



Notice is hereby given that a Meeting of the Fiordland Community Board will be held on:

Date: Wednesday, 17 February 2021
Time: 2pm
Meeting Room: Community Room
Venue: Fiordland Health Centre
25 Luxmore Drive Te Anau

Fiordland Community Board Agenda OPEN

MEMBERSHIP

Chairperson	Sarah Greaney
Deputy Chairperson	Diane Holmes
Members	Mary Chartres
	Benjamin Killeen
	Ryan Murray
	Max Slee
	Councillor Ebel Kremer

IN ATTENDANCE

Group Manager, Community and Futures	Rex Capil
Committee Advisor	Alyson Hamilton
Community Partnership Leader	Simon Moran
Community Liaison Officer	Megan Seator

Contact Telephone: 0800 732 732
Postal Address: PO Box 903, Invercargill 9840
Email: emailsdc@southlanddc.govt.nz
Website: www.southlanddc.govt.nz

Full agendas are available on Council's Website
www.southlanddc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

Terms of Reference – Community Boards

TYPE OF COMMITTEE	Community board
RESPONSIBLE TO	<p>Council</p> <p>Each community board will have a relationship with the committees in section 8.4.2 to 8.4.5 of the delegations manual based on the scope of the activities/functions delegated to each committee.</p>
SUBCOMMITTEES	As noted in section 8.5 of the delegations manual various subcommittees will report to specific community boards.
LEGISLATIVE BASIS	<p>Resolution made by Council through the representation arrangements as per the Local Electoral Act 2001.</p> <p>Role, status and membership as per subpart 2 of Part 4 of the Local Government Act 2002 (LGA).</p> <p>Treaty of Waitangi as per section 4, Part 1 of the LGA.</p> <p>Opportunities for Maori to contribute to decision-making processes as per section 14 of Part 2 of the LGA. Community boards delegated powers by Council as per schedule 7, clause 32, LGA.</p> <p>Appointment of councillors to community boards as per section 50, LGA.</p>
MEMBERSHIP	<p>Oreti and Waihopai Toetoe Community Boards have seven members elected by the local authority triennial elections plus a member appointed by Council. All other community boards have six members plus a member appointed by Council.</p> <p>The chairperson is elected by the community board. Councillors who are not appointed to community boards can only remain for the public section of the community board meeting. They cannot stay for the public excluded section unless the community board agrees.</p>
FREQUENCY OF MEETINGS	Every second month but up to ten ordinary meetings a year
QUORUM	Not less than four members
KEY FUNCTIONS	<ul style="list-style-type: none"> • to promote the social, economic, environmental and cultural well-being of local communities and in so-doing contribute to the realisation of Council's vision of one District offering endless opportunities • to provide leadership to local communities on the strategic issues and opportunities that they face • to be advocates and representatives for their local community and in so doing ensure that Council and other agencies have a clear understanding of local needs and aspirations • to be decision-makers on issues that are delegated to the board by Southland District Council

	<ul style="list-style-type: none"> • to develop relationships and communicate with key community organisations, special interest groups, residents and businesses within the community • to maintain an overview of the services Council delivers to its communities and assess the extent to which these services meet community needs • to recommend the setting of levels of service and budgets for local activities.
DELEGATIONS	<p>The community board shall have the following delegated powers and be accountable to Council for the exercising of these powers.¹</p> <p>In exercising the delegated powers, the community board will operate within:</p> <ol style="list-style-type: none"> 1) policies, plans, standards or guidelines that have been established and approved by Council 2) the needs of the local communities; and 3) the approved budgets for the activity. <p>Power to Act</p> <p>The community board will prepare and implement programmes of work, which will be reflected in its community board plan, which are relevant to the purposes of the community board that are consistent with the long term plan and annual plan processes of Council. Such programmes are to include budgetary provision for all costs associated with the work.</p> <p>Community Well-Being</p> <ol style="list-style-type: none"> 4) to develop local community outcomes that reflect the desired goals for their community/place 5) to monitor the overall well-being of local communities and use the information gathered to inform development of local strategies to address areas of need 6) work with Council and the community to develop a community board plan for the community of interest area – working in with any community plans that may exist. <p>Community Leadership</p> <ol style="list-style-type: none"> 7) communicate and develop a relationship with community organisations, local groups, and special interest groups within the local community of interest 8) identify key issues that will affect their community of interest's future and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities 9) promote a shared vision for the community of interest area and develop and promote ways to work with others to achieve positive outcomes 10) provide a local community perspective on Council's long term plan key performance indicators and levels of service

¹ Local Government Act 2002, s.53

as detailed in the long term plan, and on local expenditure, rating impacts and priorities.

Advocacy

11) submissions

- a) authority to make recommendations to Council on matters to be considered in submissions Council may make to external organisations' regional or national policy documents, select committees
- b) authority to make submissions to Council or other agency on issues within its community of interest area
- c) authority to make submissions to Council on bylaws and recommend to Council the level of bylaw service and enforcement to be provided, having regard to the need to maintain consistency across the District for all Council bylaws.

12) authority to prepare a submission to Council on the proposed levels of service, income and expenditure within the community of interest area, for consideration as part of the long term plan/annual plan process

13) provide comment by way of the formal Annual Plan/Long Term Plan process on relative priorities for the delivery of District services and levels of service within the community board area.

District activities include:

- a) wastewater
- b) solid waste
- c) water supply
- d) parks and reserves
- e) roading
- f) libraries
- g) cemeteries
- h) emergency management
- i) stormwater
- j) public toilets
- k) community housing

14) Council will set the levels of service for District activities – if a community board seek a higher level of service they will need to recommend that to Council and it will need to be funded in an appropriate way (locally).

Community Assistance

15) authority to establish prioritisation for allocation based on an overarching set of criteria from council to guide the scope of the activity

- 16) authority to grant the allocated funds from the Community Partnership Fund
- 17) authority to allocate bequests or grants generated locally consistent with the terms of the bequest or grant fund

Northern Community Board

- 18) make decisions regarding funding applications to the Northern Southland Development Fund. The Northern Community Board may invite a representative of the community of Dipton to take part in the decisions on applications to the Northern Southland Development Fund.

Unbudgeted Expenditure

Approve unbudgeted operating expenditure for local activities of up to \$20,000.

Approve up to a \$20,000 increase in the projected cost of a budgeted capital works project/item that is included in the annual plan/LTP.

Authority to delegate to the chief executive, when approving a project definition/business case, over-expenditure of up to \$10,000 for capital expenditure against the budget detailed in the Annual Plan/LTP.

Service Delivery

Local Activities

For activities within the local activities category, the community board shall have authority to:

- a) recommend to Council levels of service for local activities having regard to Council budgets within the Long Term Plan and Annual Plan process
- b) recommend to Council the rates and/or user charges and fees to fund the local activities
- c) accept donations of a local asset eg a gas barbeque, park bench, etc with a value of less than \$20,000.
- d) approve project definitions/business cases for approved budgeted capital expenditure up to \$300,000
- e) recommend to the Services and Assets Committee the approval of project definitions/business case and procurement plan for capital expenditure over \$300,000 and/or any unbudgeted capital expenditure
- f) monitor the performance and delivery of the service in meeting the expected levels of service
- g) facilitate the development of local management plans (for subsequent recommendation to Council), where required by statute or in support of District or other plans for reserves, harbours, and other community facilities, except where powers:
 - have been delegated to Council officers; or
 - would have significance beyond the community board's area or otherwise involves a matter of

	<p>national importance (Section 6 Resource Management Act 1991); or</p> <ul style="list-style-type: none"> involve the alienation of any part of a proposed or existing esplanade reserve by way of width reduction, easement, lease or otherwise. <p>Local activities include:</p> <ol style="list-style-type: none"> community leadership local halls and community centres (within Council's overarching policy for community facilities) wharves and harbour facilities local parks and reserves parking limits and footpaths Te Anau/Manapouri Airport (Fiordland Community Board) Stewart Island Electricity Supply Authority (SIESA) (Stewart Island/Rakiura Community Board) <ol style="list-style-type: none"> for the above two local activities only recommend levels of service and annual budget to the Services and Assets Committee monitor the performance and delivery of the service <p>19) naming reserves, structures and commemorative places</p> <ol style="list-style-type: none"> authority to decide upon requests from the community, regarding names of reserves, the placement of structures and commemorative places. <p>20) naming roads</p> <ol style="list-style-type: none"> authority to decide on the naming for public roads, private roads and rights of way <p>21) assist the chief executive by providing comment (through the board chairperson) to consider and determine temporary road closures applications where there are objections to the proposed road closure.</p> <p>Rentals and Leases</p> <p>In relation to all leases and licences of land and buildings for local activities within their own area, on behalf of Council;</p> <ol style="list-style-type: none"> accept the highest tenders for rentals more than \$10,000 approve the preferential allocation of leases and licenses where the rental is \$10,000 or more per annum. <p>Environmental management and spatial planning</p> <ol style="list-style-type: none"> provide comment on behalf of the relevant community/communities on resource consent applications referred to the community board for comment. recommend to Council the level of bylaw service and enforcement to be provided within the community, having regard to the need to maintain consistency across the District.
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	<p>24) provide advice to Council and its committees on any matter of interest or concern to the community board in relation to the sale of alcohol where statutory ability exists to seek such feedback.</p> <p>25) provide input into regulatory activities not otherwise specified above where the process allows.</p> <p>26) recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the board has made submissions; ability to provide input to support the development of community planning for a civil defence emergency; and after an emergency event, to provide input and information to support community response efforts.</p>
LIMITS TO DELEGATIONS	<p>No financial or decision making delegations other than those specifically delegated by Council.</p> <p>The community board shall only expend funding on purposes for which that funding was originally raised and in accordance with the budgets approved by Council through its Long Term Plan/Annual Plan. In accordance with the provisions of section 39(2) of Schedule 7 the board may not incur expenditure in excess of the approved budget.</p> <p>Matters which are not Delegated</p> <p>Southland District Council has not delegated to community boards the power to:</p> <ul style="list-style-type: none"> • make a rate or bylaw • acquire, hold or dispose of property • direct, appoint, suspend or remove staff • engage or enter into contracts and agreements and financial commitments • institute an action for recovery of any amount • issue and police building consents, notices, authorisations and requirements under acts, statutes, regulations, bylaws and the like; • institute legal proceedings other than the delegation to recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the community board has made submissions.
CONTACT WITH MEDIA	<p>The community board chairperson is the authorised spokesperson for the board in all matters where the board has authority or a particular interest.</p> <p>Board members, including the chairperson, do not have delegated authority to speak to the media and/or outside agencies on behalf of Council on matters outside of the board's delegations.</p> <p>The assigned Executive Leadership Team member will manage the formal communications between the board and its</p>

