



Community and Strategy Committee

OPEN MINUTES

Minutes of a meeting of Community and Strategy Committee held in the Council Chamber, 15 Forth Street, Invercargill on Wednesday, 11 November 2020 at 1.03pm.

PRESENT

Chairperson	Julie Keast Mayor Gary Tong	
Councillors	Don Byars John Douglas Paul Duffy Bruce Ford Darren Frazer George Harpur Ebel Kremer Christine Menzies Karyn Owen Margie Ruddenklau Rob Scott	1.03pm to 2.30pm

IN ATTENDANCE

Group Manager - Community and Futures	Rex Capil
Committee Advisor	Alyson Hamilton

1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

Cr Karyn Owen declared a conflict of interest in relation to item 7.3 - Riverton Heritage and Tourist Centre Trust funding application to the District Heritage Fund and advised she would take no part in discussion or voting on this matter.

Cr John Douglas declared a conflict of interest in relation to item 7.2 - Mossburn Golf Club funding application to the District Initiatives Fund and advised he would take no part in discussion or voting on this matter.

4 Public Forum

Jackie Flutey (General Manager) and Trish Boyle (Chairperson) for Community Trust South addressed the meeting outlining the financial activity and strategic focus of Community Trust South.

The Chair thanked Trish Boyle and Jackie Flutey for their attendance and presentation to the committee.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Cr Ruddenklau, seconded Cr Frazer and resolved:

That the minutes of Community and Strategy Committee meeting held on 9 September 2020 be confirmed as a true and correct record of that meeting.

Reports

7.1 Chairperson's Report

Record No: R/20/10/64041

Chairperson Keast presented this report.

Councillors Menzies and Scott provided a brief update on their attendance at the recent Zone 5 and 6 meeting.

Resolution

Moved Chairperson Keast, seconded Cr Menzies and resolved:

That the Community and Strategy Committee:

- a) **Receives the report titled “Chairperson's Report” dated 30 October 2020.**

7.2 District Initiatives Fund September 2020 Allocations

Record No: R/20/10/62755

Community liaison Officer - Megan Seator was in attendance for this item

Mrs Seator advised the purpose of this report is to give the Community and Strategy Committee a summary of the applications received for the District Initiatives Fund, and staff recommendations for the funding amounts to be allocated based on the criteria and amount available to be granted.

Resolution

Moved Cr Kremer, seconded Cr Scott recommendations a to c and d with changes (as indicated with ~~strikethrough~~ and underline) and resolved:

That the Community and Strategy Committee:

- a) **Receives the report titled “District Initiatives Fund September 2020 Allocations” dated 27 October 2020.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Approves the allocation of funds from the District Initiatives Fund as follows:

1	Southern REAP Incorporated	\$6,000
2	Mossburn Golf Club Incorporated	\$2,454.15
		<u>Decline</u>

3	Southland Softball Association	\$15,000
		<u>\$2,500</u>
4	Volleyball Southland Incorporated	\$10,000
		<u>\$1,500</u>
5	Southland Pony Club	\$1,500
6	Northern Southland Community Resource Centre Charitable Trust	\$1,500
7	Parenting Place Charitable Trust	\$2,500
8	South Coast Environment Society Incorporated	\$2,500
9	Waimea Plains Ploughing Championship	\$4,500
10	Northern Southland Riding for the Disabled	\$1,500

Cr Douglas declared a conflict of interest on the application - Mossburn Golf Club and took no part in discussions or voting on this item.

7.3 District Heritage Fund Application Summary and Financial Report

Record No: R/20/10/61268

Community liaison Officer - Tina Harvey was in attendance for this item.

Ms Harvey advised the purpose of this report is to give the committee a summary of the applications to the Southland District Council Heritage Fund for the September 2020 round.

The committee noted the applications seek grants to assist with the day to day running of local museums, heritage centre.

Resolution

Moved Cr Ford, seconded Cr Harpur and resolved:

That the Community and Strategy Committee:

- a) **Receives the report titled "District Heritage Fund Application Summary and Financial Report" dated 2 November 2020.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

- d) Approves the allocation of funds from the District Heritage Fund as follows:

1	Thornbury Vintage Tractor Club Inc	\$3,500
2	Riverton Heritage and Tourist Centre Trust	\$19,000
3	Waikawa District Museum Inc	\$6,500
4	Switzers Museum Waikaia	\$6,500
5	Wyndham and Districts Historical Society	\$2,000

- e) Approves the financial summary for the District Heritage Fund.

