type: none"> 1) policies, plans, standards or guidelines that have been established and approved by Council 2) the needs of the local communities; and 3) the approved budgets for the activity. <p>Power to Act</p> <p>The community board will prepare and implement programmes of work, which will be reflected in its community board plan, which are relevant to the purposes of the community board that are consistent with the long term plan and annual plan processes of Council. Such programmes are to include budgetary provision for all costs associated with the work.</p> <p>Community Well-Being</p> <ol style="list-style-type: none"> 4) to develop local community outcomes that reflect the desired goals for their community/place 5) to monitor the overall well-being of local communities and use the information gathered to inform development of local strategies to address areas of need 6) work with Council and the community to develop a community board plan for the community of interest area – working in with any community plans that may exist. <p>Community Leadership</p> <ol style="list-style-type: none"> 7) communicate and develop a relationship with community organisations, local groups, and special interest groups within the local community of interest 8) identify key issues that will affect their community of interest's future and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities 9) promote a shared vision for the community of interest area and develop and promote ways to work with others to achieve positive outcomes 10) provide a local community perspective on Council's long term plan key performance indicators and levels of service as detailed in the long term plan, and on local expenditure, rating impacts and priorities.

¹ Local Government Act 2002, s.53

Advocacy

11) submissions

- a) authority to make recommendations to Council on matters to be considered in submissions Council may make to external organisations' regional or national policy documents, select committees
- b) authority to make submissions to Council or other agency on issues within its community of interest area
- c) authority to make submissions to Council on bylaws and recommend to Council the level of bylaw service and enforcement to be provided, having regard to the need to maintain consistency across the District for all Council bylaws.

12) authority to prepare a submission to Council on the proposed levels of service, income and expenditure within the community of interest area, for consideration as part of the long term plan/annual plan process

13) provide comment by way of the formal Annual Plan/Long Term Plan process on relative priorities for the delivery of District services and levels of service within the community board area.

District activities include:

- a) wastewater
- b) solid waste
- c) water supply
- d) parks and reserves
- e) roading
- f) libraries
- g) cemeteries
- h) emergency management
- i) stormwater
- j) public toilets
- k) community housing

14) Council will set the levels of service for District activities – if a community board seek a higher level of service they will need to recommend that to Council and it will need to be funded in an appropriate way (locally).

Community Assistance

- 15) authority to establish prioritisation for allocation based on an overarching set of criteria from council to guide the scope of the activity
- 16) authority to grant the allocated funds from the Community Partnership Fund

- 17) authority to allocate bequests or grants generated locally consistent with the terms of the bequest or grant fund

Northern Community Board

- 18) make decisions regarding funding applications to the Northern Southland Development Fund. The Northern Community Board may invite a representative of the community of Dipton to take part in the decisions on applications to the Northern Southland Development Fund.

Unbudgeted Expenditure

Approve unbudgeted operating expenditure for local activities of up to \$20,000.

Approve up to a \$20,000 increase in the projected cost of a budgeted capital works project/item that is included in the annual plan/LTP.

Authority to delegate to the chief executive, when approving a project definition/business case, over-expenditure of up to \$10,000 for capital expenditure against the budget detailed in the Annual Plan/LTP.

Service Delivery

Local Activities

For activities within the local activities category, the community board shall have authority to:

- a) recommend to Council levels of service for local activities having regard to Council budgets within the Long Term Plan and Annual Plan process
- b) recommend to Council the rates and/or user charges and fees to fund the local activities
- c) accept donations of a local asset eg a gas barbeque, park bench, etc with a value of less than \$20,000.
- d) approve project definitions/business cases for approved budgeted capital expenditure up to \$300,000
- e) recommend to the Services and Assets Committee the approval of project definitions/business case and procurement plan for capital expenditure over \$300,000 and/or any unbudgeted capital expenditure
- f) monitor the performance and delivery of the service in meeting the expected levels of service
- g) facilitate the development of local management plans (for subsequent recommendation to Council), where required by statute or in support of District or other plans for reserves, harbours, and other community facilities, except where powers:
 - have been delegated to Council officers; or
 - would have significance beyond the community board's area or otherwise involves a matter of

national importance (Section 6 Resource Management Act 1991); or

- involve the alienation of any part of a proposed or existing esplanade reserve by way of width reduction, easement, lease or otherwise.

Local activities include:

- i) community leadership
 - ii) local halls and community centres (within Council's overarching policy for community facilities)
 - iii) wharves and harbour facilities
 - iv) local parks and reserves
 - v) parking limits and footpaths
 - vi) Te Anau/Manapouri Airport (Fiordland Community Board)
 - vii) Stewart Island Electricity Supply Authority (SIESA) (Stewart Island/Rakiura Community Board)
 - (i) for the above two local activities only
 - (ii) recommend levels of service and annual budget to the Services and Assets Committee
 - (iii) monitor the performance and delivery of the service
- 19) naming reserves, structures and commemorative places
- a) authority to decide upon requests from the community, regarding names of reserves, the placement of structures and commemorative places.
- 20) naming roads
- a) authority to decide on the naming for public roads, private roads and rights of way
- 21) assist the chief executive by providing comment (through the board chairperson) to consider and determine temporary road closures applications where there are objections to the proposed road closure.

Rentals and Leases

In relation to all leases and licences of land and buildings for local activities within their own area, on behalf of Council;

- a) accept the highest tenders for rentals more than \$10,000
- b) approve the preferential allocation of leases and licenses where the rental is \$10,000 or more per annum.

Environmental management and spatial planning

- 22) provide comment on behalf of the relevant community/communities on resource consent applications referred to the community board for comment.
- 23) recommend to Council the level of bylaw service and enforcement to be provided within the community, having regard to the need to maintain consistency across the District.

	<p>24) provide advice to Council and its committees on any matter of interest or concern to the community board in relation to the sale of alcohol where statutory ability exists to seek such feedback.</p> <p>25) provide input into regulatory activities not otherwise specified above where the process allows.</p> <p>26) recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the board has made submissions; ability to provide input to support the development of community planning for a civil defence emergency; and after an emergency event, to provide input and information to support community response efforts.</p>
LIMITS TO DELEGATIONS	<p>No financial or decision making delegations other than those specifically delegated by Council.</p> <p>The community board shall only expend funding on purposes for which that funding was originally raised and in accordance with the budgets approved by Council through its Long Term Plan/Annual Plan. In accordance with the provisions of section 39(2) of Schedule 7 the board may not incur expenditure in excess of the approved budget.</p> <p>Matters which are not Delegated</p> <p>Southland District Council has not delegated to community boards the power to:</p> <ul style="list-style-type: none"> • make a rate or bylaw • acquire, hold or dispose of property • direct, appoint, suspend or remove staff • engage or enter into contracts and agreements and financial commitments • institute an action for recovery of any amount • issue and police building consents, notices, authorisations and requirements under acts, statutes, regulations, bylaws and the like; • institute legal proceedings other than the delegation to recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the community board has made submissions.
CONTACT WITH MEDIA	<p>The community board chairperson is the authorised spokesperson for the board in all matters where the board has authority or a particular interest.</p> <p>Board members, including the chairperson, do not have delegated authority to speak to the media and/or outside agencies on behalf of Council on matters outside of the board's delegations.</p>

	<p>The assigned Executive Leadership Team member will manage the formal communications between the board and its constituents and for the board in the exercise of its business. Correspondence with central government, other local government agencies or official agencies will only take place through Council staff and will be undertaken under the name of Southland District Council.</p>
REPORTING	<p>Community boards are unincorporated statutory bodies which are elected to represent the communities they serve.</p> <p>The boards maintain bound minute books of their own meetings.</p>

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Apologies

At the close of the agenda no apologies had been received.

1 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

2 Conflict of Interest

Community Board Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

3 Public Forum

Notification to speak is required by 12noon at least one clear day before the meeting. Further information is available on www.southlanddc.govt.nz or phoning 0800 732 732.

4 Extraordinary/Urgent Items

To consider, and if thought fit, to pass a resolution to permit the Community Board to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) the reason why the item was not on the Agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."

5 Confirmation of Minutes

6.1 Meeting minutes of Wallace Takitimu Community Board, 03 September 2020



Wallace Takitimu Community Board

OPEN MINUTES

Minutes of a meeting of Wallace Takitimu Community Board held in the Southland District Council Otautau Office, 176 Main Street, Otautau on Thursday, 3 September 2020 at 5pm (5pm - 5.47pm (PE (5.26pm - 5.47pm)).

PRESENT

Chairperson	André Bekhuis
Deputy Chair	Maureen Johnston
Members	David Cowie
	Bev Evans
	Peter Gutsell
	Councillor Don Byars

APOLOGIES

Kelly Day

IN ATTENDANCE

Group Manager, Services and Assets	Matt Russell
Committee Advisor	Alyson Hamilton
Community Partnership Leader	Kelly Tagg
Community Liaison Officer	Kathryn Cowie

1 Apologies

There was an apology from Kelly Day.

Moved Bev Evans, seconded Peter Gutsell and **resolved:**

That the Wallace Takitimu Community Board accept the apology.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

Chairperson Andre Bekhuis declared a conflict of interest in relation to the following reports and advised he would not take part in discussion or debate on the matter as he has been involved in the projects in a voluntary capacity:

- Item 7.1 Isla Bank Cemetery War Memorial Restoration - Access Funds form the Waiau Aparima Reserve.
- Item 8.2 Otautau Camping Ground Project - unbudgeted expenditure request.

Peter Gutsell declared a conflict of interest in relation to the following reports and advised he would not take part in discussion or debate on the matter as he has been involved in the projects in a voluntary capacity:

- Item 7.1 Isla Bank Cemetery War memorial Restoration - Access Funds form the Waiau Aparima Reserve.
- Item 8.2 Otautau Camping Ground Project - unbudgeted expenditure request.

4 Public Forum

Paul Searanche addressed the meeting expressing concern at the poor standard of lawn mowing of the parks and reserves within the township during the last mowing season hoping for improvement in the new season.

Further, Mr Searanche expressed appreciation to the board members for their efforts and contribution to the community.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved David Cowie, seconded Deputy Chair Johnston **and resolved:**

That the Wallace Takitimu Community Board confirms the minutes of the meeting held on 6 August 2020 as a true and correct record of that meeting.

Reports for Recommendation

Peter Gutsell declared a conflict of interest on item 7.1 and took no part in discussions or voting on this item.

Chairperson Bekhuis declared a conflict of interest on item 7.1 and took no part in discussions or voting on this item and left the table.