	<p>constituents and for the board in the exercise of its business. Correspondence with central government, other local government agencies or official agencies will only take place through Council staff and will be undertaken under the name of Southland District Council.</p>
REPORTING	<p>Community boards are unincorporated statutory bodies which are elected to represent the communities they serve.</p> <p>The boards maintain bound minute books of their own meetings.</p>

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1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of Interest

Community Board Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public Forum

Notification to speak is required by 12noon at least one clear day before the meeting. Further information is available on www.southlanddc.govt.nz or phoning 0800 732 732.

5 Extraordinary/Urgent Items

To consider, and if thought fit, to pass a resolution to permit the Community Board to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) the reason why the item was not on the Agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further **discussion."**

6 Confirmation of Minutes

6.1 Meeting minutes of Fiordland Community Board, 02 December 2020



Fiordland Community Board

OPEN MINUTES

Minutes of a meeting of Fiordland Community Board held in the Manapouri Lakeview Motor Inn, 68 Cathedral Drive, Manapouri on Wednesday, 2 December 2020 at 2pm.

PRESENT

Chairperson	Sarah Greaney
Deputy Chairperson	Diane Holmes
Members	Mary Chartres
	Benjamin Killeen
	Ryan Murray
	Max Slee
	Councillor Ebel Kremer

IN ATTENDANCE

Chief Executive	Cameron McIntosh
Group Manager, Community and Futures	Rex Capil
Committee Advisor	Alyson Hamilton
Community Partnership Leader	Simon Moran
Community Liaison Officer	Megan Seator

1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

Chairperson Greaney declared a conflict of interest in relation to the Board placing a submission to the Revenue and Finance Policy. She advised that she would take no part in discussions or contributing toward the submission on this policy.

4 Public Forum

Julie Burgess representing the Manapouri Pool Committee, updated the Board on recent maintenance works completed at the pool, advising of further works that are required in the near future, and that the Committee are currently working through the process of forming a Trust.

Mrs Burgess sought clarification from the Board on expenditure relating to lawn mowing and garden maintenance at the pool. Staff to respond via email.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Deputy Chairperson Holmes, seconded Mary Chartres and resolved:

That the minutes of Fiordland Community Board, held on 28 October 2020 be confirmed as a true and correct record of that meeting.

Reports

7.1 Community Leadership Report

Record No: R/20/11/64500

Community partnership leader - Simon Moran was in attendance for this item.

Mr Moran advised the purpose of the report is to update the board on community leadership activities in the board area.

Deputy Chair Diane Holmes provided an update on her attendance at the official opening of the newly established Fiordland Community garden at Memorial Park advising of a very well-attended function.

Resolution

Moved Ryan Murray, seconded Max Slee and resolved:

That the Fiordland Community Board:

- a) **Receives the report titled “Community Leadership Report” dated 23 November 2020.**

7.2 Operational Report for Fiordland Community Board

Record No: R/20/11/67846

Community partnership leader - Simon Moran was attendance for this item.

Mr Moran advised the purpose of the report was to update members on the operational activities in the Fiordland board area.

Discussion took place on the request for service data for the period 2 October 2020 to 17 November 2020 and members sought further information relating to noise control. Staff to respond to members via email.

Resolution

Moved Benjamin Killeen, seconded Cr Kremer and resolved:

That the Fiordland Community Board:

- a) **Receives the report titled “Operational Report for Fiordland Community Board” dated 25 November 2020.**

7.3 Council Report

Record No: R/20/11/67095

Councillor Kremer presented this item.

Councillor Kremer drew a number of issues to the attention of the board including:

- Emergency Management Southland's Annual Plan 2019/2020
- October building consents received
- Environmental health
- Resource consents
- Stewart Island Electrical Supply Authority
- Forestry
- Te Anau Wastewater Discharge Project
- 3 Water Reforms

Councillor Kremer provided an update on activities he has been involved, his meetings with various individuals and groups.

Resolution

Moved Cr Kremer, seconded Mary Chartres and resolved:

That the Fiordland Community Board:

- a) **Receives the report titled "Council Report" dated 18 November 2020.**

7.4 Chairperson's Report

Record No: R/20/11/67898

Chairperson Sarah Greaney presented this report.

- The board discussed work that is being proposed for the View street car park / bank access area it was agreed the Chair liaise with the Property Manager on the possibility of deferring the creation of the easement required pending further discussion on options.
- The board noted submissions for the revenue and financing policy, significance and engagement policy, procurement policy and policy on development or financial contributions feedback period is due Friday, 4 December 2020.

Chairperson Greaney declared a conflict of interest in relation to the policy for revenue and financing. She advised that she would not take part in discussions on this particular submission.

Following discussion the meeting agreed that due to the closing date for submissions being prior to the next meeting of the board that the board delegates authority to Chairperson Greaney to forward a formal submission on behalf of the board for the significance and engagement policy, procurement policy and policy on development or financial contributions.

The board further agreed to delegate authority to Deputy Chairperson Holmes to forward a formal submission on behalf of the board for the revenue and financing policy.

Members provided an update on their respective portfolios to the meeting.

Moved Chairperson Greaney, seconded Ryan Murray recommendation a)

The motion was put and declared CARRIED.

Moved Max Slee, seconded Deputy Chairperson Holmes new recommendation b) and resolved:

That the Fiordland Community Board:

New b) Requests Chairperson Greaney liaise with the Property Manager on the possibility of deferring the creation of the easement required for the View Street carpark pending further discussion on options.

The motion was put and declared CARRIED.

Moved Councillor Kremer, seconded Ryan Murray new recommendation c) and resolved:

That the Fiordland Community Board:

New c) Delegates authority to Chairperson Greaney to lodge a submission on behalf of the Board for the significance and engagement policy, procurement policy and policy on development or financial contributions.

The motion was put and declared CARRIED.

Moved Councillor Kremer, seconded Ryan Murray new recommendation d

That the Fiordland Community Board:

New d) Delegates authority to Deputy Chairperson Holmes to lodge a submission on behalf of the Board for the Revenue and Financing Policy.

The motion was put and declared CARRIED.

Final Resolution

That the Fiordland Community Board:

- a) **Receives the report titled “Chairperson's Report” dated 25 November 2020.**
- b) Requests Chairperson Greaney liaise with the Property Manager on the possibility of deferring the creation of the easement required for the View Street carpark pending further discussion on options.
- c) Delegates authority to Chairperson Greaney to lodge a submission on behalf of the Board for the significance and engagement policy, procurement policy and policy on development or financial contributions.
- d) Delegates authority to Deputy Chairperson Holmes to lodge a submission on behalf of the Board for the Revenue and Financing Policy.

The meeting concluded at 3.33pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE FIORDLAND COMMUNITY BOARD
HELD ON WEDNESDAY, 2 DECEMBER 2020.

DATE:.....

CHAIRPERSON:.....

Community Leadership Report

Record No: R/21/2/5265
Author: Simon Moran, Community Partnership Leader
Approved by: Rex Capil, Group Manager Community and Futures

☐ Decision ☐ Recommendation ☒ Information

Purpose

- 1 The purpose of this report is to update the board on the community leadership activities in the area.

Recommendation

That the Fiordland Community Board:

- a) **Receives the report titled “Community Leadership Report” dated** 10 February 2021.

Attachments

- A Community Leadership Report [↓](#)



What's happening in your area

Community Partnership Fund

Applications have now closed for the January round of the Fiordland Community Partnership Fund. The next round closes on 31 May 2021.

At the Fiordland Community Board meeting held on 28 October, allocations were made for the September 2020 round of the Fiordland Community Partnership Fund. The allocations were as follows:

- Royal New Zealand Plunket Trust – Te Anau Community Services - \$1,000
- Fiordland Land Search and Rescue - \$2,862
- Takahe Restoration Group - \$2,701
- Fiordland Events Centre Trust - \$5,000
- Santa's Little Helpers - \$500

Application forms can be found online at

<https://www.southlanddc.govt.nz/my-community/fiordland/community-partnership-fund>

Funding

Southland Funders Forum update

In December, staff attended the Southland Funders Forum which is a group of funding agencies who meet quarterly to discuss the current funding environment, provide updates, and specific projects. Attendees include staff from Community Trust South, Department of Internal Affairs, Invercargill City Council, Invercargill Licensing Trust, and Sport Southland. A major announcement was made by the Department of Internal Affairs who informed their \$40 million Lottery Covid-19 Community Wellbeing Fund is being temporarily suspended and will not be accepting applications or making funding decisions until after January 2021.

