



Oraka Aparima Community Board

OPEN MINUTES

Minutes of a meeting of Oraka Aparima Community Board held in the Riverton Senior Citizens Rooms, Corner Bath Road and Princess Street, Riverton on Wednesday, 9 December 2020 at 5.30pm. (5.30pm - 7.10pm) (PE 7.10pm - 7.25pm)).

PRESENT

| | |
|--------------------|-------------------------------|
| Chairperson | Graeme Stuart |
| Deputy Chairperson | Sharon Ayto |
| Members | Julie Guise (5.46pm - 7.25pm) |
| | Annette Horrell |
| | Neil Linscott |
| | Robin McCall |
| | Councillor Karyn Owen |

APOLOGIES

Julie Guise - for lateness

IN ATTENDANCE

| | |
|-----------------------------------|----------------------|
| Group Manager - Customer Delivery | Councillor Don Byars |
| Committee Advisor | Trudie Hurst |
| Community Liaison Officer | Alyson Hamilton |
| Community Partnership Leader | Kathryn Cowie |
| | Simon Moran |

1 Apologies

There was an apology for lateness from Julie Guise.

Resolution

Moved Neil Linscott, seconded Annette Horrell and resolved:

That the Oraka Aparima Community Board accept the apology.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

Cr Karyn Owen declared a conflict of interest in relation to item 7.10 - Riverton Heritage and Tourist Centre Trust funding application to the Oraka Aparima Community Partnership Fund. She advised she would take no part in discussion or voting on this matter.

4 Public Forum

Carole Elder addressed the meeting highlighting concerns on the following issues:

- speed limit issues within the township
- **suggestion of speed bumps in the vicinity of the Takutai o Te Titi Marae**
- **suggestion of placing local events on the Riverton Haven by the Sea Facebook page**

Papers that Ms Elders referred during her presentation in public forum are available on request from Council.

The Chair expressed appreciation to Carole Elder for her attendance at the meeting and presentation to the Board.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Neil Linscott, seconded Annette Horrell and resolved:

That the minutes of Oraka Aparima Community Board meeting held on 21 October 2020 be confirmed as a true and correct record of that meeting.

That the minutes of Extraordinary Oraka Aparima Community Board meeting held on 21 October 2020 be confirmed as a true and correct record of that meeting.

Reports

(Julie Guise joined the meeting at 5.46pm.)

7.1 Financial Report for the year ended 30 June 2020

Record No: R/20/10/61307

Community partnership leader - Simon Moran was in attendance for this item.

Mr Moran advised the purpose of the report is to present the final financial results and supporting information for the communities located within the Oraka Aparima community board area.

The board requested further information on the parks and reserves development and financial contributions fund to include their expiry dates and any tags that would limit what the funds can be used for.

Resolution

Moved Robin McCall, seconded Deputy Chairperson Ayto and resolved:

That the Oraka Aparima Community Board:

- a) **Receives the report titled "Financial Report for the year ended 30 June 2020"** dated 20 October 2020.

7.2 Community Leadership Report

Record No: R/20/11/64515

Community partnership leader, Simon Moran was in attendance for this item.

Mr Moran advised the purpose of the report was to update the board on the community leadership activities in the Oraka Aparima board area.

Mr Moran drew a number of issues to the attention of the board including:

- Community board partnership fund
- Thriving Southland
- Leadership academy
- Make it stick Southland
- Highways South - Waka Kotahi NZ Transport Agency - distribution of reusable in-car rubbish bags.

Resolution

Moved Neil Linscott, seconded Annette Horrell and resolve:

That the Oraka Aparima Community Board:

- a) **Receives the report titled “Community Leadership Report” dated 1 December 2020.**

7.3 Operational Report for Oraka Aparima Community Board

Record No: R/20/11/67849

Group Manager, Customer Delivery - Trudie Hurst was in attendance for this item.

Ms Hurst advised the purpose of the report is to update the board on the operational activities in the Oraka Aparima community board area.

