



Notice is hereby given that a Meeting of the Oraka Aparima Community Board will be held on:

Date: Wednesday, 21 April 2021  
Time: 5.30pm  
Meeting Room: Riverton Senior Citizens Rooms  
Venue: Corner Bath Road and Princess Street, Riverton

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## Oraka Aparima Community Board Agenda OPEN

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### MEMBERSHIP

Chairperson	Graeme Stuart
Deputy Chairperson	Sharon Ayto
Members	Julie Guise
	Annette Horrell
	Neil Linscott
	Robin McCall
	Councillor Karyn Owen

### IN ATTENDANCE

Group Manager, Customer Delivery	Trudie Hurst
Committee Advisor	Alyson Hamilton
Community Partnership Leader	Simon Moran
Community Liaison Officer	Kathryn Cowie

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[www.southlanddc.govt.nz](http://www.southlanddc.govt.nz)

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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.



## Terms of Reference – Community Boards

TYPE OF COMMITTEE	Community board
RESPONSIBLE TO	<p>Council</p> <p>Each community board will have a relationship with the committees in section 8.4.2 to 8.4.5 of the delegations manual based on the scope of the activities/functions delegated to each committee.</p>
SUBCOMMITTEES	As noted in section 8.5 of the delegations manual various subcommittees will report to specific community boards.
LEGISLATIVE BASIS	<p>Resolution made by Council through the representation arrangements as per the Local Electoral Act 2001.</p> <p>Role, status and membership as per subpart 2 of Part 4 of the Local Government Act 2002 (LGA).</p> <p>Treaty of Waitangi as per section 4, Part 1 of the LGA.</p> <p>Opportunities for Maori to contribute to decision-making processes as per section 14 of Part 2 of the LGA. Community boards delegated powers by Council as per schedule 7, clause 32, LGA.</p> <p>Appointment of councillors to community boards as per section 50, LGA.</p>
MEMBERSHIP	<p>Oreti and Waihopai Toetoe Community Boards have seven members elected by the local authority triennial elections plus a member appointed by Council. All other community boards have six members plus a member appointed by Council.</p> <p>The chairperson is elected by the community board. Councillors who are not appointed to community boards can only remain for the public section of the community board meeting. They cannot stay for the public excluded section unless the community board agrees.</p>
FREQUENCY OF MEETINGS	Every second month but up to ten ordinary meetings a year
QUORUM	Not less than four members
KEY FUNCTIONS	<ul style="list-style-type: none"> <li>to promote the social, economic, environmental and cultural well-being of local communities and in so-doing contribute to the realisation of Council's vision of one District offering endless opportunities</li> <li>to provide leadership to local communities on the strategic issues and opportunities that they face</li> <li>to be advocates and representatives for their local community and in so doing ensure that Council and other agencies have a clear understanding of local needs and aspirations</li> <li>to be decision-makers on issues that are delegated to the board by Southland District Council</li> </ul>

	<ul style="list-style-type: none"> <li>• to develop relationships and communicate with key community organisations, special interest groups, residents and businesses within the community</li> <li>• to maintain an overview of the services Council delivers to its communities and assess the extent to which these services meet community needs</li> <li>• to recommend the setting of levels of service and budgets for local activities.</li> </ul>
DELEGATIONS	<p>The community board shall have the following delegated powers and be accountable to Council for the exercising of these powers.<sup>1</sup></p> <p>In exercising the delegated powers, the community board will operate within:</p> <ol style="list-style-type: none"> <li>1) policies, plans, standards or guidelines that have been established and approved by Council</li> <li>2) the needs of the local communities; and</li> <li>3) the approved budgets for the activity.</li> </ol> <p><b>Power to Act</b></p> <p>The community board will prepare and implement programmes of work, which will be reflected in its community board plan, which are relevant to the purposes of the community board that are consistent with the long term plan and annual plan processes of Council. Such programmes are to include budgetary provision for all costs associated with the work.</p> <p><b>Community Well-Being</b></p> <ol style="list-style-type: none"> <li>4) to develop local community outcomes that reflect the desired goals for their community/place</li> <li>5) to monitor the overall well-being of local communities and use the information gathered to inform development of local strategies to address areas of need</li> <li>6) work with Council and the community to develop a community board plan for the community of interest area – working in with any community plans that may exist.</li> </ol> <p><b>Community Leadership</b></p> <ol style="list-style-type: none"> <li>7) communicate and develop a relationship with community organisations, local groups, and special interest groups within the local community of interest</li> <li>8) identify key issues that will affect their community of interest's future and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities</li> <li>9) promote a shared vision for the community of interest area and develop and promote ways to work with others to achieve positive outcomes</li> </ol>

<sup>1</sup> Local Government Act 2002, s.53

- 10) provide a local community perspective on Council's long term plan key performance indicators and levels of service as detailed in the long term plan, and on local expenditure, rating impacts and priorities.

### **Advocacy**

11) submissions

- a) authority to make recommendations to Council on matters to be considered in submissions Council may make to external organisations' regional or national policy documents, select committees
- b) authority to make submissions to Council or other agency on issues within its community of interest area
- c) authority to make submissions to Council on bylaws and recommend to Council the level of bylaw service and enforcement to be provided, having regard to the need to maintain consistency across the District for all Council bylaws.

- 12) authority to prepare a submission to Council on the proposed levels of service, income and expenditure within the community of interest area, for consideration as part of the long term plan/annual plan process

- 13) provide comment by way of the formal Annual Plan/Long Term Plan process on relative priorities for the delivery of District services and levels of service within the community board area.

District activities include:

- a) wastewater
- b) solid waste
- c) water supply
- d) parks and reserves
- e) roading
- f) libraries
- g) cemeteries
- h) emergency management
- i) stormwater
- j) public toilets
- k) community housing

- 14) Council will set the levels of service for District activities – if a community board seek a higher level of service they will need to recommend that to Council and it will need to be funded in an appropriate way (locally).

**Community Assistance**

- 15) authority to establish prioritisation for allocation based on an overarching set of criteria from council to guide the scope of the activity
- 16) authority to grant the allocated funds from the Community Partnership Fund
- 17) authority to allocate bequests or grants generated locally consistent with the terms of the bequest or grant fund

**Northern Community Board**

- 18) make decisions regarding funding applications to the Northern Southland Development Fund. The Northern Community Board may invite a representative of the community of Dipton to take part in the decisions on applications to the Northern Southland Development Fund.

**Unbudgeted Expenditure**

Approve unbudgeted operating expenditure for local activities of up to \$20,000.

Approve up to a \$20,000 increase in the projected cost of a budgeted capital works project/item that is included in the annual plan/LTP.

Authority to delegate to the chief executive, when approving a project definition/business case, over-expenditure of up to \$10,000 for capital expenditure against the budget detailed in the Annual Plan/LTP.

**Service Delivery****Local Activities**

For activities within the local activities category, the community board shall have authority to:

- a) recommend to Council levels of service for local activities having regard to Council budgets within the Long Term Plan and Annual Plan process
- b) recommend to Council the rates and/or user charges and fees to fund the local activities
- c) accept donations of a local asset eg a gas barbeque, park bench, etc with a value of less than \$20,000.
- d) approve project definitions/business cases for approved budgeted capital expenditure up to \$300,000
- e) recommend to the Services and Assets Committee the approval of project definitions/business case and procurement plan for capital expenditure over \$300,000 and/or any unbudgeted capital expenditure
- f) monitor the performance and delivery of the service in meeting the expected levels of service
- g) facilitate the development of local management plans (for subsequent recommendation to Council), where required by statute or in support of District or other plans for

	<p>reserves, harbours, and other community facilities, except where powers:</p> <ul style="list-style-type: none"> <li>• have been delegated to Council officers; or</li> <li>• would have significance beyond the community board's area or otherwise involves a matter of national importance (Section 6 Resource Management Act 1991); or</li> <li>• involve the alienation of any part of a proposed or existing esplanade reserve by way of width reduction, easement, lease or otherwise.</li> </ul> <p>Local activities include:</p> <ul style="list-style-type: none"> <li>i) community leadership</li> <li>ii) local halls and community centres (within Council's overarching policy for community facilities)</li> <li>iii) wharves and harbour facilities</li> <li>iv) local parks and reserves</li> <li>v) parking limits and footpaths</li> <li>vi) Te Anau/Manapouri Airport (Fiordland Community Board)</li> <li>vii) Stewart Island Electricity Supply Authority (SIESA) (Stewart Island/Rakiura Community Board) <ul style="list-style-type: none"> <li>(i) for the above two local activities only</li> <li>(ii) recommend levels of service and annual budget to the Services and Assets Committee</li> <li>(iii) monitor the performance and delivery of the service</li> </ul> </li> </ul> <p>19) naming reserves, structures and commemorative places</p> <ul style="list-style-type: none"> <li>a) authority to decide upon requests from the community, regarding names of reserves, the placement of structures and commemorative places.</li> </ul> <p>20) naming roads</p> <ul style="list-style-type: none"> <li>a) authority to decide on the naming for public roads, private roads and rights of way</li> </ul> <p>21) assist the chief executive by providing comment (through the board chairperson) to consider and determine temporary road closures applications where there are objections to the proposed road closure.</p> <p><b>Rentals and Leases</b></p> <p>In relation to all leases and licences of land and buildings for local activities within their own area, on behalf of Council;</p> <ul style="list-style-type: none"> <li>a) accept the highest tenders for rentals more than \$10,000</li> <li>b) approve the preferential allocation of leases and licenses where the rental is \$10,000 or more per annum.</li> </ul>
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	<p><b>Environmental management and spatial planning</b></p> <p>22) provide comment on behalf of the relevant community/communities on resource consent applications referred to the community board for comment.</p> <p>23) recommend to Council the level of bylaw service and enforcement to be provided within the community, having regard to the need to maintain consistency across the District.</p> <p>24) provide advice to Council and its committees on any matter of interest or concern to the community board in relation to the sale of alcohol where statutory ability exists to seek such feedback.</p> <p>25) provide input into regulatory activities not otherwise specified above where the process allows.</p> <p>26) recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the board has made submissions; ability to provide input to support the development of community planning for a civil defence emergency; and after an emergency event, to provide input and information to support community response efforts.</p>
LIMITS TO DELEGATIONS	<p>No financial or decision making delegations other than those specifically delegated by Council.</p> <p>The community board shall only expend funding on purposes for which that funding was originally raised and in accordance with the budgets approved by Council through its Long Term Plan/Annual Plan. In accordance with the provisions of section 39(2) of Schedule 7 the board may not incur expenditure in excess of the approved budget.</p> <p><b>Matters which are not Delegated</b></p> <p>Southland District Council has not delegated to community boards the power to:</p> <ul style="list-style-type: none"> <li>• make a rate or bylaw</li> <li>• acquire, hold or dispose of property</li> <li>• direct, appoint, suspend or remove staff</li> <li>• engage or enter into contracts and agreements and financial commitments</li> <li>• institute an action for recovery of any amount</li> <li>• issue and police building consents, notices, authorisations and requirements under acts, statutes, regulations, bylaws and the like;</li> <li>• institute legal proceedings other than the delegation to recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the community board has made submissions.</li> </ul>



CONTACT WITH MEDIA	<p>The community board chairperson is the authorised spokesperson for the board in all matters where the board has authority or a particular interest.</p> <p>Board members, including the chairperson, do not have delegated authority to speak to the media and/or outside agencies on behalf of Council on matters outside of the board's delegations.</p> <p>The assigned Executive Leadership Team member will manage the formal communications between the board and its constituents and for the board in the exercise of its business. Correspondence with central government, other local government agencies or official agencies will only take place through Council staff and will be undertaken under the name of Southland District Council.</p>
REPORTING	<p>Community boards are unincorporated statutory bodies which are elected to represent the communities they serve.</p> <p>The boards maintain bound minute books of their own meetings.</p>

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1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of Interest

Community Board Members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public Forum

Notification to speak is required by 12noon at least one clear day before the meeting. Further information is available on [www.southlanddc.govt.nz](http://www.southlanddc.govt.nz) or phoning 0800 732 732.

5 Extraordinary/Urgent Items

To consider, and if thought fit, to pass a resolution to permit the Community Board to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) the reason why the item was not on the Agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

**"Where an item is not on the agenda for a meeting,-**

- (a) that item may be discussed at that meeting if-
  - (i) that item is a minor matter relating to the general business of the local authority; and
  - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further **discussion."**

6 Confirmation of Minutes

6.1 Meeting minutes of Oraka Aparima Community Board, 24 February 2021



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## Oraka Aparima Community Board

### OPEN MINUTES

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Minutes of a meeting of Oraka Aparima Community Board held in the Riverton Senior Citizens Rooms, Corner Bath Road and Princess Street, Riverton, Riverton on Wednesday, 24 February 2021 at 5.30pm (5.30pm – 6.20pm) (PE 6.20pm – 6.30pm)).

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#### PRESENT

Chairperson	Graeme Stuart
Deputy Chairperson	Sharon Ayto
Members	Julie Guise
	Annette Horrell
	Neil Linscott
	Robin McCall
	Councillor Karyn Owen

#### IN ATTENDANCE

	Councillor Kremer
Group Manager - Customer Delivery	Trudie Hurst
Committee Advisor	Alyson Hamilton
Community Partnership Leader	Simon Moran

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1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Robin McCall, seconded Deputy Chairperson Ayto and resolved:

That the minutes of Oraka Aparima Community Board meeting held on 9 December 2020 be confirmed as a true and correct record of that meeting.

Reports

7.1 Community Leadership Report

Record No: R/21/2/6480

Community partnership leader, Simon Moran was in attendance for this item.

Mr Moran advised the purpose of this report is to update the board on the community leadership activities in the Oraka Aparima board area.

Mr Moran drew a number of issues to the attention of the board including:

- Community partnership fund
- Taramea Bay engagement day
- Leadership academy
- Welcoming communities
- Community service awards

Resolution

Moved Neil Linscott, seconded Annette Horrell and resolved:

That the Oraka Aparima Community Board:

- a) **Receives the report titled “Community Leadership Report” dated 15 February 2021.**

## 7.2 Operational Report for Oraka Aparima Community Board

Record No: R/21/1/3897

Group Manager, Customer Delivery - Trudie Hurst was in attendance for this item.

Mrs Hurst advised the purpose of the report was to update the board on the operational activities in the Oraka Aparima board area.

Resolution

Moved Cr Owen, seconded Julie Guise and resolved:

That the Oraka Aparima Community Board:

- a) **Receives the report titled “Operational Report for Oraka Aparima Community Board” dated 11 February 2021.**

## 7.3 Council Report

Record No: R/21/1/3141

Councillor Karyn Owen presented this report.

Councillor Owen drew a number of issues to the attention of the board including:

- 3 water reforms
- Museums
- Emergency management southland

Resolution

Moved Annette Horrell, seconded Neil Linscott and resolved:

That the Oraka Aparima Community Board:

- a) **Receives the report titled “Council Report” dated 26 January 2021.**

## 7.4 Chairperson's Report

Record No: R/21/2/4378

Chairperson Graeme Stuart presented this report.

Chairperson Stuart drew a number of issues to the attention of the board including:

- advice of proposed project from Colac Bay Progress League for a “Welcome to Colac Bay” signage which is intended to be placed near the surf statue.

The board agreed this was a worthwhile project suggesting the League work with staff through any consents/approvals and funding requirements.

- advice that petition papers that the Chairperson of the Colac Bay Progress League - Deen McKay presented at a recent meeting of the board are to be forwarded to Services and Assets Manager for his action. The board will be advised of action to be taken in due course.

Resolution

Moved Chairperson Stuart, seconded Deputy Chairperson Ayto and resolved:

That the Oraka Aparima Community Board:

- a) **Receives the report titled “Chairperson's Report” dated 15 February 2021.**

Public Excluded

Exclusion of the Public: Local Government Official Information and Meetings Act 1987

Resolution

Moved Neil Linscott, seconded Robin McCall and resolved:

That the public be excluded from the following part(s) of the proceedings of this meeting.

C8.1 Installation of a new dump station on Bath Road in Riverton - unbudgeted expenditure

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Installation of a new dump station on Bath Road in Riverton - unbudgeted expenditure	s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

That the Group Manager - Customer Delivery, Community Partnership Leader, Committee Advisor be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the items C8.1 Installation of a new dump station on Bath Road in Riverton - unbudgeted expenditure. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issues discussed and meeting procedure.

The public were excluded at 6.20pm.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

The meeting concluded at 6.30pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A  
MEETING OF THE ORAKA APARIMA COMMUNITY  
BOARD HELD ON WEDNESDAY, 24 FEBRUARY 2021.

DATE:.....

CHAIRPERSON:.....



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## Community Update

Record No: R/21/4/16239

Author: Alyson Hamilton, Committee Advisor

Approved by: Trudie Hurst, Group Manager Customer Delivery

☐ Decision

☐ Recommendation

☒ Information

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## Community Update

1. Karen Fleck and Lynette Heath, Riverton Community Op-Shop Trust Members.

### Recommendation

That the Oraka Aparima Community Board:

- a) Acknowledges the attendance of the representatives from the Riverton Community Op-Shop at the meeting.

### Attachments

There are no attachments for this report.



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## Community Leadership Report

Record No: R/21/3/11721  
Author: Simon Moran, Community Partnership Leader  
Approved by: Trudie Hurst, Group Manager Customer Delivery

☐ Decision ☐ Recommendation ☒ Information

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### Purpose

- 1 The purpose of this report is to update the board on the community leadership activities in the area.

### Recommendation

That the Oraka Aparima Community Board:

- a) **Receives the report titled “Community Leadership Report” dated 7 April 2021.**

### Attachments

- A Community Leadership Report [↓](#)



## What's happening in your area

### Community Partnership Fund

At the time of preparing this report the Oraka Aparima Community Board have received five applications for the second round of the Community Partnership Fund, and has a total of \$11,109 to distribute.

A formal report to allocate the funds follows in this agenda.

## Funding

### Upcoming funding deadlines

The following funds closed on 31 March 2021:

- Sport NZ Rural Travel Fund
- Creative Communities
- District Heritage Fund
- District Initiatives Fund
- Ohai railway Fund
- Northern Southland Development Fund
- Stewart Island Visitor Levy

Application forms for the above funds are available on Council's website at <https://www.southlanddc.govt.nz/my-council/funding-and-grants-/>

### Community Trust South major grants round

Community Trust South have announced a major grants round for 2021, investing \$1 million into the community for grant requests over \$75,000. Funding applications are done in a two-stage process – the first stage is submitting an expression of interest, and any successful applicants will then be required to submit a full funding application. Expressions of interest are open now, and due by 20 April 2021.

Any organisations invited to submit an application will need to do so by 30 September 2021.

## Local initiatives

### Colac Bay Progress League

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Staff have recently met with members of the Colac Bay Progress League to discuss several projects and ideas they have for the area including the welcome sign at the surfer statue, an information kiosk, possible renaming of the Manuka Street park, a finger-post sign, and possible work to be done at the community centre.

Staff will continue to work with the Progress League providing information, advice and assistance where necessary.

### Paua shell

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Staff will be working with the community board on funding options for purchasing and relocating the iconic Riverton paua shell. More information will be provided as a funding plan is confirmed.

## What's happening outside your area

### District/regional Initiatives

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#### Ministry of Education meeting regarding swimming pools

Staff from the community leadership team met with a representative from the Ministry of Education to develop a better understanding of how ministry owned swimming pools are funded and maintained.

The ownership of pools on school land is a mixture of 100% ministry owned pools and others with a shared ownership of say 60/40 between the Ministry and the community.

The ministry advised that schools receive funding through from the Ministry each year for pool maintenance and the type of funding used depends on whether it's a capital project or operational maintenance.

Capital projects can be funded via the 10-year property plan (10YPP) and operational funding is also available through the property maintenance grant.

Schools may opt to do larger projects with regards to heating and filtration via the 5YA (five-year agreement) but they will have to prioritise with other projects required eg carpet for classrooms.

Operational funding can be used for pool chemicals, water charges, heating charges, water testing charges, painting the pool and surrounds, fence repairs, repairing and servicing the filtration plant, caring for ancillary buildings like changing rooms, storage sheds and roofing structures, repairing pool covers and the salary of training of the person responsible for maintaining pool hygiene and maintenance, such as the caretaker (ground staff get \$4.40 per day for looking after a pool).

This funding is calculated on the actual square metres of the pool. Operational funding for heat, light, and water doesn't cover costs of running a pool outside school hours.

More information about the amount of the property management grants for schools with pools can be found at <https://property.education.govt.nz/pmg/ViewSchoolInfo>

The Ministry wishes to ensure that pool roofs are trafficable and is working through a programme of replacing all translucent verandas and roofs that are no longer trafficable. The ministry is fully funding the replacements on ministry owned pools and working with the community where there is shared ownership.

If the roofs can't be replaced in the short term, netting must be installed as a safety measure.

Another focus for the ministry is around leases and user agreements for swimming pools.

### More seeking country life

The dynamics of country living are changing as more urban dwellers ditch the city for the provinces. The shift to smaller towns and centres came as Covid-19 changed people's work habits, as well as soaring house prices and living costs in major cities.

This was highlighted in an Infometrics analysis released late last year, which showed 11 out of 67 districts all had increases in population growth from internal migration

<https://farmersweekly.co.nz/section/agribusiness/view/more-seeking-country-life>

What we can expect of the New Zealand economy, and life in general in 2021.

Having put 2020 behind us, it's time to consider how much the economy, and life in general, will return to normal by the end of 2021. Infometrics updated economic forecasts were published in early February, and the outlook for the next 12-18 months will be considerably stronger than was previously being anticipated. However, the uncertainty around that outlook remains highly elevated. This article canvases some of the key factors that will determine outcomes in 2021.

<https://www.infometrics.co.nz/from-the-beach-2021/>

### Brief explores covid's impact on agriculture

Agriculture has performed well during the Covid-19 pandemic, but briefing papers to the incoming cabinet ministers warns the outlook is challenging.

[https://farmersweekly.co.nz/section/agribusiness/view/brief-explores-covids-impact-on-ag?utm\\_source=GlobalHQ&utm\\_campaign=7dcca085d3-EMAIL\\_CAMPAIGN\\_09122020\\_STAFF\\_COPY\\_01&utm\\_medium=email&utm\\_term=0\\_4f497899e6-7dcca085d3-193644923](https://farmersweekly.co.nz/section/agribusiness/view/brief-explores-covids-impact-on-ag?utm_source=GlobalHQ&utm_campaign=7dcca085d3-EMAIL_CAMPAIGN_09122020_STAFF_COPY_01&utm_medium=email&utm_term=0_4f497899e6-7dcca085d3-193644923)

### The live lobster export industry

The live lobster export industry is one of many businesses to feel the effects of Covid-19. Fiordland Lobster Company has seen both extremes, from months of complete shutdown, to booming sales for the rest of the year.

<https://www.facebook.com/294604540645182/posts/3233856763386597/?d=n>

### Taking time to thrive

Southland dairy farmer Loshni Manikam is on a mission to help farming women get more out of life. Her new free ebook "12 Tips to Help You Thrive" shares practical advice on how women can take time for their own needs, while juggling multiple responsibilities.

<https://farmersweekly.co.nz/section/dairy/view/taking-time-to-thrive>

## What's coming up?

### Policy and strategy

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#### Bylaw and policy work

Staff have been revising the Procurement Policy and developing a draft Procurement Manual. The formal consultation period for the policy was 4 November to 4 December 2020. Submissions were presented to Council on 28 January 2021 and it is anticipated Council will adopt the policy on 14 April 2021. It is likely both the policy and manual will come into effect on 1 July 2021.

Council is reviewing its Alcohol Licensing Fee-Setting Bylaw. Consultation for this was run from 12 to 26 March 2021. All alcohol licence holders were directly contacted to advise them of this process and encouraged to provide feedback. Submissions are likely to be received by Council on 27 April 2021.

Staff are also working on the Asset Management and Contract Management Policies. Review of the Elected Members' Remuneration and Reimbursements Policy, the Vehicle Policy, Fraud Policy and the Sensitive Expenditure Policy is underway.

At its meeting on 28 January 2021, Council adopted the Revenue and Finance Policy, and on 10 March 2021 adopted the Policy on Development and Financial Contributions and the Significance and Engagement Policy.

The Stewart Island Levy Subcommittee met in February 2021 to work with staff in developing a 10 year funding plan for allocation of visitor levy funds, in line with the Stewart Island/Rakiura Visitor Levy Policy. A draft funding plan was presented to the Community and Strategy Committee on 23 March 2021 for its feedback.

#### Corporate risks

Risk management reporting is underway for the March 2021 quarter. Staff and ELT have updated the quarterly risk register, and the quarterly reports were presented to the Finance and Assurance Committee in March 2021, and will be presented to Council in April 2021. As part of an annual review process, the Finance and Assurance Committee considered and discussed one of the top strategic risks at the conclusion of their March meeting.

Staff and ELT will meet 30 March 2021 to undertake the annual review of Council's top strategic and corporate risks. The revised weightings will form the draft risk register to be presented to the committee when it meets in June 2021 and to Council for adoption.

#### Other Work

He Pou a Rangi/the Climate Change Commission have produced draft advice for consultation. He Pou a Rangi are seeking and incorporating feedback on their advice, before it is formally presented to the government. The draft advice outlines changes needed in particular sectors and recommends 17 critical actions the government must take to reach its climate goals.

The advice also includes information about transitioning to a low emissions society, and the impacts of doing so. Staff have worked with councillors to produce a submission on the advice, and this has been lodged with He Pou a Rangi. Anyone is able to make a submission on the draft advice before submissions close.

#### Long Term Plan

At the 10 March 2021 Council meeting, the Long Term Plan Consultation Document was adopted and made available for release to the public. At 9am on Friday 12 March 2021, submissions officially opened

and the information is now available on Council's website. The consultation document has been delivered to households with submissions closing at 5pm on Wednesday 14 April 2021. At that same meeting, the supporting documentation for the Long Term Plan was adopted and is available on the Council website.

## Stakeholder updates

### Waka Kotahi update

There was some feedback that boards would like to know more about the reasons for the temporary speed limits (TSL's) in place for resealing, during the different stages of the work. There are a number of reasons, mostly related to the health and safety of the workers and road users, but also to protect the seal once installed so that we don't have to come back and fix damage to the seal, causing more disruption to your communities.

1. Initially when the site is being sealed, TSL's are in place for safety reasons to protect the workers and road users traveling through the site.
2. Chipseals can take 24-48 hours for the chip to fully embed into the binder. To assist with adhesion and reduce the chance of damage, a TSL is kept in place to help manage traffic within the site. The site isn't fully swept or line marked at this point, so the TSL is still required to keep the users safe, help protect the seal and should also mitigate damaged windscreens if the TSL is complied with.
3. Once the site is swept and line-marked it is considered appropriate to be opened back up to normal operating speeds. Note in urban areas the permanent speed limit is already lower, so TSL's may not be in place for the same extent as rural areas, depending on the environment / hazards.

This season we have noticed an alarming number of users not complying with road works signs / TSL's both attended and unattended by workers, so it is important to get the message out there that there are a number of reasons why these are in place. Not complying with this signage puts the safety of the road users and workers at risk, and can damage the work being done, which results in us having to come back and fix causing further delays which could've been easily avoided. We work hard to make sure signs are taken down when they are not required – this is an area we are focusing on.

We appreciate that there have been some community concerns regarding the road pavement rehabilitation near Mossburn recently and note that this has been a challenging site due to the material required to be used and the length and location of the site. The good news is that this is due to be sealed by Easter (weather permitting), and the second site on SH94 within a fortnight after that. We thank the community in this area for their patience while we improve the safety of the highway here.

We acknowledge that there have been a high number of worksites this summer and appreciate your patience at these sites. A fairly wet summer has meant condensing our work into a smaller window which has created a situation requiring multiple worksites in areas. However, our construction season is coming to an end shortly, as the dropping temperatures mean many pavement works are not possible.

Before winter sets in our next priority is the felling of dangerous trees around Southland state highways, so there will be temporary traffic management in place in various areas to allow this. These trees are being felled as they are either dangerous and in danger of falling on or near the highway, or are creating hazards for road users.

