



Ardlussa Community Board

OPEN MINUTES

Minutes of a meeting of Ardlussa Community Board held in the Riversdale Community Centre, 73 Newcastle Street, Riversdale on Tuesday, 5 October 2021 at 6pm.

PRESENT

Chairperson	Richard Clarkson
Deputy Chairperson	Ray Dickson
Members	Chris Dillon
	Paul Eaton
	Clarke Horrell
	Hilary Kelso
	Councillor Rob Scott

IN ATTENDANCE

Community liaison officer	Tina Harvey
Committee advisor	Rose Knowles
Community partnership leader	Kelly Tagg
Chief Financial Officer	Anne Robson

1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

1. Hilary Kelso declared a conflict of interest in relation to item 7.4 Chairperson report re application to apply for monies for the Waikaia bike track and advised she would not take part in discussion or debate on the matter as she has been involved in the project in a voluntary capacity.
2. Ray Dickson declared a conflict of interest in relation to item 7.5 Switzers Museum Waikaia – Grant request and advised he would not take part in discussion or debate on the matter as he has been involved in the project in a voluntary capacity:

4 Public forum

There was no public forum.

5 Extraordinary/urgent items

There were no extraordinary/urgent items.

6 Confirmation of minutes

Resolution

Moved Ray Dickson, seconded Councillor Scott and resolved:

That the minutes of Ardlussa Community Board meeting held on 11 August 2021 be confirmed as a true and correct record of the meeting.

Reports

7.1 Community leadership report

Record No: R/21/9/52499

Community partnership leader – Kelly Tagg was in attendance for this item.

Mrs Tagg drew a number of issues to the attention of the board including:

- Balfour pump track project
- Community partnership fund applications
- Community service awards
- Welcoming communities
- Highways south update

Resolution

Moved Hilary Kelso, seconded Clarke Horrell and resolved:

That the Ardlussa Community Board:

- a) **Receives the report titled "Community leadership report" dated 24 September 2021.**

7.2 Operational Report for Ardlussa Community Board

Record No: R/21/7/43866

Community partnership leader – Kelly Tagg was in attendance for this item.

Resolution

Moved Councillor Scott, seconded Chairman Clarkson and resolved:

That the Ardlussa Community Board:

- a) **Receives the report titled "Operational Report for Ardlussa Community Board" dated 24 September 2021.**

7.3 Financial Report for the year ended 30 June 2021

Record No: R/21/8/47652

Community partnership leader – Kelly Tagg was in attendance for this item.

Resolution

Moved Clarke Horrell, seconded Chairman Clarkson and resolved:

That the Ardlussa Community Board:

- a) **Receives the report titled “Financial Report for the year ended 30 June 2021”**
dated 27 September 2021.

7.4 Grant request - Waikaia Trails Trust

Record No: R/21/8/48252

Community partnership leader – Kelly Tagg was in attendance for this item.

Mrs Tagg advised that the purpose of this report is for the Ardlussa Community Board to consider a request for a grant of \$20,000 to the Waikaia Trails Trust for project master planning, associated contingencies and administration costs.

Moved Chairman Clarkson, seconded Ray Dickson recommendations a – c.

The motion was put and declared CARRIED.

Moved Ray Dickson, seconded Councillor Scott recommendation d:

That the Ardlussa Community Board:

- d) Agrees/~~declines~~ the grant to the Waikaia Trails Trust of \$20,000 (plus gst, if any) for the creation of a master planning document and associated contingencies to be funded from interest earned on reserves.

The motion was put and declared CARRIED.

Moved Ray Dickson, seconded Councillor Scott recommendation e:

- e) subject to recommendation d), agrees to share the funding of the grant between the following reserves, subject to Council approval on the Mararoa/Waimea ward reserve, this allocation is based on a fixed amount of \$32.15 per rateable property:
- Balfour general reserve \$2,636
 - Riversdale general reserve \$7,395
 - Waikaia general reserve \$5,594
 - Mararoa/Waimea reserve \$4,372

The motion was put and declared CARRIED.

Final resolution

That the Ardlussa Community Board:

- a) **receives the report titled “Grant request - Waikaia Trails Trust” dated 27**
September 2021.
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.

- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Agrees the grant to the Waikaia Trails Trust of \$20,000 (plus gst, if any) for the creation of a master planning document and associated contingencies to be funded from interest earned on reserves
- e) subject to recommendation d), agrees to share the funding of the grant between the following reserves, subject to Council approval on the Mararoa/Waimea ward reserve, this allocation is based on a fixed amount of \$32.15 per rateable property:
 - Balfour general reserve \$2,636
 - Riversdale general reserve \$7,395
 - Waikaia general reserve \$5,594
 - Mararoa/Waimea reserve \$4,372.

7.5 Switzers Museum Waikaia - Grant request

Record No: R/21/8/48354

Community liaison officer – Tina Harvey was in attendance for this item.

Mrs Harvey advised that the purpose of this report is for the Ardlussa Community Board to consider a request from Switzers Museum Waikaia for grant funding towards improvements and refurbishments planned for the bottle house attached to the museum.

Resolution

Moved Hilary Kelso, seconded Chairman Clarkson and resolved

That the Ardlussa Community Board:

- a) **receives the report titled “Switzers Museum Waikaia - Grant request” dated 19 September 2021.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

- d) approves the request for support from Switzers Museum Waikaia by a way of a grant in the amount of \$10,000 to be funded from the Waikaia Museum donations reserve to assist with improvements to the museum bottle house.

7.6 Funding assistance request - Riversdale pool

Record No: R/21/8/49129

Community partnership leader – Kelly Tagg was in attendance for this item.

Mrs Tagg advised that the purpose of this report is for the Ardlussa Community Board to consider a request from the Riversdale pool committee for ongoing financial assistance towards the Riversdale pool.

Moved Chairman Clarkson, seconded Hilary Kelso recommendations a to c.

The motion was put and declared carried.

Moved Clarke Horrell, seconded Councillor Scott recommendations d and e:

The motion was put and declared CARRIED.

Final resolution

That the Ardlussa Community Board:

- a) **receives the report titled “Funding assistance request - Riversdale pool” dated 27 September 2021.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) agrees to recommend to Council, and subject to community consultation, to:
 - (i) provide annual funding assistance to pools in the Ardlussa area
 - (ii) include \$8,000 (excluding GST) for pool funding in the Ardlussa Community Board budget for the Annual Plan 2022/2023
 - (iii) confirm a preference for establishing a new separate targeted pool rate across all properties in the Ardlussa Community Board to provide funding assistance for pools in the area, with the rate to be set as a fixed amount per SUIP (separately used and inhabited part) of a rating unit

- e) request that staff prepare a report to Council outlining the proposal for a new separate targeted pool rate as detailed in d(iii) above and recommend that Council supports the proposal and the proposed consultation approach.

7.7 Council report

Record No: R/21/9/52601

Councillor Scott took the board through the report.

Councillor Scott drew a number of issues to the attention of the board including:

- Three waters update
- Piano flat issues
- NZTA funding
- Around the mountain cycle trail trust
- **Update on Chairman's workshop**

Resolution

Moved Chairman Clarkson, seconded Chris Dillon and resolved

That Ardlussa Community Board:

- a) **Receives the report titled "Council report" dated 24 September 2021.**

7.8 Chairperson's report

Record No: R/21/9/52354

Chairperson Richard Clarkson updated the member on activities that he has been involved with since the last meeting which included:

- Workshop via zoom with council staff and members to discuss pool rating, cycle trail funding and Balfour pump track survey results
- Community board chairs zoom meeting
- Community services award closed on the 3 September 2021
- Waikaia traffic management plan

Resolution

Moved Chairman Clarkson, seconded Hilary Kelso and resolved:

That the Ardlussa Community Board:

receives the report titled "Chairperson's report" dated 24 September 2021.

The meeting concluded at 8.15pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE ARDLUSSA COMMUNITY BOARD
HELD ON 5 OCTOBER 2021.

DATE:.....

CHAIRPERSON:.....