Upcoming funding deadlines

The following funds are now open for applications which close on 31 March 2021:

- Sport NZ Rural Travel Fund
- Creative Communities
- District Heritage Fund
- District Initiatives Fund

- Ohai railway Fund
- Northern Southland Development Fund
- Stewart Island Visitor Levy

Application forms for the above funds are available on Council's website at <https://www.southlanddc.govt.nz/my-council/funding-and-grants/>

Local initiatives

Manapouri Community Swimming Pool & Recreation Charitable Trust

Staff are in the final stages of working with the Manapouri Community Swimming Pool & Recreation Charitable Trust and the Southland Community Law Centre to establish themselves as a charitable trust and re-draft a constitution.

Te Anau Creative Hub

Staff have been approached by members of the community regarding the establishment of a creative arts hub in Te Anau. Research is being done about how this could be developed and run as a sustainable facility.

Redevelopment of court at Lions Park

Staff have been approached by members of the community regarding redeveloping the court at Lions Park so that it is upgraded to asphalt with netball and basketball hoops added. Staff are working with these members of the community to follow the correct council process to enable this project to happen.

What's happening outside your area

District/regional Initiatives

Leadership Academy

Progress is being made on the establishment of a Leadership Academy facilitated by Southland Chamber of Commerce in partnership with Council and being held in the following locations.

- 15 April – 27 May 2021 in Edendale
- 8 June – 13 July 2021 in Lumsden
- February/March 2022 in Otautau

Southland Chamber of Commerce is working with Council to ensure that modules relating to community-led development and community leadership are included in the course content. Southland Chamber of Commerce are currently preparing their marketing material for this academy and further information will be available soon.

Community Power of Play Huddle

Sport Southland are partnering with a variety of stakeholders across the region to ensure that opportunities for kids to play are preserved, enhanced and relevant to the world we live in today. Staff attended a workshop on 24 November facilitated by Sport Southland, Sport NZ and the Research Agency Innovation Unit. The purpose of the workshop was to connect with a range of people working directly and indirectly in play at the community, local authority and regional levels to gain insights on play to support a more strategic approach to play as well as to showcase good and emergent practice from the community.

SDC Holiday Programme

The annual SDC Holiday Programme is currently underway around the district, run by Sport Southland. They will hold the programme in eight locations (Tokanui, Otautau, Riverton, Wyndham, Lumsden, Winton, Te Anau and Stewart Island) on eight days between 15 January and 1 February 2021. Further information regarding attendance numbers and feedback from attendees will follow at the next community board meeting in April.

Welcoming Communities

The Southland Murihiku Welcoming Plan was developed by Venture Southland in 2018 with a three-year lifespan is due to expire in 2021. MBIE has informed Southland's councils that in 2021 each council will need to begin to develop their own welcoming plans. This is an opportunity for Southland District Council to develop a plan that reflects its community's needs and unique circumstances. The first stage of this process involves the establishment of an advisory group in early 2021 to guide the process for the development of the new welcoming plan. Staff are in the early stages of forming this new advisory group.

Water treatment course

A pool water treatment course was held in Invercargill on 24 November for our community pools, run by WSP and held at Splash Palace. It is essential for pools to have at least one member of their committee qualified in water treatment for their facility. Southland District Council covered the cost of 10 attendees from 10 pools around the district to attend.

Community service awards

Staff are undertaking a review of Southland District Council's Community Service Awards to ensure a consistent district-wide approach. At this stage, it's being proposed that members of the community will be able to nominate individuals for a community service award through a standardised application form and an annual closing date. Community boards will then consider and allocate up to two awards per community board per year. A report will go to the Community and Strategy Committee in the New Year that includes a draft of the new community service awards process.

Stewart Island Visitor Levy numbers

Stewart Island visitor numbers to Stewart Island for the period July 2020 to November 2020 have increased by 2,906 compared to the same period in 2019.

Milford Opportunities Project

Work continues on this project with the governance group due to meet again in February. The last round of wide public engagement took place in October and the analysis of the comments received will be part of the information considered when making decisions on the actions to recommend for the master plan. Alongside the public comments the project team has also had significant feedback from tourism operators and other key stakeholders. The master plan will be completed and made public by the middle of 2021.

What's coming up?**Strategy and policy****Procurement Policy**

Staff have been revising the Procurement Policy and developing a draft procurement manual. The formal consultation period for the policy was 4 November to 4 December 2020. Submissions will be presented to Council on 28 January 2021. The executive leadership team will adopt a procurement manual that implements Council's policy approach, following adoption of the policy.

Other policy work

Review of a suite of policies that will inform the Long Term Plan was undertaken in November and December 2020. This included the Revenue and Finance Policy, the Policy on Development and Financial Contributions, and the Significance and Engagement Policy. The formal consultation period for these policies was 4 November to 4 December 2020. Submissions will be presented to Council at its 28 January 2021 meeting.

Staff are also working on the asset management and contract management policies. Review of the Elected Members' Remuneration and Reimbursements Policy, the Fraud Policy and the Sensitive Expenditure Policy is underway.

Stewart Island visitor levy

Strategy and policy are leading the review of the Stewart Island visitor levy. An update on the progression of this work was presented to the Community and Strategy Committee at its November 2020 meeting. The committee adopted a timeframe to complete the review of the Stewart Island/Rakiura Visitor Levy Policy and the Stewart Island/Rakiura Visitor Levy Bylaw, with consultation regarding any change to the levy quantum proposed to occur in line with the 2022-2023 Annual Plan process.

The Stewart Island Levy Subcommittee is meeting in February 2021 to work with staff in developing a 10-year funding plan for allocation of levy funds, in line with the policy.

Corporate risks

Staff have started preparing for the next round of reporting on Council's strategic risks. Staff will be updating the quarterly risk register, and then quarterly reports will be provided to the Finance and Assurance Committee in March 2021, and to Council in April 2021. The Finance and Assurance Committee will also have a discussion on one of the top strategic risks at the conclusion of their meeting.

Long Term Plan

Staff are continuing to complete the necessary work required to get the draft budgets, consultation document, activity management plans, infrastructure and financial strategies finalised. We are currently finalising the dates for Audit NZ to review the supporting information necessary to complete the Consultation Document. As a result, staff are working on amending the project plan to meet the legislative requirements, to ensure the LTP is adopted by the end of June 2021.

Stakeholder updates

Highways South

- the pavement rehabilitation on SH6, south of Winton (entrance to Sinclair Transport north of Gap Road) is underway now and will be completed in February
- pavement rehabilitation work near Mossburn will begin later in summer, once the above work is complete
- the recent resurfacing of Josephville Hill on SH6 is the start of ongoing work culminating in a rehab of this area
- Crawford Tunnel update: A solution has been determined for this issue and we are now working towards implementing this. In the meantime, the temporary traffic lights have been removed and a priority give way is in place at this location
- chip sealing around the network continues until March - please obey the speed restrictions on these sites, even if unattended. This is to ensure the success of the seal and avoid the need to cause further delays by coming back and fixing damage
- Highways South sends a weekly email listing all **planned** interruptions on Southland state highways for the coming week. If you or others in your community would like to be added to this

list, please visit our Facebook page (www.facebook.com/HighwaysSouthNZ) and click on the 'Sign up' link

- for journey planning and **unplanned** delays/detours both in Southland and other regions please visit [www. https://www.journeys.nzta.govt.nz/](https://www.journeys.nzta.govt.nz/)
- please keep in mind that the coming months are expected to be hot, and this can have an effect on road surfaces, so please drive with care
- a reminder that the Burt Munro rally is coming up on the 10 February, so there are likely to be a lot more bikes on both state highways and local roads

Operational Report for Fiordland Community Board

Record No: R/21/2/5138

Author: Carolyn Davies, Executive Assistant

Approved by: Rex Capil, Group Manager Community and Futures

☐ Decision

☐ Recommendation

☒ Information

Purpose of Report

- 1 The purpose of the report is to update the board on the operational activities in the Fiordland Community Board area.

Recommendation

That the Fiordland Community Board:

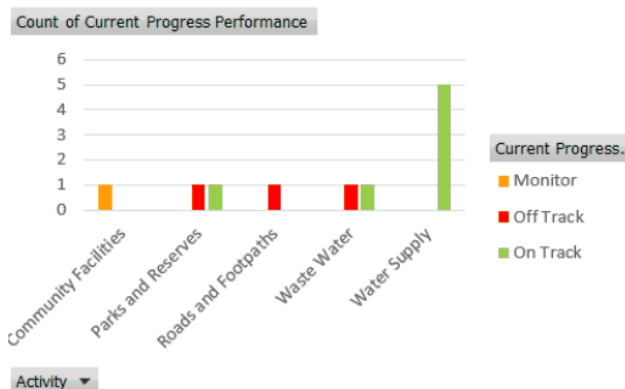
- a) **Receives the report titled “Operational Report for Fiordland Community Board”**
dated 5 February 2021.

Attachments

- A Report to Fiordland Community Board - 17 February 2021 - Operational report [↓](#)



1. Projects within current financial year



CLARIFICATION OF FUNDING SOURCES

Local funded: stormwater, cemeteries, footpaths, SIESA, water structures and community halls.

District funded: water, wastewater, public toilets and roading.