Wandering stock on the highways continues to be of concern. If stock is spotted on state highways we encourage calling 0800 4 HIGHWAYS (0800 44 44 49) so that this can be actioned immediately. We are following up with landowners in 'hot spot's' to encourage them to check fencing and have had a very positive response to this.



Finally, there will be a moratorium on work happening on state highways over the Easter break/Southland anniversary day, with all non-essential work closing down at noon on April 1 and commencing again after 7am on April 7. Road users and communities are encouraged to call 0800 4 HIGHWAYS (0800 44 44 49) if they see anything of concern on state highways over this break.



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## Operational Report for Oraka Aparima Community Board

Record No: R/21/3/12960  
Author: Carolyn Davies, Executive Assistant  
Approved by: Trudie Hurst, Group Manager Customer Delivery

☐ Decision ☐ Recommendation ☒ Information

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### Purpose of Report

- 1 The purpose of the report is to update the board on the operational activities in the Oraka Aparima Community Board area.

### Recommendation

That the Oraka Aparima Community Board:

- a) **Receives the report titled “Operational Report for Oraka Aparima Community Board” dated 13 April 2021.**

### Attachments

- A Report to Oraka Community board 21 April 2021 - Operational report [↓](#)



## 1. Projects within current financial year



### CLARIFICATION OF FUNDING SOURCES

Local funded: stormwater, cemeteries, footpaths, SIESA, water structures and community halls.

District funded: Water, wastewater, public toilets and roading.

Local or District funded (dependent on service): community facilities, parks and reserves.

ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	PROJECT CURRENT COMMENT	2020/21
PARKS AND RESERVES	P-10307	Remove trees, establish walking track and creating planting, Railway Esplanade, Riverton	Delivery phase	On track	Works complete and final inspection due on Thursday, 15 April 2021.	\$46,142



ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	PROJECT CURRENT COMMENT	2020/21
COMMUNITY FACILITIES	P-10248	Install new dump station at Bath Road, Riverton	Pre delivery phase	Monitor	Unbudgeted expenditure has been approved and now waiting on quote from contractors.	\$15,135
ROADS AND FOOTPATHS	P-10320	Thornbury line marking	Delivery phase	On track	Works beginning on site on Monday, 12 April and will take one week.	\$0.00
PUBLIC TOILETS	P-10313	Replacement toilets at Thornbury playground	Delivery phase	Monitor	Water source has been located and works will begin in late April and be completed by end of June.	\$35,694
WATER SUPPLY	P-10270	District metered Areas - Riverton	Delivery phase	Monitor	Riverton DMA project is scheduled for completion in April.	\$73,800
WATER SUPPLY	P-10268	Addition UV Disinfection - Riverton	Pre delivery phase	On track	Design completed and due to begin construction in May 2021.	\$243,996
STORM WATER	P-10958	Towack Street Stormwater Upgrade - Riverton	Pre delivery phase	On track	In design phase and construction will take place in next financial year.	\$200,000
PUBLIC TOILETS	P-10390	Replace toilets at Taramea Bay, Riverton	Pre delivery phase	Monitor	Concept design is being updated and due to SDC by end of April. Construction will commence in next couple of months.	\$393,482

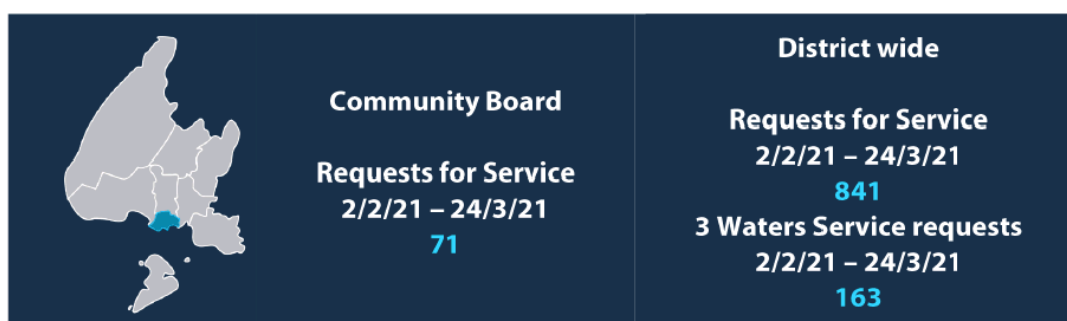
## 2. Community board contracts

CONTRACT NAME	CONTRACT MANAGER COMMENTARY
10/01 – Water and waste water services operation and maintenance	The water and waste water contract is operating well. Minor capital works awarded to Downer are progressing on programme.
17/02 - Central Alliance Roading Contract	Fourth round of mowing has commenced. The changeable weather has contributed to significant growth around the network. Reports of road signs being hit and stolen continue to be a constant. Logging activity has commenced on Scotts Gap Feldwick Road. Otautau Tuatapere has a section on “Rackles Hill” down to temporary speed limit (TSL) 50km. This is a rehab site programmed for construction in the 2021/22 season.



CONTRACT NAME	CONTRACT MANAGER COMMENTARY
	<p>Another round of spraying has been undertaken with sealed roads completed and unsealed 90% completed.</p> <p>Resealing of streets completed in Riverton and Colac Bay.</p> <p>OGEM and Stabi crews are programmed to be in the Central Alliance undertaking pre reseal repairs weather dependant starting in March.</p> <p>Stabi crew is currently in Otautau undertaking repairs on the Main Street.</p>
20/20 – Riverton area grass maintenance (mowing)	DELTA commenced with the new township mowing contract on 1 October and the feedback has been positive about the quality of work.
20/01 – Riverton office and library cleaning	Specialised cleaning for the external windows has occurred this quarter. No issues have occurred.
16/53 – Riverton gardening contract	The Riverton gardening contract has been awarded to a local contractor, DJ Lawnmowing. They commenced on 1 March 2021.
17/02 Central Alliance Contract toilets	QR codes have been placed at the toilets in the area. Minor general maintenance only noted.

### 3. Request for service data 2 February 2021 – 24 March 2021

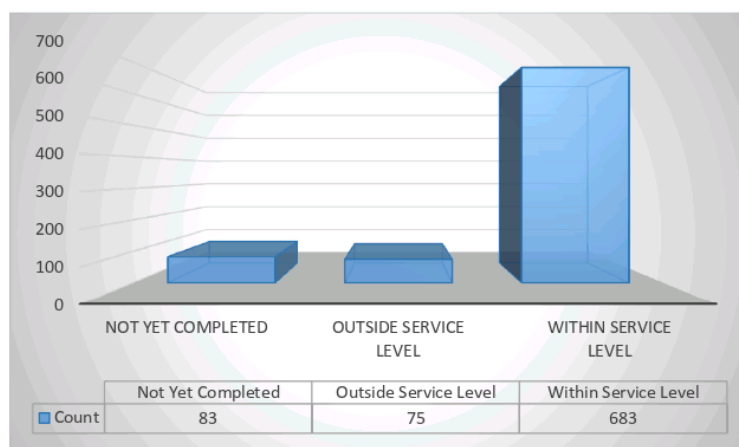


REQUEST TYPE	COUNT
Council housing/ flats - repairs (routine)	2
Council housing/ flats - repairs (urgent)	1
Debris on gravel roads (safety)	1
Debris on sealed roads (safety)	1
Footpaths hazards - trip/hazard/broken etc (safety)	1
Freedom camping complaints	2
Gardening maintenance	2
Gravel potholes and corrugations - (safety)	1
Gravel, potholes/ corrugations and grading	1
Information-direction signs (road names, rest area)	2
Licensed premise queries or complaints	1



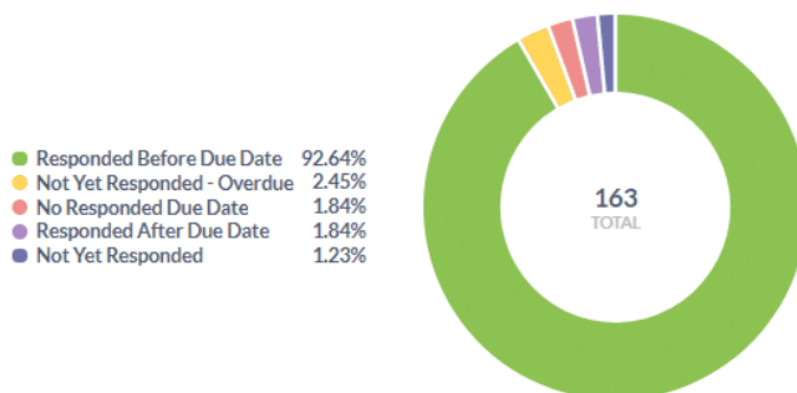
REQUEST TYPE	COUNT
New sign requests (where none existed before)	1
Paper roads	1
Parks and reserves R&M	4
Seal widenings and sealing issues	1
Sewer odour	1
Single street light out	1
Stop/give way signs - existing (urgent 24hr fix safety)	1
Toilet cleaning	1
Toilet repairs and maintenance	1
Transport - road matters general	11
Urban stormwater (the drain)	1
Vegetation urban/berm mow/overgrown/visibility issues	6
Vegetation rural (overgrown or visibility issues)	1
Water asset leak (main, hydrant, valve, meter)	8
Water toby damaged (not safety issue)	1
Water toby leak	7
Water toby location	2
Wheelie bin damaged	2
Wheelie bin new	2
Wheelie bin collection complaints	2
Wheelie bin swap	1
<b>Total</b>	<b>71</b>

### RFS count by completion time status





IPS Requests, Response Time Status



Note: RFS/SR that were not yet completed or outside the service level were due to factors including further investigations/work required and extensions of time to complete the requests.





#### 4. Local finance reporting

##### Colac Bay - Business Units as at 28 February 2021

	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Street Works - Colac Bay	\$6,503	\$6,449	\$10,610	\$5,722	\$8,817	\$13,226			
Stormwater Drainage-Colac Bay	\$603	\$598	\$897	\$274	\$606	\$897			
Beautification - Colac Bay	\$5,673	\$5,493	\$8,239	\$6,015	\$5,493	\$8,239			
Playground - Colac Bay	\$1,099	\$1,099	\$1,648	\$1,355	\$2,409	\$3,614			
Hall - Colac Bay	\$7,472	\$7,559	\$11,344	\$21,513	\$8,020	\$41,905			
<b>Total</b>	<b>\$21,349</b>	<b>\$21,197</b>	<b>\$32,738</b>	<b>\$34,879</b>	<b>\$25,345</b>	<b>\$67,881</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

##### Oraka-Aparima - Business Units as at 28 February 2021

	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Community Leadership Oraka Ap			\$7,136	\$43,412	\$35,167	\$60,902			\$0
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,136</b>	<b>\$43,412</b>	<b>\$35,167</b>	<b>\$60,902</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>


**Riverton/Aparima - Business Units as at 28 February 2021**

	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Administration - Riverton	\$30,430	\$30,407	\$64,186	\$13,630	\$14,523	\$21,722			
Operating Costs - Riverton	\$21,717	\$22,029	\$33,043	\$27,413	\$18,595	\$33,043			
Street Works - Riverton	\$55,317	\$55,276	\$82,914	\$14,114	\$70,428	\$105,642	\$301,970	\$142,414	\$213,621
Refuse Collection - Riverton	\$18,352	\$18,338	\$27,507	\$18,714	\$18,338	\$27,507			
Stormwater Drainage - Riverton	\$62,401	\$62,175	\$99,120	\$39,597	\$21,642	\$32,335			
Cemetery - Riverton	\$41,190	\$35,053	\$54,487	\$29,122	\$32,108	\$48,162			
Beautification - Riverton	\$42,399	\$42,383	\$63,575	\$43,871	\$49,521	\$63,575			
Recreation Reserve - Riverton	\$8,966	\$8,942	\$13,413	\$17,781	\$11,916	\$16,819	\$614	\$30,761	\$46,142
Taramea (Howells Point)	\$5,770	\$5,766	\$9,239	\$6,487	\$17,766	\$26,649			
Taramea Bay	\$12,762	\$12,752	\$20,233	\$18,456	\$16,306	\$24,459			\$25,000
Koikoi Park				\$533	\$453	\$680			
War Memorial Reserve	\$1,103	\$1,102	\$2,014	\$905	\$1,102	\$1,653			
Playground - Riverton	\$4,251	\$4,247	\$6,371	\$3,861	\$8,089	\$12,134	\$12,506		
Riverton Pool	\$21,997	\$21,973	\$32,960	\$132	\$13,126	\$26,198			
<b>Total</b>	<b>\$326,655</b>	<b>\$320,444</b>	<b>\$509,062</b>	<b>\$234,617</b>	<b>\$293,914</b>	<b>\$440,578</b>	<b>\$315,090</b>	<b>\$173,175</b>	<b>\$284,763</b>

**Riverton Harbour - Business Units as at 28 February 2021**

	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Harbour	\$27,603	\$25,984	\$36,893	\$19,716	\$22,170	\$32,444			
<b>Total</b>	<b>\$27,603</b>	<b>\$25,984</b>	<b>\$36,893</b>	<b>\$19,716</b>	<b>\$22,170</b>	<b>\$32,444</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



### Thornbury - Business Units as at 28 February 2021

	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Street Works - Thornbury	\$5,283	\$5,283	\$7,946	\$2,476	\$3,988	\$6,064	\$6,000	\$32,243	\$48,365
Beautification - Thornbury	\$5,411	\$5,411	\$8,117	\$8,650	\$5,411	\$8,117			
Playground - Thornbury	\$1,099	\$1,099	\$1,648	\$1,577	\$2,743	\$4,115			
Hall - Thornbury	\$6,288	\$6,204	\$9,487	\$7,051	\$6,038	\$8,916			
<b>Total</b>	<b>\$18,082</b>	<b>\$17,997</b>	<b>\$27,198</b>	<b>\$19,755</b>	<b>\$18,181</b>	<b>\$27,212</b>	<b>\$6,000</b>	<b>\$32,243</b>	<b>\$48,365</b>

Colac Bay expenditure is \$9,534 over budget, there is a \$30,000 budget for a maintenance project to replace the hall roof, which has been phased to June, costs to the end of February for this project are \$19,219.24, this has been offset by savings in operating costs and electricity charges.