Deputy Chair Johnston assumed the chair for this item.

7.1 Isla Bank Cemetery War Memorial Restoration - Accessing Funds from Waiau Aparima Ward Reserve

Record No: R/20/8/32371

Community Liaison Officer – Kathryn Cowie was in attendance for this item.

Mrs Cowie advised the purpose of this report is to gain approval from the Wallace Takitimu Community Board to make a recommendation to Council to use up to \$11,898 from the Waiau Aparima ward reserve to partially fund the restoration of the Isla Bank Cemetery War Memorial.

Resolution

Moved Bev Evans, seconded David Cowie **recommendations a to c and a new d (as indicated with ~~strike through~~ and underline) and resolved:**

That the Wallace Takitimu Community Board:

- a) **Receives the report titled “Isla Bank Cemetery War Memorial Restoration - Accessing Funds from Waiau Aparima Ward Reserve” dated 14 August 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

- d) ~~Approve the recommendation to Council to use up to \$11,898 from the Waiau Aparima ward reserve to partially fund the Isla Bank war memorial restoration.~~

New d) Recommends to Council the unbudgeted expenditure of up to \$13,428 from the Waiau Aparima Ward reserve to partially fund the Isla Bank war memorial restoration work and the balance of \$16,538 to be funded as unbudgeted expenditure from the Calcium Cemetery Reserve.

Chairperson Bekhuis returned to the chair.

Reports

8.1 Ohai Nightcaps and Districts Doctors House and Surgery Committee - wind up and distribution of fund

Record No: R/20/8/47208

Community Partnership Leader – Kelly Tagg was in attendance for this item.

Resolution

Moved Bev Evans, seconded Deputy Chair Johnston **and resolved:**

That the Wallace Takitimu Community Board:

- a) **Receives the report titled “Ohai Nightcaps and Districts Doctors House and Surgery Committee - wind up and distribution of fund” dated 24 August 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Recommends to Council that the Ohai/Nightcaps and Districts Doctors House and Surgery Committee Fund be wound-up with the remaining funds being allocated to the community, by way of an unbudgeted expenditure request, as follows;**
 - **50% of the funds are to be distributed to the Nightcaps Area. Of that 50%,**
 - **60% is to be allocated to the Nightcaps Community Medical Centre and**
 - **40% to the Nightcaps Fire Brigade**
 - **50% of the funds are to be distributed to the Ohai Area. Of that 50%,**
 - **60% is to be allocated to the Ohai First Response / Ohai Fire Brigade and**

- 40% to the Ohai Health Centre.
- e) Notes the conditions suggested by the Ohai Nightcaps Lions Club being;
 - i. All monies must be used for health services and/or medical facilities in the Ohai and Nightcaps area.
 - ii. All monies must be spent in Ohai and Nightcaps area.
 - iii. All monies spent must be accounted for back to the original committee partners, ie the Ohai Nightcaps Lions Club, Kelly Day representing the former Ohai Community Development Area Subcommittee and Bev Evans representing the former Nightcaps Community Development Area Subcommittee, eg an accountability form to be returned within 12 months.

Peter Gutsell declared a conflict of interest on item 8.2 and took no part in discussions or voting on this item.

Chairperson Bekhuis declared a conflict of interest on item 8.2 and took no part in discussions or voting on this item and left the table.

Deputy Chair Johnston assumed the chair for this item.

8.2 Otautau Camping Ground Project - unbudgeted expenditure request

Record No: R/20/8/48420

Community Partnership Leader – Kelly Tagg was in attendance for this item.

Mrs Tagg advised the purpose of this report is to determine whether or not the Wallace Takitimu Community Board wishes to support a request from the Otautau Camp Committee for unbudgeted expenditure in the amount of \$617.00.

Further, Mrs Tagg advised the group has submitted an application to council for a project information memorandum and an exemption for building consent under schedule 1. The group has received two invoices from Council in the amount of \$617.00 for this work.

The Meeting noted the board is being asked to consider if it would cover the application costs for this work so that the working group has the information it needs to proceed with this project.

Resolution

Moved David Cowie, seconded Bev Evans **and resolved:**

That the Wallace Takitimu Community Board:

- a) **Receives the report titled "Otautau Camping Ground Project - unbudgeted expenditure request " dated 28 August 2020.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**

- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Approves unbudgeted expenditure in the amount of \$617.00 to be funded from the Otautau general reserve via the Otautau general projects business unit.**

Chairperson Bekhuis returned to the chair.

Public Excluded

Exclusion of the Public: Local Government Official Information and Meetings Act 1987

Resolution

Moved Deputy Chair Johnston, seconded David Cowie **and resolved:**

That the public be excluded from the following part(s) of the proceedings of this meeting.

C9.1 Notice of Motion - Wallace Takitimu Community Board - to rescind the decision on Wallace Takitimu Community Board are "portion of Contract 20/20 - Mowing" and award of contract for Drummond, Otautau, Nightcaps, Ohai, Isla Bank and Wairio.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Notice of Motion - Wallace Takitimu Community Board - to rescind the decision on Wallace Takitimu Community Board are "portion of Contract 20/20 - Mowing" and award of contract for Drummond, Otautau, Nightcaps, Ohai, Isla Bank and Wairio	s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

That the Services and Assets Manager – Matt Russell, Governance and Democracy Manager – Melissa Brook, Committee Advisor – Alyson Hamilton, Community Facilities Manager – Mark Day, Community Partnership Leader – Kelly Tagg and Community Leadership Officer – Kathryn Cowie . be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the items C9.1 Notice of Motion - Wallace Takitimu Community Board - to rescind the decision on Wallace Takitimu Community Board are "portion of Contract 20/20 - Mowing" and award of contract for Drummond, Otautau, Nightcaps, Ohai, Isla Bank and Wairio. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed and or meeting procedure.

The public were excluded at 5.26pm

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

The meeting concluded at 5.47pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE WALLACE TAKITIMU COMMUNITY
BOARD HELD ON THURSDAY 3 SEPTEMBER 2020.

DATE:.....

CHAIRPERSON:.....

Southland District - Wellbeing Indicators Snapshot - August 2020

Record No: R/20/9/51995

Author: Shanin Brider, Community & Futures Administrator

Approved by: Rex Capil, Group Manager Community and Futures

☐ Decision

☐ Recommendation

☒ Information

Purpose

- 1 The purpose of this report is to present the Wallace Takitimu Community Board with a wellbeing indicator's snapshot of Southland District

Background

- 2 Investing in community future planning was a consultation topic in the 2018-2028 Long Term Plan. Council identified the need to undertake research and collect data about our changing communities to assist in prioritising and making decisions for the future and consider the overall wellbeing of the people residing in Southland District. 65% of submitters supported Council investing in community planning, research and data; to help future proof and ensure Council has the information needed to make informed decisions for now and into the future.

Next Steps

- 3 If the board wishes, staff will present a wellbeing snapshot report quarterly. This is currently an information only report at this point and staff will begin to provide comparative analysis of the information provided at a later date, and identify trends for further discussion.
- 4 Staff are interested to hear feedback from the board on the information being presented.

Recommendation

That the Wallace Takitimu Community Board:

- a) **Receives the report titled "Southland District - Wellbeing Indicators Snapshot - August 2020" dated 23 September 2020.**

Attachments

- A Wellbeing indicators snapshot August 2020 [📄](#)

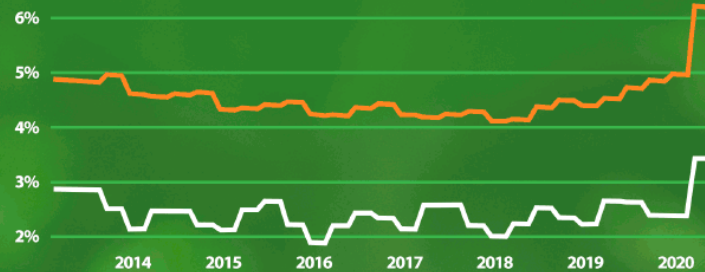


SOCIAL

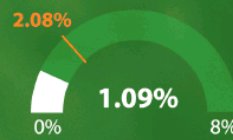
Unemployment and benefit rates

Southland District has a current unemployment rate of 3.42% and ranks 6th best out of 67 TA's for people on job seeker support.

Unemployment rate time series



Current means tested benefit rate

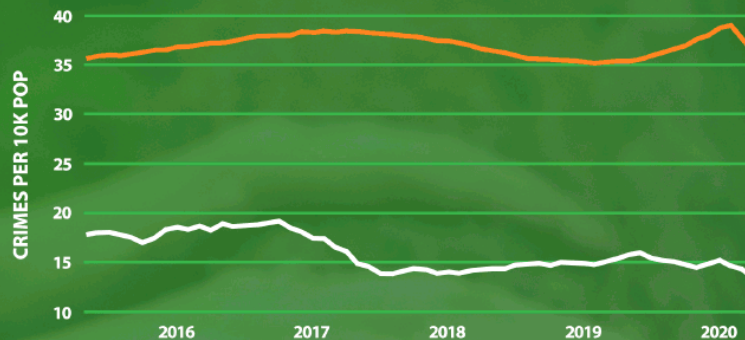


Current single parent support rate

Crime rates

Metrics from June 2015 to May 2020

Southland ranks 3rd best of 67 TA's. The total number of crimes committed from June 2015 to May 2020 was 2886, which gives us a monthly static crime rate of 15.42 per 10,000 people. For the month of May 2020 this dropped to 13.42