Local or District funded (dependent on service): community facilities, parks and reserves.

ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	PROJECT CURRENT COMMENT	BUDGET
COMMUNITY FACILITIES	P-10107	Install CCTV in Te Anau CBD	Delivery phase	Monitor	First camera has now been installed on Ray White building covering the skate park, new toilets and footpath area. Pricing for additional camera installation is being sought.	\$15,070



ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	PROJECT CURRENT COMMENT	BUDGET
PARKS AND RESERVES	P-10109	Upgrade town entrance signs in Te Anau	Delivery phase	Off track	Three new similar signs to be erected on sites at each of the three entrances in to Te Anau from Manapouri, Mossburn and Milford Sound. The proposed signs have been submitted to NZTA for their approval. The project cannot progress until Council has this approval.	\$10,000
WATER SUPPLY	P-10121	Preparing consent renewal for Ramparts scheme	Delivery phase	On track	Limited notification for Ramparts ends on 14 February 2021, further update will be provided in next report.	\$7,063
WASTE WATER	P-10155	Te Anau waste water treatment plant (SF)	Delivery phase	On track	Both pipeline and subsoil drip irrigation construction began on site on 5 October 2020. Both sites progressing well.	\$12,980,330
WATER SUPPLY	P-10257	Te Anau-water mains Quintin Mokoroa renewal	Delivery phase	On track	Project will extend into early February 2021 with added variation likely to be late February.	\$946,674
WATER SUPPLY	P-10263	Turbidity upgrade WTP- Manapouri	Pre-delivery phase	On track	Consultant has provided draft options report. Working through decision to progress with detailed design. This will then be progressed for review and put to tender.	\$1,002,685



ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	PROJECT CURRENT COMMENT	BUDGET
WASTE WATER	P-10266	Renewing Sewer Consent at Manapouri	Pre-delivery phase	Off track	Harrison Grierson are developing an offer of service for the professional services works for this project. Preliminary sampling and flow monitoring has been installed pre-emptive of the HG offer.	\$131,072
WATER SUPPLY	P-10271	Install water tank and VSD in Te Anau	Delivery phase	On track	Following a scoping meeting in December, Downer are pricing the works and will programme construction for April.	\$52,429
PARKS AND RESERVES	P-10302	Extend Carpark at Ivon Wilson Park, Te Anau	Delivery phase	On track	Sealing is now complete. Carpark operational.	\$35,770
ROADS AND FOOTPATHS	P-10318	Construct new footpath walkways in Te Anau	Delivery phase	Off track	Project practically complete, some cracks found which are still being investigated.	\$77,100
WATER SUPPLY	P-10743	Lakefront Drive watermain upgrade - Te Anau	Delivery Phase	On track	Construction started on 2 February. Due to be complete by end of financial year.	\$1,600,000

2. Service Contracts

CONTRACT NAME	CONTRACT MANAGER COMMENTARY
10/01 – Water and Waste Water Services Operation and Maintenance	The water and waste water contract is operating well. Further high rainfall events have required increased monitoring of river intakes.



CONTRACT NAME	CONTRACT MANAGER COMMENTARY
17/ 03 – Waimea Alliance	<p>Routine maintenance is ongoing. Township cyclic work is ongoing, and includes minor projects and RFS works.</p> <p>The Waimea ward received further flood damage over January, mostly around Waikaia, Garston and Nokomai areas. Repairs are ongoing over the period and into February along with other Waimea areas.</p> <p>Council's sealing contractors are completing works throughout the district including areas within the Fiordland and Waimea ward areas.</p> <p>Pre-reseal repairs for the next sealing season are underway for the Fiordland area and are working in other areas of the Waimea and Central Alliance patches.</p> <p>Footpath renewal works are being planned and will go out to tender soon.</p> <p>The Lower Hollyford Road had the first section of repairs completed enough to open to traffic to the approx. 11km, or just past the airstrip but remains closed from the Girder Bridge location due to the extensive damage received from the flooding events earlier in 2020, agreements have been made to repair the road in two stages, the first has been opened to traffic with the second under way currently.</p>
20/01 – Cleaning Fiordland, Office, Library and toilets including Lions Park	Council are working with OCS to ensure the level of service in the amenity blocks is up to standard after some concerns raised over the holiday period.
20/01 – Fiordland Township Contract	The wet periods experienced over summer did create some backlog with mowing however the contractor did well to catch up. The contractor also reported a higher number of household litter bags left in and surrounding township bins. General contract expectations are being met well.

3. Request for service data 17 November 2020 – 21 January 2021



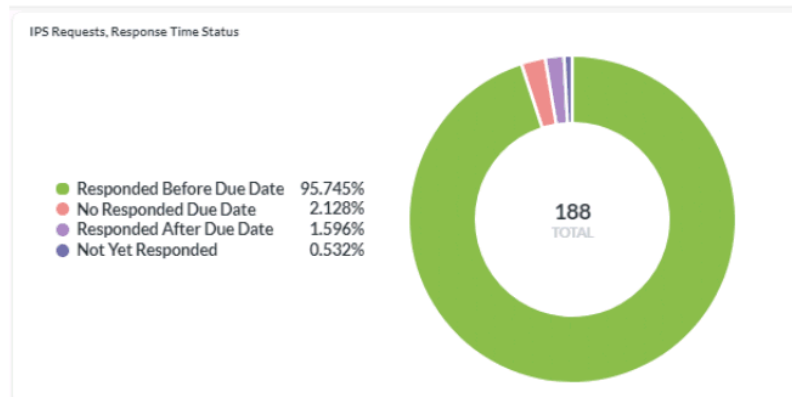
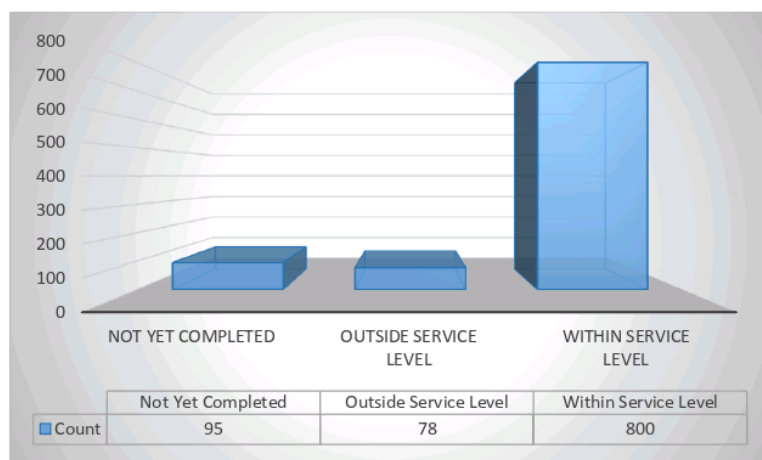
REQUEST TYPE	COUNT
Cemeteries repairs and maintenance	1



REQUEST TYPE	COUNT
Culverts blocked - rural	1
Debris on sealed roads (safety)	1
Gardening maintenance	2
Gravel potholes and corrugations - (safety)	1
Gravel, potholes/corrugations and grading	2
Licensed premise queries or complaints	2
Liquor licensing	1
Noise control (not animal noises)	16
Nuisance complaints (odour, vermin, neighbourhood)	2
Parks and reserves r&m	4
Rural water - no water supply	4
Rural water asset leak	5
Rural water low water pressure	1
Rural water main leak urgent	2
Sealed road - potholes and blowouts (routine)	1
Sewer odour	2
Sewer overflow urgent	2
Transport - road matters general	3
Toilet cleaning	1
Toilet repairs and maintenance	2
Vegetation Urban/berm mow/overgrown/visibility issues	2
Water asset damaged (main, hydrant, valve, meter)	1
Water asset leak - (main, hydrant, valve, meter)	30
Water no supply	3
Water pressure low	1
Water toby damaged (not safety issue)	1
Water toby leak	14
Water toby location	1
Wheelie bin damaged	2
Wheelie bin new	15
Wheelie bin stolen	2
Wheelie bin collection complaints	7
TOTAL	135



RFS count by completion time status



Note: RFS/SR that were not yet completed or outside the service level were due to factors further investigations/work required and extensions of time to complete the requests.