Cr Owen declared a conflict of interest on the application - Riverton Heritage and Tourist Centre Trust and took no part in discussions or voting on this item.

7.4 Sport NZ Rural Travel Fund Application Summary and Financial Report - September 2020 Round

Record No: R/20/10/62785

Community Liaison Officer - Kathryn Cowie was in attendance for this item.

Mrs Cowie advised the Southland District Council administers funding on behalf of the Sport New Zealand Rural Travel Fund and the purpose of this fund is to assist with transport expenses associated with participating in regular local competitions. Sports clubs and school-based clubs with young people between five and 19 years are eligible to apply.

The committee noted four applications have been received for this round of funding, which closed on 30 September 2020. The amount for distribution for the 2020/2021 year is \$18,717. The remainder will be carried forward to the March 2021 funding round.

Resolution

Moved Cr Ruddenklau, seconded Cr Menzies and resolved:

That the Community and Strategy Committee:

- a) **Receives the report titled "Sport NZ Rural Travel Fund Application Summary and Financial Report - September 2020 Round" dated 2 November 2020.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Approves the allocation of funds for the Sport NZ Rural Travel Fund as follows:

1	Fiordland Athletics Club	\$1,200
2	Otara Pony Club	\$1,200
3	Riversdale Tennis Club	\$400
4	Te Anau Tennis Club	\$1,200

- e) Approves the financial report up to 30 September 2020.

7.5 Creative Communities Funding Scheme Summary of Grants Awarded

Record No: R/20/11/64485

Cr Ruddenklau presented this item.

Resolution

Moved Cr Ruddenklau, seconded Cr Owen and resolved:

That the Community and Strategy Committee:

- a) **Receives the report titled “Creative Communities Funding Scheme Summary of Grants Awarded” dated 3 November 2020.**

7.6 Review of the Stewart Island/Rakiura Visitor Levy - Update and Timeline

Record No: R/20/10/60863

Intermediate Policy Analyst - Carrie Adams and Community Partnership Leader - Karen Purdue were in attendance for this item.

Ms Adams and Mrs Purdue advised that the purpose of this report is to provide the Community and Strategy Committee with an update on the review of the Stewart Island/Rakiura visitor levy.

The meeting noted it is recommended that the committee endorse the proposed work plan and timeline for completion of this work.

Resolution

Moved Mayor Tong, seconded Cr Owen and resolved:

That the Community and Strategy Committee:

- a) **Receives the report titled “Review of the Stewart Island/Rakiura Visitor Levy - Update and Timeline” dated 30 October 2020.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.

- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Endorses the plan and timeframe proposed to complete the review of the Stewart Island/Rakiura Visitor Levy Policy and the Stewart Island/Rakiura Visitor Levy Bylaw.
- e) Notes that formal consultation regarding any change to the levy quantum is proposed to occur in line with the 2022-2023 Annual Plan process.
- f) Notes that staff will report back to the Community and Strategy Committee to provide an update on progress at its April 2021 meeting.

7.7 Southland Regional Development Agency Letter of Expectation

Record No: R/20/10/61960

Governance and Democracy Manager - Melissa Brook was in attendance for this item.

Ms Brook advised that the purpose of the report is to present to the Community and Strategy Committee the letter of expectation sent to the Southland Regional Development Agency (Great South) from the Mayoral Forum on behalf of the four Southland local authorities.

Resolution

Moved Cr Kremer, seconded Cr Frazer and resolved:

That the Community and Strategy Committee:

- a) **Receives the report titled “Southland Regional Development Agency Letter of Expectation” dated 30 October 2020.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Notes that the letter of expectation has been provided to Great South and that by 1 December 2020, Great South will provide Council with a draft Statement

of Intent to consider and provide comment on in accordance with the
Southland Regional Development Agency's constitution.

7.8 Milford Opportunities Project Update

Record No: R/20/11/64662

Community Partnership Leader - Simon Moran and Communications Manager - Louise Pagan were in attendance for this item.