Oraka-Aparima expenditure is \$8,246 over budget year to date, the main variance relates to miscellaneous grants, to date \$28,100 have been granted compared to the year to date budget of \$16,304, the full year budget for grants is \$32,609.

Riverton Aparima income is \$6,211 over budget, this is due to an additional \$6,306 of internment income at the cemetery.

Riverton Aparima expenditure is \$59,297 under budget, the main variances are:

- (i) Operating costs – Riverton is \$8,818 higher than budget due to a \$10,000 grant paid to the Southland Heritage Building and Preservation Trust.
- (ii) Street works – Riverton is \$56,314 under budget due to maintenance general being under budget by \$18,996 as no maintenance has been yet required. The local contribution to footpath renewals is under budget by \$35,150. This will be forecast to capital expenditure and used to fund the local share of project work.
- (iii) Stormwater drainage – Riverton is \$17,954 higher than budget due to increased maintenance, the budget for stormwater maintenance will be increased as part of forecasting.
- (iv) Riverton beautification expenditure is \$5,649 lower than budget, mowing costs are \$5,921 higher than budget, the costs for the remainder of the financial year have been included and this is timing difference. Maintenance gardening costs are \$13,409 lower than budget.
- (v) Taramea Bay (Howells Point) is \$11,279 under budget, included is \$13,333 planned maintenance not spent, the total budget for the year is \$20,000 and this has been transferred to the playground business unit as part of forecasting for the replacement of defective equipment.
- (vi) Riverton pool is \$12,994 under budget, this variance relates to the miscellaneous grant yet to be paid this year.



Riverton Aparima capital expenditure is over budget by \$141,915, the main variances are:

- (i) Street works – Riverton is \$159,556 higher than budget, which relates to replacement footpath work being completed. The portion to be funded by Waka Kotahi New Zealand Transport Agency is yet to be moved.
- (ii) Recreation Reserve – Riverton is \$30,147 lower than budget, this is a timing variance as the budget for project has not been phased, as detailed above P-10307 is on track.
- (iii) Playground – Riverton is \$12,506 higher than budget and relates to the installation of a swing at Henderson Park, this budget is to be transferred from Taramea Bay as discussed above.

Riverton Harbour income is \$1,619 higher than budget due to higher rentals.

Riverton Harbour expenditure is \$2,454 lower than budget due to lower maintenance and general projects.

Thornbury expenditure is \$1,575 higher than budget due to increased mowing costs (\$2,321) and maintenance general (\$1,614) for repairs to drainage in the garden outside the fire station. Street works costs are \$1,512 lower than budget mainly due to lower than budget maintenance costs

Thornbury street works capital expenditure is lower than budget, the contractor has now been engaged. As previously communicated with the Community Board due to the change in the scope of the project there is not expected to be any further costs to be met by the local community for this project.



### Reserve Balances

RESERVE	30 JUNE 2020	BUDGET 30 JUNE 2021	FORECAST 30 JUNE 2021
Colac Bay community centre	\$9,154	\$1,357	\$1,357
Colac Bay general	\$49,684	\$47,268	\$46,716
<b>Total – Colac Bay</b>	<b>\$58,838</b>	<b>\$48,625</b>	<b>\$48,073</b>
Riverton cemetery Maintenance	\$62,324	\$69,231	\$69,231
Riverton Doc Profits Lib Sale	\$67,801	\$70,083	\$70,083
Riverton General	\$372,876	\$371,512	\$199,073
Riverton Parks & Reserves Development	\$28,747	\$29,784	\$29,784
Riverton Property Sales	\$245,769	\$252,834	\$152,834
Riverton War Memorial	\$13,645	\$14,006	\$14,006
Taramea Bay/Rocks Development	\$36,145	\$10,560	\$10,560
Taramea Howells Point	\$29,474	\$12,064	\$12,064
Riverton stormwater	\$160,097	\$215,955	\$215,955
<b>Total Riverton/Aparima</b>	<b>\$1,016,878</b>	<b>\$1,046,029</b>	<b>\$773,590</b>
Riverton Harbour	\$24,616	\$29,300	\$22,800
<b>Total – Riverton Harbour</b>	<b>\$24,616</b>	<b>\$29,300</b>	<b>\$22,800</b>
Thornbury community centre	\$11	\$992	\$992
Thornbury general	\$14,487	\$6,616	\$6,616
<b>Total – Thornbury</b>	<b>\$14,498</b>	<b>\$7,608</b>	<b>\$7,608</b>
<b>TOTAL RESERVES</b>	<b>\$1,114,830</b>	<b>\$1,131,562</b>	<b>\$852,071</b>



## Chairperson's Report

Record No: R/21/3/11436  
Author: Alyson Hamilton, Committee Advisor  
Approved by: Trudie Hurst, Group Manager Customer Delivery

☐ Decision ☐ Recommendation ☒ Information

### Purpose of report

- 1 The purpose of the report is to provide an update to the Oraka Aparima Community Board on activities that the chairperson has been involved with since the establishment of the board on 20 November 2019. This report covers the period from 10 February 2021 to 1 April 2021.
- 2 Items of interest include the following:
  - advice of ongoing discussions on funding avenues for the purchase of the paua shell and proposed relocation sites
  - Bath Road walkway has been completed. The car park area is yet to be established and work on the dump station site is due for commencement
  - attended and addressed a meeting of the Aparima Rotary Club
  - members of the Lions Club of Riverton attended a recent workshop of the board and provided an update on upcoming projects, in turn the community board updated on projects going forward.  
members noted a recent successful Lions Club project was the annual duck race
  - met with residents on Ivy Street to discuss curb, channel and parking issues.

### Other updates:

- community housing
- works
- Riverton and District Baths Society
- Riverton Harbour Subcommittee
- Taramea (Howell's Point) Management Committee
- Te Hikoi Heritage Centre

### Recommendation

That the Oraka Aparima Community Board:

- a) **Receives the report titled "Chairperson's Report" dated 13 April 2021.**

### Attachments

There are no attachments for this report.





## Community Service Awards - Procedures and Guidelines

Record No: R/21/3/8754  
Author: Megan Seator, Community Liaison Officer  
Approved by: Trudie Hurst, Group Manager Customer Delivery

☐ Decision ☐ Recommendation ☒ Information

### Purpose

- 1 The purpose of this report is to inform the Oraka Aparima Community Board of the new procedures and guidelines for the Southland District Council community service awards.

### Executive Summary

- 2 Southland District Council's community service awards are a mechanism to acknowledge individuals and groups who have contributed outstanding community service to their community.
- 3 In 2020, staff from the communications, governance and democracy, and community leadership teams undertook a review of the community service awards.
- 4 It was identified that clarification is needed on the award criteria, who can nominate an individual, who makes allocation decisions, the type of celebration that will be provided, and how the associated costs are paid for. This is to ensure consistency across community boards, clarity for the public, and to provide staff with a standardised method of administration.
- 5 A copy of the procedures and guidelines approved by the Community & Strategy Committee on 9 February 2021 are attached to this report.

### Recommendation

That the Oraka Aparima Community Board:

- a) **Receives the report titled "Community Service Awards - Procedures and Guidelines" dated 1 March 2021.**

### Attachments

- A Southland District Council community service awards - procedures and guidelines [↓](#)

# Community Service Awards

## Procedures and guidelines

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### **Purpose**

The purpose of the Southland District Council community service awards is for community boards to recognise individuals and groups who have provided significant and outstanding contribution to their community board area through leadership, volunteering, or community service.

### **Criteria**

Any person or group residing within the Southland District, who by their significant and outstanding contribution to their community board area through leadership, volunteering, or community service, is eligible to be nominated for a community service award.

The definition of 'significant and outstanding contribution' focuses on the quality of service and does not preclude individuals on age or length of service.

Nominees contribution to the community may be in the education, youth, health, sport, heritage, art, culture, environment, social wellbeing, or similar sectors.

Joint awards (ie partners & groups) are acceptable and can be considered as one nomination.

### **Nomination process**

There will be one nomination round per year closing 30 September (special exceptions may apply in extraordinary circumstances).

Members of the community can nominate individuals by submitting the prescribed application form to Southland District Council before the closing date.

Late nominations will not be accepted and will be deferred to the next nomination round.

### **Award allocation**

Following the closure of the nomination round each year, community boards will receive a report outlining the nominations from their community board area. This report will enable community boards to review and select up to a maximum of two individuals to receive community service awards for that year.

The mayor will be notified of community boards decisions

### **Presentations**

Presentations of the awards are to be made at a community board meeting, workshop, or community event by the community board chair. Recipients will be presented with a framed certificate and they may invite friends and family to be present.

### **Funding**

Costs associated with the awards will be funded from the grants and donations budget. This will go towards the framing of the certificates, catering costs, or flowers (up to \$200 per community board per year).

**Publicity**

The recipients of community service awards will be published in the First Edition. Publicity may also be done through the Southland District Council website and Facebook page. Additionally, local media will be notified should they wish to run a story on the awards.



## Proposed naming of a no exit road near the intersection of Lionel and Alexander Streets, Riverton

Record No: R/21/3/13820

Author: Rob Hayes, Roading Engineer

Approved by: Trudie Hurst, Group Manager Customer Delivery

☒ Decision

☐ Recommendation

☐ Information

### Purpose

- 1 The purpose of this report is for the Oraka Aparima Community Board to determine the road name of a section of no exit road as part of a property sub division. This has been requested by the property developers, Give it a Go Limited.

### Executive Summary

- 2 The consultant on behalf of the developer, Give it a Go Limited, has approached Council to name the section of road, located on exiting road reserve, near the intersection of Lionel and Alexander Streets in Riverton. The development consists of 3 lots, 1 and 2 are zoned urban residential and lot 3 is predominantly zoned urban with a portion zoned rural.
- 3 The requested name of Rawiri Lane has been proposed by the developer, Give it a Go Limited
- 4 Council's guidelines for road names include the following:
  - name duplications are to be avoided
  - long names are to be avoided
  - similar sounding or spellings are to be avoided to reduce confusion
  - LINZ and Geographic Board guidelines.
- 5 The consultant on behalf of the property developer has requested Council name this section of road in order to allow lot addresses and rapid numbers.
- 6 The recommendation is to approve the road name of Rawiri Lane as the preferred option.

## Recommendation

That the Oraka Aparima Community Board:

- a) **Receives the report titled “Proposed naming of a no exit road near the intersection of Lionel and Alexander Streets, Riverton” dated 13 April 2021.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Approve the naming of the road to Rawiri Lane.

## Background

- 7 The consultant on behalf of the developer, Give it a Go Limited, has approached Council to name the section of road, located on exiting road reserve, near the intersection of Lionel and Alexander Streets in Riverton. The development consists of 3 lots, 1 & 2 are zoned urban residential with the lot 3 is predominantly zoned urban with a portion zoned rural.
- 8 The requested name of Rawiri Lane has been proposed by the developer, Give it a Go Limited.

## Issues

- 9 There are no issues identified with the name proposal provided.

## Factors to Consider

### Legal and Statutory Requirements

- 10 Council has a requirement to comply with the LINZ/Geographic Board guidelines for naming.

### Community Views

- 11 The developer has proposed the nominated road name. The developer has approached Council to name this section of road. This is in line with Council's road naming policy.
- 12 Transport staff advised Te Ao Marama Inc., who support the name Rawiri Lane.
- 13 No additional community views have been requested or required at this point in time.

### Costs and Funding

- 14 The road will be upgraded at the developers cost and the public road section will continue to be maintained by Council.

### Policy Implications

- 15 The suggested name has to be approved by the Oraka Aparima Community Board before it can be legalised. Council's guidelines for road names are as follows:
- name duplications are to be avoided
  - similar sounding or spellings are to be avoided to reduce confusion
  - names are to be easily spelt and readily pronounced
  - long (no more than 25 characters maximum) names are to be avoided.
- 16 There are no issues with the proposed name.

## Analysis

### Options Considered

- 17 The two main options that have been considered are below. These are to support the proposed name, or to not support the proposed name.

## Analysis of Options

### Option 1 – Support the proposed name

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"><li>the Road can be assigned individual name and house numbers allocated</li><li>makes it easier for the likes of emergency services to locate the correct dwelling</li></ul>	<ul style="list-style-type: none"><li>No significant disadvantages.</li></ul>

### Option 2 – Not to Support

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"><li>None</li></ul>	<ul style="list-style-type: none"><li>cannot supply individual house numbers</li><li>makes it more difficult for emergency services to locate required dwellings</li></ul>

## Assessment of Significance

- 18 Not considered significant.

## Recommended Option

- 19 Approve the naming of the road Rawiri Lane.

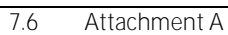
## Next Steps

- 20 Notify the affect land owners, LINZ and NZ Post of the approved name

## Attachments

- A Scheme plan - Give it a go Limited sub division, Riverton [↓](#)  
B Email from Te Ao Marama Inc - Rawiri Lane supported [↓](#)







**Rob Hayes**

---

**From:** Stevie-Rae Blair <stevie@tami.maori.nz>  
**Sent:** Monday, 12 April 2021 11:41 am  
**To:** Bill; Rob Hayes  
**Cc:** T & D Calvert  
**Subject:** RE: [# V4155] New Street Name - Riverton

Kia ora Bill,

Thanks for sending this through.

Rob - no issue from here from the rŭnanga.

Cheers

Kia tū tō mana,

Stevie-Rae Blair  
Kaitohutohu Taiao  
Ph: (03) 9311242  
Mobile: 021915289  
E: stevie@tami.maori.nz  
Please note I work Monday, Wednesday, Thursday and Friday from 9am-3pm and Tuesday 9am-5pm

-----Original Message-----

From: Bill <bill@southernland.co.nz>  
Sent: Monday, 12 April 2021 11:35 a.m.  
To: Rob Hayes <Rob.Hayes@southlanddc.govt.nz>; Stevie-Rae Blair <stevie@tami.maori.nz>  
Cc: T & D Calvert <trev.doc@xtra.co.nz>  
Subject: FW: [# V4155] New Street Name - Riverton

Hello Rob,

Please see Trevor's comments below.