TA's - TERRITORIAL AUTHORITY

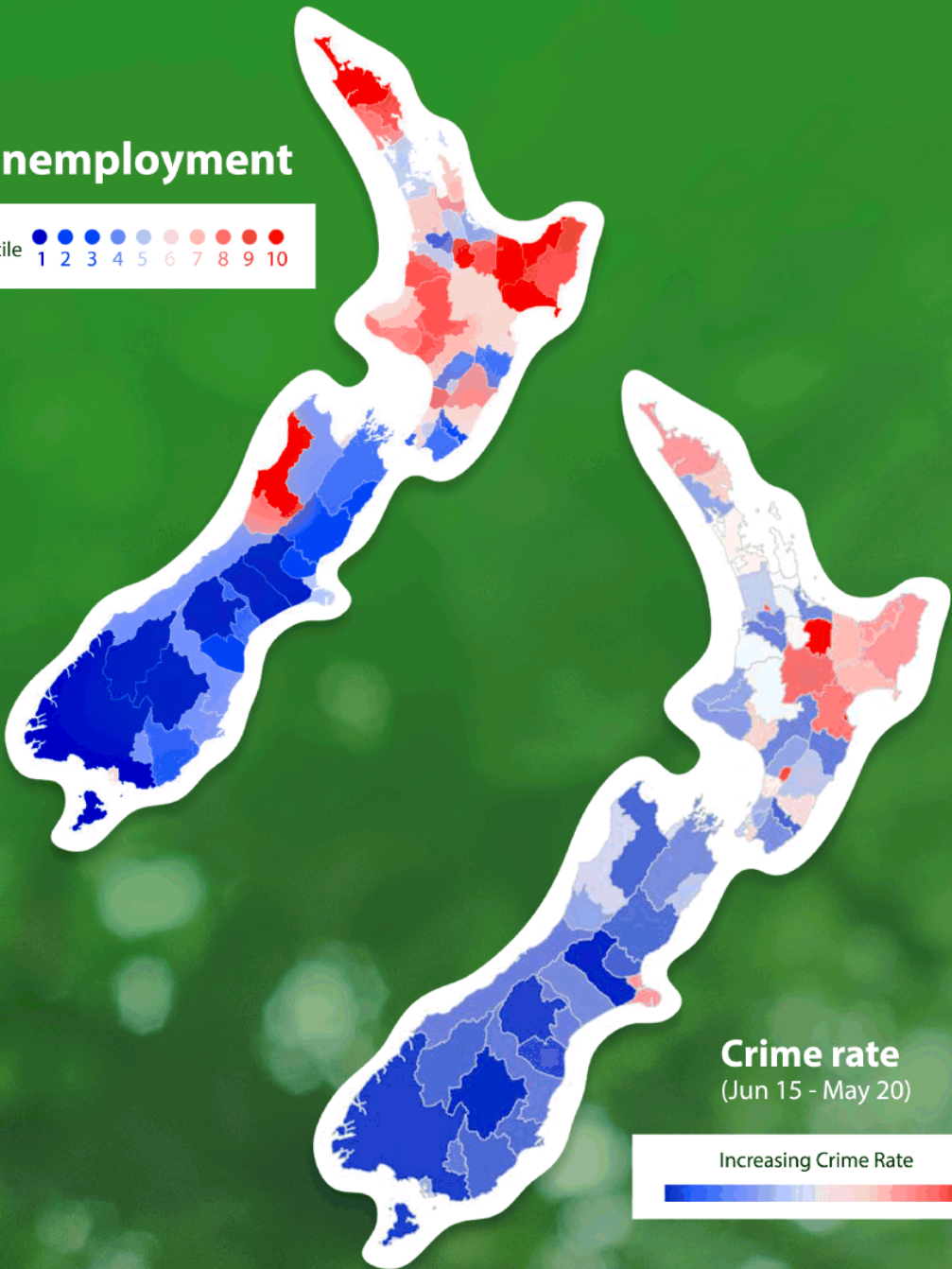
● - SOUTHLAND DISTRICT

● - NATIONAL RATE

Source - DotLovesData

How we compare to the rest of the country

Unemployment



Crime rate (Jun 15 - May 20)



Source - DotLovesData

Dynamic Deprivation Index

● - SOUTHLAND DISTRICT

● - NATIONAL RATE

67

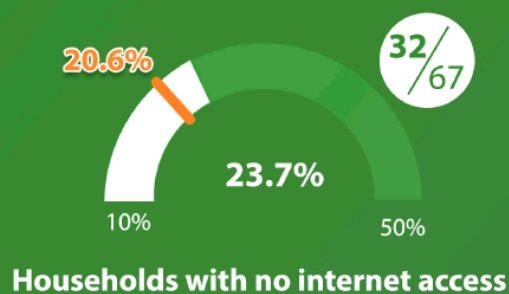
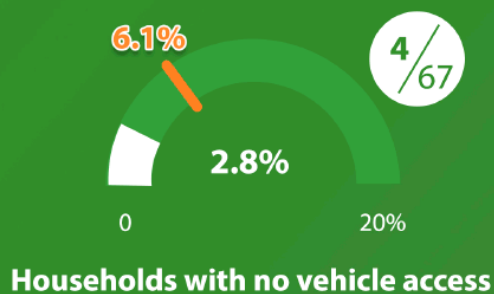
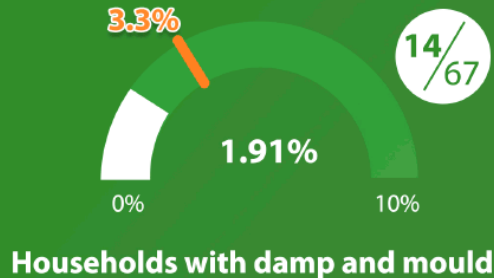
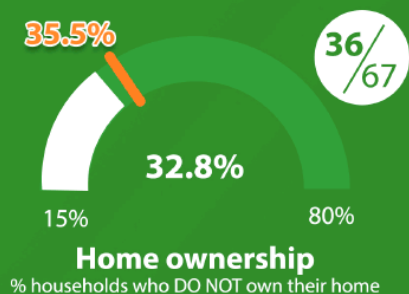
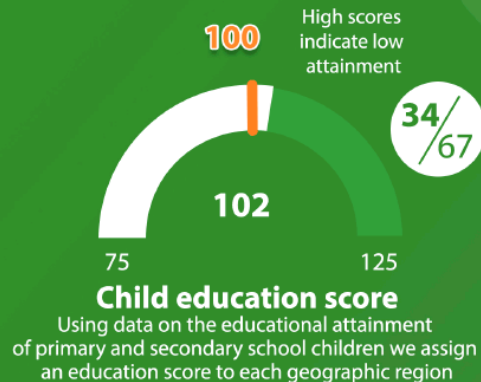
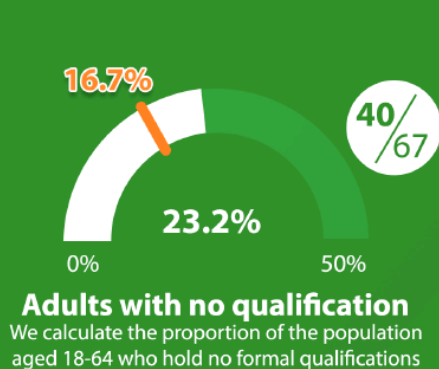
— DEPRIVATION RANK BY TERRITORIAL AUTHORITY

1 is the best ranking and 67 is the worst

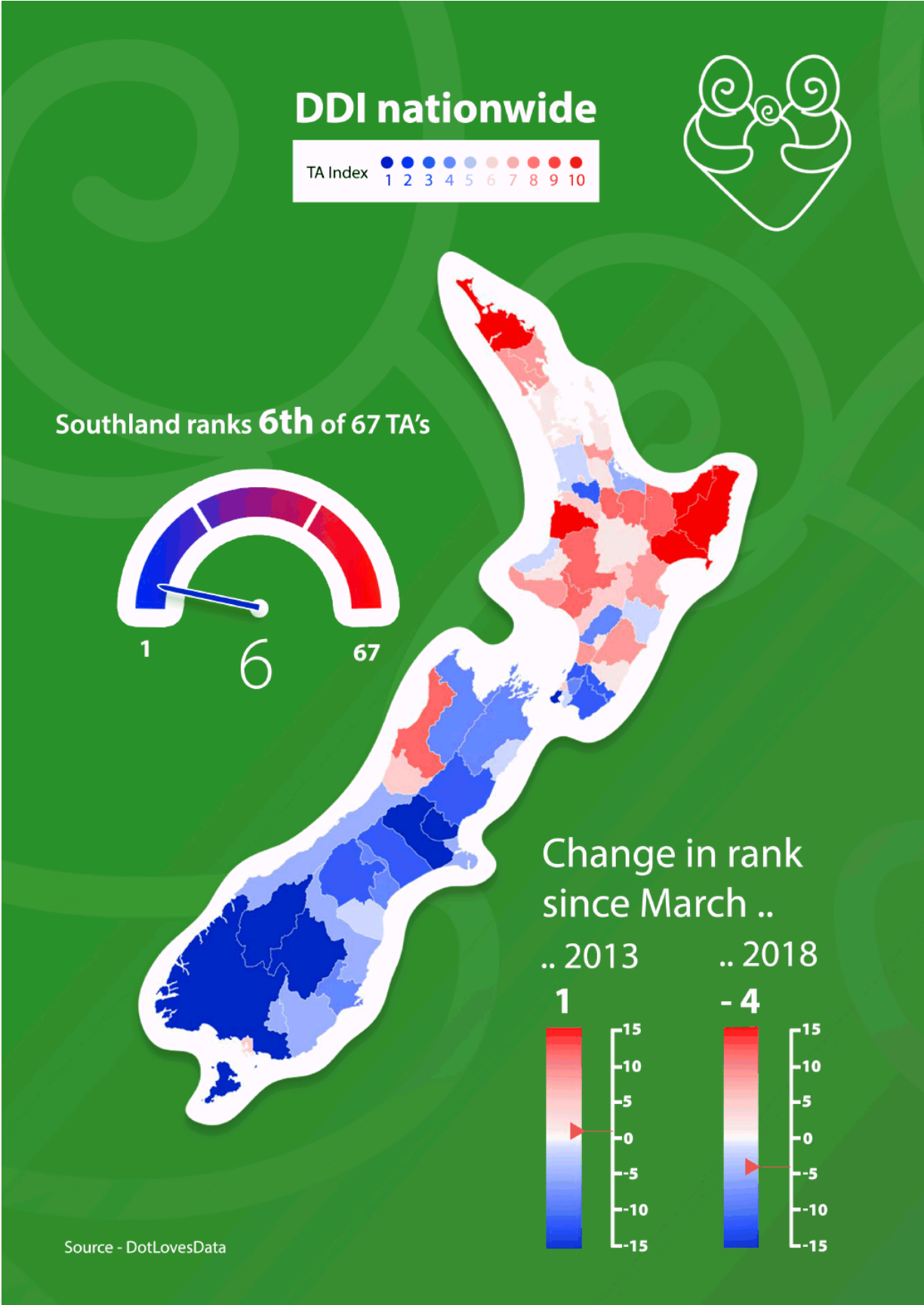
Median Household Income

\$77,772

(National Household Income = \$80,287)



Source - DotLovesData





There are
38
 Heritage
 places in
 Southland

Includes archaeological
 sites, buildings and
 memorials that are of
 historical or cultural
 significance or value

Overall population

31,400

From 2013 to 2018 the Southland
 population has grown 3.6%

Ethnicity



Languages

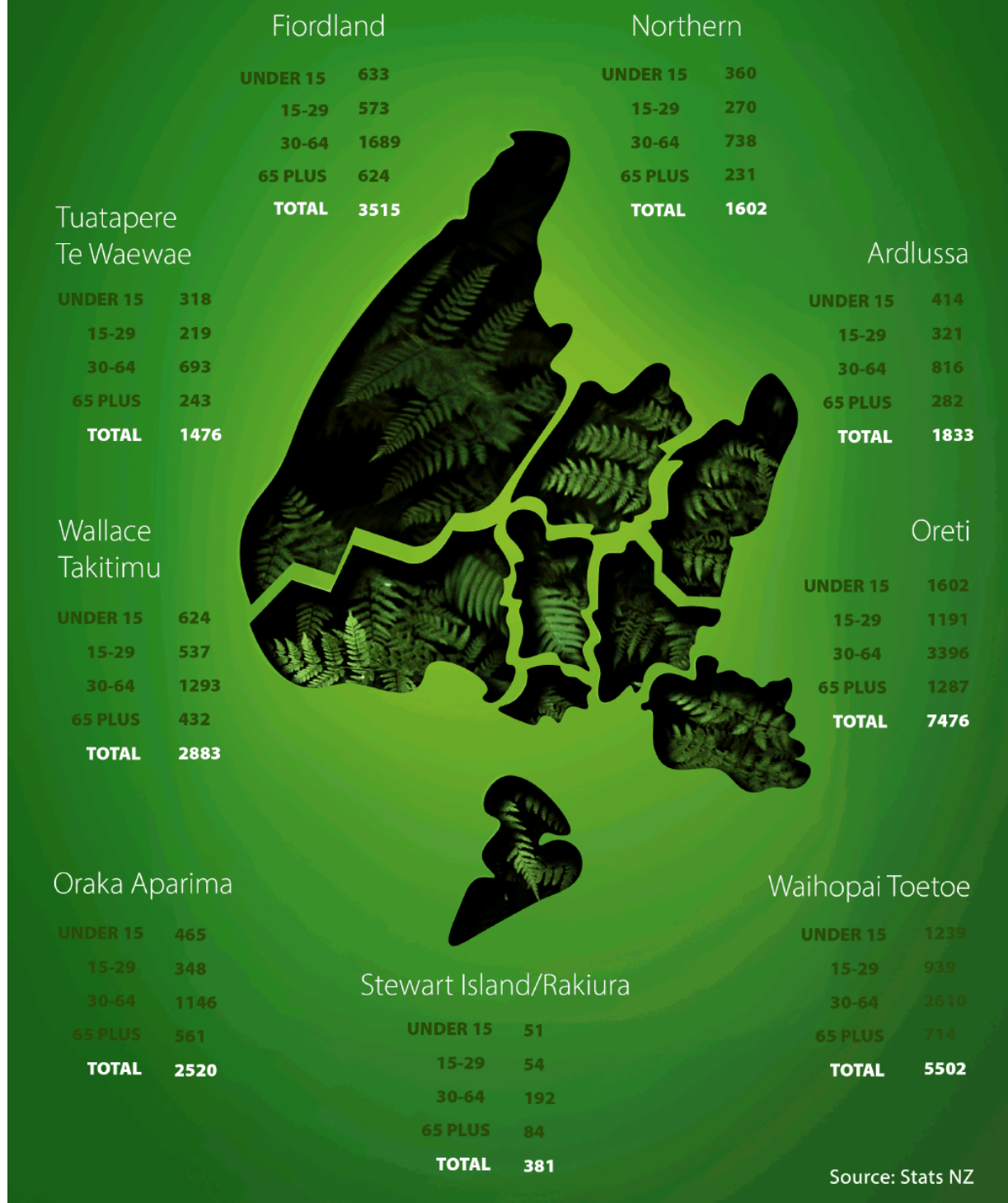
Total people stated - 28185

English	27663
Tagalog	459
Maori	450
French	192
German	189
Spanish	174
Afrikaans	108
NZ Sign Language	84
Samoa	69
Hindi	48
Northern Chinese	42
Yue	24
Tongan	15
Korean	9

Source: Stats NZ

POPULATION

BY COMMUNITY BOARD AREA





GDP (nominal) as at 2018

**\$2,025
million**

From 2013–2018, Southland's
economy increased 20.5 percent
(national increase was 30.9 percent).

There are
6,888
businesses in
Southland

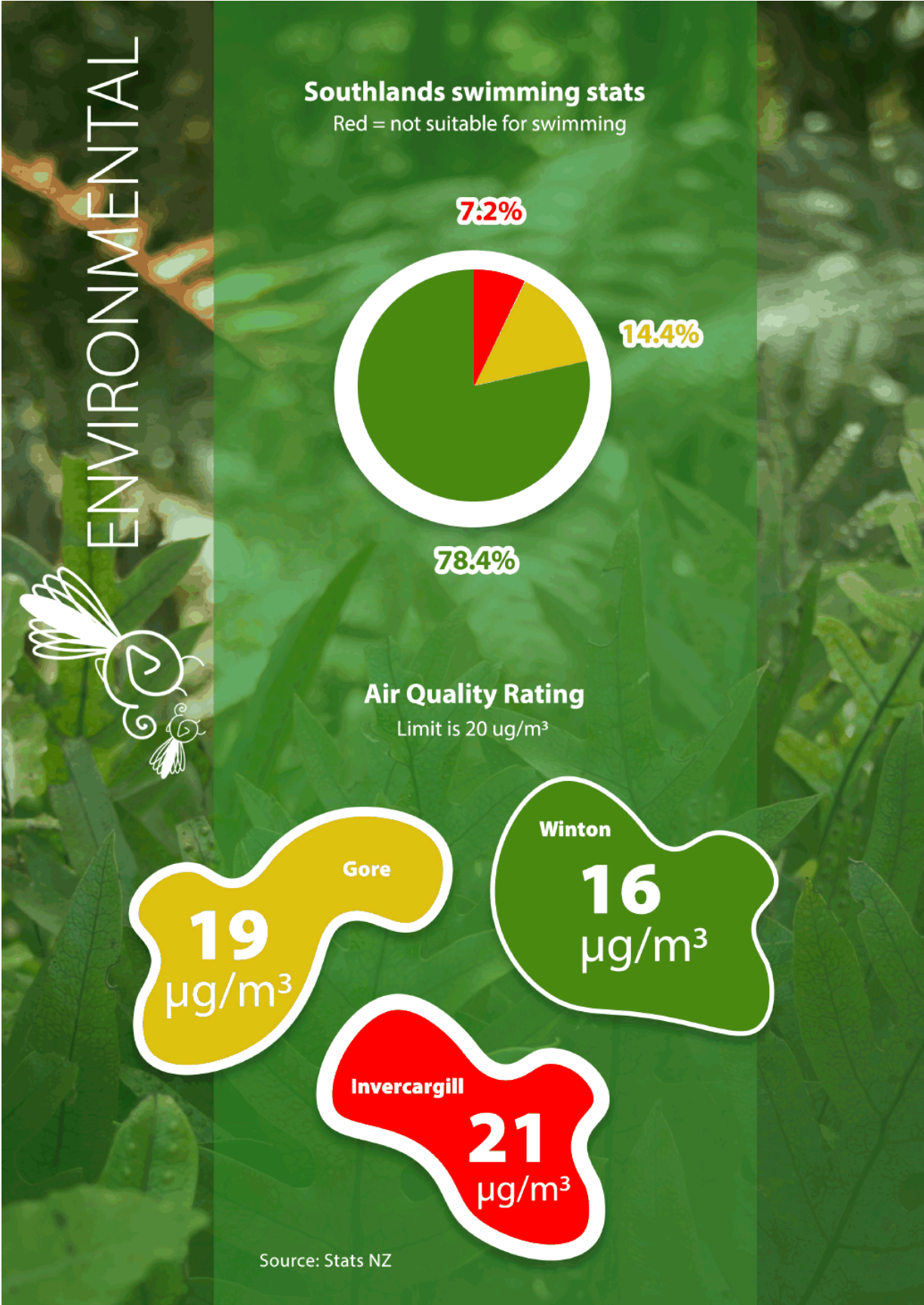
Including economically significant enterprises that
are engaged in producing goods and or services
in New Zealand that meets specific criteria

Source: Stats NZ

New Vehicle registrations in Southland (excl. Invercargill City)

	Q1	Q2	Q3
Bus	2	0	0
Moped	2	2	1
Motorcycle	9	6	4
Agricultural machine	1	1	0
Passenger car/van	146	62	56
Trailer/caravan	114	106	62
Tractor	14	20	12
Goods van/truck/utility	125	98	47
High speed agricultural vehicle	0	0	1
Mobile machine	3	1	0
ATV	1	0	0
Motor caravan	0	1	0
TOTAL	417	297	183

Source: Automobile Association of NZ



Community Leadership Report for the Wallace Takitimu Community Board

Record No: R/20/9/52064

Author: Kelly Tagg, Community Partnership Leader

Approved by: Janet Ellis, People and Capability Manager

☐ Decision

☐ Recommendation

☐ Information

Purpose

- 1 The purpose of this report is to update the board on community leadership activities in the area.

Recommendation

That the Wallace Takitimu Community Board:

- a) **Receives the report titled “Community Leadership Report for the Wallace Takitimu Community Board” dated 23 September 2020.**

Attachments

- A Community Leadership Report [↓](#)



Community Partnership Fund

The first round of the Wallace Takitimu Community Board Community Partnership Fund closed on 31 August. We have received seven applications from community organisations, and staff are now working on organising the allocation meeting and preparing information to be sent out to board members. The agenda and application information will be sent to board members well before the meeting date so they have plenty of time to read over the applications.

Upcoming funding deadlines

Ohai Railway Fund	30 September 2020
SDC District Heritage Fund	30 September 2020
Sport NZ Rural Travel Fund	30 September 2020
Creative Communities Scheme	30 September 2020
District Initiatives Fund	30 September 2020

Local initiatives

Ohai Hall

Following the grant of \$10,000 received from the Ohai Railway Fund for new equipment at the Ohai Hall, this is in the process of being ordered, and will be delivered in the coming weeks.

2020 Guy Fawkes event – Nightcaps

The event has been pencilled in for Friday 6 November, with a postponement date of Saturday 7 November. A final funding application has been lodged with Community Trust South for a small shortfall, and the outcome of this will be known on 7 October.

