



Notice is hereby given that a meeting of the Community and Strategy Committee will be held on:

Date: Tuesday, 5 October 2021  
Time: 1pm  
Meeting room: Council Chamber  
Venue: Level 2, 20 Don Street, Invercargill

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## Community and Strategy Committee Agenda OPEN

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### MEMBERSHIP

Chairperson	Julie Keast Mayor Gary Tong
Councillors	Don Byars John Douglas Paul Duffy Bruce Ford Darren Frazer George Harpur Ebel Kremer Christine Menzies Karyn Owen Margie Ruddenklau Rob Scott

### IN ATTENDANCE

Group manager governance and community	Fran Mikulicic
Committee advisor	Alyson Hamilton

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Full agendas **are available on Council's website**  
[www.southlanddc.govt.nz](http://www.southlanddc.govt.nz)

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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.



## Health and safety – emergency procedures

Toilets – The toilets are located outside of the chamber, directly down the hall on the right.

Evacuation – Should there be an evacuation for any reason please exit down the stairwell to the assembly point, which is the entrance to the carpark on Spey Street. Please do not use the lift.

Earthquake – Drop, cover and hold applies in this situation and, if necessary, once the shaking has stopped we will evacuate down the stairwell without using the lift, meeting again in the carpark on Spey Street.

Phones – Please turn your mobile devices to silent mode.

Recording - These proceedings are being recorded for the purpose of live video, both live streaming and downloading. By remaining in this meeting, you are consenting to being filmed for viewing by the public.

Covid QR code – Please remember to scan the Covid Tracer QR code.

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## Terms of Reference – Community and Strategy Committee

TYPE OF COMMITTEE	Council committee
RESPONSIBLE TO	Council
SUBCOMMITTEES	None
LEGISLATIVE BASIS	Committee constituted by Council as per schedule 7, clause 30 (1)(a), LGA 2002.  Committee delegated powers by Council as per schedule 7, clause 32, LGA 2002.
MEMBERSHIP	The Community and Strategy Committee is a committee of the whole Council. The mayor and all councillors will be members of the Community and Strategy Committee.
FREQUENCY OF MEETINGS	Six weekly or as required
QUORUM	Seven
SCOPE OF ACTIVITIES	<p>The Community and Strategy Committee is responsible for:</p> <ul style="list-style-type: none"> <li>• providing advice to Council on the approaches that it should take to promote the social, economic, environmental and cultural well-being of the District and its communities and in so-doing contribute to the realisation of Council's vision of one District offering endless opportunities</li> <li>• to provide leadership to District communities on the strategic issues and opportunities that they face</li> <li>• to develop relationships and communicate with stakeholders including community organisations, special interest groups and businesses that are of importance to the District as a whole.</li> <li>• assessing and providing advice to Council on: <ul style="list-style-type: none"> <li>- key strategic issues affecting the District and Council</li> <li>- community development issues affecting the District and Council</li> <li>- the service needs of the District's communities and how these needs might best be met</li> <li>- resource allocation and prioritisation processes and decisions.</li> </ul> </li> <li>• developing and recommending strategies, plans and policies to the Council that advance Council's vision and goals, and comply with the purpose of local government as specified in the Local Government Act 2002</li> <li>• monitoring the implementation and effectiveness of strategies, plans and policies</li> <li>• developing and approving submissions to government, local authorities and other organisations</li> <li>• advocating Council's position on particular policy issues to other organisations, as appropriate</li> <li>• considering recommendations from community boards and Council committees and make decisions where it has authority</li> </ul>

	<p>from Council to do so, or recommendations to Council where a Council decision is required.</p> <p>It is also responsible for community partnerships and engagement. This includes:</p> <ul style="list-style-type: none"> <li>• monitoring the progress, implementation and effectiveness of the work undertaken by Great South in line with the Joint Shareholders Agreement and Constitution.</li> <li>• allocations of grants, loans, scholarships and bursaries in accordance with Council policy</li> <li>• international relations</li> <li>• developing and overseeing the implementation of Council's community engagement and consultation policies and processes.</li> </ul> <p>The Community and Strategy Committee is responsible for overseeing the following Council activities:</p> <ul style="list-style-type: none"> <li>• community services</li> <li>• district leadership.</li> </ul>
DELEGATIONS	<p><b>Power to Act</b></p> <p>The Community and Strategy Committee shall have the following delegated powers and be accountable to Council for the exercising of these powers:</p> <ol style="list-style-type: none"> <li>a) approve submissions made by Council to other councils, central government and other bodies</li> <li>b) approve scholarships, bursaries, grants and loans within Council policy and annual budgets</li> <li>c) approve and/or assign all contracts for work, services or supplies where those contracts relate to work within approved estimates.</li> <li>d) monitor the performance of Great South..</li> </ol> <p><b>Power to Recommend</b></p> <p>The Community and Strategy Committee«name of entity» has authority to consider and make recommendations to Council regarding strategies, policies and plans.</p>
FINANCIAL DELEGATIONS	<p>Council authorises the following delegated authority of financial powers to Council committees in regard to matters within each committee's jurisdiction.</p> <p><b>Contract Acceptance:</b></p> <ul style="list-style-type: none"> <li>• accept or decline any contract for the purchase of goods, services, capital works or other assets where the total value of the lump sum contract does not exceed the sum allocated in the Long Term Plan/Annual Plan and the contract relates to an activity that is within the scope of activities relating to the work of the Community and Strategy committee</li> </ul>

		<ul style="list-style-type: none"> <li>accept or decline any contract for the disposal of goods, plant or other assets other than property or land subject to the disposal being provided for in the Long Term Plan</li> </ul> <p><b>Budget Reallocation.</b></p> <p>The committee is authorised to reallocate funds from one existing budget item to another. Reallocation of this kind must not impact on current or future levels of service and must be:</p> <ul style="list-style-type: none"> <li>funded by way of savings on existing budget items</li> <li>within the jurisdiction of the committee</li> <li>consistent with the Revenue and Financing Policy</li> </ul>
LIMITS DELEGATIONS	TO	<p>Matters that must be processed by way of recommendation to Council include:</p> <ul style="list-style-type: none"> <li>amendment to fees and charges relating to all activities</li> <li>powers that cannot be delegated to committees as per the Local Government Act 2002 and sections 2.4 and 2.5 of this manual.</li> </ul> <p>Delegated authority is within the financial limits in section 9 of this manual.</p>
STAKEHOLDER RELATIONSHIPS		<p>This committee will maintain and develop relationships with:</p> <ul style="list-style-type: none"> <li>Community Boards</li> <li>Great South</li> <li>Milford Community Trust</li> <li>Destination Fiordland.</li> </ul> <p>The committee will also hear and receive updates to Council from these organisations as required.</p>
CONTACT WITH MEDIA		<p>The committee chairperson is the authorised spokesperson for the committee in all matters where the committee has authority or a particular interest.</p> <p>Committee members do not have delegated authority to speak to the media and/or outside agencies on behalf of Council on matters outside of the board's delegations.</p> <p>The group manager, community and futures will manage the formal communications between the committee and the people of the Southland District and for the committee in the exercise of its business. Correspondence with central government, other local government agencies or official agencies will only take place through Council staff and will be undertaken under the name of Southland District Council.</p>

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1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of interest

Committee members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public forum

Notification to speak is required by 12noon at least one clear day before the meeting. Further information is available at [www.southlanddc.govt.nz](http://www.southlanddc.govt.nz) or by phoning 0800 732 732.

5 Extraordinary/urgent items

To consider, and if thought fit, to pass a resolution to permit the committee to consider any further items which do not appear on the agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the chairperson must advise:

- (i) the reason why the item was not on the agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

**"Where an item is not on the agenda for a meeting,-**

- (a) that item may be discussed at that meeting if-
  - (i) that item is a minor matter relating to the general business of the local authority; and
  - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further **discussion."**

6 Confirmation of minutes

- 6.1 Meeting minutes of Community and Strategy Committee, 24 August 2021



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## Community and Strategy Committee

### OPEN MINUTES

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Minutes of a meeting of Community and Strategy Committee held via Zoom (digital technology) on Tuesday, 24 August 2021 at 1.10pm.

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#### PRESENT

Chairperson	Julie Keast
	Mayor Gary Tong
Councillors	Don Byars
	John Douglas
	Paul Duffy
	Bruce Ford
	Darren Frazer
	George Harpur
	Ebel Kremer
	Christine Menzies
	Karyn Owen
	Margie Ruddenklau
	Rob Scott

#### IN ATTENDANCE

Group manager governance and community	Fran Mikulicic
Committee advisor	Lagi Kerusa
Committee advisor	Alyson Hamilton

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1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

There were no conflicts of interest declared.

4 Public forum

There was no public forum.

5 Extraordinary/urgent items

There were no extraordinary/urgent items.

6 Confirmation of minutes

Resolution

Moved Cr Ruddenklau, seconded Cr Menzies and resolved:

That the minutes of Community and Strategy Committee meeting held on 1 June 2021 be confirmed as a true and correct record of that meeting.

Reports

7.1 Community update

Record No: R/21/8/45923

Due to Covid-19 level four restrictions presentations from the following were withdrawn for this meeting:

- Active Southland (chief executive – Brendon McDermott and eastern regional active co-ordinator - **Gemma O'Neill**) to speak about their Swim Safe Programme
- Environment Southland (manager water services – Fiona Young) to speak about the Waituna Partnership and Toimata Foundation/Enviroschools)
- Southland Warm Homes Trust (trust chairman - Jim Hargest and PowerNet financial controller Allan Beck)
- Southland Indoor Leisure Centre Trust (trust chair – Alan Dennis and trust secretary – Mel Montgomery).

Resolution

Moved Mayor Tong, seconded Cr Frazer and resolved:

That the Community and Strategy Committee:

- a) acknowledges the withdrawal of the representatives from Active Southland, Environmental Southland, Southland Warm Homes Trust and Southland Indoor Leisure Centre Trust at the meeting due to Covid-19 restrictions.

7.2 Stewart Island/Rakiura visitor levy funding decisions 2021

Record No: R/21/6/33466

Community partnership leader – Karen Purdue and Senior policy analyst – Carrie Williams were in attendance for this item.

Resolution

Moved Cr Ford, seconded Cr Owen and resolved:

That the Community and Strategy Committee:

- a) **receives the report titled “Stewart Island/Rakiura visitor levy funding decisions 2021” dated 15 July 2021.**

7.3 Community Partnership Fund 2020/2021 update

Record No: R/21/6/36193

Community liaison officer – Tina Harvey and Community liaison officer – Kathryn Cowie were in attendance for this item.

Resolution

Moved Cr Harpur, seconded Cr Douglas and resolved:

That the Community and Strategy Committee:

- a) **receives the report titled “Community Partnership Fund 2020/2021 update” dated 15 July 2021.**

7.4 Chairperson's report

Record No: R/21/8/47946

Chairperson Keast presented her report.

Resolution

Moved Chairperson Keast, seconded Cr Kremer and resolved:

That the Community and Strategy Committee:

- a) **receives the report titled “Chairperson's report” dated 17 August 2021.**

The meeting concluded at 1.24pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A  
MEETING OF THE COMMUNITY AND STRATEGY  
COMMITTEE HELD ON TUESDAY, 24 AUGUST 2021.

DATE:.....

CHAIRPERSON:.....



## 2021 - 2031 - Long Term Plan - organisation annual payments

Record no: R/21/9/53111

Author: Kathryn Cowie, Community liaison officer

Approved by: Fran Mikulicic, Group manager democracy and community

☐ Decision

☐ Recommendation

☒ Information

### Purpose

- 1 The purpose of the report is to advise of the following organisations presenting to the Community and Strategy Committee meeting providing an update on their previous three years activity and future three years activities to enable payment of their annual grant:
  - Active Southland (eastern regional active co-ordinator - Gemma O'Neill and Southern Reap EC and Schools Manager Kate McRae) to speak about their Swim Safe Programme
  - Environment Southland (manager water services – Fiona Young) to speak about the Waituna Partnership and Toimata Foundation/Enviroschools)
  - Southland Warm Homes Trust (trust chairman - Jim Hargest and PowerNet financial controller Allan Beck)

### Background

- 2 As of 1 July 2021 there have been changes to the Long Term Plan grants made by Council to various organisations. Some organisations have now been asked to apply annually (or however often it suits them) to the District Initiatives Fund, and others have been advised that they will move to a contract for service arrangement, which will be reviewed every three years in alignment with the LTP.
- 3 One of the conditions of the payment was that the organisations were to present to Council on their past three years activity and their future three years activity before receiving payment for the 2021/2022 financial year.
- 4 It was originally intended that the groups come and speak to either the July or August Community and Strategy meetings, but this was delayed as the July meeting was cancelled, and the August meeting was completed via Zoom due to the nationwide lockdown. The organisations expressed a preference at the time to wait for another meeting and present to Council in person.
- 5 Now that we've moved into October, staff have expressed concern to the organisations at the delay of them receiving their payments for their services/projects. Three of the four organisations have confirmed that they would like to complete their presentation at this meeting, with the final organisation (Southland Indoor Leisure Centre Trust) happy to wait to present at the November meeting under hopefully more "normal" circumstances.

## Recommendation

That the Community and Strategy Committee:

- a) **receives the report titled “2021 - 2031 - Long Term Plan - organisation annual payments” dated 1 October 2021.**
- b) acknowledges the attendance of the representatives from Active Southland, Environmental Southland and Southland Warm Homes Trust at the meeting.

## Attachments

There are no attachments for this report.