



Notice is hereby given that a Meeting of the Oreti Community Board will be held on:

Date: Monday, 7 December 2020
Time: 5.30pm
Meeting Room: Winton Library, ANZAC Room, 186 Great North
Venue: Road, Winton

Oreti Community Board Agenda OPEN

MEMBERSHIP

Chairperson	Brian Somerville
Deputy Chairperson	Natasha Mangels
Members	Andrew Dorricott
	Geoffrey Jukes
	Peter Schmidt
	Colin Smith
	Treena Symons
	Councillor Darren Frazer

IN ATTENDANCE

Group Manager, Services and Assets	Matt Russell
Committee Advisor	Fiona Dunlop
Community Liaison Officer	Tina Harvey
Community Partnership Leader	Karen Purdue

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Full agendas are available on Council's Website
www.southlanddc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

Terms of Reference – Community Boards

TYPE OF COMMITTEE	Community board
RESPONSIBLE TO	<p>Council</p> <p>Each community board will have a relationship with the committees in section 8.4.2 to 8.4.5 of the delegations manual based on the scope of the activities/functions delegated to each committee.</p>
SUBCOMMITTEES	As noted in section 8.5 of the delegations manual various subcommittees will report to specific community boards.
LEGISLATIVE BASIS	<p>Resolution made by Council through the representation arrangements as per the Local Electoral Act 2001.</p> <p>Role, status and membership as per subpart 2 of Part 4 of the Local Government Act 2002 (LGA).</p> <p>Treaty of Waitangi as per section 4, Part 1 of the LGA.</p> <p>Opportunities for Maori to contribute to decision-making processes as per section 14 of Part 2 of the LGA. Community boards delegated powers by Council as per schedule 7, clause 32, LGA.</p> <p>Appointment of councillors to community boards as per section 50, LGA.</p>
MEMBERSHIP	<p>Oreti and Waihopai Toetoe Community Boards have seven members elected by the local authority triennial elections plus a member appointed by Council. All other community boards have six members plus a member appointed by Council.</p> <p>The chairperson is elected by the community board.</p> <p>Councillors who are not appointed to community boards can only remain for the public section of the community board meeting. They cannot stay for the public excluded section unless the community board agrees.</p>
FREQUENCY OF MEETINGS	Every second month but up to ten ordinary meetings a year
QUORUM	Not less than four members
KEY FUNCTIONS	<ul style="list-style-type: none"> to promote the social, economic, environmental and cultural well-being of local communities and in so-doing contribute to the realisation of Council's vision of one District offering endless opportunities to provide leadership to local communities on the strategic issues and opportunities that they face to be advocates and representatives for their local community and in so doing ensure that Council and other agencies have a clear understanding of local needs and aspirations to be decision-makers on issues that are delegated to the board by Southland District Council

	<ul style="list-style-type: none"> • to develop relationships and communicate with key community organisations, special interest groups, residents and businesses within the community • to maintain an overview of the services Council delivers to its communities and assess the extent to which these services meet community needs • to recommend the setting of levels of service and budgets for local activities.
DELEGATIONS	<p>The community board shall have the following delegated powers and be accountable to Council for the exercising of these powers.¹</p> <p>In exercising the delegated powers, the community board will operate within:</p> <ol style="list-style-type: none"> 1) policies, plans, standards or guidelines that have been established and approved by Council 2) the needs of the local communities; and 3) the approved budgets for the activity. <p>Power to Act</p> <p>The community board will prepare and implement programmes of work, which will be reflected in its community board plan, which are relevant to the purposes of the community board that are consistent with the long term plan and annual plan processes of Council. Such programmes are to include budgetary provision for all costs associated with the work.</p> <p>Community Well-Being</p> <ol style="list-style-type: none"> 4) to develop local community outcomes that reflect the desired goals for their community/place 5) to monitor the overall well-being of local communities and use the information gathered to inform development of local strategies to address areas of need 6) work with Council and the community to develop a community board plan for the community of interest area – working in with any community plans that may exist. <p>Community Leadership</p> <ol style="list-style-type: none"> 7) communicate and develop a relationship with community organisations, local groups, and special interest groups within the local community of interest 8) identify key issues that will affect their community of interest's future and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities 9) promote a shared vision for the community of interest area and develop and promote ways to work with others to achieve positive outcomes 10) provide a local community perspective on Council's long term plan key performance indicators and levels of service

¹ Local Government Act 2002, s.53

as detailed in the long term plan, and on local expenditure, rating impacts and priorities.

Advocacy

11) submissions

- a) authority to make recommendations to Council on matters to be considered in submissions Council may make to external organisations' regional or national policy documents, select committees
- b) authority to make submissions to Council or other agency on issues within its community of interest area
- c) authority to make submissions to Council on bylaws and recommend to Council the level of bylaw service and enforcement to be provided, having regard to the need to maintain consistency across the District for all Council bylaws.

12) authority to prepare a submission to Council on the proposed levels of service, income and expenditure within the community of interest area, for consideration as part of the long term plan/annual plan process

13) provide comment by way of the formal Annual Plan/Long Term Plan process on relative priorities for the delivery of District services and levels of service within the community board area.

District activities include:

- a) wastewater
- b) solid waste
- c) water supply
- d) parks and reserves
- e) roading
- f) libraries
- g) cemeteries
- h) emergency management
- i) stormwater
- j) public toilets
- k) community housing

14) Council will set the levels of service for District activities – if a community board seek a higher level of service they will need to recommend that to Council and it will need to be funded in an appropriate way (locally).

Community Assistance

15) authority to establish prioritisation for allocation based on an overarching set of criteria from council to guide the scope of the activity

- 16) authority to grant the allocated funds from the Community Partnership Fund
- 17) authority to allocate bequests or grants generated locally consistent with the terms of the bequest or grant fund

Northern Community Board

- 18) make decisions regarding funding applications to the Northern Southland Development Fund. The Northern Community Board may invite a representative of the community of Dipton to take part in the decisions on applications to the Northern Southland Development Fund.

Unbudgeted Expenditure

Approve unbudgeted operating expenditure for local activities of up to \$20,000.

Approve up to a \$20,000 increase in the projected cost of a budgeted capital works project/item that is included in the annual plan/LTP.

Authority to delegate to the chief executive, when approving a project definition/business case, over-expenditure of up to \$10,000 for capital expenditure against the budget detailed in the Annual Plan/LTP.

Service Delivery

Local Activities

For activities within the local activities category, the community board shall have authority to:

- a) recommend to Council levels of service for local activities having regard to Council budgets within the Long Term Plan and Annual Plan process
- b) recommend to Council the rates and/or user charges and fees to fund the local activities
- c) accept donations of a local asset eg a gas barbeque, park bench, etc with a value of less than \$20,000.
- d) approve project definitions/business cases for approved budgeted capital expenditure up to \$300,000
- e) recommend to the Services and Assets Committee the approval of project definitions/business case and procurement plan for capital expenditure over \$300,000 and/or any unbudgeted capital expenditure
- f) monitor the performance and delivery of the service in meeting the expected levels of service
- g) facilitate the development of local management plans (for subsequent recommendation to Council), where required by statute or in support of District or other plans for reserves, harbours, and other community facilities, except where powers:
 - have been delegated to Council officers; or
 - would have significance beyond the community board's area or otherwise involves a matter of

	<p>national importance (Section 6 Resource Management Act 1991); or</p> <ul style="list-style-type: none"> involve the alienation of any part of a proposed or existing esplanade reserve by way of width reduction, easement, lease or otherwise. <p>Local activities include:</p> <ol style="list-style-type: none"> community leadership local halls and community centres (within Council's overarching policy for community facilities) wharves and harbour facilities local parks and reserves parking limits and footpaths Te Anau/Manapouri Airport (Fiordland Community Board) Stewart Island Electricity Supply Authority (SIESA) (Stewart Island/Rakiura Community Board) <ol style="list-style-type: none"> for the above two local activities only recommend levels of service and annual budget to the Services and Assets Committee monitor the performance and delivery of the service <p>19) naming reserves, structures and commemorative places</p> <ol style="list-style-type: none"> authority to decide upon requests from the community, regarding names of reserves, the placement of structures and commemorative places. <p>20) naming roads</p> <ol style="list-style-type: none"> authority to decide on the naming for public roads, private roads and rights of way <p>21) assist the chief executive by providing comment (through the board chairperson) to consider and determine temporary road closures applications where there are objections to the proposed road closure.</p> <p>Rentals and Leases</p> <p>In relation to all leases and licences of land and buildings for local activities within their own area, on behalf of Council;</p> <ol style="list-style-type: none"> accept the highest tenders for rentals more than \$10,000 approve the preferential allocation of leases and licenses where the rental is \$10,000 or more per annum. <p>Environmental management and spatial planning</p> <ol style="list-style-type: none"> provide comment on behalf of the relevant community/communities on resource consent applications referred to the community board for comment. recommend to Council the level of bylaw service and enforcement to be provided within the community, having regard to the need to maintain consistency across the District.
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	<p>24) provide advice to Council and its committees on any matter of interest or concern to the community board in relation to the sale of alcohol where statutory ability exists to seek such feedback.</p> <p>25) provide input into regulatory activities not otherwise specified above where the process allows.</p> <p>26) recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the board has made submissions; ability to provide input to support the development of community planning for a civil defence emergency; and after an emergency event, to provide input and information to support community response efforts.</p>
LIMITS TO DELEGATIONS	<p>No financial or decision making delegations other than those specifically delegated by Council.</p> <p>The community board shall only expend funding on purposes for which that funding was originally raised and in accordance with the budgets approved by Council through its Long Term Plan/Annual Plan. In accordance with the provisions of section 39(2) of Schedule 7 the board may not incur expenditure in excess of the approved budget.</p> <p>Matters which are not Delegated</p> <p>Southland District Council has not delegated to community boards the power to:</p> <ul style="list-style-type: none"> • make a rate or bylaw • acquire, hold or dispose of property • direct, appoint, suspend or remove staff • engage or enter into contracts and agreements and financial commitments • institute an action for recovery of any amount • issue and police building consents, notices, authorisations and requirements under acts, statutes, regulations, bylaws and the like; • institute legal proceedings other than the delegation to recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the community board has made submissions.
CONTACT WITH MEDIA	<p>The community board chairperson is the authorised spokesperson for the board in all matters where the board has authority or a particular interest.</p> <p>Board members, including the chairperson, do not have delegated authority to speak to the media and/or outside agencies on behalf of Council on matters outside of the board's delegations.</p> <p>The assigned Executive Leadership Team member will manage the formal communications between the board and its</p>

	<p>constituents and for the board in the exercise of its business. Correspondence with central government, other local government agencies or official agencies will only take place through Council staff and will be undertaken under the name of Southland District Council.</p>
REPORTING	<p>Community boards are unincorporated statutory bodies which are elected to represent the communities they serve.</p> <p>The boards maintain bound minute books of their own meetings.</p>

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1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of Interest

Community Board Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public Forum

Notification to speak is required by 12noon at least one clear day before the meeting. Further information is available on www.southlanddc.govt.nz or phoning 0800 732 732.

5 Extraordinary/Urgent Items

To consider, and if thought fit, to pass a resolution to permit the Community Board to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) the reason why the item was not on the Agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further **discussion."**

6 Confirmation of Minutes

6.1 Meeting minutes of Oreti Community Board, 16 November 2020



Oreti Community Board

OPEN MINUTES

Minutes of a meeting of Oreti Community Board held in the RSA Room, Winton Library, 186 Great North Road, Winton on Monday, 16 November 2020 at 5.30pm. (5.30pm – 7.56pm).

PRESENT

Chairperson	Brian Somerville
Deputy Chairperson	Natasha Mangels
Members	Andrew Dorricott
	Geoffrey Jukes
	Peter Schmidt
	Colin Smith (5.36pm – 7.56pm)
	Councillor Darren Frazer

APOLOGIES

Treena Symons

IN ATTENDANCE

Councillor Christine Menzies (5.30pm – 6.34pm, 6.36pm – 7.56pm)
Councillor Margie Ruddenklau (6.04pm – 7.56pm)
Committee Advisor - Fiona Dunlop
Community Liaison Officer - Tina Harvey
Community Partnership Leader - Karen Purdue

1 Apologies

There were apologies from Treena Symons.

Moved Andrew Dorricott, seconded Geoffrey Jukes and resolved:

That the Oreti Community Board accept the apology.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

See item 7.5 Long Term Plan 2031 - Direction Setting Report for a conflict of interest from Peter Schmidt.

4 Public Forum

Deb Wattes addressed the meeting about a proposal that she has for a dog park in Winton. The proposed location of the park is in Moores Reserve.

(During public forum Colin Smith joined the meeting at 5.36pm.)

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Peter Schmidt, seconded Deputy Chairperson Mangels and resolved:

That the Oreti Community Board confirms the minutes of the held on 5 October 2020 as a true and correct record of that meeting.

Reports

7.1 Landscapes Project - Review of the Natural Features and Landscapes Chapter of the District Plan

Record No: R/20/10/61138

Resource Management Planner – Margaret Ferguson was in attendance for this item.

Miss Ferguson advised that the purpose of the report was to inform the Board about the work the resource management department is undertaking to identify outstanding natural landscapes and features within the Southland District.

The Board noted that the key reasons for doing this work are:

- to look after our special landscapes for now and for future generations
- legal requirements under the Resource Management Act 1991 to identify and protect our special areas
- Council has asked for a review on what is currently in the District Plan relating to landscapes.

(During the presentation Councillor Ruddenklau joined the meeting at 6.04pm.)

Resolution

Moved Geoffrey Jukes, seconded Deputy Chairperson Mangels and resolved:

That the Oreti Community Board:

- a) **Receives the report titled “Landscapes Project - Review of the Natural Features and Landscapes Chapter of the District Plan” dated 11 November 2020.**

7.2 Council Policies Under Review - Consultation

Record No: R/20/10/62022

Community Partnership Leader – Karen Purdue was in attendance for this item.

Mrs Purdue advised that the purpose of the report as to update the Board on the Significance and Engagement Policy, Policy on Development and Financial Contributions, Procurement Policy and Revenue and Finance Policy which are currently open for consultation.

The Board that the consultation period for the four policies opened on 4 November and closes on 4 December 2020.

Resolution

Moved Colin Smith, seconded Peter Schmidt and resolved:

That the Oreti Community Board:

- a) **Receives the report titled “Council Policies Under Review - Consultation” dated 11 November 2020.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis

of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

- d) Determines that it will make a formal submission on the following draft policies:
- Significance and Engagement Policy
 - Policy on Development or Financial Contributions
 - Procurement Policy
 - Revenue and Financing Policy.
- e) Notes that the consultation period is from 8am, 4 November to 5pm, 4 December 2020.

7.3 Ryal Bush Community Centre - unbudgeted expenditure request

Record No: R/20/9/50965

Community Facilities Manager – Mark Day was in attendance for this item.

Mr Day advised that the purpose of the report was to seek approval for unbudgeted expenditure of up to \$5,184.02 from the Ryal Bush community centre reserve. This is to complete various work required which includes tree maintenance, internal structural work and continuation of planned hall maintenance.

The Board noted that the request for the unbudgeted expenditure was because the operational maintenance budget is almost exhausted the 2020/2021 financial year (The balance is \$485.84). This is not enough to cover the work staff wish to complete as per this report as well as leave enough operational coverage for the remainder of the financial year. This financial position is due to an unplanned water pump failure in July 2020 which resulted in a replacement pump costing \$1940.02 plus GST.

Resolution

Moved Cr Frazer, seconded Andrew Dorricott and resolved:

That the Oreti Community Board:

- a) **receives the report titled “Ryal Bush Community Centre - unbudgeted expenditure request” dated 11 November 2020**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter

- d) approves unbudgeted expenditure of up to \$5,184.02 to compete the tree maintenance, internal structural work and annual planned maintenance of gutter and spouting cleans, building washdowns and pest control at the Ryal Bush community centre, to be funded from the Ryal Bush community centre reserves.

7.4 Financial Report for the year ended 30 June 2020

Record No: R/20/10/61320

Senior Management Accountant – Susan McNamara was in attendance for this item.

Miss McNamara advised that the purpose of the report was to present the financial results for the 2019/2020 financial year.

The Board noted that attachment c of the officers report was incorrect. A correct version of attachment c was circulated at the meeting and is attached to the minutes as appendix 1.

Resolution

Moved Geoffrey Jukes, seconded Deputy Chairperson Mangels and resolved:

That the Oreti Community Board:

- a) **Receives the report titled “Financial Report for the year ended 30 June 2020”** dated 11 November 2020.

7.5 Long Term Plan 2031 - Direction Setting Report

Record No: R/20/10/62659

Senior Management Accountant – Susan McNamara and Management Accountant – Lesley Smith were present for this item.

Miss McNamara took the Board through the report and advised that the purpose of the report was for the Board to allocate budgets for the 2021-2031 Long Term Plan and recommend to Council local rates for the year commencing 1 July 2021.

(During discussion on the report Councillor Menzies left the meeting at 6.34pm and returned at 6.36pm.)

Conflict of Interest declaration: Peter Schmidt declared a conflict of interest in relation to the Winton Pool. He advised that he would not take part in discussion or vote on the matter.

Moved Chair Sommerville, seconded Natasha Mangels recommendation a to c, d with additions/changes and e with changes (as indicated with underline and ~~striketrough~~).

Recommendations a to c were put and declared CARRIED.

Note - Recommendation d was split into three parts to accommodate changes and conflicts of interest.

d)i Recommends to Council that the following rates and charges (including GST) for the year commencing 1 July 2021 be included in the Long Term Plan 2031 with the following additions:

- Otapiri – Lora Gorge Hall costs reduced by \$5,176 (GST exclusive) funded from the Otapiri Lora Gorge hall reserve
- Add \$20,000 to the Oreti Community Partnership Fund to be funded from the Winton Wallacetown Ward reserve from 2021/2022 to 2025/2026 as follows:

Year	Ward Reserves	Rates
2021/2022	\$20,000	-
2022/2023	\$16,000	\$4,000
2023/2024	\$12,000	\$8,000
2024/2025	\$8,000	\$12,000
2025/2026	\$4,000	\$16,000

- Allocation of a grant to Moores Reserve Combined Sports Complex Trust of \$50,000 in 2030/2031 to be funded from the Winton property sale reserve.

The recommendation d)i was put and declared CARRIED.

d)ii Recommends to Council that the following rates and charges (including GST) for the year commencing 1 July 2021 be included in the Long Term Plan 2031.

<u>Rate</u>	<u>Rate GST inclusive</u>
Oreti Community Board rate	\$405,075
Browns Hall rate	\$8,042
Dipton Hall rate	\$21,513
Limehills Hall rate	\$18,776
Oreti Plains Hall rate	\$10,149
Ryal Bush Hall rate	\$8,679
Tussock Creek Hall rate	\$12,019
Waianiwa Hall rate	\$9,554
Winton Hall rate	\$49,680

The recommendation d)ii was put and declared CARRIED.

Peter Schmidt withdrew from the table due to a conflict of interest.

- d)iii Recommends to Council that the following rates and charges (including GST) for the year commencing 1 July 2021 be included in the Long Term Plan 2031.

<u>Rate</u>	<u>Rate GST inclusive</u>
Winton Pool rate	\$19,955
	<u>\$17.25 per rating unit</u>

The recommendation d)lii was put and declared CARRIED.

Peter Schmidt returned to the table.

Recommendation e with changes (as indicated with underline and ~~strike through~~) was put and declared CARRIED.

The Board did not consider recommendation f of the officers report.

Final resolution

That the Oreti Community Board:

- a) **Receives the report titled “Long Term Plan 2031 - Direction Setting Report”** dated 11 November 2020.
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d)i Recommends to Council that the following rates and charges (including GST) for the year commencing 1 July 2021 be included in the Long Term Plan 2031 with the following additions:
- Otapiri – Lora Gorge Hall costs reduced by \$5,176 (GST exclusive) funded from the Otapiri Lora Gorge hall reserve
 - Add \$20,000 to the Oreti Community Partnership Fund to be funded from the Winton Wallacetown Ward reserve from 2021/2022 to 2025/2026 as follows:

Year	Ward Reserves	Rates
2021/2022	\$20,000	-
2022/2023	\$16,000	\$4,000
2023/2024	\$12,000	\$8,000
2024/2025	\$8,000	\$12,000
2025/2026	\$4,000	\$16,000

- Allocation of a grant to Moores Reserve Combined Sports Complex Trust of \$50,000 in 2030/2031 to be funded from the Winton property sale reserve.
- d)ii Recommends to Council that the following rates and charges (including GST) for the year commencing 1 July 2021 be included in the Long Term Plan 2031.

<u>Rate</u>	<u>Rate GST inclusive</u>
Oreti Community Board rate	\$405,075
Browns Hall rate	\$8,042
Dipton Hall rate	\$21,513
Limehills Hall rate	\$18,776
Otapiri – Lora Gorge hall rate	\$6,573*
Oreti Plains Hall rate	\$10,149
Ryal Bush Hall rate	\$8,679
Tussock Creek Hall rate	\$12,019
Waianiwa Hall rate	\$9,554
Winton Hall rate	\$49,680

* - This is the amount referred to in d)I above with the GST inclusive.

- d)iii Recommends to Council that the following rates and charges (including GST) for the year commencing 1 July 2021 be included in the Long Term Plan 2031 with changes (as indicated with ~~striketrough~~ and underline):.

<u>Rate</u>	<u>Rate GST inclusive</u>
Winton Pool rate	\$19,955 <u>\$17.25 per rating unit</u>

- e) Recommends to Council the setting of the following Oreti Community Board hall fees and charges (including GST) for the year commencing 1 July 2021 for inclusion in the Long Term Plan 2031 with changes (as indicated with ~~striketrough~~ and underline):

<u>Browns Hall fees and charges description</u>	<u>Fee/Charge</u> <u>(GST Incl)</u>
Rugby Club (season hire)	\$650.00
Athletic Society	\$100.00
Private function	\$100.00
Community function	\$ 50.00
Bond (no GST)	\$250.00

<u>Dipton Hall fees and charges description</u>	<u>Fee/Charge</u>
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	<u>(GST Incl)</u>
Hall	\$35.00 - \$80.00
Hall night rates	\$250.00 - \$350.00
Play group/RSA	\$35.00-\$50.00

<u>Limehills Hall fees and charges description</u>	<u>Fee/Charge</u> <u>(GST Incl)</u>
All day hire (8.00 am to 5.00 pm)	\$50.00
All day and night hire	\$80.00
Rugby Club	\$650.00
Bond (no GST)	\$250.00

<u>Winton Hall fees and charges description</u>	<u>Fee/Charge</u> <u>(GST Incl)</u>
Memorial Hall	
Weddings/Birthdays/Other social function (full day) Bond required (not available for hire for birthday functions for 25 year old and under)	\$400.00
Other Functions (full day) Bond required	\$200.00
School/Education related events (full day) Bond required	\$50.00
Bowls and Dancing (half day) Bond required	\$25.00
Bowls and Dancing (full day) Bond required	\$50.00
Funeral/Church Service/Meetings Bond required	\$75.00
Commercial Users (half day) Bond required	\$200.00
Commercial Users (full day) Bond required	\$400.00
Bond – Regular Users (12 month duration for bond, reviewed and renewed every 12 months) No GST	\$200.00
Bond – One off Users (no GST)	\$400.00
Winton RSA	
ANZAC Lounge (half day) Bond required	\$30.00
ANZAC Lounge (full day) Bond required	\$60.00
Weddings (full day) Bond required	\$150.00
Other functions (ANZAC lounge not to be hired for birthday functions for 25 year old and under)	\$80.00
Kip McGrath (own lock up room) per month	\$300.00

Regular Users (half day) Bond required	\$15.00
Regular Users (full day) Bond required	\$30.00
Commercial Users (half day) Bond required	\$50.00
Commercial Users (full day) Bond required	\$100.00
Bond – Regular Users (no GST)	\$100.00
Bond – One Off Users (no GST)	\$200.00

<u>Oreti Plains Hall fees and charges description</u>	<u>Fee/Charge (GST Incl)</u>
All day hire (8 hours)	\$125.00
Hire (hourly)	\$16.00
Weekend Hall Hire	\$250.00
Weekly Hall Hire	\$875.00
Chairs (each)	\$50.00 50cents
Tables (each)	\$50.00 \$5.00
Bond – (no GST)	\$500.00

<u>Otapiri-Lora Gorge Hall fees and charges description</u>	<u>Fee/Charge (GST Incl)</u>
Hall (non-residents)	\$200.00
Hall (residents)	\$150.00
Meetings morning/afternoon/evening (non-residents)	\$35.00
Meetings morning/afternoon/evening (residents)	\$25.00
Weddings (non-residents)	\$250.00
Weddings (residents)	\$200.00
Rifle club (full season)	\$10.00
Dance committee	\$60.00
Chairs (each)	\$1.00
Tables (each)	Donation
Cutlery and Crockery	\$25.00

<u>Ryal Bush Hall fees and charges description</u>	<u>Fee/Charge (GST Incl)</u>
All day hire	\$50.00

Hourly	\$20.00
Bond (no GST)	\$200.00

<u>Waianiwa Hall fees and charges description</u>	<u>Fee/Charge</u> <u>(GST Incl)</u>
All day hire (8 hours)	\$150.00
Weekend hall hire	\$300.00
Bond (no GST)	\$500.00

7.6 Oreti Community Partnership Fund - September 2020 Funding Round

Record No: R/20/10/61865

Community Liaison Officer – Tina Harvey was in attendance for this item.

Mrs Harvey advised that the purpose of the report was for the Board to allocate funds to the applicants to the Oreti Community Partnership fund.

Moved Chair Sommerville, seconded Deputy Chair Natasha Mangels recommendations a to d. The motion was put and declared CARRIED.

Moved Councillor Frazer, seconded Natasha Mangels recommendation e as follows:

- e) Approves/~~Declines~~ a grant of \$4,000 ~~\$9,695.20~~ to Lochiel School to assist with the development of a bike track at the school.

The motion was put and declared CARRIED.

Moved Peter Schmidt, seconded Andrew Dorricott, recommendation f as follows:

- f) Approves/~~Declines~~ a grant of \$463.75 to the Royal NZ Plunket Trust for assistance to purchase child restraint seats.

The motion was put and declared CARRIED.

Moved Councillor Frazer, seconded Peter Schmidt, recommendation g as follows:

- g) Approves/~~Declines~~ a grant of \$4,000 ~~\$6,000~~ to the Wallacetown School for assistance towards the ongoing operational and maintenance costs of the pool.

The motion was put and declared CARRIED.

Moved Colin Smith, seconded Natasha Mangels, recommendation h as follows:

- h) Approves/~~Declines~~ a grant of \$4,500 ~~\$5,000~~ to the Central Southland Parish for assistance to continue to provide a youth worker in Central Southland College.

The motion was put and declared CARRIED.

Moved Andrew Dorricott, seconded Geoff Jukes, recommendation i as follows:

- i) Approves/~~Declines~~ a grant of \$875.60 to Ann Robbie – war memorial restoration advocate for the Ryal Bush war memorial restoration.

The motion was put and declared CARRIED.

Moved Natasha Mangels, seconded Councillor Frazer, recommendation j as follows:

- j) Approves/~~Declines~~ a grant of \$3,000 ~~\$3349~~ to the Ryal Bush Community Centre to assist with the purchase of tables, chairs, tennis nets and wind break.

The motion was put and declared CARRIED.

Moved Andrew Dorricott, seconded Peter Schmidt, recommendation k as follows:

- k) Approves/~~Declines~~ a grant of \$4,000 ~~\$8,000~~ to the Central Southland Vintage Machinery Club for assistance to build a shelter for storage of machinery.

The motion was put and declared CARRIED.

Final Resolution

That the Oreti Community Board:

- a) **Receives the report titled “Oreti Community Partnership Fund - September 2020 Funding Round” dated 11 November 2020.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Receives the applications from the following:
1. Lochiel School – Lochiel Bike Track
 2. Royal NZ Plunket Trust – Winton Plunket
 3. Wallacetown School – Wallacetown Pool
 4. Central Southland Presbyterian Parish
 5. Ryal Bush War Memorial
 6. Ryal Bush Community Centre
 7. Central Southland Vintage Machinery Club
- e) Approves a grant of \$4,000 to Lochiel School to assist with the development of a bike track at the school.

- f) Approves a grant of \$463.75 to the Royal NZ Plunket Trust for assistance to purchase child restraint seats.
- g) Approves a grant of \$4,000 to the Wallacetown School for assistance towards the ongoing operational and maintenance costs of the pool.
- h) Approves a grant of \$4,500 to the Central Southland Parish for assistance to continue to provide a youth worker in Central Southland College.
- i) Approves a grant of \$875.60 to Ann Robbie – war memorial restoration advocate for the Ryal Bush war memorial restoration.
- j) Approves a grant of \$3,000 to the Ryal Bush Community Centre to assist with the purchase of tables, chairs, tennis nets and wind break.
- k) Approves a grant of \$4,000 to the Central Southland Vintage Machinery Club for assistance to build a shelter for storage of machinery.

The meeting concluded at 7.56pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE ORETI COMMUNITY BOARD HELD
ON MONDAY 16 NOVEMBER 2020.

DATE:.....

CHAIRPERSON:.....

APPENDIX 1

ATTACHMENT C
Detailed Individual Business Units for the year ending 30 June 2020

		Actual	Forecasted Budget	Annual Plan Budget
Browns				
Beautification - Browns				
Income	Rates - Collected	(\$3,315)	(\$3,315)	(\$3,315)
	Contribution - Ward	(\$3,315)	(\$3,315)	(\$3,315)
Income Total		(\$6,631)	(\$6,631)	(\$6,631)
Operational Expenditure	Mowing	\$4,955	\$4,894	\$4,894
	Maint - Gardening	\$2,840	\$3,500	\$3,500
	Internal - Work scheme service	\$450	\$0	\$0
Operational Expenditure Total		\$8,245	\$8,394	\$8,394
Net Operating (Surplus)/Deficit		\$1,614	\$1,763	\$1,763
Funding Sources	To-BRWN General - OP	\$0	\$0	\$0
	Ex-BRWN General - OP	(\$1,614)	(\$1,763)	(\$1,763)
	Ex-BRWN Imprvmnt Fnd - OP	\$0	\$0	\$0
Funding Sources Total		(\$1,614)	(\$1,763)	(\$1,763)
Beautification - Browns Total		\$0	\$0	\$0
Hall - Browns				
Income	Hire Income	(\$678)	(\$715)	(\$715)
	Rates - Collected	(\$3,625)	(\$3,606)	(\$3,606)
	Internal - Interest on Reserve	(\$5)	(\$53)	(\$53)
Income Total		(\$4,307)	(\$4,374)	(\$4,374)
Operational Expenditure	Material Damage Insurance	\$1,257	\$1,004	\$1,004
	Public Liability Insurance	\$105	\$62	\$62
	Electricity	\$1,510	\$1,824	\$1,824
	Maint - Internal	\$442	\$1,431	\$1,431
	Depn - Other Equipment	\$589	\$589	\$589
	Internal - Interest on Loans	\$75	\$0	\$0
	Internal - Work scheme service	\$220	\$0	\$0
Operational Expenditure Total		\$4,198	\$4,910	\$4,910
Net Operating (Surplus)/Deficit		(\$110)	\$536	\$536
Funding Sources	Internal Loans - Repaid	\$314	\$0	\$0
	To-BRWN Comm Cntr - OP	\$384	\$53	\$53
	Ex-BRWN Comm Cntr - OP	\$0	\$0	\$0
	Add Back Non Cash Depn	(\$589)	(\$589)	(\$589)
Funding Sources Total		\$110	(\$536)	(\$536)
Hall - Browns Total		\$0	\$0	\$0

		Actual	Forecasted Budget	Annual Plan Budget
Stormwater Drainage - Browns				
Income	Rates - Collected	(\$1,114)	(\$1,114)	(\$1,114)
	Contribution - Ward	(\$1,114)	(\$1,114)	(\$1,114)
Income Total		(\$2,228)	(\$2,228)	(\$2,228)
Operational Expenditure	Material Damage Insurance	\$54	\$64	\$64
	Rates	\$0	\$9	\$9
	Resource Consents	\$1,920	\$538	\$538
	Monitoring	\$241	\$1,075	\$1,075
	Maint - General	\$0	\$4,000	\$4,000
	Internal - WWS Management Fee	\$432	\$433	\$433
	Internal Rates expense	\$35	\$31	\$31
	Internal WWS Stormwater Invest	\$78	\$78	\$78
Operational Expenditure Total		\$2,761	\$6,228	\$6,228
Net Operating (Surplus)/Deficit		\$533	\$4,000	\$4,000
Funding Sources	To-BRWN General - OP	\$0	\$0	\$0
	Ex-BRWN General - OP	(\$533)	(\$4,000)	(\$4,000)
	To-BRWN Stormwater - RE	\$0	\$0	\$0
Funding Sources Total		(\$533)	(\$4,000)	(\$4,000)
Stormwater Drainage - Browns Total		(\$0)	(\$0)	(\$0)
Street Works - Browns				
Income	Rates - Collected	(\$650)	(\$650)	(\$650)
	Contribution - Ward	(\$650)	(\$650)	(\$650)
	Internal - Interest on Reserve	(\$1,166)	(\$1,626)	(\$1,626)
Income Total		(\$2,465)	(\$2,925)	(\$2,925)
Operational Expenditure	Maint - General	\$0	\$3,500	\$3,500
	Deprn - Improvement	\$210	\$210	\$210
Operational Expenditure Total		\$210	\$3,710	\$3,710
Net Operating (Surplus)/Deficit		(\$2,255)	\$785	\$785
Funding Sources	To-BRWN General - OP	\$2,465	\$1,626	\$1,626
	Ex-BRWN General - OP	\$0	(\$2,201)	(\$2,201)
	Add Back Non Cash Deprn	(\$210)	(\$210)	(\$210)
Funding Sources Total		\$2,255	(\$785)	(\$785)
Street Works - Browns Total		\$0	(\$0)	(\$0)
Dipton				
Beautification - Dipton				
Income	Rates - Collected	(\$9,137)	(\$9,137)	(\$9,137)
	Rates - Adjustments	(\$43)	\$0	\$0
	Internal Rates Income	(\$97)	(\$99)	(\$99)
	Internal Rates offset	\$0	\$99	\$99
Income Total		(\$9,277)	(\$9,137)	(\$9,137)
Operational Expenditure	Mowing	\$6,020	\$6,449	\$6,449
	Maint - Gardening	\$1,960	\$2,688	\$2,688
	Internal - Work scheme service	\$0	\$0	\$0
Operational Expenditure Total		\$7,980	\$9,137	\$9,137
Net Operating (Surplus)/Deficit		(\$1,297)	(\$0)	(\$0)
Funding Sources	To-DIPT General - RE	\$1,297	\$0	\$0
	Ex-DIPT General - RE	\$0	\$0	\$0
Funding Sources Total		\$1,297	\$0	\$0
Beautification - Dipton Total		(\$0)	(\$0)	(\$0)

		Actual	Forecasted Budget	Annual Plan Budget
Cemetery - Dipton				
Income	Rates - Collected	(\$3,006)	(\$3,006)	(\$3,006)
	Rates - Adjustments	(\$14)	\$0	\$0
	Cemetery Interment Fees	(\$4,701)	(\$1,622)	(\$1,622)
	Contribution - Ward	(\$3,006)	(\$3,006)	(\$3,006)
	Internal - Interest on Reserve	(\$355)	(\$455)	(\$455)
	Internal Rates Income	(\$32)	(\$33)	(\$33)
	Internal Rates offset	\$0	\$33	\$33
Income Total		(\$11,113)	(\$8,088)	(\$8,088)
Operational Expenditure	Mowing	\$5,031	\$5,374	\$5,374
	Maint - General	\$303	\$1,022	\$1,022
	Interments	\$4,087	\$1,237	\$1,237
	Depn - Improvement	\$465	\$465	\$465
	Internal - Work scheme service	\$0	\$0	\$0
Operational Expenditure Total		\$9,886	\$8,098	\$8,098
Net Operating (Surplus)/Deficit		(\$1,227)	\$10	\$10
Funding Sources	To-DIPT Cemetery - RE	\$1,691	\$455	\$455
	Ex-DIPT Cemetery - RE	\$0	\$0	\$0
	Add Back Non Cash Depn	(\$465)	(\$465)	(\$465)
Funding Sources Total		\$1,227	(\$10)	(\$10)
Cemetery - Dipton Total		\$0	(\$0)	(\$0)
Hall - Dipton				
Income	Rates - Collected	(\$8,979)	(\$8,979)	(\$8,979)
	Internal - Interest on Reserve	(\$392)	(\$396)	(\$396)
Income Total		(\$9,371)	(\$9,375)	(\$9,375)
Operational Expenditure	Material Damage Insurance	\$2,348	\$1,731	\$1,731
	Public Liability Insurance	\$105	\$62	\$62
	Electricity	\$1,581	\$1,635	\$1,635
	Operating Costs	\$0	\$3,762	\$3,762
	Maint - Internal	\$0	\$0	\$0
	Maint - General	\$1,616	\$0	\$0
	Maint - Project	\$0	\$47,448	\$38,000
	Depn - Improvement	\$395	\$0	\$0
	Internal - Work scheme service	\$340	\$0	\$0
	Internal Rates expense	\$280	\$276	\$276
	internal - Insurance Valuation	\$150	\$0	\$0
Operational Expenditure Total		\$6,816	\$54,914	\$45,466
Net Operating (Surplus)/Deficit		(\$2,555)	\$45,539	\$36,091
Capital Expenditure	Improvements - Acq LOS	\$47,448	\$0	\$0
Capital Expenditure Total		\$47,448	\$0	\$0
Funding Sources	Internal Loans - Princ	(\$12,472)	(\$7,890)	(\$7,890)
	Ex-DIPT General - RE	\$0	(\$9,448)	\$0
	To-Comm Ctr Dipton - OP	\$392	\$0	\$0
	Ex-Comm Ctr Dipton - OP	(\$32,418)	(\$28,201)	(\$28,201)
	Add Back Non Cash Depn	(\$395)	\$0	\$0
Funding Sources Total		(\$44,893)	(\$45,539)	(\$36,091)
Hall - Dipton Total		(\$0)	\$0	\$0

		Actual	Forecasted Budget	Annual Plan Budget
Operating Costs - Dipton				
Income	Rentals	(\$50)	(\$50)	(\$50)
	Rates - Collected	(\$1,025)	(\$1,025)	(\$1,025)
	Rates - Adjustments	(\$5)	\$0	\$0
	Internal - Interest on Reserve	(\$1,377)	(\$1,855)	(\$1,855)
	Internal Rates Income	(\$11)	(\$11)	(\$11)
	Internal Rates offset	\$0	\$11	\$11
Income Total		(\$2,468)	(\$2,930)	(\$2,930)
Operational Expenditure	General Projects	\$0	\$1,075	\$1,075
Operational Expenditure Total		\$0	\$1,075	\$1,075
Net Operating (Surplus)/Deficit		(\$2,468)	(\$1,855)	(\$1,855)
Funding Sources	To-DIPT General - RE	\$2,468	\$1,855	\$1,855
	Ex-DIPT General - RE	\$0	\$0	\$0
Funding Sources Total		\$2,468	\$1,855	\$1,855
Operating Costs - Dipton Total		\$0	(\$0)	(\$0)
Playground - Dipton				
Income	Rates - Collected	(\$269)	(\$269)	(\$269)
	Rates - Adjustments	(\$1)	\$0	\$0
	Contribution - Ward	(\$269)	(\$269)	(\$269)
	Internal Rates Income	(\$3)	(\$3)	(\$3)
	Internal Rates offset	\$0	\$3	\$3
Income Total		(\$542)	(\$538)	(\$538)
Operational Expenditure	Maint - General	\$5,102	\$10,000	\$538
Operational Expenditure Total		\$5,102	\$10,000	\$538
Net Operating (Surplus)/Deficit		\$4,559	\$9,462	(\$0)
Funding Sources	To-DIPT General - RE	\$0	\$0	\$0
	Ex-DIPT General - RE	(\$4,559)	(\$9,462)	\$0
Funding Sources Total		(\$4,559)	(\$9,462)	\$0
Playground - Dipton Total		(\$0)	(\$0)	(\$0)

		Actual	Forecasted Budget	Annual Plan Budget
Stormwater Drainage - Dipton				
Income	Rates - Collected	(\$1,958)	(\$1,958)	(\$1,958)
	Rates - Adjustments	(\$9)	\$0	\$0
	Internal - Interest on Reserve	(\$428)	(\$532)	(\$532)
	Internal Rates Income	(\$21)	(\$17)	(\$17)
	Internal Rates offset	\$0	\$17	\$17
Income Total		(\$2,416)	(\$2,490)	(\$2,490)
Operational Expenditure	Material Damage Insurance	\$43	\$46	\$46
	Rates	\$0	\$9	\$9
	Resource Consents	\$3,340	\$538	\$538
	Monitoring	\$4,400	\$4,089	\$4,089
	Maint - General	\$261	\$0	\$0
	Internal - WWS Management Fee	\$270	\$270	\$270
	Internal - Work scheme service	\$0	\$1,613	\$1,613
	Internal Rates expense	\$35	\$30	\$30
	Internal WWS Stormwater Invest	\$620	\$620	\$620
Operational Expenditure Total		\$8,969	\$7,215	\$7,215
Net Operating (Surplus)/Deficit		\$6,553	\$4,725	\$4,725
Funding Sources	To-DIPT Stormwater - OP	\$428	\$0	\$0
	Ex-DIPT Stormwater - OP	(\$6,981)	(\$4,725)	(\$4,725)
Funding Sources Total		(\$6,553)	(\$4,725)	(\$4,725)
Stormwater Drainage - Dipton Total		(\$0)	(\$0)	(\$0)
Street Works - Dipton				
Income	Rates - Collected	(\$1,075)	(\$1,075)	(\$1,075)
	Rates - Adjustments	(\$5)	\$0	\$0
	Internal Rates Income	(\$11)	(\$11)	(\$11)
	Internal Rates offset	\$0	\$11	\$11
Income Total		(\$1,091)	(\$1,075)	(\$1,075)
Operational Expenditure	Street Litter Bins	\$1,133	\$0	\$0
	Maint - General	\$0	\$1,075	\$1,075
Operational Expenditure Total		\$1,133	\$1,075	\$1,075
Net Operating (Surplus)/Deficit		\$41	\$0	\$0
Funding Sources	To-DIPT General - RE	\$0	\$0	\$0
	Ex-DIPT General - RE	(\$41)	\$0	\$0
Funding Sources Total		(\$41)	\$0	\$0
Street Works - Dipton Total		\$0	\$0	\$0
Dipton Total		(\$0)	(\$0)	(\$0)

		Actual	Forecasted Budget	Annual Plan Budget
Limehills				
Beautification - Limehills				
Income	Rates - Collected	(\$2,670)	(\$2,670)	(\$2,670)
	Rates - Adjustments	\$26	\$0	\$0
	Contribution - Ward	(\$2,670)	(\$2,670)	(\$2,670)
Income Total		(\$5,314)	(\$5,340)	(\$5,340)
Operational Expenditure	Mowing	\$4,895	\$3,702	\$3,702
	Rates	\$120	\$100	\$100
	Maint - General	\$0	\$650	\$650
	Internal - Work scheme service	\$120	\$0	\$0
	Internal Rates expense	\$917	\$888	\$888
Operational Expenditure Total		\$6,052	\$5,340	\$5,340
Net Operating (Surplus)/Deficit		\$737	\$0	\$0
Funding Sources	To-LIME General - OP	\$0	\$0	\$0
	Ex-LIME General - OP	(\$737)	\$0	\$0
Funding Sources Total		(\$737)	\$0	\$0
Beautification - Limehills Total		\$0	\$0	\$0
Community Centre - Limehills				
Income	Hire Income	(\$745)	(\$1,226)	(\$1,226)
	Rates - Collected	(\$10,505)	(\$10,451)	(\$10,451)
	Rates - Adjustments	\$27	\$0	\$0
	Internal - Interest on Reserve	(\$0)	\$0	\$0
Income Total		(\$11,223)	(\$11,677)	(\$11,677)
Operational Expenditure	Material Damage Insurance	\$1,133	\$1,114	\$1,114
	Public Liability Insurance	\$105	\$62	\$62
	Electricity	\$6,285	\$3,766	\$3,766
	Rates	\$0	\$78	\$78
	Maint - Internal	\$1,211	\$0	\$0
	Maint - General	\$0	\$6,380	\$6,380
	Depn - Buildings	\$255	\$812	\$812
	Depn - Furniture & Fitting	\$422	\$422	\$422
	Depn - Improvement	\$3,601	\$1,451	\$1,451
	Internal Rates expense	\$280	\$276	\$276
Operational Expenditure Total		\$13,291	\$14,361	\$14,361
Net Operating (Surplus)/Deficit		\$2,068	\$2,684	\$2,684
Capital Expenditure	Buildings - Renewal	\$0	\$17,598	\$10,220
	WIP - Buildings	\$7,180	\$0	\$0
Capital Expenditure Total		\$7,180	\$17,598	\$10,220
Funding Sources	Internal Loans - Princ	(\$4,968)	(\$10,220)	(\$10,220)
	Ex-LIME General - OP	\$0	(\$7,378)	\$0
	To-LIME Community Centre	\$0	\$0	\$0
	Ex-LIME Community Centre	(\$2)	\$0	\$0
	Add Back Non Cash Depn	(\$4,277)	(\$2,684)	(\$2,684)
Funding Sources Total		(\$9,248)	(\$20,282)	(\$12,904)
Community Centre - Limehills Total		(\$0)	\$0	(\$0)

		Actual	Forecasted Budget	Annual Plan Budget
Operating Costs - Limehills				
Income	Rates - Collected	(\$4,022)	(\$4,022)	(\$4,022)
	Rates - Adjustments	\$39	\$0	\$0
	Internal - Interest on Reserve	(\$218)	(\$134)	(\$134)
Income Total		(\$4,201)	(\$4,156)	(\$4,156)
Operational Expenditure	General Projects	\$0	\$1,022	\$1,022
	Depn - Improvement	\$195	\$195	\$195
Operational Expenditure Total		\$195	\$1,217	\$1,217
Net Operating (Surplus)/Deficit		(\$4,007)	(\$2,939)	(\$2,939)
Funding Sources	To-LIME General - OP	\$4,201	\$3,134	\$3,134
	Ex-LIME General - OP	\$0	\$0	\$0
	Add Back Non Cash Depn	(\$195)	(\$195)	(\$195)
Funding Sources Total		\$4,007	\$2,939	\$2,939
Operating Costs - Limehills Total		(\$0)	\$0	\$0
Stormwater Drainage -Limehills				
Income	Rates - Collected	(\$3,528)	(\$3,528)	(\$3,528)
	Rates - Adjustments	\$34	\$0	\$0
	Internal - Interest on Reserve	(\$1,333)	(\$1,793)	(\$1,793)
Income Total		(\$4,827)	(\$5,321)	(\$5,321)
Operational Expenditure	Material Damage Insurance	\$18	\$93	\$93
	Rates	\$0	\$19	\$19
	Spraying	\$796	\$1,533	\$1,533
	Internal - WWS Management Fee	\$1,406	\$1,406	\$1,406
	Internal Rates expense	\$70	\$68	\$68
	Internal WWS Stormwater Invest	\$409	\$409	\$409
Operational Expenditure Total		\$2,699	\$3,528	\$3,528
Net Operating (Surplus)/Deficit		(\$2,128)	(\$1,793)	(\$1,793)
Funding Sources	To-LIME Stormwater - OP	\$2,128	\$1,793	\$1,793
	Ex-LIME Stormwater - OP	\$0	\$0	\$0
Funding Sources Total		\$2,128	\$1,793	\$1,793
Stormwater Drainage -Limehills Total		(\$0)	\$0	\$0
Oreti				
Community Leadership Oreti				
Operational Expenditure	Councillor & Board Mem - Sal	\$9,596	\$3,014	\$0
Operational Expenditure Total		\$9,596	\$3,014	\$0
Net Operating (Surplus)/Deficit		\$9,596	\$3,014	\$0
Funding Sources	Ex - Winton/Wallacetown	(\$9,596)	(\$3,014)	\$0
Funding Sources Total		(\$9,596)	(\$3,014)	\$0
Community Leadership Oreti Total		\$0	\$0	\$0
Rec Reserve - North Makarewa				
Income	Rentals	(\$900)	\$0	\$0
	Internal - Interest on Reserve	(\$11)	\$0	\$0
Income Total		(\$911)	\$0	\$0
Net Operating (Surplus)/Deficit		(\$911)	\$0	\$0
Funding Sources	To-North Makarewa Rec Reserv	\$911	\$0	\$0
Funding Sources Total		\$911	\$0	\$0
Rec Reserve - North Makarewa Total		(\$0)	\$0	\$0
Oreti Total		\$0	\$0	\$0

		Actual	Forecasted Budget	Annual Plan Budget
Wallacetown				
Administration - Wallacetown				
Income	Rates - Collected	(\$10,780)	(\$10,806)	(\$10,806)
	Rates - Adjustments	\$34	\$0	\$0
	Internal Rates Income	(\$78)	(\$64)	(\$64)
	Internal Rates offset	\$0	\$64	\$64
Income Total		(\$10,824)	(\$10,806)	(\$10,806)
Operational Expenditure	Councillor & Board Mem - Sal	\$4,373	\$4,373	\$9,806
	General Projects	\$87	\$1,000	\$1,000
Operational Expenditure Total		\$4,460	\$5,373	\$10,806
Net Operating (Surplus)/Deficit		(\$6,364)	(\$5,433)	\$0
Funding Sources	To-WALLTWN General - RE	\$931	\$0	\$0
	Ex-WALLTWN General - RE	\$0	\$0	\$0
	To - Winton/Wallacetown	\$5,433	\$5,433	\$0
Funding Sources Total		\$6,364	\$5,433	\$0
Administration - Wallacetown Total		\$0	\$0	\$0
Beautification - Wallacetown				
Income	Rates - Collected	(\$14,672)	(\$14,707)	(\$14,707)
	Rates - Adjustments	\$46	\$0	\$0
	Contribution - Ward	(\$7,244)	(\$7,244)	(\$7,244)
	Internal Rates Income	(\$106)	(\$109)	(\$109)
	Internal Rates offset	\$0	\$109	\$109
Income Total		(\$21,976)	(\$21,951)	(\$21,951)
Operational Expenditure	Mowing	\$4,244	\$3,762	\$3,762
	General Projects	\$500	\$1,613	\$1,613
	Maint - Gardening	\$11,412	\$10,748	\$10,748
	Maint - Tree and Hedge	\$4,495	\$5,000	\$5,000
	Internal - Work scheme service	\$1,560	\$2,604	\$2,604
Operational Expenditure Total		\$22,211	\$23,727	\$23,727
Net Operating (Surplus)/Deficit		\$235	\$1,776	\$1,776
Funding Sources	To-WALLTWN General - RE	\$0	\$0	\$0
	Ex-WALLTWN General - RE	(\$235)	(\$1,776)	(\$1,776)
Funding Sources Total		(\$235)	(\$1,776)	(\$1,776)
Beautification - Wallacetown Total		\$0	(\$0)	(\$0)

		Actual	Forecasted Budget	Annual Plan Budget
Cemetery - Wallacetown				
Income	Rates - Collected	(\$3,749)	(\$3,758)	(\$3,758)
	Rates - Adjustments	\$12	\$0	\$0
	Cemetery Interment Fees	(\$6,268)	(\$8,991)	(\$8,991)
	Contribution - Ward	(\$3,758)	(\$3,758)	(\$3,758)
	Internal - Interest on Reserve	(\$1,788)	(\$2,321)	(\$2,321)
	Internal Rates Income	(\$27)	(\$28)	(\$28)
	Internal Rates offset	\$0	\$28	\$28
Income Total		(\$15,578)	(\$18,828)	(\$18,828)
Operational Expenditure	Mowing	\$4,448	\$4,837	\$4,837
	Maint - General	\$3,302	\$3,500	\$3,500
	Maint - Tree and Hedge	\$3,620	\$3,066	\$3,066
	Interments	\$6,812	\$8,991	\$8,991
	Depn - Buildings	\$275	\$275	\$275
	Depn - Improvement	\$157	\$0	\$0
	Internal - Work scheme service	\$1,420	\$1,075	\$1,075
Operational Expenditure Total		\$20,035	\$21,744	\$21,744
Net Operating (Surplus)/Deficit		\$4,457	\$2,916	\$2,916
Capital Expenditure	Improvements - Acq LOS	\$18,891	\$0	\$0
Capital Expenditure Total		\$18,891	\$0	\$0
Funding Sources	To-WALLTWN General - RE	\$0	\$0	\$0
	Ex-WALLTWN General - RE	(\$18,891)	\$0	\$0
	To-WALLTWN Cemetery Bequest	\$1,788	\$0	\$0
	Ex-WALLTWN Cemetery Bequest	(\$5,813)	(\$2,641)	(\$2,641)
	Add Back Non Cash Depn	(\$432)	(\$275)	(\$275)
Funding Sources Total		(\$23,347)	(\$2,916)	(\$2,916)
Cemetery - Wallacetown Total		(\$0)	(\$0)	(\$0)
Ellerslie Square				
Income	Rates - Collected	(\$4,452)	(\$4,463)	(\$4,463)
	Rates - Adjustments	\$14	\$0	\$0
	Internal Rates Income	(\$32)	(\$33)	(\$33)
	Internal Rates offset	\$0	\$33	\$33
Income Total		(\$4,470)	(\$4,463)	(\$4,463)
Operational Expenditure	Mowing	\$2,850	\$2,850	\$2,850
	Internal - Work scheme service	\$140	\$1,613	\$1,613
Operational Expenditure Total		\$2,990	\$4,463	\$4,463
Net Operating (Surplus)/Deficit		(\$1,480)	\$0	\$0
Funding Sources	To-WALLTWN General - RE	\$1,480	\$0	\$0
	Ex-WALLTWN General - RE	\$0	\$0	\$0
Funding Sources Total		\$1,480	\$0	\$0
Ellerslie Square Total		\$0	\$0	\$0

		Actual	Forecasted Budget	Annual Plan Budget
Operating Costs - Wallacetown				
Income	Rentals	(\$410)	\$0	\$0
	Rates - Collected	(\$3,933)	(\$3,943)	(\$3,943)
	Rates - Adjustments	\$12	\$0	\$0
	Internal - Interest on Reserve	(\$4,603)	(\$6,270)	(\$6,270)
	Internal Rates Income	(\$28)	(\$86)	(\$86)
	Internal Rates offset	\$0	\$86	\$86
Income Total		(\$8,962)	(\$10,213)	(\$10,213)
Operational Expenditure	Miscellaneous Grant	\$0	\$0	\$0
	Rates	\$78	\$0	\$0
	General Projects	\$5,838	\$10,220	\$10,220
	Depn - Improvement	\$264	\$0	\$0
	Internal - Work scheme service	\$190	\$1,613	\$1,613
	Internal Rates expense	\$913	\$860	\$860
Operational Expenditure Total		\$7,282	\$12,693	\$12,693
Net Operating (Surplus)/Deficit		(\$1,680)	\$2,480	\$2,480
Funding Sources	To-WALLTWN General - RE	\$4,603	\$6,270	\$6,270
	Ex-WALLTWN General - RE	(\$2,659)	(\$8,750)	(\$8,750)
	Add Back Non Cash Depn	(\$264)	\$0	\$0
Funding Sources Total		\$1,680	(\$2,480)	(\$2,480)
Operating Costs - Wallacetown Total		(\$0)	\$0	\$0
Playground - Ailsa Street				
Income	Rates - Collected	(\$3,216)	(\$3,224)	(\$3,224)
	Rates - Adjustments	\$10	\$0	\$0
	Internal Rates Income	(\$23)	(\$24)	(\$24)
	Internal Rates offset	\$0	\$24	\$24
Income Total		(\$3,229)	(\$3,224)	(\$3,224)
Operational Expenditure	Mowing	\$2,224	\$2,149	\$2,149
	Maint - General	\$894	\$1,075	\$1,075
Operational Expenditure Total		\$3,118	\$3,224	\$3,224
Net Operating (Surplus)/Deficit		(\$111)	(\$0)	(\$0)
Funding Sources	To-WALLTWN General - RE	\$111	\$0	\$0
	Ex-WALLTWN General - RE	\$0	\$0	\$0
Funding Sources Total		\$111	\$0	\$0
Playground - Ailsa Street Total		\$0	(\$0)	(\$0)