4. Local finance reporting

Manapouri - Business Units as at 31 December 2020									
	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Expenses YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Administration - Manapouri	\$2,368	\$2,368	\$7,061	\$1,371	\$2,367	\$4,735			
Operating Costs - Manapouri	\$9,900	\$5,450	\$10,900	\$7,497	\$2,746	\$5,492			
Street Works - Manapouri	\$3,694	\$3,694	\$7,388	\$725	\$7,169	\$14,337			
Refuse Collection - Manapouri	\$7,521	\$7,521	\$15,041	\$6,240	\$7,521	\$15,041			
Stormwater Drainage - Manapouri	\$12,899	\$12,899	\$25,798	\$3,915	\$13,128	\$25,798			
Beautification - Manapouri	\$5,107	\$5,106	\$10,213	\$12,988	\$6,356	\$12,713			
Frasers Beach	\$8,548	\$8,548	\$17,095	\$8,704	\$9,731	\$19,463			
Village Green	\$2,650	\$2,649	\$5,299	\$1,941	\$2,649	\$5,299			
Swimming Pool Area - Manapouri	\$2,304	\$2,304	\$5,411	\$25,789	\$8,962	\$17,924			
Cathedral Drive	\$2,880	\$2,880	\$5,759	\$1,229	\$2,880	\$5,759			
Hall - Manapouri	\$6,886	\$6,768	\$13,663	\$8,743	\$7,397	\$13,663			
Total	\$64,756	\$60,186	\$123,628	\$79,141	\$70,906	\$140,224	\$0	\$0	\$0



Te Anau - Business Units as at 31 December 2020									
	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Expenses YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Administration - Te Anau	\$42,906	\$42,376	\$97,988	\$12,097	\$23,113	\$46,227			
Operating Costs - Te Anau	\$41,310	\$44,936	\$90,723	\$28,892	\$22,768	\$82,835			
Street Works - Te Anau	\$47,890	\$47,299	\$94,598	\$25,116	\$66,422	\$132,843	\$80,111	\$51,308	\$102,615
Refuse Collection - Te Anau	\$30,933	\$30,551	\$61,102	\$24,490	\$33,000	\$66,000			
Stormwater Drainage - Te Anau	\$29,357	\$28,101	\$72,225	\$22,690	\$29,823	\$56,203			
Cemetery - Te Anau	\$7,930	\$7,913	\$15,827	\$8,012	\$8,113	\$16,227			
Beautification - Te Anau	\$17,618	\$17,400	\$34,801	\$14,993	\$23,843	\$47,685		\$5,000	\$10,000
Sportsground - Te Anau	\$12,562	\$11,777	\$23,555	\$7,807	\$19,130	\$38,259			
Lakefront	\$13,679	\$13,510	\$27,020	\$13,710	\$14,050	\$28,101			
Parks & Reserves General	\$80,250	\$84,403	\$168,806	\$107,408	\$95,994	\$191,988			\$10,445
Information Kiosk	\$39	\$39	\$78		\$39	\$78			
Luxmore Subdivision	\$2,524	\$2,611	\$44,081	\$4,874	\$2,986	\$3,216			
Total	\$326,997	\$330,918	\$730,803	\$270,088	\$339,281	\$709,662	\$80,111	\$56,307	\$123,060

Fiordland - Business Units as at 31 December 2020									
	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Expenses YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Community Leadership Fiordland	\$0	\$0	\$0	\$27,613	\$16,100	\$65,661	\$0	\$0	\$0
Total	\$0	\$0	\$0	\$27,613	\$16,100	\$65,661	\$0	\$0	\$0



Airports - Business Units as at 31 December 2020									
	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Expenses YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Manapouri Airport	\$121,056	\$125,131	\$258,208	\$144,662	\$169,838	\$340,904	\$0	\$15,000	\$30,000
Total	\$121,056	\$125,131	\$258,208	\$144,662	\$169,838	\$340,904	\$0	\$15,000	\$30,000

Manapouri's operating costs are over budget due to the costs of Darwin's barberry control paid to DOC. The revenue in operating costs are from leases which are paid annually. The swimming pool area is over budget, this is because of a grant of \$15,000 for a solar job at Manapouri pool. Stormwater and street works are under budget due to low amounts of reactive maintenance being required so far this year.

Te Anau's expenditure is down \$69,193 YTD. The administration costs are down due to general projects budgets not being utilised so far this year. The stormwater and streetworks business units are under budget due to limited reactive maintenance being needed to date. Beautification and parks & reserves general are under due to lower than budgeted general maintenance and mowing costs. The capital costs in the streetworks business unit relate to footpath works on Aparima Drive.

Manapouri Airport costs are down due to the effects of COVID 19 and a decision to delay some non-essential work that wasn't needed to maintain certification.

Fiordland costs relate to the board members' salaries.

**Reserve Balances**

RESERVE	30 JUNE 2020	BUDGET 30 JUNE 2021	FORECAST 30 JUNE 2021
Manapouri Hall	\$20,398	\$20,398	\$20,398
Manapouri Fraser's beach	\$43,447	\$43,447	\$43,447
Manapouri General Reserve	\$70,473	\$72,707	\$72,707
Manapouri Swimming Pool	\$24,020	\$26,762	\$2,762
Total – Manapouri	\$158,338	\$163,314	\$139,314
Sandy Brown Loan	(\$91)	(\$256)	\$0
Te Anau Car Park Reserve	\$25,296	\$26,147	\$26,147
Te Anau General	\$786,166	\$778,228	\$675,802
Te Anau Luxmore Subdivision	\$1,063,958	\$1,104,823	\$1,104,823
Te Anau Stormwater	\$520,323	\$536,345	\$536,345
Total – Te Anau	\$2,395,653	\$2,445,287	\$2,343,117
Te Anau Manapouri Airport	\$175,799	\$230,681	\$200,681
Total – Te Anau Manapouri Airport	\$175,799	\$230,681	\$200,681
TOTAL RESERVES	\$2,729,790	\$2,839,282	\$2,839,282

Council Report

Record No: R/21/1/3135

Author: Simon Moran, Community Partnership Leader

Approved by: Rex Capil, Group Manager Community and Futures

☐ Decision

☐ Recommendation

☒ Information

Environmental Services

Group Managers Update

Museums

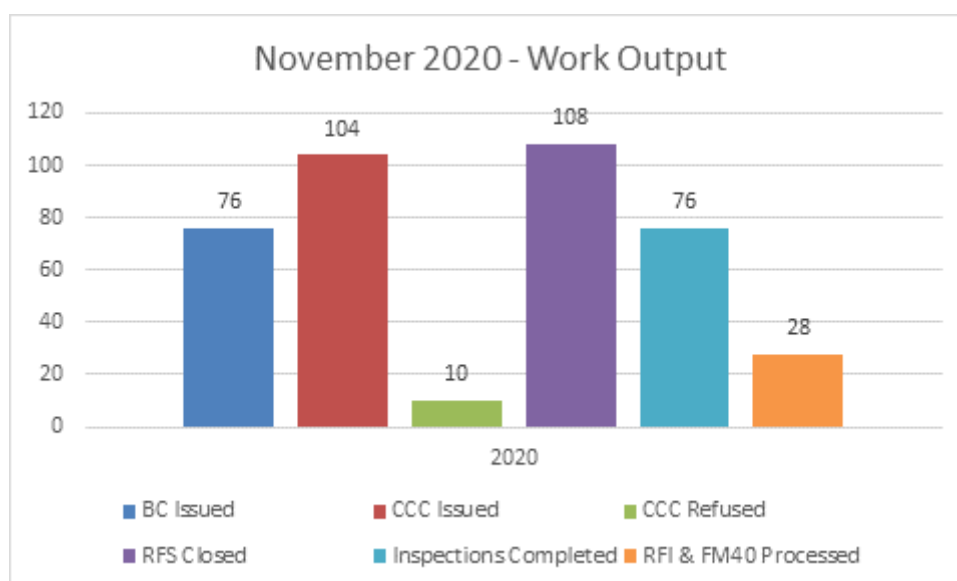
1. There was a fabulous celebration at the opening of the Rakiura Museum on 1 December. It was a great gathering of the locals with the school children performing with the kapa haka group supported by the local marae. Their hospitality to those visiting Stewart Island was equally impressive.
2. The exhibits in the museum have been well laid out and tell the history of people on the Island. Several significant items from family collections were entrusted to the care of the museum and have added to the rich history of the area.

Emergency Management Southland

3. Angus McKay has resigned his position as EMS manager and has accepted a new role with the Ministry of Primary Industries (MPI) in Wellington as chief controller, starting at the end of January 2021.

Building Solutions

4. Council continues to receive a higher volume of consents post Covid-19 lockdown than were received prior, with 93 consents received during November 2020, this is 11% more than were received in November 2019.
5. The team have maintained their improved processing timeframes for building consents issued, achieving 81% compliance for November 2020. Overdue consents with requests for further information which sit with the customer are being continuously 'drip fed' back into the team's workload preventing a 100% compliance achievement.



November 2020 – Building Consents Received

Primary Property Hk Ey → Property Ward	Count	Sum of Application Val...
Mararoa Waimea	26	NZ\$5,423,712.50
Stewart Island Rakiura	3	NZ\$58,000.00
Waiau Aparima	22	NZ\$2,264,264.00
Waihopai Toetoe	12	NZ\$944,500.00
Winton Wallacetown	34	NZ\$4,355,192.00

Dog Control

6. Animal control staff completed their first dog safety training workshop at Environment Southland for their compliance officers in relation to the risks they face entering private property. Great feedback was received from Environment Southland and it was a job well done.
7. Animal control staff are also running a series of workshops looking at ways to improve the dog registration process, for the purpose making it more efficient.

Environmental Health

8. The team is starting work on developing online applications for alcohol licensing. Once this is completed health licensing will then follow.
9. It is proposed to start work on amending Council's Alcohol Fee Setting Bylaw, having been delayed due to Covid-19 and its effects on business.
10. The review is expected to be completed by 1 July 2021.