Cheers Bill

-----Original Message-----

From: T & D Calvert <trev.doc@xtra.co.nz>  
Sent: Monday, 12 April 2021 11:30 a.m.  
To: Bill <bill@southernland.co.nz>  
Subject: RE: [# V4155] New Street Name - Riverton

Hi Bill,

We chose the name as Rawiri as Rawiri Cleaver, a local man (son of Jimmy and Noeline Cleaver) was a close family friend who helped me a great deal as a teenager, he was a well thought of and respected member of the community. Unfortunately Rawiri passed away at 35 years of age in 1999 and we'd like to honour his memory with this naming.

I would prefer Lane for the descriptor to avoid any confusion on the postal side of things as this was one of the reasons we are requesting the new names.

Regards Trevor

-----Original Message-----

From: Bill [mailto:bill@southernland.co.nz]  
Sent: Monday, 12 April 2021 10:51 AM  
To: T & D Calvert  
Cc: Annabel - Absolute Land Solutions  
Subject: FW: [# V4155] New Street Name - Riverton

Hello Trevor can you reply to this quest today and Council can get it submitted.

Regards

Bill Macdonald  
Surveyor

E bill@southernland.co.nz  
M 027 232 4577  
southernland.co.nz

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-----Original Message-----

From: Rob Hayes <Rob.Hayes@southlanddc.govt.nz>  
Sent: Friday, 9 April 2021 5:40 p.m.  
To: Bill <bill@southernland.co.nz>  
Subject: Fwd: New Street Name - Riverton

Hi Bill,

Could you please get some feed back from the developers on the questions below please.

If you could get back to me on Monday it would be much appreciated so I can get the report completed and submitted.

Sent from my iPhone

[cid:image7bafcc.GIF@3f1f0692.428053c0]<http://www.southlanddc.govt.nz> Rob Hayes Roading Engineer  
Southland District Council PO Box 903 Invercargill 9840  
P: 0800 732 732 | F: 0800 732 329

[www.southlanddc.govt.nz](http://www.southlanddc.govt.nz)

[cid:image6f991a.PNG@5f2b54fe.47bdd651]<[www.makeitstick.nz/ltip](http://www.makeitstick.nz/ltip)>

Begin forwarded message:

From: Stevie-Rae Blair <[stevie@tami.maori.nz](mailto:stevie@tami.maori.nz)>  
Date: 9 April 2021 at 3:05:22 PM NZST  
To: Rob Hayes <[Rob.Hayes@southlanddc.govt.nz](mailto:Rob.Hayes@southlanddc.govt.nz)>  
Cc: Hartley Hare <[hartley.hare@southlanddc.govt.nz](mailto:hartley.hare@southlanddc.govt.nz)>  
Subject: RE: New Street Name - Riverton

Kia ora kōrua,

Hope you are both well, beautiful day!

Rūnanga are wondering if there was any information given as to why Rawiri was chosen. As in, is he a known person, a relation or anything since there is a local David Street? Or just a Te Reo Māori choice. I did wonder instead of street we could have ara instead? It would be nice to know if there was any further information, but we would be unlikely to not support the name.

Thanks again, have a great weekend.

Kia tū tō mana,

Stevie-Rae Blair  
Kaitohutohu Taiao  
Ph: (03) 9311242  
Mobile: 021915289  
E: [stevie@tami.maori.nz](mailto:stevie@tami.maori.nz)<<mailto:stevie@tami.maori.nz>>  
Please note I work Monday, Wednesday, Thursday and Friday from 9am-3pm and Tuesday 9am-5pm

[Description: Copy of TAMI Logo Colour]

From: Rob Hayes <[Rob.Hayes@southlanddc.govt.nz](mailto:Rob.Hayes@southlanddc.govt.nz)>  
Sent: Wednesday, 7 April 2021 8:44 a.m.  
To: Stevie-Rae Blair <[stevie@tami.maori.nz](mailto:stevie@tami.maori.nz)>  
Cc: Hartley Hare <[hartley.hare@southlanddc.govt.nz](mailto:hartley.hare@southlanddc.govt.nz)>  
Subject: New Street Name - Riverton

Hi Stevie,

We have a requested street name of "Rawiri" for a small section of road, as part of a sub division in Riverton. We would like to ask if Te Ao Marama would support and approve the street to be named "Rawiri Lane".

I have attached a scheme plan and location map bellow.

Could you give me a call to discuss please on 0800 732 732 or 027 801 9181.

Thanks Rob

[cid:image003.png@01D72D51.BBC527A0]

[cid:image004.gif@01D72D51.BBC527A0]<http://www.southlanddc.govt.nz/>

Rob Hayes  
Roading Engineer  
Southland District Council  
PO Box 903  
Invercargill 9840  
P: 0800 732 732 | F: 0800 732 329  
www.southlanddc.govt.nz<http://www.southlanddc.govt.nz>

[cid:image005.png@01D72D51.BBC527A0]<https://ddec1-0-en-  
ctp.trendmicro.com/wis/clicktime/v1/query?url=www.makeitstick.nz%2ftp&umid=35d4bf95-1b38-4dc9-9441-  
5732f5a882b9&auth=6e5b036c01df679be80aff870f1b699cea3b3da4-  
875976d596e1d4092f9bf4939aacef829b4ac4f2>

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## Community Partnership Funding Applications - February 2021 Funding Round

Record No: R/21/4/15479  
Author: Kathryn Cowie, Community Liaison Officer  
Approved by: Trudie Hurst, Group Manager Customer Delivery

☒ Decision

☐ Recommendation

☐ Information

### Purpose

- 1 The purpose of this report is for the Oraka Aparima Community Board to allocate funding for the February 2021 round of the Oraka Aparima Community Partnership Fund.

### Executive Summary

- 2 A total of five applications have been received for the February 2021 funding round of the Oraka Aparima Community Partnership Fund. The applications are included as an attachment to this report. Please note that the attachments to the applications (including financials) are not attached to this report as they contain information sensitive to applicants' privacy. These attachments were provided to the community board with the applications for their perusal prior to the meeting.
- 3 The Oraka Aparima Community Board has \$32,609 available to allocate through the Oraka Aparima Community Partnership Fund in the 2020/2021 financial year.
- 4 In the August 2020 round of the Oraka Aparima Community Partnership Fund the community board granted \$21,500.
- 5 This leaves \$11,109 available to allocate for the February 2021 funding round.

## Recommendation

That the Oraka Aparima Community Board:

- a) **Receives the report titled “Community Partnership Funding Applications - February 2021 Funding Round” dated 14 April 2021.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Receives applications from the following:
  - 1. Aparima College
  - 2. Colac Bay Progress League
  - 3. Pourakino Catchment Group
  - 4. Riverton Community Garden
  - 5. Riverton Rocks Bowling Club
- e) Approves/declines a grant of \$6,000 to Aparima College towards a trailer and compost for the school garden.
- f) Approves/declines a grant of \$2,500 to the Colac Bay Progress League towards a **welcome sign at the surfer’s statue in Colac Bay.**
- g) Approves/declines a grant of \$5,500 to the Pourakino Catchment Group towards costs to remove cracked willow and gorse from the banks of the Pourakino River.
- h) Approves/declines a grant of \$3,186 to the Riverton Community Garden to install a new water service line and DIA water line to supply the community garden.
- i) Approves/declines a grant of \$2,526 to the Riverton Rocks Bowling Club for improvements to the bowling green.

## Background

- 6 Southland District Council’s community assistance activity seeks to contribute to a district of ‘proud, connected communities that have an attractive and affordable lifestyle’ by enabling Southland’s communities to be desirable places to live, grow up, work, run a business, raise a family and enjoy a safe and satisfying life. Through providing financial assistance by way of grant funding, community groups and individuals are supported to undertake their desired activities.
- 7 A review of the community assistance activity was completed in early 2019. The purpose of this review was to ensure that Council is providing assistance in a considered and prudent manner to ensure efficient and effective outcomes for the communities they support.

- 8 It was recommended that there should be a significant change in the way that Council administers the Community Initiatives Fund. Subsequently, in July 2019 Council resolved to disestablish the Community Initiatives Fund and to establish the Community Partnership Fund whereby the nine community boards in the district will allocate funding directly to their communities.
- 9 The Oraka Aparima Community Board set the following criteria for their Community Partnership Fund:
- consideration will be given to all funding requests on a case by case basis. The board will give preference to applications that directly benefit the community board area and link to the community board plan outcomes
  - there is no cap on the amount applicants can request
  - co-funding is preferable, but not essential
  - two quotes are preferable for capital works, but if it is not possible to get more than one quote an explanation why will be sufficient
  - if appropriate, applicants are to come to a board meeting and speak to their application
  - groups do not have to be a legal entity to apply.

## Applications received

<b>Applications received</b>	<b>5</b>
<b>Total amount requested</b>	<b>\$19,712</b>
<b>Funds available</b>	<b>\$11,109</b>

1 **Aparima College**

Request assistance towards purchasing a trailer and compost for the school garden project.

Total project cost **\$40,016**

Amount requested **\$6,000**

2 **Colac Bay Progress League**

Request assistance towards costs to install a welcome sign at the Surfer's statue in Colac Bay.

Total project cost **\$2,500**

Amount requested **\$2,500**

3 **Pourakino Catchment Group**

Request assistance towards costs to remove cracked willow and gorse from the banks of the Pourakino River.

Total project cost **\$412,784**

Amount requested **\$5,500**

4 **Riverton Community Garden**

Request assistance towards costs to install a water service line and DIA water line to service the community garden.

Total project cost **\$3,186**

Amount requested **\$3,186**

5 **Riverton Rocks Bowling Club**

Request assistance towards costs to improve the bowling green.

Total project cost **\$2,526**

Amount requested **\$2,526**

Issues

- 10 There are no issues to consider.

Factors to Consider

Legal and Statutory Requirements

- 11 There are no legal or statutory requirements to consider.

Community Views

- 12 The board, as representatives of the Oraka Aparima Community Board area will consider each application and how it benefits their communities.

Costs and Funding

- 13 The Oraka Aparima Community Board has \$32,609 available to allocate in the 2020/2021 financial year.
- 14 In the August 2020 round of the Oraka Aparima Community Partnership fund the community board granted \$21,500.
- 15 This leaves \$11,109 available to allocate for the February 2021 funding round.

Policy Implications

- 16 There are no policy implications.

Analysis

Options Considered

- 17 The options for consideration are to allocate funding pursuant to the funding criteria set by the community board or decline the applications.

Analysis of Options

Option 1 – Approves and allocates funding pursuant to the funding criteria set by the community board

<i>Advantages</i>	<i>Disadvantages</i>
-------------------	----------------------

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<ul style="list-style-type: none"><li>• support community groups to achieve local initiatives</li></ul>	<ul style="list-style-type: none"><li>• there are no disadvantages</li></ul>
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Option 2 – declines the applications

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"><li>• there are no advantages</li></ul>	<ul style="list-style-type: none"><li>• no funds awarded could hinder the progress of community-led development due to lack of financial support</li></ul>

### Assessment of Significance

- 18 Not considered significant.

### Recommended Option

- 19 The recommended option is “option 1 - allocates funding pursuant to the funding criteria set by the community board”.

### Next Steps

- 20 Inform the applicants of the allocation decisions.

### Attachments

- A CPF Application - Aparima College - Feb 2021(application form only) [↓](#)
- B CPF Application - Colac Bay Progress League - welcome sign - Feb 2021 (application form only) [↓](#)
- C CPF Application - Pourakino Catchment Group - Feb 2021 (application form only) [↓](#)
- D CPF Application - Riverton Community Garden - Feb 2021(application form only) [↓](#)
- E CPF Application - Rocks Bowling Club - Feb 2021(application form only) [↓](#)

## Community Partnership Fund Application Form

### PLEASE TICK WHICH COMMUNITY PARTNERSHIP FUND YOU ARE APPLYING FOR:

- ☐ Fiordland Community Board  
☐ Oreti Community Board  
☒ Oraka-Aparima Community Board  
☐ Northern Community Board  
☐ Ardlussa Community Board  
☐ Waihopai Toetoe Community Board  
☐ Tuatapere Te Waewae Community Board  
☐ Wallace Takitimu Community Board  
☐ Stewart Island/Rakiura Community Board



### YOUR DETAILS

Name of organisation	Aparima College
Postal address	33 Leader St, Riverton, Southland 9822
Street address	33 Leader St, Riverton, Southland 9822
<b>CONTACT NAMES</b>	Rebecca Perez, Lynne Grove

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name	Rebecca Perez	Phone	(day)	027 289 3727
Email	rperez@aparima.school.nz		(evening)	027 289 3727
Name	Lynne Grove	Phone	(day)	021 129 0296
Email	lgrove@aparima.school.nz		(evening)	

### BANK ACCOUNT NUMBER TO DIRECT CREDIT GRANT PAYMENT IF APPLICATION SUCCESSFUL:

To help speed the process up in the event of your grant being approved, can you please provide verification of your bank account details. This can be a screen shot or banking slip and it must be attached to your application.

### PROJECT DETAILS

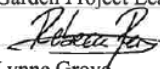
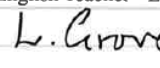
How many members belong to your club/organisation?	200 students and staff
Please describe fully: (Continue on a separate sheet if necessary)	Attached as "Project Description"
For what purpose does your organisation seek a Community Partnership Fund subsidy?	

Aparima College has committed to providing funds for a part-time project coordinator for this project. We need to source funds for infrastructure and start up costs elsewhere. With some funding for initial resources, infrastructure and tools we will be well positioned to grow produce that can be distributed to our community and students. With infrastructure like a wind break and tunnel house, we can be certain that we will be able to grow fruits and vegetables even if we have another summer season of heavy winds and rain. We will also be able to purchase building supplies so that our students can get to work designing and building things like garden carts, a farm stand, and a chicken coop, engaging them in the project from the outset.