		Actual	Forecasted Budget	Annual Plan Budget
Stormwater Drain - Wallacetown				
Income	Rates - Collected	(\$10,100)	(\$10,124)	(\$10,124)
	Rates - Adjustments	\$32	\$0	\$0
	Internal - Interest on Reserve	(\$958)	(\$616)	(\$616)
	Internal Rates Income	(\$73)	(\$35)	(\$35)
	Internal Rates offset	\$0	\$35	\$35
Income Total		(\$11,099)	(\$10,740)	(\$10,740)
Operational Expenditure	Material Damage Insurance	\$355	\$410	\$410
	Rates	\$0	\$97	\$97
	Resource Consents	\$3,575	\$538	\$538
	Monitoring	\$611	\$6,101	\$6,101
	Internal - WWS Management Fee	\$1,406	\$1,406	\$1,406
	Internal Rates expense	\$355	\$312	\$312
	Internal WWS Stormwater Invest	\$1,260	\$1,260	\$1,260
Operational Expenditure Total		\$7,562	\$10,124	\$10,124
Net Operating (Surplus)/Deficit		(\$3,537)	(\$616)	(\$616)
Capital Expenditure	Stormwater - Acquisition LOS	\$807	\$0	\$0
Capital Expenditure Total		\$807	\$0	\$0
Funding Sources	To-WALLTWN Stormwater - OP	\$2,730	\$616	\$616
	Ex-WALLTWN Stormwater - OP	\$0	\$0	\$0
Funding Sources Total		\$2,730	\$616	\$616
Stormwater Drain - Wallacetown Total		\$0	(\$0)	(\$0)
Street Works - Wallacetown				
Income	Rates - Collected	(\$6,434)	(\$6,449)	(\$6,449)
	Rates - Adjustments	\$20	\$0	\$0
	Internal Rates Income	(\$46)	(\$48)	(\$48)
	Internal Rates offset	\$0	\$48	\$48
Income Total		(\$6,460)	(\$6,449)	(\$6,449)
Operational Expenditure	Street Litter Bins	\$5,991	\$6,200	\$6,200
	Maint - General	\$0	\$1,075	\$1,075
	Depn - Improvement	\$1,412	\$1,412	\$1,412
Operational Expenditure Total		\$7,403	\$8,687	\$8,687
Net Operating (Surplus)/Deficit		\$943	\$2,238	\$2,238
Funding Sources	To-WALLTWN General - RE	\$469	\$0	\$0
	Ex-WALLTWN General - RE	\$0	(\$826)	(\$826)
	Add Back Non Cash Depn	(\$1,412)	(\$1,412)	(\$1,412)
Funding Sources Total		(\$943)	(\$2,238)	(\$2,238)
Street Works - Wallacetown Total		(\$0)	\$0	\$0

		Actual	Forecasted Budget	Annual Plan Budget
Winton				
Administration - Winton				
Income	Contribution - Headwork	\$0	\$0	\$0
	Rates - Collected	(\$33,324)	(\$33,425)	(\$33,425)
	Rates - Adjustments	(\$16)	\$0	\$0
	Internal - Interest on Reserve	(\$10,289)	(\$8,930)	(\$8,930)
	Internal Rates Income	(\$247)	(\$223)	(\$223)
	Internal Rates offset	\$0	\$223	\$223
Income Total		(\$43,876)	(\$42,355)	(\$42,355)
Operational Expenditure	Councillor & Board Mem - Sal	\$25,420	\$16,266	\$32,424
	Donations	\$0	\$1,000	\$1,000
	Ordinary Time	\$625	\$0	\$0
	Accident Compensation	\$0	\$0	\$0
	Depn - Improvement	\$5,315	\$5,315	\$5,315
Operational Expenditure Total		\$31,360	\$22,581	\$38,739
Net Operating (Surplus)/Deficit		(\$12,515)	(\$19,774)	(\$3,616)
Funding Sources	To-WINTN General	\$9,027	\$5,344	\$5,344
	Ex-WINTN General	\$0	\$0	\$0
	To-WINTN Capital Dev - RE	\$2,424	\$3,587	\$3,587
	To - Winton/Wallacetown	\$6,379	\$16,158	\$0
	Add Back Non Cash Depn	(\$5,315)	(\$5,315)	(\$5,315)
Funding Sources Total		\$12,515	\$19,774	\$3,616
Administration - Winton Total		(\$0)	(\$0)	(\$0)
Beautification - Winton				
Income	Rates - Collected	(\$97,768)	(\$98,064)	(\$98,064)
	Rates - Adjustments	(\$46)	\$0	\$0
	Internal - Interest on Reserve	(\$141)	(\$194)	(\$194)
	Internal Rates Income	(\$724)	(\$631)	(\$631)
	Internal Rates offset	\$0	\$631	\$631
Income Total		(\$98,679)	(\$98,258)	(\$98,258)
Operational Expenditure	Mowing	\$2,226	\$2,150	\$2,150
	Maint - Gardening	\$66,751	\$51,902	\$51,902
	Maint - Tree and Hedge	\$11,150	\$38,094	\$38,094
	Depn - Buildings	\$69	\$69	\$69
	Internal - Work scheme service	\$380	\$5,918	\$5,918
Operational Expenditure Total		\$80,576	\$98,133	\$98,133
Net Operating (Surplus)/Deficit		(\$18,103)	(\$125)	(\$125)
Funding Sources	To-WINTN General	\$18,031	\$0	\$0
	Ex-WINTN General	\$0	\$0	\$0
	To-WINTN Multi Sports - RE	\$141	\$194	\$194
	Add Back Non Cash Depn	(\$69)	(\$69)	(\$69)
Funding Sources Total		\$18,103	\$125	\$125
Beautification - Winton Total		\$0	\$0	\$0

		Actual	Forecasted Budget	Annual Plan Budget
Cemetery - Winton				
Income	Rates - Collected	(\$5,639)	(\$5,656)	(\$5,656)
	Rates - Adjustments	(\$3)	\$0	\$0
	Cemetery Interment Fees	(\$36,040)	(\$30,168)	(\$30,168)
	Parks Contributions	\$0	(\$15,744)	\$0
	Contribution - Ward	(\$5,656)	(\$5,656)	(\$5,656)
	Internal Rates Income	(\$42)	(\$62)	(\$62)
	Internal Rates offset	\$0	\$62	\$62
Income Total		(\$47,379)	(\$57,224)	(\$41,480)
Operational Expenditure	Mowing	\$6,705	\$6,475	\$6,475
	Maint - General	\$2,124	\$4,837	\$4,837
	Cemetery Beams	\$0	\$4,199	\$0
	Interments	\$29,928	\$30,168	\$30,168
	Depn - Improvement	\$941	\$801	\$801
Operational Expenditure Total		\$39,699	\$46,480	\$42,281
Net Operating (Surplus)/Deficit		(\$7,680)	(\$10,744)	\$801
Capital Expenditure	Improvements - Acq LOS	\$4,199	\$0	\$0
	Improvements - Acquis Demand	\$0	\$15,744	\$0
Capital Expenditure Total		\$4,199	\$15,744	\$0
Funding Sources	To-WINTN General	\$4,423	\$0	\$0
	Ex-WINTN General	\$0	(\$4,199)	\$0
	Add Back Non Cash Depn	(\$941)	(\$801)	(\$801)
Funding Sources Total		\$3,481	(\$5,000)	(\$801)
Cemetery - Winton Total		\$0	\$0	\$0
Hall - Drill				
Income	Rentals	(\$500)	(\$500)	(\$500)
	Rates - Collected	(\$1,589)	(\$1,593)	(\$1,593)
	Rates - Adjustments	(\$1)	\$0	\$0
	Internal Rates Income	(\$7)	(\$16)	(\$16)
	Internal Rates offset	\$0	\$16	\$16
	Internal - Grant Income	(\$3,258)	\$0	\$0
Income Total		(\$5,355)	(\$2,093)	(\$2,093)
Operational Expenditure	Material Damage Insurance	\$2,332	\$1,479	\$1,479
	Public Liability Insurance	\$105	\$62	\$62
	Maint - Internal	\$3,320	\$0	\$0
	Maint - General	\$0	\$552	\$552
	internal - Insurance Valuation	\$0	\$0	\$0
Operational Expenditure Total		\$5,756	\$2,093	\$2,093
Net Operating (Surplus)/Deficit		\$401	\$0	\$0
Funding Sources	To-WINTN Comm Centre - OP	\$0	\$0	\$0
	Ex-WINTN Comm Centre - OP	(\$401)	\$0	\$0
Funding Sources Total		(\$401)	\$0	\$0
Hall - Drill Total		(\$0)	(\$0)	(\$0)

		Actual	Forecasted Budget	Annual Plan Budget
Hall - Memorial				
Income				
	Hire Income	(\$4,191)	(\$3,762)	(\$3,762)
	Rates - Collected	(\$18,307)	(\$18,355)	(\$18,355)
	Rates - Adjustments	(\$9)	\$0	\$0
	Internal - Interest on Reserve	(\$397)	\$0	\$0
	Internal Rates Income	(\$84)	(\$102)	(\$102)
	Internal Rates offset	\$0	\$102	\$102
Income Total		(\$22,989)	(\$22,117)	(\$22,117)
Operational Expenditure				
	Material Damage Insurance	\$5,069	\$3,126	\$3,126
	Public Liability Insurance	\$105	\$62	\$62
	Electricity	\$7,089	\$4,599	\$4,599
	Caretaker / Attendants	\$661	\$3,450	\$3,450
	Cleaning	\$459	\$920	\$920
	Maint - Internal	\$1,061	\$0	\$0
	Maint - General	\$0	\$9,960	\$9,960
	Maint - Assets under \$1,000	\$858	\$0	\$0
	Depn - Buildings	\$24,265	\$24,129	\$24,129
	Depn - Furniture & Fitting	\$5,985	\$3,425	\$3,425
	Depn - Improvement	\$1,993	\$1,993	\$1,993
	Depn - Other Equipment	\$252	\$0	\$0
	Internal - Work scheme service	\$430	\$0	\$0
	internal - Insurance Valuation	\$150	\$0	\$0
Operational Expenditure Total		\$48,376	\$51,664	\$51,664
Net Operating (Surplus)/Deficit		\$25,387	\$29,547	\$29,547
Funding Sources				
	To-WINTN Comm Centre - OP	\$7,258	\$0	\$0
	Ex-WINTN Comm Centre - OP	(\$150)	\$0	\$0
	Add Back Non Cash Depn	(\$32,494)	(\$29,547)	(\$29,547)
Funding Sources Total		(\$25,387)	(\$29,547)	(\$29,547)
Hall - Memorial Total		\$0	\$0	\$0

		Actual	Forecasted Budget	Annual Plan Budget
Hall - RSA				
Income				
	Hire Income	(\$4,022)	(\$7,665)	(\$7,665)
	Rates - Collected	(\$2,528)	(\$2,534)	(\$2,534)
	Rates - Adjustments	(\$1)	\$0	\$0
	Internal Rates Income	(\$12)	(\$27)	(\$27)
	Internal Rates offset	\$0	\$27	\$27
	Internal Hall Hire	(\$7,665)	\$0	\$0
Income Total		(\$14,227)	(\$10,199)	(\$10,199)
Operational Expenditure				
	Material Damage Insurance	\$2,089	\$1,380	\$1,380
	Public Liability Insurance	\$105	\$62	\$62
	Electricity	\$4,136	\$1,670	\$1,670
	Caretaker / Attendants	\$176	\$4,224	\$4,224
	Maint - Internal	\$687	\$0	\$0
	Maint - General	\$1,323	\$2,862	\$2,862
	Maint - Assets under \$1,000	\$975	\$0	\$0
	Depn - Furniture & Fitting	\$2,586	\$1,175	\$1,175
	Depn - Improvement	\$312	\$312	\$312
	Internal - Work scheme service	\$531	\$0	\$0
	internal - Insurance Valuation	\$150	\$0	\$0
Operational Expenditure Total		\$13,069	\$11,685	\$11,685
Net Operating (Surplus)/Deficit		(\$1,159)	\$1,486	\$1,486
Capital Expenditure				
Capital Expenditure Total		\$5,158	\$5,110	\$5,110
Funding Sources				
	Ex- Property Development - RE	(\$5,158)	\$0	\$0
	Ex-WINTN General	\$0	\$0	(\$5,110)
	To-WINTN Comm Centre - OP	\$4,206	\$0	\$0
	Ex-WINTN Comm Centre - OP	(\$150)	\$0	\$0
	Add Back Non Cash Depn	(\$2,898)	(\$1,486)	(\$1,486)
Funding Sources Total		(\$4,000)	(\$1,486)	(\$6,596)
Hall - RSA Total		(\$0)	\$5,110	\$0

		Actual	Forecasted Budget	Annual Plan Budget
Medical Centre - Winton				
Income	Rentals	(\$29,600)	(\$29,600)	(\$29,600)
	Internal - Interest on Reserve	(\$3,519)	(\$4,850)	(\$4,850)
Income Total		(\$33,119)	(\$34,450)	(\$34,450)
Operational Expenditure	Material Damage Insurance	\$4,064	\$2,914	\$2,914
	Legal Costs	\$1,800	\$0	\$0
	Maint - External	\$0	\$2,145	\$2,145
	Maint - Internal	(\$204)	\$0	\$0
	Maint - Gardening	\$0	\$2,259	\$2,259
	Maint - Planned	\$2,946	\$0	\$0
	Depn - Buildings	\$4,547	\$4,547	\$4,547
	Depn - Improvement	\$7,787	\$7,787	\$7,787
	Depn - Other Equipment	\$39	\$39	\$39
	Internal Rates expense	\$1,485	\$1,520	\$1,520
	internal - Insurance Valuation	\$0	\$0	\$0
Operational Expenditure Total		\$22,464	\$21,211	\$21,211
Net Operating (Surplus)/Deficit		(\$10,655)	(\$13,239)	(\$13,239)
Funding Sources	To-WINTN Med Centre F&F - RE	\$0	\$1,946	\$1,946
	Ex-WINTN Med Centre F&F - RE	\$0	\$0	\$0
	To-WINTN Med Centre Gen - RE	\$23,028	\$23,666	\$23,666
	Ex-WINTN Med Centre Gen - RE	\$0	\$0	\$0
	Add Back Non Cash Depn	(\$12,373)	(\$12,373)	(\$12,373)
Funding Sources Total		\$10,655	\$13,239	\$13,239
Medical Centre - Winton Total		\$0	\$0	\$0
Operating Costs - Winton				
Income	Rates - Collected	(\$5,895)	(\$5,913)	(\$5,913)
	Rates - Adjustments	(\$3)	\$0	\$0
	Internal Rates Income	(\$44)	(\$41)	(\$41)
	Internal Rates offset	\$0	\$41	\$41
Income Total		(\$5,942)	(\$5,913)	(\$5,913)
Operational Expenditure	Material Damage Insurance	\$100	\$74	\$74
	Rates	\$119	\$101	\$101
	General Projects	\$2,972	\$4,837	\$4,837
	Depn - Improvement	\$180	\$0	\$0
	Internal Rates expense	\$936	\$901	\$901
Operational Expenditure Total		\$4,307	\$5,913	\$5,913
Net Operating (Surplus)/Deficit		(\$1,635)	\$0	\$0
Funding Sources	To-WINTN General	\$1,814	\$0	\$0
	Ex-WINTN General	\$0	\$0	\$0
	Add Back Non Cash Depn	(\$180)	\$0	\$0
Funding Sources Total		\$1,635	\$0	\$0
Operating Costs - Winton Total		(\$0)	\$0	\$0

		Actual	Forecasted Budget	Annual Plan Budget
Other Leased Property				
Income	Rentals	(\$12,558)	(\$13,000)	(\$13,000)
	Internal - Interest on Reserve	(\$5,944)	(\$15,188)	(\$15,188)
Income Total		(\$18,501)	(\$28,188)	(\$28,188)
Operational Expenditure	Valuation Expenses	\$1,000	\$430	\$430
Operational Expenditure Total		\$1,000	\$430	\$430
Net Operating (Surplus)/Deficit		(\$17,501)	(\$27,758)	(\$27,758)
Funding Sources	To-WINTN Property Sales - RE	\$17,501	\$35,628	\$35,628
	Ex-WINTN Property Sales - RE	\$0	(\$7,870)	(\$7,870)
Funding Sources Total		\$17,501	\$27,758	\$27,758
Other Leased Property Total		\$0	\$0	\$0
Refuse Collection - Winton				
Income	Rates - Collected	(\$23,927)	(\$24,000)	(\$24,000)
	Rates - Adjustments	(\$11)	\$0	\$0
	Internal Trf Stn Refuse fees	(\$266)	\$0	\$0
	Internal Rates Income	(\$177)	(\$226)	(\$226)
	Internal Rates offset	\$0	\$226	\$226
Income Total		(\$24,382)	(\$24,000)	(\$24,000)
Operational Expenditure	Street Litter Bins	\$26,209	\$24,000	\$24,000
Operational Expenditure Total		\$26,209	\$24,000	\$24,000
Net Operating (Surplus)/Deficit		\$1,827	\$0	\$0
Funding Sources	To-WINTN General	\$0	\$0	\$0
	Ex-WINTN General	(\$1,827)	\$0	\$0
Funding Sources Total		(\$1,827)	\$0	\$0
Refuse Collection - Winton Total		(\$0)	\$0	\$0

		Actual	Forecasted Budget	Annual Plan Budget
Stormwater Drainage - Winton				
Income	NZTA (Capital)	(\$20,201)	\$0	\$0
	Rates - Collected	(\$97,007)	(\$97,301)	(\$97,301)
	Rates - Adjustments	(\$46)	\$0	\$0
	Connection Fee - Stormwater	(\$90)	\$0	\$0
	Internal - Interest on Reserve	(\$1,262)	(\$1,216)	(\$1,216)
	Internal Rates Income	(\$719)	(\$359)	(\$359)
	Internal Rates offset	\$0	\$359	\$359
Income Total		(\$119,324)	(\$98,517)	(\$98,517)
Operational Expenditure	Material Damage Insurance	\$3,115	\$3,465	\$3,465
	Rates	\$0	\$515	\$515
	Resource Consents	\$12,628	\$538	\$538
	Monitoring	\$3,433	\$11,290	\$11,290
	Maint - General	\$3,909	\$20,440	\$20,440
	Maint - Planned	\$1,103	\$11,822	\$11,822
	Internal - Interest on Loans	\$19,200	\$25,425	\$25,425
	Internal - WWS Management Fee	\$6,866	\$6,866	\$6,866
	Internal - Work scheme service	\$0	\$1,613	\$1,613
	Internal Rates expense	\$1,875	\$1,645	\$1,645
	Internal WWS Stormwater Invest	\$5,015	\$5,015	\$5,015
Operational Expenditure Total		\$57,143	\$88,634	\$88,634
Net Operating (Surplus)/Deficit		(\$62,182)	(\$9,883)	(\$9,883)
Capital Expenditure	Stormwater - Renewal	\$671,600	\$685,999	\$809,673
Capital Expenditure Total		\$671,600	\$685,999	\$809,673
Funding Sources	Internal Loans - Princ	(\$671,600)	(\$381,474)	(\$459,673)
	Internal Loans - Repaid	\$6,545	\$8,667	\$8,667
	To-WINTN General	\$0	\$0	\$0
	Ex-WINTN General	\$0	(\$150,000)	(\$150,000)
	Ex-WINTN Property Sales - RE	\$0	(\$154,525)	(\$200,000)
	To-WINTN Stormwater - RE	\$55,637	\$1,216	\$1,216
	Ex-WINTN Stormwater - RE	\$0	\$0	\$0
Funding Sources Total		(\$609,418)	(\$676,116)	(\$799,790)
Stormwater Drainage - Winton Total		\$0	(\$0)	(\$0)

		Actual	Forecasted Budget	Annual Plan Budget
Street Works - Winton				
Income	Rates - Collected	(\$50,289)	(\$50,441)	(\$50,441)
	Rates - Adjustments	(\$24)	\$0	\$0
	Internal Rates Income	(\$373)	(\$351)	(\$351)
	Internal Rates offset	\$0	\$351	\$351
Income Total		(\$50,685)	(\$50,441)	(\$50,441)
Operational Expenditure	Electricity	\$462	\$0	\$0
	Under Veranda Lighting	\$486	\$1,000	\$1,000
	General Projects	\$690	\$10,748	\$10,748
	Maint - General	\$10,094	\$32,244	\$32,244
	Maint - Project	\$9,605	\$9,605	\$17,197
	Depn - Improvement	\$6,058	\$6,058	\$6,058
	Internal Footpath Maintenance	\$11,882	\$0	\$0
Operational Expenditure Total		\$39,277	\$59,655	\$67,247
Net Operating (Surplus)/Deficit		(\$11,408)	\$9,214	\$16,806
Funding Sources	To-WINTN General	\$17,466	\$0	\$0
	Ex-WINTN General	\$0	(\$3,156)	(\$10,748)
	Add Back Non Cash Depn	(\$6,058)	(\$6,058)	(\$6,058)
Funding Sources Total		\$11,408	(\$9,214)	(\$16,806)
Street Works - Winton Total		(\$0)	\$0	(\$0)
Winton Maternity Centre				
Income	Rentals	(\$3,000)	(\$3,000)	(\$3,000)
	Rates - Collected	(\$2,537)	(\$2,545)	(\$2,545)
	Rates - Adjustments	(\$1)	\$0	\$0
	Contribution - Ward	(\$2,545)	(\$2,545)	(\$2,545)
	Internal - Interest on Reserve	\$0	(\$192)	(\$192)
	Internal Rates Income	(\$19)	(\$29)	(\$29)
	Internal Rates offset	\$0	\$29	\$29
Income Total		(\$8,102)	(\$8,282)	(\$8,282)
Operational Expenditure	Material Damage Insurance	\$5,904	\$4,331	\$4,331
	Mowing	\$1,676	\$1,613	\$1,613
	Maint - Internal	\$2,923	\$0	\$0
	Maint - General	\$0	\$2,145	\$2,145
	Depn - Buildings	\$1,615	\$1,615	\$1,615
	Depn - Improvement	\$6,447	\$6,766	\$6,766
	Internal - Work scheme service	\$404	\$0	\$0
	internal - Insurance Valuation	\$150	\$0	\$0
Operational Expenditure Total		\$19,120	\$16,470	\$16,470
Net Operating (Surplus)/Deficit		\$11,018	\$8,188	\$8,188
Funding Sources	To-WINTN Med Centre Gen - RE	\$0	\$0	\$0
	Ex-WINTN Med Centre Gen - RE	(\$2,956)	\$0	\$0
	Add Back Non Cash Depn	(\$8,062)	(\$8,380)	(\$8,380)
Funding Sources Total		(\$11,018)	(\$8,188)	(\$8,188)
Winton Maternity Centre Total		(\$0)	\$0	\$0

		Actual	Forecasted Budget	Annual Plan Budget
Winton Parks & Reserves				
Income	Rentals	(\$900)	(\$1,252)	(\$1,252)
	Hire Income	(\$522)	\$0	\$0
	Rates - Collected	(\$38,812)	(\$38,930)	(\$38,930)
	Rates - Adjustments	(\$18)	\$0	\$0
	Contribution - Ward	(\$11,870)	(\$11,870)	(\$11,870)
	Internal Rates Income	(\$287)	(\$273)	(\$273)
	Internal Rates offset	\$0	\$273	\$273
Income Total		(\$52,410)	(\$52,052)	(\$52,052)
Operational Expenditure	Material Damage Insurance	\$1,088	\$748	\$748
	Electricity	\$3,214	\$497	\$497
	Mowing	\$20,015	\$18,809	\$18,809
	Rates	\$141	\$124	\$124
	General Projects	\$7,688	\$10,748	\$10,748
	Maint - General	\$5,180	\$6,449	\$6,449
	Maint - Tracks	\$2,126	\$10,748	\$10,748
	Maint - Project	\$14,610	\$10,443	\$14,610
	Depn - Buildings	\$1,235	\$1,235	\$1,235
	Depn - Improvement	\$8,090	\$2,585	\$2,585
	Depn - Other Plant	\$1,187	\$1,187	\$1,187
	Internal - Work scheme service	\$580	\$2,688	\$2,688
	Internal Rates expense	\$2,871	\$1,240	\$1,240
	internal - Insurance Valuation	\$150	\$0	\$0
Operational Expenditure Total		\$68,175	\$67,501	\$71,668
Net Operating (Surplus)/Deficit		\$15,765	\$15,449	\$19,616
Capital Expenditure	Land - Acquisition LOS	\$2,739	\$0	\$0
Capital Expenditure Total		\$2,739	\$0	\$0
Funding Sources	To-WINTN General	\$0	\$0	\$0
	Ex-WINTN General	(\$7,993)	\$0	\$0
	Ex-WINTN Property Sales - RE	\$0	(\$14,610)	(\$20,440)
	Add Back Non Cash Depn	(\$10,511)	(\$5,006)	(\$5,006)
Funding Sources Total		(\$18,504)	(\$19,616)	(\$25,446)
Winton Parks & Reserves Total		\$0	(\$4,167)	(\$5,830)
Winton Swimming Pool				
Income	Rates - Collected	(\$17,312)	(\$17,352)	(\$17,352)
	Rates - Adjustments	(\$12)	\$0	\$0
	Internal Rates Income	(\$81)	(\$73)	(\$73)
	Internal Rates offset	\$0	\$73	\$73
Income Total		(\$17,404)	(\$17,352)	(\$17,352)
Operational Expenditure	Miscellaneous Grant	\$17,352	\$17,352	\$17,352
Operational Expenditure Total		\$17,352	\$17,352	\$17,352
Net Operating (Surplus)/Deficit		(\$52)	\$0	\$0
Funding Sources	To-WINTN General	\$52	\$0	\$0
	Ex-WINTN General	\$0	\$0	\$0
Funding Sources Total		\$52	\$0	\$0
Winton Swimming Pool Total		\$0	\$0	\$0

		Actual	Forecasted Budget	Annual Plan Budget
Hall - Other				
Hall - Hokonui				
Income	Internal - Interest on Reserve	(\$0)	(\$227)	(\$227)
Income Total		(\$0)	(\$227)	(\$227)
Operational Expenditure	Material Damage Insurance	\$568	\$413	\$413
	Public Liability Insurance	\$105	\$62	\$62
	Electricity	\$0	\$0	\$0
	Internal -Interest on Loans	\$24	\$0	\$0
Operational Expenditure Total		\$697	\$475	\$475
Net Operating (Surplus)/Deficit		\$697	\$248	\$248
Funding Sources	Internal Loans - Princ	(\$1,522)	\$0	\$0
	Internal Loans - Repaid	\$827	\$0	\$0
	To-Comm Ctr Hokonui - OP	\$0	\$0	\$0
	Ex-Comm Ctr Hokonui - OP	(\$2)	(\$248)	(\$248)
Funding Sources Total		(\$697)	(\$248)	(\$248)
Hall - Hokonui Total		(\$0)	(\$0)	(\$0)
Hall - Oreti				
Income	Hire Income	(\$1,841)	\$0	\$0
	Rates - Collected	(\$7,576)	(\$7,575)	(\$7,575)
	Rates - Adjustments	\$16	\$0	\$0
	General Recoveries	\$0	\$0	\$0
	Internal - Interest on Reserve	(\$336)	(\$730)	(\$730)
Income Total		(\$9,737)	(\$8,305)	(\$8,305)
Operational Expenditure	Material Damage Insurance	\$2,225	\$1,646	\$1,646
	Public Liability Insurance	\$105	\$62	\$62
	Electricity	\$3,541	\$1,226	\$1,226
	Operating Costs	\$0	\$4,641	\$4,641
	Maint - Internal	\$1,295	\$0	\$0
	Depn - Furniture & Fitting	\$361	\$0	\$0
Operational Expenditure Total		\$7,527	\$7,575	\$7,575
Net Operating (Surplus)/Deficit		(\$2,210)	(\$730)	(\$730)
Funding Sources	To-Comm Ctr Oreti - OP	\$2,571	\$730	\$730
	Ex-Comm Ctr Oreti - OP	\$0	\$0	\$0
	Add Back Non Cash Depn	(\$361)	\$0	\$0
Funding Sources Total		\$2,210	\$730	\$730
Hall - Oreti Total		\$0	\$0	\$0

		Actual	Forecasted Budget	Annual Plan Budget
Hall - Otapiri/Lora Gorge				
Income	Rates - Collected	(\$10,800)	(\$10,800)	(\$10,800)
	Rates - Adjustments	\$34	\$0	\$0
	Internal - Interest on Reserve	(\$1,244)	(\$1,063)	(\$1,063)
Income Total		(\$12,010)	(\$11,863)	(\$11,863)
Operational Expenditure	Material Damage Insurance	\$1,533	\$1,095	\$1,095
	Public Liability Insurance	\$105	\$62	\$62
	Electricity	\$3,898	\$1,074	\$1,074
	Operating Costs	\$0	\$8,569	\$8,569
	Maint - Internal	\$222	\$0	\$0
Operational Expenditure Total		\$5,758	\$10,800	\$10,800
Net Operating (Surplus)/Deficit		(\$6,253)	(\$1,063)	(\$1,063)
Funding Sources	To-Comm Ctr Otapiri Lra Grg -OP	\$6,253	\$1,063	\$1,063
	Ex-Comm Ct Otpiri Lora Grg - OP	\$0	\$0	\$0
Funding Sources Total		\$6,253	\$1,063	\$1,063
Hall - Otapiri/Lora Gorge Total		(\$0)	\$0	\$0
Hall - Ryall Bush				
Income	Rates - Collected	(\$4,554)	(\$4,482)	(\$4,482)
	Internal - Interest on Reserve	(\$203)	(\$198)	(\$198)
Income Total		(\$4,756)	(\$4,680)	(\$4,680)
Operational Expenditure	Material Damage Insurance	\$671	\$496	\$496
	Public Liability Insurance	\$105	\$62	\$62
	Electricity	\$1,269	\$1,323	\$1,323
	Mowing	\$935	\$0	\$0
	Operating Costs	\$0	\$2,325	\$2,325
	Maint - Internal	\$79	\$0	\$0
	Maint - General	\$1,425	\$0	\$0
	Depn - Improvement	\$667	\$667	\$667
	Internal Rates expense	\$280	\$276	\$276
Operational Expenditure Total		\$5,430	\$5,149	\$5,149
Net Operating (Surplus)/Deficit		\$674	\$469	\$469
Funding Sources	To-Comm Ctr Ryall Bush - OP	\$203	\$198	\$198
	Ex-Comm Ctr Ryall Bush - OP	(\$209)	\$0	\$0
	Add Back Non Cash Depn	(\$667)	(\$667)	(\$667)
Funding Sources Total		(\$674)	(\$469)	(\$469)
Hall - Ryall Bush Total		\$0	\$0	\$0

		Actual	Forecasted Budget	Annual Plan Budget
Hall - Tussock Creek				
Income	Rates - Collected	(\$4,224)	(\$4,176)	(\$4,176)
	Internal - Interest on Reserve	\$0	(\$3)	(\$3)
Income Total		(\$4,224)	(\$4,179)	(\$4,179)
Operational Expenditure	Material Damage Insurance	\$596	\$524	\$524
	Public Liability Insurance	\$105	\$62	\$62
	Electricity	\$3,706	\$1,180	\$1,180
	Operating Costs	\$0	\$1,226	\$1,226
	Maint - Internal	\$63	\$0	\$0
	Maint - Project	\$0	\$0	\$0
	Internal - Interest on Loans	\$284	\$425	\$425
Operational Expenditure Total		\$4,754	\$3,417	\$3,417
Net Operating (Surplus)/Deficit		\$530	(\$762)	(\$762)
Funding Sources	Internal Loans - Princ	(\$1,037)	\$0	\$0
	Internal Loans - Repaid	\$507	\$759	\$759
	To-Comm Ctr Tussock Ck - OP	\$0	\$3	\$3
	Ex-Comm Ctr Tussock Ck - OP	(\$0)	\$0	\$0
Funding Sources Total		(\$530)	\$762	\$762
Hall - Tussock Creek Total		(\$0)	\$0	\$0
Hall - Waianiwa				
Income	Rates - Collected	(\$8,700)	(\$8,640)	(\$8,640)
	Rates - Adjustments	\$0	\$0	\$0
	Internal - Interest on Reserve	(\$462)	(\$484)	(\$484)
Income Total		(\$9,162)	(\$9,124)	(\$9,124)
Operational Expenditure	Material Damage Insurance	\$2,791	\$2,058	\$2,058
	Public Liability Insurance	\$105	\$62	\$62
	Operating Costs	\$0	\$6,244	\$6,244
	Maint - Internal	(\$996)	\$0	\$0
	Depn - Improvement	\$2,593	\$2,593	\$2,593
	Internal Rates expense	\$280	\$276	\$276
Operational Expenditure Total		\$4,772	\$11,233	\$11,233
Net Operating (Surplus)/Deficit		(\$4,390)	\$2,109	\$2,109
Funding Sources	To-Comm Ctr Waianiwa - OP	\$6,983	\$484	\$484
	Ex-Comm Ctr Waianiwa - OP	\$0	\$0	\$0
	Add Back Non Cash Depn	(\$2,593)	(\$2,593)	(\$2,593)
Funding Sources Total		\$4,390	(\$2,109)	(\$2,109)
Hall - Waianiwa Total		\$0	\$0	\$0

Use of Rental Income from the Council Endowment Property for the Winton Athenaeum

Record No: R/20/10/62869
Author: Kevin McNaught, Manager Property Services
Approved by: Matt Russell, Group Manager Services and Assets

☐ Decision ☐ Recommendation ☒ Information

Purpose

- 1 To inform the Board of changes required to be made in regard to the use of income from the Winton Athenaeum Endowment property situated on Deans Road Winton, in order to comply with the Endowment conditions.

Executive Summary

- 2 Section 48 Block VIII Winton Hundred containing 44.6166ha and situated at 315 Deans Road Winton, was vested in the Winton Athenaeum Incorporated pursuant to Section 46 of the Reserves and Other Lands Sale, Disposal and Enabling and Public Bodies Empowering Act 1901 in “trust without power of sale as an endowment for the Winton Athenaeum”. An Athenaeum is now referred to as a library.
- 3 Subsequently, pursuant to Section 12 of the Reserves and Other lands Disposal Act 1948 the land was vested in the Borough of Winton subject to the same trust. This means the land is now vested in the Southland District Council subject to the same trust.
- 4 Since the Council amalgamation in 1989 the rental income has not been directly credited to the Winton Library but has been credited to the other leased property business unit of the Winton Community Board. This was not considered an issue while the Community Board was rating for the local funding for the library, with the leased property business unit being used to fund other activities as opposed to rating.
- 5 With library’s now being district funded, and endowment income being audited for correctness this year, it has been identified that to meet the legal requirements of the Local Government Act 2002 and the Endowment trust, the use of this income needs to be changed.
- 6 Having identified that the funds should be used for the Winton library, the rental income will be moved to an appropriate business unit and be ring fenced and used only on the Winton Library. This also means that the Winton Other leased property Business unit will lose \$6050 income per annum.

Recommendation

That the Oreti Community Board:

- a) **Receives the report titled “Use of Rental Income from the Council Endowment Property for the Winton Athenaeum ” dated 27 November 2020.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

Background

- 7 Section 48 Block VIII Winton Hundred containing 44.6166ha and situated at 315 Deans Road Winton, was vested in the Winton Athenaeum Incorporated pursuant to Section 46 of the Reserves and Other Lands Sale, Disposal and Enabling and Public Bodies Empowering Act 1901 in “trust without power of sale as an endowment for the Winton Athenaeum”
- 8 Subsequently, pursuant to Section 12 of the Reserves and Other lands Disposal Act 1948 the land was vested in the Borough of Winton subject to the same trust. This means the land is now vested in the Southland District Council subject to the same trust.
- 9 Athenaeums are now referred to as a library. Below is a definition extract for the Boards information:

athenaeum noun



ath·e·nae·um | \ ,a-thē-ˈnē-əm  \

variants: or **atheneum**

Definition of *athenaeum*

- 1 : a building or room in which books, periodicals, and newspapers are kept for use
- 2 : a literary or scientific association

- 10 Since the Council amalgamation in 1989 the rental income has not been directly credited to the Winton Library, but has been credited to the other leased property business unit of the Winton Community Board. This was not considered an issue while the Community Board was rating for the local funding for the library, with the leased property business unit being used to fund other activities as opposed to rating.

- 11 With library's now being district funded, and endowment income being audited for correctness this year, it has been identified that to meet the legal requirements of the Local Government Act 2002 and the endowment trust, the use of this income needs to be changed.
- 12 Having identified that the funds should be used for the Winton library, the rental income will be moved to an appropriate business unit and be ring fenced and used only on the Winton Library. This also means that the Winton Other leased property Business unit will lose \$6050 income per annum.
- 13 While the property is currently having a lease renewal and rent review undertaken this has no bearing on the changes required to be made. Please note that the property is held without power of sale and is subject to perpetual rights of renewal by the Lessee, with the rental based on the specific lease conditions of excluding the Lessees improvements.

Issues

- 14 The issue to be addressed is that it has been identified that the use of this income from the endowment trust is not in compliance with legislation, as the money was not going to the library.
- 15 This is compounded now with libraries being district funded. As such, to achieve the outcome of ensuring compliance with the legislation and the endowment trust, a separate business unit will be established under the district library, to ensure this income is used on the Winton library only.
- 16 In terms of decision making relating to this income, it should be noted that this will change from the Community Board to District Libraries, however the monies will be ring fenced for use on the Winton Library only to ensure compliance with the trust.
- 17 This will however have an effect on the Boards income and this has been taken into account for future budgets, including the Long term Plan 2021-2031.

