



Tuatapere Te Waewae Community Board

OPEN MINUTES

Minutes of a meeting of Tuatapere Te Waewae Community Board held in the Waiau Town and Country Club, 41 King Street, Tuatapere on Wednesday, 4 November 2020 at 3.06pm.

PRESENT

Chairperson	Margaret Thomas
Deputy Chair	Ann Horrell
Councillors	Blayne De Vries
	Maurice Green
	Keri Potter
	Councillor George Harpur

APOLOGIES

Alastair McCracken

IN ATTENDANCE

Group Manager, Customer Delivery	Trudie Hurst
Committee Advisor	Alyson Hamilton
Community Partnership Leader	Simon Moran
Community Liaison Officer	Megan Seator

1 Apologies

There was an apology from Alastair McCracken. - check that the LOA needs to be recorded

Moved Deputy Chair Horrell, seconded Maurice Green and resolved:

That the Tuatapere Te Waewae Community Board accept the apology.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

There are no minutes for confirmation.

Reports

7.1 Landscapes Report - Review of the Natural Features and Landscapes Chapter of the District Plan

Record No: R/20/10/61140

Team Leader, resource management - Marcus Roy was in attendance for this item.

Mr Roy advised the purpose of the report is to inform the Tuatapere Te Waewae Community Board about the work the resource management department is doing to identify outstanding natural landscapes and features within the District.

Resolution

Moved Chairperson Thomas, seconded Cr Harpur and resolved:

That the Tuatapere Te Waewae Community Board:

- a) **Receives the report titled “Landscapes Report - Review of the Natural Features and Landscapes Chapter of the District Plan ” dated 15 October 2020.**

7.2 Financial Report for the year ended 30 June 2020

Record No: R/20/10/61313

Financial Accountant - Matthew Denton was in attendance for this item.

Mr Denton advised the purpose of the report is to present the final results and supporting information for the communities located within the board are for the year ended 30 June 2020.

The board noted that as the audit of Council is still occurring, the financial results presented are still subject to change.

The board requested the Blackmount hall business units be noted in the report going forward.

Resolution

Moved Deputy Chair Horrell, seconded Keri Potter and resolved:

That the Tuatapere Te Waewae Community Board:

- a) **Receives the report titled “Financial Report for the year ended 30 June 2020” dated 27 October 2020**

7.3 Long Term Plan 2031 - Direction Setting Report

Record No: R/20/10/62013

Strategy and Policy Manager - Michelle Stevenson, Financial Accountant - Matt Denton and Community Partnership Leader - Simon Moran were in attendance for this item.

Mr Denton advised the purpose of the report was for the community board to consider the local budgets for 2021-2031 and to recommend to Council local rates for the year commencing 1 July 2021.

Resolution

Moved Deputy Chair Horrell, seconded Blayne De Vries recommendations a to c and d with additions/changes as (indicated with ~~strike through~~ and underline) and resolved:

That the Tuatapere Te Waewae Community Board:

- a) **Receives the report titled “Long Term Plan 2031 - Direction Setting Report”** dated 27 October 2020.
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Recommends to Council that the following rates and charges (including GST) for the year commencing 1 July 2021 be included in the Long Term Plan 2031 with additions/changes as follows:
 - Request for \$14,104 to be added to the Community Partnership Fund with funding for this to come from the Tuatapere Te Waewae Community Board local rate.

<u>Rate</u>	<u>Rate GST inclusive</u>
Tuatapere Te Waewae CB rate	\$145,807 <u>\$159,911</u>
Tuatapere pool rate	\$5,827
Clifden hall rate	\$8,369
Orawia hall rate	\$10,528
Orepuki hall rate	\$10,389
Tuatapere hall rate	\$18,851

- e) Recommends to Council the setting of the following Tuatapere Te Waewae Community Board hall fees and charges (including GST) for the year commencing 1 July 2021 for inclusion in the Long Term Plan 2031 (subject to any amendments made at this meeting).

<u>Clifden hall fees and charges description</u>	<u>Fee/charge (GST Incl)</u>
Hall (per hour)	\$11.50
Tables (each)	\$5.00
Cups (per dozen)	\$20.00
Bond (no GST)	\$220.00
Bond (ratepayers) (no GST)	\$100.00
Bond (after midnight) (no GST)	\$160.00

<u>Orawia hall fees and charges description</u>	<u>Fee/charge (GST Incl)</u>
Private function	\$100.00
Community function	\$40.00

<u>Orepuki hall fees and charges description</u>	<u>Fee/charge (GST Incl)</u>
Hall – half day or night (3 hours and under)	\$55.00
Hall - all day hire (over 3 hours either)	\$115.00
Hall – all day and night hire	\$290.00
Hall – sports clubs	\$5.00
Lounge – Private functions (residents)	\$40.00
Lounge – Private functions (non-residents)	\$70.00
Hire – chairs (each)	\$0.60
Hire – tables (each)	\$4.00
Bond (no GST)	\$250.00

<u>Tuatapere hall fees and charges description</u>	<u>Fee/charge (GST Incl)</u>
Weddings	\$115.00
Sports teams	\$11.50
Half day hire	\$57.50
Full day hire	\$115.00

- f) Identifies any significant issues/priority projects for the local area that need to be included in the Long Term Plan 2031 consultation process to encourage feedback from the local community (to be discussed at the meeting, and advised if any).

7.4 Council Policies Under Review - Consultation

Record No: R/20/10/62017

Strategy and Policy Manager - Michelle Stevenson was in attendance for this item.

Ms Stevenson advised the purpose of this report is to provide information about four policies that are currently being reviewed by Council.

The policies that will be available for consultation from 4 November 2020 are:

- Significance and Engagement Policy
- Policy on Development and Financial Contributions
- Procurement Policy
- Revenue and Finance Policy.

Resolution

Moved Cr Harpur, seconded Deputy Chair Horrell and resolved:

That the Tuatapere Te Waewae Community Board:

- a) **Receives the report titled "Council Policies Under Review - Consultation"** dated 23 October 2020.
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Determines that it will make a formal submission on the following draft policies:
 - Significance and Engagement Policy
 - Policy on Development or Financial Contributions
 - Procurement Policy
 - Revenue and Financing Policy.
- e) Notes that the consultation period is from 8am, 4 November to 5pm, 4 December 2020.

The meeting concluded at 4.50pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE TUATAPERE TE WAEWAE
COMMUNITY BOARD HELD ON WEDNESDAY, 4
NOVEMBER 2020.

DATE:

CHAIRPERSON: