



Notice is hereby given that a Meeting of the Community and Strategy Committee will be held on:

Date: Tuesday, 23 March 2021
Time: 1.30pm
Meeting Room: Council Chamber
Venue: 20 Don Street, Invercargill

Community and Strategy Committee Agenda OPEN

MEMBERSHIP

Chairperson	Julie Keast Mayor Gary Tong
Councillors	Don Byars John Douglas Paul Duffy Bruce Ford Darren Frazer George Harpur Ebel Kremer Christine Menzies Karyn Owen Margie Ruddenklau Rob Scott

IN ATTENDANCE

Group Manager, Customer Delivery	Trudie Hurst
Committee Advisor	Alyson Hamilton

Contact Telephone: 0800 732 732
Postal Address: PO Box 903, Invercargill 9840
Email: emailsdc@southlanddc.govt.nz
Website: www.southlanddc.govt.nz

Full agendas are available on Council's Website

www.southlanddc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

Terms of Reference – Community and Strategy Committee

TYPE OF COMMITTEE	Council committee
RESPONSIBLE TO	Council
SUBCOMMITTEES	None
LEGISLATIVE BASIS	Committee constituted by Council as per schedule 7, clause 30 (1)(a), LGA 2002. Committee delegated powers by Council as per schedule 7, clause 32, LGA 2002.
MEMBERSHIP	The Community and Strategy Committee is a committee of the whole Council. The mayor and all councillors will be members of the Community and Strategy Committee.
FREQUENCY OF MEETINGS	Six weekly or as required
QUORUM	Seven
SCOPE OF ACTIVITIES	<p>The Community and Strategy Committee is responsible for:</p> <ul style="list-style-type: none"> • providing advice to Council on the approaches that it should take to promote the social, economic, environmental and cultural well-being of the District and its communities and in so-doing contribute to the realisation of Council's vision of one District offering endless opportunities • to provide leadership to District communities on the strategic issues and opportunities that they face • to develop relationships and communicate with stakeholders including community organisations, special interest groups and businesses that are of importance to the District as a whole. • assessing and providing advice to Council on: <ul style="list-style-type: none"> - key strategic issues affecting the District and Council - community development issues affecting the District and Council - the service needs of the District's communities and how these needs might best be met - resource allocation and prioritisation processes and decisions. • developing and recommending strategies, plans and policies to the Council that advance Council's vision and goals, and comply with the purpose of local government as specified in the Local Government Act 2002 • monitoring the implementation and effectiveness of strategies, plans and policies • developing and approving submissions to government, local authorities and other organisations • advocating Council's position on particular policy issues to other organisations, as appropriate

	<ul style="list-style-type: none"> considering recommendations from community boards and Council committees and make decisions where it has authority from Council to do so, or recommendations to Council where a Council decision is required. <p>It is also responsible for community partnerships and engagement. This includes:</p> <ul style="list-style-type: none"> monitoring the progress, implementation and effectiveness of the work undertaken by Great South in line with the Joint Shareholders Agreement and Constitution. allocations of grants, loans, scholarships and bursaries in accordance with Council policy international relations developing and overseeing the implementation of Council's community engagement and consultation policies and processes. <p>The Community and Strategy Committee is responsible for overseeing the following Council activities:</p> <ul style="list-style-type: none"> community services district leadership.
DELEGATIONS	<p>Power to Act</p> <p>The Community and Strategy Committee shall have the following delegated powers and be accountable to Council for the exercising of these powers:</p> <ol style="list-style-type: none"> approve submissions made by Council to other councils, central government and other bodies approve scholarships, bursaries, grants and loans within Council policy and annual budgets approve and/or assign all contracts for work, services or supplies where those contracts relate to work within approved estimates. monitor the performance of Great South.. <p>Power to Recommend</p> <p>The Community and Strategy Committee«name of entity» has authority to consider and make recommendations to Council regarding strategies, policies and plans.</p>
FINANCIAL DELEGATIONS	<p>Council authorises the following delegated authority of financial powers to Council committees in regard to matters within each committee's jurisdiction.</p> <p>Contract Acceptance:</p> <ul style="list-style-type: none"> accept or decline any contract for the purchase of goods, services, capital works or other assets where the total value of the lump sum contract does not exceed the sum allocated in the Long Term Plan/Annual Plan and the contract relates to an activity that is within the scope of activities relating to the work of the Community and Strategy committee

		<ul style="list-style-type: none"> accept or decline any contract for the disposal of goods, plant or other assets other than property or land subject to the disposal being provided for in the Long Term Plan <p>Budget Reallocation.</p> <p>The committee is authorised to reallocate funds from one existing budget item to another. Reallocation of this kind must not impact on current or future levels of service and must be:</p> <ul style="list-style-type: none"> funded by way of savings on existing budget items within the jurisdiction of the committee consistent with the Revenue and Financing Policy
LIMITS DELEGATIONS	TO	<p>Matters that must be processed by way of recommendation to Council include:</p> <ul style="list-style-type: none"> amendment to fees and charges relating to all activities powers that cannot be delegated to committees as per the Local Government Act 2002 and sections 2.4 and 2.5 of this manual. <p>Delegated authority is within the financial limits in section 9 of this manual.</p>
STAKEHOLDER RELATIONSHIPS		<p>This committee will maintain and develop relationships with:</p> <ul style="list-style-type: none"> Community Boards Great South Milford Community Trust Destination Fiordland. <p>The committee will also hear and receive updates to Council from these organisations as required.</p>
CONTACT WITH MEDIA		<p>The committee chairperson is the authorised spokesperson for the committee in all matters where the committee has authority or a particular interest.</p> <p>Committee members do not have delegated authority to speak to the media and/or outside agencies on behalf of Council on matters outside of the board's delegations.</p> <p>The group manager, community and futures will manage the formal communications between the committee and the people of the Southland District and for the committee in the exercise of its business. Correspondence with central government, other local government agencies or official agencies will only take place through Council staff and will be undertaken under the name of Southland District Council.</p>

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1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of Interest

Committee Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public Forum

Notification to speak is required by 12noon at least one clear day before the meeting. Further information is available on www.southlanddc.govt.nz or phoning 0800 732 732.

5 Extraordinary/Urgent Items

To consider, and if thought fit, to pass a resolution to permit the committee to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) the reason why the item was not on the Agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further **discussion."**

6 Confirmation of Minutes

6.1 Meeting minutes of Community and Strategy Committee, 09 February 2021



Community and Strategy Committee

OPEN MINUTES

Minutes of a meeting of Community and Strategy Committee held in the Council Chamber, 20 Don Street, Invercargill on Tuesday, 9 February 2021 at 1pm.

PRESENT

Chairperson	Julie Keast
	Mayor Gary Tong
Councillors	Don Byars
	John Douglas
	Paul Duffy
	Bruce Ford
	Darren Frazer
	George Harpur
	Ebel Kremer
	Christine Menzies
	Karyn Owen
	Margie Ruddenklau
	Rob Scott

IN ATTENDANCE

Group Manager - Community and Futures	Rex Capil
Committee Advisor	Alyson Hamilton

1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Cr Ford, seconded Cr Duffy and resolved:

That the minutes of Community and Strategy Committee meeting held on 9 December 2020 be confirmed as a true and correct record of that meeting.

Reports

7.1 Community Update

Record No: R/21/2/4109

Chairperson Keast introduced David Kenny from Comm-Unity to the meeting.

Members noted the non-attendance of Gill Evans from the Rural Connectivity Group.

Resolution

Moved Cr Douglas, seconded Cr Owen and resolved:

That the Community and Strategy Committee:

- a) Acknowledges the attendance of the representative from Comm-Unity.

7.2 Chairperson's Report

Record No: R/21/1/3225

Chairperson Keast presented this report.

Resolution

Moved Cr Ruddenklau, seconded Cr Harpur and resolved:

That the Community and Strategy Committee:

- a) **Receives the report titled "Chairperson's Report" dated 1 February 2021.**

7.3 Community Service Awards - Procedures and Guidelines

Record No: R/21/1/3842

Community Liaison Officer - Megan Seator was in attendance for this item.

Mrs Seator advised the purpose of the report is to confirm the Community and Strategy Committee's adoption of the new procedures and guidelines for the Southland District Council community service awards.

The committee requested the following additions/amendments to the procedures and guidelines as follows:

- include groups in the award allocation criteria
- include community events as an option for the award ceremonies
- delete husband and wife from the criteria and replace with joint awards.

Resolution

Moved Cr Kremer, seconded Cr Ruddenklau and resolved:

That the Community and Strategy Committee:

- a) **Receives the report titled "Community Service Awards - Procedures and Guidelines" dated 1 February 2021.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Adopts the new procedures and guidelines for the Southland District Council community service awards, subject to the additions/amendments as requested.

7.4 Community Well-beings and Strategic Issues Overview - February 2021

Record No: R/21/1/2552

Group Manager Community and Futures - Rex Capil was in attendance for this item.

Resolution

Moved Cr Douglas, seconded Cr Owen and resolved:

That the Community and Strategy Committee:

- a) **Receives the report titled "Community Well-beings and Strategic Issues Overview - February 2021 " dated 1 February 2021.**

The meeting concluded at 1.40pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE COMMUNITY AND STRATEGY
COMMITTEE HELD ON TUESDAY, 2 FEBRUARY 2021.

DATE:.....

CHAIRPERSON:.....

Community Update

Record No: R/21/3/9853
Author: Alyson Hamilton, Committee Advisor
Approved by: Trudie Hurst, Group Manager Customer Delivery

☐ Decision ☐ Recommendation ☒ Information

Community Update

1. Anna Stevens from SHAF (Southland Housing Action Forum).

Recommendation

That the Community and Strategy Committee:

- a) Acknowledges the attendance of a representative from SHAF (Southland Housing Action Forum) at the meeting.

Attachments

There are no attachments for this report.

Great South - Quarterly Investment Agreement Report (1 October - 31 December 2020)

Record No: R/21/3/8674

Author: Melissa Brook, Governance and Democracy Manager

Approved by: Trudie Hurst, Group Manager Customer Delivery

☐ Decision

☐ Recommendation

☒ Information

Great South and Southland District Council investment agreement report

- 1 The investment agreement between Council and Great South, formalised in July 2020, outlines service deliverables across the areas of economic development, business support services, tourism and event delivery.
- 2 The attached report outlines the results for the second quarter of the 2020/21 financial year and reflects achievements over the 1 October – 31 December 2020 period.
- 3 The chief executive of Great South, Graham Budd, will be in attendance to present the report and answer any questions that the committee may have.

Great South six monthly report

- 4 As required under the Local Government Act 2002 (the act), Great South has provided its half-yearly report to Southland District Council and its other shareholders. In accordance with the act, the half-yearly report has been made available on Council's website and is attached for the committee's information.

Recommendation

That the Community and Strategy Committee:

- a) **Receives the report titled "Great South - Quarterly Investment Agreement Report (1 October - 31 December 2020)" dated** 16 March 2021.
- b) Receives the Southland District Council Investment Agreement Report for the period 1 October – 31 December 2020.
- c) Receives the Great South – six monthly report 2020.

Attachments

- A SDC and Great South investment agreement quarterly report - Q2 (1 October - 31 December 2020) [↓](#)
- B Great South - Six Monthly Report 2020 [↓](#)



Southland District Council Investment Agreement Report

For the period 1 October – 31 December 2020

Southland Regional Development Agency
143 Spey Street, PO Box 1306, Invercargill 9840, Southland, New Zealand
Phone +64 3 211 1400 Email info@greatsouth.nz

greatsouth.nz

Purpose of this report

This report has been prepared to respond to the service deliverables outlined in the Investment agreement between Southland District Council (SDC) and Great South – Southland's Regional Development Agency.

The agreement was formalised in July 2020 to provide a channel through which Southland District Council could purchase services from Great South across the areas of economic development, business support services, tourism, and event delivery. The identified deliverables help to inform the work programme of Great South and contribute to the ongoing growth and development of the Southland region.

Overview of Great South

Great South was established as Southland's Regional Development Agency in March 2019.

Committed to driving economic, social, and cultural growth, Great South has a clear mandate to leverage opportunities for Southland in the areas of economic development, business development services, tourism and events.

With strong backing from local authorities and representatives from the private and public sectors, including its nine shareholders and members the Invercargill City Council, Southland District Council, Gore District Council, Environment Southland, ILT, MLT, Southland Chamber of Commerce, Southern Institute of Technology and Community Trust South, Great South is committed to encouraging the future growth of the Southland region.

To stimulate this growth, and address challenges within the regional development space, Great South incorporates the Southland Regional Tourism Organisation, central government's Regional Business Partner (RBP) Network and coordinates a number of government-funded contracts that play a pivotal role in helping to grow the Southland population – the major goal identified in the 2015 Southland Regional Development Strategy.

Together, with the range of innovative initiatives delivered, Great South provides a unified voice for the region, establishes a strong platform for regional success and is taking strides towards the region's economic recovery and its vision of even better lives through sustainable development.

Economic Development

Identifying opportunities that encourage development, advocating for new investment in the region and facilitating stimulus projects

Area of focus	SDC allocation	Project/Initiative	Performance measures	Q2 Result
1. Employment and training	Identify and support opportunities that encourage economic development, sector extension resilience and support new investment into the region	Southland Youth Futures Project	1.1 Develop and deliver youth employment programmes to align with tertiary and secondary opportunities in the district	Great South's career exploration programme Southland Youth Futures delivered 23 events and activities during the quarter. These were attended by 280 students, including 97 from schools within the Southland District. NB: Southland District Councillor Julie Keast was appointed chairwoman of the Southland Youth Futures Advisory Group following a restructure of the group in July/August. The SDC Youth Reps are Josh McRae and Ashleigh Putt-Fallows.
		Job matching schemes in partnership with MSD	1.2 Work with MSD, employers and industry groups to successfully link employment opportunities to employees	The Southland Skills Placement Coordinator worked with more than 188 migrants during the quarter, successfully placing 15 in suitable employment. Collaboration with the Southland Multicultural Council, SIT and Work Connect plus the successful Migrant Employment Expo held in November helped with overall reach this quarter. The Fiordland Employment and Resource Planner (appointed in September) worked with government agencies, businesses and community groups to progress employment initiatives, better understand community needs and connect jobseekers with available employment. A Hospitality & Tourism Summer Jobs Information Workshop was held in December.

2. Economic Diversification		Priorities identified through the Southland Regional Development Strategy focussed on: - Aquaculture - Tourism - Primary industry extension	2.1 Aquaculture – support and work alongside agencies involved with the SoRDS Aquaculture initiatives	Enquiries have been received from an international company interested in developing high-value products from seaweed. Looking into creating commercial return on pest weed found in the natural environment.
			2.2 Tourism - refer to Tourism Development section	
			2.3 Primary industry extension - support Thriving Southland initiative and assist with the development of related industry-led initiatives	Great South continued its work supporting Thriving Southland - establishing the new entity and obtaining charitable trust status. Great South transferred its IP into NZ Functional Foods to progress the oat milk processing facility to be built at Makarewa. A board has been formed and investment from K1W1 received. Announcement made about Data Centre to be built at Makarewa.

Business Development Services

Building capability and confidence across Southland's business sector through connections with the Regional Business Partner Network, Callaghan Innovation, COVID-19 Advisory Fund and Business Mentors New Zealand

Area of focus	SDC allocation	Project/Initiative	Performance measures	Q2 Result
3. Advisory and network connection	Support businesses at all stages of their recovery by providing the resources and training needed to position them to achieve growth	Business support programmes	3.1 Expand and build on the NZTE funded Regional Business Partner Programme and other central government funded programmes and packages created and available in response to COVID-19	<p>One-on-one discovery sessions were held with 80 businesses during the reporting period. An additional 93 were assessed to determine their eligibility for COVID-19 Advisory Funding. Other key highlights for the quarter:</p> <ul style="list-style-type: none"> • 4 businesses registered for business mentors. • Over \$200,000 of COVID-19 funding administered • Over \$50,000 of Tourism Transition Funding administered • Over \$30,000 of capability management vouchers issued.
			3.2 Foster and promote business support programmes tailored to support and assist businesses in accommodation, hospitality, service sector support industries and rural communities	<p>Extensive marketing and promotion carried out during the quarter to highlight the support available to local businesses. Three marketing workshops held across the region, including one on Stewart Island. A lunch seminar was held to showcase a business accelerator programme. Great South Business Growth Advisors visited Te Anau to meet with businesses.</p>

			3.3 Work with national, regional and local business advisory networks to establish a current/live inventory of business support packages, support agencies, advisory services available to SMEs	Through the Great South COVID-19 Business Response, Great South was able to connect businesses with an inventory of business support packages and support services. This included listing a range of support services on the Great South website for businesses to access when navigating the impacts of COVID-19.
4. SME support		Southland SME Business Recovery Taskforce	4.1 Establish in conjunction with Iwi, ICC, SDC, GDC, Chamber of Commerce, sector representatives a Southland SME Business Recovery Taskforce	This Taskforce is no longer required. During the COVID-19 lockdown, Great South led a business response effort and distributed more than \$1 million in advisory support to Southland SME's. The Southland economy (Fiordland excepted) has not been as hard hit by COVID as initially expected, in fact, many sectors are thriving. Our leadership team is also working closely with The Chamber of Commerce and the interim Regional Skills Leadership Group on Southland's recovery and Great South is working with Murihiku Regeneration.
			4.2 Directly focus resource on aligning and linking SMEs in the Southland District area to appropriate agencies and programmes to offer targeted support	In recognition of the significant impact of COVID-19 upon Fiordland, Great South recruited a Fiordland Employment and Resource Planner who is based in Te Anau. Great South also ran a two-day event in Te Anau for people wanting Hospitality and Tourism Summer jobs, as well as business consultation sessions in Te Anau.

Tourism Development

Leveraging the potential of tourism to support Southland's economy recovery by leading sector coordination, implementing the Southland Murihiku Destination Strategy and facilitating promotional activity

Area of Focus	SDC Contribution	Project/initiatives	Performance Measures	Q2 Result
5. Destination Management		Product Development	5.1 Refocus resource and support to existing product and product development opportunities (as identified in the Southland Murihiku Destination Strategy) to support industry and operator resilience, viability and long-term sustainability	The Southland Murihiku Destination Strategy remains central to the sustainable development of Great South's regional visitor proposition. The four areas of focus are agri-tourism, food tourism, dark skies and low emission tourism. A dark skies training course was held on Rakiura, and four workshops on developing the Southland food story and food tourism were held around Southland. Investigations into the opportunity of dark skies tourism in Fiordland began. The development of touring routes through projects such as 45 SOUTH NZ and the Southern Scenic Route also continued to be key areas of focus. Angus & Associates completed its research regarding external perceptions of Southland as a destination. Its focus was on domestic and trans-Tasman markets.
6. Sector leadership		Southland Tourism Sector Recovery Taskforce	6.1 Establish in conjunction with Iwi, ICC, SDC, GDC, Destination Fiordland, ILT, MLT, industry representatives a Southland Tourism Recovery Taskforce	A Southland Tourism Recovery Taskforce has not been established but Great South continues to work with all local and central government stakeholders to support the tourism sector in response to the

				impacts of COVID-19. The establishment of the Interim Regional Skills Leadership Group will likely also provide a foundation for supporting the sector moving forward.
7. Destination Promotion		Marketing and promotion campaigns	7.1 Align with central government and national industry led initiatives that support a nationally coordinated and industry-led domestic campaigns	<p>Five marketing campaigns were delivered during this period including a partnership with Air New Zealand for the hometown premieres of the Six60 movie, a targeted burst of the Rediscover Southland campaign and a radio promotion with the Hits Dunedin to encourage travel from Otago in the lead up to Labour weekend. Local campaigns to promote intraregional travel featured in the Life magazine and the Back Your Backyard series in the Southland Times.</p> <p>Air New Zealand launched its safety video featuring Stewart Island and Fiordland, which has been viewed more than 1.4 million times on You Tube alone.</p> <p>Media was regularly hosted in the region to encourage positive national and international coverage of Southland.</p> <p>Tourism New Zealand's 'Do Something New New Zealand' campaign was supported with editorial and content promoting Southland.</p>

8. Sector leadership		Destination events	8.1 Support event organisers/providers to develop a coordinated and focussed destination event schedule to align with the tourism domestic marketing campaigns	<p>The Southland Murihiku Events Strategy was endorsed by all three Councils. A 'Southland Summer Wheels' campaign clustering 11 established events around the region was released digitally and in print. Investigation into development of an events toolkit began, as did work to develop a database of event suppliers and an event calendar. Nine Southland events were promoted in Air New Zealand's Kia Ora magazine. Regional events funding for Fiordland and Southland was confirmed.</p> <p>As part of the strategic approach to destination events, Great South worked with the organisers of key regional and premier events to help develop an individual marketing plan for their event. Prospecting for eight business events was undertaken. Great South began work with Southland venues on how best to market themselves.</p>
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Company directory

SOUTHLAND REGIONAL DEVELOPMENT AGENCY LIMITED

Trading as Great South

PO Box 1306, Invercargill 9810
(03) 211 1400
www.greatsouth.nz

DIRECTORS

Ian Collier (Chair), Lucy Griffiths, Maria Pera
Appointed during the period:
Jason Franklin, Jeff Grant, Peter Heenan, Rachel Lindsay
Resigned during the period:
Dean Addie, Jocelyn O'Donnell

REGISTERED OFFICE

Southland Regional Development Agency Limited
143 Spey Street, Invercargill

BANK

Westpac New Zealand Limited

AUDITORS

Audit New Zealand (on behalf of the Office of the Auditor General)

SHAREHOLDERS

Class A Shareholders	Class B Shareholders
Invercargill City Council	Invercargill Licensing Trust
Southland District Council	Mataura Licensing Trust
Gore District Council	Southland Chamber of Commerce
Environment Southland	Southern Institute of Technology

MEMBERS

Community Trust South

LEGAL STATUS

Southland Regional Development Agency Limited ("SRDA") was incorporated in New Zealand on 29 March 2019 under the Companies Act 1993 (NZBN 9429042001096).

COMPANIES OWNED BY SOUTHLAND REGIONAL DEVELOPMENT AGENCY LIMITED

Space Operations New Zealand Limited – 100%
NZ Functional Foods Limited – 49% (as at 31 December 2020)



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About us

Great South was established as Southland’s regional development agency in March 2019 and began full operations in July 2019.

Committed to driving economic, social and cultural growth, Great South has a clear mandate to leverage opportunities for Southland in the areas of economic and business development, tourism and events. This involves incorporating Southland’s regional tourism organisation, central government’s Regional Business Partner (RBP) Network, delivering a range of events, regional initiatives, and government-funded contracts that pave the way for regional development.

Through the essential support provided to Southland sectors and industries, Great South provides a unified voice for the region, establishes a strong platform for regional success and takes strides towards its clear vision of ‘better lives through sustainable development’.

Great South is a council-controlled organisation, jointly owned by Invercargill City Council, Southland District Council, Gore District Council, Environment Southland, Invercargill Licensing Trust, Maitara Licensing Trust, Southland Chamber of Commerce, Southern Institute of Technology and its member Community Trust South.

Great South is establishing a memorandum of understanding with all four Rūnanga in Southland/Murihiku - Awarua, Hokonui, Oraka-Aparima, Waihōpai.

CONSTITUTION OBJECTIVES

- 1. Achieve the objectives of our shareholders, both commercial and non-commercial
- 2. Be a good employer
- 3. Exhibit a sense of social and environmental responsibility
- 4. Conduct our affairs in accordance with sound business practice

GREAT SOUTH GOVERNANCE

The Board of up to seven independent directors is responsible for the strategic direction of Great South and the initiatives it is involved with. The Board oversees the business undertaken by Great South in accordance with the Local Government Act 2002, Companies Act 1993, the Company’s Constitution. The Chief Executive is responsible for the day to day operations of Great South, including the management of staff and reporting to directors on the performance against set priorities.



Message from the Chair

After the shock of COVID-19 and the impact it has had on every industry, the potential closure of Tiwai announced late last year and multiple regulatory changes impacting the primary sector, Southland has had to face up to some significant challenges.

Key themes and projects from the past six months have been....

- With the borders closed to international visitors, the focus has shifted to supporting events that encourage domestic visitation, as signalled in the Southland Murihiku Events Strategy.
- Media campaigns promoting Southland have focussed on domestic tourism, with Air NZ’s most recent safety video featuring Fiordland and Stewart Island a real coup for the region.
- Implementation of the Southland Murihiku Destination Strategy is well underway, with particular progress in projects such as the Bluff Master Plan, agritourism, food tourism and inter-regional touring routes.
- Just as the New Zealand government has put a stake in the ground showing its position on climate change, Great South has started its pathway to sustainability as an organisation, with its Te Ara Toitū. We will have more news on that in 2021. It is important that we show leadership in the Southland community as we help Southland businesses to meet their sustainability goals with our Carbon Neutral Advantage programme.
- ‘The oat project’ has significantly progressed, through NZ Functional Foods Ltd., to progress towards what will be New Zealand’s first carbon neutral plant-based beverage producing plant.
- Our Space Operations programme is taking off, with demand already being shown for the new antenna at the Awarua Ground Station, opened by MP Rino Tirikatene in September 2020. Demand is now so great that we are looking at other opportunities to expand in Northland.
- Support for Southland businesses in this post-COVID-19 environment has increased, particularly for tourism businesses in hard-hit Fiordland.

Whilst it appears we will be combating COVID for some time yet, the four-year extension of Tiwai was welcome news and this has provided a window for Great South to focus its efforts on both existing and new initiatives - all aimed at growing a more sustainable economic future for the region. Aquaculture and hydrogen production present game-changing opportunities for the region and, moving forward, Great South will be doing all it can to support these projects in partnership with our shareholders, Iwi and central government.

Ian Collier
Great South Board Chair



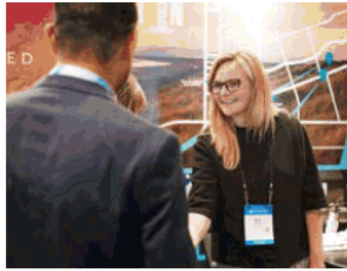
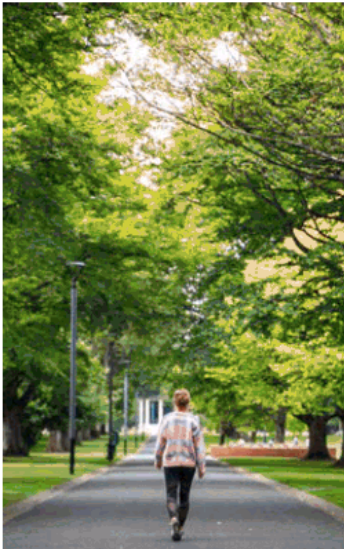
OUR VALUES

Sustainability

Our natural environment is unique, attracting people from all over the world. We're realistic about our future and know that adopting a sustainable approach, from both an environmental and longevity perspective, is fundamental for the future success of this region.

Kaitiakitanga

We see ourselves as guardians of this place and are serious about our responsibility to protect our home for future generations. We are committed to ensuring our people, place and environment continue to thrive.