Factors to Consider

Legal and Statutory Requirements

- 18 As part of this years audit of Councils activities, endowment income had to be confirmed as correct. This was the only one where changes have been identified to be made.
- 19 Section 140 (3) of the Local Government Act 2002 states that the property must be retained for the purpose for which the property was vested in the local authority. The subsequent subsection set out the methodology to have the use of income changed, however in this case this has not been needed or done, therefore Council must ensure the income is used for its intended purpose.

Community Views

- 20 As this is a change to meet Councils statutory obligations no consultation has been undertaken other than this report to advise the Board of the change required.

Costs and Funding

- 21 The loss of income for the Boards activities has been included in the LTP budgets.

Policy Implications

- 22 None identified

Analysis

Options Considered

- 23 In reality there is only one option as the issue relates to statutory compliance, and that is to receive and acknowledge the change.

Analysis of Options

Option 1 – Receive the report and acknowledge the required change

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• Council meets its statutory obligations• The funds will be ring-fenced in a separate business unit and used only for the Winton library.	<ul style="list-style-type: none">• The Board losses this annual income

Assessment of Significance

- 24 Not considered significant

Recommended Option

- 25 Receive the report and acknowledge the required change.

Next Steps

- 26 Notify finance to make the necessary changes.

Attachments

- A Plan of Section 48 Block VIII Winton Hundred [↓](#)



Wallacetown Cemetery - Unbudgeted Expenditure for a New Fence

Record No: R/20/11/67587

Author: Greg Erskine, Community Facilities Contract Manager

Approved by: Matt Russell, Group Manager Services and Assets

☒ Decision

☐ Recommendation

☐ Information

Purpose

- 1 The purpose of this report is to get approval for unbudgeted expenditure of up to \$6,800 from the Wallacetown General Reserve. This is to complete the work that was undertaken to install a new car park.

Executive summary

- 2 The former Wallacetown Community Board initiated a project to install a new car park on the northern boundary of the cemetery. Part of this project included the construction of a new fence to separate the car park from the cemetery. The budget that was allocated was not sufficient to complete both the car park and the fence.

Recommendation

That the Oreti Community Board:

- a) **receives the report titled "Wallacetown Cemetery - Unbudgeted Expenditure for a New Fence" dated 27 November 2020**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter
- d) approves unbudgeted expenditure of up to \$6,800 to install a new wooden fence at the Wallacetown cemetery to be funded from the Wallacetown General Reserve.

Background

- 3 The former Wallacetown Community Board initiated a project to install a new car park on the northern boundary of the cemetery. Part of this project included the construction of a new fence to separate the car park from the cemetery. The budget that was allocated was not sufficient to complete both the car park and the fence.
- 4 Council staff have worked with the Community Board representative for Wallacetown to determine the scope of work for the new fence.

- 5 Council staff have approached a number of approved contractors and the internal work scheme supervisor to provide quotes to erect a 65m post and rail fence. Staff only received two quotes; one from the internal work scheme supervisor and one from an external contractor.

Issues

- 6 This highlights the issue Council staff are having obtaining approved contractors to undertake work, especially the smaller projects.

Factors to consider

Legal and statutory requirements

- 7 None.

Community views

- 8 Council staff have worked with the Community Board representative for Wallacetown to determine the scope of work for the new fence.
- 9 The development of the Wallacetown cemetery is a high priority for the Wallacetown community.

Costs and funding

- 10 There was \$100 difference between the two prices. The external contractor was the cheaper of the two prices.
- 11 The Wallacetown General Reserve has a current balance of \$185,414.70 as at 30 June 2020.

Policy implications

- 12 None identified.

Analysis

Options considered

- 13 There are only two options to be considered. These are to either approve the unbudgeted expenditure for the work required or to not approve the unbudgeted expenditure.

Analysis of options

Option 1 – approves unbudgeted expenditure of up to \$6,800 to install a new wooden fence at the Wallacetown cemetery to be funded from the Wallacetown General Reserve.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">local residents feel that they have been listened tothe work identified gets completed in this financial year.	<ul style="list-style-type: none">the reserve fund is decreased.

Option 2 – does not approve unbudgeted expenditure of up to \$6,800 to install a new wooden fence at the Wallacetown cemetery to be funded from the Wallacetown General Reserve.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• no use of reserve funds.	<ul style="list-style-type: none">• staff cannot complete the new fence as requested by the Community Board• an impression given that staff and the community board are not listening to the local wishes of the community.

Assessment of significance

- 14 The assessment of significance needs to be carried out in accordance with Council Significance and Engagement policy. The Significance and Engagement policy requires consideration of the impact on social, economic or cultural wellbeing of the region and consequences for people who are likely to be potentially affected or interested. Community views have been considered throughout this process and the proposed decision is not considered significant.

Recommended option

- 15 Option one, approves unbudgeted expenditure of up to \$6,800 to install a new wooden fence at the Wallacetown cemetery to be funded from the Wallacetown General Reserve.

Next steps

- 16 Once the unbudgeted expenditure is approved, council staff will engage the contractor to undertake the outlined work.

Attachments

There are no attachments for this report.

Community Leadership Report

Record No: R/20/11/64513

Author: Karen Purdue, Community Partnership Leader

Approved by: Matt Russell, Group Manager Services and Assets

☐ Decision

☐ Recommendation

☒ Information

Purpose

- 1 To inform the board of the community leadership activities in the area.

Recommendation

That the Oreti Community Board:

- a) **Receives the report titled “Community Leadership Report” dated 23 November 2020.**

Attachments

- A Oreti Community Leadership Report [↓](#)



What's happening in your area

Communications and engagement

Each of the nine community boards have now been allocated a dedicated person from SDC's communications team.

Their role will be to support the community board in all aspects of communications and engagement, including the content for the Facebook page and SDC's First Edition magazine.

Engagement specialist Jerrie Valli has been assigned to Oreti Community Board and is happy to chat about any ideas or communication needs – everything from informing the public about local initiatives, projects or events to profiling characters from the area.

Jerrie can be contacted on 0800 732 732, mobile 027 319 9820 or via email jerrie.valli@southlanddc.govt.nz

Community Partnership Fund

The first funding rounds have now closed and distributions of the fund are in the process of being made.

The Oreti Community Board received seven applications to the first round of the fund. The successful applicants were as follows;

- Lochiel School - \$4,000
- Royal NZ Plunket – Winton Plunket - \$463.75
- Wallacetown School – Wallacetown Pool - \$4,000
- Central Southland Presbyterian Parish - \$4,500
- Ryal Bush War Memorial - \$875.60
- Ryal Bush Community Centre - \$3,000
- Central Southland Vintage Machinery Club - \$4,000

The next funding round closes on 31 March 2021.

Several of our boards also opted to have a second funding round and these have the following closing dates;

31 January 2021

- Fiordland Community Board

28 February 2021

- Tuatapere Te Waewae Community Board
- Northern Community Board
- Wallace Takitimu Community Board
- Oraka Aparima Community Board

31 March 2021

- Oreti Community Board
- Waihopai Toetoe Community

In addition, six of Council's nine community boards have agreed to contribute additional funds to their Community Partnership Fund going forward, either through rates or the use of reserves.

Funding

Lottery Covid-19 Community Wellbeing Fund

The Lottery Covid-19 Community Wellbeing Fund will provide one-off grants for community or social initiatives that increase the strength and resilience of communities that are responding to the impacts of Covid-19.

This fund will support hapū, iwi and community organisations that have lost funding or have an increased demand on their services due to the Covid-19 pandemic, and community or social initiatives that strengthen community resilience and respond to the impacts of Covid-19.

There is no closing date for this fund and will keep going until all of the \$40 million has been spent.

Ministry of Social Development funding

Community groups can apply to the Community Capability and Resilience Fund (CCRF) which builds on the success of grant funding provided by the Government to support communities during the first Covid-19 Alert Level 4 lockdown.

The CCRF encourages communities to build on these initiatives and supports them to implement further innovative solutions and ideas.

CCRF funding could be used to help people to work remotely, develop health and safety measures for whānau, build financial capability, or develop and implement Covid-19 recovery plans, among other things.

Building provider capability and resilience fund: <https://www.msd.govt.nz/what-we-can-do/community/building-provider-capability-and-resilience-fund/index.html>

Upcoming funding deadlines

The follow funds are now open for applications which close on 31 March 2021:

- Sport NZ Rural travel fund
- District Heritage fund
- District Initiatives fund
- Ohai Railway Fund
- Northern Southland Development Fund
- Stewart Island Visitor Levy

Application forms are available on Council's website at <https://www.southlanddc.govt.nz/my-council/funding-and-grants-/application-form/>

Local initiatives

Dipton community meeting

A meeting was held in Dipton on the 28 October and was attended by 15 community members. Good discussion took place about a number of community initiatives and was an opportunity for the community board to share and seek feedback about proposed plans and projects for the area.

Dipton Community Group

Provided advice to a local group who are investigating establishing a formal legal entity.

What's happening outside your area

District/regional Initiatives

Rakiura Museum Te Puka O Te Waka

The Rakiura Museum, Te Puka O Te Waka, was officially opened on Tuesday, 1 December. This is a major milestone for the Stewart Island/Rakiura community who have been working on this project for 20 years. Funding for the museum has been from major grants, public donations and fundraising efforts. Many in-kind donations and volunteer hours have also contributed to ensure the completion of museum.

Thriving Southland

Thriving Southland is a community-led project which seeks to create a healthy environment from the mountains to the sea by supporting catchment groups to deliver positive environmental outcomes. The team from Thriving Southland have started to get out and about in Southland connecting with catchment groups and communities to begin the conversation. The community leadership team have been working alongside the Thriving Southland team to make connections in the community, get the word out, and share community board visions and outcomes.

Stewart Island/Rakiura Future Opportunities project

The final report for the Stewart Island Future Opportunities Project has been delivered to MBIE. A report will be presented to the Community and Strategy Committee at their December 9 meeting.

Leadership academy

Following on from the success of the Stewart Island/Rakiura Leadership Academy, the Southland Chamber of Commerce are planning to deliver three Leadership programs across the District in 2021. The locations for the workshops are Edendale, Lumsden and Otautau. The first intake is likely to be in March 2021.

National initiatives

Regional events fund

The government has recognised the role that events have in domestic travel and have allocated \$50 million to the Regional Events Fund. This money is to support the tourism and events sector, and replace some of the spend lost from international tourists as a result of Covid-19.

The funds are given to International Marketing Alliances (IMAs) and are allocated based on their share of international visitor spending prior to Covid-19. The “Pure Southern Land” IMA (Dunedin, Southland, Waitaki, Clutha) is receiving \$1.5 million and the “Southern Lakes” IMA (Wanaka, Queenstown, Central Otago, Fiordland) is receiving \$8.5 million. The Regional Tourism Organisations (RTOs) within each IMA are responsible for the distribution and spending of this funding.

Make it stick Southland!

Southland District Council’s online engagement hub www.makeitstick.nz is the place to go to share your feedback.

Capturing the views of our community is crucial as we all contribute to evolving Southland to its full potential and as a place we all want to live in.

Make it stick is a digital platform designed to make it easy for the public to find all the engagement and consultation activities available to have a have a say on - a proverbial one-stop-shop if you like.

To ‘make it stick’ is to cause something to be agreed to, embed it in the mind or make a change permanent. So, we reckon the name fits the brief perfectly when it comes to giving the community a chance to be involved and heard.

Utilising Make it stick, we will continue to encourage participation in decision-making processes.

So, spread the word amongst your communities.

Traffic management qualification changes

Here’s a reminder of the upcoming changes in traffic management regulations.

From 1 January 2021, traffic management plans must be created by a practising temporary traffic management planner (TTMP) with new qualifications from Waka Kotahi NZ Transport Agency.

The standards for these qualifications are rising as of 1 January 2021.

They are designed to ensure that workers have the right training and necessary level of competency to safety and effectively work in their temporary traffic management role.

To keep up to date, go to: <https://www.nzta.govt.nz/.../training-and-competency-model/>

What's coming up?

Strategy and policy

Vision 2050 project

The Community and Strategy Committee at the 11 November 2020 meeting endorsed Council staff to undertake the facilitation and development of a Vision 2050 project for the district. The Vision 2050 project is a process that will assist in leading an intergenerational, community wide, collaborative approach to long term planning for the district as a whole. Council recognises the value in the development of the Vision 2050 project in assisting to support the alignment of future council and community aspirations; and increase partnership opportunities with communities and collaboration between agencies. This approach can assist Council to determine its own strategic direction that aligns with and supports outcomes to achieve the district vision.

Strategy and development plan

Staff have commenced strategy development work. In November 2020 the Community and Strategy Committee endorsed staff progressing the development of Council's internal strategy development programme late in 2021, once the Vision 2050 project has commenced. This would ensure enough information has been captured through a district vision process to finalise internal strategy development plans, amend the strategic framework, and develop strategy implementation plans.

Jetty usage – Stewart Island Rakiura

Council at the meeting 18 November 2020 endorsed the charging method of a base fee amount (for each vessel) with an additional charge based on usage to be applied from 1 July 2023 for the setting of Stewart Island Wharf user fees, and following consultation with the Stewart Island/Rakiura Community Board and operators.

Procurement Policy

Staff have been revising the Procurement Policy and developing a draft procurement manual. The formal consultation period for the policy is from 4 November to 4 December 2020. Submissions will be presented to Council in early 2021. The executive leadership team will adopt a procurement manual that implements Council's policy approach, following adoption of the policy.

Other policy work

A review of the suite of policies that will inform the Long Term Plan is underway. This includes the Revenue and Financing Policy, the Policy on Development and Financial Contributions, and the Significance and Engagement Policy. The formal consultation period for these policies is from 4 November to 4 December 2020. Submissions will be presented to Council in early 2021. Staff are also working on the asset management, contract management, and risk management policies.

Stewart Island/Rakiura visitor levy

Strategy and policy are leading the review of the Stewart Island/Rakiura visitor levy. The Community and Strategy Committee endorsed a timeframe for completion of this work at its November 2020 meeting, that included the proposed timeframe for formal consultation regarding any changes to the levy amount to take place in line with the 2022-2023 Annual Plan process.

Corporate risks

Work began in September 2020 to undertake the in-depth analysis of Council's top corporate risks. Finance and assurance committee members will continue to discuss in detail selected risks from the top 10 corporate risks each quarter. Staff will also begin work on reviewing Council's risk management framework and operational risk register in the up-coming months.

Annual Report 2019/2020

The Annual Report was adopted by Council on 18 November 2020. The report and Summary Document are available online, and hard copies will be available in December at Council offices and libraries.

Long Term Plan

The community board direction setting meetings have been completed and the process of developing the overall budgets is now underway. The focus now is to complete the necessary work required to get the draft budgets, consultation document, activity management plans, infrastructure and financial strategies complete for December. The Revenue and Financing Policy, Significance and Engagement Policy, Procurement Policy and Development and Financial Contributions Policy are currently out for public consultation, and close at 5pm on 4 December 2020. Community boards and members of the public are encouraged to submit on the policies out for feedback.

Governance and democracy

It has been a busy period for Council, committees and community boards with a number of workshops and additional meetings scheduled to set direction for the 2021 Long Term Plan. The additional workshops and meeting dates have highlighted some areas for improvement and staff are working to document our processes to ensure consistency across the organisation.

Stakeholder updates

Sport Southland - **Sport NZ Tū** Manawa Active Aotearoa Fund

This is a fund aimed at providing quality play, active recreation and sport opportunities and experiences for tamariki (children aged 5-11) and rangatahi (young people aged 12-18), in particular those groups that are less active and/or missing out on opportunities.

\$326,028 of the fund will be available in Southland over the next 12 months, to be managed and distributed on Sport NZ's behalf by Sport Southland. The fund covers programme or project delivery (eg venue or equipment hire, transport to event), equipment (as part of a programme or project), officials (where these are an essential component for delivery and delivery staff wages (eg activity leader, co-ordinator). Programmes or projects may be new or already operating, and funding will be provided for up to 12 months.

For further information contact Sport Southland - tumanawa@sportsouthland.co.nz or 03 211 2150.

Check the Sport Southland website to check eligibility, funding guidelines, project planning resources and application form.

Highways South - Waka Kotahi NZ Transport Agency

Road pavement rehabilitation for Southland locations are programmed at key sites in the new year. Drivers and communities can expect to see temporary traffic lights with single lane traffic for a few weeks at these locations:

- two sites are between Mossburn and Centre Hill on SH94. Mossburn bridge about 4km west of Mossburn, and O'Boyle which is 8km out of Mossburn
- SH6, south of Winton (entrance to Sinclair Transport north of Gap Road) starting in January.

Chip sealing is happening on state highways throughout Southland from this week and will continue throughout January - the chip sealing crews will be back at work from the 11th January 2021.

Wandering stock on the highways continues to be of concern. If stock is spotted on state highways we encourage calling 0800 4 HIGHWAYS (0800 44 44 49) so that this can be actioned immediately.

Ohai – Crawford Rail Tunnel update: Due to continued movement at this location, we have reduced the highway to one lane with temporary traffic lights and a speed restriction in place. Our contractors are drilling and undertaking investigations to confirm failure mode and final design for repair. The site is under constant monitoring.

Rubbish on state highways: Rubbish on state highways is an issue we are constantly managing. We are aware that there are groups in the community who organise rubbish pick-ups and appreciate their commitment.

In order to keep these groups safe, we would be grateful if they could contact us prior to arranging rubbish collection on state highways and we can look to support them with traffic management if necessary.

Due to the ongoing issue of rubbish on highways, Highways South have approached and partnered with Waste Net Southland to provide reusable in-car rubbish bags where road users can collect their rubbish in a tidy and manageable way in their car until this can be disposed of in a bin.

A trial of these bags will be available in December for all community boards to use/distribute and we look forward to your feedback on these.

There will be a moratorium on work happening on state highways over the Christmas break, with all work (other than emergency work) closing down by noon on December 23 and commencing again after 9am on January 5. Road users and communities are encouraged to call 0800 4 HIGHWAYS (0800 44 44 49) if they see anything of concern on state highways over this break.

We wish all our Southland communities a safe and happy summer break and look forward to working with you again in the new year.

Operational Report for Oreti Community Board

Record No: R/20/11/67848

Author: Carolyn Davies, Executive Assistant

Approved by: Matt Russell, Group Manager Services and Assets

☐ Decision

☐ Recommendation

☒ Information

Purpose of Report

- 1 The purpose of the report is to update the board on the operational activities in the Oreti Community Board area.