Otautau Golf Club

Staff have assisted the Golf Club with a funding application to The Southern Trust for improvements to the clubrooms and trimming the large trees and hedges around the course. Funding for this project has already been received from Community Trust South and the SDC Community Initiatives Fund.

Isla Bank war memorial

At the last Wallace Takitimu Community Board meeting, the board agreed to recommend to Council to use funds from the Waiau Aparima Ward reserve to complete the restoration of the Isla Bank war memorial. A report will go to the next Council meeting on 29 September for approval to use these funds. Once approved the restoration can be completed.

Otautau camping ground

A group outside of Council is working to build a new ablution block building at Holt Park, Otautau. The group have submitted a request for a project information memorandum and an exemption for building consent under the schedule 1 application form. There is a cost of \$617.00 which the Wallace Takitimu Community Board has agreed to meet.

The group has also submitted an application to construct a building or structure on property owned by Southland District Council.

What's happening outside your area

Resource management update – What's your View?

Working in partnership with iwi, Southland District Council's resource management team is embarking on a project to determine where the potentially important landscapes and natural features are within Southland. We know there are numerous spaces that contribute to Southland's unique scenery and place in the world, and this work is about identifying where those are and then looking at ways we can work together to look after them for now and for future generations to come.

Community views and perspectives will play an important role in this, alongside the views of experts and a cultural assessment.

From October to December we will be asking the public to tell us about the landscapes and natural features within our District that are important to them. This will be framed as a campaign called 'What's Your View', which you will see online and in area offices/libraries throughout the District.

Community views will be mapped alongside a cultural assessment and a professional report to get a full picture of potentially important landscapes and natural features. We will then discuss the findings with anyone that may be affected – we'll be looking to check the accuracy and then to look at ways how, together, we can look after these spaces for generations to come.

The resource management team would welcome the opportunity to communicate this with community boards as soon as is practical, but if you have any questions about this before that point please see www.makeitstick.nz or call Margaret Ferguson on 0800 732 732.

District/regional Initiatives

SDC holiday programme

Sport Southland will again be delivering the SDC holiday programme in January 2021. The programme will run in eight locations (Winton, Riverton, Lumsden, Stewart Island, Wyndham, Otautau, Te Anau and Tokanui) over eight dates. The dates and venues are currently being confirmed – look out for information coming out in school newsletters, Facebook pages etc over the coming weeks.

Milford Opportunities Project

In January this year Stantec, the governance group and the project working group went to Fiordland to experience and discuss the place and the work on the project that had previously been undertaken by WSP-Opus in Stage 1. Unfortunately, the following week the Fiordland floods happened closing State Highway 94 for a number of weeks and whilst that was happening Covid-19 was becoming an issue around the world to the point where New Zealand's alert level 4 lockdown was declared.

The original intention had been to have a number of public drop-in sessions/meetings and meetings with reference groups representing a number of interests in Milford Sound Piopiotahi and tourism operations generally. Obviously the lockdown meant that could not happen but the project has been able to have the reference groups meet via the Zoom meetings platform.

Stantec has continued to work on gathering and analysing the background data that will be needed to determine their recommendations to the governance group for the long list of options that should be given further consideration. More recently, Stantec have been able to travel to Fiordland and meet directly with stakeholders and in July there was a nationally advertised survey for people to engage with the project and provide their thoughts.

The Milford Opportunities Project is a chance for the public to shape the future of one of New Zealand's most iconic areas. Gathering feedback from a diverse range of New Zealanders is absolutely crucial. On 5 October 2020 the project will launch another nationwide campaign. This will be the final chance for large-scale engagement on this project as the team makes the decisions for the final master plan in December.

National initiatives

Sport NZ Community Resilience Fund 2.0

Funding support for community based organisations to cover fixed and operational costs.

The second round of the Community Resilience Fund has now closed, with a total of 117 applicants receiving support from the fund in the Southland region with a total of \$694,609.47 distributed (this includes Invercargill and Gore). In the Southland District Council area 37 organisations received support with a total of \$137,858 distributed.

In the Wallace Takitimu area the following organisations/clubs received support:

Drummond Golf Club Inc.	\$5,000
Drummond Rugby Club	\$3,224
Nightcaps Golf & Bowling Club	\$4,174
Nightcaps Squash Club	\$2,710
Ohai Nightcaps Rugby Club	\$3,043
Otautau Bowling Club Inc.	\$1,043

Otautau Golf Club	\$2,009
Otautau Squash Rackets Club	\$4,927
Takitimu Scouts Group Nightcaps	\$880
Total	\$27,010

Impact of Covid-19 on our community and voluntary sector

Research was undertaken by the Centre for Social Impact, in partnership with Hui E, Philanthropy New Zealand and Volunteering New Zealand of the impact of Covid-19 on our community and voluntary sector.

The report details the findings of a national Covid-19 impact survey carried out across the tangata whenua, community and voluntary sector in May-June 2020. This was as the country was moving between levels 2 and 1 of the Covid-19 lockdown. The findings are based on 1,424 responses from a broad cross-section of the sector.

The link for the full report is: <https://www.centreforsocialimpact.org.nz/korero/2020/august/survey-highlights-impact-of-covid-19-on-the-community-and-voluntary-sector>

There was significant interest and outreach in the Otago-Southland regions to the survey. Fifteen percent of responses were from organisations solely operating in Southland.

The findings highlight the experiences of the sector in cherishing and caring for communities throughout Covid-19 and beyond. They take stock of the impact that effort has had on the sector and start the conversation about what now needs to be done.

The findings will be used to help lead confident, collective, well informed discussions around recovery and re-imagining the future state of a tangata whenua, community and voluntary sector that is well, flourishing and thriving.

What's coming up in the next couple of months?

Strategy and policy

Staff have begun identifying the national, regional and District strategies that are relevant to Council. Staff will undertake a needs assessment to assess the strategies that are necessary to focus work/service delivery and to guide decision making, both from a Council and community perspective. Staff will produce a strategy development plan that will outline an intended work programme, why particular strategies will be prioritised, and the ongoing commitments Council will need to make, such as any strategy review requirements.

Council have finished formal consultation on the draft Keeping of Animals, Poultry and Bees Bylaw, and councillors have received the submissions. On 29 September 2020 Council is scheduled to deliberate and adopt a final bylaw.

Council are still reviewing the charging method for non-recreational jetty usage on Stewart Island/Rakiura. The next steps for this piece of work are to discuss three charging options with the Stewart Island/Rakiura Community Board, and then request Council to endorse a charging method to be included and consulted on in the draft Long Term Plan.

Staff have been revising the Procurement Policy and developing a draft Procurement Manual. Staff presented the draft Procurement Policy to the Finance and Assurance Committee on

11 September 2020. Council will be asked in late October to release the draft policy in November 2020 for consultation.

Review of a suite of policies that will inform the Long Term Plan is underway. This includes the Revenue and Finance Policy, the Policy on Development and Financial Contributions, and the Significance and Engagement Policy. Draft policies will be presented to committees in September and to Council in October. Following Council approval, the formal consultation period for these policies is planned for the period from 4 November to 4 December 2020. Staff are also working on the asset management, contract management, risk management and grants and donations policies.

Work has begun to undertake the in-depth analysis of Council's top corporate risks. Finance and Assurance Committee members will discuss in detail selected risks from the top 10 corporate risks in each quarter beginning September 2020. Staff will also begin work on reviewing Council's operational risk framework in the up-coming months.

The annual report period is now underway and due to be completed by late October/early November 2020. The Finance and Assurance Committee met on 11 September to review the draft Annual Report 2019/2020 for release to Audit NZ.

The Long Term Plan is moving into a key development phase as Council continue to discuss the key issues facing the District. Activity management plan discussions were held in August, alongside the key policy development that informs this process. Council has provided initial guidance to staff that will assist in determining in developing key issues and options for further discussions in September that will form the basis of the LTP consultation document. Throughout September, another round of community board workshops are occurring for staff and elected members to further discuss levels of service and funding options.

Stakeholder updates

NZTA – Waka Kotahi

Highways South appreciates the passion of Southlanders for their local communities and is grateful for the support of Southland community boards with conveying our passion for providing safe, fit-for-purpose state highways to connect these communities. Below gives an overview of recently completed projects in the Southland District area, as well as planned construction and safety work in the Southland District for the coming year:

Pavement rehabilitation sites completed in the Southland District in the 2019/20 year:

- Dome Creek (SH6)
- Tothills Creek (SH6)
- Whyte's Corner (SH1)
- Kerr Rd x2 (SH1)
- St Ronan's Rd (SH1)
- Mill Rd (SH98)

Pavement rehabilitation in the Southland District planned over summer 2020/21:

- Sinclair Entrance at Winton (SH6)
- Two sites west of Mossburn (SH94)

Other completed work in the Southland District:

- SH 99 intersection upgrade, incl. right hand turn bay at Waimatuku installed as a safety initiative
- Flood response – Scott’s Creek and Blackmore Culvert gravel extraction (SH6)
- Lake to lake cycle trail completion – Te Anau/Manapouri (SH95)
- Dipton (SH6) – Channel and kerb (and apologies again to the Dipton community for the lack of fore-warning on this job)
- Culvert renewals – SH6 near Mossburn, SH94 near Lumsden and SH99 near Colac bay
- There are twelve areas throughout the network where we have replaced or installed new ice/grit signs
- Cyclists approaching signs installed on SH99 at the Makarewa River and SH96 at the Oreti River

Area updates:

- Edendale – some sweeper work to be done, and maintenance on the old highway will be happening in the 2021/2022 construction season following funding approval
- Lumsden (SH94 to Gore) – 70km/hr to 50km/hr speed limit change underway and will be gazetted on 16 October at which point the new threshold signs will be installed and 70km/hr signs removed
- Rework at Steel Road on SH99 will happen in October and additional reseal sites (Wright’s Bush, Waianawa, Waimatuku, Thornbury) will happen this summer

Operational Report for Wallace Takitimu Community Board

Record No: R/20/9/50397

Author: Carolyn Davies, Executive Assistant

Approved by: Janet Ellis, People and Capability Manager

☐ Decision

☐ Recommendation

☒ Information

Purpose of Report

- 1 The purpose of the report is to update the board on the operational activities in the Wallace Takitimu Community Board area.

