



Notice is hereby given that a meeting of the Oreti Community Board will be held on:

Date: Monday, 21 June 2021  
Time: 5.30pm  
Meeting room: Winton Library  
Venue: ANZAC Room  
186 Great North Road  
Winton

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## Oreti Community Board Agenda OPEN

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### MEMBERSHIP

Chairperson	Natasha Mangels
Deputy Chairperson	Peter Schmidt
Members	Andrew Dorricott
	Geoffrey Jukes
	Colin Smith
	Brian Somerville
	Treena Symons
	Councillor Darren Frazer

### IN ATTENDANCE

Group manager services and assets	Matt Russell
Committee advisor	Fiona Dunlop
Community partnership leader	Karen Purdue
Community liaison officer	Tina Harvey

Contact telephone: 0800 732 732  
Postal address: PO Box 903, Invercargill 9840  
Email: [emailsdc@southlanddc.govt.nz](mailto:emailsdc@southlanddc.govt.nz)  
Website: [www.southlanddc.govt.nz](http://www.southlanddc.govt.nz)

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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.



## Terms of Reference – Community Boards

TYPE OF COMMITTEE	Community board
RESPONSIBLE TO	<p>Council</p> <p>Each community board will have a relationship with the committees in section 8.4.2 to 8.4.5 of the delegations manual based on the scope of the activities/functions delegated to each committee.</p>
SUBCOMMITTEES	As noted in section 8.5 of the delegations manual various subcommittees will report to specific community boards.
LEGISLATIVE BASIS	<p>Resolution made by Council through the representation arrangements as per the Local Electoral Act 2001.</p> <p>Role, status and membership as per subpart 2 of Part 4 of the Local Government Act 2002 (LGA).</p> <p>Treaty of Waitangi as per section 4, Part 1 of the LGA.</p> <p>Opportunities for Maori to contribute to decision-making processes as per section 14 of Part 2 of the LGA. Community boards delegated powers by Council as per schedule 7, clause 32, LGA.</p> <p>Appointment of councillors to community boards as per section 50, LGA.</p>
MEMBERSHIP	<p>Oreti and Waihopai Toetoe Community Boards have seven members elected by the local authority triennial elections plus a member appointed by Council. All other community boards have six members plus a member appointed by Council.</p> <p>The chairperson is elected by the community board.</p> <p>Councillors who are not appointed to community boards can only remain for the public section of the community board meeting. They cannot stay for the public excluded section unless the community board agrees.</p>
FREQUENCY OF MEETINGS	Every second month but up to ten ordinary meetings a year
QUORUM	Not less than four members
KEY FUNCTIONS	<ul style="list-style-type: none"> <li>• to promote the social, economic, environmental and cultural well-being of local communities and in so-doing contribute to the realisation of Council's vision of one District offering endless opportunities</li> <li>• to provide leadership to local communities on the strategic issues and opportunities that they face</li> <li>• to be advocates and representatives for their local community and in so doing ensure that Council and other agencies have a clear understanding of local needs and aspirations</li> <li>• to be decision-makers on issues that are delegated to the board by Southland District Council</li> </ul>

	<ul style="list-style-type: none"> <li>• to develop relationships and communicate with key community organisations, special interest groups, residents and businesses within the community</li> <li>• to maintain an overview of the services Council delivers to its communities and assess the extent to which these services meet community needs</li> <li>• to recommend the setting of levels of service and budgets for local activities.</li> </ul>
DELEGATIONS	<p>The community board shall have the following delegated powers and be accountable to Council for the exercising of these powers.<sup>1</sup></p> <p>In exercising the delegated powers, the community board will operate within:</p> <ol style="list-style-type: none"> <li>1) policies, plans, standards or guidelines that have been established and approved by Council</li> <li>2) the needs of the local communities; and</li> <li>3) the approved budgets for the activity.</li> </ol> <p><b>Power to Act</b></p> <p>The community board will prepare and implement programmes of work, which will be reflected in its community board plan, which are relevant to the purposes of the community board that are consistent with the long term plan and annual plan processes of Council. Such programmes are to include budgetary provision for all costs associated with the work.</p> <p><b>Community Well-Being</b></p> <ol style="list-style-type: none"> <li>4) to develop local community outcomes that reflect the desired goals for their community/place</li> <li>5) to monitor the overall well-being of local communities and use the information gathered to inform development of local strategies to address areas of need</li> <li>6) work with Council and the community to develop a community board plan for the community of interest area – working in with any community plans that may exist.</li> </ol> <p><b>Community Leadership</b></p> <ol style="list-style-type: none"> <li>7) communicate and develop a relationship with community organisations, local groups, and special interest groups within the local community of interest</li> <li>8) identify key issues that will affect their community of interest's future and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities</li> <li>9) promote a shared vision for the community of interest area and develop and promote ways to work with others to achieve positive outcomes</li> <li>10) provide a local community perspective on Council's long term plan key performance indicators and levels of service</li> </ol>

<sup>1</sup> Local Government Act 2002, s.53

as detailed in the long term plan, and on local expenditure, rating impacts and priorities.

### **Advocacy**

#### 11) submissions

- a) authority to make recommendations to Council on matters to be considered in submissions Council may make to external organisations' regional or national policy documents, select committees
- b) authority to make submissions to Council or other agency on issues within its community of interest area
- c) authority to make submissions to Council on bylaws and recommend to Council the level of bylaw service and enforcement to be provided, having regard to the need to maintain consistency across the District for all Council bylaws.

#### 12) authority to prepare a submission to Council on the proposed levels of service, income and expenditure within the community of interest area, for consideration as part of the long term plan/annual plan process

#### 13) provide comment by way of the formal Annual Plan/Long Term Plan process on relative priorities for the delivery of District services and levels of service within the community board area.

District activities include:

- a) wastewater
- b) solid waste
- c) water supply
- d) parks and reserves
- e) roading
- f) libraries
- g) cemeteries
- h) emergency management
- i) stormwater
- j) public toilets
- k) community housing

#### 14) Council will set the levels of service for District activities – if a community board seek a higher level of service they will need to recommend that to Council and it will need to be funded in an appropriate way (locally).

### **Community Assistance**

#### 15) authority to establish prioritisation for allocation based on an overarching set of criteria from council to guide the scope of the activity

- 16) authority to grant the allocated funds from the Community Partnership Fund
- 17) authority to allocate bequests or grants generated locally consistent with the terms of the bequest or grant fund

### **Northern Community Board**

- 18) make decisions regarding funding applications to the Northern Southland Development Fund. The Northern Community Board may invite a representative of the community of Dipton to take part in the decisions on applications to the Northern Southland Development Fund.

### **Unbudgeted Expenditure**

Approve unbudgeted operating expenditure for local activities of up to \$20,000.

Approve up to a \$20,000 increase in the projected cost of a budgeted capital works project/item that is included in the annual plan/LTP.

Authority to delegate to the chief executive, when approving a project definition/business case, over-expenditure of up to \$10,000 for capital expenditure against the budget detailed in the Annual Plan/LTP.

### **Service Delivery**

#### **Local Activities**

For activities within the local activities category, the community board shall have authority to:

- a) recommend to Council levels of service for local activities having regard to Council budgets within the Long Term Plan and Annual Plan process
- b) recommend to Council the rates and/or user charges and fees to fund the local activities
- c) accept donations of a local asset eg a gas barbeque, park bench, etc with a value of less than \$20,000.
- d) approve project definitions/business cases for approved budgeted capital expenditure up to \$300,000
- e) recommend to the Services and Assets Committee the approval of project definitions/business case and procurement plan for capital expenditure over \$300,000 and/or any unbudgeted capital expenditure
- f) monitor the performance and delivery of the service in meeting the expected levels of service
- g) facilitate the development of local management plans (for subsequent recommendation to Council), where required by statute or in support of District or other plans for reserves, harbours, and other community facilities, except where powers:
  - have been delegated to Council officers; or
  - would have significance beyond the community board's area or otherwise involves a matter of

	<p>national importance (Section 6 Resource Management Act 1991); or</p> <ul style="list-style-type: none"> <li>involve the alienation of any part of a proposed or existing esplanade reserve by way of width reduction, easement, lease or otherwise.</li> </ul> <p>Local activities include:</p> <ol style="list-style-type: none"> <li>community leadership</li> <li>local halls and community centres (within Council's overarching policy for community facilities)</li> <li>wharves and harbour facilities</li> <li>local parks and reserves</li> <li>parking limits and footpaths</li> <li>Te Anau/Manapouri Airport (Fiordland Community Board)</li> <li>Stewart Island Electricity Supply Authority (SIESA) (Stewart Island/Rakiura Community Board) <ol style="list-style-type: none"> <li>for the above two local activities only</li> <li>recommend levels of service and annual budget to the Services and Assets Committee</li> <li>monitor the performance and delivery of the service</li> </ol> </li> </ol> <p>19) naming reserves, structures and commemorative places</p> <ol style="list-style-type: none"> <li>authority to decide upon requests from the community, regarding names of reserves, the placement of structures and commemorative places.</li> </ol> <p>20) naming roads</p> <ol style="list-style-type: none"> <li>authority to decide on the naming for public roads, private roads and rights of way</li> </ol> <p>21) assist the chief executive by providing comment (through the board chairperson) to consider and determine temporary road closures applications where there are objections to the proposed road closure.</p> <p><b>Rentals and Leases</b></p> <p>In relation to all leases and licences of land and buildings for local activities within their own area, on behalf of Council;</p> <ol style="list-style-type: none"> <li>accept the highest tenders for rentals more than \$10,000</li> <li>approve the preferential allocation of leases and licenses where the rental is \$10,000 or more per annum.</li> </ol> <p><b>Environmental management and spatial planning</b></p> <ol style="list-style-type: none"> <li>provide comment on behalf of the relevant community/communities on resource consent applications referred to the community board for comment.</li> <li>recommend to Council the level of bylaw service and enforcement to be provided within the community, having regard to the need to maintain consistency across the District.</li> </ol>
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	<p>24) provide advice to Council and its committees on any matter of interest or concern to the community board in relation to the sale of alcohol where statutory ability exists to seek such feedback.</p> <p>25) provide input into regulatory activities not otherwise specified above where the process allows.</p> <p>26) recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the board has made submissions; ability to provide input to support the development of community planning for a civil defence emergency; and after an emergency event, to provide input and information to support community response efforts.</p>
LIMITS TO DELEGATIONS	<p>No financial or decision making delegations other than those specifically delegated by Council.</p> <p>The community board shall only expend funding on purposes for which that funding was originally raised and in accordance with the budgets approved by Council through its Long Term Plan/Annual Plan. In accordance with the provisions of section 39(2) of Schedule 7 the board may not incur expenditure in excess of the approved budget.</p> <p><b>Matters which are not Delegated</b></p> <p>Southland District Council has not delegated to community boards the power to:</p> <ul style="list-style-type: none"> <li>• make a rate or bylaw</li> <li>• acquire, hold or dispose of property</li> <li>• direct, appoint, suspend or remove staff</li> <li>• engage or enter into contracts and agreements and financial commitments</li> <li>• institute an action for recovery of any amount</li> <li>• issue and police building consents, notices, authorisations and requirements under acts, statutes, regulations, bylaws and the like;</li> <li>• institute legal proceedings other than the delegation to recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the community board has made submissions.</li> </ul>
CONTACT WITH MEDIA	<p>The community board chairperson is the authorised spokesperson for the board in all matters where the board has authority or a particular interest.</p> <p>Board members, including the chairperson, do not have delegated authority to speak to the media and/or outside agencies on behalf of Council on matters outside of the board's delegations.</p> <p>The assigned Executive Leadership Team member will manage the formal communications between the board and its</p>



	<p>constituents and for the board in the exercise of its business. Correspondence with central government, other local government agencies or official agencies will only take place through Council staff and will be undertaken under the name of Southland District Council.</p>
REPORTING	<p>Community boards are unincorporated statutory bodies which are elected to represent the communities they serve.</p> <p>The boards maintain bound minute books of their own meetings.</p>

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1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of interest

Community board members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public forum

Notification to speak is required by 12noon at least one clear day before the meeting. Further information is available at [www.southlanddc.govt.nz](http://www.southlanddc.govt.nz) or by phoning 0800 732 732.

5 Extraordinary/urgent items

To consider, and if thought fit, to pass a resolution to permit the Community Board to consider any further items which do not appear on the agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the chairperson must advise:

- (i) the reason why the item was not on the agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

**"Where an item is not on the agenda for a meeting, -**

- (a) that item may be discussed at that meeting if-
  - (i) that item is a minor matter relating to the general business of the local authority; and
  - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further **discussion."**

6 Confirmation of minutes

6.1 Meeting minutes of Oreti Community Board, 19 April 2021



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## Oreti Community Board

### OPEN MINUTES

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Minutes of a meeting of Oreti Community Board held in the Winton Library, ANZAC Room, 186 Great North Road, Winton on Monday, 19 April 2021 at 5.30pm – 7.02pm (6.46pm – 7.02pm).

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#### PRESENT

Andrew Dorricott (5.35pm – 7.02pm.)  
Geoffrey Jukes  
Natasha Mangels  
Peter Schmidt  
Colin Smith  
Brian Somerville  
Councillor Darren Frazer

#### APOLOGIES

Andrew Dorricott (for lateness)  
Treena Symons

#### IN ATTENDANCE

Councillor Menzies  
Councillor Ruddenklau  
Committee Advisor - Fiona Dunlop  
Community Partnership Leader - Karen Purdue  
Community Liaison Officer - Tina Harvey

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1 Apologies

There were apologies for absence from Treena Symons and apologies for lateness from Andrew Dorricott.

Moved Colin Smith, seconded Peter Schmidt and resolved:

That the Oreti Community Board accept the apology.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Minutes

Resolution

Moved Natasha Mangels, seconded Councillor Frazer and resolved:

That the Oreti Community Board confirms the minutes of the meeting held on 15 February 2021 as a true and correct record of that meeting.

(Brian Somerville stood down as chair of the Board.)

Reports

7.1 Election of Chair

Record No: R/21/3/11446

Committee Advisor – Fiona Dunlop was in attendance for this item and took the Board through the process for electing a new Chair.

The Board noted that Brian Somerville had given notice that he would stand down as chair of the Community Board at the meeting. This would result a new chair being required.

The Board also were required to choose either system a or system b as outlined in the Local Government Act 2002 to vote for a chair.

(Andrew Dorricott joined the meeting at 5.35pm.)

Moved Colin Smith, seconded Councillor Frazer the motion recommendations a to c and d with a change to use system b.

The motion was put and declared carried.

Nominations for Chair of the Oreti Community Board were sought. A nomination for Natasha Mangels was moved by Peter Schmidt and seconded by Geoff Jukes. There were no other nominations for Chair.

The motion that the Oreti Community Board agrees to elect Natasha Mangels to be the the Chair of the Community Board for remainder of the 2019/2022 triennium was put and declared carried.

As a result of the election for Chair of the Board, a new Deputy Chair was required.

Nominations for Deputy Chair of the Oreti Community Board were sought. A nomination for Peter Schmidt was moved by Natasha Mangels and seconded by Councillor Frazer. There were no other nominations for Deputy Chair.

The motion that the Oreti Community Board agrees to elect Peter Schmidt to be the the Deputy Chair of the Community Board for remainder of the 2019/2022 triennium was put and declared carried.

Final resolution

That the Oreti Community Board:

- a) **receives the report titled “Election of Chair” dated 31 March 2021.**
- b) determines that this matter or decision be recognised not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) agrees to use ~~system A~~ system B the election of the Chair and Deputy Chair.
- e) agrees to elect Natasha Mangels to be the the Chair of the Community Board for remainder of the 2019/2022 triennium.

- f) agrees to elect Peter Schmidt to be the the Deputy Chair of the Community Board for remainder of the 2019/2022 triennium.

(Natasha Mangels assumed the Chair.)

## 7.2 Community Update - April 2021

Record No: R/21/3/10546

Jacob Manson – Waka Kotahi NZ Transport Agency Southland Network Manager  
and Stuart McLeod – Contract Manager, Highways South

Resolution

Moved Brian Somerville, seconded Andrew Dorricott and resolved:

That the Oreti Community Board:

- a) Acknowledges the attendance of representatives from Waka Kotahi NZ Transport Agency and Highways South at the meeting.

## 7.3 Community Service Awards - Procedures and Guidelines

Record No: R/21/3/8756

Community Partnership Leader – Karen Purdue was in attendance for this item.

Resolution

Moved Deputy Chairperson Schmidt, seconded Geoffrey Jukes and resolved:

That the Oreti Community Board:

- a) **Receives the report titled “Community Service Awards - Procedures and Guidelines” dated 1 March 2021.**

## 7.4 Community Leadership Report

Record No: R/21/3/11715

Community Partnership Leader – Karen Purdue was in attendance for this item.

Resolution

Moved Andrew Dorricott, seconded Cr Frazer and resolved:

That the Oreti Community Board:

- a) **Receives the report titled “Community Leadership Report” dated 7 April 2021.**

7.5 Operational Report for the Oreti Community Board

Record No: R/21/3/12483

Community Partnership Leader – Karen Purdue was in attendance for this item.

Resolution

Moved Colin Smith, seconded Brian Somerville and resolved:

That the Oreti Community Board:

- a) **Receives the report titled “Operational Report for the Oreti Community Board”**  
dated 1 April 2021.

7.6 Dipton Interpretation Panel - Unbudgeted Expenditure

Record No: R/21/4/15424

Community Facilities Manager – Mark Day was in attendance for this item.

Mr Day advised that the purpose of the report was to seek approval for unbudgeted expenditure of up to \$3,500 to be funded from the existing Dipton Playground Project Maintenance Budget.

The Board noted that the former Dipton Community Development Area Subcommittee had proposed to install a number of interpretation panels at the layby on the main street in Dipton and that the **project wasn't identified** in the 2018 – 2028 Long Term Plan or through the annual planning process and subsequently got missed through the changes during the representation review.

Mr Day further advised that the Dipton community group have revisited the project and the **Council's** communications team have designed the panels. A quote of \$1,628.00 (plus GST) has been provided by the community group to get the panels produced and have asked Council staff to install the panels using local materials.

During discussion it was indicated that the panels may have already been installed. Officers were to confirm this. As result that request for the unbudgeted expenditure was left to lie on the table.

Resolution

Moved Chairperson Mangels, seconded Brian Somerville and resolved:

That the Oreti Community Board lies the report on the table.

Public Excluded

Exclusion of the Public: Local Government Official Information and Meetings Act 1987



## Recommendation

That the public be excluded from the following part(s) of the proceedings of this meeting.

### C8.1 Lease Agreements for Winton Medical Centre and Winton Maternity Unit

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Lease Agreements for Winton Medical Centre and Winton Maternity Unit	s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

The public were excluded at 6.46pm.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

The meeting concluded at 7.02pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A  
MEETING OF THE ORETI COMMUNITY BOARD HELD  
ON MONDAY 19 APRIL 2021.

DATE:.....

CHAIRPERSON:.....



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## Community update - June 2021

Record No: R/21/6/33001

Author: Fiona Dunlop, Committee advisor

Approved by: Trudie Hurst, Group manager customer delivery

☐ Decision

☐ Recommendation

☒ Information

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### Community partners

- 1 Thriving Southland - Mid and Lower Oreti catchments co-ordinator Sarah Thorne and co-facilitators Rosie Forbes and Ainsley Adams.

### Recommendation

That the Oreti Community Board:

- a) Acknowledges the attendance of representatives from Thriving Southland Mid and Lower Oreti catchments at the meeting.

### Attachments

There are no attachments for this report.



## Project scope confirmation - 2021/2022 locally funded projects

Record No: R/21/5/25231

Author: Mark Day, Community facilities manager

Approved by: Nick Hamlin, Group manager programme delivery

☒ Decision

☐ Recommendation

☐ Information

### Purpose

- 1 The purpose of this report is to seek approval from the Oreti community board for the scope of the locally funded projects within their board area that will be delivered in the 2021/2022 financial year.

### Executive summary

- 2 The Oreti community have a number of community funded projects that have been approved in the Long Term Plan to be delivered in the 2021/2022 financial year.
- 3 The community board has the delegation to approve the scope of locally funded projects. Refer to the Policy Implications below.
- 4 With an increase in the number of both locally and district funded projects identified in the 2021-2031 Long Term Plan, staff are working to improve the efficiency of delivery.
- 5 One of the ways staff are seeking to achieve increased efficiency is to ensure projects are scoped and approved ahead of the year identified for delivery. In doing so, staff consider the primary advantage is the early identification of required internal and external resources and supplies enabling timely programming and procurement. Staff consider this approach will provide the best opportunity to deliver the committed works programme.
- 6 The scoping documents relevant to the Oreti community board delegation are attached to this report.

## Recommendation

That the Oreti Community Board:

- a) **Receives the report titled “Project scope confirmation - 2021/2022 locally funded projects” dated 15 June 2021.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Agrees to approve the scope of the projects identified (as indicated below) and with the details in the attachments to the staff report:
  - i) P-10955 Oreti Investigation
  - ii) P-10892 Mackenzie St playground fence replacement
  - iii) P-10856 Centennial Park Fence
  - iv) P-10885 Tree removal stage 1 Great North Road
  - v) P-10888 Centennial Park Tree and hedge removal
  - vi) P-10900 and P-10910 Footpath programme 2021-2022
  - vii) P-10920 Streetlight LOS Programme 2021-2022
  - viii) P-10925 John St Parking and Footpath Upgrade.

## Background

- 7 The Oreti community have a number of community funded projects that have been approved in the Long Term Plan to be delivered in the 2021/2022 financial year.
- 8 The community board has the delegation to approve the scope of locally funded projects. Refer to the Policy Implications below.
- 9 With an increase in the number of both locally and district funded projects identified in the 2021-2031 Long Term Plan, staff are working to improve the efficiency of delivery.
- 10 One of the ways staff are seeking to achieve increased efficiency is to ensure projects are scoped and approved ahead of the year identified for delivery. In doing so, staff consider the primary advantage is the early identification of required internal and external resources and supplies enabling timely programming and procurement. Staff consider this approach will provide the best opportunity to deliver the committed works programme.

- 11 The scoping documents relevant to the Oreti community board delegation are attached to this report.
- 12 Staff worked with the community board to discuss and identify projects at their workshops as part of the planning for the inclusion in the 2021/2031 Long Term Plan.
- 13 The community board chairperson was sent the list of the projects that the community facilities team are responsible for in the 2021/2022 financial year for their information on 19 April 2021. This included both local and district funded projects.
- 14 Project scope definitions have been sent out in May 2021 prior to the board meeting.
- 15 The foot path projects have been discussed with the community board at their meeting held on 19 April 2021.
- 16 The projects were consulted on through the 2021/2031 Long Term Plan review process.

#### Factors to consider

##### Legal and statutory requirements

- 17 None.

##### Community views

- 18 The projects that are covered in the attached scoping documents have been included within the 2021-2031 Long Term Plan and subsequently consulted on. Each of these projects were developed and submitted as part of the LTP in conjunction with the Community Board. As such, community views are considered to have been well canvassed.
- 19 Staff note that there was a submission regarding the Dipton playground project received through the LTP consultation process.

##### Costs and funding

- 20 These projects have all been identified in the approved 2021/2031 Long Term Plan and will be funded by way of reserves, loans or a combination of both.

##### Policy implications

- 21 For projects within the Long Term Plan the delegation manual, states under Service Delivery, Local Activities
  - section d) approve project definitions/business cases for approved budgeted expenditure up to \$300,000
  - section e) recommend to the Services & Assets Committee the approval of project definitions/business case and procurement plan for capital expenditure over \$300,000 and /or any unbudgeted capital expenditure.
- 22 For district funded projects refer to the delegation manual under Advocacy
  - section 14) Council will set the levels of service for District activities – if a community board seek a higher level of service they will need to recommend that to Council and it will need to be funded in an appropriate way (locally)
- 23 The community board can make a recommendation to Council on District Funded Projects.

## Analysis of options

Option 1 - Agrees to approve the scope of the projects identified in the attachments to this report

- i. P-10955 Oreti Investigation
- ii. P-10892 Mackenzie St playground fence replacement
- iii. P-10856 Centennial Park Fence
- iv. P-10885 Tree removal stage 1 Great North Road
- v. P-10888 Centennial Park Tree and hedge removal
- vi. P-10900 and P-10910 Footpath programme 2021-2022
- vii. P-10920 Streetlight LOS Programme 2021-2022
- viii. P-10925 John St Parking and Footpath Upgrade

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"><li>All projects have an approved scope and can be procured and delivered appropriately.</li></ul>	<ul style="list-style-type: none"><li>None identified.</li></ul>

Option 2 – Does not agree to approve the scope of the projects identified in the attachments to this report

- i. P-10955 Oreti Investigation
- ii. P-10892 Mackenzie St playground fence replacement
- iii. P-10856 Centennial Park Fence
- iv. P-10885 Tree removal stage 1 Great North Road
- v. P-10888 Centennial Park Tree and hedge removal
- vi. P-10900 and P-10910 Footpath programme 2021-2022
- vii. P-10920 Streetlight LOS Programme 2021-2022
- viii. P-10925 John St Parking and Footpath Upgrade

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"><li>None identified.</li></ul>	<ul style="list-style-type: none"><li>The projects may not be able to be delivered within the designated financial year.</li></ul>



### Assessment of significance

- 24 The assessment of significance needs to be carried out in accordance with Council's Significance and Engagement Policy. The Significance and Engagement Policy requires consideration of the impact on social, economic or cultural wellbeing of the region and consequences for people who are likely to be particularly affected or interested. Community views have been considered throughout this process thus the proposed decision is not considered significant.

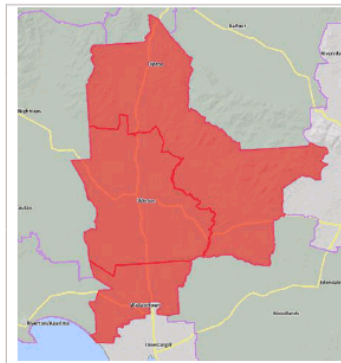
### Recommended option

- 25 The staff recommendation is Option 1.

### Attachments

- A Project definition P-10955 Oreti Investigation [↓](#)
- B Project definition scope P-10892 Mackenzie St playground- fence replacement project [↓](#)
- C Project definition scope P-10586 Centennial Park Fence [↓](#)
- D Project definition scope P-10885 Tree removal stage 1 - Great North Road - Winton [↓](#)
- E Project definition scope P-10888 Centennial Park -Hedge and Tree Removal -Winton [↓](#)
- F Project Scope P-10900 P-10910 Footpath Programme 2021-2022 (Oreti) [↓](#)
- G Project Scope P-10920 Streetlight LOS Programme 2021-2022 (Oreti) [↓](#)
- H Project Scope P-10925 John St Parking and Footpath Upgrade (Oreti) [↓](#)

### Investigation Project – Oreti Community Board Area



<b>BUDGET</b>	Up to \$50,000
<b>ACTIVITY</b>	Parks and Reserves Code: P-10955
<b>COMMUNITY BOARD</b>	Oreti Community Board
<b>PROGRAMME</b>	July 2021 – December 2021

<b>DESCRIPTION</b>
Location: Oreti Community Board Area Develop a Parks and Beautification Plan for the Oreti Community Board area.

<b>SCOPE</b>
<p>The community board is wanting to Develop a Parks and Beautification Plan for the Oreti Community Board area. The plan would cover the following but not limited to, recreational, sporting, passive, play, activation, green assets and beautification.</p> <p>The intention of the report would be to provide a list of potential opportunities that would include but not be limited to: green space development and connectivity, township linkages (tracks), and increasing play. These could then be delivered through community lead projects or used to develop projects that could be included in the next LTP.</p> <p>The report would align with the Community Board Plan, the Open Spaces Strategy and the Southland Regional Spaces and Places Strategy.</p>
<b>RISK</b>
<p>This is seen as a low risk activity.</p> <p>The community board has not identified any priority areas should the budget not be sufficient to complete the scope of works.</p>

<b>COMMUNITY/STAKEHOLDER IMPACT (ANTICIPATED)?</b>
Consultation with community groups will be required as part of this project. Depending on the opportunities identified there may be an increase in the level of service
Consultation through the 2024/2034 LTP process

<b>DATE OF RESOLUTION BY BOARD TO PROCEED WITH PROJECT</b>			
<b>SIGNED</b>		<b>DATE</b>	
Board Chair			

**MacKenzie St playground, boundary fence replacement (with 50 Albert St)**

	<b>BUDGET</b> \$8,000
	<b>ACTIVITY</b> Parks and Reserves Code P-10892
	<b>COMMUNITY BOARD</b> Winton
	<b>PROGRAMME</b> 2021 - 2022

**DESCRIPTION**

Location – MacKenzie St playground

**SCOPE**

Replacement of boundary fence between the playground and private property (address 50 Albert St).  
Fence to be replaced like for like.

**RISK**

This work is deemed low level risk.

Staff will liaise with the land owner to advise of the work to be undertaken. Most if not all of the work will be able to be undertaken from the park side.

**COMMUNITY/STAKEHOLDER IMPACT (ANTICIPATED)?**

Some low impacts on the site may occur due to site works, no whole site interference is expected.




Consultation through the 2021/2031 LTP process has occurred. We would also ensure a local communication prior to installation is completed via the communications team at SDC.

Positive community impact on ensuring the area is retained in a visually pleasing and consistent manner.

<b>DATE OF RESOLUTION BY BOARD TO PROCEED WITH PROJECT</b>			
<b>SIGNED</b>		<b>DATE</b>	
Board Chair			



**Centennial Park, 37 John Street, Winton**

	<b>BUDGET</b>	\$20,000.00
	<b>ACTIVITY</b>	Parks and Reserves Code: P-10586
	<b>COMMUNITY BOARD</b>	Oreti Community Board
	<b>PROGRAMME</b>	2021/2022

**DESCRIPTION**

Location: John Street playground Winton,

**SCOPE**

Replace the existing fence on John Street between the footpath and playground, also replace the fence and install a gate on the west end between the rugby club access road and the reserve.

**RISK**

This work is deemed low risk

**COMMUNITY/STAKEHOLDER IMPACT (ANTICIPATED)?**

Some low impact on the site may occur due to site works, no whole site interference is expected.

Consultation through the 2021/2031 LTP process

<b>DATE OF RESOLUTION BY BOARD TO PROCEED WITH PROJECT</b>			
<b>SIGNED</b>		<b>DATE</b>	
Board Chair			





### Tree Removal Stage 1 – Great North Road - Winton



<b>BUDGET</b>	\$20,000.00
<b>ACTIVITY</b>	Parks and Reserves Code: P-10885
<b>COMMUNITY BOARD</b>	Oreti Community Board
<b>PROGRAMME</b>	2021/2022

#### DESCRIPTION

Location: Great North Road, Winton.

#### SCOPE

Remove trees from Clyde Street to Eglinton Street and replace with more appropriate plantings. These trees are growing up through the power lines and so the budget estimate for this work is based on the assumption that PowerNet will cut the trees down free of charge.

#### RISK

This work is deemed medium risk due the adjacent state highway.

#### COMMUNITY/STAKEHOLDER IMPACT (ANTICIPATED)?

Due to a change in PowerNet policy from the 1 April these trees can no longer be felled at Powernet cost. These trees were pollarded (similar to the trees at the north end of Winton) about 20 years ago but the ongoing pruning required has not been undertaken to the same height. Total removal of the trees will now require all costs for felling and stump grinding to be locally funded.

Consultation through the 2021/2031 LTP process
--

DATE OF RESOLUTION BY BOARD TO PROCEED WITH PROJECT			
SIGNED		DATE	
Board Chair			





### Centennial Park, Tree and Hedge Removal John Street and Eglinton Street, Winton



<b>BUDGET</b>	\$10,000.00
<b>ACTIVITY</b>	Parks and Reserves Code: P-10888
<b>COMMUNITY BOARD</b>	Oreti Community Board
<b>PROGRAMME</b>	2021/2022

#### DESCRIPTION

Location: John Street and Eglinton Street Winton.

#### SCOPE

Remove 6 rubbish trees at the north end of the park on the west boundary.  
Remove the hedges at the northern and southern end of the park.  
Leave hedge on western boundary to provide shelter in the short term.  
There is no allowance for replacement plantings or fencing in the budget.

#### RISK

This work is deemed low risk

#### COMMUNITY/STAKEHOLDER IMPACT (ANTICIPATED)?

Some low impact on the site may occur due to site works, no whole site interference is expected.

Consultation through the 2021/2031 LTP process
--

DATE OF RESOLUTION BY BOARD TO PROCEED WITH PROJECT			
SIGNED		DATE	
	Board Chair		



### Footpath Renewal and LOS (Oreti Community Board – Riversdale)

	<b>BUDGET</b>	Renewals; \$74,167 (Including 52% NZTA subsidy)
	<b>ACTIVITY</b>	Transport Code: P-10900 & P-10910
	<b>COMMUNITY BOARD</b>	Oreti Community Board
	<b>PROGRAMME</b>	July 2021 – June 2021

#### DESCRIPTION

Renewals: the replacement of existing concrete footpath (like for like)

#### SCOPE

As part of the 2021/2022 District Wide Footpath Programme, the following area have been identified through the footpath condition surveys due to the deterioration. This will include the renewal of the existing footpaths as like for like. The scope of this project does not include kerb and channel or stormwater infrastructure unless it is required for the footpath replacement.

**Wallacetown Renewals:** Dunlop St and SH99 - Dalry St (*the adjacent property has been contacted regarding them upgrading the kerb located at the access from Dunlop St*)



<b>RISK</b>
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<p><b>Securing NZTA funding:</b> this scope assumes that SDC will secure NZTA funding of 52% for footpath renewals.</p>
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<p><b>Tender Prices:</b> Recent tender prices received have varied. This is partly reflective of how busy this sector is. As a contingency, it is proposed that the lengths will be adjusted to fit within the available budget if required. Any scope not completed will be reassessed and prioritised as part of the next round of footpath renewals.</p>
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<b>COMMUNITY/STAKEHOLDER IMPACT (ANTICIPATED)?</b>
--

<p>The project has been identified and included as part of routine footpath renewals programme or footpaths LOS works budgeted under the LTP. Adjacent properties will be notified prior to construction commencing.</p>
--

<b>DATE OF RESOLUTION BY BOARD TO PROCEED WITH PROJECT</b>			
<b>SIGNED</b>		<b>DATE</b>	
Board Chair			

**Street Light LOS – Browns ( Limehills Browns Road)**

	<b>BUDGET</b>	Browns \$1,500
	<b>ACTIVITY</b>	Transport Code: P-10920
	<b>COMMUNITY BOARD</b>	Oreti Community Board
	<b>PROGRAMME</b>	July 2021 – June 2021

**DESCRIPTION**

The installation of LED streetlights on an existing power pole

**SCOPE**

As part of the 2021/2022 District Wide Streetlight Programme, the above area has been identified as requiring a streetlight. This scope includes the installation of a luminaire and an out reach onto an existing PowerNet power pole.

**Browns – Limehills Browns Road**

**RISKS**

**Unsuitable power supply:** The follow scope assumes that the existing power pole will have suitable power supply. The alternative pole will be used if the preferred is not suitable.

**Approval from PowerNet:** Council will require approval from PowerNet to install the luminaire on an existing power pole (low risk).

**Supply of luminaires:** Due to international shipment delays new stock has a 12 to 15-week delivery time. This may cause project slip.


**COMMUNITY/STAKEHOLDER IMPACT (ANTICIPATED)?**

The project has been included as part of routine works under the LTP.

<b>DATE OF RESOLUTION BY BOARD TO PROCEED WITH PROJECT</b>			
<b>SIGNED</b>		<b>DATE</b>	
Board Chair			



### John St Parking and Footpath Upgrade

	<b>BUDGET</b>	\$120,000
	<b>ACTIVITY</b>	Transport Code: P-10925
	<b>COMMUNITY BOARD</b>	Oreti Community Board
	<b>PROGRAMME</b>	July 2021 – June 2021

#### DESCRIPTION

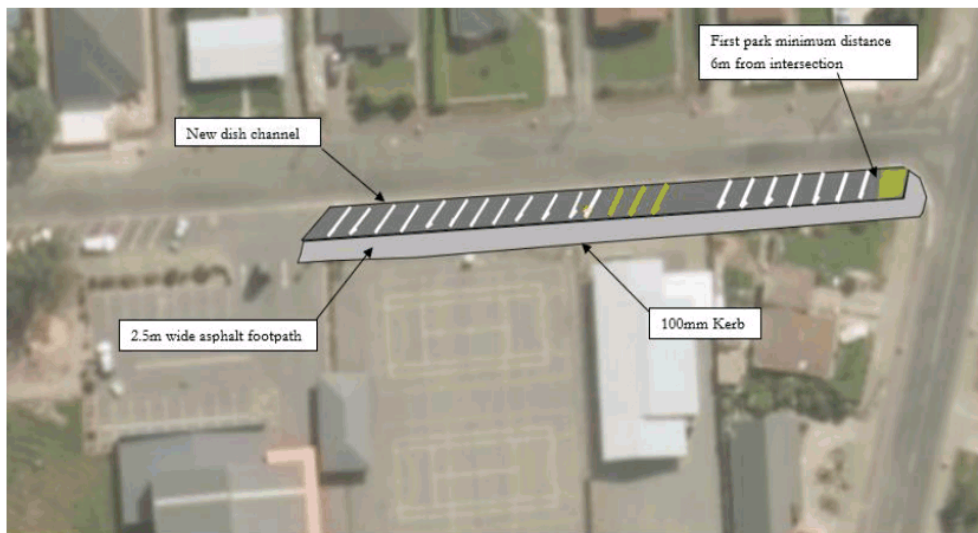
Renewals: the replacement of existing concrete footpath (like for like)

#### SCOPE

This project was included in the LTP by the Oreti Community Board to provide more parking and accessibility around Centennial Park. This project includes the following:

- Widening of the existing carriageway for additional angle parking
- The construction of a new dish channel and 100mm kerb
- The construction of a new 2.4m wide asphalt footpath

The design of the additional parking and footpath will be similar to the adjacent section to the west.



<b>RISK</b>
<b>Tender Prices:</b> Recent tender prices received have varied. This is partly reflective of how busy this sector is. As a contingency, it is proposed that the lengths will be adjusted to fit within the available budget if required. Any scope not completed will be reassessed and prioritised as part of the next round of footpath renewals.

<b>COMMUNITY/STAKEHOLDER IMPACT (ANTICIPATED)?</b>
The project has been identified and included as part of routine footpath renewals program. Adjacent properties will be notified prior to construction commencing.

<b>DATE OF RESOLUTION BY BOARD TO PROCEED WITH PROJECT</b>			
<b>SIGNED</b>		<b>DATE</b>	
Board Chair			





## Community Partnership Fund applications - March 2021 funding round

Record No: R/21/5/23787

Author: Tina Harvey, Community Liaison Officer

Approved by: Matt Russell, Group Manager Services and Assets

☒ Decision

☐ Recommendation

☐ Information

### Purpose

The purpose of this report is for the Oreti Community Board to allocate funding for the March 2021 round of the Oreti Community Partnership Fund. Executive summary

1. A total of seven applications have been received for the March 2021 funding round of the Oreti Community Partnership Fund. The applications are included as an attachment to this report. Please note that the attachments to the applications (including financials) are not attached to this report as they contain information sensitive to applicants' privacy. These attachments were provided to the community board with the applications for their perusal prior to the meeting.
2. The Oreti Community Board has \$39,145 available to allocate through the Oreti Community Partnership Fund in the 2020/2021 financial year.
3. In the September 2020 round of the Oreti Community Partnership Fund the community board granted \$20,839.35
4. This leaves \$18,305.65 available to allocate for the March 2021 funding round.

## Recommendation

That the Oreti Community Board:

- a) **Receives the report titled “Community Partnership Fund applications - March 2021 funding round” dated 15 June 2021.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Receives applications from the following:
  - 1. Central Southland College
  - 2. Limehills Community Swimming Pool Society
  - 3. Ryal Bush Community Centre
  - 4. Central Southland Hospital Charitable Trust
  - 5. Central Southland Toy Library
  - 6. Central Southland Netball Centre
  - 7. Winton Area Promotions
- e) Approves/declines a grant of \$5,000 to Central Southland College towards an awards gala dinner.
- f) Approves/declines a grant of \$31,500 to Limehills Community Swimming Pool Society towards the cost of strengthening the pool roof.
- g) Approves/declines a grant of \$673.95 to the Ryal Bush Community Centre towards new equipment for the centre.
- h) Approves/declines a grant of \$10,000 to the Central Southland Hospital Charitable Trust towards ongoing costs associated with the Winton Community Support Worker.
- i) Approves/declines a grant of \$636 to the Central Southland Toy Library towards the purchase of new toys.
- j) Approves/declines a grant of \$2,224 to the Central Southland Netball Centre towards the upgrade and replacement of lighting at the netball centre.
- k) Approves/declines a grant of \$1,250 to Winton Area Promotions towards the cost of new Christmas flags and for installation of the flags.

## Background

- 5. Southland District Council’s community assistance activity seeks to contribute to a district of ‘proud, connected communities that have an attractive and affordable lifestyle’ by enabling Southland’s communities to be desirable places to live, grow up, work, run a business, raise a family and enjoy a safe and satisfying life. Through providing financial assistance by way of grant funding, community groups and individuals are supported to undertake their desired activities.

6. A review of the community assistance activity was completed in early 2019. The purpose of this review was to ensure that Council is providing assistance in a considered and prudent manner to ensure efficient and effective outcome for the communities they support.
7. It was recommended that there should be a significant change in the way that Council administers the Community Initiatives Fund. Subsequently, in July 2019 Council resolved to disestablish the Community Initiatives Fund and to establish the Community Partnership Fund whereby the nine community boards in the district will allocate funding directly to their communities.
8. The Oreti Community Board set the following criteria for their Community Partnership Fund:
  - consideration will be given to all funding requests on a case by case basis
  - the board will give preference to applications that directly benefit the community board area and link to the community board plan outcomes
  - there is no cap on the amount applicants can request
  - co-funding is preferable, but not essential
  - more than one quote is preferable, but if not possible to get more than one quote an explanation why will be sufficient
  - applicants will be invited to speak to the board about their funding request
  - applicants do not have to be a legal entity to apply
  - applications from individuals will be considered on a case by case basis.

1

Applications received

2

<b>Applications received</b>	<b>7</b>
<b>Total amount requested</b>	<b>\$51,283.95</b>
<b>Total available for distribution (March 2021 round)</b>	<b>\$18,305.65</b>

3

#### 1 Central Southland College

Request assistance towards an awards gala dinner to celebrate and acknowledge academic achievements.

Total project cost **\$10,000**

Amount requested **\$5,000**

#### 2 Limehills Community Swimming Pool Society

Request assistance towards the cost of strengthening the pool roof.

Total project cost **\$31,500**

Amount requested **\$31,500**

### 3 Ryal Bush Community Centre

Request assistance towards the cost of a variety of items at the Ryal Bush Community Centre. These items being: new microwave, large storage containers and the purchase and installation of towel, soap and toilet paper dispensers.

Total project cost	\$673.95
Amount requested	\$673.95

### 4 Central Southland Hospital Charitable Trust

Request assistance for ongoing costs associated with the position of the Winton Community Support Worker.

Total project cost	\$44,950
Amount requested	\$10,000

### 5 Central Southland Toy Library

Request assistance towards the purchase of new toys for the toy library

Total project cost	\$636.00
Amount requested	\$636.00

### 6 Central Southland Netball Centre

Request assistance towards the upgrade and replacement of lighting systems in the netball centre.

Total project cost	\$27,352.20
Amount requested	\$2,224.00

### 7 Winton Area Promotions

Request assistance towards the cost of purchasing some new Christmas flags for the Winton township as well as the costs associated with putting them up and taking down.

Total project cost	\$2,568.45
Amount requested	\$1,250.00

#### Issues

9. There are no issues to consider.

#### Factors to consider

Legal and statutory requirements

10. There are no legal or statutory requirements to consider.

#### Community views

11. The board, as representatives of the Oreti Community Board area will consider each application and how it benefits their communities.

#### Costs and funding

12. The Oreti Community board has \$39,145 available to allocate in the 2020/2021 financial year.
13. In the September 2020 round of the Oreti Community Partnership Fund the community board granted \$20,839.35.
14. This leaves \$18,305.65 available to allocate for the March 2021 funding round.

#### Policy Implications

15. There are no policy implications.

#### Analysis

##### Options considered

16. The options for consideration are to allocate funding pursuant to the funding criteria set by the community board or decline the applications.

##### Analysis of options

Option 1 – Approves and allocates funding pursuant to the funding criteria set by the community board

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"><li>• support community groups to achieve local initiatives</li></ul>	<ul style="list-style-type: none"><li>• there are no disadvantages</li></ul>

##### Option 2 – declines the applications

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"><li>• there are no advantages</li></ul>	<ul style="list-style-type: none"><li>• no funds awarded could hinder the progress of community-led development due to lack of financial support</li></ul>

##### Assessment of significance

17. Not considered significant.

##### Recommended Option

18. The recommended option is “option 1 – allocates funding pursuant to the funding criteria set by the community board”.

##### Next Steps

19. Inform the applicants of the allocation decisions.

## Attachments

- A      Oreti Community Partnership Fund Applications - March 2021 funding round - application forms only [↓](#)



## Oreti Community Board Community Partnership Fund

Closing date  **31 March 2021**

### Criteria

- consideration will be given to all funding requests on a case by case basis
- the board will give preference to applications that directly benefit the community board area and link to the community board plan outcomes
- there is no cap on the amount applicants can request
- co-funding is preferable, but not essential
- more than one quote is preferable, but if not possible to get more than one quote an explanation why will be sufficient
- applicants may be invited to speak to the board about their funding request
- applicants do not have to be a legal entity to apply
- applications from individuals will be considered on a case by case basis
- applications relating to improvements to council-owned facilities are not eligible for funding
- health and safety is the responsibility of the applicant and the community board does not hold liability
- please be aware that your application will part of public agenda

### Vision

A strong unified community creating plentiful opportunities and embracing innovative ideas to ensure an exciting future.

### Community outcomes

- a progressive and thriving economy creating opportunities for growth and development
- a healthy, safe community with access to quality facilities, amenities and services
- our infrastructure is efficient, cost effective and meets current and future needs
- our natural and built environment is clean, healthy and attractive

### Any queries to:

Tina Harvey  
Community Liaison Officer  
[Tina.harvey@southlandcc.govt.nz](mailto:Tina.harvey@southlandcc.govt.nz)

### Community Partnership Fund Application Form

PLEASE TICK WHICH COMMUNITY PARTNERSHIP FUND YOU ARE APPLYING FOR:

- ☐ Fiordland Community Board  
☒ Oreti Community Board  
☐ Oraka Aparima Community Board  
☐ Northern Community Board  
☐ Ardlussa Community Board  
☐ Waihopai Toetoe Community Board  
☐ Tuatapere Te Waewae Community Board  
☐ Wallace Takitimu Community Board  
☐ Stewart Island/Rakiura Community Board



#### YOUR DETAILS

Name of organisation: Central Southland College  
 Postal address: 174 Mackenzie Street, Winton  
 Street address: 174 Mackenzie Street, Winton

CONTACT NAMES: Brendon Wallace (Acting Principal)

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name	Brendon Wallace	Phone	(day)	0210468669
Email	brendonw@csc.school.nz		(evening)	
Name	Jane Cowie	Phone	(day)	03 236 7646
Email	janeo@csc.school.nz		(evening)	

#### BANK ACCOUNT NUMBER TO DIRECT CREDIT GRANT PAYMENT IF APPLICATION SUCCESSFUL:

To help speed the process up in the event of your grant being approved, can you please provide verification of your bank account details. This can be a screen shot or banking slip and it must be attached to your application.

#### PROJECT DETAILS

How many members belong to your club/organisation? 600

Please describe fully: (Continue on a separate sheet if necessary)

For what purpose does your organisation seek a Community Partnership Fund subsidy?

SEE ATTACHED PAGE.

PLEASE NOTE: ESTIMATED COSTS ARE EXPECTED TO BE LARGER THAN INDICATED, WITH THE SHORTFALL BEING PASSED ON TO GUESTS. IF THESE ESTIMATES ARE WORSE (OR OVER-ESTIMATED) WE WOULD REVISE THE REQUESTED AMOUNT ACCORDINGLY.



If your application relates to a facility – who uses the facility and how often?

Does the facility have a long term development and maintenance plan? ☐ Yes ☐ No

How will your project benefit the organisation or community?

- CREATE STRONGER LINKS BETWEEN YOUNG PEOPLE & COMMUNITY/BUSINESS LEADERS.
- SUPPORT YOUNG PEOPLE, INCREASING THEIR AWARENESS OF COMMUNITY & ENCOURAGE THEM TO GIVE BACK.

Start date of your project JUNE 2021 Finish date of your project JUNE 2021

#### FINANCIAL DETAILS

Are you registered for GST? ☐ No ☒ Yes GST number 1 9 3 9 5 2 8 6

Applicants that are not GST-registered need to provide budget figures that include GST

Applicants that are GST-registered need to provide budget figures that exclude GST.

Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.

PLEASE ROUND ALL FIGURES TO THE NEAREST DOLLAR

EXPENDITURE	\$	INCOME	\$
<b>Project costs</b>	<b>GST inclusive or GST exclusive</b>	<b>Your contribution</b>	
VENUE HIRE	\$ 1,000	Fees/subs	
CATERING	\$ 6,000	Fundraising	
FLIGHTS	\$ 1,000	Loan/mortgage	
ACCOMMODATION	\$ 500	Cash savings	
SPEAKING FEE	\$ 1,000	Other	
PRINTING/PRODUCTION	\$ 500	Sub-total	
		<b>Other grants and sponsorship applied for</b>	
		Sponsorship	
		Grants (successful and proposed)	Amount requested
		Oreti Community Board	\$5,000
		Whitton Business Community & Local Services Clubs	\$5,000
		Sub-total	
<b>Total cost of the project is</b>	<b>\$10,000</b>	<b>Total Income</b>	<b>\$10,000</b>

How much money are you applying for? \$ 5,000

Briefly describe any voluntary effort or donated materials provided for the project.

Voluntary effort (eg number of hours)

CSC STAFF - APPROX 30 HOURS


Donated materials (eg approximate \$ value)

How do you envisage paying for the future operational costs of this project?

**DECLARATION (PLEASE PROVIDE TWO SIGNATURES)**

We CENTRAL SOUTHLAND COUNCILS consent to Southland District Council collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.

Name BRENDON WALLACE  
Position in organisation ACTING PRINCIPAL  
Signature  Date 31/3/21

Name PATRICIA DODD  
Position in organisation OFFICE MANAGER  
Signature  Date 31/3/21

**Please attach**

a current statement of income and expenditure ☒  
a current bank statement from your organisation ☒  
quotations, where relevant ☒  
letters of support (if applicable) ☐

These items will complete your application

**PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.**

**NOW YOU CAN SUBMIT YOUR APPLICATION IN ONE OF THE FOLLOWING WAYS:**

Email to [funding@southlanddc.govt.nz](mailto:funding@southlanddc.govt.nz)

Post to Southland District Council, PO Box 903, Invercargill 9840

Drop into your nearest SDC office



## Central Southland College

### Central Southland College Endorsement Gala Dinner Funding Application

Currently the NCEA system recognises high academic performance through an endorsement system: students who consistently achieve at a high level receive a Merit or Excellence endorsement which acknowledges their academic prowess across a range of subjects. At Central Southland College we endeavour to celebrate these achievements in a myriad of ways. Students receiving an endorsement are presented with a certificate and badge in a formal school assembly dedicated to recognising their efforts and achievements, photos and names of students are displayed on an Honours Board and each department recognises students who have achieved highly in their specific subject. Essentially, all our recognitions are "in house" meaning that we know who our successful students are, they know who they are and their parents know who they are. Although we have strong links with our local community through a number of connections we have realised that these successes within the school, which we are so proud of, are not shared with the community in any public forum. Nor are they celebrated in proportion to the effort required to achieve this success. Academic success is something we believe should be celebrated as effectively as possible - within the group of students who gain endorsements, there will be the leaders of the future, experts in a variety of fields, the people who will become the backbone of our local economy and those that will provide strength in our communities.

We are proposing to address this issue by celebrating their success in conjunction with our community, the students themselves and their families. We would like to organise a gala awards-style dinner where these students get recognised formally and their successes celebrated in front of a wider audience. This event would include speakers who are able to share advice about how to be successful and how to contribute to others. The local community are supportive stake-holders in our young people but, to date, we have tended to focus on sharing these celebrations with the immediate "investors" - parents, family, whanau, teachers and the students themselves. We feel it is time to engage with a wider range of our local community to share the successes of our students. This will foster positive links and relationships which will hopefully lead to more opportunities for our successful young people.

We intend to approach other groups and organisations to help fund this event. We are hoping to achieve sufficient funding to allow us to subsidise the event, making it affordable for all guests to attend. Covering expenses for this event will be a combination of multiple funders (Service Groups, Local Government, Local Business) and the guests themselves.

Our long term plan is to establish this event as an annual fixture, and part of what we do at CSC to celebrate success. It is hoped that students benefit from this event through job opportunities, support and advice from experienced community members and a strong sense of community. Hopefully this leads to more students returning to give back to our local community.

In order to meet our objectives from this event and keep it affordable for our students and parents, we are seeking financial support. The intention is to secure a quality guest speaker in order to maximise the impact of the evening for the students, and to make it as appealing as possible for our wider community to attend.

As we are in the early stages of planning, we have used approximate figures to calculate the overall cost of the event. Securing funds of \$5,000 means that we can start to make formal plans and secure further funding from local businesses and service groups.

Please make contact if you have any further questions about this application.

Brendon Wallace  
Acting Principal  
Central Southland College

brendonw@csc.school.nz

Telephone: 03 236 7646 Facsimile: 03 236 7645 Email: office@csc.school.nz Postal Address: 174 MacKenzie St, Winton 9720 Website: www.csc.school.nz



## Oreti Community Board Community Partnership Fund

**Closing date** ● **31 March 2021**

### Criteria

- consideration will be given to all funding requests on a case by case basis
- the board will give preference to applications that directly benefit the community board area and link to the community board plan outcomes
- there is no cap on the amount applicants can request
- co-funding is preferable, but not essential
- more than one quote is preferable, but if not possible to get more than one quote an explanation why will be sufficient
- applicants may be invited to speak to the board about their funding request
- applicants do not have to be a legal entity to apply
- applications from individuals will be considered on a case by case basis
- applications relating to improvements to council-owned facilities are not eligible for funding
- health and safety is the responsibility of the applicant and the community board does not hold liability
- please be aware that your application will part of public agenda

### Vision

A strong unified community creating plentiful opportunities and embracing innovative ideas to ensure an exciting future.

### Community outcomes

- a progressive and thriving economy creating opportunities for growth and development
- a healthy, safe community with access to quality facilities, amenities and services
- our infrastructure is efficient, cost effective and meets current and future needs
- our natural and built environment is clean, healthy and attractive

### Any queries to:

Tina Harvey  
Community Liaison Officer  
[Tina.harvey@southlanddc.govt.nz](mailto:Tina.harvey@southlanddc.govt.nz)

## Community Partnership Fund Application Form

PLEASE TICK WHICH COMMUNITY PARTNERSHIP FUND YOU ARE APPLYING FOR:

- ☐ Fiordland Community Board  
☒ Oreti Community Board  
☐ Oraka Aparima Community Board  
☐ Northern Community Board  
☐ Ardlussa Community Board  
☐ Waihopai Toetoe Community Board  
☐ Tuatapere Te Waewae Community Board  
☐ Wallace Takitimu Community Board  
☐ Stewart Island/Rakiura Community Board



### YOUR DETAILS

Name of organisation

Postal address

Street address

### CONTACT NAMES

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name	George van der Poel	Phone	(day)	027 336 1179
Email	greenyass@unifone.net.nz		(evening)	027 336 1179
Name	Andrew Watson	Phone	(day)	03 236 0772
Email			(evening)	

### BANK ACCOUNT NUMBER TO DIRECT CREDIT GRANT PAYMENT IF APPLICATION SUCCESSFUL:

To help speed the process up in the event of your grant being approved, can you please provide verification of your bank account details. This can be a screen shot or banking slip and it must be attached to your application.

### PROJECT DETAILS

How many members belong to your club/organisation?

Please describe fully: (Continue on a separate sheet if necessary)

For what purpose does your organisation seek a Community Partnership Fund subsidy?

COMMITTEE 19 MEMBERS  
 SCHOOL SWIMMING & GENERAL PUBLIC SWIMMING  
 AFTER a Boy and Bike Fell thru a Swimming Pool Roof in the North Island HAS Ministry of Education decided THAT EVERY SWIMMING POOL ROOF IN NEW ZEALAND IN WHICH THEY ARE INVOLVED NEEDS a TRAFFICABLE ROOF, OR NETTING UNDER THE ROOF. We are STILL IN NEGOTIATIONS ABOUT THE BEST WAY FORWARDS FOR OUR ROOF. INCLUDED IS a ESTIMATE SUMMARY FOR THE SWIMMING POOL & SCHOOL



How will your project benefit the organisation or community? We will be fully Complied with the M.O.F Regulations

<b>EXPENDITURE</b>	\$	<b>INCOME</b>	\$
<b>Project costs</b>	<b>GST inclusive or GST exclusive</b>	<b>Your contribution</b>	
New ROOF		Fees/subs	
OR		Fundraising	
Stainless steel		Loan/mortgage	
wire		Cash savings	
under the existing roof		Other	
		Sub-total	
		<b>Other grants and sponsorship applied for</b>	
		Sponsorship	
		Grants (successful and proposed)	
		<b>Amount requested</b>	<b>Result date</b>
		X	
		X	
		X	
		X	
		Sub-total	
Total cost of the project ESTIMATE \$ 31500		Total Income	

See extra page



How much money are you applying for? \$ 31,500  
 Briefly describe any voluntary effort or donated materials provided for the project.  
 Voluntary effort (eg number of hours) NON



Donated materials (eg approximate \$ value)  
 NON

See EXTRA  
 LETTER

How do you envisage paying for the future operational costs of this project?  
 NO FUTURE COST INVOLVED WITH THIS PROJECT

**DECLARATION (PLEASE PROVIDE TWO SIGNATURES)**

We   consent to Southland District Council collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.

Name	George van der Ael	
Position in organisation	TREASURER	
Signature		Date 31-3-2021
Name	Ruth McDonald	
Position in organisation	Secretary	
Signature		Date 31.3.2021

**Please attach**

a current statement of income and expenditure	<input checked="" type="checkbox"/>
a current bank statement from your organisation	<input checked="" type="checkbox"/>
quotations, where relevant	<input checked="" type="checkbox"/>
letters of support (if applicable)	<input type="checkbox"/>

These items will complete your application

**PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.**

**NOW YOU CAN SUBMIT YOUR APPLICATION IN ONE OF THE FOLLOWING WAYS:**

Email to [funding@southlandc.govt.nz](mailto:funding@southlandc.govt.nz)

Post to Southland District Council, PO Box 903, Invercargill 9840

Drop into your nearest SDC office

EXTRA LETTER:

South Hillend  
31-3-2021

TO WHOM IT MAY CONCERN

THIS whole PROJECT WAS PUT ON US WITHOUT ANY WARNING. OUR SWIMMING POOL IS NORMAL ~~AND~~ SELF FUNDING COMMUNITY POOL WITH AWESOME PEOPLE ON THE COMMITTEE

WE Fund Raise every year, sell keys FOR THE SWIMMING POOL door and get money IN FROM PRIVATE SWIM LESSONS

WE WERE(are) saving money TO PAINT THE SWIMMING POOL & SURROUNDING, due IN TWO YEARS TIME

SO FAR WE SAVED \$40 000 AND THE PAINTING JOB WILL BE around \$55000,- SO WE WILL BE NEARLY THERE.

SO THE STRENGTHEN OFF THE POOL ROOF came TOTALLY OUT OF THE BLUE FROM THE MINISTRY OF EDUCATION. WE FINALIZING OUR LAST QUOTES AND ARE STILL IN NEGOTIATIONS WITH M.O.E. BECAUSE YOUR CLOSING date is today we SEND THIS INFO already. you will GET a update WHEN ~~with~~ EVERYTHING IS FINALIZED WITH M.O.E

George van der Poel

Treasure

027-3361179



## Community Partnership Fund Application Form

PLEASE TICK WHICH COMMUNITY PARTNERSHIP FUND YOU ARE APPLYING FOR:

- ☐ Fiordland Community Board  
☒ Oreti Community Board  
☐ Oraka Aparima Community Board  
☐ Northern Community Board  
☐ Ardlussa Community Board  
☐ Waihopai Toetoe Community Board  
☐ Tuatapere Te Waewae Community Board  
☐ Wallace Takitimu Community Board  
☐ Stewart Island/Rakiura Community Board



### YOUR DETAILS

Name of organisation: Ryal Bush Community Centre  
 Postal address: Ryal Bush School Road (Russell)  
 Street address: " " " " " "

### CONTACT NAMES

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name	<u>Ann Robbie</u>	Phone	(day)	<u>0273538488</u>
Email	<u>parobbie123@gmail.com</u>		(evening)	<u>(03)2217117</u>
Name	<u>Russell Morton</u>	Phone	(day)	<u>0274429759</u>
Email	<u>mortbored01@gmail.com</u>		(evening)	<u>032217136</u>

### BANK ACCOUNT NUMBER TO DIRECT CREDIT GRANT PAYMENT IF APPLICATION SUCCESSFUL:

To help speed the process up in the event of your grant being approved, can you please provide verification of your bank account details. This can be a screen shot or banking slip and it must be attached to your application.

### PROJECT DETAILS

How many members belong to your club/organisation? Ryal Bush Community - 9 Committee

Please describe fully: (Continue on a separate sheet if necessary)

For what purpose does your organisation seek a Community Partnership Fund subsidy?

We have a number of groups currently using the venue. Most of our gear is stored in the 'urinal toilet area'. We would like to purchase storage containers to keep gear - towels, tea towels, cutlery, plates etc covered. We would also love a new microwave as the old one has been damaged & I don't think it is safe to use. Getting it certified would be expensive for an old microwave that was originally donated. We would like to place dispenser towels & toilet paper & soap dispenser into toilet areas as currently using large towels of which I wash, plus toilet paper often is removed.

If your application relates to a facility – who uses the facility and how often?

Steiner Group weekly, Yoga 4x wk, SDX Book bus 1x mth,  
Upholstery 2x yr, Pilates 2x wk, Proceed Pink Ribbon  
Charity hosp. fundraiser. Private hire (birthdays etc)  
Floral Art, First Aid, ANZAC & Car Clubs Bible class

Does the facility have a long term development and maintenance plan?

☒ Yes

☐ No

How will your project benefit the organisation or community?

Safer storage of R.B.C.C gear.  
Microwave that is safe to use - Lease etc of old  
one is badly dented  
Cleaner & safer option for toilet & kitchen areas with  
use of paper towel, soap & toilet paper dispensers.

Start date of your project

ASAP

Finish date of your project

June 2021

#### FINANCIAL DETAILS

Are you registered for GST?

☒ No

☐ Yes

GST number

Applicants that are not GST-registered need to provide budget figures that include GST

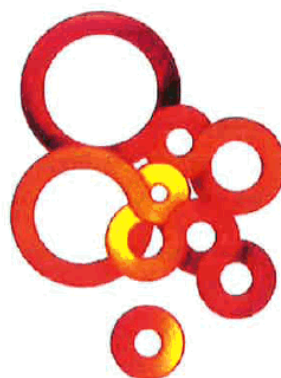
Applicants that are GST-registered need to provide budget figures that exclude GST.

Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.

PLEASE ROUND ALL FIGURES TO THE NEAREST DOLLAR

EXPENDITURE	\$	INCOME	\$	
Project costs	GST inclusive or GST exclusive	Your contribution		
673.95		Fees/subs		
		Fundraising		
		Loan/mortgage		
		Cash savings		
		Other		
		Sub-total		
		Other grants and sponsorship applied for		
		Sponsorship		
		Grants (successful and proposed)	Amount requested	Result date
		Sub-total	673.95	

Total cost of the project is	Total Income	675-95
How much money are you applying for? \$		
Briefly describe any voluntary effort or donated materials provided for the project.		
Voluntary effort (eg number of hours) Our committee will assist where possible. Gear currently stored in cardboard boxes will be placed into storage containers.		
Donated materials (eg approximate \$ value)		
Nil		
How do you envisage paying for the future operational costs of this project?		
Our committee is very proactive & keen to assist where they can. As custodians, we pride ourselves on such a brilliant venue.		
<b>DECLARATION (PLEASE PROVIDE TWO SIGNATURES)</b> Committee		
We Ryabush Community Centre consent to Southland District Council collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.		
Name	Ann Robbie	
Position in organisation	President / Chair	
Signature	<i>A. Robbie</i>	Date 9-4-21
Name	Russell Morton	
Position in organisation	Sec / Treasurer	
Signature	<i>pp A. Robbie</i>	Date 9-4-21
<b>Please attach</b>		<b>Check</b>
a current statement of income and expenditure		<input checked="" type="checkbox"/>
a current bank statement from your organisation		<input checked="" type="checkbox"/>
quotations, where relevant		<input checked="" type="checkbox"/>
letters of support (if applicable)		<input type="checkbox"/>
These items will complete your application		
<b>PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.</b>		
<b>NOW YOU CAN SUBMIT YOUR APPLICATION IN ONE OF THE FOLLOWING WAYS:</b>		
Email to <a href="mailto:funding@southlanddc.govt.nz">funding@southlanddc.govt.nz</a>		



## Oreti Community Board Community Partnership Fund

**Closing date**  **31 March 2021**

### Criteria

- consideration will be given to all funding requests on a case by case basis
- the board will give preference to applications that directly benefit the community board area and link to the community board plan outcomes
- there is no cap on the amount applicants can request
- co-funding is preferable, but not essential
- more than one quote is preferable, but if not possible to get more than one quote an explanation why will be sufficient
- applicants may be invited to speak to the board about their funding request
- applicants do not have to be a legal entity to apply
- applications from individuals will be considered on a case by case basis
- applications relating to improvements to council-owned facilities are not eligible for funding
- health and safety is the responsibility of the applicant and the community board does not hold liability
- please be aware that your application will part of public agenda

### Vision

A strong unified community creating plentiful opportunities and embracing innovative ideas to ensure an exciting future.

### Community outcomes

- a progressive and thriving economy creating opportunities for growth and development
- a healthy, safe community with access to quality facilities, amenities and services
- our infrastructure is efficient, cost effective and meets current and future needs
- our natural and built environment is clean, healthy and attractive

### Any queries to:

Tina Harvey  
Community Liaison Officer  
[Tina.harvey@southlandcc.govt.nz](mailto:Tina.harvey@southlandcc.govt.nz)

## Community Partnership Fund Application Form

### PLEASE TICK WHICH COMMUNITY PARTNERSHIP FUND YOU ARE APPLYING FOR:

- ☐ Fiordland Community Board  
☒ Oreti Community Board  
☐ Oraka Aparima Community Board  
☐ Northern Community Board  
☐ Ardlussa Community Board  
☐ Waihopai Toetoe Community Board  
☐ Tuatapere Te Waewae Community Board  
☐ Wallace Takitimu Community Board  
☐ Stewart Island/Rakiura Community Board



### YOUR DETAILS

Name of organisation **CENTRAL SOUTHLAND HOSPITAL CHARITABLE TRUST**  
 Postal address **C/- FINDEX PO BOX 28 WINTON**  
 Street address **221 GREAT NORTH ROAD, WINTON**

### CONTACT NAMES

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name	Bruce Kooman	Phone	(day)	03 236 6117
Email	bruce.kooman@finindex.co.nz		(evening)	0272741003
Name	Helen McLees	Phone	(day)	0276959945
Email	a.hmclees@xtra.co.nz		(evening)	0276959945

### BANK ACCOUNT NUMBER TO DIRECT CREDIT GRANT PAYMENT IF APPLICATION SUCCESSFUL:

- To help speed the process up in the event of your grant being approved, can you please provide verification of your bank account details. This can be a screen shot or banking slip and it must be attached to your application.

### PROJECT DETAILS

How many members belong to your club/organisation?

Please describe fully: (Continue on a separate sheet if necessary)

For what purpose does your organisation seek a Community Partnership Fund subsidy?

For on-going costs to support the position of the Winton Community Support Worker, including wages, mileage, phone, office expenses and general running costs.

The Winton Community Support Worker position was established when a need was identified to support the community's social, cultural and educational needs by offering activities and services that will enhance the well-being of the people of Winton and surrounding areas. The Community Worker works closely with the local nurses and Lets Link Group (food bank, transport and odd job services.)

The service is available to families, individuals, elderly, groups, organisations and anyone who has a need within the Central Southland Area.



The position is supported by a committee of 8 – 10 under the governing body of the Central Southland Hospital Charitable Trust, who are also the governing body for Winton Medical Services, Winton Maternity Services and the Elderly Day Care Centre.

If your application relates to a facility – who uses the facility and how often?

Does the facility have a long term development and maintenance plan? ☐ Yes ☐ No

How will your project benefit the organisation or community?

This is a support and referral position where anyone from the Central Southland District can get assistance to reach appropriate services. Training courses are run in response to identified community needs. Assistance is given with resources and funding. Information and advocacy are provided as needed.

Start date of your project : On-going Finish date of your project

#### FINANCIAL DETAILS

Are you registered for GST? ☐ No ☒ Yes GST number 5 2 3 0 9 3 8 7

Applicants that are not GST-registered need to provide budget figures that include GST

Applicants that are GST-registered need to provide budget figures that exclude GST.

Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.

PLEASE ROUND ALL FIGURES TO THE NEAREST DOLLAR

EXPENDITURE	\$	INCOME	\$
Project costs		Your contribution	
	GST inclusive or		
	GST exclusive		
		Fees/subs	
		Fundraising	
		Loan/mortgage	
		Cash savings	

Please refer to attached budget.

Other

Sub-total

Other grants and sponsorship applied for

Sponsorship

Grants (successful and proposed)	Amount requested	Result date
----------------------------------	------------------	-------------

*As per attached budget*

Sub-total

Total Income

Total cost of the project is

How much money are you applying for?

\$10,000

Briefly describe any voluntary effort or donated materials provided for the project.

Voluntary effort (eg number of hours)

Donated materials (eg approximate \$ value)

How do you envisage paying for the future operational costs of this project?

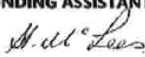
As this is a non-earning position we will continue to apply for funding from appropriate bodies/organisations.

**DECLARATION (PLEASE PROVIDE TWO SIGNATURES)**

We **Central Southland Hospital Charitable Trust** consent to Southland District Council

collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.

Name **BRUCE KOOMAN**Position in organisation **TREASURER**Signature *B D Kooman*Date **30-03-2021**Name **HELEN MCLEES**

Position in organisation	<b>FUNDING ASSISTANT</b>	Date	<b>31 - 03 - 21.</b>
Signature			
<b>Please attach</b>		<b>Check</b>	
a current statement of income and expenditure		<input checked="" type="checkbox"/>	
a current bank statement from your organisation		<input checked="" type="checkbox"/>	
quotations, where relevant		<input type="checkbox"/>	
letters of support (if applicable)		<input type="checkbox"/>	
These items will complete your application			
<b>PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.</b>			
<b>NOW YOU CAN SUBMIT YOUR APPLICATION IN ONE OF THE FOLLOWING WAYS:</b>			
Email to <a href="mailto:funding@southlanddc.govt.nz">funding@southlanddc.govt.nz</a>			
Post to Southland District Council, PO Box 903, Invercargill 9840			
Drop into your nearest SDC office			



## Community Partnership Fund Application Form

**PLEASE TICK WHICH COMMUNITY PARTNERSHIP FUND YOU ARE APPLYING FOR:**

- ☐ Fiordland Community Board  
☒ Oreti Community Board  
☐ Oraka Aparima Community Board  
☐ Northern Community Board  
☐ Ardlussa Community Board  
☐ Waihopai Toetoe Community Board  
☐ Tuatapere Te Waewae Community Board  
☐ Wallace Takitimu Community Board  
☐ Stewart Island/Rakiura Community Board



### YOUR DETAILS

Name of organisation **CENTRAL SOUTHLAND TOY LIBRARY**  
 Postal address **PO BOX 129, WINTON 9741**  
 Street address **206 Park Street, Winton.**

### CONTACT NAMES

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name	<b>SUE BOWER</b>	Phone	(day)	<b>027 555 0634</b>
Email	<b>sueboweruk@gmail.com</b>		(evening)	
Name	<b>MELINDA EMERY</b>	Phone	(day)	<b>021 867 159</b>
Email	<b>Peteandmelze@gmail.com</b>		(evening)	

### BANK ACCOUNT NUMBER TO DIRECT CREDIT GRANT PAYMENT IF APPLICATION SUCCESSFUL:

To help speed the process up in the event of your grant being approved, can you please provide verification of your bank account details. This can be a screen shot or banking slip and it must be attached to your application.

### PROJECT DETAILS

How many members belong to your club/organisation? **37 families**

Please describe fully: (Continue on a separate sheet if necessary)

For what purpose does your organisation seek a Community Partnership Fund subsidy?

**PROJECT - Toy replenishment - attract and maintain members, especially families with infant children.**  
**We currently replenish our toys as funds allow. Our operational costs are covered by member fees, grants (CoGs, Lottenei, Southern Trust applied for in previous years). This allows us to purchase usually a couple of new toys. We hope to select some toys to replenish our hires and allow us to attract new members.**

*(more info on attached file)*

Our members are a mix of town and rural residents. Most families visit fortnightly.

How will your project benefit the organisation or community?

Our service allows families to access a wide range of play and learning toys without the financial burden and increasing flexibility of play. Also reducing waste. Families feel supported and have a reason to engage with our library community.

## FINANCIAL DETAILS

Applicants that are not GST-registered need to provide budget figures that include GST

Applicants that are GST-registered need to provide budget figures that exclude GST.

Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.

<b>EXPENDITURE</b>	\$	<b>INCOME</b>	\$
<b>Project costs</b>	GST inclusive or GST-exclusive—	<b>Your contribution</b>	
Eversaucer	200.00	Fees/subs	
Smart Trike	150.00	Fundraising	
Ezy roller	120.00	Loan/mortgage	
Fire Engine	85.00	Cash savings	
Mighty Pups(3)	81.00	Other	
		Sub-total	
		<b>Other grants and sponsorship applied for</b>	
		Sponsorship	
		Grants (successful and proposed)	<b>Amount requested</b>
			<b>Result date</b>
		<b>Sub-total</b>	
		<b>Total Income</b>	
<b>Total cost of the project is</b>	636.00		0

How much money are you applying for? \$ 636.00 636.00

Briefly describe any voluntary effort or donated materials provided for the project.

Voluntary effort (eg number of hours)

Our committee carry out the duties to keep our library running voluntarily (monthly meetings, fundraising efforts, duty)

Donated materials (eg approximate \$ value)

n/a

How do you envisage paying for the future operational costs of this project?

We keep a tally is done by our committee. We replenish toys from grants and fundraising efforts.

**DECLARATION (PLEASE PROVIDE TWO SIGNATURES)**

We Central Southland Toy Library consent to Southland District Council collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.

Name Sue Bower

Position in organisation GRANTS OFFICER

Signature [Signature]

Date 28/3/2021

Name Melinda Emery

Position in organisation Treasurer

Signature [Signature]

Date 29.3.21

Please attach

Check

a current statement of income and expenditure

☒

a current bank statement from your organisation

☒

quotations, where relevant

☒

letters of support (if applicable)

☐

These items will complete your application

**PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.**

**NOW YOU CAN SUBMIT YOUR APPLICATION IN ONE OF THE FOLLOWING WAYS:**

Email to [funding@southlanddc.govt.nz](mailto:funding@southlanddc.govt.nz)

Post to Southland District Council, PO Box 903, Invercargill 9840

Drop into your nearest SDC office

**Community Partnership Fund application – Central Southland Toy Library 2021**

The CSTL is affiliated with the Toy Library Federation of New Zealand. We are a strong part of the Central Southland community and have been operating for many years. We currently have 37 members which involves 75+ children. Our families/whanau live in farming communities as well as service towns. We have a paid librarian who we employ for 5 hours per week, the rest of our committee is made up of volunteers. We have close associations with our fantastic community; we are involved in the Winton Wide Garage sales, the local Plunket group, Winton open day as well as occasionally lending toys to local schools for productions and projects. We truly value the relationship with these groups as it helps provide opportunities to support our community and also provides information to share with our members. As our library has a real community feel and we feel it is a great support to families in our area we feel that now, more than ever, it is a necessary service.

We replenish toys as funds allow. Our members fees, grants and fundraising efforts support all of our operational costs (including wages) and toys are purchased depending on income levels. Our baby toys are in need of replenishment and we have decided to try and fund a selection of toys to help replenish older toys and also to help attract new members and current member retention. The toys we have selected aim to do this. We are hoping to attract members from the local 'Play Café' and 'Wriggle and Rhyme' groups. We feel that our service helps parents by creating a community feel and to save the financial pressure of toys – this is especially true of toys such as the excersaucer that are used for a short age stage.

On the application form our project shows no other income contributing to it as this is an additional toy purchase project for this year to refresh our selection. We fundraise, use bouncy castle hire fees and apply for grants to cover our normal annual costs.

Thank you for considering our application for a Community Partnership Fund.



## Oreti Community Board Community Partnership Fund

**Closing date 31 March 2021**

### Criteria

- consideration will be given to all funding requests on a case by case basis
- the board will give preference to applications that directly benefit the community board area and link to the community board plan outcomes
- there is no cap on the amount applicants can request
- co-funding is preferable, but not essential
- more than one quote is preferable, but if not possible to get more than one quote an explanation why will be sufficient
- applicants may be invited to speak to the board about their funding request
- applicants do not have to be a legal entity to apply
- applications from individuals will be considered on a case by case basis
- applications relating to improvements to council-owned facilities are not eligible for funding
- health and safety is the responsibility of the applicant and the community board does not hold liability
- please be aware that your application will part of public agenda

### Vision

A strong unified community creating plentiful opportunities and embracing innovative ideas to ensure an exciting future.

### Community outcomes

- a progressive and thriving economy creating opportunities for growth and development
- a healthy, safe community with access to quality facilities, amenities and services
- our infrastructure is efficient, cost effective and meets current and future needs
- our natural and built environment is clean, healthy and attractive

### Any queries to:

Tina Harvey  
Community Liaison Officer  
Tina.harvey@southlandcc.govt.nz

### Community Partnership Fund Application Form

PLEASE TICK WHICH COMMUNITY PARTNERSHIP FUND YOU ARE APPLYING FOR:

- ☐ Fiordland Community Board  
☒ Oreti Community Board  
☐ Oraka Aparima Community Board  
☐ Northern Community Board  
☐ Ardlussa Community Board  
☐ Waihopai Toetoe Community Board  
☐ Tuatapere Te Waewae Community Board  
☐ Wallace Takitimu Community Board  
☐ Stewart Island/Rakiura Community Board



#### YOUR DETAILS

Name of organisation: Central Southland Netball Centre  
 Postal address: 37 John Street, Winton, 9720  
 Street address: 37 John Street, Winton, 9720

#### CONTACT NAMES

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name	Nicole Sharp	Phone	(day)	027 866 0972
Email	csnclubliaison@gmail.com		(evening)	" "
Name	Grenda Stevens	Phone	(day)	027 747 0901
Email	csnpresident@gmail.com		(evening)	" "

#### BANK ACCOUNT NUMBER TO DIRECT CREDIT GRANT PAYMENT IF APPLICATION SUCCESSFUL:

To help speed the process up in the event of your grant being approved, can you please provide verification of your bank account details. This can be a screen shot or banking slip and it must be attached to your application.

#### PROJECT DETAILS

How many members belong to your club/organisation? 600+

Please describe fully: (Continue on a separate sheet if necessary)

For what purpose does your organisation seek a Community Partnership Fund subsidy?

Central Southland Netball Centre is needing to upgrade + replace its lighting systems due to unreliable lighting at times and exorbitant running costs. In future proofing the running of the facility by replacing the system will mean Central Southland Netball Centre is better placed to continue to provide its services to its members and provide facilities for the local community.

If your application relates to a facility – who uses the facility and how often?

The facility is used by netball players from throughout central + western Southland and Fiordland. It is also used by local tennis clubs in winter + Linnichills and central tennis. Various other groups hire the facility throughout the year.

Does the facility have a long term development and maintenance plan? ☐ Yes ☒ No

is currently in progress of being developed.

How will your project benefit the organisation or community?

Replacing the lighting system will ensure central Southland Netball Centre facilities are safer + the infrastructure is efficient, cost effective and will meet current + future needs of our community.

Start date of your project

ASAP

Finish date of your project

ASAP

#### FINANCIAL DETAILS

Are you registered for GST?

☐ No ☒ Yes

GST number

90 826 003

Applicants that are not GST-registered need to provide budget figures that include GST

Applicants that are GST-registered need to provide budget figures that exclude GST.

Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.

PLEASE ROUND ALL FIGURES TO THE NEAREST DOLLAR

#### EXPENDITURE

\$

Project costs

GST inclusive or  
GST exclusive

#### INCOME

\$

Your contribution

Fees/subs

Fundraising

Loan/mortgage

Cash savings

Other

Sub-total

Other grants and sponsorship applied for

Sponsorship

Grants (successful  
and proposed)

Amount  
requested

Result date

Total cost of the  
project is

Refer to quote  
attached.

Sub-total

Total Income

TBC



How much money are you applying for? \$ 2224

Briefly describe any voluntary effort or donated materials provided for the project.

Voluntary effort (eg number of hours)

Will be made up of whatever is required from committee members + other members.

Donated materials (eg approximate \$ value)

Given it is electrical work required, all items are new.

How do you envisage paying for the future operational costs of this project?

Through usual means of income in hire, sponsorship, membership fees + fundraising. The reduced cost of the light upgrade will also mean this is more sustainable.

**DECLARATION (PLEASE PROVIDE TWO SIGNATURES)**

We Central Southland Netball Centre consent to Southland District Council collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.

Name Nicole Sharp

Position in organisation vice-president

Signature [Signature]

Date 30/3/21

Name Brenda Stevens

Position in organisation president

Signature [Signature]

Date 30/3/21

**Please attach**

a current statement of income and expenditure

☒

a current bank statement from your organisation

☒

quotations, where relevant

☒

letters of support (if applicable)

☐

These items will complete your application

**PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.**

**NOW YOU CAN SUBMIT YOUR APPLICATION IN ONE OF THE FOLLOWING WAYS:**

Email to [info@southlanddc.govt.nz](mailto:info@southlanddc.govt.nz)

Post to Southland District Council, PO Box 903, Invercargill 9840

Drop into your nearest SDC office





## Oreti Community Board Community Partnership Fund

Closing date  **31 March 2021**

### Criteria

- consideration will be given to all funding requests on a case by case basis
- the board will give preference to applications that directly benefit the community board area and link to the community board plan outcomes
- there is no cap on the amount applicants can request
- co-funding is preferable, but not essential
- more than one quote is preferable, but if not possible to get more than one quote an explanation why will be sufficient
- applicants may be invited to speak to the board about their funding request
- applicants do not have to be a legal entity to apply
- applications from individuals will be considered on a case by case basis
- applications relating to improvements to council-owned facilities are not eligible for funding
- health and safety is the responsibility of the applicant and the community board does not hold liability
- please be aware that your application will part of public agenda

### Vision

A strong unified community creating plentiful opportunities and embracing innovative ideas to ensure an exciting future.

### Community outcomes

- a progressive and thriving economy creating opportunities for growth and development
- a healthy, safe community with access to quality facilities, amenities and services
- our infrastructure is efficient, cost effective and meets current and future needs
- our natural and built environment is clean, healthy and attractive

### Any queries to:

Tina Harvey  
Community Liaison Officer  
[Tina.harvey@southlanddc.govt.nz](mailto:Tina.harvey@southlanddc.govt.nz)

## Community Partnership Fund Application Form

### PLEASE TICK WHICH COMMUNITY PARTNERSHIP FUND YOU ARE APPLYING FOR:

- ☐ Fiordland Community Board  
☒ Oreti Community Board  
☐ Oraka Aparima Community Board  
☐ Northern Community Board  
☐ Ardlussa Community Board  
☐ Waihopai Toetoe Community Board  
☐ Tuatapere Te Waewae Community Board  
☐ Wallace Takitimu Community Board  
☐ Stewart Island/Rakiura Community Board



### YOUR DETAILS

Name of organisation **WINTON AREA PROMOTION INC**  
 Postal address **P O BOX WINTON**  
 Street address **C/- WINTON SDC OFFICE**

### CONTACT NAMES

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name	<b>Jane Miedema</b>	Phone	(day)	<b>027 320 9023</b>
Email	<b>janepaul@xtra.co.nz</b>		(evening)	<b>027 320 9023</b>
Name	<b>Rachael Crowe</b>	Phone	(day)	<b>027 207 6105</b>
Email	<b>rachcrowe1@hotmail.com</b>		(evening)	<b>027 207 6105</b>

### BANK ACCOUNT NUMBER TO DIRECT CREDIT GRANT PAYMENT IF APPLICATION SUCCESSFUL:

To help speed the process up in the event of your grant being approved, can you please provide verification of your bank account details. This can be a screen shot or banking slip and it must be attached to your application.

### PROJECT DETAILS

How many members belong to your club/organisation? **11**

Please describe fully: (Continue on a separate sheet if necessary)

For what purpose does your organisation seek a Community Partnership Fund subsidy?

**The Winton Area Promotions group for the past 10 years plus have provided and funded the Christmas Flags for the Winton township including the cost of putting these up and down. This year we will need to purchase some new flags as the old ones are damaged. The cost of putting these flags up and down has also risen. We are asking for funds to assist us.**

If your application relates to a facility – who uses the facility and how often?

**N/A**

Does the facility have a long term development and maintenance plan? N/A

How will your project benefit the organisation or community?

**This is an annual project – flags are put up during the festive season. It brings some Christmas cheer to the Winton main street area for young and old.**

Start date of your project **Third week in Nov** Finish date of your project **Third week in Jan**

**FINANCIAL DETAILS**

Are you registered for GST? ☒ No ☐ Yes GST number

Applicants that are not GST-registered need to provide budget figures that include GST

Applicants that are GST-registered need to provide budget figures that exclude GST.

Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.

PLEASE ROUND ALL FIGURES TO THE NEAREST DOLLAR				
EXPENDITURE	\$	INCOME	\$	
Project costs	GST inclusive or GST exclusive	Your contribution		
Powernet (2020/2021 cost estimate)	\$1378.65	Fees/subs		
Flagmakers (12 flags)	\$1189.80	Fundraising	\$600	
		Loan/mortgage		
		Cash savings	\$718.45	
		Other		
		Sub-total	1318.45	
		<b>Other grants and sponsorship applied for</b>		
		Sponsorship		
		Grants (successful and proposed)	Amount requested	Result date
		Sub-total		
<b>Total cost of the project is</b>	<b>\$2568.45</b>	<b>Total Income</b>	<b>\$1318.45</b>	
How much money are you applying for?		<b>\$1250.00</b>		
Briefly describe any voluntary effort or donated materials provided for the project.				
Voluntary effort:				

**Our group is all volunteers. Our 2 events would equate to well over 100 hrs of voluntary effort to run.**

Donated materials (eg approximate \$ value)

**Raffle prizes are all donated (\$350)**

How do you envisage paying for the future operational costs of this project?

**We continue with our two yearly events – Winton wide garage sales and the Winton Open Day event where we provide the craft and produce market.**

**DECLARATION (PLEASE PROVIDE TWO SIGNATURES)**

We **Winton Area Promotions** consent to Southland District Council collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.

Name **JANE MIEDEMA**

Position in organisation **CHAIRPERSON**

Signature

Date

**31/3/2021**

Name **BRIDGET STEVENS**

Position in organisation **TREASURER**

Signature

Date

**31/3/2021**

**Please attach**

**Check**

a current statement of income and expenditure

☐

a current bank statement from your organisation

☐

quotations, where relevant (please see \*NB below)

☐

letters of support (if applicable)

☐

These items will complete your application

**PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.**

**NOW YOU CAN SUBMIT YOUR APPLICATION IN ONE OF THE FOLLOWING WAYS:**

Email to [funding@southlanddc.govt.nz](mailto:funding@southlanddc.govt.nz)

Post to Southland District Council, PO Box 903, Invercargill 9840

Drop into your nearest SDC office

**\*NB: this project is for the end of this calendar year. Quotes would be out of date for purchase in October 2021 – therefore we have submitted current prices and last years estimates.**

## Community Partnership Fund - funding rounds and criteria from 1 July 2021

Record No: R/21/5/24831

Author: Tina Harvey, Community liaison officer

Approved by: Matt Russell, Group manager services and assets

☒ Decision

☐ Recommendation

☐ Information

### Purpose

- 1 The purpose of this report is for the Oreti Community Board to discuss and confirm the number of funding rounds and funding criteria for the Oreti Community Partnership Fund effective from 1 July 2021.

### Executive summary

- 2 The Oreti Community Board has completed its first year with two funding rounds (September 2020 and March 2021).
- 3 \$39,145 was distributed to various applicants in the Oreti Community Board area.
- 4 For the 2021/2022 financial year, the amount to distribute is reduced to \$33,672.
- 5 It is therefore timely that the Oreti Community Board take this opportunity to review the funding rounds and criteria for the Community Partnership Fund for the next financial year.

## Recommendation

That the Oreti Community Board:

- a) **Receives the report titled “Community Partnership Fund - funding rounds and criteria from 1 July 2021” dated 1 June 2021.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Agrees to continue with the funding criteria set by the Oreti Community Board at its meeting on 15 June as follows:
  - consideration will be given to all funding requests on a case by case basis
  - the board will give preference to applications that directly benefit the community board area and link to the community board plan outcomes
  - there is no cap on the amount applicants can request
  - co-funding is preferable, but not essential
  - more than one quote is preferable, but if not possible to get more than one quote an explanation why will be sufficient
  - applicants may be invited to speak to the board about their funding request
  - applicants do not have to be a legal entity to apply
  - applications from individuals will be considered on a case by case basis
  - applications relating to improvements to Council-owned facilities are not eligible for funding.
- e) Agrees that the current funding round of two rounds per year is reduced to one funding round with a closing date to be determined and this change be effective from 1 July 2021.
- f) Agrees to communicate this change to the community board area through the community board Facebook page and local community newsletters.

## Background

- 6 In July 2019, Southland District Council resolved to establish the Community Partnership Fund. This decision sought to bring funding decisions to a grass-roots level and enable community leadership.
- 7 The Oreti Community Partnership Fund had two funding rounds (September and March) over the 2020/2021 financial year.
- 8 There was \$39,145 to distribute for the 2020/2021.

- 9 The funding criteria set by the Oreti Community Board is as follows:
- consideration will be given to all funding requests on a case by case basis
  - the board will give preference to applications that directly benefit the community board area and link to the community board plan outcomes
  - there is no cap on the amount applicants can request
  - co-funding is preferable, but not essential
  - more than one quote is preferable, but if not possible to get more than one quote an explanation why will be sufficient
  - applicants may be invited to speak to the board about their funding request
  - applicants do not have to be a legal entity to apply
  - applications from individuals will be considered on a case by case basis
  - applications relating to improvements to council-owned facilities are not eligible for funding.

#### Issues

- 10 The Oreti Community Board needs to decide whether to keep the funding rounds and criteria the same for the 2021/2022 financial year given that the amount available for distribution has reduced to \$33,672

#### Factors to consider

##### Legal and statutory requirements

- 11 There are no legal or statutory requirements.

##### Community views

- 12 The board, as representatives of the Oreti Community Board will take local community views into consideration.

##### Costs and funding

- 13 The amount available for distribution for the 2021/2022 financial year is \$33,672.

##### Policy Implications

- 14 There are no policy implications.

#### Analysis

##### Options considered

- 15 To review funding rounds and/or criteria for the Oreti Community Partnership Fund and make any changes as deemed necessary, or to review funding rounds and/or criteria for the Oreti Community Partnership Fund and not make any changes.

## Analysis of options

Option 1 – To review funding rounds and/or criteria for the Oreti Community Partnership Fund and make any changes as deemed necessary

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> <li>reviewing the funding rounds and/or criteria gives the community board the opportunity to make appropriate changes, having now had the experience of one year of funding and given that the amount of funds to distribute has altered from the first year of operation.</li> </ul>	<ul style="list-style-type: none"> <li>no disadvantages</li> </ul>

Option 2 – to review funding rounds and/or criteria for the Oreti Community Partnership Fund and not make any changes

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> <li>the board may not deem any changes necessary.</li> </ul>	<ul style="list-style-type: none"> <li>keeping the status quo may not be appropriate</li> </ul>

## Assessment of significance

- 16 Not considered significant.

## Recommended option

- 17 Option 1 – to review funding rounds and/or criteria for the Oreti Community Partnership Fund and make any changes as deemed necessary.

## Next steps

- 18 Funding applications and advertising will be adjusted as necessary.

## Attachments

There are no attachments for this report.



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## Operational Report for the Oreti Community Board

Record No: R/21/5/21265

Author: Carolyn Davies, Executive Assistant

Approved by: Matt Russell, Group Manager Services and Assets

☐ Decision

☐ Recommendation

☒ Information

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### Purpose of Report

- 1 The purpose of the report is to update the board on the operational activities in the Oreti Community Board area.

### Recommendation

That the Oreti Community Board:

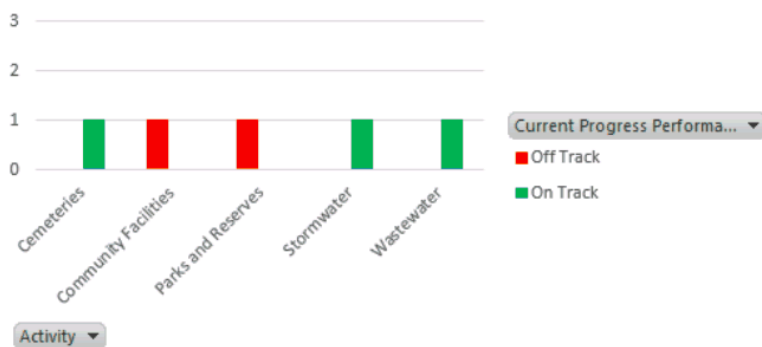
- a) **Receives the report titled “Operational Report for the Oreti Community Board”**  
dated 15 June 2021.

### Attachments

- A Report to Oreti Community Board - 21 June 2021 - Operational report [↓](#)



## 1. Current Projects



### CLARIFICATION OF FUNDING SOURCES

Local funded: stormwater, cemeteries, footpaths, SIESA, water structures and community halls.

District funded: water, wastewater, public toilets and roading.

Local or District funded (dependent on service): Community facilities, parks and reserves.

ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS PERFORMANCE	PROJECT CURRENT COMMENT	BUDGET
<b>CEMETERIES</b>	P-10364	Construct new information kiosk at east Winton cemetery	Delivery phase	On track	Project is being managed by communications team who are liaising with the community on scope.	\$15,744
<b>COMMUNITY FACILITIES</b>	P-10310	Winton Maternity Centre - window replacement	Delivery phase	Off track	Installation update: Windows are made waiting on installer. New date second week in May 2021.	\$43,868



ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS PERFORMANCE	PROJECT CURRENT COMMENT	BUDGET
COMMUNITY FACILITIES	P-10745	Winton office refurbishment	Pre delivery phase	on track	The building consent on track to be issued June 2021.	\$300,000
PARKS AND RESERVES	P-10366	Upgrade playground at Dipton	Initiation phase	Off track	This is deferred until the next financial year.	\$20,000
ROADS AND FOOTPATHS	P-10415	20/28 - Otapiri Gorge Road Pavement Rehab 2020/21	Delivery phase	On track	There are some outstanding actions to be completed as per the list on the practical completion inspection. In defects period.	\$400,000
STORMWATER	P-10261	Clear storm open drains at Limehills	Pre delivery phase	On track	Limehills stormwater is underway and progressing well with all works due for completion by end of June.	\$22,456
WASTEWATER	P-10126	Preparing consent renewal for Winton scheme	Pre delivery phase	On track	Winton wastewater project is progressing steadily. There is an alternative option that has been proposed and is currently awaiting comment from an external stakeholder.	\$188,988

## 2. Community Board Contracts


CONTRACT NAME	CONTRACT MANAGER COMMENTARY
10/01 – Water and waste water services operation and maintenance	The water and waste water contract is operating well. Work is underway to meet new drinking water operational rules.



CONTRACT NAME	CONTRACT MANAGER COMMENTARY
<b>17/02 - Central Alliance Roading contract</b>	<p>Pre-reseal repairs are marked up for 2021/2022 and underway.</p> <p>OGEM and stabi crews are shared between Central and Waimea. OGEM crew completed 310m<sup>2</sup> of depressions as well as 1,034m of edge break.</p> <p>Stabi crew completed 1,352m<sup>2</sup> of stabis including non-pre-reseal repair work.</p> <p>Central digger crew has moved up to Waimea alliance to assist with flood repairs and urgent culvert replacements.</p> <p>Autumn leaves are a challenge at this time of year covering sumps in our urban areas.</p> <p>Ice/grit signs are in the process of being folded down.</p> <p>A section of Otautau Nightcaps (Rackles Hill) is currently posted at 30km/hr.</p> <p>There is some work in the progress of being undertaken to improve the texture of the pavement in this section of road. This section of road is programmed for a rehab 2021/2022 construction season.</p> <p>A small flooding event experienced in May in the Rural Central Area.</p>
<b>19/9 – Central area gardening</b>	The Winton township gardening is in winter mode with reduced work required in the plots for a couple of months.
<b>11/23 – Wallacetown township gardening</b>	Progressing well, existing contractor has agreed to a renewal of the contract for four years.
<b>16/36 – Maintenance of Dunsdale reserve</b>	As this contract is coming to an end, staff are meeting with the contractor over any outstanding issues. With access road closures, the contractor has been informed of the new process. Our gate is closed as per normal winter procedures to save the grass and picnic area from vehicles.
<b>20/01 – Office/library and RSA/Memorial hall cleaning contract</b>	This contract is going well and previous issues have been monitored by the OCS contract manager.
<b>10/24 – Central area mowing</b>	The existing contractor, DELTA, has won the contract for the next four year term, commencing from 1 July. There was some feed back in the LTP discussion about levels of service at Moores reserve for the cricket season.
<b>Oreti board tree management</b>	<p>Delays with Powernet power shutdowns has caused hold-ups on several tree work sites in Winton. This includes 35 trees on Great North Road, and several on Mary and Grange Streets.</p> <p>A change in Powernet policy from 1 April has also removed the free tree felling option for trees under power lines that have previously had a free trim. These costs are now with the adjacent land owner/occupier.</p> <p>A tree survey of all the urban trees in the SDC towns is 80 % complete and a works programme is be drafted to deal with the trees on-going maintenance.</p>
<b>17/02 Central Alliance Toilets</b>	No issues with the toilets, all toilets will be having a deep clean with gutters to be cleaned out and waterblast the outsides where required.



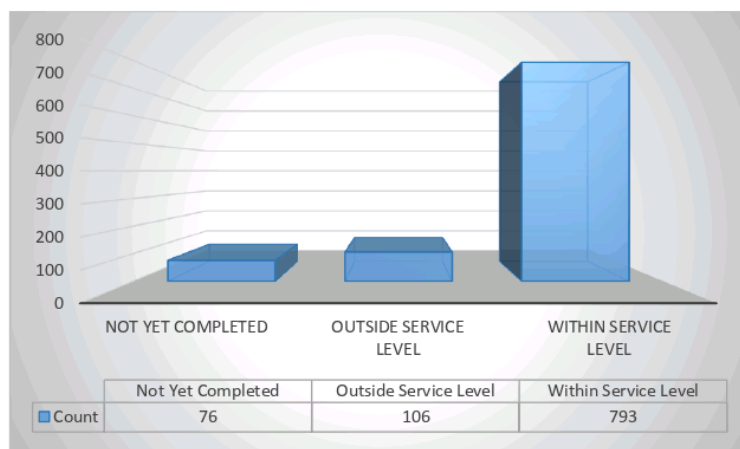
### 3. Request for service data 13 January 2021 – 24 March 2021

 <p><b>Community Board</b></p> <p><b>Requests for Service</b> 24/3/21 – 1/6/21 <b>88</b></p>	<p><b>District wide</b></p> <p><b>Requests for Service</b> 24/3/21 – 1/6/21 <b>975</b></p> <p><b>3 Waters Service requests</b> 24/3/21 – 1/6/21 <b>150</b></p>
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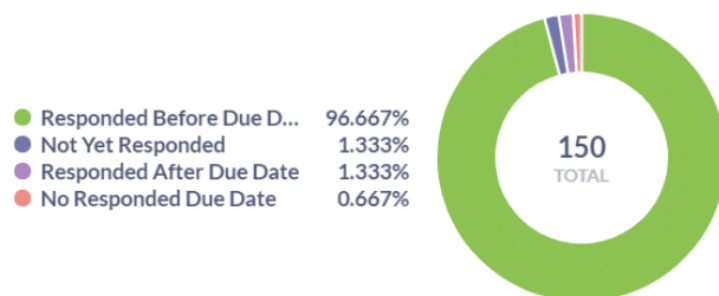
REQUEST TYPE	COUNT
Cemeteries repairs and maintenance	2
Council housing/ flats - repairs (urgent)	3
Culverts blocked - rural	5
Debris on sealed roads (safety)	1
Edge break/low shoulders sealed roads	1
Flooding roads - rural (safety)	1
Footpaths hazards - trip/hazard/broken etc (safety)	2
Gravel potholes and corrugations (safety)	2
Gravel, potholes/corrugations and grading	4
Hall cleaning and maintenance	5
Licensed premise queries or complaints	3
Liquor licensing	2
Miscellaneous problem	1
Noise control (not animal noises)	5
Nuisance complaints (odour, vermin, neighbourhood)	2
Parks and reserves r&m	4
Repairs and maintenance council property	2
Roadside spraying - noxious weeds	2
Seal widenings and sealing issues	1
Sealed road - potholes and blowouts (routine)	2
Single street light out	4
Slumps and heaves sealed roads	1
Transport - road matters general	19
Vegetation urban/berm mow/overgrown/visibility issues	5
Vegetation rural (overgrown or visibility issues)	1
Water asset leak (main, hydrant, valve, meter)	2
Water no supply	2
Water toby leak	4
<b>TOTAL</b>	<b>88</b>



### RFS count by completion time status



### IPS Requests, Response Time Status



Note: RFS/SR that were not yet completed or outside the service level were due to factors including further investigations/work required and extensions of time to complete the requests.

## Local finance reporting

### Browns - Business Units as at 30 April 2021

	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Street Works - Browns	\$1,107	\$1,107	\$3,007	\$175	\$4,342	\$5,210			
Stormwater Drainage - Browns	\$1,898	\$1,898	\$2,277	\$2,045	\$1,903	\$2,277			
Beautification - Browns	\$5,648	\$5,648	\$6,777	\$6,015	\$6,481	\$6,777			
Hall - Browns	\$4,874	\$5,670	\$6,859	\$4,506	\$5,886	\$7,064			
<b>Total</b>	<b>\$13,526</b>	<b>\$14,322</b>	<b>\$18,920</b>	<b>\$12,741</b>	<b>\$18,611</b>	<b>\$21,328</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Browns expenditure is \$5,870 under budget predominantly due to Street Works kerb and channel and footpath renewal work that has not been undertaken. The streetworks budget is not sufficient enough to undertake required works and therefore will not be completed this financial year. There is also budget for internal maintenance at the Hall that has not been required.

### Dipton - Business Units as at 30 April 2021

	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Operating Costs - Dipton	\$929	\$916	\$3,015		\$916	\$1,099			
Street Works - Dipton	\$921	\$916	\$1,099	\$1,144	\$916	\$1,099		\$1,813	\$2,175
Stormwater Drainage - Dipton	\$4,220	\$4,198	\$5,505	\$1,168	\$6,150	\$7,374			
Cemetery - Dipton	\$9,833	\$6,500	\$8,270	\$8,891	\$8,643	\$10,372			
Beautification - Dipton	\$7,823	\$7,782	\$9,338	\$4,915	\$7,782	\$9,338			
Playground - Dipton	\$460	\$458	\$550	\$233	\$17,125	\$20,550			
Hall - Dipton	\$9,662	\$9,684	\$11,659	\$5,599	\$9,197	\$55,986			
<b>Total</b>	<b>\$33,846</b>	<b>\$30,454</b>	<b>\$39,436</b>	<b>\$21,950</b>	<b>\$50,728</b>	<b>\$105,818</b>	<b>\$0</b>	<b>\$1,813</b>	<b>\$2,175</b>

Dipton income is \$3,392 over budget due to \$3,333 of additional internment income.





Expenditure is \$28,778 under budget. Stormwater is \$4,982 under budget due to monitoring and maintenance not being required yet, but it is anticipated that maintenance will be spent by year end. Beautification is under budget by \$2,867 due to gardening maintenance being kept to a minimum this year. Playground is under budget by \$16,892 with the maintenance project not being completed, this project is to be completed next financial year. The hall is \$3,598 under budget with operating costs and maintenance not being required as budgeted.

### Limehills - Business Units as at 30 April 2021

	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Operating Costs - Limehills	\$868	\$870	\$1,183	\$163	\$1,033	\$1,239			
Stormwater Drainage - Limehills	\$5,492	\$5,504	\$8,186	\$1,251	\$21,729	\$26,061			
Beautification - Limehills	\$4,542	\$4,548	\$5,457	\$2,901	\$4,699	\$5,457			
Community Centre - Limehills	\$22,638	\$21,126	\$25,351	\$10,561	\$8,766	\$10,463	\$22,203	\$23,891	\$23,891
<b>Total</b>	<b>\$33,540</b>	<b>\$32,048</b>	<b>\$40,177</b>	<b>\$14,876</b>	<b>\$36,227</b>	<b>\$43,220</b>	<b>\$22,203</b>	<b>\$23,891</b>	<b>\$23,891</b>

Limehills' expenses are \$21,351 under budget. Stormwater is \$20,478 under budget due to project P-10261 discussed in the projects table above.

### Oreti - Business Units as at 30 April 2021

	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Community Leadership Oreti			\$13,672	\$55,024	\$73,864	\$80,808			\$0
Rec Reserve - North Makarewa									
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$13,672</b>	<b>\$55,024</b>	<b>\$73,864</b>	<b>\$80,808</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Oreti community leadership expenditure is under budget due to the grants budget not being spent, the second round of funding applications are being presented to this meeting.





### Winton - Business Units as at 30 April 2021

	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Administration - Winton	\$9,272	\$9,243	\$20,054	\$499	\$833	\$1,000			
Operating Costs - Winton	\$5,052	\$5,036	\$6,043	\$7,466	\$5,189	\$6,043			
Street Works - Winton	\$46,467	\$46,321	\$55,585	\$24,255	\$59,702	\$71,643	\$29,891		\$35,869
Refuse Collection - Winton	\$27,940	\$27,853	\$33,423	\$21,728	\$27,853	\$33,423			
Stormwater Drainage - Winton	\$99,522	\$99,030	\$120,092	\$83,522	\$86,950	\$104,738			
Cemetery - Winton	\$46,793	\$53,939	\$64,727	\$37,654	\$37,320	\$44,784	\$13,120		\$15,744
Beautification - Winton	\$76,945	\$76,704	\$92,246	\$57,312	\$86,725	\$104,070			
Winton Parks & Reserves	\$44,790	\$44,330	\$53,196	\$39,739	\$40,309	\$55,257			
Winton Swimming Pool	\$14,367	\$14,346	\$17,215	\$17,215	\$17,215	\$17,215			
Hall - Memorial	\$22,950	\$19,669	\$23,603	\$43,598	\$49,737	\$59,684			
Hall - RSA	\$8,558	\$11,186	\$13,423	\$7,810	\$12,187	\$14,624			
Hall - Drill	\$4,370	\$4,283	\$5,139	\$3,115	\$4,283	\$5,139			
Medical Centre - Winton	\$24,667	\$24,667	\$34,661	\$24,281	\$20,067	\$23,174			
Winton Maternity Centre	\$9,327	\$9,317	\$10,686	\$21,161	\$16,249	\$62,482			
Other Leased Property	\$4,979	\$10,833	\$28,765	\$1,510	\$366	\$439			
<b>Total</b>	<b>\$445,997</b>	<b>\$456,755</b>	<b>\$578,858</b>	<b>\$390,865</b>	<b>\$464,985</b>	<b>\$603,715</b>	<b>\$0</b>	<b>\$43,011</b>	<b>\$51,613</b>

Winton income is under budget by \$10,758, this is due to the contribution funding that is to be transferred on completion of the cemetery kiosk. The Kiosk is expected to be installed December 2021.

Winton expenses are \$74,120 under budget. Street Works is \$35,447 under budget due to limited maintenance being required. Beautification is under budget by \$29,413 with limited maintenance on trees and hedges being required. Maintenance for the maternity centre is \$6,212 due to work on the thermostat pump.

Winton Street Works capital is the footpath renewal that is expected to be completed in June 2021, weather dependant.



### Wallacetown - Business Units as at 30 April 2021

	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Administration - Wallacetown	\$9,163	\$9,185	\$11,022		\$833	\$1,000			
Operating Costs - Wallacetown	\$4,725	\$4,325	\$11,589	\$1,855	\$2,252	\$7,527			
Street Works - Wallacetown	\$6,229	\$6,243	\$7,492	\$7,951	\$14,087	\$16,904		\$29,667	\$35,600
Stormwater Drain - Wallacetown	\$8,601	\$8,622	\$10,982	\$3,868	\$8,675	\$10,346			
Cemetery - Wallacetown	\$8,309	\$12,158	\$16,899	\$8,433	\$19,962	\$23,954			
Beautification - Wallacetown	\$18,665	\$18,694	\$22,433	\$18,906	\$18,694	\$22,433			
Ellerslie Square	\$3,792	\$3,801	\$4,561	\$1,627	\$3,801	\$4,561			
Playground - Ailsa Street	\$2,739	\$2,746	\$3,295	\$2,579	\$5,163	\$6,196			
<b>Total</b>	<b>\$62,223</b>	<b>\$65,774</b>	<b>\$88,273</b>	<b>\$45,220</b>	<b>\$73,467</b>	<b>\$92,921</b>	<b>\$0</b>	<b>\$29,667</b>	<b>\$35,600</b>

Wallacetown expenses are under budget by \$28,247. The cemetery has had less interments, resulting in both income and expenditure being under budget. Street works has had less maintenance required. The footpath renewals capital budget is to be included in next financial years programme and the budget to be carried over.

### Halls - Business Units as at 30 April 2021

	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Hall - Ryal Bush	\$3,795	\$3,794	\$4,758	\$6,177	\$4,940	\$5,871			
Hall - Tussock Creek	\$4,656	\$4,656	\$5,590	-\$676	\$4,212	\$5,059			
Hall - Waianiwa	\$7,250	\$7,533	\$9,540	\$6,977	\$9,740	\$11,632			
Hall - Otapiri/Lora Gorge	\$9,000	\$9,000	\$11,898	-\$161	\$9,000	\$10,800			
Hall - Oreti	\$8,012	\$6,313	\$8,330	\$1,732	\$6,313	\$7,576			
<b>Total</b>	<b>\$32,712</b>	<b>\$31,297</b>	<b>\$40,116</b>	<b>\$14,049</b>	<b>\$34,205</b>	<b>\$40,938</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Tussock Creek hall and Otapiri/ Lora Gorge hall are currently showing negative expenditure for the year. This is the result of Meridian providing an electricity refund on amounts previously invoiced. Oreti hall is under budget also due to an electricity refund from Meridian.

**Reserve Balances**

<b>RESERVE</b>	<b>30 JUNE 2020</b>	<b>BUDGET 30 JUNE 2021</b>	<b>FORECAST 30 JUNE 2022</b>
Browns community centre	\$385	\$440	\$440
Browns general	\$48,939	\$50,446	\$46,946
<b>Total – Browns</b>	<b>\$49,324</b>	<b>\$50,886</b>	<b>\$47,386</b>
Dipton community centre	\$392	\$430	\$430
Dipton cemetery	\$15,680	\$16,150	\$13,694
Dipton general	\$57,171	\$37,987	\$36,912
Dipton Stormwater	\$14,641	\$12,772	\$12,772
<b>Total – Dipton</b>	<b>\$87,884</b>	<b>\$67,339</b>	<b>\$63,808</b>
Limehills community centre	\$-	\$-	\$-
Limehills general	\$10,842	\$10,981	\$10,981
Limehills stormwater	\$56,804	\$38,929	\$38,929
<b>Total - Limehills</b>	<b>\$67,646</b>	<b>\$49,910</b>	<b>\$49,910</b>
Winton community centre	\$21,970	\$21,970	\$15,436
Waltane Glencoe Reserve	\$2,174	\$2,255	\$2,255
Winton general	\$349,414	\$323,272	\$157,235
Winton medical equipment	\$-	\$2,010	\$-
Winton medical centre general	\$157,200	\$135,254	\$137,264
Winton multi sports	\$5,987	\$6,188	\$-
Winton property sales	\$257,338	\$285,664	\$131,139
Winton reserve capital development	\$102,604	\$106,309	\$106,309
Winton stormwater	\$80,600	\$81,856	\$81,856
<b>Total - Winton</b>	<b>\$977,287</b>	<b>\$964,778</b>	<b>\$631,494</b>
Wallacetown cemetery bequest	\$72,771	\$72,791	\$72,791
Wallacetown general	\$185,415	\$142,976	\$136,176
Wallacetown stormwater	\$41,434	\$42,070	\$42,070
<b>Total – Wallacetown</b>	<b>\$299,621</b>	<b>\$257,837</b>	<b>\$251,037</b>
<b>TOTAL RESERVES</b>	<b>\$1,481,762</b>	<b>\$1,390,750</b>	<b>\$1,043,635</b>



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## Community leadership report

Record No: R/21/5/24294

Author: Karen Purdue, Community Partnership Leader

Approved by: Matt Russell, Group Manager Services and Assets

☐ Decision

☐ Recommendation

☒ Information

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### Purpose

- 1 The purpose of this report is to update the board on the community leadership activities in the area.

### Recommendation

That the Oreti Community Board:

- a) **Receives the report titled “Community leadership report” dated 15 June 2021.**

### Attachments

- A Community leadership report [↓](#)



## What's happening in your area

### Community Partnership Fund

All but one community board (Fiordland) have had their final community partnership funding rounds close for the 2020/2021 financial year. Staff will provide a report at each community board's June meeting which will provide community boards the opportunity to decide their funding dates for the 2021/2022 financial year and make any changes to their criteria.

### Community service awards

The new community service awards process has now gone live following all community boards receiving the report outlining the new procedures and guidelines. Nominations close on 30 September. Application forms are available on the Southland District Council website here:

<https://www.southlanddc.govt.nz/assets/My-Council/Community-service-awards-application-form.pdf>

### Winton dog park

A resident of Winton approached the Oreti Community Board about the possibility of having a dog park located in the township. At the request of the board, staff have identified possible locations, which will be further discussed by the board.

### Community board plans

Several of our boards have spent time reviewing and finalising their actions during the year. The documents are being designed by the communications team at present with a view to having the majority completed by 30 June 2021.

## Recent funding outcomes

### District Heritage Fund

Central Southland Vintage Machinery Club - \$7,000 towards operational costs.

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## Sport NZ Rural Travel Fund

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To assist with the cost of school sports teams travelling around the District for various competitions:

Central Southland College - \$1,200

Winton Football Club - \$1,200

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## District Initiatives Fund

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Central Southland Gun Club - \$1,500

Dipton Community Baths Trust - \$1,500

Winton Men's Friendship Club - \$2,000

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## Local initiatives

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### Halls

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Staff are in the process of holding meetings with all Southland District Council-owned halls across the District. This is to communicate the new FENZ (Fire and Emergency NZ) requirements, get feedback on a proposed centralised online booking system, and discuss any governance issues in relation to management of halls.

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### Otapiri Lora Gorge Hall

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Staff are working alongside the Otapiri Lora Gorge Hall Committee with planning for the future of the hall. The hall committee has expressed an interest in taking over the ownership of the hall. Staff have provided advice to the committee on a variety of issues related to the building and the services to the building, as well as advice on community consultation and legal entities.

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### Winton Croquet Club

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Staff are working alongside the Winton Croquet Club with funding advice and assistance for the replacement of a fence.

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### Winton Golf Club

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Staff are working alongside the Winton Golf Club with funding advice and assistance for a variety of upgrades planned at the golf club.

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## What's happening outside your area

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### National initiatives

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#### The future for local government

On 23 April 2021 the minister of local government established a review into the future for local government. The review is to consider, report and make recommendations on this matter to the minister.

This is an important piece of work that will likely change the face of local government as we know it. It is important that board members are familiar with this review. Further information, including the purpose and scope and reporting timeframes can be found here: <https://www.dia.govt.nz/Future-for-Local-Government-Review>

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## District/regional Initiatives

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### Welcoming Communities

The Southland Newcomer Leadership Scholarship has now gone live. The scholarship was developed by staff from Invercargill City Council, Southland District Council, and Gore District Council who identified that there is an opportunity for newcomers to hold leadership positions within Southland's business, community and not-for-profit sectors. The scholarship enables eligible applicants to access funding to participate in the Southland Chamber of Commerce's Leadership Academy. Scholarship graduates will form an alumni network who have committed to make themselves available to councils for when they wish to engage with the newcomer community for particularly purposes (ie consultations etc). Application forms are available on the Southland District Council website.

### Public Health South

Staff met with representatives from Public Health South recently to discuss ways in which we can increase partnership and collaboration opportunities between our two organisations.

As a starting point, we will work together to review Council's Smoke Free Open Spaces Policy with a further meeting scheduled soon.

The Public Health team also provided further food for thought with regards to the placement of drinking fountains around the District and how to incorporate them into projects going forward.

Discussions were also had around some smoke free issues identified on Stewart Island/Rakiura with regards to the wharves.

### Thriving Southland

Staff presented at a Thriving Southland Catchment Group leaders meeting recently. The purpose was to provide an overview of the roles of the community leadership team, some of the key projects we are currently involved with and to develop a better understanding of how our organisations can work together in the future.

### Leadership Academy

The Leadership Academy, facilitated by Commerce South, commenced on Tuesday April 13. The academy has attracted 15 participants and is being held at Fonterra, Edendale. Commerce South are very pleased with the diversity of participants in this intake.

The final session and graduation is scheduled for Tuesday 25 May.

The next Leadership Academy is scheduled to be held in Lumsden, commencing on Tuesday 8 June. More information about the Lumsden academy can be found here:

<https://southlandchamber.co.nz/events/46030/>



## What's coming up?

### Policy and strategy

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#### Bylaw and policy work

On 14 April Council adopted a Procurement Policy that will come into effect on 1 July 2021. Staff are currently completing a procurement manual that will help ensure staff implement the objectives and policy positions outlined in the policy. The new policy will be available on Council's website on 1 July 2021.

At the 10 May 2021 meeting, Council decided to keep the same Alcohol Licensing Fee-Setting Bylaw in place for the financial year starting 1 July 2021, to ease the effects of Covid-19 on alcohol licensed premises. This means that the fees paid by licensees will be identical to what is in the current bylaw. The 30% discount to application fees will be maintained. Southland is the only council in New Zealand that we are aware of that provides this discount. All other fees will be as stated in the central government regulations. On 30 June 2022, the current bylaw will be revoked. This means that starting 1 July 2022, the 30% discount will be removed, and all fees will be as stated in the central government regulations.

Staff are currently reviewing Councils Asset Management Policy, and a draft policy will be circulated to activity managers for feedback in late May 2021. It is intended that a new policy will be in place in early July 2021. Review of the Fraud Policy is underway, and it is intended to be adopted by Council August 2021.

A draft Elected Members' Remuneration and Reimbursements Policy will be presented to the Finance and Assurance Committee at its 15 June 2021 meeting. It is intended that Council adopt a new Elected Members' Remuneration and Reimbursements Policy at its 23 June 2021 meeting. Staff feedback regarding a draft Sensitive Expenditure Policy will be sought in early July 2021.

At its meeting on 23 March 2021, the Community and Strategy Committee recommended that the draft 10 year funding plan for the Stewart Island Visitor Levy be endorsed by Council, and included in the 2031 LTP. It is intended that pre-consultation with stakeholders on the review of the Stewart Island Visitor Levy Bylaw and Policy take place in July and August 2021.

#### Corporate risks

Risk management reporting is underway for the June 2021 quarter. Staff and ELT have updated the quarterly risk register, and the quarterly reports will be presented to the Finance and Assurance Committee and Council when they meet in June 2021.

At a series of workshops this quarter, staff and ELT have undertaken the annual review of Councils' priority strategic risks. The revised risks will form the draft risk register to be presented to the committee when it meets in June 2021 and to Council for adoption.

#### Long Term Plan

After receiving all the feedback from public submissions and hearings during April, Council deliberated on the issues and options for the LTP in May. The next stage is to develop the full document and then have it audited. In May, the Finance and Assurance Committee will be asked to endorse the release of the draft to Audit NZ. Once the document has been audited then the final document will be adopted by Council on 23 June 2021.

#### Interim performance report

The final interim performance report period ends at on 30 June. The results will then go into the Annual Report 2020/2021.

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## Governance and democracy

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### Delegations manual

Staff plan to review Council's delegation's manual in the second half of 2021. This will ensure that Council's delegations to committees and community boards, chief executive and staff are all defined and scoped appropriately.

### Elected Members Remuneration and Reimbursement Policy

Governance and policy staff are reviewing Council's Elected Members Remuneration and Reimbursement Policy, and expect to have this to the Finance and Assurance Committee by mid-June 2021.

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## Stakeholder updates

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### Highways South

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A meeting with relevant stakeholders, including those from Coastal and Central Otago was recently held where planned processes and any concerns for the winter management of state highways were discussed. Based on the weather in the last week, this was good timing!

There is also a focus on getting information out to Southland communities quickly and accurately regarding any issues or weather events which may affect their journeys over winter. The Highways South Facebook page ([www.facebook.com/HighwaysSouthNZ](https://www.facebook.com/HighwaysSouthNZ)) is updated regularly during events and this will be shared to community board pages also. Highways South also provides daily weather forecasts by email, and in the case of significant weather events provides these more frequently as needed. If you require these alerts, please email [SNOCAadmin@southroads.co.nz](mailto:SNOCAadmin@southroads.co.nz) with 'winter email' in the subject line and you will be added to our database to receive these.

Dangerous trees – our tree specialist has completed a survey of dangerous trees posing risks to the Southland state highway network, and a programme is underway to remove the highest priority trees before the end of June. This will also help with reducing shading of the pavement in key areas prone to icing.

Harakeke (NZ flax) removal is underway in areas of the Southland state highway network where these plants are encroaching into drainage channels and obscuring signs, edge markers and line marking which can be a safety hazard for road users and for local communities. We have worked closely with runanga to ensure our process reflects their wishes. None of these plants are being sprayed, all are being mechanically removed and relocated to neighbouring landowners or organisations for shelter belt or riparian planting. This programme should be completed by the end of June.

SH96 in Heddon Bush (between Hundred Line Road and Transmission Line Road) is programmed for a full repair (rehab) at the start of the next construction season later this year. Until then this area has been levelled and potholes filled with cold mix to smooth the surface. This is not a permanent repair, it is a temporary fix only to make the pavement safe until the rehab can take place later this year.

We are currently completing a significant drainage programme throughout the state highway network removing grass from the pavement shoulder to the edge of the water channel in order to allow water to run off the highway, resulting in a drier pavement surface

Highlip removal is also currently underway – where we have identified areas of particularly highlip on the edge of seal, this is being removed to stop water pooling on the edge of the pavement

We have had ongoing issues on Southland state highways with insecure baleage and mud on roads. Where we have been able to identify the person involved, we have worked with them to address these issues. We

have also been in touch with Federated Farmers and the Rural Contractors Association who have both communicated these concerns to their members.





## Council report

Record No: R/21/5/24317  
Author: Karen Purdue, Community Partnership Leader  
Approved by: Matt Russell, Group Manager Services and Assets

☐ Decision ☐ Recommendation ☒ Information

## Chief executive update

1. The development of the Long Term Plan (LTP) 2021 – 2031 has been a significant focus for the organisation. Council heard submissions over two days in April and following a full day of deliberating approved the budget for the LTP which will now proceed to the audit stage.
2. The production of the 10 year LTP is required by legislation and is an important part of the local government processes. An unusual aspect of this one is that it is being set in the face of so much uncertainty. On top of the reform of the 3 waters which is already well advanced, the review of the RMA which has commenced, central government has also announced a review of the future for local government and also changes to Land transport funding. Further change will follow the reform of public health. Further areas of review are expected to be announced.
3. We intend to be active in the reform and ensure the voices of Southland continue to be heard. In the meantime the LTP will focus on delivery of the programme of renewal of essential infrastructure and projects important to our communities.

## Environmental Services

### Animal control

4. Preparations are underway for 2021/2022 registration time. Various improvements are planned to streamline this process, with staff hoping for an uptake in online applications with no more cheques.
5. The team has initiated a prosecution in regard to a person keeping noisy roosters in Wairio. The case is currently in the Environment Court, the next step likely being mediation.

### Environmental health

6. Public objections have been received following an application for a proposed bottle store in Riverton. This will go to a hearing before Council's District Licensing Committee.
7. The team is looking forward to Council's quality assurance lead joining us and doing some work with us. It is expected that she will be able to facilitate the completion of much of our continuous improvement register.

### Resource management

8. Minister for the Environment – David Parker has announced that the Resource Management Act will be repealed and replaced with three new acts being the Natural and Built Environments Act,

Strategic Planning Act and Climate Change Adaptation Act. The reforms have an aggressive timetable with minimal opportunities for public input. An exposure draft of the Natural and Built Environments Act is anticipated in June. Council is looking to be part of a joint submission from councils across Otago and Southland.

9. Council staff are in the process of reviewing the landscape chapter of the District Plan in order to ensure our significant and important landscapes and features are identified in our District Plan and have adequate protection from threats. There are three components to this work (landscape expert study, cultural landscape study and community landscape identification). A plan change is anticipated to be notified at the end of this year and is somewhat dependant on any changes that may result from the reform of the Resource Management Act.
10. Resource consent update  
January applications received – 17, Decisions issued – 14  
February applications received – 21, Decisions issued - 21  
March applications received – 30, Decisions issued – 34

## Services and Assets

### Stewart Island Electrical Supply Authority (SIESA)

11. A decision was made to abandon the Stewart Island wind power project, following failure to secure access agreements with any of the three identified viable sites. The final report has been prepared and is being reviewed by MBIE prior to presentation to the Stewart Island/Rakiura Community Board.
12. Supply and install of a replacement engine and generator unit has been instructed as a variation through the SIESA management contract with PowerNet Ltd. Delivery of the unit is underway.
13. PowerNet Ltd is confirming scope and price for replacement of one “red-tag” pole (poles identified as needing replacement) that is required this financial year. Replacement of other “red-tag” poles are being considered and programmed within annual maintenance and renewal works packages – financial year 2021/2022 works programme is currently under development.

### Forestry (IFS)

14. Harvest operations out of Waikaia are now complete and 22,325 tonnes were recovered which is 3,545 tonnes over appraisal. This has resulted in an additional \$295k of net profit is anticipated to be reflected in final payments. The additional harvesting revenue and associated harvesting costs have been forecasted for and will reflect in the April month-end results.

### Around the Mountains Cycle Trail

15. Flood repairs and culvert replacement work by The Roding Company is practically complete.
16. Trail counters identified a 25% increase of cyclists enjoying the trail over the 2019/2020 season.
17. Six yearly structural inspections of the bridges on the trail have commenced.
18. Pre-development project work to address the centre hill erosion has commenced.

19. Positive feedback received about the quality of the trail and riders enjoying the cycle trail experience.

### Te Anau Manapouri Airport

20. 3,000m of crack sealing has been completed on the runway. The intention is to continue this programme in subsequent years to maintain the sealed surface and pavement structure.
21. Additional spraying and sweeping operations on the runway are being programmed in this season to correct excess growth not addressed in previous seasons.
22. Due to a backlog of work at CAA toward the end of 2020, and therefore a delay in the Safety Management System (SMS) audit, an exemption to the SMS was obtained through to 30 September 2021.

### Property

23. With staff on extended sick leave and the upswing in workload, this has meant that many requests for work or input into projects, have had to be prioritised to best achieve Council's overall objectives. The down side to this however is that a significant amount of work is being added to the uncompleted list of actions which is not sustainable given the ongoing requests for staff input on many different fronts.
24. What has been completed is the new leases for the Winton Medical Centre and maternity unit which were both long overdue, and due to be commenced is the renewal of all the Riverton Harbour Endowment farming leases which happen every 21 years. This is a project that will take some time working through with each of the 10 lessees.

### Strategic water and waste

#### **Asset management**

25. Work continues to be carried out within electronic systems for historic backlog of data cleansing and mapping updates. This activity is likely to take many years to complete with current resourcing and continuing with business as usual. This work will provide better data for valuation considerations and future planning for asset replacements and budget forecasting.

#### **Resource consent renewals**

26. Council holds a large number of resource consents for carrying out its operations within the water and wastewater activities.
27. There are currently 10 wastewater consents being reviewed and planned for renewal that are required to be completed within the next eight years. The major communities include Winton, Riversdale, Edendale/Wyndham, Manapouri and Stewart Island.
28. For water consents there are nine being reviewed that require renewal within the next two years, including major communities and schemes of Manapouri, Te Anau and Eastern Bush potable supplies.

### **Stimulus**

29. Work continues with the Stimulus programme, and 2020/2021 LTP capex programme packages with a number of projects completed, another six underway and approximately 10 to start in the May/June months.
30. There are another six projects currently under design.
31. We are confident that the programme will be delivered on time, in line with our forecasted programme as we are using the Stimulus Contracting Panel (made up of six local contracting companies) for our delivery.
32. The day to day operational and maintenance in water and waste is progressing well with good performance and relationship with Downer, the provider.
33. We are collectively putting a greater emphasis on the storm water network, and where a major design and investigation is not required we are fixing many of the minor issues we are made aware of as we go. We will endeavour to be more proactive than reactive in storm water activities in the future.

### **Project delivery team (PDT)**

34. PDT have a number of key projects in full swing with district wide footpaths, the three waters Stimulus project, Te Anau Wastewater, Lakefront Drive, Winton library now all in design or well into construction.
35. The contractors' panel is working incredibly well on the three waters project.
36. Core improvement projects now complete and updated contracts all developed.
37. The final pieces of the SDC office shift are being completed in May with a second small stage in the new LTP.
38. Master delivery plan and programme is well advanced for 2021-2022 with circa \$50m planned to deliver.

### **Community facilities**

39. The Long Term Plan process continues to be at the forefront of the work programme with staff working with the finance and strategy and policy teams to respond to submissions prior to public hearings.
40. The contract renewal process as part of the section 17A review is almost completed with the last of the tenders for the gardening having gone out to the market.
41. The mowing contracts that have been renewed are in place and after some initial issues due to extreme grass growth they are operating well. The contractors will start tapering off now that they are moving into the winter months. The remainder of the contracts will start on 1 July 2021.
42. Capital works projects are progressing however contractor availability and material supply has been hampering progress on some of these projects.
43. Staff have been working through the preparation of the scope for the projects that will be delivered next financial year. The locally funded projects will be worked through and agreed to



with the respective community boards with the intention that we are in a position to procure this work starting on 1 July 2021.

## Strategic transport

### **National Land Transport Plan**

44. The transport team have continued to work and provide input into the Regional Land Transport Plan and refine the transport programme including budgets which have been included into the funding application to Waka Kotahi NZ Transport Agency as part of the National Land Transport Plan.
45. This is all part of Council's bid to obtain its share of Waka Kotahi NZ Transport Agency funding for the period 2021-2024. The next three-year funding cycle sees an increase in the funding requested. It remains to be seen if all of Council's funding application is approved. Nationally the Land Transport Fund is under increasing pressure and is significantly over subscribed.

### **District wide roading programme**

46. The 2020/2021 programme is the final year of the three-year Waka Kotahi NZ Transport Agency approved funding programme. Any budgets from Waka Kotahi NZ Transport Agency which are not fully utilised during this financial year cannot be carried forward into the next funding period (2021-2023). This makes 2020/2021 a critical year for achieving works programmes and maximising approved funding. Currently the overall programme is well on track.
47. The annual resealing programme has been completed for the season with around 1 million square metres of road being resurfaced.
48. The bulk of the pavement rehabilitation have also been completed for the construction season with one subsection of the central area package to be sealed.
49. Works on repairing the last section of the Lower Hollyford is back in full swing following the tragic incident with one of the truck drivers on route to the construction site which resulted in works being temporarily halted.
50. WSP as Council's new structures service provider has also commenced the next round of bridge inspections. This information will be used to help refine work programmes priorities as well as the annual bridge posting restrictions. A report outlining and affirming the bridge restriction will be presented to Council in due course.
51. Bridge replacement programme has been tracking well with the full programme of works on track to be delivered. With the programme running well and very little unknown construction issues coming to light additional bridges have been commissioned through the design build packages to utilise available contingency funds to maximise the Waka Kotahi NZ Transport Agency funding.

## Customer Delivery

### Libraries

52. Our libraries team welcomed three new team members; Natasha Edgar, James Godfrey and Belinda Forde. Natasha, our new culture and community co-ordinator, joined us from Auckland and has made a major impact on our programming. Our recently finished school holiday program had over 120 enrolments, a record as far as we know. James, our digital co-ordinator, has been linking in with other community organisations to help focus on digital banking and helping our community find new ways to access their banks with the closure of more rural branches and the removal of cheques. James has also been supporting our LTP process by providing drop in sessions in the District for our community to learn how to make an online submission. Belinda Forde has joined us as our new customer support partner/mobile librarian and has hit the ground running. She is already been able to provide a great level of assistance to our existing team to help relieve some of the pressure as we focus on getting back into the Winton library.
53. The Winton library project is in full swing with tenders closing end of April. We will be hoping to have the tender awarded mid to late May with our completion date of late November still on track. Our other major library project, our RFID Library System (Radio Frequency Identification) has been awarded to FE Technologies and we are currently in the planning stages with an aim to start tagging our collection items late May or early June and a project completion date close to the opening of the Winton library.
54. Five of the area office team attended a regional librarian's day in Roxburgh and discussed initiatives to attract more teens into our libraries. The Te Anau office has now been open to the public for three months, 9am – 12pm each week day. The response from the community has been slow with an average of two customers a day.
55. Recruitment is underway in the Te Anau library to employ a library cadet on Saturdays, and Raewyn Patton has left the library to pursue a position with Clutha District Council. Changes to Pathways have necessitated training to all area office team members, with further full team training required before dog registration season begins in June.
56. Representatives from each office have also been receiving first aid training.
57. Changes to banking procedures have been necessary to align with imminent bank closures. The withdrawal of cheques has also been widely advertised to our communities, and library staff, banks and outside providers have all been educating customers on the change to online banking and methods of payment.
58. Staff leave occurrences have been high as staff have taken accrued leave stemming back to the Covid lockdown. This, combined with the previously mentioned staff trainings, has seen higher than usual staff cover and casuals necessary.
59. The open day at Winton to discuss the library refurbishment was very successful. The community responses to the plan were very positive and a large cross section of the community attended.

## Knowledge management

60. LIM numbers remained steady from November through to February with a monthly average in the mid-thirties. March saw a huge increase with the team lodging 59 and issuing 62 LIM's. The number of property files has increased in 2021 by over 100% with up to 70 being processed a week. Property files can at times result in a LIM. Te Anau, Winton and Riverton are the most popular areas for both.

## Business solutions

61. We continue to extend our range of online and mobility services, with the implementation of online lodgement for resource consents. The team worked closely with the resource management team and the transition to online went smoothly. We are investigating Pathway mobile inspections and IPS field inspector.
62. The request for service (RFS) review continues with Jane and Sandra working closely with the organisation to simplify and streamline these processes. Customer service RFS's were the first to be changed and has resulted in positive feedback from staff
63. Disaster recovery is still a major focus for the team as we continue to develop a new disaster recovery plan and the associated run books. This is an ongoing initiative and will require regular testing and updating.

## Recommendation

That Oreti Community Board:

- a) **Receives the report titled "Council report" dated 27 May 2021.**

## Attachments

There are no attachments for this report.



## Chairperson's report

Record No: R/21/6/34327  
Author: Fiona Dunlop, Committee advisor  
Approved by: Matt Russell, Group manager services and assets

☐ Decision ☐ Recommendation ☒ Information

### Purpose of report

- 1 The purpose of the report is to provide an update to the Oreti Community Board on activities that the chairperson has been involved since the establishment of the board on 20 November 2019. This report covers the period for April to June.
- 2 The report also provides an opportunity for the board chairperson to present an overview of the issues she has been involved with.
- 3 Items of interest include the following:
  - met with property services manager - Kevin McNaught in late April for a meeting with Senior Citizens, involving rent payments and options going forward that will be discussed at the next workshop
  - had introductory meetings in May with community facilities manager Mark Day, property services manager - Kevin McNaught, GM project delivery - Nick Hamlin, senior management accountant - Susan McNamara, manager operations water and waste services, Grant Isaacs, asset manager wastewater - Dave Inwood, engagement specialist - Jerrie Vali, GM services and assets - Matt Russell, committee advisor - Fiona Dunlop and roading engineer - Ben Whelan
  - early May saw community meetings in Browns and Limehills which very worthwhile and progress on some issues has been made
  - workshop and concept plan meetings have been held with more mahi (work) to be achieved on the concept plan, the involvement from the board to take on responsibilities in the form of roles amongst the different avenues for effective productivity will be our goal for the remainder of the term
  - attended 3 waters update in Gore
  - had a conversation with Grant Campbell and have started the planning around a community meeting for Moore's Reserve new building
  - participating in the seven week Southland Leadership Academy course
  - thank you to Neville McPherson who has done fantastic work at the Memorial Hall to build new storage units to the house tables
  - the Mackenzie Street footpath is well underway and there will be a like for like replacement of the footpath at the Wallacetown store, understandably there will be frustrations going forward with the funding available from Waka Kotahi NZ Transport Agency
  - thank you all for the opportunity to be chairperson. It has been a busy time getting a feel for the new position and the responsibility that goes with it and looking forward to us all

achieving community goals with the adoption of the concept plan, delegation and teamwork will help us thrive over the next 17 months.

## Recommendation

That the Oreti Community Board:

- a) **Receives the report titled “Chairperson's report” dated** 15 June 2021.

## Attachments

There are no attachments for this report.