Resource management

11. Covid-19 has not noticeably affected incoming resource consent workloads. Incoming resource consent applications remain consistent (or slightly behind) with the same period in 2019. There has also been two vacancies within the team and a team member taking unexpected leave which has impacted on getting consents issued within timeframes for the months of October and November. Additionally, there has been a substantial increase in the number of enquiries received by the team and we anticipate that the consent volumes into the New Year will remain steady (on par with previous years).
12. Up until the alert level 4 restrictions coming into force, ongoing policy focused work was occurring on the regional work streams for Climate Change, Biodiversity, Landscapes and Natural Character. In the national space, Covid-19 has delayed some anticipated national direction. Particularly the national policy statements on highly productive land and indigenous biodiversity have been delayed and it is anticipated that they will now be released in April 2021. Recent discussions within the resource management sector indicate that the wider RMA reform is progressing at pace and it is anticipated that there will be a bill introduced to parliament on the new direction mid-2021. Significant environmental change and the impacts of this change has been signalled in the LTP. Additional funding over and above the current budgets will be required to position the resource management team to be able to implement the legislative requirements.
13. Council has endorsed a report to bring forward the review of the landscapes section of the District Plan. Work is now underway to understand the unique nature of Southland's landscapes, cultural values and local areas of significance. There are a number of pieces of work that will inform a review and also a number of conversations with communities and landowners.
14. Public feedback is currently being sought on identifying the important and outstanding landscapes in our District so that there is adequate protection and enhancement of these landscapes moving forward. It is anticipated that a plan change will be notified in the middle of 2021.
15. Council initiated the Rakiura Dark Skies Plan Change and this will be made operative prior to Christmas. This is the last step in the plan change process and it will accordingly require all future lighting to be installed in accordance with the new rules.
16. A monitoring and enforcement role within the team has recently been filled and in the future more work around education, monitoring and enforcing the provisions of the District Plan will take place.
17. Resource consent data for previous few months is detailed below.
 - September – 34 applications received, 27 decisions issued
 - October - 31 applications received, 26 decisions issued
 - November – 21 applications received, 23 decisions issued.

Services and Assets

Forestry (IFS)

18. The financial year 2020/2021 harvesting out of Waikaia block 4 is complete. There were 22,325 tonnes recovered which is 3,545 tonnes more than appraisal. This results in a net profit of \$1.209 million which improves over budget by \$295,000.
19. Pruning and thinning silviculture operations in Gowan Hills have commenced.

Around the Mountains Cycle Trail

20. The contract for repairs to the trail, associated with the February flood event, has achieved practical completion.
21. Additional MBIE funding has been gained to repair a flood damaged culvert that was not originally identified and this will be added as a variation to The Roding Company construction contract. The construction is now complete.
22. A separate flood event has significantly damaged a section of trail near Centre Hill and a long term solution is being developed to restore the trail and reduce/eliminate the river threat. Given commencement of a new cycle season, a temporary route diversion has been completed to avoid the washed out section.

Te Anau Manapouri Airport

23. Two private operators are developing hangers on separate leasehold sites.
24. Management staff continue to work toward SMS implementation which is required for Part 139 certification. Due to the impacts of Covid-19, the CAA have decided to extend the implementation due dates to end of September 2021.

Property

25. We are currently working with reduced staff but have been receiving assistance from other staff members for the incoming/outgoing community housing tenants.
26. The backlog of disposals are nearing completion with the Waianiwa hall transfer and Ohai bowling club building sale to be finalised soon. The Maitara Island hall and Menzies Ferry hall are with the Department of Conservation to dispose of and Council has applied for a portion of the proceeds. The next round of abandoned land properties will be processed in early 2021.
27. We are now turning our attention to the many lease and licence agreements that are held on Council property to get them all up to date.

Strategic Water and Waste

Te Anau Wastewater Discharge Project

28. Following Council resolutions from 23 October 2018 meeting, it was resolved to proceed with a sub-surface drip irrigation as disposal route.
29. Work on the pipeline element has now been completed with practical completion issued in July.

30. Work is also continuing on detailed design of MF plant and SDFI field following Council approval to award contracts to Downer and Fulton Hogan respectively. Physical works have now started at both the Te Anau and Kepler end of the pipeline.
31. The resource consent application for the discharge to the Upukerora has also been lodged with Environment Southland (ES) and with affected party approval provided by a number of stakeholders. A request for additional information has been prepared and forwarded to ES on 6 November. It is anticipated that this will be sufficient to allow ES to decide on a notification route moving forward.

Land and Water Plan Implementation

32. Environment Southland released their proposed Land and Water Plan in 2017.
33. In total 25 appeals were received by Environment Southland of which Council has identified 10, which it will join as a Section 274 party. Council has also lodged an appeal to the decision. The basis of Council's appeal, is largely around the 'non-complying' activity status on wastewater discharges to water. The latest direction issued from the Environment Court outlines a proposed path, where appeals to objectives will be heard ahead of mediation, by grouped topic on policies and rules. Evidence in support of the appeals have been filed with the Environment Court.
34. Interim decisions were released by the Environment Court in late December with a recommendation that further expert conferencing be undertaken in early 2019.
35. A further hearing was held in mid-June 2020 where evidence was presented on additional information that the courts required Environment Southland to provide based on their interpretation of a number of key principles underpinning the plan. Agreement has now been reached on all outstanding appeals related to the objectives and policies with a further report before the court grouping appeals of a similar nature by topic.
36. At this stage Council retain interest in two of the appeal topics related to infrastructure and discharges. On 18 November 2020 a report released from the Court identified 18 December as a date for mediation on the infrastructure grouped topic. It is important that Council are represented at this mediation so as not to lose any of the protection that these policies and rules provide when maintaining and replacing our infrastructure.

Review of Solid Waste Contract Arrangements

37. Following a series of WasteNet meetings and Council mediation the RFP process was formally ended on 18 December without any award. At this stage each of the WasteNet councils are considering potential short and longer term options to process recycling post 30 June when current contract arrangements expire.
38. Further recent developments are more closely related to the changing nature of the global recycling markets that have resulted in other councils reviewing how they manage recycling operations. Currently there is no market for low grade plastics and limited markets for fibre (paper/cardboard) with a number of councils across the country now opting to discontinue their collection.
39. Agreement was reached with Invercargill City Council in June to handle Council's recyclables through their contract arrangement with their incumbent contractor. This is for an 18-month period, after which alternatives will be considered separate to the ongoing LTP process.

Review of Waste Disposal Levy

40. On 27 November, Associate Minister for the Environment, Eugenie Sage, announced a wide reaching review of the Waste Disposal Levy. The levy introduced through the Waste Minimisation Act 2008 places a charge of \$10 per tonne for all waste disposed at municipal landfill sites. Of the money collected half is returned to TLAs to help fund waste minimisation activities with the remainder going to a contestable fund where any organisation can apply to gain funding to help set up waste minimisation initiatives.
41. The review proposed to both increase the levy (phased over three years) from the current \$10 per tonne to a proposed \$50-\$60 per tonne which brings it more into line with similar levy schemes in Australia and overseas. It is also proposed that the scheme will also be extended to include all landfill types (currently it only applies to those receiving household waste).
42. Revenue raised from the landfill levy is currently around \$36 million per annum. It is estimated that the proposals would result in an increase of levy revenue of around \$220 million by 2023.
43. The consultation document outlined four potential options for transitioning from current arrangements to future arrangements by 2023. The submission prepared by WasteNet was presented to Council on 30 January and formally submitted to MfE on 31 January.
44. In August it was announced that the levy would incrementally increase to \$60 per tonne by July 2024. This has been budgeted for through the LTP process.

3 Water Reforms

45. There is currently a significant amount of work ongoing across the three waters reform in New Zealand. Council is currently awaiting DIA sign off on our delivery plan for undertaking the additional stimulus funding and close to finalising a procurement plan to enable delivery.
46. It was confirmed on 12 November that the delivery plan was signed off in its entirety by the DIA.
47. Procurement of the delivery plan will be through two separate panels with local contractors and consultants. Panel one will focus largely on reticulation work whereas panel two will be more focussed on condition assessment work across our three waters networks with a significant programme of CCTV work throughout wastewater and stormwater networks. Tenders for the panel 1 request for information closed on 17 November and at time of writing tenders are undergoing evaluation with the anticipation panellists will be in place by late November.
48. In addition, work is ongoing to progress investigation into alternative collaborative work models across Southland and Otago with a view to meeting government expectations that the sector will voluntarily aggregate to a significant scale (most likely cross regional) to deliver long term service delivery benefits.
49. In late October Council also received a significant request for information (RfI) from the Department of Internal Affairs in support of the reforms. This will most likely require a significant amount of additional workload across not only water and waste but also others across the organisation within a relatively short timeframe. Deadline for returns is 1 February 2021.

Project Delivery Team (PDT)

50. 20 Don Street shift has now been completed and staff are settling into their new spaces.

- 51. The Forth Street tower upgrade is now underway and will be delivered in stages around staff access.
- 52. Te Anau waste water project is now well underway with construction activity on both sites.
- 53. We are now starting to see some supply issues as a result of Covid-19.
- 54. Planning now well underway for delivery of the three waters reform stimulus funding projects.
- 55. Works continues on core improvement projects.

Community Facilities

- 56. The Long Term Plan process continues to be at the forefront of the work programme with staff and the finance team adding the final changes to the projects and budgets after the third round of meetings.
- 57. The tender documents for the Northern, Eastern, Central and Wallace mowing contracts have been published and local contractors notified. The tenders closed on 22 December. This provides staff will ample time to meet the governance timeframes for community board, committee and Council meetings. The new contracts will start on 1 July 2021.
- 58. Staff have started renewing the gardening contracts. These will also be a mix of direct negotiation with the incumbent contractors and tendering. The Riverton gardening tender has been published and closed 25 November 2020.
- 59. Good progress is being made towards getting Council's asset management system (IPS) set up to receive the asset data. Waugh Consulting are entering data into the development application. Staff can then run test scripts to validate that all the processes work.
- 60. Contractor availability and material supply is delaying progress on some of these projects.
- 61. Contractors have completed the development of the Monkey Island camping area.
- 62. It was incredibly disappointing to discover the new concrete and grass areas had been damaged on 1 December. The team has been working hard on this redevelopment so this popular summer space can once again be enjoyed by the community and visitors over the Christmas and summer period.
- 63. Police were notified of this incident.