If your application relates to a facility – who uses the facility and how often?			
We are developing vegetable gardens and foragable spaces that will be accessible to students for curriculum based learning and to the community. They will be open to the public, and we will build a farm stand with freshly harvested produce that will always be open as well.			
Does the facility have a long term development and maintenance plan? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
How will your project benefit the organisation or community? Please see attached document called Project Benefits.			
In summary, the gardens will be of benefit the community by: increasing food security and sovereignty; increasing community engagement between young and old; using regenerative growing practices to grow nourishing food for students and community members; upskill students and community members in food growing, potentially leading to more market gardeners and other cottage industries in Riverton and surrounds; increasing the resilience of our community by providing resources and preparing for times of need (compost, tools, seeds, produce); and using beneficial land use practices to nurture the soil and our environment.			
Start date of your project	3/8/20	Finish date of your project	3/8/21 Trial year, to be extended if successful
<b>FINANCIAL DETAILS</b>			
Are you registered for GST?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	GST number	4 9 6 3 5 6 9 9
Applicants that are not GST-registered need to provide budget figures that include GST			
Applicants that are GST-registered need to provide budget figures that exclude GST.			
Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.			

PLEASE ROUND ALL FIGURES TO THE NEAREST DOLLAR						
EXPENDITURE	\$	INCOME	\$			
Project costs	GST inclusive or GST exclusive	Your contribution				
31 Ton Compost (43 m3)	\$2709	Fees/subs				
Seeds/Plants	\$1000	Fundraising				
Tunnel House	\$3000	Loan/mortgage				
Pack Shed	\$1000 for materials	Cash savings				
Contractor for seed-drilling plus seed	\$300	Other Wages	\$20,000			
Construction materials and labour for: compost, garden cart, farm stand, chicken coop	\$4596	Sub-total	\$20,000			
Other grants and sponsorship applied for						
Chipper for compost making	\$2500	Sponsorship				
		Grants (successful and proposed)	Amount requested	Result date		
Wages	\$20,000					
Tools	\$500	Enviroschools	requested \$14,000 received \$7,000	27	8	20
Irrigation installation	\$1761.80	Oraka Aparima Community Fund	requested \$10,000 received \$3,000	22	10	20
Harvest Equipment: crates, knives	\$450	Urgent Relief Fund	requested \$15,000 received \$12,000		12	20
Trailer	\$2200					
		Sub-total	requested \$39,000 received \$22,000			
Total cost of the project is	\$40,016.8	Total Income	requested \$59,000 received \$44,000			

A note on the Urgent relief fund. This is only able to go towards staffing hours, not infrastructure.

How much money are you applying for?	\$ 6,000 For a trailer and load of Compost.		
Briefly describe any voluntary effort or donated materials provided for the project.			
Voluntary effort (eg number of hours)			
Aparima Student and staff: 8,000 hours			
Community members: 150 hours through working bees			
Menz shed: 50 hours			
Donated materials (eg approximate \$ value)			
Sheep compost: \$200		Seed Drilling \$300	
Plants: \$4,000		Shed Building by Menz Shed \$1000	
Fencing Construction: \$500			
How do you envisage paying for the future operational costs of this project?			
The sustainability of the project will increase over time. Once infrastructure is established, ongoing costs will be manageable by the sales of seedlings and excess produce via a market and the Longwood Loop.			
<b>DECLARATION (PLEASE PROVIDE TWO SIGNATURES)</b>			
We	Rebecca Perez and Lynne Grove		consent to Southland District Council
collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.			
Name	Rebecca Perez		
Position in organisation	Garden Project Lead		
Signature		Date	27/8/20
Name	Lynne Grove		
Position in organisation	English Teacher - Enviroschools Liason		
Signature		Date	27/8/20
<b>Please attach</b>			<b>Check</b>
a current statement of income and expenditure			<input checked="" type="checkbox"/>
a current bank statement from your organisation			<input checked="" type="checkbox"/>
quotations, where relevant			<input checked="" type="checkbox"/>
letters of support (if applicable)			<input checked="" type="checkbox"/>
These items will complete your application			
<b>PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.</b>			
<b>NOW YOU CAN SUBMIT YOUR APPLICATION IN ONE OF THE FOLLOWING WAYS:</b>			
Email to <a href="mailto:funding@southlanddc.govt.nz">funding@southlanddc.govt.nz</a>			
Post to Southland District Council, PO Box 903, Invercargill 9840			
Drop into your nearest SDC office			



## Community Partnership Fund Application Form

### PLEASE TICK WHICH COMMUNITY PARTNERSHIP FUND YOU ARE APPLYING FOR:

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☐ Northern Community Board  
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☐ Waihopai Toetoe Community Board  
☐ Tuatapere Te Waewae Community Board  
☐ Wallace Takitimu Community Board  
☐ Stewart Island/Rakiura Community Board



### YOUR DETAILS

Name of organisation	Colac Bay Progress League
Postal address	10 Severn St Riverton
Street address	Manuka St Colac Bay
<b>CONTACT NAMES</b>	Morghan Dawson, Deen McKay

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name	Morghan Dawson	Phone	(day)	0273858667
Email	morgeez@gmail.com		(evening)	
Name	Deen McKay	Phone	(day)	0273344462
Email	mckaysatlongwood@hotmail.com		(evening)	

### BANK ACCOUNT NUMBER TO DIRECT CREDIT GRANT PAYMENT IF APPLICATION SUCCESSFUL:

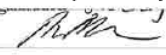
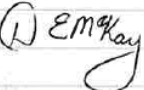
To help speed the process up in the event of your grant being approved, can you please provide verification of your bank account details. This can be a screen shot or banking slip and it must be attached to your application.

### PROJECT DETAILS

How many members belong to your club/organisation?	15
Please describe fully: (Continue on a separate sheet if necessary)	
For what purpose does your organisation seek a Community Partnership Fund subsidy?	
We are seeking funding to create and install a sign welcoming visitors into the Colac Bay township.	
The Colac Bay Progress League has been discussing this for sometime in their meetings that the township is missing a sign to welcome visitors in. With that in mind the idea was then presented via email at the last Oraka Aparima Meeting held in Riverton, which I understand was received with positivity.	
We are seeking this funding as means to help improve the overall entrance into the Colac Bay township and make this a warm and welcoming place for people to visit.	

If your application relates to a facility – who uses the facility and how often?			
N/A			
Does the facility have a long term development and maintenance plan?			
		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
How will your project benefit the organisation or community?			
Most small townships in Southland have some sort of sign welcoming people in, however Colac Bay does not yet.			
We are wanting to erect the sign in front of the surf statue and blend it in around its current surroundings to welcome visitors into the bay and improving the entrance into the township.			
Start date of your project			
TBC 2021		Finish date of your project	Weather dependant Late 2021/2022
<b>FINANCIAL DETAILS</b>			
Are you registered for GST?		<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
GST number			
Applicants that are not GST-registered need to provide budget figures that include GST			
Applicants that are GST-registered need to provide budget figures that exclude GST.			
Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.			

PLEASE ROUND ALL FIGURES TO THE NEAREST DOLLAR				
EXPENDITURE	\$	INCOME	\$	
Project costs	GST inclusive or GST exclusive	Your contribution	See attached bank statements	
		Fees/subs		
\$2,500		Fundraising		
		Loan/mortgage		
		Cash savings		
		Other		
		Sub-total		
		<b>Other grants and sponsorship applied for</b>		
		Sponsorship		
		Grants (successful and proposed)	Amount requested	Result date
		Sub-total		
<b>Total cost of the project is</b>	\$2,500	<b>Total Income</b>		

How much money are you applying for?	\$	2,500
Briefly describe any voluntary effort or donated materials provided for the project.		
Voluntary effort (eg number of hours)		
Donated labour for the design and production of the sign and installation from the community volunteers for the sign approx 50 hours.		
Donated materials (eg approximate \$ value)		
The rock is being donated, but the moving of the rock to end location is not being donated and is to be paid for.		
How do you envisage paying for the future operational costs of this project?		
The Progress League normally held a bi-annual event in the community hall in the past, however COVID has impacted this event being run over the last 12 months. We will be applying for other funding applications in the future and will continue to do additional fundraising from raffles, quiz nights and future events.		
<b>DECLARATION (PLEASE PROVIDE TWO SIGNATURES)</b>		
We	Colac Bay Progress League	consent to Southland District Council
collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.		
Name	Morghan Dawson	
Position in organisation	Secretary Colac Bay Progress League	
Signature		Date 5 March 2021
Name	Deen McKay	
Position in organisation	President Colac Bay Progress League	
Signature		Date 5 March 2021
<b>Please attach</b>	<b>Check</b>	
a current statement of income and expenditure	<input type="checkbox"/>	
a current bank statement from your organisation	<input type="checkbox"/>	
quotations, where relevant	<input type="checkbox"/>	
letters of support (if applicable)	<input type="checkbox"/>	
These items will complete your application		
<b>PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.</b>		
<b>NOW YOU CAN SUBMIT YOUR APPLICATION IN ONE OF THE FOLLOWING WAYS:</b>		
Email to <a href="mailto:funding@southlanddc.govt.nz">funding@southlanddc.govt.nz</a>		
Post to Southland District Council, PO Box 903, Invercargill 9840		
Drop into your nearest SDC office		

## Community Partnership Fund Application Form

### PLEASE TICK WHICH COMMUNITY PARTNERSHIP FUND YOU ARE APPLYING FOR:

- ☐ Fiordland Community Board  
☐ Oreti Community Board  
☒ Oraka-Aparima Community Board  
☐ Northern Community Board  
☐ Ardlussa Community Board  
☐ Waihopai Toetoe Community Board  
☐ Tuatapere Te Waewae Community Board  
☐ Wallace Takitimu Community Board  
☐ Stewart Island/Rakiura Community Board



### YOUR DETAILS

Name of organisation	Pourakino Catchment Conservation Trust
Postal address	922 Pourakino Valley Road
Street address	RD3 Riverton

### CONTACT NAMES

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name	Grace Baldwin	Phone	(day)	027 391 3733
Email	grace_baldwin@hotmail.co.uk		(evening)	
Name	David Diprose	Phone	(day)	027 496 2066
Email	djdiprose@xtra.co.nz		(evening)	

### BANK ACCOUNT NUMBER TO DIRECT CREDIT GRANT PAYMENT IF APPLICATION SUCCESSFUL:


To help speed the process up in the event of your grant being approved, can you please provide verification of your bank account details. This can be a screen shot or banking slip and it must be attached to your application.

### PROJECT DETAILS

How many members belong to your club/organisation?	40
Please describe fully: (Continue on a separate sheet if necessary)	
For what purpose does your organisation seek a Community Partnership Fund subsidy?	
Please see attached application.	

If your application relates to a facility – who uses the facility and how often?			
N/A			
Does the facility have a long term development and maintenance plan?		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
How will your project benefit the organisation or community?			
Please see attached application.			
Start date of your project		December 2021	Finish date of your project
			March 2022
<b>FINANCIAL DETAILS</b>			
Are you registered for GST?		<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
GST number			
Applicants that are not GST-registered need to provide budget figures that include GST			
Applicants that are GST-registered need to provide budget figures that exclude GST.			
Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.			

PLEASE ROUND ALL FIGURES TO THE NEAREST DOLLAR				
EXPENDITURE	\$	INCOME	\$ To Be	
Project costs	GST inclusive or GST exclusive	Your contribution	Confirmed	
Gorse Removal:		Fees/subs		
Helicopter Flight	\$1,300 / hour	Fundraising		
Spray Application	\$315 / ha	Loan/mortgage		
Conquest Chemical	\$200 / ha	Cash savings		
Supersill Chemical	\$38 / ha	Other		
		Sub-total		
Cracked Willow Removal:		<b>Other grants and sponsorship applied for</b>		
Spray Application	\$315 / ha	Sponsorship		
Glyphosphate Chemical	\$142 / ha	Grants (successful and proposed)	<b>Amount requested</b>	<b>Result date</b>
Pulse Chemical	\$60 / ha			
		One Billion Trees Fund	TBC	TBC
		Thriving Southland	TBC	TBC
		<b>Sub-total</b>		
<b>Total cost of the project is</b>	412,784 (Estimated Cost)	<b>Total Income</b>	To Be Confirmed	

How much money are you applying for?	\$ 5,500		
Briefly describe any voluntary effort or donated materials provided for the project.			
Voluntary effort (eg number of hours)			
To Be Confirmed			
Donated materials (eg approximate \$ value)			
To Be Confirmed			
How do you envisage paying for the future operational costs of this project?			
Please see attached application			
<b>DECLARATION (PLEASE PROVIDE TWO SIGNATURES)</b>			
We	Pourakino Catchment Conservation Trust	consent to Southland District Council	
collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.			
Name	Grace Baldwin		
Position in organisation	Secretary		
Signature		Date	28/2/21
Name	David Diprose		
Position in organisation			
Signature		Date	
<b>Please attach</b>			<b>Check</b>
a current statement of income and expenditure			<input checked="" type="checkbox"/>
a current bank statement from your organisation			<input checked="" type="checkbox"/>
quotations, where relevant			<input checked="" type="checkbox"/>
letters of support (if applicable)			<input checked="" type="checkbox"/>
These items will complete your application			
<b>PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.</b>			
<b>NOW YOU CAN SUBMIT YOUR APPLICATION IN ONE OF THE FOLLOWING WAYS:</b>			
Email to <a href="mailto:funding@southlanddc.govt.nz">funding@southlanddc.govt.nz</a>			
Post to Southland District Council, PO Box 903, Invercargill 9840			
Drop into your nearest SDC office			

**26 FEBRUARY 2021**

**POURAKINO CATCHMENT  
CONSERVATION TRUST**  
APPLICATION TO ORAKA APARIMA COMMUNITY BOARD

**GRACE BALDWIN**  
POURAKINO CATCHMENT CONSERVATION TRUST SECRETARY



## Oraka Aparima Community Board

### Community Partnership Fund Application Form

#### **Introduction:**

The Pourakino Catchment Conservation Trust (PCG hereafter) was formed in 2014 by a group of like-minded farmers and has since grown to about 40 members. The group relies heavily on volunteers to host farm and community field days with a focus on winter grazing practices and water quality. Volunteers and members are also working with and engaging the local community through workshops, meetings, and schools to promote and support maintaining water quality within waterways and the estuary within the Pourakino catchment. PCG's progress and achievements have since been recognised and awarded at the Southland Community Environment Awards in 2016.