The board noted an unbudgeted expenditure report in regards the dump station at Bath Road is to be presented to the board at its February 2021 meeting to cover the shortfall in funding that has arisen due to an increase of costings.

Further, the board requested an approach be made to the New Zealand motor caravan association for a possible contribution toward the proposed new dump station site.

Resolution

Moved Deputy Chairperson Ayto, seconded Neil Linscott and resolved:

That the Oraka Aparima Community Board:

- a) **Receives the report titled “Operational Report for Oraka Aparima Community Board” dated 1 December 2020.**

7.4 Council Report

Record No: R/20/11/67098

Councillor Karyn Owen presented this report.

Councillor Owen drew a number of issues to the attention of the board including:

- **building solutions**
- **environmental health**

The board requested an invitation be forwarded to the freedom camping ambassador to a meeting of the board in the new year.

Resolution

Moved Robin McCall, seconded Julie Guise and resolved:

That the Oraka Aparima Community Board:

- a) **Receives the report titled "Council Report" dated 30 November 2020.**

7.5 Chairperson's Report

Record No: R/20/11/69223

Chairperson Graeme Stuart presented this report.

Chairperson Stuart informed of ongoing consultation with Mr McCabe regarding the possible purchase of the iconic Riverton paua shell.

Resolution

Moved Chairperson Stuart, seconded Annette Horrell and resolved:

That the Oraka Aparima Community Board:

- a) **Receives the report titled "Chairperson's Report" dated 1 December 2020.**

7.6 Unbudgeted Expenditure - Colac Bay Progress League

Record No: R/20/11/68487

Community liaison officer - Kathryn Cowie was in attendance for this item.

Mrs Cowie advised the purpose of this report is for the Oraka Aparima Community Board to approve unbudgeted expenditure of \$1,500 to the Colac Bay Progress League Inc. for their project to install a moveable kitchen island bench at the Colac Bay community centre.

Resolution

Moved Annette Horrell, seconded Robin McCall and resolved:

That the Oraka Aparima Community Board:

- a) **Receives the report titled "Unbudgeted Expenditure - Colac Bay Progress League" dated 27 November 2020.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis

of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

- d) Approves the unbudgeted expenditure to grant the Colac Bay Progress League Inc. \$1,500 from the Colac Bay general reserve towards their project to install a moveable kitchen island at the Colac Bay community centre.

7.7 Request for Funds - Southland Heritage & Building Preservation Trust

Record No: R/20/11/68489

Community liaison officer - Kathryn Cowie was in attendance for this item.

Mrs Cowie advised the purpose of this report is for the Oraka Aparima Community Board to approve a request for funds from the Southland Heritage & Building Preservation Trust for costs associated towards signage costs and other costs associated with this project.

The meeting requested a letter of appreciation be forwarded to the Trust for the work completed to date.

Resolution

Moved Neil Linscott, seconded Deputy Chairperson Ayto recommendation a to c, d with changes (as indicated), new e and resolved:

That the Oraka Aparima Community Board:

- a) **Receives the report titled “Request for Funds - Southland Heritage & Building Preservation Trust” dated 30 November 2020.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Approves the \$10,000 grant from the Riverton Aparima general reserve towards the signage costs and other costs excluding operating costs associated with the Southland Heritage & Building Preservation Trust’s Kohi Kohi cottage project.

New e) Request the Southland Heritage & Building Preservation Trust forward a copy of their annual financial report to the Board for a two year period commencing 2021.

7.8 Waianiwa Hall Rating Boundary

Record No: R/20/11/68218

Community liaison officer - Kathryn Cowie was in attendance for this item.

Mrs Cowie advised the purpose of this report is for the Oraka Aparima Community Board to decide if they would like to make a recommendation to Council to expand the Waianiwa hall rating boundary.

Resolution

Moved Annette Horrell, seconded Robin McCall recommendations a to c, d with changes (as indicated), new e and resolved:

That the Oraka Aparima Community Board:

- a) **Receives the report titled “Waianiwa Hall Rating Boundary” dated 27 November 2020.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Recommends to Council to adjust the Waianiwa hall rating boundary to include the historic Taramoa hall rating boundary subject to the Long Term Plan process.