Recommendation

That the Wallace Takitimu Community Board:

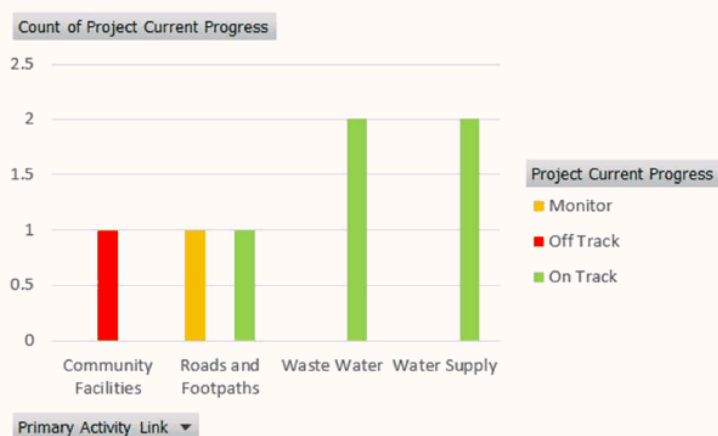
- a) **Receives the report titled "Operational Report for Wallace Takitimu Community Board" dated 18 September 2020.**

Attachments

- A Wallace Takitimu Community Board - operational report - 1 October 2020 [📎](#)



1. Projects within current 2019/2020 financial year



2. Progress since last reporting period

CLARIFICATION OF FUNDING SOURCES

Local funded: Stormwater, cemeteries, footpaths, SIESA, water structures and community halls.

District funded: Water, wastewater, public toilets and roading.

Local or District funded (dependent on service): Community facilities, parks and reserves.

PRIMARY ACTIVITY LINK	CODE	NAME	CURRENT PHASE	PROJECT CURRENT PROGRESS	PROJECT CURRENT COMMENT	BUDGET VALUE
WASTE WATER	P-10003	Upgrading UV / treatment at	Delivery Phase	On Track	Sizing for new UV unit is underway and will be with Downer for pricing early October.	\$64,225.00



PRIMARY ACTIVITY LINK	CODE	NAME	CURRENT PHASE	PROJECT CURRENT PROGRESS	PROJECT CURRENT COMMENT	BUDGET VALUE
		Ohai (Sewer)				
WATER SUPPLY	P-10256	Otautau-water main replacement north of bridge	Delivery phase	On track	A number of residents found shavings in their water systems. This has been dealt with through the contractors and managed by local plumbers. None have been discovered in recent days. Ongoing monitoring will continue. Site meeting is scheduled by Friday 25 September to confirm practical completion.	\$950,000.00
WASTE WATER	P-10267	Sewer Trickling Filter - Ohai	Pre delivery phase	On track	Manufacturing the replacement rotary gland has been completed. Downer have supplied prices for mercury disposal and management. Work on the project is expected to be completed in October 2020.	\$61,500.00
WATER SUPPLY	P-10279	Consent Renewal Water - Ohai	Pre delivery phase	On track	A local consultant will be obtaining the consent and completed by March 2021	\$20,972.00
COMMUNITY FACILITIES	P-10314	Resurface Netball Courts at Otautau	Business case phase	Off track	Waiting on scope and budget to be confirmed with the Community Board. Site visit scheduled for 21 September	\$28,119.00
ROADS AND FOOTPATHS	P-10384	Repair Otautau Tuatapere Road slip	Delivery phase	On track	Slip repair is nearing completion with road seal being laid in September 2020.	\$200,000.00
ROADS AND FOOTPATHS	P-10416	Otautau Nightcaps Road Pavement Rehab 2020/21	Business case phase	Monitor	Design complete and documents being reviewed. The tender is due to be published by the end of September.	\$700,000.00



3. Service Contracts

CONTRACT NAME	CONTRACT MANAGER COMMENTARY
10/01 – Water and Waste Water Services Operations and Maintenance	Recent rainfall events have led to high amounts of storm water entering sewer systems. Investigations are planned to identify the sources.
14/39 – Grass area maintenance Otautau	A new mowing contract for Otautau, Nightcaps, Ohai, Calcium cemetery and Wairio has been tendered. The existing contracts have been extended to 30 September.
19/9 – Central area gardening (Nightcaps, with Winton)	Gardening progressing ok.
Wairio Cemetery	Several trees along the road frontage have been felled and the stumps ground down in preparation for rhododendrons to be planted. We are also looking at installing a water supply.
20/01 – Office and library cleaning Otautau office. (as part of new district wide contract).	The previous contractor in this area has been awarded the new District wide contract. We are still very happy with the results we see in Otautau. Small changes such as consumable dispensers where required have occurred.
16/37 – Ohai township minor maintenance	The incumbent operator has resigned and day to day maintenance is with SouthRoads, as part of the Road Alliance contract.
16/61 – Nightcaps – toilets cleaning	Contract working well under SouthRoads
TD Dahlenburg gardening (Otautau)	The gardens have been maintained to a high standard. The centre plots on Main Street are going to get replanted. There will be a review of the contract going forward in terms of timeframe.
17/02 - Central Alliance roading contract	<p>To report, the Alliance is now operating through Winter conditions and have experienced one small flooding event.</p> <p>Work being undertaken to improve drainage outside the Four Square Maint Street – Otautau.</p> <p>Pre-mix crew pre reseal repair work is weather dependant. This is a shared crew with the Waimea Alliance. On wet days other tasks can be undertaken for example vegetation, pothole patching and wilding trees.</p> <p>Maintenance metalling is complete.</p>

4. Request for Service data 20 July 2020 – 15 September 2020

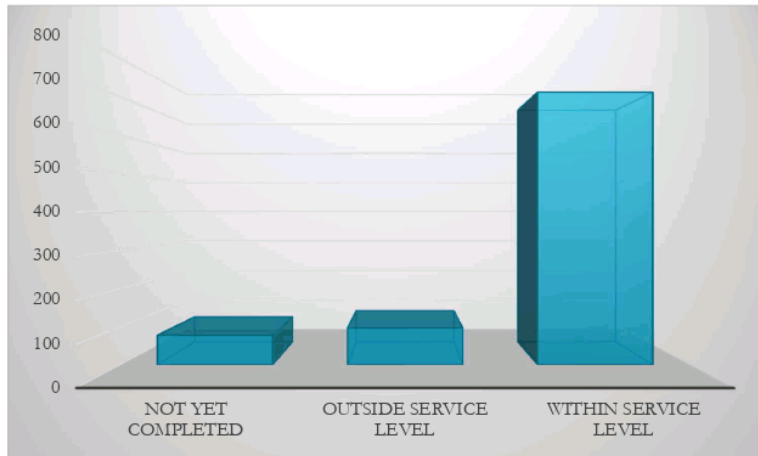


REQUEST TYPE	COUNT
Cemeteries repairs and maintenance	2
Council housing/ flats - repairs (routine)	1
Debris on sealed roads (safety)	1
Edge break/low shoulders sealed roads	1
Flooding roads - rural (safety)	1
Footpaths hazards - trip/hazard/broken etc (safety)	1
Gravel, potholes/corrugations and grading	4
Miscellaneous problem	1
Noise control (not animal noises)	6
Nuisance complaints (odour, vermin, neighbourhood)	5
Paper roads	1
Parks and reserves repairs and maintenance	1
Playground repairs and maintenance	1
Rural water asset leak	1
Rural water low water pressure	1
Sewer lateral blockage	2
Sewer main blockage	1
Single street light out	2
Slumps and heaves sealed roads	1
Transport - road matters general	1
Urban stormwater (the drain)	4
Vegetation urban/berm mow/overgrown/visibility issues	1
Vegetation rural (overgrown or visibility issues)	1
Water asset leak - (main, hydrant, valve, meter)	3
Water main leak urgent burst	1
Water no supply	5
Water toby damaged (not safety issue)	3
Water toby leak	3
Water toby location	1
W/bin cancelled - rural/comm/additional bins only	1



REQUEST TYPE	COUNT
Wheelie bin new	2
TOTAL	60

RFS count by completion time status

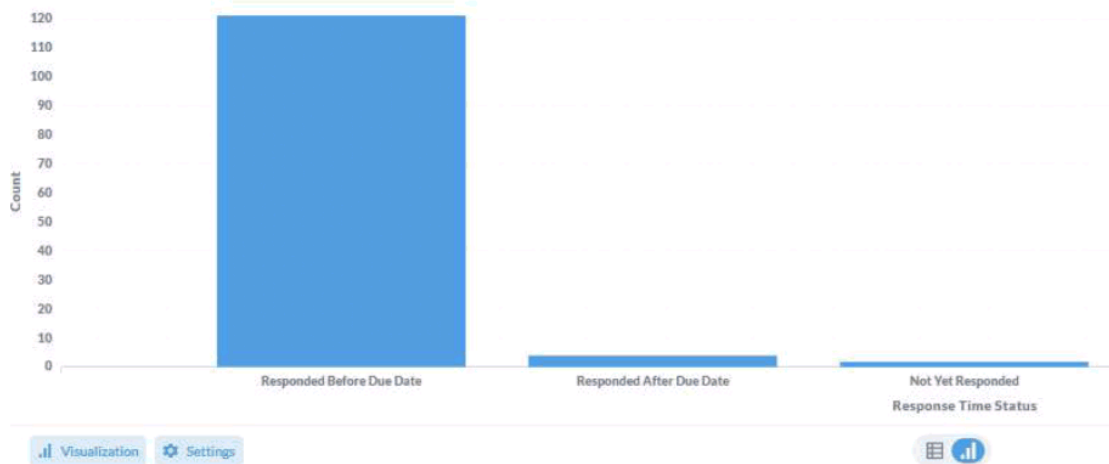


Note: RFS' that were not yet completed or outside the service level were due to factors including further investigations/work required and extensions of time to complete the requests.