Strategic Transport

District Wide Roothing Programme

- 64. Resurfacing works are well underway with Downer focusing on the more urban sites of Riverton and Winton with the works then shifting to the more rural areas in the New Year. Fulton Hogan have more rural sites for their contract area.
- 65. Due to the work being highly weather dependent priorities may shift between coastal and inland sites to ensure the season's works program is completed.
- 66. Lower Hollyford Road repair works have commenced with the plan to have the first 13km (just past the air strip) completed by Christmas. Repairs will then proceed to re-establish the last section of road to the start of the Hollyford track. This is expected to be completed in March depending on weather condition. It is anticipated that public access will be available from Christmas but will need to be carefully managed particularly when construction works are being undertaken.

67. The annual district wide Roadroid survey which provides a snapshot of the gravel road roughness condition across the district has been completed. The initial indication is that a combined score of 88% for good or satisfactory was achieved which is above the 85% target.
68. WSP as Council's new structures services provider have continued to complete the next round of bridge inspection and are making good progress. From the inspection Dipton Mossburn Road bridge number 4 has required urgent action. This has resulted in a posting reduction from 90% to 70% which has significantly impacted on heavy transport industry. Due to the lack of suitable detour and the length of detours, the replacement of this bridge is seen as a priority and the bridge programme is being reviewed with the goal to reprioritise the bridge for replacement.

People and Capability

69. Health and safety governance training will be scheduled with Council and community board chairs in early February 2021.
70. A number of roles have been advertised and recruited for over the past two months. These include roles in the building team, resource management, community facilities and water and waste.
71. These roles are to support the teams achieve their objectives, statutory timeframes and provide support to our communities.

Recommendation

That the Fiordland Community Board:

- a) **Receives the report titled "Council Report" dated 10 February 2021.**

Attachments

There are no attachments for this report.

Chairperson's Report

Record No: R/21/2/4376

Author: Alyson Hamilton, Committee Advisor

Approved by: Rex Capil, Group Manager Community and Futures

☐ Decision

☐ Recommendation

☒ Information

Purpose of Report

The purpose of the report is to provide an update to the Fiordland Community Board on activities that the chairperson has been involved since the establishment of the board on 20 November 2019. This report covers the timeframe from 25 November 2020 to 9 February 2021.

Meetings:

The number of meetings reduced over the Christmas and New Year period as everyone took a break.

Those to note are as follows:

- Kaimahi for Nature – first project under this umbrella has been approved by the Southern Alliance – a weed control project to be led by Environment Southland
- Toni MacClellan – M.B.I.E.
- Aly Curd – Emergency Management Southland
- Lina Lastra/Ana Mapusua - Office of Ethnic Communities

Flagtrak System:

Was put up in time for Christmas with new flags put up at the same time.

New Appointment:

Karyn Kraal – Community Connector, Fiordland House – meeting planned for w/c 22 Feb

Dark Skies:

Great South are looking at setting up Ambassador Training.

Croquet Club:

Approval to construct shed on leased property

Police Recruitment:

Assistance provided recruiting a Te Anau position.

Submissions:

The board made submissions on the following:

- Significance and Engagement Policy
- Policy on Development or Financial Contributions
- Procurement Policy
- Revenue and Financing Policy

Thank you Email:

A thank you letter was received from the Takahe Restoration Group thanking the community board for the contribution to the restoration.

Guardians of the Lake:

Annual accounts received as per the requirement in their constitution

Te Anau Waste Water Liaison Group:

Have had an initial meeting. They decided that they wanted Ebel Kremer to be the chair of this committee and for Max Slee to be a board representative. They also wanted this formally ratified in our community board meeting.

Other updates:

- Manapouri residents
- rural
- tourism
- events Centre
- Fiordland Museum Trust
- Fiordland Retirement Housing Trust
- Milford Sound Trust

Recommendation

That the Fiordland Community Board:

- a) **Receives the report titled “Chairperson's Report” dated 10 February 2021.**

Attachments

There are no attachments for this report.

View Street carpark walkway handrail unbudgeted expenditure

Record No: R/20/11/65576

Author: Angie Hopkinson, Community Facilities Contract Manager

Approved by: Nick Hamlin, Project Delivery Manager/Acting GM Services and Assets

☒ Decision

☐ Recommendation

☐ Information

Purpose

- 1 The purpose of this report is to get approval for unbudgeted expenditure of up to \$17,000 to replace the View street car park walkway handrail and concrete repairs to be funded from the Manapouri General reserve.

Executive summary

- 2 The current wooden handrail running down the side of the walkway is in a state of disrepair and doesn't extend all the way to the bottom of the walkway.
- 3 The concrete at the bottom of the path where it exits onto Waiau Street also requires maintenance to repair broken concrete and remove a step.
- 4 This is a health & safety issue that has been identified by local residents and through the RFS system and needs to be resolved as quickly as possible.

Recommendation

That the Fiordland Community Board:

- a) Receives the report titled **"View Street carpark walkway handrail unbudgeted expenditure" dated 10 February 2021**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter
- d) Approves unbudgeted expenditure of up to \$17,000 to replace the View street car park walkway handrail and concrete repairs to be funded from the Manapouri General reserve.

Background

- 5 The footpath from the carpark on View Street down to Waiau Street provides access for pedestrians to the facilities at Pearl Harbour.
- 6 The current wooden handrail is in a state of disrepair and has been identified as a health and safety issue.
- 7 The Fiordland Community Board originally requested staff to get quotes to replace the existing wooden handrail with a swimming pool safety fence type material. Staff received a verbal quote from a local contractor that was in the order of \$18,000.
- 8 Council staff then sense checked this cost with a similar type of product that was directly available from a supplier. This price came in at approximately \$8,000 for the materials plus installation.
- 9 Staff reported back to the community board at which point they requested a price to repair the wooden handrail.
- 10 The Work Scheme supervisor proposed three alternative options to undertake the repairs and submitted prices for these.
- 11 A local contractor was also approached and asked to provide pricing for the three options that the Work Scheme supervisor had proposed. After an on site investigation they proposed an alternative solution which included the removal of the existing wooden handrail and the installation of a metal handrail.
- 12 The main reason for this proposal was that the metal handrail could be recycled at a later stage if the existing footpath was realigned along an easier grade.
- 13 It is proposed to bolt the new handrail to the top of the footpath and remove the existing wooden handrail to ground level so as not to disturb the ground below the footpath.
- 14 There is a step at the bottom of the footpath and also some broken concrete where it exits onto Waiau Street that needs so remedial work. The existing handrail stops short of this section of the footpath and it is proposed to extend it to provide support along the full length of the footpath.

Issues

- 15 The stability of the ground that the footpath is on is not known, however concerns have been raised about the slope which caused the road below to be closed for a period on time.
- 16 The grade of the footpath is relatively steep and is undermined in a number of places.

Factors to consider

Legal and statutory requirements

- 17 None.

Community views

- 18 The community have expressed concerns about the state and safety of the existing handrail. These views have been recorded through Council's RFS application and through the public forum at the Fiordland Community Board meetings.

Costs and funding

- 19 To fund this work, we are requesting approval for funds via the Manapouri General reserve which has a current balance of \$70,473 as at 30 June 2020.
- 20 As part of the long Term Plan (LTP) process, local projects have been identified to be funded from reserves. Subsequently if the reserves are reduced prior to the end of this financial year then some of the projects identified in the LTP will need to be loan funded.
- 21 The quote for the replacement handrail has come in at \$15,641.13. The additional funding will cover the cost of the concrete and a small amount of contingency.
- 22 Costing for the fence replacement options

Swimming Pool Fence (Verbal Quote)	\$18,000
Bunnings Prefabricated Panels (Approx. Costing)	\$8,000
Work Scheme Option 1 (Quote)	\$4957.60
Work Scheme Option 2 (Quote)	\$5706.00
Work Scheme Option 3 (Quote)	\$5222.53
Local Contractor (Quote)	\$15,641.13

Policy implications

- 23 None identified.

Analysis

Options considered

- 24 There are only two options to be considered. These are to either approve the unbudgeted expenditure for the work required or to not approve the unbudgeted expenditure.

Analysis of options

Option 1 – approves unbudgeted expenditure of up to \$17,000 to replace the View street car park walkway handrail and concrete repairs to be funded from the Manapouri General reserve.

<i>Advantages</i>	<i>Disadvantages</i>
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<ul style="list-style-type: none"> • local residents feel that they have been listened to. The work identified gets completed in this financial year • the new handrail and concrete maintenance mitigates the health and safety risk 	<ul style="list-style-type: none"> • non identified.
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Option 2 – does not approve unbudgeted expenditure of up to \$17,000 to replace the View street car park walkway handrail and concrete repairs to be funded from the Manapouri General reserve.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> • non identified 	<ul style="list-style-type: none"> • local residents will continue to be frustrated with Council's lack of action. • staff cannot complete the work and the handrail will continue to be a health and safety risk

Assessment of significance

- 25 The assessment of significance needs to be carried out in accordance with Council Significance and Engagement policy. The Significance and Engagement policy requires consideration of the impact on social, economic or cultural wellbeing of the region and consequences for people who are likely to be potentially affected or interested. Community views have been considered throughout this process and the proposed decision is not considered significant.

Recommended option

- 26 Option one, approves unbudgeted expenditure of up to \$17,000 to replace the View street car park walkway handrail and concrete repairs to be funded from the Manapouri General reserve.

Next steps

- 27 Once the unbudgeted expenditure is approved, council staff will engage the contractors to undertake the outlined work.

Attachments

There are no attachments for this report.

Destination Fiordland - Appointment of Representative

Record No: R/21/1/1109

Author: Alyson Hamilton, Committee Advisor

Approved by: Rex Capil, Group Manager Community and Futures

☒ Decision

☐ Recommendation

☐ Information

Purpose

- 1 The purpose of this report is for the Fiordland Community Board to confirm the appointment of an elected member to the Destination Fiordland Management Committee.

Executive Summary

- 2 To give effect to current practise, the appointment of an elected member to the Destination Fiordland Management Committee needs to be confirmed by the community board.

Recommendation

That the Fiordland Community Board:

- a) **Receives the report titled "Destination Fiordland - Appointment of Representative"** dated 14 January 2021.
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Agrees to appoint a member as the Fiordland Community Board representative to the Destination Fiordland Management Committee.

Background

- 3 The Fiordland Community Board is represented by elected members on a number of organisations and bodies.
- 4 The elected member positions are vacated at the end of each triennium and, if the community board so decides, members can be reappointed to them for the duration of the new triennium.
- 5 In some cases, the appointments are required because of membership criteria set out in trust deeds or constitutions. This is the case with Destination Fiordland.
- 6 Investigations have shown that formal community board consideration of the appointment for the 2019-2022 triennium for Destination Fiordland has been overlooked.

Issues

Appointment of Representative

- 7 To ensure compliance with the requirements of the Destination Fiordland Constitution, it is necessary for the board to formally appoint its representative.
- 8 Chairperson Greaney has been attending the meetings and has indicated a willingness to continue as the board representative.

Factors to Consider

Legal and Statutory Requirements

- 9 The constitution sets out the membership positions, who may qualify for appointment to the management committee, and the process for their appointment.

Community Views

- 10 As stated above, the constitution sets out the process and it does not require community input.

Costs and Funding

- 11 There is no expenditure required in the making of this appointment.

Policy Implications

- 12 There are no policy implications.

Analysis

Options Considered

- 13 There are two options, appoint an elected member to the Destination Fiordland Management Committee or do not appoint an elected member to the committee.

Analysis of Options

Option 1 – appoint an elected member to the Destination Fiordland management committee

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> the community board will meet its obligations in accordance with rule 7.5 of the constitution and have voting rights at meetings appointed representatives will have the same status and rights on the management committee as elected representatives retention of governance oversight for Fiordland Community Board. 	<ul style="list-style-type: none"> ongoing commitment for appointed elected member.

Option 2 – do not appoint an elected member to the Destination Fiordland management committee

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> no further resources required as part of the commitment from the Fiordland Community Board 	<ul style="list-style-type: none"> decline in the Fiordland Community Board involvement with Destination Fiordland board will not fulfil its obligations to appoint a representative and have no voting rights.

Assessment of Significance

- 14 This report is not considered significant.

Recommended Option

- 15 Option 1 – Make appointment to Destination Fiordland Management Committee.

Next Steps

- 16 Once the appointment is made, Destination Fiordland will receive confirmation of who has been appointed.

Attachments

There are no attachments for this report.

Fiordland Community Partnership Fund - January 2021 allocations

Record No: R/21/2/4373

Author: Megan Seator, Community Liaison Officer

Approved by: Rex Capil, Group Manager Community and Futures

☒ Decision

☐ Recommendation

☐ Information

Purpose

- 1 The purpose of this report is for the Fiordland Community Board to allocate funding for the January 2021 round of the Fiordland Community Partnership Fund.

Executive Summary

- 2 A total of three applications have been received for the September 2020 funding round of the Fiordland Community Partnership Fund. The applications are included as an attachment to this report. The attachment to this report is confidential in accordance with the Local Government Official Information and Meetings Act 1987 section 7(2)(a) – The withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons.

Recommendation

That the Fiordland Community Board:

- a) **Receives the report titled “Fiordland Community Partnership Fund - January 2021 allocations” dated 3 February 2021.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Receives applications from the following:
 - 1. **Men’s Muster Te Anau Committee**
 - 2. Lakeside Presbyterian Church
 - 3. Te Anau Events Charitable Trust
- e) **Approves/Declines a grant of \$1,500 to the Men’s Muster Te Anau Committee to assist with costs towards the 2021 Men’s Muster event, specifically to go towards the development of the event’s website.**
- f) Approves/Declines a grant of \$700 to the Lakeside Presbyterian Church towards the costs associated with delivering parenting talks.
- g) Approves/Declines a grant of \$1,505 to Te Anau Events Charitable Trust to redevelop the Te Anau Events website, specifically the event calendar feature.

Background

- 3 Southland District Council's community assistance activity seeks to contribute to a District of 'proud, connected communities that have an attractive and affordable lifestyle' by enabling Southland's communities to be desirable places to live, grow up, work, run a business, raise a family and enjoy a safe and satisfying life. Through providing financial assistance by way of grant funding, community groups and individuals are supported to undertake their desired activities.
- 4 A review of the community assistance activity was completed in early 2019. The purpose of this review was to ensure that Council is providing assistance in a considered and prudent manner to ensure efficient and effective outcomes for the communities they support.
- 5 It was recommended that there should be a significant change in the way that Council administers the Community Initiatives Fund. Subsequently, in July 2019 Council resolved to disestablish the Community Initiatives Fund and to establish the Community Partnership Fund whereby the nine community boards in the District will allocate funding directly to their communities.
- 6 The Fiordland Community Board set the following criteria for the Fiordland Community Partnership Fund:
 - The fund is available to not-for-profit community organisations. Community organisations may be a legal entity or an informal group. Regardless of their legal status the group must have their own bank account.
 - Applicants may apply for \$500 - \$5000.
 - Applications to the fund must:
 - a) have alignment with the Fiordland Community Futures Plan and/or the four community well-beings (social, economic, environmental, cultural)
 - b) show some degree of self-contribution or fundraising
 - The following will not be considered:
 - a) funding for individuals
 - b) applications for salaries, catering or room hire
 - c) funding for pecuniary gain

Applications received

1 **Men's Muster Te Anau Committee**

Seeks funding towards the 2021 Men's Muster event, specifically to go towards the development of the event's website.

Total Project Cost **\$130,000**

Amount Requested **\$1,500**

2 Lakeside Presbyterian Church

Seeks funding towards the costs associated with delivering parenting talks on a range of topics that benefit families.

Total Project Cost **\$4,399.91**

Amount Requested **\$700**

3 Te Anau Events Charitable Trust

Seeks funding to redevelop the Te Anau Events website, specifically the event calendar feature.

Total Project Cost **\$1,505**

Amount Requested **\$1,505**

Recommendations

- 7 The recommendations outline the amounts requested in the applications. Staff recommend that the Fiordland Community Board consider each application individually and determine the level of funding they wish to allocate.

Issues

- 8 There are no issues to consider.

Factors to Consider

Legal and Statutory Requirements

- 9 There are no legal or statutory requirements to consider.

Community Views

- 10 The community board, as representatives of the Fiordland Community Board area will consider each application and how it benefits the communities in Fiordland.

Costs and Funding

- 11 The Fiordland Community Board has \$33,461 available to allocate through the Fiordland Community Partnership fund in the 2020/2021 financial year. In the September 2020 funding round of the Fiordland Community Partnership Fund \$12,063 was allocated.

Policy Implications

- 12 There are no policy implications.

Analysis

Options Considered

- 13 The options for consideration are to allocate funding pursuant to the funding criteria set by the community board or decline the applications.

Analysis of Options

Option 1 – Allocates funding pursuant to the funding criteria set by the community board

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> support community groups to achieve local initiatives 	<ul style="list-style-type: none"> there are no disadvantages

Option 2 – Declines the applications

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> there are no advantages 	<ul style="list-style-type: none"> no funds awarded could hinder the progress of community-led development due to lack of financial support

Assessment of Significance

- 14 This is not considered significant.

Recommended Option

- 15 The recommended option is “option 1 - allocates funding pursuant to the funding criteria set by the community board”.

Next Steps

- 16 Advise applicants of the outcome of the funding allocations.

Attachments

- A Fiordland Community Partnership Fund - Jan 21 round - Te Anau Events Application - PUBLIC EXCLUDED [↓](#)
- B Fiordland Community Partnership Fund - Jan 21 round - Men's Muster - PUBLIC EXCLUDED [↓](#)
- C Fiordland Community Partnership Fund - Jan 21 round - Lakeside Presbyterian Church - PUBLIC EXCLUDED [↓](#)

Exclusion of the Public: Local Government Official Information and Meetings Act 1987

Recommendation

That the public be excluded from the following part(s) of the proceedings of this meeting.

7.7 Fiordland Community Partnership Fund - January 2021 allocations - Attachment A -
Fiordland Community Partnership Fund - Jan 21 round - Te Anau Events Application

7.7 Fiordland Community Partnership Fund - January 2021 allocations - Attachment B -
Fiordland Community Partnership Fund - Jan 21 round - Men's Muster

7.7 Fiordland Community Partnership Fund - January 2021 allocations - Attachment C -
Fiordland Community Partnership Fund - Jan 21 round - Lakeside Presbyterian Church

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Fiordland Community Partnership Fund - Jan 21 round - Te Anau Events Application	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Fiordland Community Partnership Fund - Jan 21 round - Men's Muster	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Fiordland Community Partnership Fund - Jan 21 round - Lakeside Presbyterian Church	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.