Southland proud

At the core of every successful region, you will find great people who passionately contribute to the growth of the place they call home. Southland is no different. We are proud of where we come from, what we stand for and are excited to play a part in helping Southland achieve its potential.

Heritage

We have a long and rich history. It is this history that has led us to where we are today and, as we move forward, we will continue to recognise and pay respect to our heritage and the journey we have taken so far.



Being real

We will embrace the region's strong entrepreneurial spirit where, if you can dream it, you can do it. We're not about the flashy stuff, we're real, down to earth, and committed to making great things happen.

Quality over quantity

We will focus on doing a smaller number of things well, rather than spreading ourselves too thinly across everything. The nature of our involvement may vary across different regional initiatives, but we will at all times be committed to the development of the place we call home.



Community support

We know that it is only with the support of our communities that we will achieve our ambitious goals. We're committed to working together to develop a vibrant, diverse and thriving region and to providing our communities with a strong foundation for the future.

Shareholder confidence

We are committed to working with our shareholders to instil in them a confidence in both Great South and the future of this region. Together, we'll make great things happen for Southland.





OUR GOALS

LONG TERM STRATEGIC GOALS

These goals have been set to provide a pathway to achieving Great South's vision and to ultimately contribute to the overall success of the Southland region. By investing in these four goals, 'even better lives through sustainable development' will be achieved.

GROW
THE
POPULATION

DIVERSIFY
THE
ECONOMY

BUILD
A SKILLED
WORKFORCE

GROW
INNOVATIVE
BUSINESSES

SHORT TERM STRATEGIC GOALS

Great South set these short-term goals in response to the evolving situation presented by COVID-19. Great South will continue to review them as the situation changes, ensuring Southland is best placed to encourage the resilience of its economy, people and place.

- Retain jobs and a skilled workforce
- Lead and facilitate the economic restart and rebuild
- Champion significant projects
- Identify opportunities to build resilience and diversify

WHAT WE DO

Aiding economic recovery and resilience

Great South actively seeks opportunities to diversify Southland’s economy and works to extend existing local industries, with a view to building resilience and growing confidence in the region. Extending local industry capability and creating employment opportunities is vital to the region’s future prosperity.

WORKING TOWARDS A DIVERSE ECONOMY

With a national focus on reducing climate change emissions and the potential closure of New Zealand’s Aluminium Smelter at Tiwai Point, identifying opportunities for regional economic diversification is more important now than ever. Great South has been working to progress various industries for Southland, meaning the region can be confident in its readiness to embrace change and opportunities.

Tiwai Smelter

Great South developed a policy framework to enable the Tiwai smelter closure to be delayed until the end of 2024, allowing the transition of employees to local and new potential industries. Great South has worked extensively with new industries interested in being located in Southland, including data centres, hydrogen fuel production and minerals refinement.

Health and Wellness Foods

During the period, what has been known as ‘the oats project’ at Great South has significantly progressed. In December, Great South transferred its intellectual property into NZ Functional

Foods, the company that will take the project forward. Investment for the project was received from K1W1 and it was announced New Zealand’s first carbon neutral plant-based beverage processing facility would be built at Makarewa, with oat milk to be the first product. The next step is the capital raise to enable building the plant. K1W1 has a 51% share in the company.

Space Operations

Demand for Great South’s Satellite Ground Station facilities at Awarua has increased significantly. New Zealand’s first commercial satellite antenna for communicating with low earth orbit satellites was opened by MP Rino Tirikatene in September and will grow revenue for Great South. With the heightened demand from international space operators, Great South is investigating a second Satellite Ground Station in Northland, which would enable even greater amounts of data to be downloaded from the ever-increasing number of satellites.

Datagrid - Zero Emissions Data Centre

Assistance has been provided to Datagrid, who are planning to build New Zealand’s first hyperscale data centre in Southland. This has involved route planning for fibre and power, mapping, and providing radiometric and soils data to assist the business to select the most suitable data centre site. Work is expected to commence on the submarine cable laying later in 2021. The total value of the onshore and offshore work is approximately \$700m.

DATA-DRIVEN DECISION MAKING

Advanced Data Analytics Centre

The Advanced Data Analytics Centre* (ADAC) project that is

progressing will be a powerful tool for farmers to make precision decisions about land use. Great South has created a refined Digital Elevation Model, which is significantly more accurate than other currently published maps and will allow farmers to commence their environment planning and winter grazing activities, based on the most accurate terrain data available. Data will be augmented by satellite imagery to improve decision making around farm emissions, climate risks like flooding and rising sea levels and will ultimately contribute to the development of an application for land use decision making. It will also help decision makers in building effective land use management plans. During the period, workshops were held with end users to identify what their data needs might be and a report to determine options for computing power was commissioned.

**not to be confused with the Datagrid data centre*

Economic Insight

Great South has worked with Infometrics to better understand the impacts of COVID-19 on the Southland Region and to map out recovery pathways and timelines. This work will be completed in February 2021.

IMPROVING HOUSING

Great South has monitored housing needs and provided updates to the Southland Housing Action Forum Co-ordinator. Although there has been an increase in construction in Southland, the effect of Kiwis returning to Southland from overseas is being felt through increased house prices and pressure on residential housing stock. A number of developers have also been introduced to opportunities in the social and emergency housing

area. Three larger scale projects are currently in the advanced stages of planning in Invercargill and building is expected to commence by mid-2021.

IMPROVED CONNECTIVITY AND DIGITAL SERVICES FOR THE REGION

The development of rural broadband and mobile services in Southland has been led by the Ministry of Business, Innovation and Employment (MBIE). Great South has monitored and advocated for more effective coverage, particularly for mobile services and the increase of capacity on hilltop sites.

Great South has been working on the delivery of wide area low orbit satellite broadband services in Southland via its Awarua Ground Station. After successful testing of the service on Stewart Island and the wider Southland area, these services will be available to all residents and businesses throughout Southland from mid-2021.

ADVOCATING FOR SOUTHLAND

Great South embraces its role in providing a unified voice for Southland at a national level. It is proactive in working alongside major stakeholders for a coordinated and collaborative approach to addressing regional challenges such as climate change responses, decarbonising the region through the Carbon Neutral Advantage programme, improved infrastructure, digital connectivity, housing and services, and works to attract its fair share of investment.



Identify opportunities that encourage development and support new investment in the region

WHAT WE DO

Supporting local business

A thriving business sector contributes to more people wanting to work and invest in Southland and paves the way for new ways of thinking and success. Great South supports business capability and competitiveness, stimulating innovation and creating employment opportunities. It also works to understand and address labour market challenges and works to retain talent in the region.

BUSINESS DEVELOPMENT SERVICES

As the NZTE Regional Business Partner Network provider for Southland, Great South connects small and medium-sized businesses with the resources and information needed for businesses at all stages, including start-up, growth, innovation and improvement. In a post COVID-19 setting, this service was a vital support to the business community and there was a large uptake for the services provided. In addition, almost \$400,000 of COVID-19 business advisory funding was administered to 146 businesses and \$181,960 of tourism transitions funding was administered to 49 businesses.

In a business as usual setting the focus of workshops held would be on innovating and upskilling, whereas workshops during this period focused more on resilience, digital marketing and identifying new market opportunities.

PREPARING FOR ENVIRONMENTAL CHALLENGES

Through its Carbon Neutral Advantage programme, Great South connects businesses with the information and tools needed to help reduce their carbon footprint and insulate against the rising cost of carbon. Its focus is on supporting businesses through the necessary changes. During the period, three workshops were held, which were attended by 18 businesses from all over Southland.

In addition, a carbon measurement tool and a guide for its use were created to help businesses mitigate the effects of climate change. The tool has been adapted to make it suitable for a New Zealand setting.

Great South commissioned Ernst & Young to model the cost of reducing emissions across all sectors and to identify pathways to achieve this by 2050. This report will be put out for public consultation.

PATHWAYS TO EMPLOYMENT FOR YOUTH

Future proofing Southland's labour force by connecting young people with employers is a key project for Great South. Through its regional career exploration programme, Southland Youth Futures, its aim is to improve outcomes and connections for Southland youth and reduce the number of NEETS (not in education, employment or training). During the period, more than

3,200 Southland students were engaged with, and 38 employer excellence partners were involved. A function to recognise and thank those employer excellence partners for taking a chance on helping youth into employment was held in November, with guest speaker economist Dr Ganesh Nana.

SKILLED MIGRANTS AND EMPLOYERS - JOINING THE DOTS

Great South offers a free service to help skilled migrants better understand the Southland work environment and find meaningful employment. At the same time it supports the other end of the equation, helping Southland businesses to plan their recruitment of skilled migrants and to address any cultural challenges they may have in the workplace. During this period more than 300 newcomers looking for employment opportunities were engaged with via individual approaches or at some of the events held during the period. These included the Pacific Employment Expo (Pacific Island Tagaloa), Job Search 2020, the Southland Multicultural Employment Readiness Workshop and a Migrant Employment Expo, held at the Southern Institute of Technology. During the period, 45 businesses were assisted with their recruitment of skilled migrants.

FIORDLAND EMPLOYMENT AND RESOURCE PLANNER

This Te Anau-based role was established in recognition of the impacts of COVID-19 within the Fiordland Basin due to a lack of international visitors. The role assists in linking Fiordland workers to local jobs. The planner is working on a number of initiatives to address the employment and economic situation in the Te Anau area.

PRIMARY SECTOR WORKFORCE COORDINATOR

The Primary Sector Workforce Coordinator role was established in response to job losses occurring across all sectors, as well as the impact on the immigration pathway, which historically provided large numbers of employees for the primary sector. The coordinator has developed a series of workshops aimed at primary sector businesses, with the aim to upskill businesses in the recruitment process, with general HR requirements and the tools to aid retention of staff in the sector.



WHAT WE DO

A regional restart for tourism

Guided by the Southland Murihiku Destination Strategy, Great South is leading the rejuvenation of the Southland tourism sector to deliver the best outcomes for the Southland region and its future visitors. A focus on local, regional and domestic markets presents an opportunity to build strong foundations for the sector before the return of international visitors. It is working to shape Southland as a preferred visitor destination and to position Invercargill as the gateway to the region.

TOURISM SECTOR COORDINATION AND LEADERSHIP

COVID-19 has significantly impacted the tourism sector. This is particularly evident in Fiordland, where visitor spend during the period was down 40% on the same time last year. In contrast, visitor spend in the Southland RTO increased by 8%, which can in part be attributed to successful targeted marketing to the domestic sector.

Great South continues to work alongside different communities/ sub regions with targeted approaches.

During the period:

- More than \$380,000 of COVID-19 Advisory funding was administered during the period.
- Several workshops were held, focusing on building marketing and digital capability as well as supporting businesses to refocus on a domestic market.
- To support interregional collaboration, Great South worked alongside neighbouring Regional Tourism Organisations (RTOs) to progress the 45 SOUTH initiative and to refresh the Southern Scenic Route marketing.
- At a national level, Great South Chief Executive Graham Budd was appointed to the National Tourism Futures Taskforce Advisory Group.
- The Government has supported the Southland RTO with \$700,000 from the Strategic Tourism Assets Protection Programme (STAPP). To date, one third of the funding has been allocated according to the agreed investment plan, which ensures all funds are utilised by December 2021.
- Great South made the difficult decision to close the Invercargill i-SITE in December.

THE SOUTHLAND MURIHIKU DESTINATION STRATEGY

A review of the Southland Murihiku Destination Strategy was undertaken during the period, to determine whether it was still fit for purpose given the significant impacts on tourism post COVID-19.

While it was deemed fit for purpose, the review identified a need to prioritise projects representing the region's unique selling points. This is of particular importance in an extremely competitive domestic tourism sector. The strategy includes short and long-term goals to develop the sector in a sustainable way and over two thirds of the 68 recommendations are either completed or underway.

Activities during the period included hosting leading astronomers on Stewart Island/Rakiura and in Fiordland to upskill tourism operators on dark skies opportunities, working with Eat NZ to develop a Food Tourism Strategy and investigating the opportunities to position Southland as the agritourism capital of New Zealand. In addition, the transformational draft Bluff Motupōhue Tourism Master Plan was consulted on and released for public feedback and 44 submissions were received.

PROMOTING SOUTHLAND AS A PREFERRED PLACE TO VISIT

Great South promotes the Southland region via its Southland NZ brand, which has its own digital channels including the southlandnz.com website and Southland NZ Facebook page. Engagement via digital channels is increasing with 144,645 followers as at 31 December 2020.

A highlight for regional promotion this period was Air New Zealand's latest inflight safety video, featuring Fiordland and Stewart Island, with Gore also included. The video has been viewed more than 1.4 million times on You Tube alone.

Great South supports and helps to promote new tourism product. A total of 33 new product listings were added to the Southland NZ website during the period.

A new image library available for public use via either the Great South or Southland NZ websites will help local tourism operators to promote themselves and the region as well as external parties to promote Southland.



Leveraging the potential of tourism across the region and building Southland's reputation as a preferred place to visit, live and work

WHAT WE DO

Strengthening Southland's events sector

Events have long brought benefits to the Southland region, and Great South is focusing on strengthening the local events sector as a key driver for domestic tourism. It is also working to strengthen Southland's position as a preferred conference destination.

DEVELOPING THE EVENTS SECTOR

Events play a key role in fostering a strong regional identity, attracting visitors, and enhancing the lives of those who live across Southland. Great South supports event organisers and helps to promote events to locals as well as those from further afield.

SUPPORTING COMMUNITY EVENT DELIVERY

Great South has identified and is working with the organisers of 30 key regional and premier events, to help them with their

individual marketing plans and in some cases, to implement key activations such as campaigns, development of promotional videos, photos and editorial copy. Raising the profile of individual events is important not only for attendance and participation, but to raise Southland's profile as an events destination and attract out of region visitors (particularly while the international borders are closed).

ATTRACTING DESTINATION EVENTS

A key milestone for the reporting period was completing the Southland Murihiku Events Strategy, which was one of the key recommendations of the Southland Murihiku Destination Strategy. This process involved partnering with local runanga, event funders, key stakeholders and others across the region's events sector. A short-term priority of the Strategy is to leverage the potential of events to drive domestic visitation.

During the period, Great South partnered with MBIE on the Regional Events Fund, which allocated the Southland RTO

\$442,000 and Fiordland RTO \$850,000. A significant portion will be available via two contestable funds available to existing or new events that encourage out of region visitation, helping to offset the lack of international visitors. Great South is facilitating this process alongside MBIE and key stakeholders.

Unfortunately, Great South's major event for 2020, the ILT Kidzone Festival was cancelled due to COVID-19. While the event is held in July (long after the lockdown finished), a significant amount of lead-in time is required to successfully run the event. Planning is now underway for the 2021 festival. Great South was heavily involved with support work for major Southland event, the Burt Munro Challenge.

PROFILING SOUTHLAND AS A CONFERENCE DESTINATION

Great South attended the Conventions & Incentives New Zealand conference in Auckland. With the focus now on domestic travel only, positioning Southland as an alternative destination for conference organisers is an opportunity. During the period,

Great South began working with Southland venues on how they could market themselves to attract conferences and events. The events team helped secure three new business events and prospected for an additional eight business events. In addition, \$35,000 was secured from Tourism New Zealand to support development of Southland as a business events destination.



Profiling unique events to give visitors further motivation to visit Southland and explore what the region has to offer

Performance measures

REGIONAL ECONOMIC DEVELOPMENT

CONTRIBUTION	PERFORMANCE MEASURE	TARGET	HALF-YEARLY MEASURE
Identify and support opportunities that encourage economic development, sector extension and resilience and that support new investment into the region	Investigate opportunities that diversify the economy	Deliver and increase investment for ground station services	New Zealand's first commercial satellite antenna for communicating with low earth orbit satellites was opened, which will increase revenue for Great South. As demand for space operation service expands, Great South announced its proposal to build a second Satellite Ground Station in Northland. Data received can be used for mapping services and providing useful information for alternative land use options.
		Support the development of the aquaculture industry	Enquiries have been received from an international company interested in developing high-value products from seaweed. Great South is investigating the possibility of creating a commercial return on pest weed found in the natural environment. The economic and low emissions benefits of aquaculture have been factored into the COVID-19 Economic Recovery Assessment.
		Investigate the potential of land-use initiatives and associated products	Workshops were held with Advanced Data Analytics Centre (ADAC) end users to clearly identify what kind of data stakeholders would find valuable. An accurate Digital Elevation Model has been developed for Southland and will be available to farmers, councils and land use decision makers in 2021. Great South transferred its intellectual property into NZ Functional Foods to progress a plant-based beverage processing facility to be built at Makarewa. A board has been formed and investment from K1W1 received. In addition, three new vegetable protein-based industries have been investigated and there is an increasing probability that these industries will be commercialised at scale in Southland.
		Support the re-establishment and foundations for development of the tourism industry	<i>Please see the Tourism Development section for detailed response.</i>
		Identify stimulus projects for funding	Great South investigated opportunities to build a ground station in Northland, progressed planning with the Advanced Data Analytics Centre (ADAC) and priority areas of the Southland Murihiku Destination Strategy.

		Support funding applications, including PGF	During the quarter, a Provincial Growth Fund (PGF) application for the District Heating System was prepared which resulted in \$11.7 million being secured for the project. PGF applications were also prepared for a ground station in Northland and a southern data analytics centre. Updates were provided for the establishment of the plant-based beverage plant.
Support recovery and resilience through providing valuable data that supports informed decision making	Facilitate opportunities for industry and community collaboration as part of the Thriving Southland initiative		Great South has continued to work on data-driven tools for on farm land-use decision making. Digital Elevation and Slope models have been completed.
		Empower a farmer-led response to environmental challenges by supporting the development of an application that supports environmental and financial planning	Work continues on ADAC, which ultimately will provide powerful data to inform farmers about land use.
	Provide data and insights on the region's performance to inform decision making	Investigate the establishment of a data centre (now known as ADAC)	A report to identify an option for computing power was commissioned. Discussions with stakeholders are ongoing.
		Provide economic updates and host events on topics of relevance	The Draft Southland Post COVID-19 Scenario Analysis was completed and the updated report incorporating the Tiwai Smelter decision will be available in February 2021.
Advocate for improved connectivity, infrastructure and services across the region	Attract investment to the region for improved housing	Support the Southland Housing Forum to increase housing stock across the region	Great South introduced potential investors to the SHAF Coordinator. The demand for social and emergency housing continues to be monitored.
	Encourage improved connectivity and digital services across the region	Lobby for, and monitor the deployment of the rural broadband programme	The roll out of services continues to be monitored. Assistance has been given to deliver an area wide satellite internet service for the region.

BUSINESS DEVELOPMENT SERVICES

CONTRIBUTION	PERFORMANCE MEASURE	TARGET	HALF-YEARLY MEASURE
Support businesses at all stages of their recovery by providing the resources and training needed to position them to achieve growth	Manage business development programmes as part of the RBP	Increase number of businesses actively engaged with	For the first half of the 2020/21-year, Great South's Business Growth Advisors carried out discovery sessions* with 157 businesses and assessed 250 businesses to determine their eligibility for COVID-19 Advisory Funding. Key highlights for the quarter: • Seven businesses registered for business mentors • \$400,000 of COVID-19 funding administered • Over \$180,000 of Tourism Transition Funding administered • Over \$80,000 of capability management vouchers issued <i>*Discovery sessions are the one-on-one business consultations carried out by Great South's Business Growth Advisors as part of the Regional Business Partner Network</i>
		Host workshops on relevant topics	Eleven workshops were held by the business team during the period on topics including marketing, digital enablement, building customer connections and intellectual property. This also included four sessions held by the Business Growth Advisors in Te Anau and Gore.
		Connect businesses with training opportunities	Great South administered New Zealand Trade and Enterprise vouchers to 54 businesses during the quarter, equating to over \$80,000. These vouchers are used to connect businesses with capability building training opportunities across a range of business areas.
Identify initiatives that support the region's transition to a low-emission future and mitigate the impact of climate change	Provide support to businesses and members of the community to insulate themselves against environmental challenges	Increase number of businesses planning carbon reduction strategies	Great South has developed and delivered a carbon neutral strategy workshop to support businesses in developing their carbon reduction strategies. Three workshops were held during the period and were attended by 18 businesses. A climate change report to demonstrate various pathways for carbon reduction in Southland was commissioned from Ernst & Young.
		Create a local carbon measurement tool	A local carbon measurement tool has been created to assist businesses in mitigating the effects of climate change. This is based on the C40 Cities emission tool which has been adapted for a New Zealand setting. A guide for using the tool has also been prepared.
		Deliver workshops to increase awareness of environmental initiatives	Four workshops were held during the period to increase awareness of environmental initiatives; three Carbon Neutral Strategy Workshops and a workshop with Southland youth on what they want to see considered for Southland's future from an environmental perspective.

Coordinate initiatives that support the retention of talent in Southland	Strengthen pathways between education and employment through the Southland Youth Futures programme	Increase number of students engaged with	More than 3200 students were engaged with via events and activities offered by Great South's Southland Youth Futures programme during the period, compared with 316 students in the previous six-month period. Note: COVID-19 severely impacted ability to deliver events and activities to young people during this period. Regardless, this number far exceeds the full-year target of 2300 students.
		Increase number of Employer Excellence Partners	As at December 31 there were 38 Employer Excellence Partners, with two added during the period. An event to recognise and thank employer partners was held.
		Increase number of at-risk youth worked with	Great South relies on education providers to identify students at risk of becoming NEETS (not in education, employment or training). Events and activities carried out by the Southland Youth Futures programme reached more than 220 at-risk students during the period, compared to an estimated 70 at-risk students reached during the previous six-month period. Note: COVID severely impacted the ability to deliver events and activities to young people during this period.
		Host events that highlight training and employment opportunities available	The Southland Youth Futures programme delivered 68 events and activities including 22 employability skills presentations, 22 workplace tours, 19 employer talks in schools, 5 speciality speaker presentations and one 'Women in Science' webinar.
Coordinate initiatives that retain skilled migrants in Southland	Connect skilled migrants with employment opportunities in Southland and support local businesses with their recruitment practices	Increase number of skilled migrants engaged with	The Skills Placement Programme engaged directly with 176 newcomers via one-on-one meetings or workshops, resulting in 43 skilled migrants finding employment in Southland. During the same period the previous year, 33 found employment. With events included, a total of 306 newcomers looking for employment opportunities and advice were engaged with.
		Host events that support skilled migrants with their job seeking journey	The Southland Skills Placement Programme was involved in four events that supported newcomers to find meaningful employment in Southland - the Pacific Employment Expo (Pacific Island Tagaloa), Job Search 2020, the Southland Multicultural Employment Readiness Workshop and a Migrant Employment Expo, plus additional workshops.
		Increase the number of businesses supported with the recruitment of skilled migrants	During the period 45 businesses were supported with the recruitment of skilled migrants, four more than during the same period the previous year. Of these, 21 were businesses not previously worked with (support for 24 continued from the previous year).

REGIONAL TOURISM DEVELOPMENT

CONTRIBUTION	PERFORMANCE MEASURE	TARGET	HALF-YEARLY MEASURE
Engage and work alongside industry representatives and key stakeholders to restart the Southland tourism sector	Lead tourism sector coordination and leadership	Increase support for local tourism operators	During the period, a significant effort was made to connect local tourism operators with information about the COVID-19 business advisory funding support available. Almost \$380,000 of the fund was awarded to tourism businesses. Several workshops were held to support the tourism sector, focusing on building marketing and digital capability.
		Participate in interregional collaboration	Great South worked alongside seven neighbouring Regional Tourism Organisations (RTOs) to progress the 45 SOUTH initiative. A project manager, based at Great South, was recruited and a MOU agreed on. An MOU for the Southern Scenic Route was updated in collaboration with the five RTOs associated with the route and a marketing plan for the next year was developed. A Partnership Plan for the Catlins was developed alongside Clutha Development, local community, DoC, Councils and iwi.
		Act as local, regional, and national tourism stakeholder liaison	Great South attended Tourism Connect and the Regional Tourism NZ meeting, connecting with 30 RTOs, Tourism New Zealand and MBIE to share initiatives for supporting domestic tourism and addressing COVID-19 challenges. Great South secured \$700,000 from MBIE's \$20 million Strategic Tourism Assesses Protection Programme fund. Collaboration with Tourism New Zealand continued to ensure the Southland destination is included within the "Do Something New New Zealand" campaign. With borders closed due to COVID-19, the decision was made to close the Invercargill i-SITE for the foreseeable future. That decision will be reviewed when international visitors return.
Embrace a holistic approach to planning for and sustainably growing the visitor economy	Champion the Southland Murihiku Destination Strategy	Increase* overnight visitation (dependent on the government determining new source of measurement for this) <i>*Due to changes in MBIE reporting, a comparison with the same period last year is not possible. This information was obtained through the Accommodation Data Program</i>	Southland RTO: Total guest nights for the Southland RTO grew from 22,800 in June 2020, peaking at 38,100 in October 2020 and dropping to 31,400 nights in December. This data represents 52% of all commercial operators in Southland* Fiordland RTO: Total guest nights for the Fiordland RTO grew from 14,900 in June 2020, to 38,700 nights in December. This data represents 90% of all commercial operators in Fiordland.* Southland Region: AirBnB data shows a 24% reduction (8,944) in booked listing nights, when compared to the same time last year.
		Increase tourism expenditure	Southland RTO: Electronic card visitor spend data sourced by Marketview shows that total spend for the period is up 8.1% on the same time last year, to \$95 million. Fiordland RTO: Electronic card visitor spend data sourced by Marketview shows that total spend for the period is 40% down on the same time last year, at \$22 million.

		Activate selected projects in the Strategy	After the first year of implementation, two thirds of all recommendations from the Strategy are either in the early stages of investigation, fully underway or complete. Great South progressed with activity in the following focus areas of the Strategy: Dark Skies (leading astronomers hosted to support operator workshops on Stewart Island/Rakiura and in Fiordland), food tourism (engaging with Eat NZ to develop a food tourism strategy and host four workshops), agritourism (farm experiences and farm stays), and by carrying out initial planning of low emission itineraries across the region including the Sustainable Catlins project. Public feedback was sought on the draft Bluff Motupohue Tourism Master Plan (44 submissions received). Angus & Associates completed its research regarding external perceptions of Southland as a destination. Its focus was on domestic and Trans-Tasman markets.
Promote and inspire travel to Southland both domestically and internationally	Manage regional tourism organisation services and work with local tourism operators, media and industry representatives to position Southland as a preferred place to visit	Increase media presence and features in the region	Great South hosted 10 media famils during the period, delivered 11 campaigns and provided content for 15 publications. Among the highlights were the launch of the Air NZ Safety video heavily featuring Stewart Island and Fiordland (also Gore) which was viewed more than 1.4 million times on YouTube alone. An image of Southland featured on the cover of the Spring/Summer issue of "Discover NZ" magazine which was inserted into 380,000 daily newspapers and was in locations such as the Interisland Ferry and passenger trains. Editorial about Southland was also included within the magazine. A new image database available on both greatsouth.nz and southlandnz.com was launched, giving media outlets, businesses and members of the community access to some of Southland's key imagery. With significant media interest in the region there have been over 50 media results recorded over the last six months throughout a variety of different media channels, including magazines, newspapers, digital and websites.
		Support product development	As a result of new operators, new owners or new products coming to market (or the pivoting of existing products), 33 new product listings were added to the Southland NZ website. This platform provides significant support for product development across the region. Great South also hosted a workshop on Stewart Island/Rakiura for prospective tourism operators wanting to get involved with dark sky tourism. Great South continues to provide visitor insights, to support the investigation of product development and business opportunities. During the period, a Data Analyst was employed at Great South to strengthen this function. This role will ensure a coordinated approach to sourcing and communicating data and insights.
		Increase digital presence via website traffic and social media channels	The SouthlandNZ brand had impressive digital engagement linked to the successful "Rediscover Southland" campaign, with particularly strong site visitation during the front-page takeovers of the Christchurch Star and Otago Daily Times websites. Website Traffic for Southlandnz.com for the half year: Pageviews: 450,250, Users: 142,282, Sessions: 188,081, Average Session Duration: 01:15 minutes Across all social media channels, the SouthlandNZ brand currently has 144,645 followers.

REGIONAL EVENTS DELIVERY

CONTRIBUTION	PERFORMANCE MEASURE	TARGET	HALF-YEARLY MEASURE
Profile Southland's range of events to give people further motivation to stay in Southland	Support the development of the events sector	Facilitate the development of the Southland Regional Events Strategy	The Southland Murihiku Events Strategy was developed and, following consultation with key stakeholders (including local runanga), was approved in principle by Southland's three councils. A key focus of the Strategy is to use events to drive domestic visitation. MBIE introduced the Regional Events Fund which will support events that encourage overnight visitation in Southland and Fiordland and support implementation of the Events Strategy. Southland secured \$1,292,444 in funding which can be allocated according to an agreed investment plan.
	Support the delivery and encourage the attraction of destination events	Deliver the ILT Kidzone Festival	Unfortunately, due to COVID-19 restrictions, the ILT Kidzone Festival for 2020 was cancelled. This decision was made in March 2020 due to the significant planning and lead-up time required to deliver a successful event. Planning is now underway for the 2021 festival.
Support event delivery to enhance regional wellbeing and encourage vibrancy and diversity across the region	Support the delivery of community events	Provide support to events across Southland	Great South continues to work with representatives of 30 key regional and premier events to help develop individual marketing plans for them and, in some cases, activations such as development of promotional videos, photos and copy.
	Profile Southland as a preferred conference destination	Increase number of conferences prospected	Great South supported the attraction of three new business events/conferences, prospected for an additional eight business events and began work with Southland venues on how they can best market themselves. \$35,000 was secured from Tourism New Zealand to support development of Southland as a business events destination.



Financial statements

STATEMENT OF COMPREHENSIVE REVENUE AND EXPENSE

For the six months ended 30 December 2020

	Notes	31 Dec 2020 (Unaudited)	31 Dec 2019 (Unaudited)	30 Jun 2021 (SOI)	30 Jun 2020 (Audited)
Revenue					
Class A Shareholder Funding					
Core		800,000	602,500	1,600,000	1,380,000
Contract		692,500	577,500	1,405,000	1,280,000
Total	Note 2	1,492,500	1,180,000	3,005,000	2,660,000
Other Revenue					
Service Revenue	Note 2	1,076,053	497,696	1,306,197	1,296,510
Project Revenue	Note 2	484,404	258,024	922,751	443,546
Other Revenue		640,721	51,823	-	5,790
Interest		-	-	-	-
Total		2,201,179	807,543	2,228,948	1,745,845
Total Revenue		3,693,679	1,987,543	5,233,948	4,405,845
Expenditure					
Project and Service Expenditure					
Regional Economic Development		854,578	305,498	1,141,122	804,472
Business Support Services		428,932	252,071	1,003,414	588,866
Regional Tourism Development		758,824	475,085	925,195	933,221
Regional Event Delivery		161,957	357,149	562,350	556,449
Regional Wellbeing		-	46,336	-	67,333
Total		2,204,290	1,436,140	3,632,080	2,950,342
Core Expenditure					
Directors Fees		41,370	43,470	100,000	101,740
Employee Expense		427,948	365,769	770,077	771,930
Interest Expense		1,343	-	-	954
Depreciation and Amortisation	Notes 8 & 12	232,646	23,477	50,000	58,975
Other Overheads		470,180	317,354	681,439	558,931
Total		1,173,487	750,070	1,601,516	1,492,530
Total Expenditure		3,377,777	2,186,210	5,233,596	4,442,872
Net Surplus Before Tax					
		315,902	(198,667)	352	(37,026)
Income Tax Expense	Note 5	(29,908)	-	-	29,908
Total Comprehensive Revenue and Expense		345,810	(198,667)	352	(66,934)

The accompanying accounting policies and notes form part of these financial statements.

STATEMENT OF CHANGES IN EQUITY

For the six months ended 30 December 2020

	Notes	31 Dec 2020 (Unaudited)	31 Dec 2019 (Unaudited)	30 Jun 2021 (SOI)	30 Jun 2020 (Audited)
Opening Balance		1,404,768	133,281	1,161,421	133,281
Equity					
Comprehensive Revenue and Expense					
Comprehensive Revenue and Expense		345,810	(198,667)	352	(66,934)
Total	Note 14	345,810	(198,667)	352	(66,934)
Share Capital					
Share Capital Issued		-	750,421	-	1,350,421
Uncalled Share Capital		-	(12,000)	-	(12,000)
Total	Note 14	0	738,421	0	1,338,421
Total Equity		1,750,578	673,035	1,161,773	1,404,768
Attributable To:					
Equity Holders of The Company		1,750,578	673,035	1,161,773	1,404,768
Total Attributable	Note 14	1,750,578	673,035	1,161,773	1,404,768

The accompanying accounting policies and notes form part of these financial statements.

STATEMENT OF FINANCIAL POSITION

As at 30 December 2020

	Notes	31 Dec 2020 (Unaudited)	31 Dec 2019 (Unaudited)	30 Jun 2021 (SOI)	30 Jun 2020 (Audited)
Assets					
Current Assets					
Cash and Cash Equivalents	Note 6	2,012,582	525,897	1,039,993	1,828,949
Trade and Other Receivables	Note 7	2,237,811	1,486,663	500,000	439,772
Prepayments		39,910	-	15,000	58,291
Stock on Hand		-	10,000	10,000	8,302
Total		4,290,303	2,022,560	1,564,993	2,335,314
Non-Current Assets					
Deferred Tax Asset	Note 5	21,526	-	-	21,526
Investments		473,063	-	-	-
Property, Plant and Equipment	Note 8	638,503	417,891	703,642	454,428
Intangible Assets	Note 12	100,000	296,569	293,138	293,138
Assets Under Construction		-	-	-	14,314
Total		1,233,092	714,460	996,780	783,407
Total Assets		5,523,396	2,737,020	2,561,773	3,118,721
Liabilities					
Current Liabilities					
Trade and Other Payables	Note 10	821,573	579,949	300,000	382,238
Employee Entitlements		299,326	168,537	100,000	211,216
Finance Lease	Note 9	15,186	-	-	18,315
Income Tax Payable	Note 5	21,526	-	-	51,434
Income Received in Advance	Note 11	2,595,635	1,315,499	650,000	1,023,457
Other Current Liabilities		-	-	100,000	-
Total		3,753,246	2,063,985	1,150,000	1,686,659
Non-Current Liabilities					
Borrowings		-	-	250,000	-
Finance Lease	Note 9	19,572	-	-	27,294
Total		19,572	-	250,000	27,294
Total Liabilities		3,772,818	2,063,985	1,400,000	1,713,953
Net Assets		1,750,578	673,035	1,161,773	1,404,768
Equity and Reserves					
Share Capital		1,338,421	738,421	1,328,421	1,338,421
Retained Earnings		412,157	(65,386)	(166,648)	66,347
Total Equity and Reserves	Note 14	1,750,578	673,035	1,161,773	1,404,768

The accompanying accounting policies and notes form part of these financial statements.

STATEMENT OF CASH FLOWS

For the six months ended 30 December 2020

	Notes	31 Dec 2020 (Unaudited)	31 Dec 2019 (Unaudited)	30 Jun 2021 (SOI)	30 Jun 2020 (Audited)
Cash Flow From Operating Activities					
Receipts From Shareholder Investment		1,367,500	1,180,000	3,005,000	2,660,000
Receipts From Other Operating Activities		1,693,193	528,297	2,228,948	2,444,981
Interest Received		-	-	-	-
Payments to Suppliers		(1,082,623)	(411,600)	(2,310,606)	(1,624,299)
Payments to Employees		(1,604,878)	(1,290,824)	(2,654,316)	(2,486,818)
Interest Paid		(1,343)	-	-	(954)
Net GST Movement		(108,844)	184,541	(287,033)	(72,136)
Net Cash Flow From Operating Activities		263,005	190,414	(18,007)	920,774
Cash Flow From Investing Activities					
Purchases of Fixed Assets		(79,270)	(9,517)	(325,000)	(475,246)
Purchase of Investments		(102)	-	-	-
Purchases of Intangibles		-	-	-	(300,000)
Net Cash Flow From Investing Activities		(79,372)	(9,517)	(325,000)	(775,246)
Cash Flow From Financing Activities					
Issue of Share Capital		-	-	-	1,338,421
Proceeds From Borrowings		-	-	250,000	-
Net Cash Flow From Financing Activities		-	-	250,000	1,338,421
Net Increase/(Decrease) In Cash and Cash Equivalents		183,633	180,897	(93,007)	1,483,949
Cash and Cash Equivalents Beginning of Year		1,828,949	345,000	1,133,000	345,000
Cash and Cash Equivalents End of Year	Note 6	2,012,582	525,897	1,039,993	1,828,949

The accompanying accounting policies and notes form part of these financial statements.

Notes to the financial statements

NOTE 1: STATEMENT OF ACCOUNTING POLICIES

REPORTING ENTITY

Southland Regional Development Agency Ltd is a New Zealand registered company under the Companies Act 1993, and is deemed to be a Council Controlled Organisation under section 6 of the Local Government Act 2002.

Southland Regional Development Agency (trading as Great South) was established as Southland's regional development agency in March 2019. The registered office for Southland Regional Development Agency is 143 Spey Street, Invercargill.

Committed to driving economic, social and cultural growth, Southland Regional Development Agency has a clear mandate to leverage opportunities for Southland in the areas of economic and business development, tourism and events. This involves incorporating Southland's Regional Tourism Organisation, central government's Regional Business Partner (RBP) Network, delivering a range of events, regional initiatives, and government-funded contracts that pave the way for regional development.

BASIS OF PREPARATION

The financial statements have been prepared on a going concern basis, and the accounting policies have been applied consistently throughout the year.

STATEMENT OF COMPLIANCE

The financial statements have been prepared in accordance with the requirements of the Local Government Act 2002, the Companies Act 1993, and the Financial Reporting Act 2013. This includes the requirement to comply with generally accepted accounting practice in New Zealand (NZ GAAP).

These financial statements comply with Public Benefit Entity International Public Sector Accounting Standards (PBE IPSAS) Reduced Disclosure Regime (RDR). Southland Regional Development Agency is eligible and has elected to report in accordance with Tier 2 PBE standards RDR on the basis the entity has no public accountability and has expenses > \$2m and < \$30m.

COVID-19

The Company has not been adversely impacted by COVID-19.

All existing contracts have remained in place at existing levels of funding, and the company has been successful in receiving additional contracts from government agencies to support the regional response post COVID-19.

PRESENTATION CURRENCY AND ROUNDING

The financial statements are presented in New Zealand dollars and all values are rounded to the nearest dollar. The functional currency of Southland Regional Development Agency is New Zealand dollars.

MEASUREMENT BASE

The financial statements have been prepared on an historical cost or fair value basis as per policies below.

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following particular accounting policies, which materially affect the measurement of the results and financial position, have been applied:

Revenue

Revenue is measured at the fair value of consideration received.

Where funding is not conditional and Southland Regional Development Agency has no obligation to deliver a specific event or service, the revenue will be recognised when receipted. Where the funding has conditions attached to it, the funding is recognised as revenue upon entitlement as conditions pertaining to eligible expenditure have been fulfilled. The funding is held as a liability until the specific conditions are met. In certain circumstances funding is not received until after the event, in which case the revenue will be accrued when it is highly probable the funding will be received.

Revenue from ticket sales is recognised upon receipt unless the terms and conditions for the ticket state that Southland Regional Development Agency is required to repay the customer if the event does not take place. Where the terms and conditions contain a refund clause, the revenue will be recognised upon completion of the event.

Revenue from the rendering of services is recognised by reference to the stage of completion at the balance sheet date, based on the actual service provided.

Products held for sale are recognised when a product is sold to the customer. Sales are usually in cash or by credit card. The

recorded revenue is the gross amount of the sale, including credit card fees payable for the transaction. Such fees are included in other expenses.

Southland Regional Development Agency acts as an agent for third parties for some transactions. When incurring expenditure as an agent, this is accounted for via the Statement of Financial Position, and not as revenue and expenditure on the Statement of Comprehensive Revenue and Expenses. Any revenue component within these transactions will be treated accordingly.

Interest revenue is recognised using the effective interest method.

Volunteer services received are not recognised as revenue or expenditure as Southland Regional Development Agency is unable to reliably measure the fair value of the services received.

Revenue in Advance

Revenue in advance is recognised where amounts received are in excess of the amounts recognised as revenue.

Expenditure

All expenditure is recognised as incurred unless the liability is known and can be reasonably estimated, in which case the expenditure is accrued.

Foreign Exchange Transactions

Foreign currency transactions are translated into NZ\$ (the functional currency) using the spot exchange rates at the dates of the transactions. Foreign exchange gains and losses resulting from the settlement of such transactions and from the translation at year-end exchange rates of monetary assets and liabilities denominated in foreign currencies are recognised in the surplus or deficit.

Goods and Services Tax (GST)

All items in the financial statements are stated exclusive of GST, except for receivables and payables, which are stated on a GST-inclusive basis. Where GST is not recoverable as input tax, then it is recognised as part of the related asset or expense.

The net amount of GST recoverable from, or payable to, the Inland Revenue Department (IRD) is included as part of receivables or payables in the statement of financial position.

The net GST paid to or received from the IRD, including the GST relating to investing and financing activities, is classified as an operating cash flow in the statement of cash flows.

Income Tax

Income tax expense in relation to the profit or loss for the period comprises current tax and deferred tax.

Current tax is the amount of income tax payable based on the taxable profit for the current year, plus any adjustments to income tax payable in respect of prior years. Current tax is calculated using rates that have been enacted or substantively enacted by balance date.

Deferred tax is not recognised if the temporary difference arises from the initial recognition of goodwill or from the initial recognition of an asset and liability in a transaction that is not a business combination, and at the time of the transaction, affects neither accounting profit nor taxable profit. Deferred tax is calculated at the tax rates that are expected to apply in the period when the liability is settled or the asset is realised, using tax rates that have been enacted or substantively enacted by balance date.

Current tax and deferred tax is charged or credited to the Statement of Comprehensive Income, except when it relates to items charged or credited directly to equity, in which case the tax is dealt with in equity.

Associates

The Company's 49% share of its associate NZ Functional Foods Ltd is equity accounted for in the Companies financial statements.

An associate is an entity over which the Company has significant influence and that is neither a subsidiary nor an interest in a joint venture. The Companies associate investment is accounted for in the financial statements using the equity method. The investment in an associate is initially recognised at cost and the carrying amount in the group financial statements is increased or decreased to recognise the group's share of the surplus or deficit of the associate after the date of acquisition. Distributions received from an associate reduce the carrying amount of the investment in the group financial statements.

If the share of deficits of an associate equals or exceeds its interest in the associate, the group discontinues recognising its share of further deficits. After the group's interest is reduced to zero, additional deficits are provided for, and a liability is recognised, only to the extent that the group has incurred legal or constructive obligations or made payments on behalf of the associate. If the associate subsequently reports surpluses, the Company will resume recognising its share of those surpluses.

only after its share of the surpluses equals the share of deficits not recognised.

Equity

Equity is the shareholders interest in Southland Regional Development Agency, as measured by total assets less total liabilities.

Cash and Cash Equivalents

Cash and cash equivalents includes cash in hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less.

Trade and Other Receivables

Trade and other receivables are initially measured at fair value and subsequently measured at cost, amortised where necessary, using the effective interest method, less any provision for impairment.

A receivable is considered impaired when there is evidence that Southland Regional Development Agency will not be able to collect the amount due. The amount of the impairment is the difference between the carrying amount of the receivable and the present value of the amounts expected to be collected.

Property, Plant and Equipment

Property, plant, and equipment consists of the following asset classes: buildings, furniture and fittings, office equipment, plant and equipment, ground station equipment, ILT Kidzone equipment and motor vehicles.

All asset classes are measured at cost, less accumulated depreciation and impairment losses.

Individual assets were capitalised based on Inland Revenue guidelines. An asset was capitalised if the purchase price was greater than \$500 up until 17 March 2020, when the IRD temporarily increased the low-value assets threshold to \$5,000. The threshold will decrease from \$5,000 to \$1,000 on 16 March 2021.

Additions

The cost of an item of property, plant and equipment is recognised as an asset if, and only if, it is probable that future economic benefits or service potential associated with the item will flow to Southland Regional Development Agency and the cost of the item can be measured reliably.

In most instances, an item of property, plant and equipment is recognised at its cost. Where an asset is acquired at no cost, or for a nominal cost, it is recognised at fair value when control over the asset is obtained.

Work in progress is recognised at cost less impairment and is not depreciated.

Disposals

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount of the asset. Gains and losses on disposals are included in the Statement of Comprehensive Revenue and Expense.

Subsequent Costs

Costs incurred subsequent to initial acquisition are capitalised only when it is probable that future economic benefits or service potential associated with the item will flow to Southland Regional Development Agency and the cost of the item can be measured reliably.

The costs of day-to-day servicing of property, plant, and equipment are recognised in the surplus or deficit as they are incurred.

Depreciation

Depreciation is provided on a straight-line basis on all property, plant and equipment at rates that will write off the cost of the assets to their estimated residual values over their useful lives. The useful lives and associated depreciation rates of major classes of assets have been estimated as follows:

Land:	0% - 7%	14.3 - Infinite years
Buildings:	3% - 7%	14.3 - 33.3 years
Furniture & Fittings:	6% - 33%	3 - 16.7 years
IT Equipment:	17.5% - 67%	1.5 - 5.7 years
Ground Station:	10% - 33%	3 - 10 years
ILT Kidzone:	13.5% - 33%	3 - 7.5 years
Vehicles:	13.5%	7.5 years

The residual value and useful life of an asset is reviewed, and adjusted if applicable, at each financial year end.

An annual review for impairment is also undertaken on all assets and any impairment loss is recognised in the Statement of Comprehensive Revenue and Expense.

Impairment of Property, Plant and Equipment

Property, plant and equipment held that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable.

An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable service amount. The

total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

Value in Use for Non-Cash Generating Assets

Value in use is the present value of the asset's remaining service potential. Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

Value in Use for Cash Generating Assets

Southland Regional Development Agency does not hold any cash generating assets.

Intangible Assets

Goodwill

Goodwill on acquisition of businesses and subsidiaries is included in "intangible assets". Goodwill on acquisition of an associate is included in "investment in associate" and impairment is considered as part of the overall investment balance.

Goodwill is allocated to cash-generating units for the purposes of impairment testing. The allocation is made to those cash-generating units or groups of cash-generating units that are expected to benefit from the business combination in which the goodwill arose.

Goodwill has been assessed to have an infinite useful life on the basis the business is ongoing. Goodwill is subject to annual impairment testing.

Amortisation

The carrying value of an intangible asset with a finite life is amortised on a straight-line basis over its useful life. Amortisation begins when the asset is available for use and ceases at the date that the asset is derecognised. The amortisation charge for each financial year is recognised in the surplus or deficit.

The useful lives and associated amortisation rates of major classes of intangible assets have been estimated as follows:

Ground Station Lease	3.43%	29.15 years
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Impairment of Intangible Assets

Intangible assets that have an indefinite useful life, or are not yet available for use, are not subject to amortisation and are tested annually for impairment.

For further details, refer to the policy for Impairment of Property,

Plant, and Equipment in Note 8. The same approach applies to the impairment of intangible assets.

Leases

Operating Leases

An operating lease is a lease that does not transfer substantially all the risks and benefits incidental to ownership of an asset. Payments under these leases are recognised as expenses in the Statement of Comprehensive Revenue and Expense in periods in which they are incurred. Lease incentives received are recognised.

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased item and the present value of the minimum lease payments.

The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty as to whether the Company will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Payables

Short-term payables are recorded at their fair value.

Financial Instruments

Southland Regional Development Agency is party to financial instruments as part of its normal operation. These financial instruments give rise to financial assets and liabilities and include cash and on-call deposits, accounts receivable, investments, and accounts payable, deposits held, other financial liabilities and financial guarantees. They also include equity interests in other entities.

All financial instruments are recognised in the Statement of Financial Position on the basis of Southland Regional Development Agency Limited's general and, where applicable, particular accounting policies. All financial instruments disclosed in the Statement of Financial Position are recorded at fair value or amortised cost. Revenue and expenditure arising from these financial instruments is recognised in the Statement of Comprehensive Revenue and Expense.

Statement of Cash Flows

Cash includes cash and cash equivalents as defined above.

Operating activities include cash received from all revenue sources of Southland Regional Development Agency and cash payments made for the supply of goods and services.

Investing activities are those activities relating to the acquisition and disposal of non-current assets.

Financing activities comprise the change in equity and debt capital structure of Southland Regional Development Agency Ltd.

Provisions

Southland Regional Development Agency recognises a provision for future expenditure of uncertain amount or timing when there is a present obligation (either legal or constructive) as a result of a past event, it is probable that expenditures will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation. Provisions are not recognised for future operating deficits.

Provisions are measured at the present value of the expenditures expected to be required to settle the obligation using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the obligation. The increase in the provision due to the passage of time is recognised as a finance cost.

Employee Entitlements

Employee benefits expected to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned to, but not yet taken at balance date.

A liability and an expense are recognised for bonuses where Southland Regional Development Agency Ltd has a contractual obligation or where there is a past practice that has created a constructive obligation and a reliable estimate of the obligation can be made.

Changes in Accounting Policies

There are no other changes in accounting policies during the financial year.

CRITICAL ACCOUNTING ESTIMATES AND ASSUMPTIONS

In preparing these financial statements, Southland Regional Development Agency has made estimates and assumptions concerning the future. These estimates and assumptions may differ from the subsequent actual results. Estimates and assumptions are continually evaluated and are based on historical experience and other factors, including expectations or future events that are believed to be reasonable under the circumstances. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities recognised in the financial statements are described in the notes to the financial statements.

NOTE 2: REVENUE

	Jul-Dec 2020	Jul-Dec 2019
Class A Shareholder Investment		
Environment Southland	75,000	70,000
Gore District Council	105,000	30,000
Invercargill City Council	812,500	830,000
Southland District Council	500,000	250,000
Total Class A Shareholder Investment	1,492,500	1,180,000
Service Revenue		
Invercargill i-SITE	21,784	54,572
Business Sector Support Services	642,508	239,041
Satellite Ground Station	411,760	187,773
Other Service Revenue	-	16,310
Total Service Revenue	1,076,053	497,696
Project Revenue		
Community Trust South	56,313	9,829
Event Delivery	10,796	195,541
Strategic Asset Protection Programme	141,563	-
Other Project Revenue	275,733	52,654
Total Project Revenue	484,404	258,024

NOTE 3: PERSONNEL EXPENDITURE

	Jul-Dec 2020	Jul-Dec 2019
Employee Remuneration		
Salaries and Wages*	1,558,206	1,049,510
KiwiSaver Contributions	41,422	31,055
Increase/(Decrease) in Employee Entitlements	88,110	157,266
Key Personnel Expenditure		
Directors Fees	41,370	43,470
Directors	6	6

* Salaries and wages reported on the Statement of Comprehensive Revenue and Expense differs from above as salaries and wages are also included in project and service delivery expenditure.

NOTE 4: INVESTMENT IN ASSOCIATES

Great South holds 980,000 shares (49%) in NZ Functional Foods Ltd.

The investment has been fair valued as at 31 December 2020, based on the value of NZ Functional Foods Ltd net assets as at 31 December 2020.

	Jul-Dec 2020	Jul-Dec 2019
Investment		
Cost	-	-
Purchase of Shares	101	-
Net/Surplus/(Deficit)	-	-
Gain on Revaluation*	472,860	-
Total Investment	472,961	-

* Upon change of ownership, the Companies investment in NZ Functional Foods Ltd was fair valued, and recognised in the Companies Statement of Comprehensive Revenue and Expenditure.

NOTE 5: INCOME TAX

	Jul-Dec 2020	Jul-Dec 2019
Net Surplus/(Deficit) Before Tax	345,810	(198,667)
Non-Deductible Expenditure	6,645	6,354
Increase in Investment Valuation	(472,961)	-
Non-Taxable Income	(167,756)	-
Income Tax Expense at 28%	-	-
Income Tax Liability*		
Opening Liability	51,434	-
Adjustment For 2021 Loss Carried Back To 2020	(29,908)	-
Total Income Tax Liability	21,526	-

*No tax liability is recognised as at 31 December 2020, as it is anticipated Southland Regional Development Agency Ltd will utilise the loss carry back provision in section 1Z 8 of the Income Tax Act 2007. This allows the Company to offset the 2021 deficit against the 2020 surplus.

NOTE 6: CASH AND CASH EQUIVALENTS

Southland Regional Development Agency Ltd banks with Westpac and the funds are held in cheque accounts (with interest rates between 0.00% and 0.10%) (2019: between 0.00% and 0.10%).

	Jul-Dec 2020	Jul-Dec 2019
Cash and Cash Equivalents		
Cheque Accounts	2,011,846	525,739
Cash Floats	736	158
Total Cash and Cash Equivalents	2,012,582	525,897

NOTE 7: TRADE AND OTHER RECEIVABLES

No provision for doubtful debts has been applied.

	Jul-Dec 2020	Jul-Dec 2019
Trade and Other Receivables		
Trade Receivables	1,811,033	938,184
Accrued Revenue	426,778	548,478
GST Receivable	-	-
Total Trade and Other Receivables	2,237,811	1,486,663
Receivables From Exchange Transactions	2,237,811	1,486,663
Receivables From Non-Exchange Transactions	-	-
The Ageing Profile of Receivables at Year End		
Not Past Due	2,195,556	1,485,765
Past Due 1 - 60 Days	-	898
Past Due 61 - 120 Days	2,657	-
Past Due > 120 Days	39,598	-
Total Trade and Other Receivables	2,237,811	1,486,663

NOTE 8: PROPERTY, PLANT AND EQUIPMENT

	Land	Buildings	Furniture & Fittings	IT Equipment	Ground Station	ILT Kidzone Equipment	Vehicles	Total
Cost								
Balance at 1 July 2020	-	223,594	52,485	84,953	68,157	51,852	25,500	506,541
Additions	130,000	15,626	-	24,355	53,602	-	-	223,583
Disposals	-	-	-	-	-	-	-	-
Balance at 31 December 2020	130,000	239,220	52,485	109,308	121,759	51,852	25,500	730,124
Accumulated Depreciation								
Balance at 1 July 2020	-	9,763	7,442	13,664	7,007	10,795	3,443	52,113
Depreciation Expense	-	4,973	3,721	19,634	3,896	5,563	1,721	39,508
Disposals	-	-	-	-	-	-	-	-
Balance at 31 December 2020	-	14,736	11,163	33,298	10,903	16,358	5,164	91,621
Carrying Amounts								
Total Property, Plant & Equipment	130,000	224,484	41,322	76,010	110,856	35,495	20,336	638,503

NOTE 9: FINANCE LEASE

Finance lease liabilities relate to the lease of IT equipment.

	Jul-Dec 2020	Jul-Dec 2019
Finance Lease Commitments		
Not later than one year	15,186	-
Later than one and not later than five years	19,572	-
Total Finance Lease Commitments	34,759	-

NOTE 10: TRADE AND OTHER PAYABLES

	Jul-Dec 2020	Jul-Dec 2019
Trade and Other Payables		
Payables Under Exchange Transactions		
Trade Payables	651,592	373,142
Accrued Expenses	12,062	115,197
Total	663,654	488,339
Payables Under Non-Exchange Transactions		
Trade Payables	-	-
GST Payable	157,919	91,610
Total	157,919	91,610
Total Trade and Other Payables	821,573	579,949

NOTE 11: INCOME RECEIVED IN ADVANCE

	Jul-Dec 2020	Jul-Dec 2019
Income Received in Advance		
Income Received in Advance Under Exchange Transactions		
Income Received in Advance	2,595,635	1,315,499
Total	2,595,635	1,315,499
Income Received in Advance Under Non-Exchange Transactions		
Income Received in Advance	-	-
Total	-	-
Total Income Received in Advance	2,595,635	1,315,499

NOTE 12: INTANGIBLE ASSETS

	Goodwill	Lease Goodwill	Total
Cost			
Balance at 1 July 2020	100,000	200,000	300,000
Additions	-	-	-
Disposals	-	(200,000)	(200,000)
Balance at 31 December 2020	100,000	0	100,000
Accumulated Amortisation			
Balance at 1 July 2020	-	6,862	6,862
Amortisation Expense	-	-	-
Impairment/Disposal	-	(6,862)	(6,862)
Balance at 31 December 2020	-	0	0
Carrying Amounts			
At 30 June 2020	100,000	-	100,000
Total Intangible Assets	100,000	-	100,000

NOTE 13: COMMITMENTS

	Jul-Dec 2020	Jul-Dec 2019
Operating Leases as Lessee*		
Expenditure on Operating Leases as Lessee	98,225	93,207
Not later than one year	83,008	142,595
Later than one and not later than five years	39,860	129,730
Later than five years	-	51,333
Total Operating Leases as Lessee Commitments	122,868	323,658
Operating Leases as Lessor**		
Revenue on Operating Leases as Lessor	338,872	175,775
Not later than one year	638,686	294,209
Later than one and not later than five years	2,452,592	790,574
Later than five years	118,370	31,746
Total Operating Leases as Lessor Commitments	3,209,648	1,116,529

* Operating leases relate to the lease of the building, land, vehicles & IT equipment.
** Operating leases relate to the provision of ground station services.

Capital Commitments

There are no capital commitments as at 30 Dec 2020 (2019: nil).

NOTE 14: EQUITY

The Company has issued the following \$1 shares:

Class*	Number of shares	Status
Class A	9,000	Unpaid
Class B	3,000	Unpaid
Class C	1,338,421	Fully Paid
Total Number of Shares	1,350,421	

* Class A and B shares are uncalled as at 31 December 2020. These shares have equal voting rights and no par value. Class C shares have no voting rights attached, and no par value.

ATTRIBUTABLE TO EQUITY HOLDERS OF THE COMPANY

	Share Capital Class A	Share Capital Class B	Share Capital Class C	Total Share Capital	Additional Paid in Capital	Retained Earnings	Total
Balance at 1 July 2020	-	-	1,338,421	1,338,421	-	66,347	1,404,768
Profit/(Loss) After Tax	-	-	-	-	-	345,810	345,810
Share Capital Issued	-	-	-	-	-	-	-
Distribution to Shareholders	-	-	-	-	-	-	-
Balance at 30 June 2020	-	-	1,338,421	1,338,421	-	412,157	1,750,578

NOTE 15: FINANCIAL INSTRUMENTS

	Notes	2019/2020	2018/2019
Loans and Receivables			
Cash and Cash Equivalents	Note 6	2,012,582	525,897
Trade and Other Receivables	Note 7	2,237,811	1,486,663
Total Loans and Receivables		4,250,393	2,012,560
Financial Liabilities at Amortised Cost			
Trade and Other Payables	Note 10	663,654	488,339
Total Financial Liabilities at Amortised Cost		663,654	488,339

Credit Risk

Credit risk is the risk that a third party will default on its obligations to Southland Regional Development Agency Ltd, causing it to incur a loss. Southland Regional Development Agency Ltd's credit risk arises from bank deposits and receivables.

Southland Regional Development Agency Ltd manages this risk by holding deposits with banks that have a minimum AA- credit rating.

Security is not required for the provision of goods and services but regular monitoring of balances outstanding is undertaken. Refer to Note 7 for information relating to receivables credit ageing profile.

Maximum credit exposure is limited to the amounts stated in loans and receivables above.

Liquidity Risk

Southland Regional Development Agency Ltd is exposed to liquidity risk with respect to its contractual obligations and financial liabilities. Prudent liquidity risk management implies maintaining sufficient cash in on call accounts.

The Group manages liquidity risk by continuously monitoring forecast and actual cash flows and matching the maturity profiles of financial assets and liabilities.

All assets and liabilities of the group are due immediately. Southland Regional Development Agency Ltd's objectives when managing capital are to ensure the current

requirements of the organisation are met.

Interest Rate Risk

Interest rate risk is the risk that the value of a financial instrument will fluctuate due to changes in market interest rates. This could particularly impact on the cost of borrowing or the return on investments.

Westpac holds the organisation's cash and short-term deposits, and the funds are available on a daily basis. The interest rates are as set by Westpac on a daily basis and earn interest at rates set out in Note 6.

Foreign Exchange and Currency Risk

Southland Regional Development Agency Ltd is not exposed to foreign exchange or currency risk.

Off Balance Sheet Financial Instruments

Southland Regional Development Agency Ltd does not have any off- balance sheet financial instruments.

Fair Values

The fair value of each class of financial instrument is the same as the carrying value in the Statement of Financial Position.

NOTE 16: RELATED PARTIES

All transactions conducted with related parties have been under normal supplier/client relationship terms and at arm's length.

NOTE 17: POST BALANCE DATE EVENTS

There are no other post balance date events.

NOTE 18: CONTINGENT LIABILITIES AND CONTINGENT ASSETS

There are no contingent assets or liabilities as at 31 Dec 2020 (2019:\$nil).





Southland District Council Holiday Programme - January 2021

Record No: R/21/3/9919
Author: Kathryn Cowie, Community Liaison Officer
Approved by: Trudie Hurst, Group Manager Customer Delivery

☐ Decision ☐ Recommendation ☒ Information

Purpose

- 1 The purpose of this report is to provide the Community and Strategy Committee with an update on the Southland District Council (SDC) Holiday Programme that was delivered by Sport Southland in January 2021.

Summary

- 2 Southland District Council have been delivering a holiday programme in the Southland District since the late 1990's, and last year Sport Southland delivered the programme on behalf of SDC, taking over from Venture Southland who delivered the programme for many years before their change to Great South in 2019.
- 3 The 2020 programme was very successful, especially given the limited time frame Sport Southland had to put it together.
- 4 For the January 2021 Holiday Programme the locations and number of days was extended from 6 to 8, adding Riverton and Lumsden to the other six locations (Winton, Otautau, Stewart Island, Tokanui, Te Anau and Wyndham). This was based on feedback following the 2020 programme, and increased the attendance numbers by over 50 participants.
- 5 The attached evaluation report from Sport Southland and their accompanying presentation will give you an overview of what was delivered, attendance, key learnings and feedback from participants.
- 6 Both Sport Southland and SDC staff are eager to continue to work together to deliver the programme and to develop it further for children and their families in our rural communities.

Recommendation

That the Community and Strategy Committee:

- a) **Receives the report titled "Southland District Council Holiday Programme - January 2021" dated 16 March 2021.**

Attachments

- A Evaluation Report SDC Holiday Programme [↓](#)

Southland District Council/Sport Southland Holiday programme January 2021 - Evaluation report

Overview of the programme

The 2021 Southland District Council Holiday Programme was delivered between 15 January and 1st February in eight Southland locations by the Sport Southland Made to Move team.

The programme returned to successful locations from 2020; Tokanui, Winton, Te Anau, Wyndham, Otautau and Stewart Island with the addition of Riverton and Lumsden. Free bus transport was available from Ohai/nightcaps to Otautau, Tuatapere to Riverton and Mossburn to Lumsden. The programme was available to all kids in Southland aged between 5 and 12 and was inclusive to all abilities.

Sport Southland's Made to Move team delivered one day of activities at each location from 10am-3pm. Based on insights from last year's programme, the children were able to select their own groups which encouraged a range of age and ability in each group. The groups were then rotated through four stations (four different providers/activities) where children spent 45 minutes before a food and drink break and onto the next station.

Every location had a range of activities including art, sport, physical activity and Maori traditional games. Activities were delivered by external providers and Sport Southland staff. Sport Southland staff also coordinated the programme, registrations and were responsible for the overall running of the programme each day.

A total of 248 children were registered over the eight sites - 52% were Male, 48% Female and the average age was seven years. The addition of the two extra locations increased over all participation from 195 participants in 2020. Numbers at most locations were consistent or lower than last years numbers with exceptions in Winton, Riverton, Te Anau and Stewart Island reaching near capacity.

The Sport Southland team worked with Southland District Council to promote the programme across their combined networks.

Location	Providers & activities offered via a rotation programme	Numbers attended
Tokanui	SNAG Golf Dance Traditional Maori Games Surf Lifesaving	9
Otautau	Traditional Maori Games Hockey Catch the Flag Surf Lifesaving	13
Riverton	Traditional Maori Games Hockey	40

	Catch the Flag Surf Lifesaving	
Wyndham	Traditional Maori Games Hockey Catch the Flag Surf Lifesaving	16
Lumsden	Traditional Maori Games Weaving SNAG Golf Surf Lifesaving	17
Winton	Traditional Maori Games SNAG Golf Weaving Surf Lifesaving	59
Rakiura	Traditional Games Disc Golf Dance Weaving	23
Te Anau	Traditional Games Dance Yachting Weaving	71

Successes

The 2021 holiday programme proposal, staff, parent, participant and provider feedback have been used to establish insights into the success of the holiday programme in meeting the outcomes identified by Sport Southland and the SDC.

The priorities for the programme shown in Sport Southlands proposal, accepted by Southland District Council, were to use a localised approach to provide a programme that meets the needs of tamariki in the Southland District and increase SDC visibility and connection within communities. Sport Southland staff used a localised approach to identify which activities, facilities and providers would be appropriate for each location within the district. They tailored the programme to meet the needs and constraints of each community including access to facilities for the programme and beyond.

Staff identified a wide range of possible activities across the four activity focus areas outlined in the proposal, traditional maori games, play, art and sport. The activities were then narrowed down based on the availability of facilitators, facilities and adaptability. It was also important that activities available in the programme would be available for the participants to carry on with during the year. Activities such as disc golf on Rakiura and yachting in Te Anau are examples of the location specific approach of staff as both locations have an increasing capability and demand for those activities. As a result 100% of participants said they enjoyed the activities offered, and would continue with the activity where available.

There was a high level of professionalism and skill amongst the facilitators used. Where facilitators from outside the community were used, they were able to suggest local options to participants wanting to continue with the activity such as SNAG golf linking with the local golf clubs. The feedback from participants and caregivers about both Sport Southland staff and external providers was 100% positive.

Feedback from the 2020 holiday programme showed that students and facilitators preferred school settings as the facilities available catered to both the organised and break time activities, and participants were comfortable in the familiar school environment. Staff continued with use of schools this year where possible and also utilised community spaces such as community halls.

Delivery of the programme in two extra locations this year received great feedback from caregivers and participants. There was an overall increase in participants and the new locations were well attended and supported by local communities. Feedback from the Mossburn community via social media showed that they appreciated having the holiday programme in Lumsden as distance to travel to other centres for school holiday entertainment is a barrier for them. Survey responses and conversations showed that the community in Rakiura is particularly appreciative of the holiday programme and caregivers from all locations suggested that they would appreciate extra days in each location as their kids enjoyed the programme so much.

Learnings

In most locations the availability of local providers was a constraint to delivering a consistently localised programme as many providers were already committed to other holiday programmes, or on leave themselves. This meant that although activities provided were accessible within the local area if participants wanted to continue with them, connections weren't made with local providers. In future we would suggest that a different, more long term approach to community connectedness could be employed to have more success in this area. Despite the lack of local community providers, the programme delivered a range of cultural, art, sport and physical activities which many of the participants had not tried before. 90% of children surveyed said they tried something new, with many selecting the new activity as their favourite of the day.

Bus services were offered to three of the programmes; Tuatapere-Riverton, Nightcaps/Ohai-Otautau and Mossburn-Lumsden however lack of registrations meant that only the Tuatapere-Riverton bus went ahead. More information is required about why the busses weren't used; however the inclusion of extra locations may have made the programme more accessible making the busses unnecessary. If the holiday programme were to go ahead in future, it would be worthwhile to identify whether the programme could be delivered in the communities that didn't engage in bus transport but are identified as areas with high deprivation and limited access to opportunities such as Ohai/Nightcaps and Tuatapere.

Registrations were steady throughout December and January with a flurry of last minute registrations at each location which made planning in some locations difficult. This may have resulted from many families being on holiday in the weeks prior to the programme and not having access to the internet to register. Also, our main marketing was through social media channels and via school newsletters which may not have received as much engagement towards the end of the

school term and over the holiday period. Our increasing knowledge and skills around social media engagement and advertising through schools earlier in term 4 may contribute to more early registrations, which would make planning easier in future.

Recommendations

Based on the insights gathered during the planning, delivery and evaluation of the 2021 Holiday Programme, if the programme was to be delivered again, we suggest:

- Through schools, connect with children the term before the programme is delivered, to gather insights that can inform decision making in regards activities to be provided.
- Connect with community providers in the early stages of planning to confirm availability.
- Planning and advertising the programme earlier in term 4 to ensure steady registrations.
- It is essential to connect with each community where the holiday programme will be delivered to understand their needs and opportunities.
- Increasing the reach of the programme with more locations of delivery rather than with a bus service which was costly and underutilised.
- Ensure clarity of responsibilities between SDC and Sport Southland on communications and marketing prior and during.

Alternatively, if the purpose of this investment is to get children more active and connected to their community, alongside increasing SDC awareness and profile, we believe these funds could be used differently to achieve better and more impactful results. A different approach to this investment could potentially result in:

- An all year round impact.
- Further increasing SDC awareness and visibility in the community alongside the community roles.
- Better understanding of community's needs, strengths and opportunities for children to engage, participate and contribute.
- Stronger connections and partnerships amongst community organisations, particularly with schools.

Sport Southland is keen to continue to work alongside Southland District Council to ensure Southland children have opportunities to engage and participate in quality play, active recreation and sport experiences that can help develop happier and healthier people and strengthen community connections.

Please contact

Shan Jensen-Loach

Tamariki Lead

shan.jensen-loach@sportsouthland.co.nz

Southland District Libraries update

Record No: R/21/3/9437
Author: Mark Fraser, Manager District Library
Approved by: Trudie Hurst, Group Manager Customer Delivery

☐ Decision

☐ Recommendation

☒ Information

Purpose

- 1 The purpose of the report is to provide the committee with an overview of what is currently happening in the libraries across the district.

Executive Summary

- 2 Over the past quarter, staff have been involved in several matters including, but not limited to, recruitment, Winton Library refurbishment, the RFID (radio frequency identification) project.
- 3 Library programs and the service has been impacted by the change to the COVID-19 alert levels.
- 4 Planning for future programming, including the school holiday programs is underway at the time of writing this report.

Recommendation

That the Community and Strategy Committee:

- a) **Receives the report titled “Southland District Libraries update” dated 16 March 2021.**

Background

- 5 In 2020, government funding was provided across New Zealand via the National Library service to support public libraries offer additional services to communities to support the rebuild from the lockdown and improve cultural, community and literacy outcomes for New Zealanders.
- 6 Southland District Libraries was given funding for two roles, and due to a staff member moving to a part-time vacancy, the opportunity to include some funding left by the vacancy meant there could be two roles focused on community and cultural connection and one role focused on digital literacy.
- 7 The successful recruitment of Natasha Edgar, culture and community coordinator and James Godfrey, digital coordinator means there will be some changes to library programming over the coming months. There will be a strong focus on creating new relationships with community groups and strengthening existing ones to help increase engagement between our library service and community this will include supporting the community through bank closures and the removal of cheques by offering programming on online banking.

- 8 Detailed design of the Winton library refurbishment continues with the Project Delivery team. It is important for the committee to note and be aware of the investment necessary to bring the facility up to the current building code and ensure the site is weather-tight with appropriate heating, ventilation and air conditioning so it is a safe, healthy and welcoming space for the community. The final designs will be shared with the community in April, at an open day to seek feedback on the layout and library resources which will be available.
- 9 Staff have finalised the contract for implementing a library RFID system. RFID will enable the community to have greater access to self-service in our libraries and will allow library staff more time to spend with customers with efficiencies generated from the change. The project will mean all library stock will be fitted with an RFID device and will be managed across the network in partnership with community facilities so as to align the work programs.
- 10 The change between COVID-19 alert level 1 and 2 has impacted our service, however staff have remained positive and enabled the community to receive the services with as little disruption as possible. Staff have put significant effort into ensuring that no matter which COVID-19 alert level we are in, the community will feel supported and safe in their dealings with the library service.

Attachments

There are no attachments for this report.

Covid-19 recovery - Social wellbeing indicator report

Record No: R/21/3/9239
Author: Shannon Oliver, Planning and Reporting Analyst
Approved by: Trudie Hurst, Group Manager Customer Delivery

☐ Decision ☐ Recommendation ☒ Information

Purpose

- 1 The purpose of the report is to provide the committee with a three-month update on Covid-19 recovery and the associated social indicator statistics for the Southland region. This information will assist the organisation with one of the strategic risks, being a lack of data leads to bad decision making.

Background

- 2 On 11 March 2020, the World Health Organisation (WHO) declared Covid-19 as a global pandemic. The government devised a series of alert levels with associated restrictions ranging from 1 to 4 with 4 being the most severe. New Zealand was in alert level 4 for the period of 25 March to 27 April with only essential services running and the majority of New Zealanders staying at home to help reduce the spread of Covid-19. The country then moved to alert level 3 for 16 days before moving to alert level 2.
- 3 There have since been a relatively low number of cases, however these have been managed sufficiently. It is likely there will continue to be additional cases as people return from overseas. Some further level 3 restrictions have occurred primarily within Auckland (in August 2020, February and March 2021), and more widely throughout New Zealand at level 2.
- 4 At the time of writing the borders remain closed to all except New Zealand residents and citizens. It is anticipated that New Zealand's borders are likely to remain closed for most of 2021. This will continue to have social and economic impacts within the New Zealand tourism industry, whereby international tourists flow is significantly limited.
- 5 The vaccine rollout programme within New Zealand started in March 2021 to four distinct groups. The first group is essential border and managed isolation and quarantine (MIQ) workers and their families (within March 2021), followed by frontline workers and people living in high-risk settings (February to May 2021) then, people at higher risk of serious outcomes or illness (May 2021), then the rest of the general population (July 2021). The aim is to have as many people as possible vaccinated by the end of 2021.
- 6 After the most recent restrictions, Treasury has adjusted its support packages to assist businesses recovering from Covid-19.
- 7 The attached report is largely sourced from the Covid-19 Ministry of Social Development (MSD) website and provides statistical information showing southland as a region in comparison to NZ. It is a snapshot of how Southland communities are doing during the Covid-19 recovery period. Council makes decisions that affect people within its communities so it is important to have as much information as possible to aid in the decision-making process.

- 8 Additional data for this report is sourced from Ministry of Business Innovation and Employment (MBIE) tourism statistics, Treasury and the dot loves data website.

What's changed since the last report?

Tourism data

- 9 The number of regional trade organisations (RTO's) establishments has changed for Southland by one new establishment changing the total from 66 to 67. Establishments include categories of motels, hotels, motels and apartments 6-20, motels and apartments greater than 20, backpackers, holiday parks and campgrounds, lodges and boutique accommodation. There were no changes to the number of establishments within the Fiordland RTO.
- 10 There is a total of 2,902 establishments throughout the country in January compared with the 2,898 in October.
- 11 The nationwide occupancy rate (the stay unit nights occupied divided by available monthly stay unit capacity) changed from 44.4% in October 2020 to 52.4% in January 2021. The Southland RTO figure dropped from 48.1% to 42.6% and the Fiordland RTO figure increased from 20.8% to 28.9%. Visitor numbers increased over the summer period but data showed that they are still at below capacity levels.
- 12 Stay unit nights occupied (the number of stay unit nights occupied by short-term guests) increased from 1.5M to 1.8M nationwide from October to January. In Southland, they dropped from 23K in October to 21.3K in January 2021 however increased from 12.3K in October to 18.4K in January for Fiordland. This is still significantly lower than pre Covid-19 numbers
- 13 There was no change to the average nights stayed per guest between October 2020 to January 2021.
- 14 In January 2021, the southern regional council area - Invercargill City Council (ICC), Gore District Council (GDC) and Southland District Council (SDC), MSD had given out 1,953 special needs grants for food which was lower than the December figure of 2,094 but higher than the November figure of 1,941 and the October figure of 1,706. Whilst not directly related to Covid-19, the number and volume of hardship grants has been steadily increasing over time. Compared to 5 years ago the number of requests has tripled from 208,510 to 634,207 at a value change of \$52.6M to \$215.1M.
- 15 Compared to September 2020, the number of people within Southland District on benefits has decreased from 1,257 to 1,206. For the jobseeker - work ready data there was a decrease from 555 to 477 (a change of 78). For the jobseeker – health condition and disability there was an increase from 165 to 183 and all other main benefits changed from 543 to 546. The decrease in the work ready jobseeker numbers could be attributed to seasonal summer work being available.

Issues

Data lag

- 16 There is a normal lag in the availability of data because it takes time to collect the information. However monthly updates are available. This report captures the most recent data available being January 2020. There is still a high level of uncertainty around the long-term impact of

Covid-19 on Southland communities, so up to date data is important to assist Council in short and long term decision making.

Fiordland

- 17 The data suggests that Fiordland has been disproportionately impacted by the loss of international tourists due to Covid-19. A recent stuff article stated that the Fiordland region was the hardest hit of all New Zealand regional tourism organisations, with visitor spending down 40 per cent to \$48m. The MBIE figures show that the Fiordland RTO still has the lowest occupancy rate in the country of those able to be ranked (There are 3 RTO's data whose data is confidential so it is not included in this ranking).

NZ Covid-19 health impacts compared to the Covid-19 global impacts

- 18 Compared to the rest of the world, the health impacts of Covid-19 have been less for New Zealand but we have still had 26 deaths.
- 19 In New Zealand as at 8 March 2021 there have been 2,049 confirmed cases of COVID-19 with 26 deaths and as of 2 March 2021, a total of 9,431 vaccine doses have been administered.
- 20 The global pandemic is still evolving and there have been large numbers of cases within most countries in the world. As at 8 March 2021, there have been 116,521,281 confirmed cases of Covid-19 and 2,589,548 deaths reported to the World Health Organisation. As of 9 March 2021, a total of 349,398,520 vaccine doses have been administered.

Next Steps

- 21 This report will be presented to the committee as a watching brief on the indicators at a three-monthly interval to monitor impacts of Covid-19 on the Southern district. Staff will report back to the committee in June 2021 or prior if any significant changes occur.

Recommendation

That the Community and Strategy Committee:

- a) **Receives the report titled "Covid-19 recovery - Social wellbeing indicator report"** dated 15 March 2021.

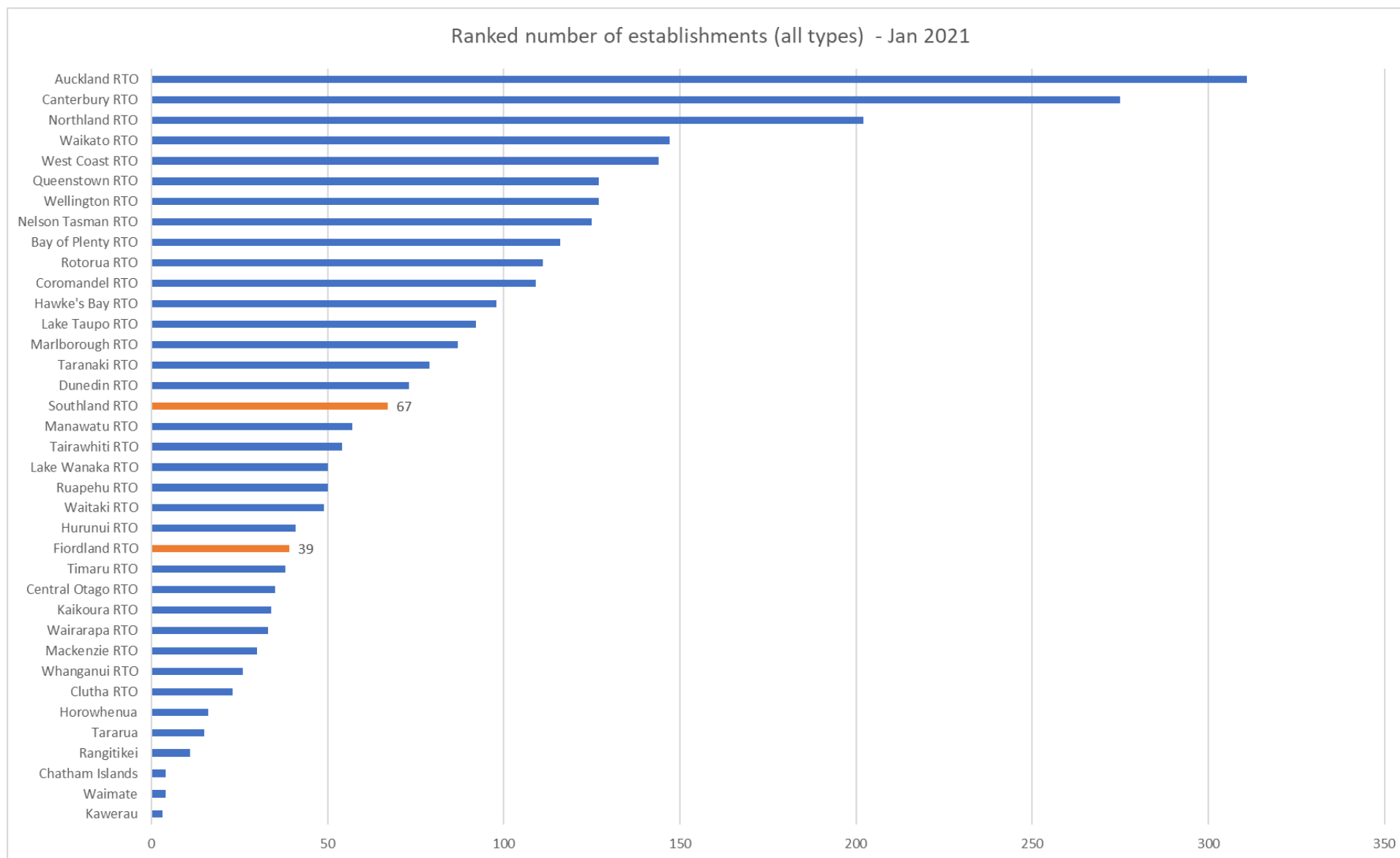
Attachments

- A Covid-19 Social wellbeing indicator report - March 2021 [↓](#)

Tourism Data

















Source: Ministry of Business, Innovation and Employment (MBIE)

Regional Tourism organisations (RTO) are responsible for destination marketing and the promotion of their regions to potential domestic and international visitors.








There is a total of 2,902 establishments throughout the country of which, Southland has 67 and Fiordland has 39.

Measures for all accommodation types in Southland RTO, Jan-2021

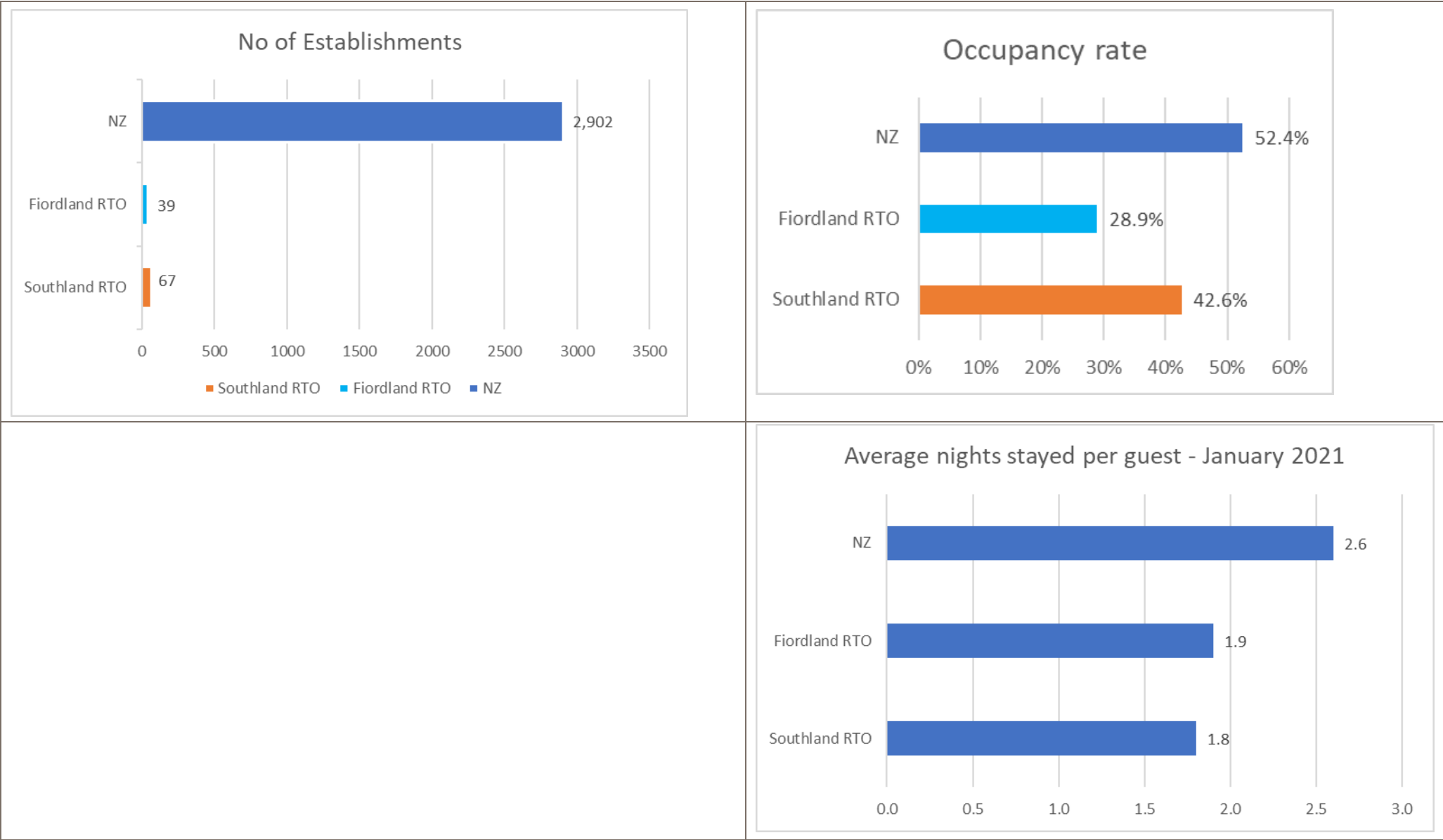
Measure	Southland RTO	New Zealand	Southland RTO as a percentage of NZ
Number of establishments 	67	2902	2.3%
Number of stay units 	1.9K	128.3K	1.4%
Average stay units per establishment 	27.7	44.2	
Monthly stay unit capacity 	57.5K	4.0M	1.4%
Available monthly stay unit capacity 	49.9K	3.5M	1.4%
Percentage of stay unit capacity available 	86.8%	87.2%	
Stay unit nights occupied 	21.3K	1.8M	1.2%
Capacity utilisation rate 	37%	45.7%	
Occupancy rate 	42.6%	52.4%	
Total guest nights 	40.1K	4.1M	1%
Domestic guest nights 	38.7K	3.9M	1%
International guest nights 	1.4K	155.7K	0.9%
Guest arrivals 	22.4K	1.6M	1.4%
Average guests per stay unit night 	1.9	2.3	
Average nights stayed per guest 	1.8	2.6	
Data quality 	★★★☆☆	★★★★★	

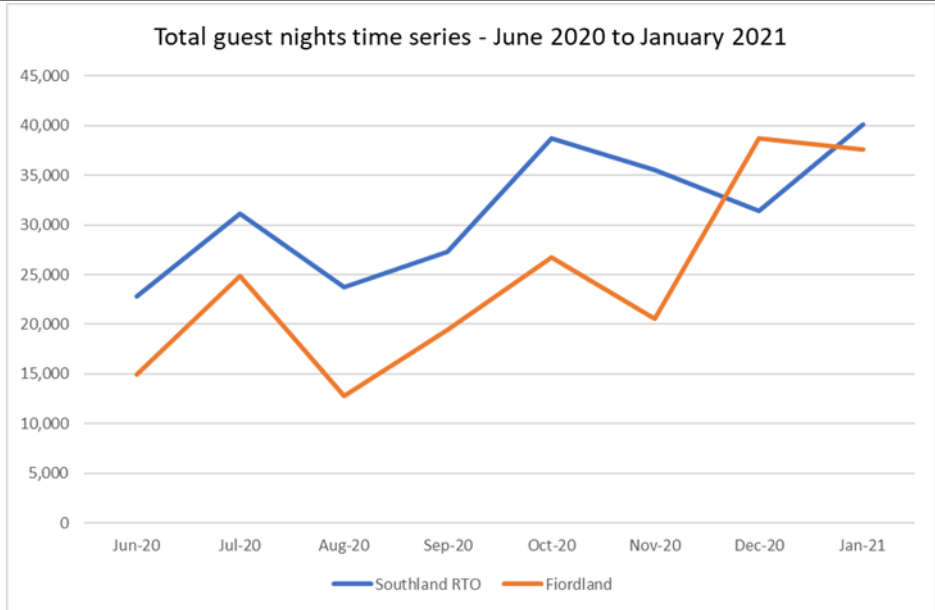
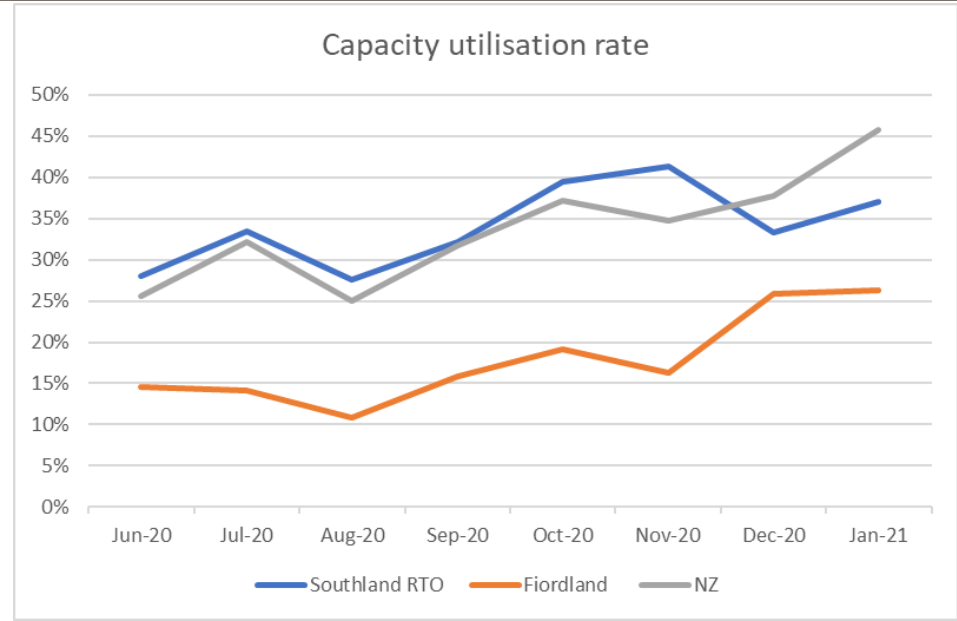
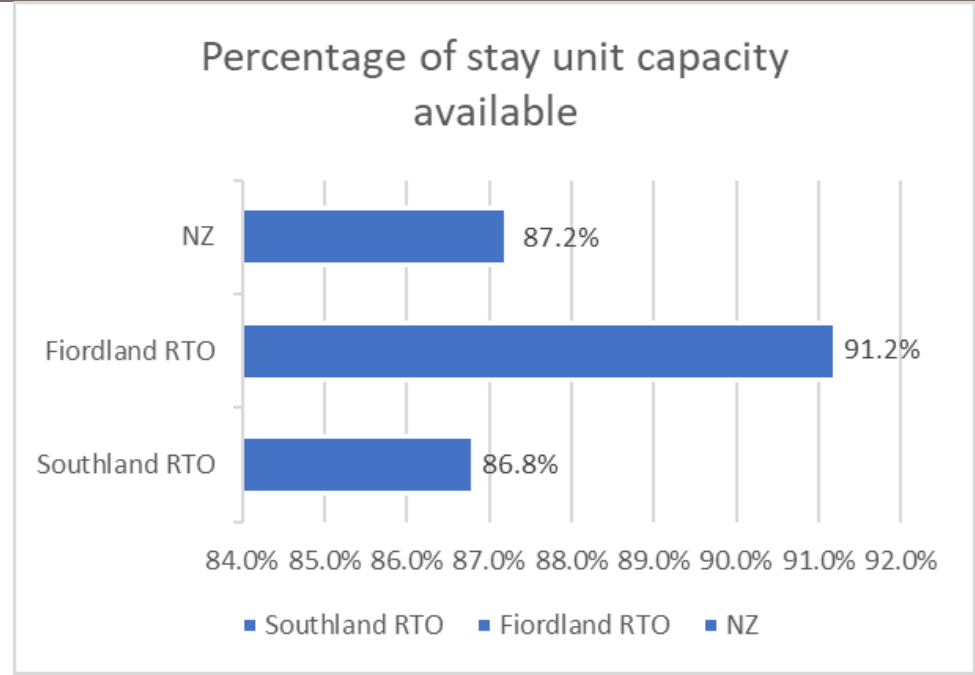
Measures for all accommodation types in Fiordland RTO, Jan-2021

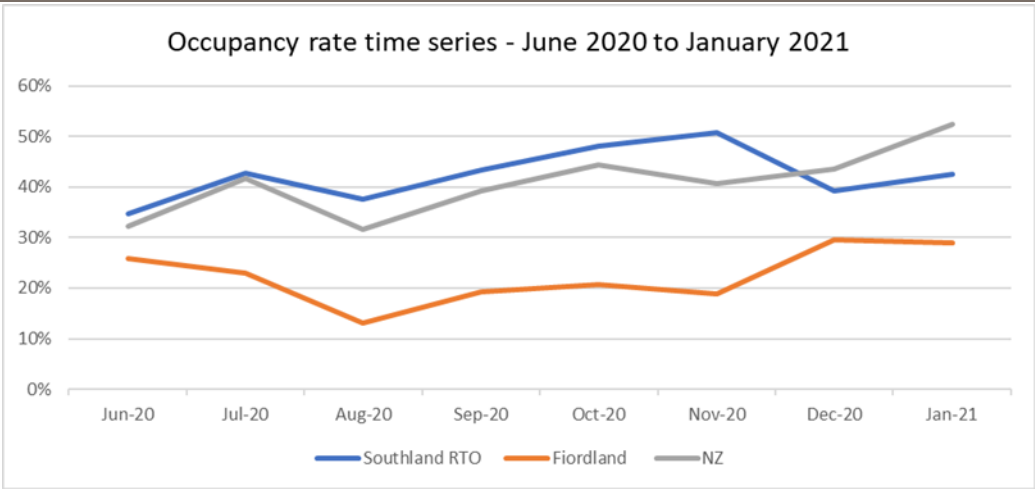
Measure	Fiordland RTO	New Zealand	Fiordland RTO as a percentage of NZ
Number of establishments 	39	2902	1.3%
Number of stay units 	2.3K	128.3K	1.8%
Average stay units per establishment 	57.9	44.2	
Monthly stay unit capacity 	70.0K	4.0M	1.8%
Available monthly stay unit capacity 	63.9K	3.5M	1.8%
Percentage of stay unit capacity available 	91.2%	87.2%	
Stay unit nights occupied 	18.4K	1.8M	1%
Capacity utilisation rate 	26.3%	45.7%	
Occupancy rate 	28.9%	52.4%	
Total guest nights 	37.6K	4.1M	0.9%
Domestic guest nights 	36.3K	3.9M	0.9%
International guest nights 	1.3K	155.7K	0.8%
Guest arrivals 	20.3K	1.6M	1.3%
Average guests per stay unit night 	2	2.3	
Average nights stayed per guest 	1.9	2.6	
Data quality 	★★★★	★★★★★	

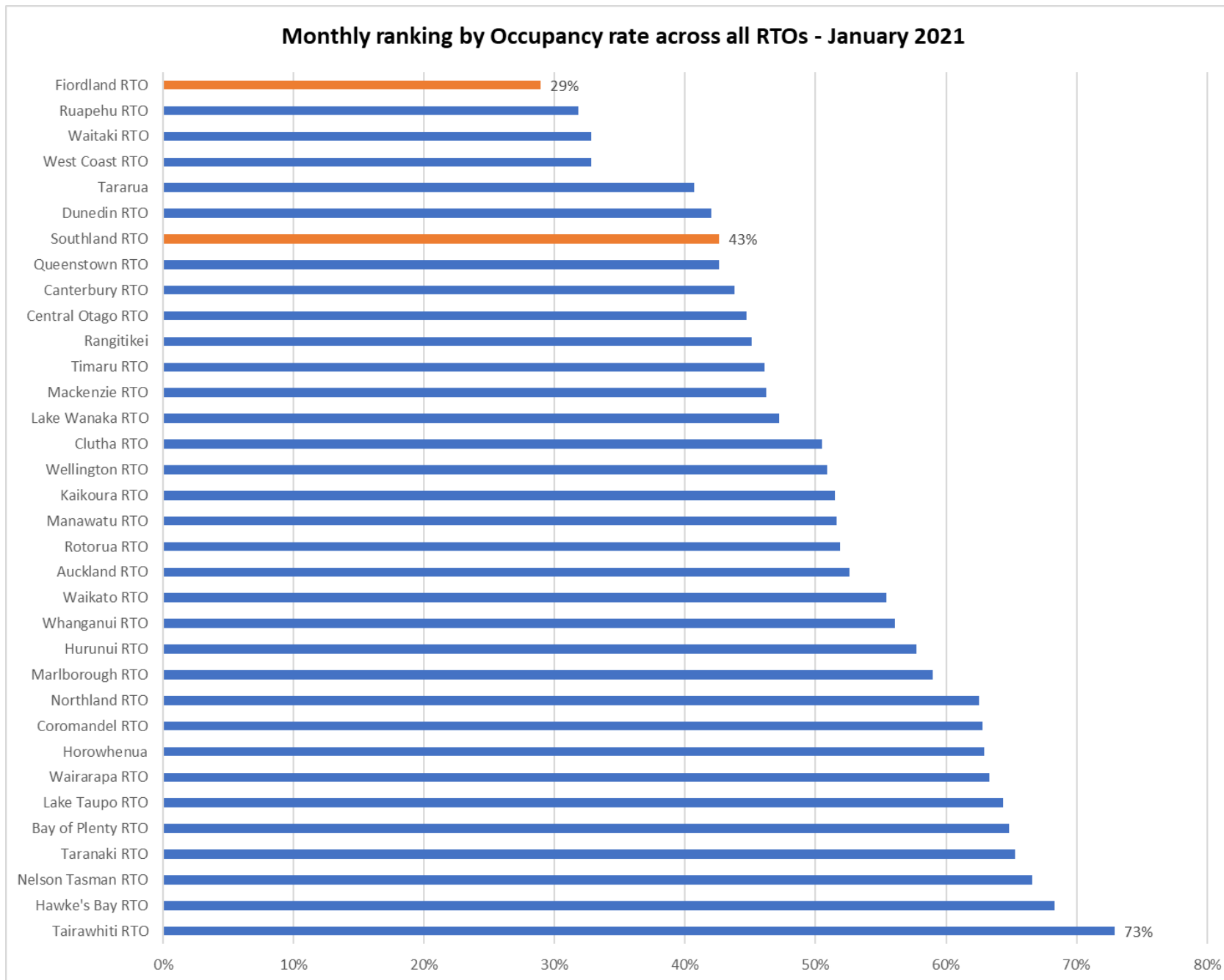
Measures for all accommodation types in Southland District, Jan-2021

Measure	Southland District	New Zealand	Southland District as a percentage of NZ
Number of establishments ?	60	2902	2.1%
Number of stay units ?	2.8K	128.3K	2.2%
Average stay units per establishment ?	46	44.2	
Monthly stay unit capacity ?	85.7K	4.0M	2.2%
Available monthly stay unit capacity ?	76.5K	3.5M	2.2%
Percentage of stay unit capacity available ?	89.3%	87.2%	
Stay unit nights occupied ?	22.8K	1.8M	1.3%
Capacity utilisation rate ?	26.6%	45.7%	
Occupancy rate ?	29.8%	52.4%	
Total guest nights ?	45.7K	4.1M	1.1%
Domestic guest nights ?	43.9K	3.9M	1.1%
International guest nights ?	1.8K	155.7K	1.2%
Guest arrivals ?	24.7K	1.6M	1.6%
Average guests per stay unit night ?	2	2.3	
Average nights stayed per guest ?	1.9	2.6	
Data quality ?	★★★★	★★★★	









Please note that Kawerau, Waimate and Chatham Islands information is excluded as the data is confidential. Fiordland is ranked the lowest in the country.

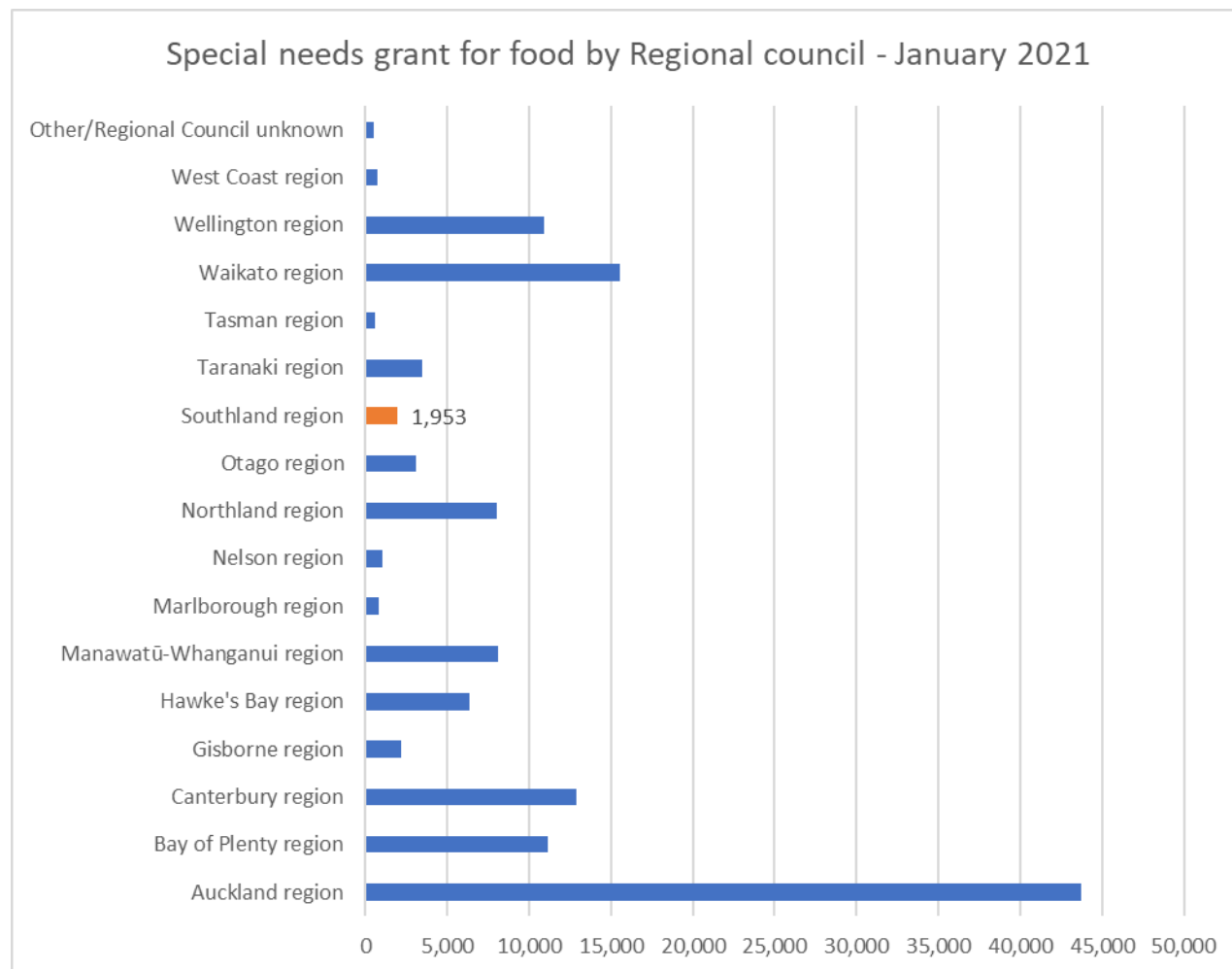
Ministry of Social Development (MSD) data

January 2021 data

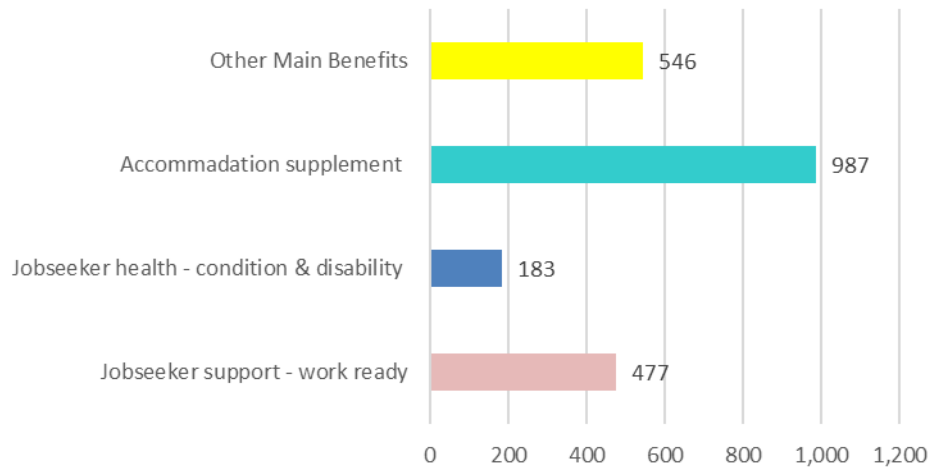
Jobseeker Support sub-categories and other main benefits, by Territorial Authority, timeseries														
Working-age data														
January 2021														
Jobseeker Support – Work Ready														
Territorial Authority	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan
Central Otago District	78	78	84	114	252	276	261	249	249	255	234	198	192	186
Clutha District	333	315	282	291	357	375	384	462	501	540	441	396	357	327
Gore District	237	228	216	237	297	312	306	324	327	345	333	303	303	243
Invercargill City	1,194	1,101	1,017	1,080	1,368	1,404	1,566	1,827	1,812	1,749	1,644	1,605	1,461	1,344
Queenstown-Lakes District	42	36	27	72	471	525	465	405	402	486	477	447	432	414
Southland District	312	294	279	336	504	543	525	555	543	555	561	546	504	477
Jobseeker Support – Health Condition and Disability														
Territorial Authority	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21
Central Otago District	114	108	105	105	111	117	111	114	123	126	144	144	153	159
Clutha District	117	117	120	117	123	126	129	135	144	147	147	150	150	150
Gore District	93	93	93	102	96	99	102	105	114	120	120	120	126	126
Invercargill City	570	552	525	534	552	564	555	594	594	630	648	672	684	702
Queenstown-Lakes District	81	75	75	78	81	81	90	90	90	105	114	132	135	138
Southland District	147	144	132	129	129	135	144	141	144	159	165	174	177	183
All other main benefits														
Territorial Authority	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21
Central Otago District	321	312	309	306	318	330	336	342	339	336	342	351	354	354
Clutha District	450	441	429	435	441	438	438	444	453	456	459	468	474	465
Gore District	402	399	399	405	414	420	423	429	429	417	420	438	447	450
Invercargill City	2,301	2,262	2,145	2,169	2,208	2,220	2,247	2,250	2,259	2,277	2,307	2,382	2,424	2,403
Queenstown-Lakes District	165	159	156	162	195	213	216	219	225	243	261	273	288	285
Southland District	501	504	495	507	525	531	546	546	543	540	543	552	561	546

Compared to September 2020, the number of people within Southland District on benefits has decreased from 1,257 to 1,206. For the jobseeker work ready data there was a decrease from 555 to 477 (a change of 78). For the jobseeker – health condition and disability there was an increase from 165 to 183 and all other main benefits changed from 543 to 546. The decrease in the work ready jobseeker numbers could be attributed to seasonal summer work being available.

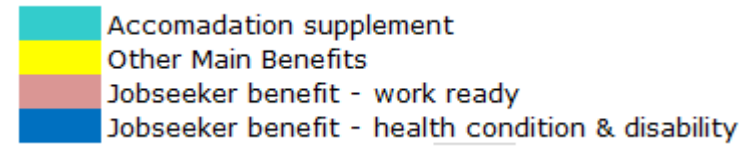
In January 2021 the southern regional council area (ICC, GDC & SDC) had given out 1,953 special needs grants for food which was lower than the December figure of 2,094 but higher than the November figure of 1,941.



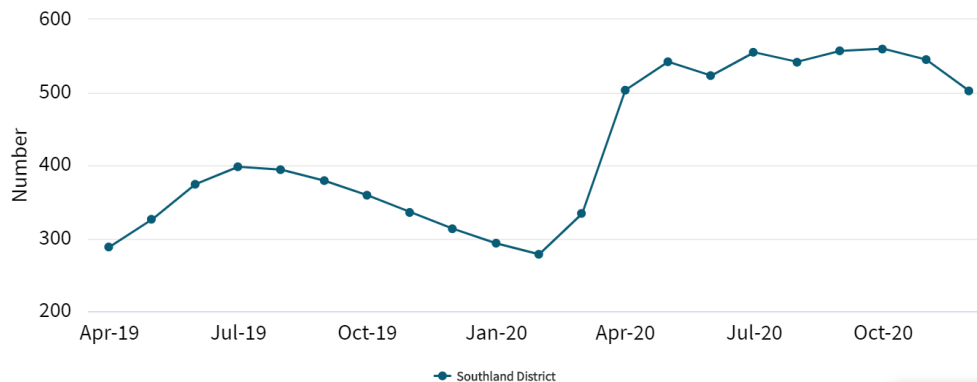
Southland District by benefit type January 2021



Key

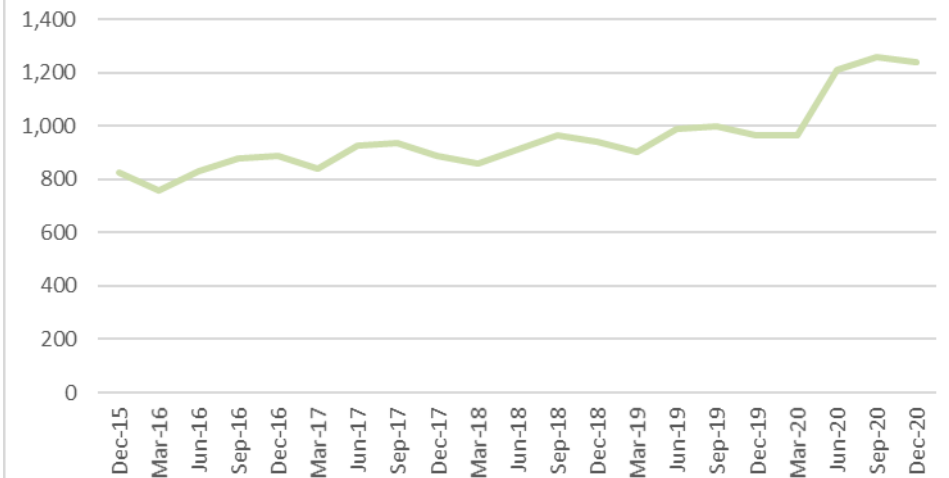


Jobseeker support by territorial authority – Southland District



In December 2002 there were 502 on the jobseeker benefit (work ready). By January 2021, the number was 477 on the jobseeker benefit (work ready).

Southland District - All benefits time series



In December 2020 there were 1,241 people within Southland district on a benefit

Figure 1a. Number of working-age people receiving main benefits, at the end of the last six December quarters

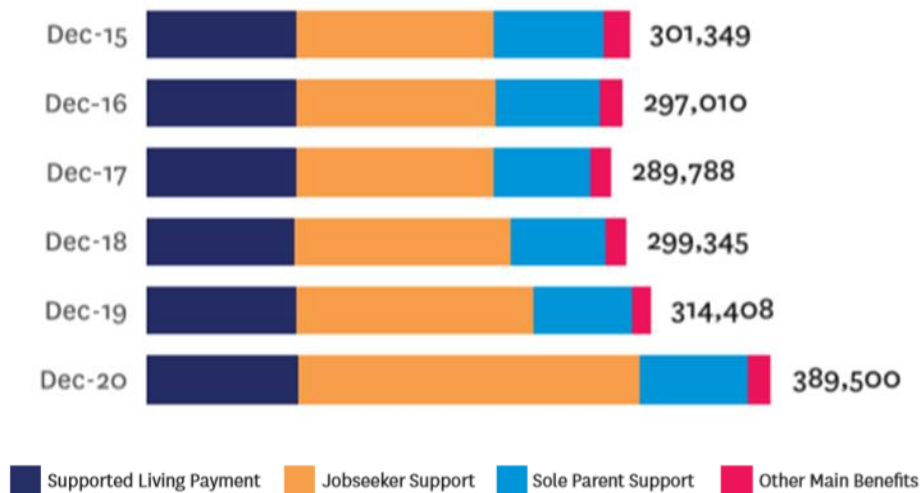
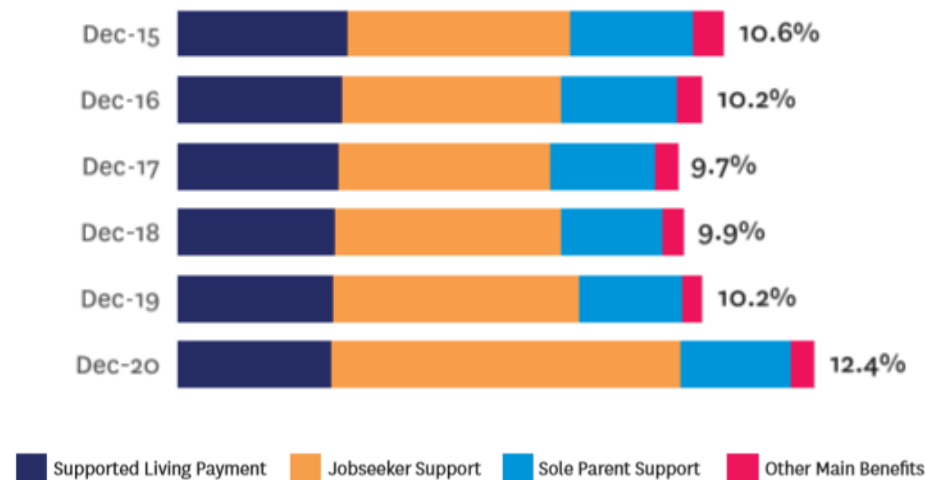
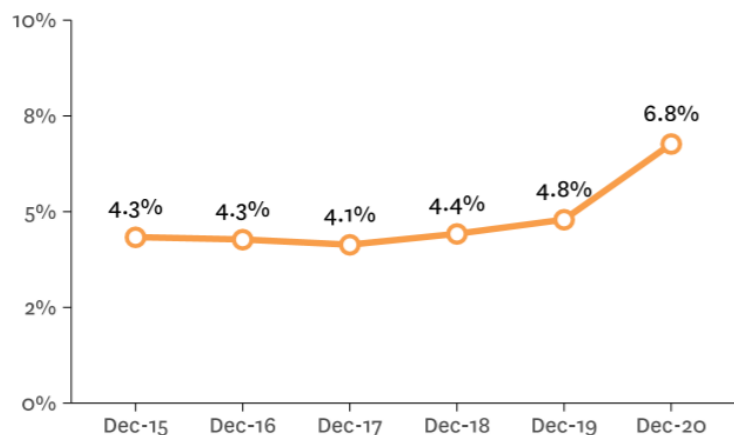


Figure 1b. Proportion of working-age population receiving main benefits, at the end of the last six December quarters



The number of working-age people receiving a main benefit, as at the end of December 2020, was 23.9 percent higher compared with the December 2019 quarter. Benefit numbers as a proportion of the working-age population increased to 12.4 percent compared with 10.2 percent as at the end of December 2019.

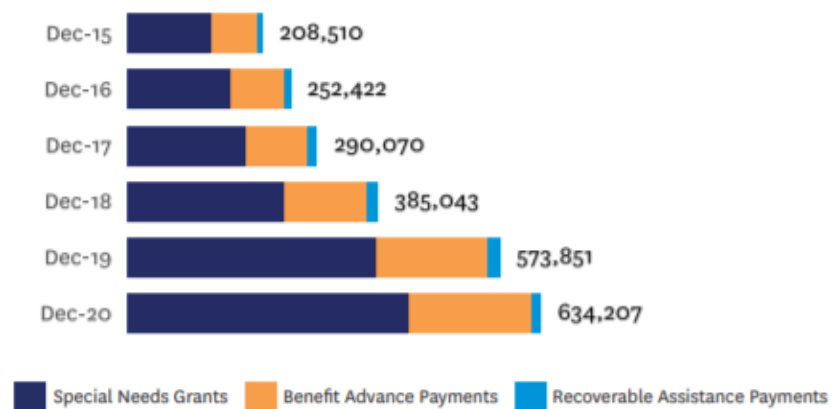
Figure 2b. Proportion of working-age population receiving Jobseeker Support, at the end of the last six December quarters



As at the end of December 2020, the number of working-age people on Jobseeker Support increased by 44.1 percent, compared with the December 2019 quarter. The proportion of working-age people receiving Jobseeker has been increasing since the December 2017 quarter.

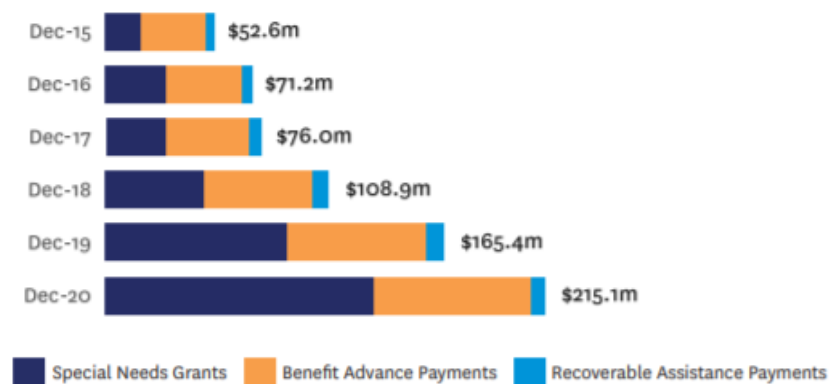
Whilst not directly related to Covid-19, the number and volume of hardship grants has been steadily increasing over time. Compared to 5 years ago the number of requests has tripled.

Figure 13a. Number of hardship grants during the quarter for the last six December quarters, by type of assistance

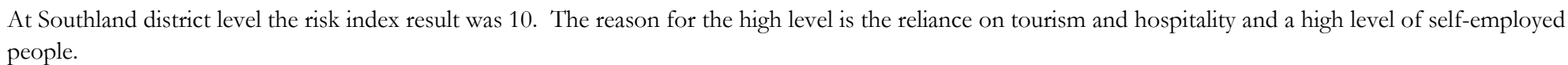


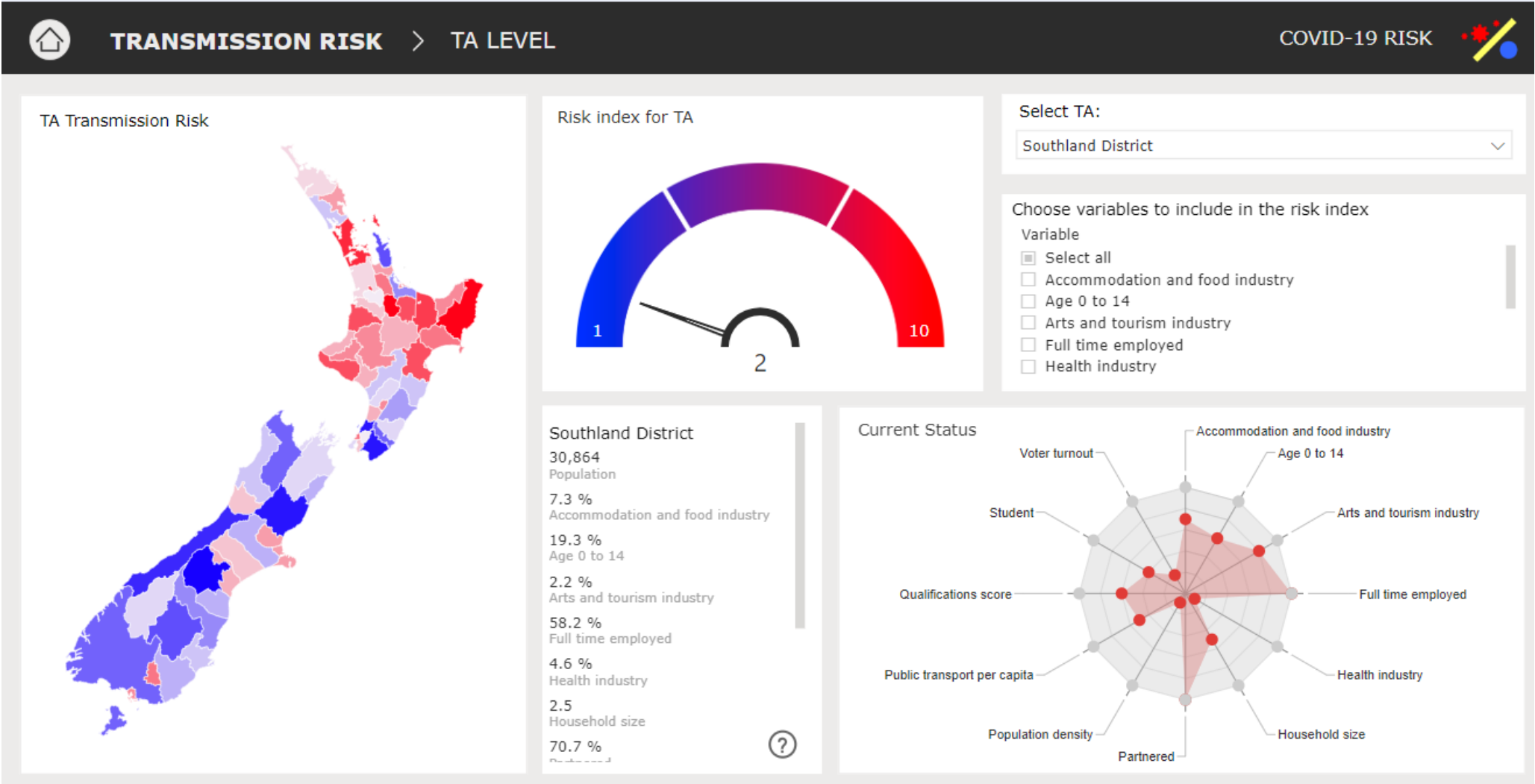
\$215,069,392 was the value of grants provided during the December 2020 quarter. In total there were 634,207 payments made for hardship grants during December 2020.

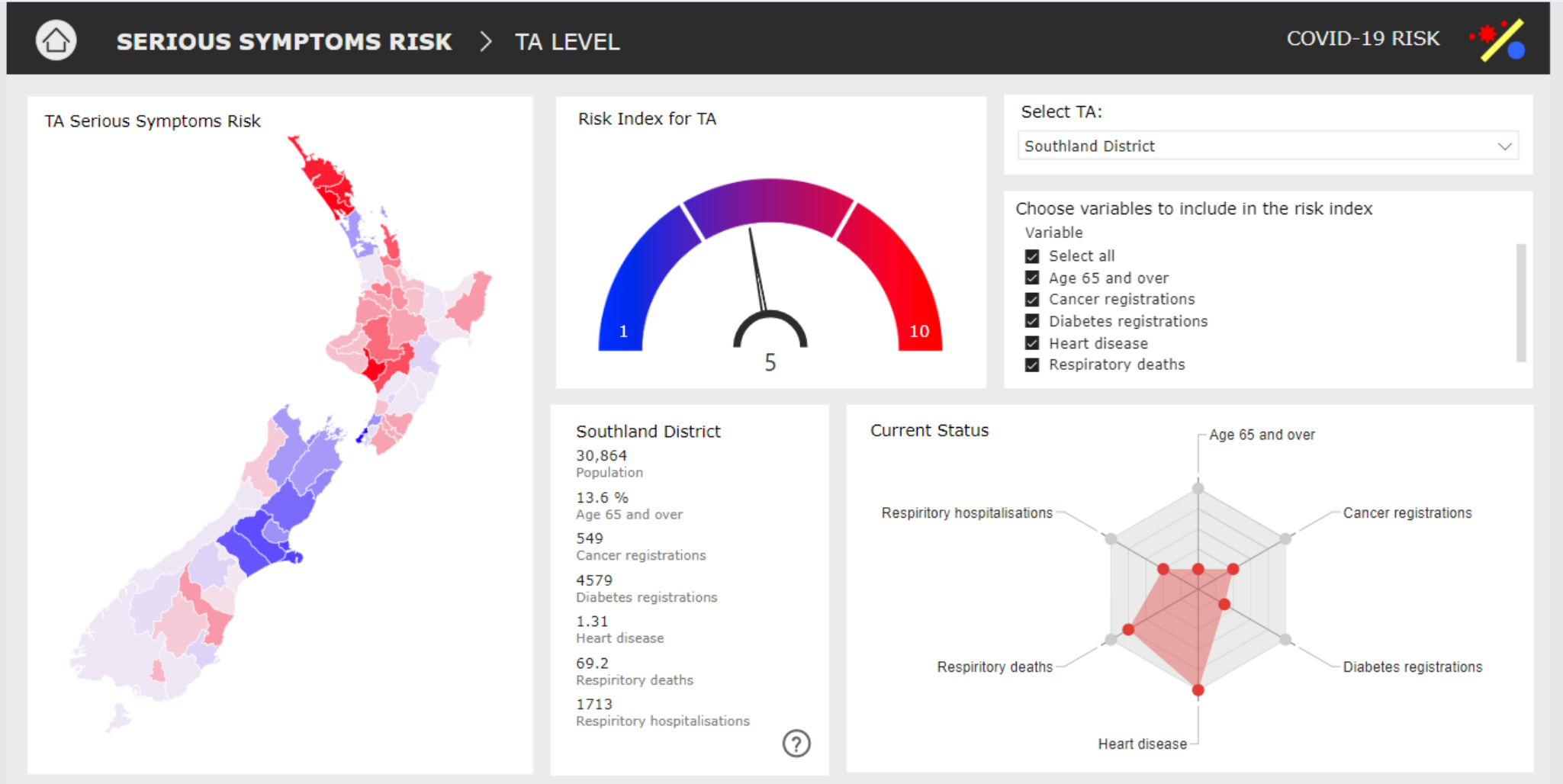
Figure 13b. Value of hardship grants during the quarter for the last six December quarters, by type of assistance

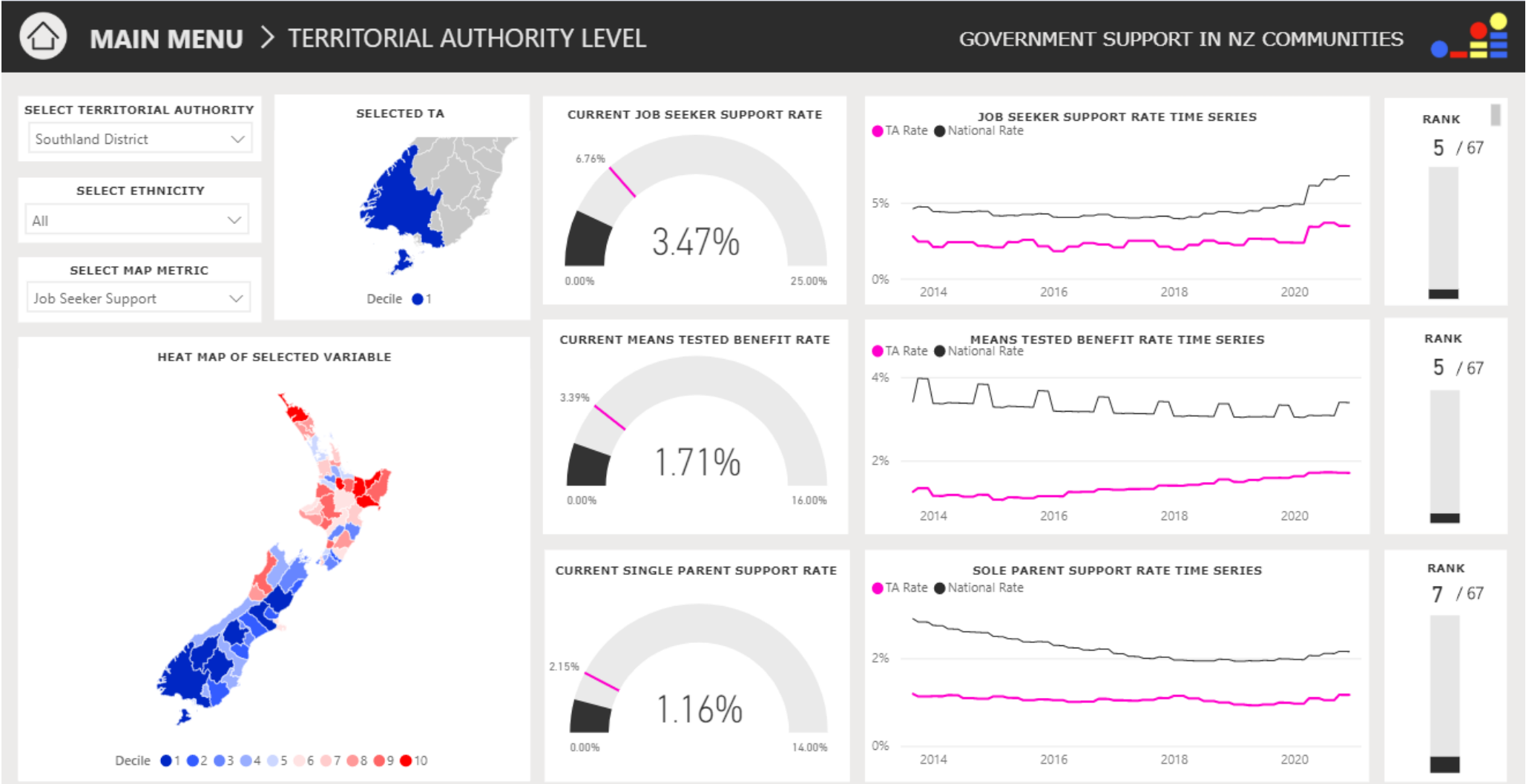


Source: Dot loves data <https://products.dotlovesdata.com/dashboards/>









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NZ Treasury support



TE TAI ŌHANGA
THE TREASURY

3 MARCH 2021

Government support for businesses recovering from COVID-19

WAGE SUBSIDY
can help businesses significantly impacted by COVID-19 to keep employees >>

COVID-19 LEAVE SUPPORT SCHEME
can help businesses to pay workers who've been told to self-isolate >>

CONSULTANCY SUPPORT
helps businesses understand and manage COVID-19 impacts and plan for recovery >>

SMALL BUSINESS CASHFLOW LOAN
helps businesses manage cashflow with a quick, low-cost loan >>

BUSINESS FINANCE GUARANTEE SCHEME LOANS
available through participating banks to support business cashflow needs and response or recovery projects resulting from COVID-19 >>

TEMPORARY TAX LOSS CARRY-BACK
helps businesses with cashflow by using tax losses to offset prior-year profit >>

BUSINESS DEBT HIBERNATION
allows businesses affected by COVID-19 disruptions to place their existing debts on hold while they recover >>

COMMERCIAL PROPERTY LAW CHANGES
help commercial tenants and landlords to keep leases in place through recovery >>

RESURGENCE SUPPORT PAYMENT
can help business to transition in the event of an alert level rise >>

SHORT TERM ABSENCE PAYMENT
can help businesses to support eligible workers to stay home while waiting for a COVID-19 test result >>

TAX ADMINISTRATION ACT CHANGES
helps businesses with cashflow and stability through more flexible tax requirements >>

R&D TAX INCENTIVE
helps businesses retain their R&D capability during the COVID-19 disruptions and receive a tax credit more quickly >>

DEPRECIATION TAX DEDUCTIONS
helps businesses with cashflow and reinvestment by increasing the low-value asset threshold and allowing deductions for commercial and industrial buildings >>

REMISSION OF PENALTIES AND INTEREST
helps taxpayers facing interest and penalties for late tax payments, if they have been impacted by COVID-19 >>

PEOPLE

PROPERTY

CASH FLOW

TAX

NEW SUPPORTS

How can we support your business recovery?

Follow the links for detailed eligibility information and to apply.

New Zealand Government

This guide is intended to give you an overview of the support available. Please follow the links for detailed eligibility information and to apply. The information on these pages is a necessary only. If you are unsure about any aspect of the Government's COVID-19 relief measures, and how they apply to your business or entity, please refer to the detailed information through the links provided and, if necessary, seek legal and financial advice.

7.5 Attachment A

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Comparisons between Oct and Jan data

The number of establishments has changed for Southland by one new establishment changing the total from 66 to 67. No changes to Fiordland RTO

There is a total of 2,902 establishments throughout the country in January compared with the 2,898 in October,

The occupancy rate changed from 44.4% in Oct for NZ to 52.4% in January, dropped from 48.1% to 42.6% for Southland and increased from 20.8% to 28.9% for Fiordland

Visitor numbers increased over the summer period but data showed that it is still at below capacity levels

Stay unit nights occupied increased from 1.5M to 1.8M nationwide from Oct to January, dropped from 23K in October to 21.3K in January for Southland, and increased from 12.3K in oct to 18.4K in January for Fiordland.

The average nights stayed per guest increased in January to NZ 2.6, Fiordland 1.9 and Southland 1.8 compared with NZ 2.2, Southland 1.8 and Fiordland 1.8

In January 2021 the southern regional council area (ICC, GDC & SDC) had given out 1,953 special needs grants for food which was lower than the December figure of 2,094 but higher than the November figure of 1,941 and the October figure of 1,706. Whilst not directly related to Covid-19, the number and volume of hardship grants has been steadily increasing over time. Compared to 5 years ago the number of requests has tripled from 208,510 to 634,207 at a value change of \$52.6M to \$215.1M.

Compared to September 2020, the number of people within Southland District on benefits has decreased from 1,257 to 1,206. For the jobseeker work ready data there was a decrease from 555 to 477 (a change of 78). For the jobseeker – health condition and disability there was an increase from 165 to 183 and all other main benefits changed from 543 to 546. The decrease in the work ready jobseeker numbers could be attributed to seasonal summer work being available.

Glossary of Tourism data terms

Number of establishments	The number of establishments offering short term accommodation including those temporarily closed
Number of stay units	Daily capacity in terms of short-term accommodation units including those temporarily closed e.g. hotel rooms, motel units, dorm beds, camping sites etc.
Average stay units per establishment	Number of stay units divided by the number of establishments
Monthly stay unit capacity	Number of stay units multiplied by the number of days in the month
Available monthly stay unit capacity	Number of stay units available to be occupied by short term guests. This excludes stay units temporarily removed from the inventory due to closures, maintenance, social housing etc.
Percentage of stay unit capacity available	Average monthly stay unit capacity divided by monthly stay unit capacity
Stay unit nights occupied	Number of stay nights occupied by short term guests. This excludes emergency housing guests and permanent residents
Capacity utilisation rate	Stay nights occupied divided by monthly stay unit capacity
Occupancy rate	Stay nights occupied divided by available monthly stay unit capacity
Total guest nights	The number of guest nights spent in short term accommodation units e.g. 2 guests staying 3 nights would generate 6 guest nights
Domestic guest nights	The number of domestic guest nights spent in short term accommodation units (New Zealand residents)
International guest nights	The number of international guest nights spent in short term accommodation units (International visitors)
Guest arrivals	The number of guests that stayed in short term accommodation units e.g. 2 guests staying 3 nights would generate 2 guest arrivals
Average guests per stay unit night	Guest nights divided by stay unit nights occupied
Average nights stayed per guest	Guest nights divided by guest arrivals

Data quality

The accuracy of the ADP is dependent on the number of responses we receive to the monthly survey. Sample sizes vary by region and property type which has a corresponding impact on data quality at those levels. Robust statistical processes are used to transform the sample data into population estimates, but this does not resolve all of the sampling errors in the data. We have therefore developed a simple data quality indicator to help users' assess the reliability of the data:

- **Three stars:** The occupancy rate has a 95% confidence interval of ± 5 percentage points e.g. if the estimated occupancy rate is 75% then we can be confident that the true occupancy rate lies between 70% and 80%.
- **Two stars:** The occupancy rate has a 95% confidence interval of ± 10 percentage points e.g. if the estimated occupancy rate is 75% then we can be confident that the true occupancy rate lies between 65% and 85%.
- **One star:** The occupancy rate has a 95% confidence interval of more than ± 10 percentage points.

Caution should be exercised when comparing these results with those of Stats NZ's Accommodation Survey due to methodological differences including (but not limited to) coverage, the way capacity is calculated, and the way accommodation types are defined. The impact of these differences on published results is difficult to quantify at this stage.

The statistics are currently heavily affected by the impact of COVID-19 on travel patterns in New Zealand.

The origin of guest data is based on the best information available to tourism accommodation providers at the time of booking. There are known issues in the definition of international guests based on either usual residence or nationality.

Stewart Island Rakiura Visitor Levy 10 Year Funding Plan

Record No: R/21/3/11060
Author: Karen Purdue, Community Partnership Leader
Approved by: Matt Russell, Group Manager Services and Assets

☐ Decision ☒ Recommendation ☐ Information

Purpose

- 1 The purpose of this report is to advise on the recommendations from the Stewart Island Rakiura Visitors Levy Allocation Subcommittee in regard to the development of a 10 year funding plan. The funding plan needs to be incorporated into the 10 year LTP to fulfil the requirements of the Stewart Island Rakiura Visitor Levy Policy.

Executive Summary

- 2 The review of the current bylaw and policy went through a series of meetings and discussions with the Stewart Island Rakiura Visitors Levy Subcommittee, the Community and Strategy Committee and Council as well as consultation with the public. The policy and bylaw were adopted on 7 February 2019 with effect from 1 July 2019.
- 3 The Stewart Island Rakiura Visitor Levy Allocation Subcommittee has delegated authority to determine strategic outcomes for the Stewart Island Rakiura Visitor Levy Fund. The formation of a funding plan forms part of this delegation.
- 4 The Stewart Island Rakiura Visitor Levy Policy states: “that the subcommittee will work with staff to develop a 10 year funding plan as part of each three year Long Term Plan cycle. This plan would then be approved by Council through the Long Term Plan. The plan could be used to provide forecasting around future revenue streams and also to enable the subcommittee to have a view on what proportion it might want to allocate towards multi-year commitments.”
- 5 The 10 year funding plan outlines how the subcommittee intend to allocate levy funds, given the information available at the time of drafting. It is recognised that funding decisions may need to deviate from the plan, if unforeseen applications are made and if there are changes to levy revenue received.
- 6 The committee met on Thursday 25 February 2021 to discuss a 10 year funding plan.
- 7 Based on the current policy guidelines, staff drafted some base information for the subcommittee’s consideration.
- 8 In considering the draft plan, staff asked the committee to consider the plan in its current form. Further, staff requested consideration be given to, what if anything, needed to be changed, added or deleted.
- 9 The subcommittee, after robust discussion, agreed that the current guidelines outlined in the policy should continue.

- 10 It is proposed that the 10 year funding plan be reviewed annually during the LTP 2021-31 period in order to ensure that it is updated to reflect any changes to both revenue streams as well as allocations.

Recommendation

That the Community and Strategy Committee:

- a) Receives the **report titled “Stewart Island Rakiura Visitor Levy 10 Year Funding Plan” dated 16 March 2021.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Endorse the recommendation of the Stewart Island Rakiura Visitor Levy Allocation Subcommittee to Council, that the 10 year funding plan, as outlined in the Stewart Island Visitor Levy by-law and policy continue to follow the guidelines currently in place.

Background

- 11 The review of the current bylaw and policy went through a series of meetings and discussions with the Stewart Island Rakiura Visitors Levy Subcommittee, the Community and Strategy Committee and Council as well as consultation with the public. The policy and bylaw were adopted on 7 February 2019 with effect from 1 July 2019.
- 12 The key changes to the policy was to include three categories to which grants would be considered (Council/community owned infrastructure, operational costs and community projects) along with a guide of the percentage of funds that would be allocated to these categories and the inclusion of multi-year funding.
- 13 The key reasons for these changes were to provide greater clarity to all stakeholders, ensure the funding was being provided where it was best meeting the needs of visitors and to reflect the changing needs for funding.
- 14 The subcommittee has delegated authority to determine strategic outcomes for the Stewart Island Rakiura Visitor Levy Fund. The formation of a funding plan forms part of this delegation.
- 15 The committee met on Thursday 25 February 2021 to discuss a 10 year funding plan. This was the first time the committee has met to review the funding plan.
- 16 The Stewart Island Rakiura Visitor Levy Policy states: “that the subcommittee will work with staff to develop a 10 year funding plan as part of each three year Long Term Plan cycle. This plan

would then be approved by Council through the Long Term Plan. The plan could be used to provide forecasting around future revenue streams and also to enable the subcommittee to have a view on what proportion it might want to allocate towards multi-year commitments.”

- 17 The 10 year funding plan outlines how the subcommittee intend to allocate levy funds, given the information available at the time of drafting. It is recognised that funding decisions may need to deviate from the plan, if unforeseen applications are made and if there are changes to levy revenue received.

ALLOCATION CATEGORY	FUNDING ALLOCATIONS
Council/community owned infrastructure	60-70% (% of the funds available annually that will be allocated to Council/community owned infrastructure)
Operational costs	20-25% (% of the funds available annually that will be allocated to operational costs)
Community projects	5-10% (% of the funds available annually that will be allocated to operational costs)

Multi-year

ALLOCATION CATEGORIES	THE NUMBER OF YEARS THE SUBCOMMITTEE CAN COMMIT TO GIVING FUNDS TO AN APPLICANT, IN FUTURE ALLOCATION ROUNDS
Council/community owned infrastructure	Up to ten years (the current allocation round, and the next nine allocation rounds)
Operational costs	Up to three years (the current allocation round, and the next two allocation rounds)
Community projects	One year (just the current allocation round)

- 18 Based on the current policy guidelines, staff drafted some base information for the subcommittee’s consideration.
- 19 In considering the draft plan, staff asked the committee to consider the plan in its current form. Further, staff requested consideration be given to, what if anything, needed to be changed, added or deleted.
- 20 The subcommittee, after robust discussion, agreed that the current guidelines outlined in the policy should continue.
- 21 It is proposed that the 10 year funding plan be reviewed annually during the LTP 2021-31 period in order to ensure that it is updated to reflect any changes to both revenue streams as well as allocations.
- 22 It was noted by the subcommittee that there is potential for confusion calling this a “funding” plan, as opposed to calling it a “spending” plan. Staff indicated that this will be part of the review of the bylaw and policy.
- 23 An update was provided to the subcommittee on the Stewart Island Rakiura jetties projects, feedback from the jetty users operators meeting, possible community board needs outside of the LTP projects and other known community projects.

Issues

- 24 This committee is being asked to recommend to Council that the recommendation of the Stewart Island Rakiura Visitor Levy Subcommittee to continue the funding allocation guidelines remain the same and form the basis for the 10 year funding plan.

Factors to Consider

Legal and Statutory Requirements

- 25 This process has been undertaken in accordance with statutory processes and to fulfil Council's statutory obligations set out in the Local Government Act 2002.

Community Views

- 26 The views of the subcommittee represent the views of the community.

Costs and Funding

- 27 There are no cost implications.

Policy Implications

- 28 This relates to the Stewart Island Rakiura Visitor Levy Policy.

Analysis

Options Considered

- 29 This committee has two options for consideration.

Analysis of Options

Option 1 – To accept the recommendation of the Stewart Island Visitor Levy subcommittee to continue with current guidelines outlined in the policy for the 10 year funding plan.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">the allocation of the levy is able to continue as it currently standsthat potential recipients understand the priorities of the allocation committee	<ul style="list-style-type: none">none identified

Option 2 – To not accept the recommendation of the Stewart Island Visitor Levy subcommittee to continue with current guidelines outlined in the policy for the 10 year funding plan.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">none identified	<ul style="list-style-type: none">the allocation of the levy is not able to continue as it currently standsthat potential recipients may be confused about the priorities of the allocation committee

Assessment of Significance

- 30 This is not considered significant under Council's Significance and Engagement Policy.

Recommended Option

- 31 Option one is the recommended option

Next Steps

- 32 If this committee endorse the recommendation of the Stewart Island Rakiura Visitor Levy Allocation Subcommittee, a further report will be prepared for Council.
- 33 The next step in allocating the visitor funds will be able to take place.

Attachments

- A Stewart Island/Rakiura Visitor Levy Policy [↓](#)
- B Base information for Stewart Island/Rakiura Visitor Levy Allocation Subcommittee meeting 25 February 2021 [↓](#)

Stewart Island/Rakiura Visitor Levy Policy

Role responsible: Activity Manager Community Assistance

Date approved: 12 December 2012

Date amended: 7 February 2019 (to come into effect on 1 July 2019)

File number: r/18/2/4407

1.0 Purpose

This policy provides guidance on governance and administration of the Stewart Island/Rakiura Visitor Levy. The policy outlines who is liable to pay levies and revenue and it outlines how levies and revenue will be collected, administered, allocated and enforced.

2.0 Background

Although Stewart Island/Rakiura has a small resident population, it is a destination for a large number of short-term visitors. This creates a unique funding challenge for Council.

The Southland District Council (Stewart Island/Rakiura Visitor Levy) Empowering Act 2012 was passed into law on 26 March 2012. The act empowers Council to set and collect levies and obtain revenue from visitors to Stewart Island/Rakiura. Under the act, funds must be used to better provide services, facilities, amenities for island visitors, or mitigate environmental effects.

3.0 Definitions

ACCOUNTABILITY FORM	This is a form that must be completed by applicants after they have received funding, so Council is informed how the applicant has spent the funds and so Council is aware of any benefits that have been achieved with the funds
ACTIVITY	Has the meaning given in section 5(1) of the Local Government Act 2002: A good or service provided by, or on behalf of, a local authority or a council-controlled organisation; and includes— (a) the provision of facilities and amenities; and (b) the making of grants; and (c) the performance of regulatory and other governmental functions
AGENT	A business entity that enters into a contractual arrangement with Council to collect the levy from its passengers on behalf of Council

APPROVED OPERATOR	<p>A person who owns or operates or is otherwise in control of a transport vessel and who enters into a contract with the Council—</p> <ul style="list-style-type: none"> (a) relating to the provision of a service to carry to or from the island passengers who, but for the contract, would be visitors to the island; and (b) providing for revenue to be collected from the passengers; and (c) that has the effect of bringing passengers carried by the operator within the definition of an excluded visitor; and (d) including any other terms and conditions that may be agreed from time to time by the approved operator and the Council <p>The Approved Operators are Real Journeys Limited (currently trading as Stewart Island Experience), Stewart Island Flights Limited and ISS McKay Limited on behalf of the cruise ships</p>
A STAFF MEMBER	A staff member from Council
CONTRACTOR	A contractor approved by Council
COUNCIL	Southland District Council
DEPENDENT	A person primarily under the care and responsibility of another person, living with that person as a member of their family and substantially reliant on that person for financial support
EXCLUDED VISITOR	<p>A person who is not to be treated as a visitor because the person—</p> <ul style="list-style-type: none"> (a) travels to the island under a contract of carriage with an Approved Operator; or (b) is the owner or is otherwise in control of a transport vessel or is employed, or under contract, to work on a transport vessel; or (c) is one whose visit is entirely within the boundaries of the Rakiura National Park; or (d) is visiting the island for a continuous period of 21 days or more; or (e) is a person under the age of 18 years on the date of arrival on the island
FREEDOM TRAVELLER	A visitor who travels to the island by means other than as a passenger of an Approved Operator. This includes chartered vessels and independent travel. It does not include people who travel via the ferry (with Real Journeys Limited), scheduled flights (Stewart Island Flights) or cruise ships
GST	Goods and services tax chargeable under the Goods and Services Act 1985
ISLAND	Stewart Island/Rakiura

LEVY	The sum of money (inclusive of GST) collected under the Stewart Island/Rakiura Visitor Levy Bylaw 2019 from persons who are visitors to the island
MAORI LAND	Has the meaning given in section 4 of the Te Ture Whenua Maori Act 1993: Maori customary land and Maori freehold land
RAKIURA MAORI LANDS TRUST	The Rakiura Maori Lands Trust is governed by seven Trustees appointed by the Maori Land Court upon recommendation from the beneficial owners. The Rakiura Maori Lands Trust holds lands and funds in trust for many Rakiura Maori descendants
RATEPAYER	A person who is named on a current rates notice of a rating unit on the island. Only persons who are named on current rates notices are considered to be ratepayers, regardless of who funds rates payments
RESIDENT	A person recognised as living on the island for electoral residency purposes under section 23 of the Local Electoral Act 2001
REVENUE	Revenue (inclusive of GST) collected from excluded visitors, in place of any levy imposed by the Stewart Island/Rakiura Visitor Levy Bylaw 2019, by an Approved Operator in accordance with a contract entered into for the purpose with Council
SUBCOMMITTEE	The Stewart Island/Rakiura Visitor Allocation Levy Subcommittee
TENANT	A person who has a tenancy agreement for a rating unit on the island under the provisions of the Residential Tenancies Act 1986
THE ACT	The Southland District Council (Stewart Island/Rakiura Visitor Levy) Empowering Act 2012
TRANSPORT VESSEL	(a) means a ship, aircraft, or other vessel carrying passengers to or from the island, whether or not— (i) there is a charge for any or all of those passengers; or (ii) any charge is part of a tourist package; or (iii) the vessel is operated commercially; or (iv) the vessel is used for freight as well as passengers; and (b) includes— (i) a regular ferry or air service to the island; and (ii) a cruise ship whose passengers disembark to land on the island
VISITOR	Any person who— (a) travels to or from the island, whether for a single day or for any continuous period of less than 21 days, by any transport vessel; but (b) is not a person who,—

	<ul style="list-style-type: none"> (i) for the purposes of the Local Government (Rating) Act 2002, is a ratepayer in respect of a rating unit on the island; or (ii) is a resident of the island by virtue of being a resident for electoral residency purposes under section 23 of the Local Electoral Act 2001; or (iii) is a tenant of a rating unit for the purposes of the Residential Tenancies Act 1986; or (iv) is the spouse, civil union partner, de facto partner, or dependant of a ratepayer or tenant; or (v) is a beneficiary of the Rakiura Māori Land Trust or who has an ownership interest in a Māori land block on the island; or (vi) is an excluded visitor.
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4.0 Collection

The act provides for the collection of money from two sources:

1. **Revenue;** and
2. **Levy.**

The definitions of revenue and levy are found in section '3.0 Definitions' above.

Through contractual arrangements, Council will collect revenue from passengers who travel with Approved Operators. Approved Operators include Real Journeys Limited (currently trading as Stewart Island Experience), Stewart Island Flights Limited and ISS McKay Limited on behalf of the cruise ships. Passengers will pay the Approved Operator in accordance with the terms of carriage (i.e. the revenue will form part of their ticket price). If the passenger travels via an Approved Operator and pays a local or child fare, the Approved Operator will not charge the revenue.

Under the Stewart Island/Rakiura Visitor Levy Bylaw 2019, Council will collect the levy. The levy will be collected from freedom travellers (i.e. those who are visitors under the act, so it does not include people who travel with an Approved Operator). Where a person is a freedom traveller the categories of exemption outlined in Clause 4.1 below apply. This means that if a freedom traveller is not exempt, he or she will have to pay the levy.

4.1 Who Pays

All individuals travelling to Stewart Island/Rakiura, including freedom travellers, must pay the levy or pay revenue to an Approved Operator unless they are exempt under the following:

- residents, ratepayers and tenants of Stewart Island/Rakiura and their spouses, civil union partners, de facto partners, or dependents;
- beneficiaries of the Rakiura Māori Land Trust or individuals who have an ownership interest in a Māori land block on the island;
- visitors who remain on the island for any continuous period of 21 days or more;

- owners of a transport vessel or individuals employed under contract to work on a transport vessel;
- individuals whose visit is entirely within the boundaries of the Rakiura National Park; or
- persons under the age of 18 years on the date of arrival on the island.

Where the resident or ratepayer exemption applies to a person, the exemption does not automatically apply to the whole family or group. The exemption applies to the ratepayer(s) set out on the rates notice and their spouse, civil union partner, de factor partner and dependents. This does not include visiting adult children or grandchildren (unless they are dependents).

Holiday home owners are exempt if they are a ratepayer on the Council's rates notice. However, beneficiaries of family trusts will not be exempt unless they are designated by name as ratepayers on Council rates notice, or they meet one of the other reasons for exemption outlined above.

The exemption does not apply to visiting trades-people unless the person stays for more than 21 consecutive days. Visitors undertaking volunteer work are also required to pay the levy unless they fall within a category of exemption.

Visiting entirely within the boundaries of the Rakiura National Park means the person visiting does not arrive or leave through the township of Oban.

5.0 Calculation

The amount of the levy is set out in the Stewart Island/Rakiura Visitor Levy Bylaw and is \$5.

In the event an increase in the levy or revenue amount is considered, public consultation will occur via the Southland District Council Annual/Long Term Plan process and a bylaw amendment process. If Council decides to increase the levy amount, the increase will not take effect until 1 October in the year following the decision to adopt the plan ie, Approved Operators will receive 15 months lead in time before they start collecting the new amount.

5.1 Arrangements with Approved Operators

Approved Operators will collect revenue on behalf of Council in accordance with contractual arrangements. The contractual arrangements will be negotiated for each Approved Operator taking into account the individual circumstances of each transport business.

Apart from ISS McKay Limited, Approved Operators will collect revenue from passengers on both inbound and outbound journeys (\$2.50 each way). This allows for passengers who use different modes of transport to travel to and from the island and allows the revenue to be apportioned across the modes of transport on an equitable basis.

ISS McKay Limited will collect revenue (\$5) from each passenger (carried to or from Stewart Island/Rakiura (or its internal waters) on behalf of Southland District Council. This applies regardless of whether or not that passenger disembarks and regardless of the number of times the passenger disembarks and embarks.

5.2 Collection of the Levy from Freedom Travellers

The Stewart Island/Rakiura Visitor Levy Bylaw outlines levy collection from visitors who travel to the island via private or chartered transportation (i.e. freedom travellers). A \$5 levy is payable when the visitor arrives on the island. Council has provided a collection box to receive payments or payment can be made at any Council office. The collection box is placed on the Main Wharf in Oban. Freedom travellers can deposit levy payments at this location at any time. Council may also enter into agreements with agents operating chartered vessels, to collect the levy from passengers on behalf of Council.

Only one payment is required per person for the duration of their stay on the island. Travel to neighbouring islands (excluding the mainland) will not constitute leaving the island.

6.0 Proof of Exemption

Persons who are not required to pay the visitor levy or revenue can apply for a Southland District Council photo identification card. Southland District Council photo identification cards will be accepted as proof of exemption by Approved Operators and agents. They will also be accepted by enforcement officers monitoring compliance with the Stewart Island/Rakiura Visitor Levy Bylaw.

A Southland District Council photo identification card will be issued and renewed at no cost to the applicant. Renewing a Southland District Council photo identification card will require confirmation of entitlement using documentation as set out in Appendix A. Photographs will also be updated at the time of renewal. It is the responsibility of the card holder to advise the Council of any change in contact details or exemption status.

The card remains the property of Southland District Council. Cards are not transferable and cardholders retain sole responsibility for use of the card issued to them. A replacement fee will apply to lost or damaged cards. This fee will be set out in the Southland District Council Schedule of Fees and Charges.

Agreements between Council and Approved Operators with respect to exemption identification are reached on an individual basis and may differ. A Southland District Council photo identification card may be required by the Approved Operator at the time of ticket purchase or boarding the vessel for an exemption to be granted.

Each Approved Operator may choose to compile a list of names eligible for local fares. Eligibility for a local fare is a commercial decision made at the discretion of Approved Operators and is not influenced or administered by Council. Individuals can contact Approved Operators to ascertain whether they maintain such a list and to determine their eligibility for inclusion. Eligibility for local fares may mean that there is no requirement to apply for and carry a photo identification card when travelling.

6.1 Application for Exemption

An application to receive a Southland District Council photo identification card can be made by attending the Southland District Council office located at 15 Forth Street, Invercargill or by sending a completed application form to Council (PO Box 903, Invercargill 9840 or contactcs@southlanddc.govt.nz) with a colour passport photo of each applicant.

Applicants are also required to provide documentation which proves their exemption. Examples of accepted documentation to prove exemption status are set out in Appendix A.

7.0 Refunds

People who have been charged the levy but believe that they are exempt under the act can apply to Council to receive a refund.

Refund applications should state the reason for the claim, along with a copy of supporting documentation as set out in Appendix A.

An application for a refund must be made within six months of the date of travel.

8.0 Audit

Council has the ability to audit the collection and payment of the levy by agents and revenue by Approved Operators. Audit procedures may include a review of visitor numbers against funds received.

9.0 Enforcement

Part 2 of the act outlines infringement offences. Any person who evades the payment of a levy payable by that person or falsely claims that he or she is not a visitor commits an infringement offence.

An infringement fee has been set by way of regulation and will be displayed on signs erected on the island. The amount of the infringement fee is \$250. Infringement notices can be issued by Southland District Council Enforcement Officers if they observe a person committing an infringement offence or if they have reasonable cause to believe that a person has committed an infringement offence.

Southland District Council photo identification cards are accepted as proof of exemption. A ticket issued by an approved transport operator, a cruise ship boarding pass or a receipt from the collection box or a levy collection agent will also be accepted as proof of payment.

10.0 Administration

The subcommittee has the delegated authority and will make decisions to approve applications from the Stewart Island/Rakiura Visitor Levy fund. The subcommittee will meet annually to review applications and allocate funding.

The subcommittee is the subordinate decision making body of the Community and Policy Committee. The subcommittee is subject to standard audit procedures. The Community and Policy Committee will be informed of funding decisions via memoranda. Council's Annual Report will contain an itemised statement of the Stewart Island/Rakiura Visitor Levy fund each year.

10.1 Subcommittee Membership

The subcommittee will consist of the following members appointed by Council:

- the chair of the Community and Policy Committee
- the chair of the Finance and Audit Committee
- the councillor for Stewart Island/Rakiura

- a representative from the Stewart Island/Rakiura Community Board
- a representative recommended by each of the Approved Operators (three in total)
- a member to represent iwi
- a member from Stewart Island/Rakiura

The chair of the Community and Policy Committee will act as chair of the subcommittee.

The chair of the subcommittee will have a casting vote, which can only be exercised to resolve an evenly split vote.

If the councillor for Stewart Island/Rakiura is also the chair of the Community and Policy or the Finance and Audit Committee, then an additional councillor will be appointed to the subcommittee, by Council.

Elected members on the subcommittee must act in accordance with Council's Code of Conduct. Council's Standing Orders also apply to the subcommittee. If a subcommittee member has any connection to an application greater than that of the general public, that member should declare an interest in the relevant application, prior to it being considered. In such circumstances, the member affected shall still be entitled to speaking and voting rights, unless the member has a pecuniary interest in the application.

Further information on the appointment of the representatives from the Approved Operators, the iwi representative and the representative from Stewart Island/Rakiura, is provided in Appendix B.

10.2 Applications

The application process will be administered by Council. Advertisements will be placed at the beginning of March seeking applications and outlining the deadline for receipt of applications. The application period will close at the end of March.

Applications to the Stewart Island/Rakiura Visitor Levy fund must be made using the appropriate documentation provided by Council. All applications must include:

- an outline of the project or work requiring funding, including a timeline;
- if the project involves physical works, scale conceptual plans including site plans;
- any requirement for resource or building consent;
- a business plan for the project including costs and on-going funding requirements, if any;
- evidence of legal status of the applicant (eg, charitable trust or body corporate);
- an assessment of how the project is for the benefit of visitors; and
- declarations of interest.

An application can be made for funding in relation to salary and wages and it can relate to a range of things such as the development or maintenance of existing facilities, services and projects.

Applicants can indicate on their application form if they would like to be heard by the subcommittee.

Late applications will not be considered.

10.3 Allocation Process

A three step process will be undertaken to allocate funds. The three steps are:

- Step 1 - Assessing if the application is eligible for funding
- Step 2 - Assessing which category the application falls under
- Step 3 - Allocating funds to applications from each category (using the funding allocation percentages as a guide and based on the strength of the application).

Step 1: Assessing if the application is eligible for funding

To be considered for funding, applications must be consistent with section 6(b) of the act. Section 6(b) states that revenue and levies collected must be used to:

- fund, wholly or in part, activities used by visitors or any class of excluded visitor;
- fund, wholly or in part, activities on the island for the benefit of visitors or any class of excluded visitor; and/or
- mitigate the adverse effects of visitors or excluded visitors on the environment of the island.

If an application is not consistent with section 6(b) of the act, this will be identified by a staff member or contractor.

Where appropriate, a staff member or contractor may liaise with an applicant to discuss their application (e.g. whether further information is needed, or whether there is a minor issue with the application etc). The applicant will be permitted to make minor amendments to their application in this circumstance.

If, after engaging with the applicant, the staff member or contractor thinks the application is still not eligible for funding, the staff member or contractor will communicate this to the subcommittee at the allocation meeting.