Count by Response Time Status

Started from IPS Requests, Response Time Status

SDC Data Ips Service Request Initial Call Date Time between July 20, 2020 September 15, 2020 x



5. Local finance reporting

Drummond Village - Business Units as at 31 August 2020

	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Street Works - Drummond	\$92	\$147	\$879		\$92	\$550			\$0
Drummond Rec Reserve Committee	\$750	\$318	\$1,905		\$92	\$550			\$0
Beautification-Drummond	\$655	\$655	\$3,931	\$476	\$655	\$3,931			
Total	\$1,497	\$1,119	\$6,715	\$476	\$838	\$5,031	\$0	\$0	\$0

Wallace Takitimu - Business Units as at 31 August 2020

	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Takitimu Pool	\$2,096	\$2,207	\$13,239		\$2,063	\$12,375		\$0	\$0
Community Leadership Wallace T		\$1,337	\$8,020	\$3,818	\$10,595	\$63,572	\$0	\$0	\$0
Total	\$2,096	\$3,543	\$21,259	\$3,818	\$12,658	\$75,947	\$0	\$0	\$0



Nightcaps - Business Units as at 31 August 2020

	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Administration - Nightcaps	\$292	\$389	\$2,334	\$291	\$291	\$1,747			
Operating Costs - Nightcaps	\$698	\$695	\$4,170	\$2,563	\$695	\$4,170			
Street Works - Nightcaps	\$1,968	\$1,960	\$11,759	\$1,183	\$3,210	\$19,259			
Stormwater Drainage-Nightcaps	\$3,809	\$3,839	\$23,035	\$1,283	\$3,508	\$21,046			
Beautification - Nightcaps	\$692	\$692	\$4,149	\$622	\$1,382	\$8,293			
McGregor Park	\$4,392	\$3,343	\$20,057	\$2,407	\$1,901	\$11,408			
Dr Woods Memorial Park				\$141	\$474	\$2,845			
Hall - Nightcaps	\$2,901	\$3,052	\$18,309	\$2,425	\$3,054	\$18,323			
Total	\$14,753	\$13,969	\$83,813	\$10,915	\$14,515	\$87,091	\$0	\$0	\$0


Ohai - Business Units as at 31 August 2020

	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Administration - Ohai	\$293	\$880	\$5,280	\$291	\$291	\$1,747			
Operating Costs - Ohai	\$1,094	\$1,089	\$6,536	\$2,138	\$1,089	\$6,536			
Street Works - Ohai	\$2,023	\$2,014	\$12,083	\$1,185	\$6,014	\$36,083			
Stormwater Drainage - Ohai	\$3,129	\$3,992	\$23,951	\$1,027	\$3,114	\$18,684			
Beautification - Ohai	\$2,630	\$2,692	\$16,149	-\$1,003	\$2,692	\$16,149			
Recreation Reserve - Ohai	\$162			-\$108					
Playground - Ohai	\$675	\$673	\$4,039	\$468	\$691	\$4,146			
Hall - Ohai	\$2,356	\$2,545	\$15,267	\$2,710	\$2,627	\$15,764			
Total	\$12,362	\$13,884	\$83,305	\$6,708	\$16,518	\$99,109	\$0	\$0	\$0



Otautau - Business Units as at 31 August 2020

	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Administration - Otautau	\$4,604	\$4,668	\$28,005		\$86	\$517			
Operating Costs - Otautau	\$1,549	\$1,162	\$6,970	\$1,781	\$1,375	\$8,247			
Street Works - Otautau	\$4,114	\$4,094	\$24,563	\$14,607	\$10,166	\$60,998			
Refuse Collection - Otautau	\$1,592	\$1,584	\$9,506	\$2,346	\$1,711	\$10,266			
Stormwater Drainage - Otautau	\$4,412	\$5,809	\$34,856	\$1,173	\$4,391	\$26,345			
Cemetery - Otautau	\$4,324	\$5,362	\$32,171	\$4,281	\$5,470	\$32,822			
Settlers Cemetery - Otautau	\$545	\$544	\$3,261		\$543	\$3,261			
Beautification - Otautau	\$5,777	\$5,763	\$34,575	\$3,622	\$5,916	\$35,495			
Holt Park	\$3,794	\$3,524	\$21,142	\$3,013	\$3,612	\$21,670			
Holt Park Extension	\$3,020	\$1,790	\$10,739	\$3,558	\$2,350	\$14,097			\$28,119
Centennial Park	\$656	\$653	\$3,918	\$700	\$1,266	\$7,595			
Baths - Otautau	\$2,160	\$2,557	\$15,339		\$1,778	\$10,670			
Holt Park Camping Ground	\$2,110	\$2,100	\$12,600	\$964	\$3,064	\$18,382			
Hall - Otautau		\$149	\$892						
Plunket Rooms - Otautau	\$333	\$331	\$1,988	\$1,102	\$331	\$1,988			
Bowling Club		\$22	\$130						
Forestry - Holt Park		\$25	\$147	\$1,174	\$655	\$3,932			
Total	\$38,992	\$40,134	\$240,803	\$38,320	\$42,714	\$256,285	\$0	\$0	\$28,119

Wallace Takitimu community leadership income is under budget due to no internal grant income received for distribution so far. This will be corrected during the September month end processes. Expense are under budget due to the miscellaneous grant line. This expense will be phased to match the expected payment dates for the two funding rounds.

Nightcaps expenses are under budget by \$3,600. However operating costs are over budget by \$1,868 due to the all rates Southland District Council rates being paid in August with the budget phased evenly throughout the year. This phasing will be adjusted for the next reporting round.



Ohai expenses are under budget by \$9,810. Beautification is showing a negative expenses, this relates to accruals done at year end for cleaning and maintenance. These are in the wrong business unit and will be corrected as part of the September financial processes.

Reserve Balances

RESERVE	30 JUNE 2020	BUDGET 30 JUNE 2021	FORECAST 30 JUNE 2021
Drummond general	\$10,895	\$11,224	\$11,224
Drummond recreation reserve	\$15,517	\$16,872	\$16,872
Total – Drummond	\$26,412	\$28,096	\$28,096
Takitimu pool	\$13,948	\$14,812	\$14,812
Total – Takitimu	\$13,948	\$14,812	\$14,812
Nightcaps community centre	\$12,498	\$12,672	\$12,672
Night caps McGregor park	\$95,583	\$98,088	\$98,088
Nightcaps general	\$23,381	\$16,468	\$16,468
Nightcaps stormwater	\$10,194	\$10,472	\$10,472
Total - Nightcaps	\$141,655	\$137,700	\$137,700
Ohai community centre	\$100	\$253	\$253
Ohai general	\$114,813	\$94,346	\$94,346
Ohai stormwater	\$156,135	\$161,402	\$161,402
Total - Ohai	\$271,048	\$256,001	\$256,001
Otautau town hall	\$28,320	\$29,212	\$29,212
Otautau baths	\$23,015	\$27,684	\$27,684
Otautau Brightwood development	\$16,679	\$16,679	\$16,679
Otautau community board conference	\$6,570	\$6,570	\$6,570
Otautau forestry	\$166,165	\$166,312	\$166,312
Otautau general	\$75,748	\$36,529	\$36,529
Wallace bowling club	\$113	\$143	\$143
Otautau stormwater	\$242,699	\$251,210	\$251,210
Total – Otautau	\$559,309	\$534,339	\$534,339
TOTAL RESERVES	\$1,012,372	\$970,948	\$970,948

Council Report

Record No: R/20/9/51339

Author: Kelly Tagg, Community Partnership Leader

Approved by: Janet Ellis, People and Capability Manager

☐ Decision

☐ Recommendation

☒ Information

Chief Executive

Three Waters

1. Work on the Three Waters reform programme is continuing, with a series of 14 workshops being held in July to explain to the local government sector the reform programme and the conditions attached to receipt of the tranche 1 stimulus funding. All of the 67 eligible local authorities have agreed to 'opt in' to the first stage of the reform programme, suggesting that there is wide acceptance across the sector about the need for reform.
2. To support the work of the joint central and local government steering committee in leading the reform work two new groups are being established. These are a system design group, whose role will be to test issues around overall system and institutional design, entity purpose, ownership, governance, accountability, funding models, etc, and a water technical infrastructure group that will look at the more technical infrastructure issues arising from the reforms.
3. To progress the work that needs to be considered across Otago and Southland the two mayoral forums are currently considering a proposal to establish a joint committee and establish a secretariat to support a joined-up approach to thinking about the issues arising from the three waters reform process for local government.
4. In early September the five Hawkes Bay councils released the report that they had commissioned in 2019 to examine the opportunities that might be created by a move to a more integrated regional service delivery model for the delivery of water and wastewater services.
5. A copy of the full report is available on their three waters review website (<https://www.hb3waters.nz/hawkes-bay-three-waters-service-delivery-report/>).
6. The Hawkes Bay report evaluates five different structural options:
 - enhanced status quo
 - a shared service business unit
 - a management council controlled organisation (CCO)
 - a sub-national CCO which extends beyond Hawkes Bay
 - an asset owning CCO.
7. It concludes that an asset owning CCO is the most appropriate model when evaluated against the objectives and principles originally set by the Hawkes Bay councils. It also goes on to assess the implications of establishment of such a model on the other council functions including addressing issues relating to, for example, stranded overheads.

8. While much of the analysis in the report has been ‘superseded’ by the central government three waters reform programme, there are a number of lessons to be drawn from the report that will be of interest to all local authorities.

Future of Local Government

9. Local Government New Zealand and SOLGM are advancing work to scope a future of local government work stream which will look at the changing role of the sector, particularly in light of the extensive changes that are likely to occur as a result of the three waters reform and resource management reform processes.
10. The work stream will have a particular focus on the role of local government in supporting community well-being and how this might further evolve in the future including the relationship between central and local government, the relative importance of the civic leadership role played by the sector and community led development.
11. The reducing role of the local government sector in both the infrastructure provision and regulatory service areas are likely to have an impact on the number, shape and form of local authorities in the future. This is expected to include discussion about whether it remains relevant to have a distinction between regional and territorial local authorities.

Climate Change

12. Local Government New Zealand (LGNZ) have recently released a report that looks at the approaches being used to adapt to the impacts of climate change on three different communities.
13. The report is available on the LGNZ website (<https://www.lgnz.co.nz/our-work/publications/case-studies-community-engagement-on-climate-change-adaptation/>).
14. The communities included in the case studies are the Ruawai Flats in Kaipara, South New Brighton and Southshore in Christchurch, and South Dunedin.
15. Although all three case studies focus on the issue of coastal inundation, each of them are at different stages of their climate change adaptation planning work and are effectively having to develop their own policy frameworks to guide their work raising issues around the desirability of developing greater national guidance in the adaptation area.

Environmental Services

Building Solutions

16. The building solutions team have continued to face challenges with the processing of building consents for the month of August 2020. Additional funding has been approved by Council to increase capacity and address the core issues experienced by the team.
17. The current Covid-19 environment has created a greater expectation from the community that buildings very promptly obtain Code Compliance Certificates. Financial impacts resulting in delays in this space are more noticeable, however with the whole industry working under pressure right now a trend of designers, builders and owners ‘drip feeding’ information into Council has created a large workload and noticeable time delays between Council receiving information and a

Code Compliance Certificate being issued. This is due to repeat requests for information being required before all information is received.