Recommendation

That the Oreti Community Board:

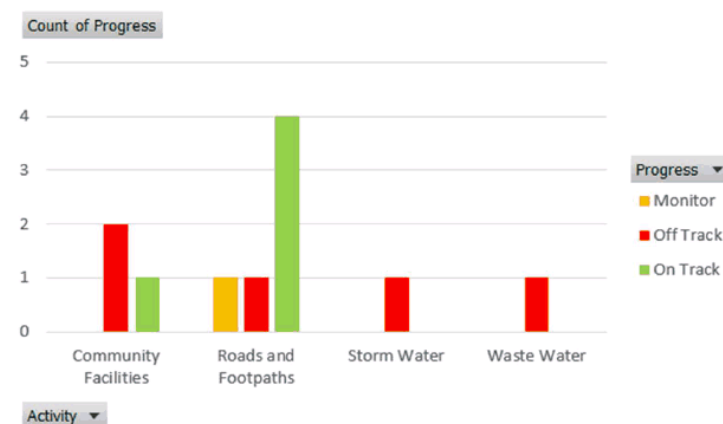
- a) **Receives the report titled “Operational Report for Oreti Community Board” dated 27 November 2020.**

Attachments

- A Report to Oreti Community Board - 7 December 2020 - Operational report [↓](#)



1. Current Projects



CLARIFICATION OF FUNDING SOURCES

Local funded: Stormwater, cemeteries, footpaths, SIESA, water structures and community halls.

District funded: Water, wastewater, public toilets and roading.

Local or District funded (dependent on service): Community facilities, parks and reserves.

ACTIVITY	CODE	NAME	CURRENT PHASE	PROGRESS	BUDGET VALUE	PROJECT CURRENT COMMENT
WASTE WATER	P-01126	Preparing consent renewal for Winton scheme	Pre delivery phase	Off track	\$58,988	Council staff and GHD completed preliminary scoring of long list options. Results of this will be circulated for discussion at the next project working group meeting.

Report to Oreti CB
7/12/2020

Southland District Council
Te Rohe Pōtae o Murihiku

PO Box 903
15 Forth Street
Invercargill 9840

0800 732 732
@ sdc@southlanddc.govt.nz
southlanddc.govt.nz



ACTIVITY	CODE	NAME	CURRENT PHASE	PROGRESS	BUDGET VALUE	PROJECT CURRENT COMMENT
STORM WATER	P-10261	Clear storm open drains at Limehills	Pre delivery phase	Off track	\$22,456	Follow up site visit to confirm works is still yet to take place.
COMMUNITY FACILITIES	P-10284	Kitchen upgrade at Limehills Community Centre	Evaluation and close phase	Off track	\$10,418	Work has now been completed.
COMMUNITY FACILITIES	P-10310	Winton Maternity Centre - window replacement	Delivery phase	Off track	\$43,868	Received notification NuLook delivery and installation of new windows - programmed 19 April 2021.
ROADS AND FOOTPATHS	P-10327	Otapiri Gorge Road rehabilitation	Evaluation and close phase	On track	\$1,100,000	Project is in defects liability period. Final completion inspection is set for 11 May 2021.
ROADS AND FOOTPATHS	P-10374	Install culvert on Smith and Magee Roads	Pre delivery phase	On track	No 20/21 budget	Practical completion issued dated 24 July 2020. Defects liability period is one year.
ROADS AND FOOTPATHS	P-10398	Southern bridge 6 - Pullar Road	Delivery phase	On track	\$153,905	Bridge is practically complete.
ROADS AND FOOTPATHS	P-10401	Southern bridge 9 - Howden Road (provisional)	Delivery phase	On track	\$133,578	Bridge is practically complete with only road approaches and sealing to be completed.
ROADS AND FOOTPATHS	P-10415	20/28 - Otapiri Gorge Road pavement rehab 2020/21	Delivery phase	Monitor	\$400,000	Contract awarded to The Roding Company- Start date TBC.
ROADS AND FOOTPATHS	P-10417	20/30 - Central area road pavement rehab 2020/21	Pre delivery phase	Off track	\$1,200,000	Awarded to The Roding Company, programmed for construction in New Year.
COMMUNITY FACILITIES	P-10745	Winton office refurbishment	Business case phase	On track	\$1,400,000	First meeting on 26 Nov 2020 to complete preliminary design phase. Next phase is developed



ACTIVITY	CODE	NAME	CURRENT PHASE	PROGRESS	BUDGET VALUE	PROJECT CURRENT COMMENT
						design before Christmas.

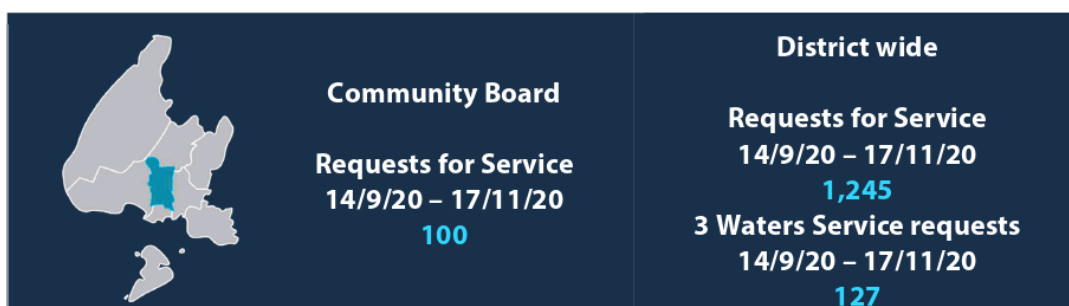
2. Community Board Contracts

CONTRACT NAME	CONTRACT MANAGER COMMENTARY
10/01 – Water and waste water services operation and maintenance	The water and waste water contract is operating well. Downers have also been assisting with localised flooding events arising from high rainfall.
17/02 - Central Alliance Roding contract	<p>To report, pre-reseal repairs remain a priority that require dig outs, levelling and stabilising, weather dependant. Programme is reported to start in Riverton urban area. Winton township has a significant number of streets programmed to start early December. A letter drop to residents will occur prior to sealing. All Winton repairs including, sumps, kerb and channel are complete and sites released to sealing Contractor.</p> <p>Logging continues on Hall Road and is targeted to finish middle of December. The Alliance continues to work closely with the logging contract manager in relation to managing the failures now appearing.</p> <p>Dunsdale area has a small block being felled in the next two weeks.</p> <p>Heavy rainfall in Dipton is causing an issue on Bryce Road.</p> <p>Central sealed roads spraying is complete and unsealed network spraying has commenced.</p> <p>First round of mowing is complete and regrowth is already evident.</p> <p>Winton Spar Bush Road concrete box culvert had a void that required excavation. This is complete. Drainage and especially culvert maintenance and failures remain to the forefront of reactive maintenance.</p> <p>The roding team is currently undertaking an annual audit of the unsealed network using road roid.</p> <p>A number of road signs have recently been vandalised, including Stop and Give Way signs which is frustrating from a Road Safety perspective.</p>
19/9 – Central area gardening	No issues in this contract
11/23 – Wallacetown township gardening	Contract going well
16/36 – Maintenance of Dunsdale reserve	No issues Contract is running well
20/01 – Office/library and RSA/Memorial hall cleaning contract	The contract is working well with no major issues



CONTRACT NAME	CONTRACT MANAGER COMMENTARY
10/24 – Central area mowing	The exceptional grass growth is keeping contractors busy
Oreti board tree management	A cut/trim notice has been received from PowerNet to trim all the pollarded chestnut trees on Great North Road as they are close to growing through power lines. PowerNet will undertake this work.

3. Request for service data 14 September 2020 – 17 November 2020

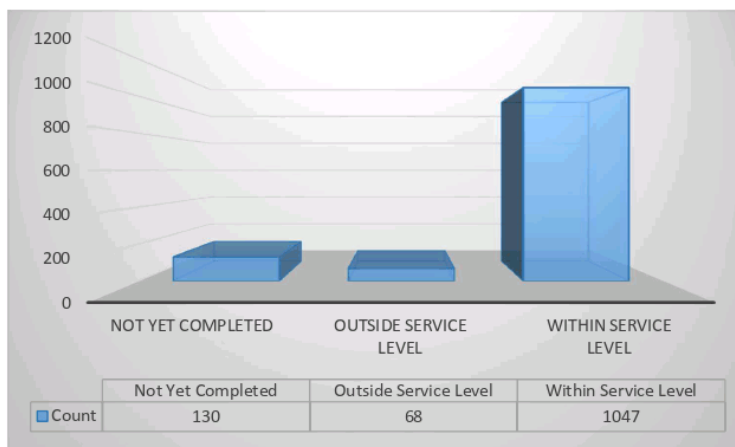


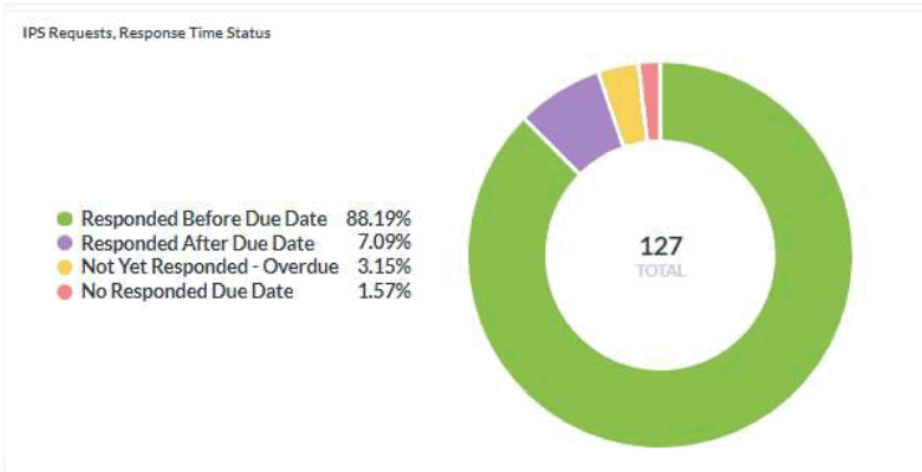
REQUEST TYPE	COUNT
Cemeteries mowing	3
Cemeteries repairs and maintenance	2
Gardening maintenance	1
Licensed premise queries or complaints	4
Noise control (not animal noises)	5
Parks and reserves r&m	1
Repairs and maintenance council property	1
Roadside spraying - noxious weeds	1
Toilet repairs and maintenance	1
Vegetation urban/berm mow/overgrown/visibility issues	1
Vegetation rural (overgrown or visibility issues)	1
3 or more street lights out - in a row	1
Culverts blocked - rural	12
Debris on sealed roads (safety)	2
Emergency spill roading (safety)	1
Flooding roads – urban towns (not stormwater) - safety	2
Flooding roads - rural (safety)	3
Footpaths hazards - trip/hazard/broken etc (safety)	1
Gravel potholes and corrugations - (safety)	2
Gravel, potholes/corrugations and grading	4
Other road hazards (safety)	4
Paper roads	1



REQUEST TYPE	COUNT
Repairs and maintenance - existing rapid numbers	1
Sealed Road - potholes and blowouts (routine)	1
Sewer lateral blockage	1
Sewer overflow urgent	1
Single street light out	2
Stop/give way signs - existing (urgent 24hr fix safety)	1
Transport - road matters general	13
Urban stormwater (the drain)	5
Water asset damaged (main, hydrant, valve, meter)	2
Water asset leak - (main, hydrant, valve, meter)	2
Water toby leak	1
Wheelie bin cancelled - rural/comm/additional bins only	1
Wheelie bin damaged	6
Wheelie bin new	6
Wheelie bin stolen	1
Wheelie bin collection complaints	2
TOTAL	100

RFS count by completion time status





Note: RFS/SR that were not yet completed or outside the service level were due to factors including further investigations/work required and extensions of time to complete the requests.

Local finance reporting

Browns - Business Units as at 31 October 2020

	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Street Works - Browns	\$443	\$443	\$3,007	\$70	\$1,737	\$1,710			
Stormwater Drainage - Browns	\$759	\$759	\$2,277	\$212	\$780	\$2,277			
Beautification - Browns	\$2,259	\$2,259	\$6,777	\$1,438	\$2,259	\$6,777			
Hall - Browns	\$1,437	\$2,268	\$6,859	\$2,357	\$2,351	\$7,064			
Total	\$4,898	\$5,729	\$18,920	\$4,077	\$7,127	\$17,828	\$0	\$0	\$0

Dipton - Business Units as at 31 October 2020

	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Operating Costs - Dipton	\$352	\$366	\$3,015		\$366	\$1,099			
Street Works - Dipton	\$368	\$366	\$1,099	\$454	\$1,091	\$2,199			
Stormwater Drainage - Dipton	\$1,688	\$1,679	\$5,505	\$340	\$2,479	\$7,374			
Cemetery - Dipton	\$5,187	\$2,600	\$8,270	\$4,494	\$2,639	\$7,916			
Beautification - Dipton	\$3,129	\$3,113	\$9,338	\$1,505	\$3,113	\$9,338			
Playground - Dipton	\$184	\$183	\$550	\$140	\$6,850	\$20,550			
Hall - Dipton	\$3,852	\$3,874	\$11,659	\$4,077	\$3,828	\$55,986			
Total	\$14,759	\$12,181	\$39,436	\$11,009	\$20,366	\$104,462	\$0	\$0	\$0


Limehills - Business Units as at 31 October 2020

	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Operating Costs - Limehills	\$346	\$348	\$1,183	\$65	\$413	\$1,239			
Stormwater Drainage -Limehills	\$2,189	\$2,202	\$8,186	\$704	\$8,733	\$26,061			
Beautification - Limehills	\$1,814	\$1,819	\$5,457	\$924	\$2,424	\$5,457			
Community Centre - Limehills	\$4,537	\$8,450	\$14,933	\$7,004	\$5,849	\$16,983	\$15,403	\$10,418	
Total	\$8,886	\$12,819	\$29,759	\$8,697	\$17,419	\$49,740	\$15,403	\$10,418	\$0

Oreti - Business Units as at 31 October 2020

	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Community Leadership Oreti				\$13,240	\$33,460	\$80,808	\$0	\$0	\$0
Rec Reserve - North Makarewa									
Total	\$0	\$0	\$0	\$13,240	\$33,460	\$80,808	\$0	\$0	\$0


Winton - Business Units as at 31 October 2020

	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Administration - Winton	\$3,709	\$3,697	\$20,054	\$499	\$333	\$1,000			
Operating Costs - Winton	\$2,021	\$2,014	\$6,043	\$1,816	\$2,628	\$6,043			
Street Works - Winton	\$18,590	\$18,528	\$55,585	\$15,203	\$35,837	\$97,243			
Refuse Collection - Winton	\$11,178	\$11,141	\$33,423	\$8,864	\$11,141	\$33,423			
Stormwater Drainage - Winton	\$39,833	\$39,612	\$120,092	\$42,807	\$33,599	\$104,738			
Cemetery - Winton	\$17,029	\$21,576	\$48,983	\$12,655	\$14,928	\$44,784		\$5,248	
Beautification - Winton	\$30,783	\$30,682	\$92,246	\$17,837	\$30,705	\$92,114			
Winton Parks & Reserves	\$17,849	\$17,732	\$53,196	\$13,067	\$15,602	\$55,257			
Winton Swimming Pool	\$5,753	\$5,738	\$17,215	\$17,215	\$17,215	\$17,215			
Hall - Memorial	\$10,142	\$7,868	\$23,603	\$21,049	\$17,717	\$53,150			
Hall - RSA	\$3,219	\$4,474	\$13,423	\$4,684	\$4,875	\$14,624			
Hall - Drill	\$2,049	\$1,713	\$5,139	\$3,115	\$1,713	\$5,139			
Medical Centre - Winton	\$9,867	\$9,867	\$34,661	\$14,212	\$10,745	\$23,174			
Winton Maternity Centre	\$5,531	\$5,527	\$10,686	\$14,148	\$9,155	\$62,482			
Other Leased Property	\$4,229	\$4,333	\$28,765		\$146	\$439			
Total	\$181,782	\$184,502	\$563,114	\$187,173	\$206,341	\$610,824	\$0	\$5,248	\$0



Wallacetown - Business Units as at 31 October 2020

	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Administration - Wallacetown	\$3,665	\$3,674	\$11,022		\$333	\$1,000			
Operating Costs - Wallacetown	\$1,726	\$1,730	\$11,589	\$1,257	\$1,428	\$7,527			
Street Works - Wallacetown	\$2,491	\$2,497	\$7,492	\$2,904	\$17,501	\$52,504			
Stormwater Drain - Wallacetown	\$3,441	\$3,449	\$10,982	\$1,678	\$3,661	\$10,346			
Cemetery - Wallacetown	\$5,232	\$4,863	\$16,899	\$4,954	\$5,718	\$17,154			
Beautification - Wallacetown	\$7,466	\$7,478	\$22,433	\$4,622	\$7,478	\$22,433			
Ellerslie Square	\$1,517	\$1,520	\$4,561	\$650	\$1,520	\$4,561			
Playground - Ailsa Street	\$1,096	\$1,098	\$3,295	\$877	\$2,065	\$6,196			
Total	\$26,634	\$26,310	\$88,273	\$16,943	\$39,706	\$121,721	\$0	\$0	\$0

Halls - Business Units as at 31 October 2020

	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Hall - Ryal Bush	\$1,518	\$1,518	\$4,758	\$4,435	\$2,145	\$5,871			
Hall - Tussock Creek	\$1,862	\$1,862	\$5,590	\$1,739	\$1,671	\$5,059			
Hall - Waianiwa	\$2,900	\$2,880	\$40,874	\$4,404	\$4,065	\$42,967			
Hall - Otapiri/Lora Gorge	\$3,600	\$3,600	\$11,898	\$2,741	\$3,600	\$10,800			
Hall - Oreti	\$3,033	\$2,525	\$8,330	\$3,538	\$2,525	\$7,576			
Total	\$12,913	\$12,385	\$71,450	\$16,857	\$14,006	\$72,273	\$0	\$0	\$0

Dipton income is \$2,578 over budget. Cemetery is over budget by \$2,587 due to additional internment income. The additional internments are the reason that cemetery expenses are \$1,855 over budget.

Limehills expenses are \$8,722 under budget. Stormwater is \$8,029 under budget due to project P-10261 discussed on the previous table. Limehills capital is \$4,985 over budget due to the kitchen upgrade; it is expected that maintenance will be underspent at the end of the year and will offset this additional cost.



Oreti expenses are under budget by \$20,220. This relates to the Oreti community initiative grants being phased to occur in October. As these grants were only approved by the community board in November the expense will occur throughout November and December.

Winton expenses are \$19,168 under budget. Streetworks is \$20,634 under budget due to limited maintenance being undertaken at this stage of the year and the local contribution for the renewal of footpaths. The renewal is expected to occur later this year. Beautification is under budget by \$12,868 with limited maintenance on trees and hedges being required so far this year. Stormwater is over budget by \$9,208 due to an additional \$7,053 CCTV maintenance for investigation and repair at Home Street. Memorial Hall, medical centre and Winton maternity centre are all over budget. This is mainly due to insurance being higher than budgeted due to increased premium costs combined with the premium based on new building valuations. Maintenance for the maternity centre is \$3,376 due to work on the thermostat pump.

Wallacetown expenses are under budget by \$22,763. Streetworks expense includes a local contribution for the renewal of footpaths. This work is expected to occur later in the year.