Step 2: Assessing which category the application falls under

Applications that are consistent with section 6(b) of the act will be assessed by a staff member or contractor as being in one of the following categories.

ALLOCATION CATEGORY	DESCRIPTION
COUNCIL/COMMUNITY OWNED INFRASTRUCTURE	Applications relating to Council's/the community's physical and organisational structures and facilities (e.g. buildings, roads, power supply etc).
OPERATIONAL COSTS	Applications by non-profit organisations to meet their operational needs/requirements.
COMMUNITY PROJECTS	Applications that do not relate to infrastructure. These applications must be made by Stewart Island/Rakiura resident/s, ratepayer/s or tenant/s.

A staff member or contractor will communicate to the subcommittee, which category they believe the application falls under. It is possible that an application will fit into more than one category.

Step 3 - Allocating funds in accordance with the funding allocation percentages and based on the strength of the application

Funding allocation categories and percentages

The subcommittee will consider the allocation categories when it allocates funding. Although it has complete discretion, as a guide, the subcommittee may allocate the funding received on an annual basis, to applications in each category in accordance with the funding allocation percentages outlined below.

ALLOCATION CATEGORY	FUNDING ALLOCATIONS
COUNCIL/COMMUNITY OWNED INFRASTRUCTURE	60-70% (% of the funds available annually that will be allocated to Council/community owned infrastructure)
OPERATIONAL COSTS	20-25% (% of the funds available annually that will be allocated to operational costs)
COMMUNITY PROJECTS	5-10% (% of the funds available annually that will be allocated to community projects)

The strength of the application

The subcommittee will allocate funds to applications in the allocation categories based on the strength of the application. The strength of an application will be determined by the extent it will:

- fund, wholly or in part, activities used by visitors or any class of excluded visitor; or
- fund, wholly or in part, activities on the island for the benefit of visitors or any class of excluded visitor; or
- mitigate the adverse effects of visitors or excluded visitors on the environment of the island.

The subcommittee will have regard to the extent that the proposed project will also benefit the local community.

A staff member or contractor will provide guidance to the subcommittee, on the strength of an application.

Committing to allocating funds in the future

The subcommittee can commit to multi-year funding (committing to give funds in an application round, to an applicant in future allocation rounds). This could be done by the subcommittee to commit to service loans drawn, such as to cover capital works projects. When this can occur, and for how many years, relates to the allocation category of the application, and is outlined in the table below.

ALLOCATION CATEGORIES	THE NUMBER OF YEARS THE COMMITTEE CAN COMMIT TO GIVING FUNDS TO AN APPLICANT, IN FUTURE ALLOCATION ROUNDS
COUNCIL/COMMUNITY OWNED INFRASTRUCTURE	Up to 10 years (the current allocation round, and the next 9 allocation rounds)
OPERATIONAL COSTS	Up to three years (the current allocation round, and the next two allocation rounds)

COMMUNITY PROJECTS	One year (just the current allocation round)
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Allocations in each funding year will include those funds committed from prior years.

The subcommittee will work with staff to develop a 10 Year Funding Plan as part of each three year Long Term Plan cycle. This plan would then be approved by Council through the Long Term Plan. The plan could be used to provide forecasting around future revenue streams and also to enable the subcommittee to have a view on what proportions it might want to allocate towards multi-year commitments.

General points about allocation

Local and central government can make applications for funding.

Funding can be allocated to an applicant when he/she has received funding for the same or a similar thing, on a previous occasion.

Applicants are not required to have spent the funding that has been allocated to them previously, in order to be eligible for further funding.

The subcommittee can elect to allocate a lower level of funding to an applicant, but it cannot allocate more than what the applicant has requested.

When an application is considered by the subcommittee, the applicant will be notified within two weeks of the subcommittee meeting whether or not their application was successful, and if it was successful, the amount of funding allocated.

The subcommittee will not give further funding to applicants if they have not returned their accountability form to Council (when they have been required by this policy, to do so).

11.0 Accountability

Applicants will be required to complete and provide Council with Accountability Forms. Accountability Forms must be returned to Council before 31 March, the year after the subcommittee grants the applicant funds. If an applicant hasn't used all (or any) of the funds by that time, the Accountability Form must still be completed. An applicant also must complete the Accountability Form by 31 March each subsequent year (even if the applicant outlines that no funding has been spent), until all of the funding allocated has been accounted for by way of an Accountability Form and/or returned to Council and the fund.

Any funds that are not spent by applicants (completing what was outlined in their application), within five years of the decision to allocate the applicant funding, must be returned to Council and the fund.

If any funding is returned, information on the amount and why the funding was returned, will be communicated to the subcommittee at the annual allocation meeting.

12.0 Review

Council will review the Stewart Island/Rakiura Visitor Levy Bylaw and this policy within six years of adoption.

Appendix A: Documents which can be used to claim exemption or refund

The table below contains a list of documents which will be accepted as proof of exemption from the need to pay the Stewart Island/Rakiura Levy.

These documents will be accepted in relation to (1) applying for a photo identification card and (2) applying for a refund.

Original documentation from both Category A and Category B must be presented concurrently. Council requires proof of both identity and levy exemption status. A current address will need to be provided to receive notice of renewals and other information.

This is not a comprehensive list and other equivalent documents may be accepted when applying for a Southland District Council photo identification card or applying for levy refund.

AT LEAST ONE PHOTO ID MUST BE PRODUCED FROM CATEGORY A (THE NAME ON THE DOCUMENT MUST BE EXACTLY THE SAME AS THE APPLICANTS NAME)	
Passport (Passports can be accepted up to two years past the expiry date)	
Proof of Age card with photo	
Drivers Licence	
Public Service Employee ID card bearing photo	
Education ID card bearing photo	
Firearms Licence	
AT LEAST ONE FORM OF IDENTIFICATION FROM CATEGORY B	
REASON FOR EXEMPTION	EXAMPLE OF ACCEPTED PROOF OF EXEMPTION
<ul style="list-style-type: none"> • ratepayers • tenants • residents 	<p>One or more of the following documents showing name and address on Stewart Island/Rakiura:</p> <ul style="list-style-type: none"> • notice of rates or VG number verified by Rates Department. Rates Notices must state that the applicant is the owner of the property to which the Rates Notice was sent and the document must be current at the time of the application. • tenancy Agreement. • utilities bill. • insurance renewal advice. • motor vehicle registration. • electoral roll number. • mortgage documents. • current land titles office records.
<ul style="list-style-type: none"> • spouses of a ratepayer or tenant. • civil union or de facto partner of a ratepayer or tenant. • dependents of a ratepayer or tenant. 	<ul style="list-style-type: none"> • application to be made in conjunction with the respective person.

<ul style="list-style-type: none">• Rakiura Maori Land Trust beneficiaries.	<ul style="list-style-type: none">• Council may be able to check property rights via the www.maorilandonline.govt.nz website or work with the Rakiura Māori Land Trust to access its database of beneficiaries.
<ul style="list-style-type: none">• people under the age of 18.	<ul style="list-style-type: none">• passport.• school student concession card.• birth certificate.
<ul style="list-style-type: none">• owners or those working on transport vessels.	<ul style="list-style-type: none">• employment documentation (eg, payslips, letter from employer).
<ul style="list-style-type: none">• visitors whose visit is for 21 days or more.	<ul style="list-style-type: none">• tickets or invoices showing names and dates of arrival and departure.• receipts for accommodation covering the relevant time period.

Appendix B: Appointing representatives to the subcommittee

Representative recommended by each of the Approved Operators

Council will request the Approved Operators to nominate a person to be a voluntary member on the subcommittee.

Representative for iwi

Council will, in accordance with its Charter of Understanding with Te Ao Marama Incorporated, seek an iwi representative to be a voluntary member on the subcommittee. If a willing iwi representative is not identified through liaising with Te Ao Marama Incorporated, Council will then approach other people who may be suitable for the role.

The appointment of a member to represent iwi will be reviewed every three years, after Council elections.

Representative from Stewart Island/Rakiura

Council will request expressions of interest from Stewart Island/Rakiura residents and ratepayers, to be a voluntary member on the subcommittee. A person will be selected by Council, following consideration of:

- the skills and experience of those interested
- the extent that conflicts of interest would be likely if the individual became a member (there is a preference for minimal/no conflicts being likely)
- the extent that the individual knows tourist/visitor requirements and impacts on the island.

If no-one suitable expresses interest, Council will approach people who may be suitable for the role.

The appointment of the Stewart Island/Rakiura representative will be reviewed every three years, after Council elections.



Stewart Island/Rakiura Visitor Levy Allocation Subcommittee

Meeting to draft funding plan for the 2021 long term plan (25 February 2021)

Purpose

The purpose of this meeting is to discuss the development of a Stewart Island/Rakiura Visitor Levy funding plan that needs to be incorporated into the 10 year Long Term Plan to fulfil the requirements of the Stewart Island/Rakiura Visitor Levy Policy.

The purpose of the plan is to enable the committee to have a greater understanding of the long term tourist needs of Stewart Island/Rakiura, to provide it some context to consider future requests and provide greater clarity to those requesting funds.

Subcommittee Delegations

The subcommittee has delegated authority to determine strategic outcomes for the Stewart Island/Rakiura Visitor Levy Fund. The formation of a funding plan forms part of this delegation.

Stewart Island/Rakiura Visitor Levy Policy - background

The bylaw and policy went through a series of meetings and discussions with the Stewart Island/Rakiura Visitors Levy Subcommittee, the Community and Strategy Committee and Council as well as consultation with the public. The policy and bylaw were adopted on the 7 February 2019 with effect from 1 July 2019 and is attached as reference to this document.

The key changes to the policy was to include three categories to which grants would be considered (Council/community owned infrastructure, operational costs and community projects) along with a guide of the percentage of funds that would be allocated to these categories and the inclusion of multi-year funding. The key reasons for these changes were to provide greater clarity to all stakeholders, ensure the funding was being provided where it was best meeting the needs of visitors and to reflect the changing needs for funding.

Ten year funding plan

The Stewart Island/Rakiura Visitor Levy Policy states on page 11:

"that the subcommittee will work with staff to develop a 10 Year Funding Plan as part of each three year Long Term Plan cycle. This plan would then be approved by Council through the Long Term Plan. The plan could be used to provide forecasting around future revenue streams and also to enable the subcommittee to have a view on what proportion it might want to allocate towards multi-year commitments."

Based on the current policy guidelines, staff have drafted a base for the subcommittees consideration (at end of this document).

Southland District Council
Te Rohe Pōtae o Murihiku

PO Box 903
15 Forth Street
Invercargill 9840

0800 732 732
sdcsouthlanddc.govt.nz
southlanddc.govt.nz



In considering the draft plan, staff are asking the committee to consider:

- if it forms a good base
- what, if anything needs to be changed, added or deleted, considering the information attached and indicated in this report or otherwise known
- and provide guidance on how much may be provided on a project to recognise resident versus visitor use.

Financial information

IN SUMMARY FROM INCEPTION TO 30 JUNE 2020

Revenue from 254,904 visitors	\$1,108,279
% of revenue from cruise ships	10%
Net grants allocated since inception	\$1,075,554
Reserve balance at 30 June 2020 (incl commitments)	\$26,996
Average annual income (over seven years)	\$158,326
Average annual grants (over seven years)	\$155,293
% of grants allocated to Council (over the seven years)	77%
% of grants allocated externally (over the seven years)	23%

CURRENT YEAR INCOME

Revenue from 14,251 visitors (1 July to 30 November 2020)	\$61,962
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COUNCIL DRAFT 10 YEAR LTP CAPITAL PROGRAMME

Community beautification & footpath projects indicated to be grant funded (coming 4 years)	\$426,988
Jetties projects over 10 years indicated to be loan funded	\$2,689,774

The cost of projects identified for the next 10 years for Council are preliminary estimates only. Staff will work on the scope and accurate costings as the project years approach. As part of this, staff will also work on maximising other funding sources such as user fees for the jetties, rate funding where indicated in Council's Revenue and Financing Policy and any government funding available.

Depending on the funding requests of the levy committee, Council will also look to long term funding requests to meet its capital programme. This better shares the cost of capital works over the visitors benefiting and also allows the committee greater opportunities to fund more projects/costs in a year.



Other information

Council's community partnership leader, Karen Purdue, will provide the committee on the meeting day with

- an update on the Stewart Island jetties projects and feedback from the Stewart Island jetty user meeting
- an update of the possible community board needs, outside of the LTP projects noted, an update on other community projects known

An update will also be given on the review of the Stewart Island/Rakiura Visitor Levy.

Next steps

The funding plan will be drafted and incorporated into the LTP based on discussions today.

ACTION	TIMING
Stewart Island/Rakiura Community Board – provide draft for board's information and comment	March/April 2021
Community and Strategy Committee – provide draft for feedback	23 March 2021
Finance and Assurance Committee – include project plan as part of the long term plan document	21 May 2021
Council - adopts plan as part of the long term plan	23 June 2021



Draft 10 Year Funding Plan

Pursuant to the Stewart Island/Rakiura Visitor Levy Policy

Background

The Stewart Island/Rakiura Visitor Levy Policy states at 10.3: “The subcommittee (the Stewart Island/Rakiura Visitor Allocation Levy Subcommittee) will work with staff to develop a 10 Year Funding Plan as part of each three year Long Term Plan cycle. This plan would then be approved by Council through the Long Term Plan. The plan could be used to provide forecasting around future revenue streams and also to enable the subcommittee to have a view on what proportions it might want to allocate towards multi-year commitments.”

Funding plan principles

The 10 year funding plan outlines how the subcommittee intend to allocate levy funds, given the information available at the time of drafting. It is recognised that funding decisions may need to deviate from the plan, if unforeseen applications are made and if there are changes to levy revenue received.

ALLOCATION CATEGORY	FUNDING ALLOCATIONS
Council/community owned infrastructure	60-70% (% of the funds available annually that will be allocated to Council/community owned infrastructure)
Operational costs	20-25% (% of the funds available annually that will be allocated to operational costs)
Community projects	5-10% (% of the funds available annually that will be allocated to operational costs)

Multi-year

ALLOCATION CATEGORIES	THE NUMBER OF YEARS THE SUBCOMMITTEE CAN COMMIT TO GIVING FUNDS TO AN APPLICANT, IN FUTURE ALLOCATION ROUNDS
Council/community owned infrastructure	Up to ten years (the current allocation round, and the next nine allocation rounds)
Operational costs	Up to three years (the current allocation round, and the next two allocation rounds)
Community projects	One year (just the current allocation round)

(see policy for explanation of each allocation category)

Review

It is proposed that the 10 year funding plan be reviewed annually during the LTP 2021-31 period in order to ensure that it is updated to reflect any changes to both revenue streams as well as allocations.

Stewart Island Visitor Levy
Analysis of Income and Expenditure to 30 June 2020

Income	Visitor No's		Total \$
Visitor Levy Income 2013/14	26,120	113,567	
Visitor Levy Income 2014/15	30,648	133,251	
Visitor Levy Income 2015/16	36,457	158,511	
Visitor Levy Income 2016/17	36,656	159,372	
Visitor Levy Income 2017/18	44,423	193,144	
Visitor Levy Income 2018/19	43,991	191,267	
Visitor Levy Income 2019/20	36,609	159,169	
<i>Total Visitor Levy Income (breakdown attached)</i>			1,108,279
Donation 2014/15			496
Interest 2011/12	-	110	
Interest 2013/14		152	
Interest 2014/15		1,267	
Interest 2015/16		257	
Interest 2016/17		845	
Interest 2017/18		179	
Interest 2018/19		3,731	
Interest 2019/20		2,532	
<i>Total Interest Income</i>			8,853
Total Income			1,117,628
Expenditure			
Allocated Grants 2013/14		85,682	
Allocated Grants 2014/15		117,000	
Allocated Grants 2015/16		154,799	
Allocated Grants 2016/17		171,863	
Allocated Grants 2017/18		192,809	
Allocated Grants 2018/19		183,141	
Allocated Grants 2019/20		181,754	
<i>Total Grants (Breakdown attached)</i>			1,087,048
Grant Refunds 2016/17 (Breakdown attached)			(176)
Grant Refunds 2017/18 (Breakdown attached)			(11,316)
Grant Refunds 2018/19 (Breakdown attached)			(1,973)
Initial Costs 2011/12			5,250
General Expenses 2013/14	10,668		
General Expenses 2014/15	470		
General Expenses 2015/16	433		
General Expenses 2016/17	229		
General Expenses 2017/18	-		
General Expenses 2018/19	266		
General Expenses 2019/20	-	266	
<i>Total General Expenses</i>			11,799
Total Expenditure			1,090,632
Reserve Balance at 30 June 2020 (including commitments)			\$ 26,996

Total Grants Allocated to 30 June 2020			
External			
Year	Applicant	Purpose	\$
2014	Lions Club	Purchase and install 4 picnic tables	3,000
2014	SI/Rakiura Community Environment Trust	Fund costs of Volunteer Co-Ordination for the Halfmoon Bay Restoration project	5,282
2014	S.I. Promotions Assoc.	An extension of wifi coverage in Ayr Street	2,400
2015	SI/Rakiura Community Environment Trust	Assistance to support the management and administration of the community nursery, environment centre and school group education projects excluding wages	2,000
2015	Rakiura Heritage Centre Trust	New Heritage Centre	50,000
2016	S.I. Promotions Assoc.	Street Map	2,000
2016	S.I. Community Centre	Signage	1,375
2016	SI/Rakiura Community Environment Trust	Assistance with operational costs incurred by the on-going Halfmoon Bay Habitat Restoration project	4,800
2017	Rakiura Heritage Trust	Historical walkabout pamphlet	400
2017	Stewart Is. Promotions Assn Inc	Stewart Is. Itinaries	850
2017	Stewart Is. Promotions Assn Inc	Cruise ship liaison & visitor experience host	3,390
2017	Stewart Is. Promotions Assn Inc	Visitor Information collateral	3,700
2017	SIRCET	Halfmoon Bay habitat restoration project	6,500
2018	Department of Conservation	Development of Observation rock viewing platform	80,000
2018	Rakiura Heritage Centre Trust	Museum development	22,500
2018	Rakiura Heritage Trust	Historical walkabout pamphlet	800
2018	Stewart Is. Promotions Assn Inc	Printing of S.I. street map	1,658
2018	Stewart Is. Promotions Assn Inc	Installation of WIFI	2,849
2018	SI/Rakiura Community Environment Trust	Vehicle replacement	5,000
2018	SI/Rakiura Community Environment Trust	Habitat restoration	5,000
2019	Stewart Is. Promotions Assn Inc	Printing of Stewart Island Street Maps	1,766
2019	Stewart Is. Promotions Assn Inc	Cruise ship visitor experience host	3,375
2019	SI/Rakiura Community Environment Trust	Halfmoon Bay Habitat Restoration Project	5,000
2020	Rakiura Heritage Trust	To assist with operational costs	30,000
2020	Stewart Is. Promotions Assn Inc	Printing of Stewart Island Street Maps	1,798
			\$ 245,443
Internal			
Year	Applicant	Purpose	\$
2014	S.I./Rakiura Community Board	Port William Jetty	50,000
2014	S.I./Rakiura Community Board	Horseshoe Point walking track	25,000
2015	S.I./Rakiura Community Board	Upgrade Horseshoe Bay	25,000
2015	S.I./Rakiura Community Board	Footpath upgrade Main Rd	20,000
2015	Stewart Island Jetties Committee	Ulva Island Wharf	20,000
2016	S.I./Rakiura Community Board	Upgrade Horseshoe Point Track	40,000
2016	S.I./Rakiura Community Board	Upgrade of Main Road footpath from Rakiura Charters to Morris St	20,000
2016	S.I. Jetties Subcommittee	Timber purchase for Ulva Is Wharf rebuild	80,000
2016	S.I. Jetties Subcommittee	Maintenance Millars Beach wharf	6,624
2017	S.I./Rakiura Community Board	Walking track maintenance	25,600
2017	S.I./Rakiura Community Board	Mill Creek to Bathing Beach track	8,200
2017	S.I./Rakiura Community Board	Moturau Punga fencing	2,223
2017	S.I./Rakiura Community Board	Walking track/footpath	41,000
2017	Stewart Is. Jetties Subcommittee	Ulva Island Jetty rebuild	80,000
2018	Stewart Is. Jetties Subcommittee	Golden Bay - Immediate repairs	75,000
2019	S.I./Rakiura Community Board	Project - Walking Track / Footpath Horseshoe Bay Road	52,000
2019	S.I./Rakiura Community Board	Street Lighting	10,000
2019	S.I./Rakiura Community Board	Moturau Moana Gardens - Upgrade tracks, signage and interpretation	7,500
2019	S.I./Rakiura Community Board	Ulva Island Jetty	100,000
2019	S.I./Rakiura Community Board	Foreshore power point	3,500
2020	S.I./Rakiura Community Board	Assist with cemetery and Bathing Beach signage	750
2020	S.I./Rakiura Community Board	Ulva Island wharf rebuild	100,000
2020	S.I./Rakiura Community Board	Assist with upgrading the Bathing Beach track	18,000
2020	S.I./Rakiura Community Board	Upgrade of the footpath from the DOC Visitor Centre to the corner of Dundee Street	31,206
			\$ 841,603
Total Grants Allocated			\$ 1,087,046
Grant Refunds 2016/17			
Year	Applicant	Purpose	\$
2017	S.I. Promotions Assoc.	Grant not fully used so refunded to the SI Visitors Levy In 2016/17	\$ 176
2018	S.I./Rakiura Community Board	Grant not fully used so refunded to the SI Visitors Levy In 2017/18	\$ 11,316
2019	SI/Rakiura Community Environment Trust	Vehicle cost less to replace	\$ 1,973
			\$ 11,482
Total			\$ 1,075,554
Summary			
			Total % Share
Internal			\$ 245,266 23%
External			\$ 830,287 77%
			\$ 1,075,554

Inflated Project List By Area Then Business Unit												
Stewart Island Jetty												
Project Description	Grant	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	Funding
28706 Stewart Island Jetty												
P-10655 - A - Stewart Island - Investigation Project Main Wharf into	31642	-	102,800	-	-	-	-	-	-	-	-	- Loan
P-10672 - A - Stewart Island Wharves - Refurbishment	35229	-	2,088	-	-	-	-	-	-	-	-	- Loan
P-10673 - A - Stewart Island Wharves - Refurbishment	35229	-	14,406	-	-	-	-	-	-	-	-	- Loan
P-10674 - A - Stewart Island Wharves - Refurbishment	35229	-	-	90,089	-	-	-	-	-	-	-	- Loan
P-10675 - A - Stewart Island Wharves - Refurbishment	35229	-	-	-	-	-	55,710	-	-	-	-	- Loan
P-10676 - A - Golden Bay Wharf - Renewal Investigation	67313	200,000	-	-	-	-	-	-	-	-	-	- Loan & Reserves
P-10671 - A - Golden Bay Wharf - Renewal	67313	-	1,749,200	-	-	-	-	-	-	-	-	- Loan
P-10653 - A - Matarau Beach Wharf - Renewal	67313	-	-	-	-	-	-	-	-	-	128,232	- Loan
P-10654 - A - Ulva Island Wharf Causeway - Renewal	67313	-	-	-	-	-	341,079	-	-	-	-	- Loan
		200,000	1,866,864	90,089	-	-	341,079	-	-	-	128,232	
Stewart Island/Rakiura												
Project Description	Grant	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	Funding
26667 Street Works - Stewart Is												
Extension of Footpath on Dundee Street to Golden Bay Road		70,000	-	-	-	-	-	-	-	-	-	- Loan
Golden Bay Road Footpath			82,020	84,376	86,487	-	-	-	-	-	-	- Grants
		70,000	82,020	84,376	86,487	-	-	-	-	-	-	
26613 Stormwater Drain - Stewart Is												
P-10442 - A - Stormwater Improvements for Oban	67331	150,000	267,230	-	-	-	-	-	-	-	-	- Loan & Reserves
		150,000	267,230	-	-	-	-	-	-	-	-	
26628 Beach/Drift - Stewart Is												
P-10656 - A - Stewart Island - Investigation Project Baker Park Tracks	35229	10,000	-	-	-	-	-	-	-	-	-	- Reserves
P-10316 - A - New walking track horseshoe Bay Road part 2	65171	53,740	-	-	-	-	-	-	-	-	-	- Grants
P-10317 - A - New walking track horseshoe Bay Road part 3	65171	-	58,842	-	-	-	-	-	-	-	-	- Grants
P-10657 - A - Stewart Island - Investigation Project Baker Park Tracks	65171	-	20,600	-	-	-	-	-	-	-	-	- Grants
P-10658 - A - Stewart Island - Investigation Project Baker Park Tracks	65171	-	-	21,139	-	-	-	-	-	-	-	- Grants
P-10659 - A - Stewart Island - Investigation Project Baker Park Tracks	65171	-	-	-	21,885	-	-	-	-	-	-	- Grants
		53,740	77,342	21,139	21,885	-	-	-	-	-	-	
26629 Motuara Gardens												
P-10667 - A - Stewart Island Motuara Moana Gardens - Racking	65173	-	-	-	13,659	-	-	-	-	-	-	- Reserves
		-	-	-	13,659	-	-	-	-	-	-	
26646 Playground - Waterfront												
P-10606 - A - Stewart Island Foreshore Playground - Equipment Renewal	65173	-	-	-	-	-	-	58,724	-	-	-	- Reserves
		-	-	-	-	-	-	58,724	-	-	-	
Totals		Loan funded	\$ 2,689,775									
		Grant funded	\$ 426,987									

Chairperson's Report

Record No: R/21/3/9838
Author: Alyson Hamilton, Committee Advisor
Approved by: Trudie Hurst, Group Manager Customer Delivery

☐ Decision ☐ Recommendation ☒ Information

Purpose of report

The purpose of the report is to provide an update to the Community and Strategy Committee on activities of the chairperson from 20 January 2021 through to 27 February 2021.

Items of interest that the chair is reporting on are as follows:

- along with Councillors Rob Scott and Christine Menzies participated in interviews for the Centennial Bursary, Valmai Robertson Art scholarship and Outward Bound scholarship
- attended a Southland Youth Futures meeting where a discussion took place with youth members on planned actions going forward
- attended the Waitangi celebrations at Te Aroha Marae Bluff followed by unveiling of signage by Sir Tipene O'Regan at Pikiraaurahi Te Pā Mahika Kai at Waituna Lagoon - an exciting outcome of the work undertaken with Whakamana te Waituna Trust
- attended a Gore Counselling Board meeting
- attended an All Councils Joint meeting
- attended the recent Waihopai Toetoe Community Board meeting where I was sworn in as a member - signalling that we are halfway through the triennium
- participated in the Stewart Island Rakiura Visitor Levy Allocation Committee discussion on draft funding plan for long-term plan
- attended the Edge of the World Art exhibition at Waikawa opening evening
- attended New River Estuary Forum meeting at Otatara.

Recommendation

That the Community and Strategy Committee:

- a) **Receives the report titled "Chairperson's Report" dated 9 March 2021.**

Attachments

There are no attachments for this report.