Animal Control

18. The dog registration process is to be reviewed. There have been a number of teething problems with the various online/email changes this year, and hence the need to simplify the process to make it as easy as practicable for our customers.
19. Another example of an animal control issue that struggles to find a regulatory owner has arisen (like cat and geese problems). Alleged feral pigs, that may be being kept, are getting on the road from a property in Blackmount, causing safety concerns. Council along with DoC, the police and Environment Southland all have roles, however in this case an agreement had been reached with the owner that if honoured, should resolve the issue.

Environmental Health

20. The team has completed the first remote verification. This is a verification of a food business that is completed using Zoom or similar app. The Ministry of Primary Industries has enabled verifiers to conduct these verifications, as a result of Covid-19.
21. The team has started work on introducing online applications for alcohol and food licensing applications. Currently applications are mostly completed by hand; and so this will improve the customer experience for those wanting an online option, and increase efficiency.

Resource Management

22. Covid-19 has not noticeably affected incoming workloads. Incoming resource consent applications remain consistent with the same period in 2019.
23. Up until the alert level 4 restrictions coming into force, ongoing policy focused work was occurring on the regional work streams for Climate Change, Biodiversity, Landscapes and Natural Character. In the national space, Covid-19 has delayed some anticipated national direction. Particularly, the national policy statements on highly productive land and indigenous biodiversity have been delayed and it is anticipated that they will now be released in April 2021.
24. Council has endorsed a report to bring forward the review of the landscapes section of the district plan. Work is now underway to understand the unique nature of Southland's landscapes, cultural values and local areas of significance. There are a number of pieces of work that will inform a review and also a number of conversations with communities and land owners. It is anticipated that a plan change will be notified in the middle of 2021.
25. SDC was part of the territorial authority reference group providing feedback to the Ministry of the Environment on the proposed NPS on Indigenous Biodiversity and the proposed New Zealand Biodiversity Strategy. Consultation on the NPS for Indigenous Biodiversity closed in March 2020.
26. Council submitted stating that in its opinion, achieving the requirements of the statement will require a significant body of work identifying potentially significant natural areas, mapping them and revising rules within the district plan to protect and enhance them. It is anticipated that there will be a significant cost associated with this. There is estimated to be 1.7 million hectares of

potentially significant biodiversity which equates to 57% of our District. Approximately, 94,000ha of this area is indicated to be on private land. Council has provided input into the LGNZ submission and Council is one of the case study councils forming part of that submission. It was anticipated that the National Policy Statement will likely be gazetted prior to the general election in September but this has been delayed until approximately April 2021.

27. Resource consent data for the previous few months is below:
- June – 21 applications received, 26 decisions issued.
 - July - 27 applications received, 28 decisions issued.
 - August – 18 applications received, 29 decisions issued.

Services and Assets

Forestry (IFS)

28. The financial year 2020/2021 harvesting programme is underway out of Waikaia Block 4. The crop age is 30 years and estimated tonnes are 19,000 with a forecast return of \$933,000.
29. A valuation report has recently been completed including a site visit. The outcome has been a \$360,000 revaluation against a budgeted devaluation of \$1,570,000. This is primarily due to market price and growth changes.
30. The Ardlussa Community Board has initiated a discussion about establishing mountain bike trails within the Waikaia forest. Their vision was presented at a recent board meeting and work is underway to scope and outline delivery of this work.

Around the Mountains Cycle Trail

31. The contract for repairs to the trail, associated with the February flood event, has been awarded to The Roding Company. The contract period is eight weeks and work has commenced on site.
32. A flood damaged culvert has been identified and work is underway to evaluate the damage and develop a solution.
33. The New Zealand Cycle Trail board is scheduled to visit Invercargill and the cycle trail in September, providing an opportunity to showcase this activity.

Property

34. The property disposal of the Ohai bowling club building is underway. The disposal of the former Stewart Island museum and the Hokonui hall has been completed as has the road stopping of the road intersecting the Southern dairy hub and the registration of all documents for the realignment and easements for Ringaringa Road on Stewart Island. Finalising the updated landowner consent for the coastal route boundary adjustments and payment of compensations is also almost complete. Once this is done the legalisation Gazette Notice can be issued.

Strategic Water and Waste

Land and Water Plan Implementation

- 35. Environment Southland released their proposed Land and Water Plan in 2017.
- 36. In total 25 appeals were received by Environment Southland of which Council has identified 10, which it will join as a Section 274 party. Council has also lodged an appeal to the decision. The basis of Council's appeal, is largely around the 'non-complying' activity status on wastewater discharges to water. The latest direction issued from the Environment Court outlines a proposed path, where appeals to objectives will be heard ahead of mediation, by grouped topic on policies and rules. Evidence in support of the appeals have been filed with the Environment Court.
- 37. Interim decisions were released by the Environment Court in late December with a recommendation that further expert conferencing be undertaken in early 2019.
- 38. A further hearing was held in mid-June 2020 where evidence was presented on additional information that the courts required Environment Southland to provide based on their interpretation of a number of key principles underpinning the plan. Agreement has now been reached on all outstanding appeals related to the objectives and policies with a further hearing planned to cover all outstanding appeals. At this stage the timing of this is not known.

Project Delivery Team (PDT)

- 39. PDT now meeting fortnightly with services and assets managers on works programme.
- 40. Currently working with CAMMS to look at options for simplified access for community boards and councillors.
- 41. The Te Anau wastewater project is progressing well with design in full swing and contracts now in place.
- 42. The first office shift project is now complete with staff moving into 42 Don Street on 7 September 2020.
- 43. With Council now approving Winton library project, this will progress quickly into design and consents.
- 44. The bridge works programme continues to progress well.
- 45. Fencing of waste water ponds is now underway after Covid-19 delays and securing final location agreements with neighbours.

Community Facilities

- 46. The community facilities team has been working through the second round of the Long Term Plan workshops with community boards. This has focused on the budgets associated with the opex and capex to meet the levels of service over the period of the plan and follows on from meetings previously held with the boards that highlighted the assets that were within their respective board areas of responsibility.

47. Three of the mowing tenders are set to go to the Services and Assets committee for approval to be awarded. Direct negotiations are in progress with the incumbent contractors for the Ardlussa Community Board. The remainder of the areas will be packaged up and put out to tender.
48. We are working through revising the requirements to become an approved contractor with the Health and Safety and Wellbeing Advisor to make sure that our traffic management and STMS obligations are being met.
49. The asset manager is now looking at progressing the work to get the community facilities assets into Council's asset management system.
50. Community facilities staff are completing projects that were carried forward from last year and starting the projects that are in this year's capital works programme.

Strategic Transport

National Land Transport Plan

51. The transport team continues to wait on the release of the final Government Policy Statement on Land Transport 2021 (GPS) to ensure activity plans and funding application align with the GPS strategic direction.
52. The continued delay of GPS is potentially putting the legislative requirements for the Regional Land Transport Plans (RLTP) at risk. Development of the RLTP is being progressed on the expectation that the strategic direction of the GPS will not change. This means that projects can be developed and included in the draft RLTP without the GPS being finalised.

District Wide Roothing Programme

53. Evaluation of the District-wide resurfacing contracts have been completed and approved by the Services and Assets committee. This activity covers the resurfacing of approximately 3,000,000 m² of urban and rural roads across the District over the next three years. Contracts have been awarded to Fulton Hogan and Downer.
54. The 2020/2021 pavement rehabilitation program which consists of approximately 7km of sealed roads has been approved. Procurement of these works is currently underway with the first site expected to be completed prior to Christmas.

Customer Delivery

Customer Support

55. We answered 3,926 calls in the month of July, with an average wait time for our customers of 21 seconds. We had a steady number of late dog registrations. There are now just 1,086 dogs needing to be registered which will trickle in over the next few weeks.

Libraries

56. Alert level 2 has been a challenge for many of our library staff and community members. Our original restrictions for alert level 2 were designed for a short period of time and not a drawn out phase. A fortnight ago, after many great suggestions from our libraries team, we relaxed some of

our alert level 2 restrictions to fall in line with other similar libraries of our size and allow for a much easier system to both manage and experience.

57. During this time at alert level 2, most of our programming has been put on hold to adhere to social distancing requirements, though we have started to allow our adult focused programming to start up again.
58. We are currently planning for the October school holiday programme in the hopes that the country will be back at alert level 1, however we are cognisant this may not occur and will plan for this possibility as well.

Knowledge Management

59. While LIM numbers are lower than previous years they continue to trend upward. Over the month of August the team lodged 45 LIM applications and issued 39, compared to only 29 in August 2019. When looking at last year's numbers you can clearly see a drop started in May 2019 and continued until June 2020.

Recommendation

That the Wallace Takitimu Community Board:

- a) **Receives the report titled "Council Report" dated 18 September 2020.**

Attachments

There are no attachments for this report.

Chairperson's Report

Record No: R/20/9/51611

Author: Fiona Dunlop, Committee Advisor

Approved by: Janet Ellis, People and Capability Manager

☐ Decision

☐ Recommendation

☒ Information

Purpose of report

- 1 The purpose of the report is to provide an update to the Wallace Takitimu Community Board on activities that the chairperson has been involved since the establishment of the board on 20 November 2019. This report covers August and September 2020.
- 2 The report also provides an opportunity for the board chair person to present an overview of the issues he has been involved with.
- 3 Items of interest that the chair is reporting on are as follows:
 - Community board meetings on 6 August and 5 September 2020
 - public meeting regarding the Community Partnership Fund
 - discussions with officers on the funding and rating review and Long Term Plan 2021-2031 local works programme and budget
 - attended chairs forum at the District Council office in Invercargill
- 4 Board members have contributed the following to the Chairs report:

Review from Nightcaps area from Bev Evans

- We have received a wonderful donation of rhododendrons from David and Jayne Valli to beautify the Nightcaps cemetery and the Heritage dray section
- There is a community notice board to advertise events at the dray section. There is a designated contact person for using the board
- Thank you to the many local business groups for their continued support to Nightcaps
- A picnic table is to be placed at the Nightcaps cemetery and also one by the public garden toilets.
- Parks were not well used this year because of Covid-19 but this will pick up with summer
- Upcoming events are Guy Fawkes night and the Children's Christmas party which are great events organising
- There are three new businesses in Nightcaps and Wairio being Casey Mary's Beauty Therapy, Little Blu Hutt hairdresser and the Taki tavern and accommodation. Watch this place for more.

Recommendation

That the Wallace Takitimu Community Board:

- a) **Receives the report titled "Chairperson's Report" dated 23 September 2020.**

Attachments

There are no attachments for this report.