Reserve Balances

RESERVE	30 JUNE 2020	BUDGET 30 JUNE 2021	FORECAST 30 JUNE 2022
Browns community centre	\$385	\$440	\$440
Browns general	\$48,939	\$50,446	\$46,940
Total – Browns	\$49,324	\$50,886	\$47,386
Dipton community centre	\$392	\$430	\$430
Dipton cemetery	\$15,680	\$16,150	\$16,150
Dipton general	\$57,171	\$37,987	\$36,912
Dipton Stormwater	\$14,641	\$12,772	\$12,772
Total – Dipton	\$87,884	\$67,339	\$66,264
Limehills community centre	\$-	\$-	\$-
Limehills general	\$10,842	\$10,981	\$10,981
Limehills stormwater	\$56,804	\$38,929	\$38,929
Total - Limehills	\$67,646	\$49,910	\$49,910
Winton community centre	\$21,970	\$21,970	\$21,970
Winton general	\$349,414	\$323,272	\$319,191
Winton medical equipment	\$-	\$2,010	\$-
Winton medical centre general	\$157,200	\$135,254	\$137,264
Winton multi sports	\$5,987	\$6,188	\$-
Winton property sales	\$257,338	\$285,664	\$285,664
Winton reserve capital development	\$102,604	\$106,309	\$106,309
Winton stormwater	\$80,600	\$81,856	\$81,856
Total - Winton	\$975,112	\$962,523	\$952,254
Wallacetown cemetery bequest	\$72,771	\$72,791	\$72,791
Wallacetown general	\$185,415	\$142,976	\$142,976
Wallacetown stormwater	\$41,434	\$42,070	\$42,070
Total – Wallacetown	\$299,621	\$257,837	\$257,837
TOTAL RESERVES	\$1,479,587	\$1,388,495	\$1,373,651

Council Report

Record No: R/20/11/67085
Author: Karen Purdue, Community Partnership Leader
Approved by: Matt Russell, Group Manager Services and Assets

☐ Decision ☐ Recommendation ☒ Information

Environmental Services

Group Managers Update

1. Predator Free Rakiura have been successful in receiving funding from central government to assist this project achieve success. We are now in a transition phase preparing to establish a governance and design delivery team. We have lost our project manager and are still supporting the project with significant time from the group manager of environmental services and one of our planners.
2. Emergency Management Southland's Annual Plan 2019/2020 is now out. It was a busy year with the floods in February and Covid responses. Due to the events the budgets went into deficit by \$409,844. Thankfully there was a reserve which had built up over a number of years so that this could be drawn on. Total equity at the end of the financial year 2019/2020 is \$112,291. At the Co-ordinating Executive Group Emergency Management Southland meeting this month it was recommended that the councils look to re-establish this reserve over the next five years. The emergency management team are hopeful to have more Council team members going through the on-line two hour foundation training which will allow them to assist under supervision in the emergency management centre during an event.
3. The Rakiura museum is still on track for opening in December although there is still a good push to ensure all the final touches are put on the displays.

Building Solutions

4. Council continue to receive a higher volume of consents post Covid-19 lockdown than were received prior with 87 consents received during October 2020 (13% more than were received in October 2019).
5. The team have improved processing timeframes for building consents issued achieving 80.25% compliance for October 2020.
6. Half of the team have attended a two day training course delivered by IANZ to equip and prepare Council staff across all roles in building for the upcoming audit in February 2021.
7. Industry training on the Simpli Portal and GoBuild Inspection Booking App was held in Te Anau and Winton during the month with fantastic feedback from the community.
8. Recruitment for the team leader roles has been very successful with three high calibre applicants now appointed.
9. Recruitment activities for compliance and technical functions will continue in the coming months until all approved roles have been filled.

October building consents received

Primary Property Hk Ey → Property Ward	Count	Sum of Application Val...
Mararoa Waimea	35	NZ\$3,713,520.00
Stewart Island Rakiura	2	NZ\$8,000.00
Waiau Aparima	22	NZ\$2,871,725.00
Waihopai Toetoes	11	NZ\$1,357,040.00
Winton Wallacetown	20	NZ\$2,365,000.00

Dog Control

10. As at 30 October there are only about 100 dogs that remain to be re-registered. Historically, staff have needed to follow up with dog owners well into the New Year. The main reason was a change in process, the use of e-texts to remind dog owners, followed by the usual escalation process of notice to register, then infringement.
11. The team has met twice recently with other internal stakeholders, reviewing the dog registration process. The aim of this review includes resolving the various problems that arose this year, improving our customer's experience and encouraging more online registration.

Environmental Health

12. Very good progress is being made with the freedom camping ambassador service:
 - The Department of Conservation (DoC) in Te Anau has appointed a 0.5 FTE ambassador focussing more on conservation land
 - Council has re-appointed Lindsay Stronach as an ambassador focussing on Southland District land in Te Anau and Northern Southland
 - Council has appointed Beth Beale for the Catlins area, who had the same role last year, though employed by DoC at that time
 - Jill Munro will have a support role.
13. The team is working in closely with Catlins Coast Inc with regard to signage following being awarded \$29,000 for signage in the Catlins area through TIF funding.

Resource consent

14. Resource consent data for previous few months:
 - August – 18 applications received, 29 decisions issued
 - September – 32 applications received, 27 decisions issued
 - October - 30 applications received, 26 decisions issued.

Services and Assets

Stewart Island Electrical Supply Authority (SIESA)

15. The Services and Assets Committee approved a new SIESA management agreement with PowerNet, with commencement date 1 October 2020. This contract now has PowerNet Board approval and execution is pending final legal review.
16. Progress on securing either of the two preferred sites for the wind power project has faced setbacks. The viability of alternative turbine site location options is currently being evaluated in order to establish a path forward for land access.

Forestry (IFS)

17. The financial year 2020/2021 harvesting programme continues out of Waikaia block 4. The crop age is 30 years and estimated tonnes are 19,000 with a forecast return of \$933,000.
18. Pruning and thinning operations in Gowan Hills are pending.
19. The Ardlussa Community Board have proposed establishing mountain bike trails within the Waikaia forest. An MoU between Council and the trust proposed to develop and operate the trail will be established.

Around the Mountains Cycle Trail

20. The contract for repairs to the trail, associated with the February flood event, was awarded to The Roding Company and work has progressed well but with some weather delays. The original scope is nearing completion.
21. Additional MBIE funding has been gained to repair a flood damaged culvert that was not originally identified and this will be added as a variation to The Roding Company construction contract. The design has been completed.
22. A separate flood event has significantly damaged a section of trail near Centre Hill and a long term solution is being developed to restore the trail and reduce/eliminate the river threat. Given commencement of a new cycle season, a temporary route diversion has been constructed to avoid the washed out section.
23. A community/stakeholder meeting has been held to explore a new governance structure, specific to the trail activity and embark on a 90 day plan to uplift the user experience over the new season.

Te Anau Manapouri Airport

24. A consultant has prepared a 10 year maintenance works programme which indicates \$1.3 million of pavement rehabilitation capital spending is needed over financial years 2021/2022 and 2022/2023.
25. Maintenance spending need of \$192,000 is indicated for the 2020/2021 year and includes items such as patch repairs and crack sealing.

26. A workshop was held with the Fiordland Community Board to discuss options for management of this asset over the next LTP. The board has requested Council consider rating at a District level to address this increase in capital expenditure need.

Property

27. With the significant number of Council properties/tenancies to be managed, together with the number of Council and community projects which involve these properties, queries, advice and actions have increased the workloads significantly which means a lot of the work is now required to be prioritised resulting in some work not getting actioned as timely as preferred. This is unfortunate however it's the environment that this and many other departments are working in at the moment.
28. The property disposal of the Ohai bowling club building is almost complete with the acceptance of a tender for removal. Finalising the updated landowner consent for the coastal route boundary adjustments and payment of compensations is also almost complete. Once this is done the legalisation Gazette Notice can be issued. Recently the last two of three electric vehicle (EV) charging stations located on Council land at Tuatapere and Curio Bay became operative to complement the one on Mokonui Street in Te Anau. The other two proposed sites to complete the Southern Scenic Route at Fortrose and Manapouri are to be located on private property.
29. The documents with Landcorp relating to the Kepler disposal field for the pipeline and disposal filed are in the process of being finalised. This includes pipeline and access easements, grazing licences, pasture management agreement and offset area agreement.

Strategic Water and Waste

Te Anau Wastewater Discharge Project

30. Following Council resolutions from the 23 October 2018 meeting, when it was resolved to proceed with a sub-surface drip irrigation as disposal route, staff have been progressing work on a number of fronts including development of resource consents for the sub-surface drip irrigation field, as well as advancing towards a detailed design.
31. Work on the pipeline element has now been completed with practical completion issued in July.
32. Work is also continuing on a detailed design of MF plant and SDFI field following Council approval to award contracts to Downer and Fulton Hogan respectively. These designs underwent further HAZOP and value engineering in September with physical works programmed to get underway early October.
33. The resource consent application for the discharge to the Upukerora has also been lodged with Environment Southland (ES) and with affected party approval provided by a number of stakeholders. A request for additional information is being prepared and will be forwarded to ES by early November.

Land and Water Plan Implementation

34. Environment Southland released their proposed Land and Water Plan in 2017.
35. In total 25 appeals were received by Environment Southland of which Council has identified 10, which it will join as a Section 274 party. Council has also lodged an appeal to the decision. The

basis of Council's appeal, is largely around the 'non-complying' activity status on wastewater discharges to water. The latest direction issued from the Environment Court outlines a proposed path, where appeals to objectives will be heard ahead of mediation, by grouped topic on policies and rules. Evidence in support of the appeals have been filed with the Environment Court.

36. Interim decisions were released by the Environment Court in late December with a recommendation that further expert conferencing be undertaken in early 2019.
37. A further hearing was held in mid-June 2020 where evidence was presented on additional information that the courts required Environment Southland to provide based on their interpretation of a number of key principles underpinning the plan. Agreement has now been reached on all outstanding appeals related to the objectives and policies with a further hearing planned to cover all outstanding appeals. At this stage the timing of this is not known.

Review of Solid Waste Contract Arrangements

38. Following a series of WasteNet meetings and Council mediation the RFP process was formally ended on 18 December 2019 without any award. At this stage each of the WasteNet councils are considering potential short and longer term options to process recycling post 30 June 2020 when current contract arrangements expire.
39. Further recent developments are more closely related to the changing nature of the global recycling markets that have resulted in other councils reviewing how they manage recycling operations. Currently there is no market for low grade plastics and limited markets for fibre (paper/cardboard) with a number of councils across the country now opting to discontinue their collection.
40. Agreement was reached with Invercargill City Council in June to handle Council's recyclables through their contract arrangement with their incumbent contractor. This is for an 18 month period, after which alternatives will be considered separate to the ongoing LTP process.

Review of Waste Disposal Levy

41. On 27 November, Associate Minister for the Environment, Eugenie Sage, announced a wide reaching review of the Waste Disposal Levy. The levy introduced through the Waste Minimisation Act 2008 places a charge of \$10 per tonne for all waste disposed at municipal landfill sites. Of the money collected half is returned to TLAs to help fund waste minimisation activities with the remainder going to a contestable fund where any organisation can apply to gain funding to help set up waste minimisation initiatives.
42. The review proposed to both increase the levy (phased over three years) from the current \$10 per tonne to a proposed \$50-\$60 per tonne which brings it more into line with similar levy schemes in Australia and overseas. It is also proposed that the scheme will also be extended to include all landfill types (currently it only applies to those receiving household waste).
43. Revenue raised from the landfill levy is currently around \$36 million per annum. It is estimated that the proposals would result in an increase of levy revenue of around \$220 million by 2023.
44. The consultation document outlined four potential options for transitioning from current arrangements to future arrangements by 2023. The submission prepared by WasteNet was presented to Council on 30 January and formally submitted to MfE on 31 January.

45. In August it was announced that the levy would incrementally increase to \$60 per tonne by July 2024. This has been budgeted for through the LTP process.

3 Water Reforms

46. There is currently a significant amount of work ongoing across the 3 waters reform in New Zealand. Council is currently awaiting DIA sign off on our delivery plan for undertaking the additional stimulus funding and close to finalising a procurement plan to enable delivery.
47. In addition work is ongoing to progress investigation into alternative collaborative work models across Southland and Otago with a view to meeting government expectations that the sector will voluntarily aggregate to a significant scale (most likely cross regional) to deliver long term service delivery benefits.
48. In late October Council also received a significant Request for Information (RfI) from the Department of Internal Affairs in support of the reforms. This will most likely require a significant amount of additional workload across not only water and waste but also others across the organisation within a relatively short timeframe. Deadline for returns is 1 February 2021.

Project Delivery Team (PDT)

49. PDT have a number of key projects in full swing with footpaths on Stewart Island, new water mains in Te Anau and Monkey Island now being completed.
50. Currently working through a standardised reporting structure for services and assets.
51. Core improvement project will be looking at contracts, QA and payment terms.
52. A major shift is now underway with 20 Don Street and Forth Street upgrade planned for December to February 2021.

Community Facilities

53. The Long Term Plan process continues to be at the forefront of the work programme with staff and the finance team adding the final changes to the projects and budgets after the third round of meetings.
54. Rounding out the final direct negotiations with incumbent mowing contractors has been a priority with the growing season well and truly under way. The remaining areas will be going out to tender in November and be in place for 1 July 2021. This provides staff with ample time to meet the governance time frames for community board, committee and Council meetings.
55. The gardening contracts are the next on the list to be renewed. These will also be a mix of direct negotiation with the incumbent contractors and tendering.
56. Good progress is being made towards getting Council's asset management system (IPS) set up to receive the asset data. Data cleansing is progressing so that it can be imported directly into the application.
57. Community facilities staff are completing projects that were carried forward from last year and starting the projects that are in this year's capital works programme. Adverse weather, contractor availability and material supply has been hampering progress on some of these projects.

58. Contractors have started on completing the development of the Monkey Island camping area. A good size group of interested locals were on site to watch the start of the works.

Strategic Transport

National Land Transport Plan

59. The transport team have continued to work and provide input into the Regional Land Transport Plan and refine the transport programme including budget for inclusion in the National Land Transport Plan.
60. This is all part of Council's bid to obtain its share of Waka Kotahi New Zealand Transport Agency funding for the period 2021-2024.

District Wide Roothing Programme

61. After a testing start to the construction season due to inclement weather, several works programmes are now underway. These include the annual road resurfacing programme and seal widening works. Contracts have been awarded for all pavement rehabilitation sites with the last contract covering the central area has been awarded to The Roothing Company.
62. Further meetings have been held between Council, Waka Kotahi, Ngai Tahu and DOC on the future of the last section of the Lower Hollyford Road. Following further discussions around future risk including a geotechnical engineering presentation, NZTA have agreed to provided additional funding to reinstate the road as best as possible back to the original road end.
63. It was also agreed that ongoing discussions around the long term future of the road needs to continue.
64. The annual District wide Roadroid survey is due to commence mid-November. This survey provides a snapshot of the gravel road roughness condition.
65. WSP as Council's new structures service provider has also commenced the next round of bridge inspections. This information will be used to help refine work programmes priorities as well as the annual bridge posting restrictions.

Customer Delivery

Customer Support

66. A little quieter this month with 3,514 calls – although 5 October was incredibly busy after the flooding. Only 97 dog registrations remain outstanding.

Libraries

67. Staff are supporting elderly customers to apply for rates rebates, and a steady stream of Environment Southland rates invoices have been received in our offices.
68. The introduction of a web based roster system and a monthly reporting tool for staff have simplified and streamlined those processes. It also provides a channel for area office staff to set goals for personal development and celebrate community connections for the month. Planning is

now being undertaken to ensure that staff cover is adequate over the Christmas holiday period, and this includes working with stakeholders to provide on call staff for interments over this time.

69. Our Te Anau staff have been busy planning a week of events to celebrate the Te Anau library's 30th birthday, we have a number of speakers, workshops and readings planned over the course of the first week of November.

Knowledge Management

70. LIM numbers continue the upwards trend from previous months with 47 LIMs lodged in October and 40 issued. At the end of October there were six LIMs still in processing. One hundred and fifty property files were requested in October with several properties requested multiple times.
71. Applications (building consents) integration between Pathway and Records Manger is currently being implemented in the production environment. NAR integration in the test environment is ready for further testing in preparation for moving to production.

Recommendation

That the Oreti Community Board:

- a) **Receives the report titled "Council Report" dated 27 November 2020.**

Attachments

There are no attachments for this report.

Chairperson's Report

Record No: R/20/11/68049
Author: Fiona Dunlop, Committee Advisor
Approved by: Matt Russell, Group Manager Services and Assets

☐ Decision ☐ Recommendation ☒ Information

Purpose of report

- 1 The purpose of the report is to provide an update to the Oreti Community Board on activities that the chairperson has been involved since the establishment of the board on 20 November 2019. This report covers the period for September to November 2020.
- 2 The report also provides an opportunity for the board chairperson to present an overview of the issues he has been involved with.
- 3 Items of interest include the following:

September

- travelled to Wallacetown to look at mowing issue at softball grounds near Wallacetown community centre
- visited with a group wanting to talk about the possibility of a retirement village in Winton.

October

- meeting with community facilities manager - Mark Day to discuss the Long Term Plan items
- had another meeting with Winton hall users to look at more options and issue with storage
- board had workshop to discuss the applications received to the Community Partnership Fund
- travelled to Wallacetown to look at slip to see if worsening
- attended Winton wastewater meeting at District Council office in Invercargill
- board had meeting with residents at Dipton
- Attended a meeting of community board chairs at the District Council Invercargill office regarding the findings of the playground audit undertaken across the District.

November

- board met in Wallacetown to look at the pool and other Wallacetown issues/items
- had catch up with community partnership leader – Karen Purdue regarding various items
- had a look around Ivy Russell Reserve after complaint about there may be gin-traps set in the bush and safety concerns for the kindergarten users
- looked at cluster fly issue in the Winton water tower
- had meeting with community facilities manager - Mark Day and group manager customer support – Trudie Hurst regarding Winton memorial hall management and bookings

- had meeting with community facilities officer - Graeme Hall and Winton gardener - Neville McPherson regarding storage and work at Winton memorial hall
- sorted out a bond issue with the Nightcaps Young Farmers Club and the costs associated with an alarm activation while hiring the hall
- investigating a complaint and request for compensation of Winton memorial hall hire fees because of lights not functioning at a wedding held in the hall
- had meeting with two Winton residents regarding their property boundary and straitening a proposed new fence and also with property services manager - Kevin McNaught proposal from the residents
- established ownership of the toilets at Moore's Reserve
- sorted out the Winton theatre groups issues with the Winton memorial hall for their series of shows
- had board catch up regarding a proposed public meeting in Winton, the agenda for that and also to talk about the Wallacetown cemetery bequest money and how that should be spent.

Recommendation

That the Oreti Community Board:

- a) **Receives the report titled "Chairperson's Report" dated** 25 November 2020.

Attachments

There are no attachments for this report.