Mr Moran advised the purpose of the report is to provide the committee with a general update on the Milford Opportunities Project.

Resolution

Moved Cr Owen, seconded Cr Harpur and resolved:

That the Community and Strategy Committee:

- a) **Receives the report titled "Milford Opportunities Project Update" dated 3 November 2020.**

Cr Don Byars left the meeting at 2.30pm.

7.9 Public Service Reform Agenda Update

Record No: R/20/10/60974

Group Manager Community and Futures - Rex Capil was in attendance for this item.

Mr Capil advised the purpose of the report is to provide the committee with recent happenings in the broader subject area of the public service reform agenda.

Resolution

Moved Cr Frazer, seconded Cr Ford and resolved:

That the Community and Strategy Committee:

- a) **Receives the report titled "Public Service Reform Agenda Update" dated 30 October 2020.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

- d) Notes the central government activity that is occurring in the public service reform may have some form of impact on local government and its function, and therefore form, in the future.

7.10 Update on Council's Strategy Development Programme

Record No: R/20/10/61863

Strategy and Policy Manager - Michelle Stevenson and Policy Analyst - Robyn Rout were in attendance for this item.

Ms Stevenson and Ms Rout advised that the purpose of this report is to update the Community and Strategy Committee on work that has been completed on the strategy development work programme and outline that staff believe more information is required **on a district vision, before staff complete Council's internal strategy development work.**

Resolution

Moved Cr Kremer, seconded Cr Douglas and resolved:

That the Community and Strategy Committee:

- a) **Receives the report titled "Update on Council's Strategy Development Programme" dated 30 October 2020.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Notes that on 8 July 2020, the Community and Strategy Committee endorsed a strategy development work programme to be undertaken from 2020 through to 2024.
- e) Notes the work staff have been doing on the strategy development work.
- f) Notes that staff believe the development of a district vision and wider community input is necessary to progress strategy development and **implementation plans, and to amend Council's strategic framework.**
- g) Notes that a report on this agenda, **'Our Southland district community – Vision 2050 Project', proposes facilitating the development of a 2050 vision for the district.**

- h) Notes that if Council endorses the Vision 2050 Project, it is anticipated staff would be able to continue progressing **the development of Council's internal** strategy development programme, late in 2021.

7.11 Our Southland District Community - Vision 2050 Project

Record No: R/20/10/59879

Strategy and Policy Manager - Michelle Stevenson, Corporate Performance Lead - Jason Domigan, Communications Manager - Louise Pagan and Community Partnership Leader - Kelly Tagg were in attendance for this item.

Ms Stevenson advised the purpose of this report is to seek endorsement from the Community and Strategy Committee for Council staff to undertake the facilitation and **development of the "Our Southland District Community – Vision 2050" project** for the district as a whole.

Resolution

Moved Mayor Tong, seconded Cr Owen and resolved:

That the Community and Strategy Committee:

- a) **Receives the report titled "Our Southland District Community - Vision 2050 Project" dated 30 October 2020.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Notes the benefit in the **development of the "Our Southland District Community – Vision 2050" project to assist in leading an intergenerational, community wide, collaborative approach to long term planning for the district as a whole.**
- e) Recognises the value in the development of **the "Our Southland District Community – Vision 2050" project** in assisting to position and support the alignment of future council and community aspirations; and will foster increased partnership opportunities with communities and collaboration between agencies.
- f) Endorses Council staff undertaking the facilitation and development of the **"Our Southland District Community – Vision 2050" project as part of the** strategy and policy, communications and engagement and community

leadership teams' work programmes: and being integral for the development of the Long Term Plan 2024-2034.

7.12 Community Well-beings and Strategic Issues Overview - October 2020

Record No: R/20/10/61186

Group Manager, Community and futures - Rex Capil was in attendance for this item.

Resolution

Moved Cr Scott, seconded Cr Frazer and resolved:

That the Community and Strategy Committee:

- a) **Receives the report titled "Community Well-beings and Strategic Issues Overview - October 2020" dated 27 October 2020.**

The meeting concluded at 3.06pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE COMMUNITY AND STRATEGY COMMITTEE HELD ON WEDNESDAY, 11 NOVEMBER 2020.

DATE:.....

CHAIRPERSON:.....