The aim of the group is to take a proactive collaborative approach for economically and environmentally sustainable farming in the Pourakino, Omutu Stream and Colac Bay catchments. The vision of PCG is *"A desire to maintain and improve water quality in the Pourakino arm of the Jacobs Estuary"*. This is achieved through focussing on four key areas:

- Minimising sediment runoff
- Improving waterway management
- Improving nutrient management, and
- Improving the public perception of agriculture

In addition, PCG works alongside Environment Southland and with local farmers to ensure they are well informed to make best management decisions on-farm, including soil testing, water testing and nutrient management. Best management practices and decisions are achieved on-farm using Farm Environmental Management Plans, of which 85% of farmers in the catchment have completed FEMPs with the help of the Environment Southland Land Sustainability Team. The FEMPs have identified sediment and phosphorus loading to be the two key challenges for the catchment, and PCG are working together with Environment Southland and the local community to help minimise sediment and phosphorus losses through existing good management practices and upcoming projects.

An upcoming project that aims to help minimise sediment and phosphorus loadings – whilst also providing tangible outcomes that is visible to the local community – is to remove pest plant species, including cracked willow and gorse, from the banks of the Pourakino River. The Pourakino Catchment Conservation Trust wishes to re-apply to the Oraka Aparima Community Board for the Community Partnership Fund, to help subsidise costs involved for spraying and removing cracked willow and gorse from the banks of the Pourakino River. A similar application was submitted on 31 August 2020, as part of the previous funding round, however this application was declined as it was considered to be *outside of the "scope" of projects that the Community Board would support, particularly as much of the area to be treated is private land<sup>1</sup>*.

PCG wish to submit an amended funding application to address the above feedback provided from the previous funding round. The scope of the project will now solely focus on removing cracked willows and gorse from the river corridor of the Pourakino River, which is not treated as privately owned land. We have removed the Oporiki Stream from the proposal, as this area is treated as

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<sup>1</sup> Letter from Kathryn Cowie, Community Liaison Officer, Southland District Council. Letter dated 23 October 2020





private land. Farmers and landowners along the Opouriki Stream have also undertaken their own pest plant control management to address the gorse and cracked willow issue along this waterway.

The following information provides further detail of the proposed project in conjunction with the attached application form, including project details and relevant appendices.

#### **Project Details:**

The Pourakino Catchment Conservation Trust is made up of approximately 40 members, of which about nine members are Trustees of the group with three Executive Committee members who make important decisions on behalf of the catchment group. Some of these decisions include facilitating collaborative projects that benefit the local community in the Pourakino catchment and wider Aparima catchment area, providing both sustainable and economic solutions in the Pourakino, Omutu Stream and Colac Bay catchments.

An upcoming project that is in the pipeline is to remove cracked willow and gorse from the banks of the Pourakino River using agricultural spraying of pesticide chemicals from helicopters. The proposed project has been developed in conjunction with David Moate, a Land Sustainability Officer at Environment Southland. David Moate has had previous experience in similar projects involving the removal of cracked willows from waterways and is looking forward to helping promote sustainable outcomes for the Pourakino catchment area.

PCG consider that removing the cracked willow and gorse from the river corridor of the Pourakino River will provide tangible environmental outcomes that is easily visible for the local community. Cracked willow and gorse are two pest plant species that are prominent along waterways in the Pourakino catchment. Willows and gorse smother the waterways which causes reduced flows and sediment build-up, creating adverse effects on natural habitat and aquatic species in the waterways. Willows spread from branches falling off and rooting elsewhere, which displaces native vegetation from riverbanks and restricts water flows causing flooding<sup>2</sup>. Gorse are also nitrogen-fixing plants which can add to increasing nitrogen concentrations in waterways. Given that sediment and phosphorus are two key challenges for the Pourakino catchment, PCG considers that removing these pest plant species will help to minimise sediment and phosphorus build-up along the Pourakino River.

PCG believes it is important to get involved with local businesses within the surrounding area and aim to work alongside both the Regional Council Catchment Division, who can oversee the spraying activity (including any resource consents required), and a local helicopter business to undertake agricultural spraying of willows and gorse along the banks of the Pourakino River. In addition, the Kanakana project is also underway, where PCG are working with Dr. Jane Kitson to help identify spawning areas of kanakana (lamprey) in the Pourakino River. Lampreys are an aquatic species that is endemic to New Zealand and is found in the upper reaches of the Pourakino River. By removing willows and gorse, this can help to increase spawning areas and natural habitat for lamprey and other mahinga kai species.

PCG have obtained a quote from HeliOps Southland Ltd, which provides an overview of the costs involved to undertake agricultural spraying. HeliOps Southland is a local helicopter company based in the Otautau township. A second quote is also provided by David Moate, of Environment Southland, which describes further detail of the proposed project as illustrated in the following maps and information. This quote is an estimate only, and actual costs would need to be looked at more closely by confirming the locations of cracked willow plantings, and how any problem dead willows can be

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<sup>2</sup> Marlborough District Council (n.d). *Crack willow*. Retrieved from <https://www.marlborough.govt.nz>



removed from the riverbanks. Prior permissions will need to be obtained from all landowners/managers in the area, as well as any potential resource consents which may be required from Environment Southland or Southland District Council.

***Removal of Cracked Willow:***

The following map shows the location of the proposed spraying activities for cracked willow:

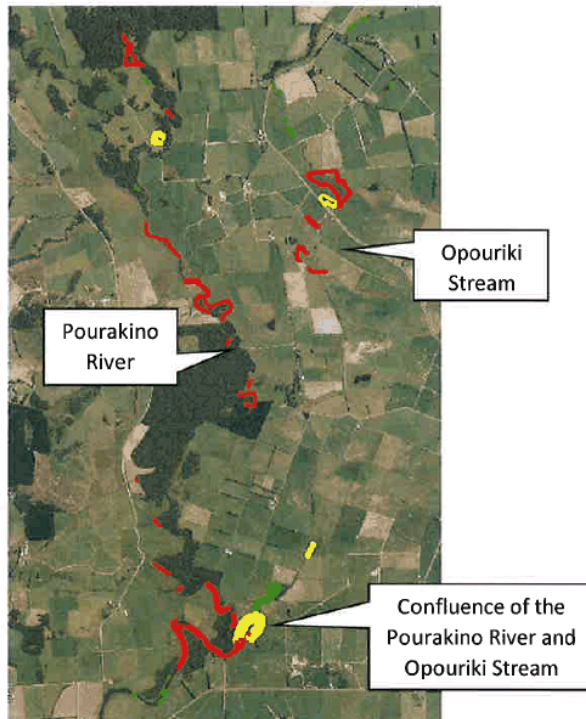


Figure 1: Map showing the mid to lower reaches of the Pourakino River and Opouriki Stream. The green, red, and yellow markings identify key areas where cracked willow is proposed to be removed.

In the above map, the green markings are for areas that need to be confirmed to identify whether or not these trees are cracked willow. This equates to approximately 1,481 metres of riverbank along the Pourakino River and Opouriki Stream that will need to be identified prior to spraying to ensure these areas consist of cracked willows.

The red areas in the above map are identified as crack willow, equating to approximately 5,839 metres along the banks of both waterways. There is also a 4.6 ha block containing crack willow that needs to be confirmed prior to spraying. Meanwhile, the yellow areas in the above map are identified as already having crack willow control, consisting of 1,020m and 0.60 ha block.

The cracked willow areas identified along the Opouriki Stream will be removed by the landowners themselves, and no funding will be allocated for this part of the project, as these areas are considered to be private property. Funding will instead be used for planting native riparian plantings along the Opouriki Stream after the cracked willow has been removed from these areas.



It is best to undertake spraying of cracked willow in December through to March. The cracked willow spraying could be achieved in several stages where priority areas along the Pourakino River can be sprayed and removed first. Following on from spraying, dead willows will be removed 1 to 4 years after they decay and are likely to be removed by hand in most areas due to a lack of machinery access and native trees. Local farmers and landowners along the river corridor of the Pourakino River can help to remove dead willows. A member of PCG can also go down the Pourakino River on a boat or dinghy to further identify and remove dead willows from the riverbanks.

#### ***Removal of Gorse:***

The following map shows the location of the proposed spraying activities for gorse:



Figure 2: Map showing approximate location of gorse to be sprayed along the Pourakino River.

The location of gorse to be sprayed is not definitive and is subject to further investigation. PCG intends to spray gorse along the riverbank of the Pourakino River from the Centre Bridge to the Estuary, although there may be other areas identified along the upper and mid reaches of the Pourakino River which could also require agricultural spraying from a helicopter to remove gorse. The lower reaches of the Pourakino River are visible from the road and for the local commuters heading to the Riverton township or farms. Therefore, removing the gorse from this area of the Pourakino River helps to increase the aesthetic value of the waterway whilst ensuring positive environmental outcomes that is visible for the local community.

Gorse spraying may require resource consent and may require the use of agricultural sprays that are licenced to be used along waterways to ensure the sprays are non-toxic for aquatic species. PCG will collaborate with both Environment Southland and HeliOps Southland Ltd to ensure that the correct



sprays and resource consents are obtained prior to spraying gorse along the lower reaches of the Pourakino River.

Prior to the proposed spraying of cracked willow and gorse as shown in Figures 1 and 2 above, PCG will contact all landowners or farm managers to gain local support and to ensure they are aware of the activity. The costs for the helicopter use and agricultural spraying could be shared 50/50 between PCG and individual landowners on private land. Because the costs could be shared among individual farmers and PCG members, the Pourakino Catchment Conservation Trust wishes to apply for the Community Partnership Fund to a sum of \$5,500, to help subsidise costs required for the use of the helicopter and any resource consents that may need to be applied for. Other funding for the project may be sought elsewhere, which could include applying for funding from the One Billion Trees project or Department of Conservation. Thriving Southland has also been set up by the Ministry for Primary Industries to help work with catchment groups throughout the Southland Region, and PCG aims to seek assistance from Thriving Southland in the near future.

Further information regarding the type of agricultural spray used and financial costs involved are provided in the attached two quotes (Appendix 1).

#### **How will this project benefit the organisation or community?**

##### ***Strong Community Involvement:***

A key outcome for Oraka Aparima is for a strong and involved community that values the environment to ensure it is healthy and protected for the future. PCG believe that the proposed project to remove cracked willow and gorse from the river corridor of the Pourakino River will be of huge benefit to not only the members of the organisation, but also to the local community and landowners. The proposed project is in line with community outcomes which will directly benefit the Oraka-Aparima community board area. As most of the landowners in the Pourakino Catchment are also members of PCG, this project provides a great opportunity to engage and collaborate with the local community and farmers to create an environment that is sustainable for future generations.

After the pest plant species have been sprayed along the Pourakino River, strong community involvement will be needed to remove the dead willow and gorse by hand. This can be undertaken by landowners and local farmers in the area. Ongoing monitoring of dead willows will also be required, in which local farmers and PCG members can take a boat down the Pourakino River every year to identify and remove the dead willows and gorse from the riverbanks. In the long term, the local high school could also be involved to assist in planting native trees in place of the removed pest plant species, thereby improving the aesthetic value of the Pourakino River whilst also promoting environmental awareness among youths in the local community.

##### ***Enhancing Environmental Values:***

The removal of cracked willow and gorse from the Pourakino River will ensure that this waterway has improved water quality for native flora and fauna, whilst also protecting and enhancing mahinga kai values. Mahinga kai relates to the traditional value of food resources and their ecosystems<sup>3</sup>. Providing for mahinga kai values involves taking a holistic approach to protecting the environment, from the mountains to the sea (Te Mana o te Wai), through recognising that everyone has a part to play in

<sup>3</sup> Environment Canterbury, 2021. Mahinga Kai. Retrieved from <https://www.ecan.govt.nz/your-region/farmers-hub/fep/mahinga-kai/>





protecting natural resources. The Pourakino River is well known for its rich native biodiversity, including mahinga kai species such as inanga (whitebait), kanakana (lamprey) and tuna (eels). PCG believe that removing pest plant species from the river corridor of the Pourakino River will have positive environmental and ecological benefits for the native biodiversity, whilst providing for mahinga kai values of this major waterway.

In addition, another project is underway to help improve and maintain habitat for native species, particularly kanakana (lamprey). This is known as the Kanakana project which was initiated by Dr. Jane Kitson. PCG are working in partnership to help assist with Dr. Jane Kitson's research for the Kanakana project, where local farmers are helping to identify lamprey spawning areas along the Pourakino River and understand the kanakana lifecycle. Lampreys are an ancient species that is endemic to New Zealand, and PCG want to ensure the lamprey can live in a habitat with good water quality which will help this species flourish for future generations. Removing willow and gorse will help to reduce sediment build-up along the Pourakino River, thereby improving the natural habitat for lamprey and other mahinga kai species. The Kanakana project was put on hold last year due to Covid-19, but the project is likely to be continued this year in 2021, which may coincide with the removal of willow and gorse. As a result, the cracked willow and gorse removal will enable farmers in the catchment to collaborate with the local community to ensure that pest plant species are removed and at the same time helping to improve habitat for rare endemic aquatic species.

***Promote a Strong Economy:***

The project also helps to promote a strong economy and involved community within the Aparima catchment. PCG intends to employ local businesses to undertake agricultural spraying and have made sure that the two quotes provided are from locals that know the area well. This includes collaboration with Environment Southland who are able to assist with providing information on cracked willow locations and property boundary areas. HeliOps Southland Ltd are based in Otautau meaning they have sound local knowledge of farms and waterways in the Pourakino catchment area. Landowners and farmers within the Pourakino catchment will also be involved in the project as they have the option to contribute to overall costs for removing cracked willow and gorse.

**Conclusion:**

In conclusion, the Pourakino Catchment Conservation Trust wishes to re-apply for the Community Partnership Fund, to the sum of \$5,500 to help subsidise costs for undertaking the proposed removal of cracked willow and gorse along the river corridor of the Pourakino River. PCG considers that the proposed project, as described above and in the attached application form and Appendix 1, will directly benefit the Oraka Aparima community board and is in line with the community board plan outcomes. PCG consider that removing cracked willow and gorse from the Pourakino River provides positive environmental outcomes that the local community can get involved in, where the end result is easily visible and tangible for the Pourakino catchment.

A committee member of PCG can be available to further discuss the application at a board meeting if required. PCG is happy to provide other quotes for costs involved for the project, although we consider the two quotes are sufficient for the application as they help to promote local businesses in the area.

Please feel free to contact Grace Baldwin, Secretary of the Pourakino Catchment Conservation Trust, if you have any questions about the application.



**Appendix 1: Quotes for Agricultural Spraying and Removal of Cracked Willow and Gorse along the Pourakino River.**



27-8-2020

**Quote for Pourakino Catchment group Project**

Inspection Flight: \$1300/hour ex GST (to locate and GPS areas of interest for spraying)  
Rough estimate of time: 30 mins

**Gorse:** requires a high water rate of 400l/hectare to ensure full saturation of the plant

Application: \$315/hectare ex GST or Hourly rate of \$ 1300 (whichever is cheaper) this depends on if we are blanket spraying or spot spraying.

Chemical:

Conquest: \$200/hectare ex GST  
Supersill: \$37.52/hectare ex GST

**Crack Willows:** also require a high water rate of 400l/ha

Application: \$: \$315/hectare ex GST or Hourly rate of \$ 1300 (whichever is cheaper) this depends on if we are blanket spraying or spot spraying.

Chemical:

Crucial: (Glyphosate): \$141.50/hectare  
Pulse: \$59.66/hectare

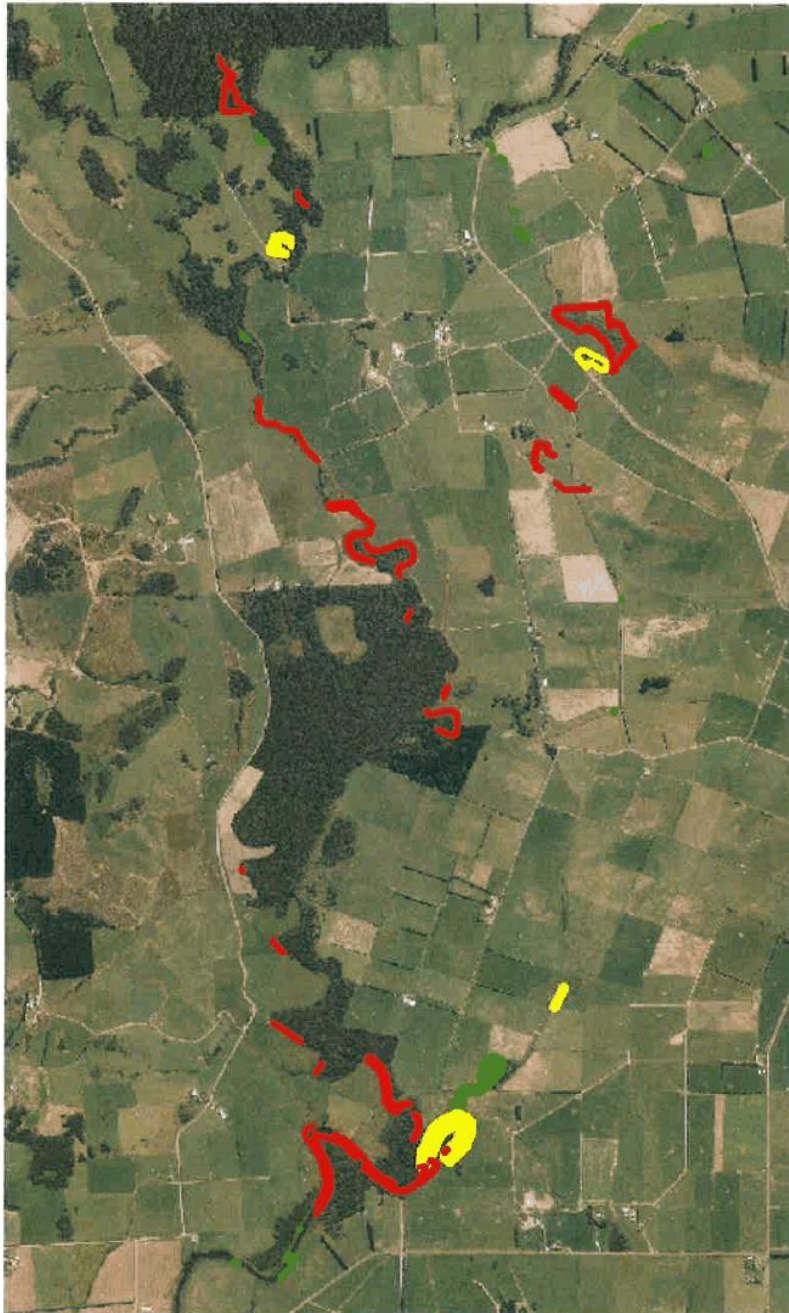
I've also been told that 2.4-D Ester does an amazing job on Willows particularly in spring when they are budding, but since we are very close to waterways and it is not approved to go on over water, I think its best we stick to Glyphosate.

Gorse can also be killed with Glyphosate which we can use for some areas but it will be up to the Pilots discretion as it is not selective and will wipe out any other flora in the spray area.

Blanket spraying is when we do large areas of gorse with the booms attached to the helicopter,  
Spot spraying is when the helicopter has to seek out individual bushes and hover over them to use the spot nozzle under the helicopter.



**Crack Willow removal from Pourakino catchment project (Quote provided by David Moate, of Environment Southland).**





#### Details

- Green areas need to be visited to confirm if these trees are crack willow – 1481m
- Red areas are crack willow – 5839m of waterway bank plus a 4.6 ha block containing crack willow that needs to be confirmed
- Yellow areas have had crack willow control – 1020m and 0.60 Ha

#### Cost estimates based on red and green areas

7320m of willow @ \$1.20m helicopter spraying	\$8784
4.6 Ha of willow @ \$2000 hr helicopter spraying	\$2000
Follow up spraying 1hr helicopter spraying	\$2000
Dead willow debris and dangerous trunks removal	unknown
Estimated total	\$12,784

#### Notes:

- Initial spray costs need quoting or advice from contractor due to flight times between willows – ES can arrange this
- Follow up spraying cost unknown but unlikely to be more than estimated
- Dead tree removal could be done by affected whitebaiters and working bees from Pourakino group
- The 4.6 Ha block on the Oporiki Stream is shared by 3 private owners and LINZ

#### Project details

- All land owners or managers contacted by Pourakino group– private, SDC, LINZ and DoC to gain support and commitments. ES can provide property boundary maps and owner details
- ES will oversee spraying, pricing and contractor
- ES will inspect green areas to id willows
- Spraying best December to March, follow up 1 year later and dead willow work likely 1 to 4 years after as they decay and some require felling and moving to the bank. This will need to be done by hand in most areas due lack of machinery access and native trees

#### Project Ideas

- Cost could be shared 50/50 between Pourakino group and individual owners on private land
- Unlikely to get funds from Linz, SDC or DoC but worth asking for support as well as permission
- Project could be done in several stages such as riverbanks then the 4.6Ha patch but this could add to flying costs
- Pourakino group could collect funds themselves over the next 2 years and then do project



## Community Partnership Fund Application Form

PLEASE TICK WHICH COMMUNITY PARTNERSHIP FUND YOU ARE APPLYING FOR:

- ☐ Fiordland Community Board  
☐ Oreti Community Board  
☒ Oraka-Aparima Community Board  
☐ Northern Community Board  
☐ Ardlussa Community Board  
☐ Waihopai Toetoe Community Board  
☐ Tuatapere Te Waewae Community Board  
☐ Wallace Takitimu Community Board  
☐ Stewart Island/Rakiura Community Board



### YOUR DETAILS

Name of organisation: Riverton Community Garden  
 Postal address: c/o Tanya Colyer 27 Bath Road, Riverton  
 Street address: 111 Havelock Street, Riverton (Leider Street location)

### CONTACT NAMES

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name	Tanya Colyer	Phone	(day)	021 412353
Email	tanz76@hotmail.com		(evening)	021 412353
Name	Leith Gideon	Phone	(day)	0274 759576
Email	leithgideon@gmail.com		(evening)	

### BANK ACCOUNT NUMBER TO DIRECT CREDIT GRANT PAYMENT IF APPLICATION SUCCESSFUL:

To help speed the process up in the event of your grant being approved, can you please provide verification of your bank account details. This can be a screen shot or banking slip and it must be attached to your application.

### PROJECT DETAILS

How many members belong to your club/organisation?

Please describe fully: (Continue on a separate sheet if necessary)

For what purpose does your organisation seek a Community Partnership Fund subsidy?

Installing a new water service line and install a dia water line from the service line.

For the past 6 years the Riverton Community garden has been using the Riverton childcare water source, which we have been very grateful for.

The Riverton Community garden gets used daily by the community.

To create a sustainable garden for the community we need a water source that will service the whole garden.  
We have decided it would be good to have a placement in the middle for easy access.

Start date of your project	01/04/2021	Finish date of your project	Two weeks once commenced
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Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.

EXPENDITURE	\$	INCOME	\$
Project costs		Your contribution	
	GST inclusive or		
	GST exclusive		
Downer	\$2,200.00	Fees/subs	
Tough Plumbing	\$985.90	Fundraising	
		Loan/mortgage	
		Cash savings	
		Other	
		Sub-total	
		Other grants and sponsorship applied for	
		Sponsorship	
		Grants (successful and proposed)	
		Amount requested	Result date
		Sub-total	
Total cost of the project is	\$3,185.90	Total income	

How much money are you applying for? \$ 3,185.90

Briefly describe any voluntary effort or donated materials provided for the project.

Voluntary effort (eg number of hours)

N/A

Donated materials (eg approximate \$ value)

N/A

How do you envisage paying for the future operational costs of this project?

Ongoing costs which will be very minimal, will be applied through funding or donations from the community.

**DECLARATION (PLEASE PROVIDE TWO SIGNATURES)**

We Tanya & Leith consent to Southland District Council

collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.

Name

Position in organisation

Signature

Name

Position in organisation

Signature

**Please attach**

a current statement of income and expenditure

a current bank statement from your organisation

quotations, where relevant

letters of support (if applicable)

These items will complete your application

**PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.**

**NOW YOU CAN SUBMIT YOUR APPLICATION IN ONE OF THE FOLLOWING WAYS:**

Email to [funding@southlanddc.govt.nz](mailto:funding@southlanddc.govt.nz)

Post to Southland District Council, PO Box 903, Invercargill 9840

Drop into your nearest SDC office

## Community Partnership Fund Application Form

### PLEASE TICK WHICH COMMUNITY PARTNERSHIP FUND YOU ARE APPLYING FOR:

- ☐ Fiordland Community Board  
☐ Oreti Community Board  
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☐ Ardlussa Community Board  
☐ Waihopai Toetoe Community Board  
☐ Tuatapere Te Waewae Community Board  
☐ Wallace Takitimu Community Board  
☐ Stewart Island/Rakiura Community Board



### YOUR DETAILS

Name of organisation: **ROCKS BOWLING CLUB INC.**  
 Postal address: **31 Walker St. Riverton 9822**  
 Street address: **124 Walker St Riverton 9822**

### CONTACT NAMES

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name	<b>Jan Breayley</b>	Phone	(day)	<b>03 2348 951</b>
Email	<b>vicbreayley@gmail.com.nz</b>		(evening)	<b>03 2348 951</b>
Name	<b>Joanne Anderson</b>	Phone	(day)	<b>03 2348 895</b>
Email	<b>h.j.and@outlook.co.nz</b>		(evening)	<b>03 2348 895</b>

### BANK ACCOUNT NUMBER TO DIRECT CREDIT GRANT PAYMENT IF APPLICATION SUCCESSFUL:

To help speed the process up in the event of your grant being approved, can you please provide verification of your bank account details. This can be a screen shot or banking slip and it must be attached to your application.

### PROJECT DETAILS

How many members belong to your club/organisation? **31 members**

Please describe fully: (Continue on a separate sheet if necessary)

For what purpose does your organisation seek a Community Partnership Fund subsidy?

**This grant would enable completion of the maintenance project to bring the Green up to Bowling standard.**

If your application relates to a facility – who uses the facility and how often?

**See \* next page.**

\* We have 31 financial members, 18 casuals to play each Tues pm An Annual Tournament & actively encourages members of the public, Christmas functions - outdoor fun.

Does the facility have a long term development and maintenance plan?

☒ Yes

☐ No

How will your project benefit the organisation or community?

It will bring the 'green' up to acceptable standard for people to enjoy their bowling.

Start date of your project

1st May 2021

Finish date of your project

31st May 2021

#### FINANCIAL DETAILS

Are you registered for GST?

☒ No

☐ Yes

GST number

Applicants that are not GST-registered need to provide budget figures that include GST

Applicants that are GST-registered need to provide budget figures that exclude GST.

Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.

PLEASE ROUND ALL FIGURES TO THE NEAREST DOLLAR

EXPENDITURE	\$	INCOME	\$
<b>Project costs</b>	<b>GST inclusive or GST-exclusive</b>	<b>Your contribution</b>	
Timber	\$1,935.00	Fees/subs	
Concrete/gravel	\$ 106.00	Fundraising	
Cement/Screws	\$ 235.00	Loan/mortgage	
Laser level	\$ 250.00	Cash savings	
		Other	
		Sub-total	
		<b>Other grants and sponsorship applied for</b>	
		Sponsorship	Nil
		Grants (successful and proposed)	Amount requested
			Result date
		Sub-total	
<b>Total cost of the project is</b>	<b>\$ 2,526.00</b>	<b>Total Income</b>	
How much money are you applying for?		\$ 2,526.00	
Briefly describe any voluntary effort or donated materials provided for the project.			

Voluntary effort (eg number of hours)

6 members @ 26 hrs ea. Total 156 hours total

Donated materials (eg approximate \$ value)

Nil

How do you envisage paying for the future operational costs of this project?

This is a one off project estimated life of 25 years

**DECLARATION (PLEASE PROVIDE TWO SIGNATURES)**

We J. Breayley and J. Anderson, consent to Southland District Council collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.

Name

Jan Breayley

Position in organisation

President

Signature

J. Breayley

Date 16.2.21

Name

Joanne Anderson

Position in organisation

Secretary

Signature

Joanne Anderson

Date 16.2.21

**Please attach**

**Check**

a current statement of income and expenditure

☒

a current bank statement from your organisation

☒

quotations, where relevant

☒

letters of support (if applicable)

☐

These items will complete your application

**PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.**

**NOW YOU CAN SUBMIT YOUR APPLICATION IN ONE OF THE FOLLOWING WAYS:**

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