New e) Request the residents of the neighbouring Wallacetown Hall, Wrights Bush Hall and Waimatuku Hall rating boundary areas be advised of the proposal to include the historic Taramoa hall rating boundary with the Waianiwa hall rating boundary area so they have the opportunity to submit in the long term planning process.

7.9 Council Policies Under Review - Submission Approval

Record No: R/20/11/69261

Committee Advisor - Alyson Hamilton was in attendance for this item.

Resolution

Moved Robin McCall, seconded Julie Guise and resolved:

That the Oraka Aparima Community Board:

- a) **Receives the report titled “Council Policies Under Review - Submission Approval” dated 1 December 2020.**
- b) Confirms the contents of its submission to the Significance and Engagement Policy, Development and Financial Contributions Policy, Procurement Policy and Revenue and Financing Policy.

Due to a conflict of interest Councillor Owen withdrew from the table and took no part in discussion or voting on this issue.

7.10 Community Partnership Fund Allocation - Riverton Heritage & Tourist Centre Trust

Record No: R/20/11/66940

Community Liaison officer - Kathryn Cowie will be in attendance for this item.

Mrs Cowie advised the purpose of this report is for the Oraka Aparima Community Board to confirm the allocation of a grant application to the Community Partnership Fund from Riverton Heritage & Tourist Centre Trust.

Moved Julie Guise, seconded Neil Linscott recommendations a to d.

The motion was put and declared carried.

Moved Julie Guise, seconded Neil Linscott recommendation e and resolved:

That the Oraka Aparima Community Board:

- e) Approves/declines a grant of ~~\$12,500~~ \$6,600 to the Riverton Heritage & Tourist Centre Trust for a solar heating system at the museum.

The motion was put and declared carried.

Final Recommendation

That the Oraka Aparima Community Board:

- a) **Receives the report titled “Community Partnership Fund Allocation - Riverton Heritage & Tourist Centre Trust” dated 24 November 2020.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Receives the application from the Riverton Heritage & Tourist Centre Trust.

- e) Approves a grant of \$6,600 to the Riverton Heritage & Tourist Centre Trust for a solar heating system at the museum.

Councillor Owen returned to the table.

Public Excluded

Exclusion of the Public: Local Government Official Information and Meetings Act 1987

Resolution

Moved Cr Owen, seconded Robin McCall and resolved:

That the public be excluded from the following part(s) of the proceedings of this meeting.

7.10 Community Partnership Fund Allocation - Riverton Heritage & Tourist Centre Trust - Attachment A - Oraka Aparima Community Board Community Partnership Fund application - Riverton Heritage and Tourist Centre - August 2020.

C8.1 Oraka Aparima Community Board area 'Contract 20/52 - Riverton Gardening' unbudgeted expenditure and award of contract

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) under section 48(1) for the passing of this resolution |
|---|--|--|
| Oraka Aparima Community Board Community Partnership Fund application - Riverton Heritage and Tourist Centre - August 2020 | s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person. | That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. |
| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) under section 48(1) for the passing of this resolution |
| Oraka Aparima Community Board area 'Contract 20/52 - Riverton Gardening' unbudgeted expenditure and award of contract | s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. | That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. |

That the Group Manager - Customer Delivery, Community Facilities Manager, Community Partnership Leader, Community Liaison Officer, Committee Advisor be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the items: 7.10 Community Partnership Fund Allocation - Riverton Heritage & Tourist Centre Trust - Attachment A - Oraka Aparima Community Board Community Partnership Fund application - Riverton Heritage

and Tourist Centre - August 2020. C8.1 Oraka Aparima Community Board area 'Contract 20/52 - Riverton Gardening' unbudgeted expenditure and award of contract.

This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed and meeting procedure.

The public were excluded at 7.10pm.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

The meeting concluded at 7.25pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE ORAKA APARIMA COMMUNITY
BOARD HELD ON WEDNESDAY, 9 DECEMBER 2020

DATE:

CHAIRPERSON: