



Notice is hereby given that a meeting of the Fiordland Community Board will be held on:

Date: Wednesday, 20 October 2021
Time: 2pm
Meeting room: Te Anau Club
Venue: Corner Pop Andrew Drive and Jackson Street
Te Anau

Fiordland Community Board Agenda OPEN

MEMBERSHIP

Chairperson	Sarah Greaney
Deputy Chairperson	Diane Holmes
Members	Mary Chartres
	Benjamin Killeen
	Ryan Murray
	Max Slee
	Councillor Ebel Kremer

IN ATTENDANCE

Committee advisor	Alyson Hamilton
Community partnership leader	Simon Moran
Community liaison officer	Tina Harvey

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Full agendas **are available on Council's website**
www.southlanddc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

Health and safety – emergency procedures

Toilets – The location of the toilets will be advised at the meeting.

Evacuation – Should there be an evacuation for any reason please exit via the exits indicated at the venue.

Earthquake – Drop, cover and hold applies in this situation and, if necessary, once the shaking has stopped we will evacuate the building to a safe location.

Phones – Please turn your mobile devices to silent mode.

Recording - These proceedings may be recorded for the purpose of live video, both live streaming and downloading. By remaining in this meeting, you are consenting to being filmed for viewing by the public.

Covid QR code – Please remember to scan the Covid Tracer QR code.

Terms of Reference – Community Boards

TYPE OF COMMITTEE	Community board
RESPONSIBLE TO	<p>Council</p> <p>Each community board will have a relationship with the committees in section 8.4.2 to 8.4.5 of the delegations manual based on the scope of the activities/functions delegated to each committee.</p>
SUBCOMMITTEES	As noted in section 8.5 of the delegations manual various subcommittees will report to specific community boards.
LEGISLATIVE BASIS	<p>Resolution made by Council through the representation arrangements as per the Local Electoral Act 2001.</p> <p>Role, status and membership as per subpart 2 of Part 4 of the Local Government Act 2002 (LGA).</p> <p>Treaty of Waitangi as per section 4, Part 1 of the LGA.</p> <p>Opportunities for Maori to contribute to decision-making processes as per section 14 of Part 2 of the LGA. Community boards delegated powers by Council as per schedule 7, clause 32, LGA.</p> <p>Appointment of councillors to community boards as per section 50, LGA.</p>
MEMBERSHIP	<p>Oreti and Waihopai Toetoe Community Boards have seven members elected by the local authority triennial elections plus a member appointed by Council. All other community boards have six members plus a member appointed by Council.</p> <p>The chairperson is elected by the community board. Councillors who are not appointed to community boards can only remain for the public section of the community board meeting. They cannot stay for the public excluded section unless the community board agrees.</p>
FREQUENCY OF MEETINGS	Every second month but up to ten ordinary meetings a year
QUORUM	Not less than four members
KEY FUNCTIONS	<ul style="list-style-type: none"> • to promote the social, economic, environmental and cultural well-being of local communities and in so-doing contribute to the realisation of Council's vision of one District offering endless opportunities • to provide leadership to local communities on the strategic issues and opportunities that they face • to be advocates and representatives for their local community and in so doing ensure that Council and other agencies have a clear understanding of local needs and aspirations • to be decision-makers on issues that are delegated to the board by Southland District Council • to develop relationships and communicate with key community organisations, special interest groups, residents and businesses within the community

	<ul style="list-style-type: none"> • to maintain an overview of the services Council delivers to its communities and assess the extent to which these services meet community needs • to recommend the setting of levels of service and budgets for local activities.
DELEGATIONS	<p>The community board shall have the following delegated powers and be accountable to Council for the exercising of these powers.¹</p> <p>In exercising the delegated powers, the community board will operate within:</p> <ol style="list-style-type: none"> 1) policies, plans, standards or guidelines that have been established and approved by Council 2) the needs of the local communities; and 3) the approved budgets for the activity. <p>Power to Act</p> <p>The community board will prepare and implement programmes of work, which will be reflected in its community board plan, which are relevant to the purposes of the community board that are consistent with the long term plan and annual plan processes of Council. Such programmes are to include budgetary provision for all costs associated with the work.</p> <p>Community Well-Being</p> <ol style="list-style-type: none"> 4) to develop local community outcomes that reflect the desired goals for their community/place 5) to monitor the overall well-being of local communities and use the information gathered to inform development of local strategies to address areas of need 6) work with Council and the community to develop a community board plan for the community of interest area – working in with any community plans that may exist. <p>Community Leadership</p> <ol style="list-style-type: none"> 7) communicate and develop a relationship with community organisations, local groups, and special interest groups within the local community of interest 8) identify key issues that will affect their community of interest's future and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities 9) promote a shared vision for the community of interest area and develop and promote ways to work with others to achieve positive outcomes 10) provide a local community perspective on Council's long term plan key performance indicators and levels of service as detailed in the long term plan, and on local expenditure, rating impacts and priorities.

¹ Local Government Act 2002, s.53

Advocacy

11) submissions

- a) authority to make recommendations to Council on matters to be considered in submissions Council may make to external organisations' regional or national policy documents, select committees
- b) authority to make submissions to Council or other agency on issues within its community of interest area
- c) authority to make submissions to Council on bylaws and recommend to Council the level of bylaw service and enforcement to be provided, having regard to the need to maintain consistency across the District for all Council bylaws.

12) authority to prepare a submission to Council on the proposed levels of service, income and expenditure within the community of interest area, for consideration as part of the long term plan/annual plan process

13) provide comment by way of the formal Annual Plan/Long Term Plan process on relative priorities for the delivery of District services and levels of service within the community board area.

District activities include:

- a) wastewater
- b) solid waste
- c) water supply
- d) parks and reserves
- e) roading
- f) libraries
- g) cemeteries
- h) emergency management
- i) stormwater
- j) public toilets
- k) community housing

14) Council will set the levels of service for District activities – if a community board seek a higher level of service they will need to recommend that to Council and it will need to be funded in an appropriate way (locally).

Community Assistance

- 15) authority to establish prioritisation for allocation based on an overarching set of criteria from council to guide the scope of the activity
- 16) authority to grant the allocated funds from the Community Partnership Fund

- 17) authority to allocate bequests or grants generated locally consistent with the terms of the bequest or grant fund

Northern Community Board

- 18) make decisions regarding funding applications to the Northern Southland Development Fund. The Northern Community Board may invite a representative of the community of Dipton to take part in the decisions on applications to the Northern Southland Development Fund.

Unbudgeted Expenditure

Approve unbudgeted operating expenditure for local activities of up to \$20,000.

Approve up to a \$20,000 increase in the projected cost of a budgeted capital works project/item that is included in the annual plan/LTP.

Authority to delegate to the chief executive, when approving a project definition/business case, over-expenditure of up to \$10,000 for capital expenditure against the budget detailed in the Annual Plan/LTP.

Service Delivery

Local Activities

For activities within the local activities category, the community board shall have authority to:

- a) recommend to Council levels of service for local activities having regard to Council budgets within the Long Term Plan and Annual Plan process
- b) recommend to Council the rates and/or user charges and fees to fund the local activities
- c) accept donations of a local asset eg a gas barbeque, park bench, etc with a value of less than \$20,000.
- d) approve project definitions/business cases for approved budgeted capital expenditure up to \$300,000
- e) recommend to the Services and Assets Committee the approval of project definitions/business case and procurement plan for capital expenditure over \$300,000 and/or any unbudgeted capital expenditure
- f) monitor the performance and delivery of the service in meeting the expected levels of service
- g) facilitate the development of local management plans (for subsequent recommendation to Council), where required by statute or in support of District or other plans for reserves, harbours, and other community facilities, except where powers:
 - have been delegated to Council officers; or
 - would have significance beyond the community board's area or otherwise involves a matter of

	<p>national importance (Section 6 Resource Management Act 1991); or</p> <ul style="list-style-type: none"> involve the alienation of any part of a proposed or existing esplanade reserve by way of width reduction, easement, lease or otherwise. <p>Local activities include:</p> <ol style="list-style-type: none"> community leadership local halls and community centres (within Council's overarching policy for community facilities) wharves and harbour facilities local parks and reserves parking limits and footpaths Te Anau/Manapouri Airport (Fiordland Community Board) Stewart Island Electricity Supply Authority (SIESA) (Stewart Island/Rakiura Community Board) <ol style="list-style-type: none"> for the above two local activities only recommend levels of service and annual budget to the Services and Assets Committee monitor the performance and delivery of the service <p>19) naming reserves, structures and commemorative places</p> <ol style="list-style-type: none"> authority to decide upon requests from the community, regarding names of reserves, the placement of structures and commemorative places. <p>20) naming roads</p> <ol style="list-style-type: none"> authority to decide on the naming for public roads, private roads and rights of way <p>21) assist the chief executive by providing comment (through the board chairperson) to consider and determine temporary road closures applications where there are objections to the proposed road closure.</p> <p>Rentals and Leases</p> <p>In relation to all leases and licences of land and buildings for local activities within their own area, on behalf of Council;</p> <ol style="list-style-type: none"> accept the highest tenders for rentals more than \$10,000 approve the preferential allocation of leases and licenses where the rental is \$10,000 or more per annum. <p>Environmental management and spatial planning</p> <ol style="list-style-type: none"> provide comment on behalf of the relevant community/communities on resource consent applications referred to the community board for comment. recommend to Council the level of bylaw service and enforcement to be provided within the community, having regard to the need to maintain consistency across the District.
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	<p>24) provide advice to Council and its committees on any matter of interest or concern to the community board in relation to the sale of alcohol where statutory ability exists to seek such feedback.</p> <p>25) provide input into regulatory activities not otherwise specified above where the process allows.</p> <p>26) recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the board has made submissions; ability to provide input to support the development of community planning for a civil defence emergency; and after an emergency event, to provide input and information to support community response efforts.</p>
LIMITS TO DELEGATIONS	<p>No financial or decision making delegations other than those specifically delegated by Council.</p> <p>The community board shall only expend funding on purposes for which that funding was originally raised and in accordance with the budgets approved by Council through its Long Term Plan/Annual Plan. In accordance with the provisions of section 39(2) of Schedule 7 the board may not incur expenditure in excess of the approved budget.</p> <p>Matters which are not Delegated</p> <p>Southland District Council has not delegated to community boards the power to:</p> <ul style="list-style-type: none"> • make a rate or bylaw • acquire, hold or dispose of property • direct, appoint, suspend or remove staff • engage or enter into contracts and agreements and financial commitments • institute an action for recovery of any amount • issue and police building consents, notices, authorisations and requirements under acts, statutes, regulations, bylaws and the like; • institute legal proceedings other than the delegation to recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the community board has made submissions.
CONTACT WITH MEDIA	<p>The community board chairperson is the authorised spokesperson for the board in all matters where the board has authority or a particular interest.</p> <p>Board members, including the chairperson, do not have delegated authority to speak to the media and/or outside agencies on behalf of Council on matters outside of the board's delegations.</p>

	<p>The assigned Executive Leadership Team member will manage the formal communications between the board and its constituents and for the board in the exercise of its business. Correspondence with central government, other local government agencies or official agencies will only take place through Council staff and will be undertaken under the name of Southland District Council.</p>
REPORTING	<p>Community boards are unincorporated statutory bodies which are elected to represent the communities they serve.</p> <p>The boards maintain bound minute books of their own meetings.</p>

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1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of interest

Community board members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public forum

Notification to speak is required by 12noon at least one clear day before the meeting. Further information is available at www.southlanddc.govt.nz or by phoning 0800 732 732.

5 Extraordinary/urgent items

To consider, and if thought fit, to pass a resolution to permit the Community Board to consider any further items which do not appear on the agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the chairperson must advise:

- (i) the reason why the item was not on the agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further **discussion."**

6 Confirmation of minutes

- 6.1 Meeting minutes of Fiordland Community Board, 18 August 2021



Fiordland Community Board

OPEN MINUTES

UNCONFIRMED

Minutes of a meeting of Fiordland Community Board held via Teams (digital technology) on Wednesday, 18 August 2021 at 2.09pm. (2.20pm – 4.14pm).

PRESENT

Chairperson	Sarah Greaney
Deputy Chairperson	Diane Holmes (2.20pm – 4.14pm)
Members	Mary Chartres
	Benjamin Killeen
	Ryan Murray
	Max Slee
	Councillor Ebel Kremer

IN ATTENDANCE

Committee advisor	Alyson Hamilton
Community partnership leader	Simon Moran

1 Apologies

There was an apology for lateness from Diane Holmes.

Moved Mary Chartres, seconded Benjamin Killeen and resolved:

That the Fiordland Community Board accept the apology.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

There were no conflicts of interest declared.

4 Public forum

There was no public forum.

5 Extraordinary/urgent items

There were no extraordinary/urgent items.

6 Confirmation of minutes

Resolution

Moved Max Slee, seconded Ryan Murray and resolved:

That the Fiordland Community Board confirms the minutes of the meeting held on 30 June 2021 as a true and correct record of that meeting.

Reports

7.3 Community leadership report

Record No: R/21/8/47064

Community partnership leader – Simon Moran was in attendance for this item.

Mr Moran advised the purpose of this report is to inform the board of the community leadership activities in the area.

Discussion was held on the following topics:

- community partnership fund
- community service award
- tourism infrastructure fund
- macular degeneration New Zealand
- welcoming communities
- Milford opportunities trust

Deputy Chairperson Holmes arrived at 2.20pm during discussion on this report.

Resolution

Moved Max Slee, seconded Deputy Chairperson Holmes and resolved:

That the Fiordland Community Board:

- a) **receives the report titled “Community leadership report” dated 11 August 2021.**

7.1 Review of Open Spaces Strategy and Reserve Management Policy

Record No: R/21/7/44864

Community facilities manager – Mark Day was in attendance for this item.

Mr Day advised the purpose of the report is to seek feedback from the board on possible amendments to the Open Spaces Strategy and the Reserves Management Policy.

Resolution

Moved Mary Chartres, seconded Max Slee and resolved:

That the Fiordland Community Board:

- a) **receives the report titled “Review of Open Spaces Strategy and Reserve Management Policy” dated 30 July 2021.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) provide feedback on possible changes to the Open Spaces Strategy.
- e) provide feedback on possible changes to the Reserves Management Policy.

7.2 Te Anau Entrance Signs - Retrospective Unbudgeted Expenditure

Record No: R/21/7/44209

Community facilities manager – Mark Day was in attendance for this item.

Mr Day advised the purpose of this report is to provide the Fiordland Community Board with information about the production and installation of the three town entrance signs and the reason for requesting retrospective unbudgeted expenditure.

The board noted the unbudgeted expenditure of \$7,820 is to be funded from the Te Anau general reserve.

Resolution

Moved Mary Chartres, seconded Max Slee and resolved:

That the Fiordland Community Board:

- a) **Receives the report titled “Te Anau Entrance Signs - Retrospective Unbudgeted Expenditure” dated 9 August 2021.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Agrees to approve retrospective unbudgeted expenditure of \$7,820 to produce and install three town entrance signs to be funded from the Te Anau general reserve.

7.4 Operational Report for Fiordland Community Board

Record No: R/21/7/43897

Community facilities manager – Mark Day was in attendance for this item.

Mr Day advised the purpose of the report is to update the board on the community leadership activities in the Fiordland board area.

Topics raised by the board for discussion included:

- possibility of additional street lighting to be placed at the residential section of Sandy Brown Road
- possibility of pedestrian crossing/courtesy crossing to be placed on Sandy Brown Road – staff to respond to the queries via email.

The board requested an update on the Ramparts water scheme project, staff to circulate a response via email.

Resolution

Moved Benjamin Killeen, seconded Ryan Murray and resolved:

That the Fiordland Community Board:

- a) **Receives the report titled “Operational Report for Fiordland Community Board” dated 11 August 2021.**

7.5 Council report

Record No: R/21/7/45248

Councillor Kremer updated on the three waters reforms programme – support package.

Resolution

Moved Cr Kremer, seconded Benjamin Killeen and resolved:

That Fiordland Community Board:

- a) **Receives the report titled “Council report” dated 29 July 2021.**

7.6 Chairperson's report

Record No: R/21/7/43719

The Board noted the report from Chair Greaney.

Members provided an update on their specific portfolios, items arising included:

The Chair to forward a letter of support to the Event Centre Trust Board regarding a proposed new kitchen facility to be installed at the Centre, suggesting a commercial kitchen be appropriate to cater for the larger functions.

The Board requested the order of priority for each playground in the district to receive attention i.e. when is it scheduled in the LTP to replace the play equipment particularly at the Boat Harbour, in Manapouri and at Henry Street as this is where pieces have been removed. Staff to respond to the Board via email.

Resolution

Moved Chairperson Greaney, seconded Max Slee and resolved:

That the Fiordland Community Board:

- a) **receives the report titled “Chairperson's report” dated 9 August 2021.**

The meeting concluded at 4.14pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE FIORDLAND COMMUNITY BOARD
HELD ON WEDNESDAY 19 AUGUST 2021.

DATE:.....

CHAIRPERSON:.....

Financial Report for the year ended 30 June 2021

Record No: R/21/8/47650
Author: Sheree Marrah, Financial accountant
Approved by: Anne Robson, Chief financial officer

☐ Decision

☐ Recommendation

☒ Information

Summary

- 1 The purpose of this report is to present the final financial results and supporting information for the communities located within the Fiordland Community Board area for the year ended 30 June 2021. The financial reports are contained within attachment A, B and C of this report.
- 2 As the audit of Council is not scheduled to occur until November, the financial results presented may be subject to change.

Recommendation

That the Fiordland Community Board:

- a) **Receives the report titled “Financial Report for the year ended 30 June 2021” dated 13 October 2021.**

Attachments

- | | |
|---|---|
| A | Financial Report to Fiordland Community Board for the year ended 30 June 2021 ↓ |
| B | Reserve balances June 2021 - Fiordland ↓ |
| C | June 2021 - Financial information for Fiordland report to communities ↓ |



Fiordland Community Board - Financial performance for the year ended 30 June 2021

The preliminary financial results for the year to 30 June 2021 were provided to you in the June operational report, however these financial results will have changed due to year end processes, including expenditure accruals, interest on reserves, funding of activities and projects etc.

The summary tables overleaf show the final financial results for the communities within your area for the year ended 30 June 2021. Please note these financial results are being audited in November/December and therefore may be subject to further change.

The results show for each of the income, expenditure, and capital expenditure categories:

- what actually happened ("Actual"),
- what was expected to occur by year end ("Forecasted Budget"), and
- what the original budget was ("Annual Plan Budget")

The "Forecasted Budget" includes the original Annual Plan budget adjusted for the effect of expenditure carried forward from 2019/2020, unbudgeted expenditure, projects that have been put on hold or are to be completed in 2021/2022 and/or anticipated changes to income and operating expenditure over the year.

Operational reports provided to you throughout the year compared the actual year-to-date ("YTD") results against forecasted YTD totals. This report however, will discuss significant variances between the "Actual" results and the "Annual Plan Budget".

A detailed breakdown of the individual business units is included in Attachment C of this report for your information.



Variances to the 2020/2021 Annual Plan budget by community

Airports - Business Units for the year ending 30 June 2021

	Income			Expenses			Capital		
Business Unit	Actual	Forecasted Budget	Annual Plan Budget	Actual	Forecasted Budget	Annual Plan Budget	Actual	Forecasted Budget	Annual Plan Budget
Manapouri Airport	\$249,827	\$241,391	\$258,208	\$306,639	\$351,964	\$340,904	\$2,834	\$30,000	
Total	\$249,827	\$241,391	\$258,208	\$306,639	\$351,964	\$340,904	\$2,834	\$30,000	\$0

Income was \$249,827, which was \$8,381 under budget. This was due to no ground handling fee income (\$15,667) and less general landing fee income (\$11,323) as a result of Covid-19 restrictions. This was offset by additional rental income received (\$14,036).

Expenditure was \$306,639, which was \$34,266 underspent. This was primarily due to the deferral of the part 139 certification audit and lower management fees due to the correction of a prior period accrual error (\$20,000 and \$11,300 respectively).

Capital expenditure was \$2,834, which was for the acquisition of a mechanical water meter which was not budgeted for. The \$30,000 forecasted was for the condition rating of the runway which was carried forward from 2019/2020, however this project was not undertaken in 2020/2021 and has been further carried forward to 2021/2022.

Fiordland - Business Units for the year ending 30 June 2021

	Income			Expenses			Capital		
Business Unit	Actual	Forecasted Budget	Annual Plan Budget	Actual	Forecasted Budget	Annual Plan Budget	Actual	Forecasted Budget	Annual Plan Budget
Community Leadership Fiordland	\$7,988	\$7,988	\$7,988	\$66,186	\$65,661	\$65,661	\$0	\$0	\$0
Total	\$7,988	\$7,988	\$7,988	\$66,186	\$65,661	\$65,661	\$0	\$0	\$0

Income was \$7,988, which was on budget.

Expenditure was \$66,198, was slightly over budget (\$525).



There was no capital expenditure in 2020/2021.

Manapouri - Business Units for the year ending 30 June 2021									
	Income			Expenses			Capital		
Business Unit	Actual	Forecasted Budget	Annual Plan Budget	Actual	Forecasted Budget	Annual Plan Budget	Actual	Forecasted Budget	Annual Plan Budget
Administra - Manapouri	\$6,409	\$7,061	\$7,061	\$2,742	\$4,735	\$4,735			
Operating Cost-	\$12,900	\$10,900	\$10,900	\$8,339	\$5,492	\$5,492			
Street Works - Manapouri	\$7,388	\$7,388	\$7,388	\$17	\$3,837	\$14,337	\$11,446	\$10,500	
Refuse Collection - Manapouri	\$15,042	\$15,041	\$15,041	\$15,480	\$15,041	\$15,041			
Stormwater Drainage -Manapouri	\$25,799	\$25,798	\$25,798	\$21,840	\$25,798	\$25,798			
Beautification - Manapouri	\$10,213	\$20,213	\$10,213	\$18,540	\$37,897	\$12,713	\$13,601		
Frasers Beach	\$18,147	\$17,095	\$17,095	\$25,384	\$22,892	\$19,463			
Village Green	\$5,299	\$5,299	\$5,299	\$7,027	\$5,299	\$5,299			
Swimming Pool Area - Manapouri	\$4,942	\$5,411	\$5,411	\$26,994	\$41,924	\$2,924			
Cathedral Drive	\$5,759	\$5,759	\$5,759	\$5,283	\$5,759	\$5,759			
Hall - Manapouri	\$14,237	\$13,663	\$13,663	\$13,213	\$14,688	\$13,663			
Total	\$126,136	\$133,628	\$123,628	\$144,860	\$183,362	\$125,224	\$25,047	\$10,500	\$0

Income was \$126,136 which was over budget due to the operating costs business unit receiving \$2,000 from DOC for progress payment 3 on the Manapouri foreshore – Darwin’s Barbery project. This funding was passed on to Environment Southland, along with SDC’s contribution to the project. Additionally, higher interest on reserves was received in the Frasers Beach.

Total expenditure was \$144,860, which was \$19,636 above budget. Operating costs were \$2,847 over spent due to electricity, vandalism repair costs and costs to erect a barrier at Manapouri car park. Beautification was \$5,827 above budget due to additional mowing, gardening and depreciation costs. Frasers beach expenditure was \$5,921 over spent primarily due to the unbudgeted ecological survey that was undertaken. Additional grants were approved from the pool business unit, resulting in an overspend of \$24,070. These grants were approved at the 19 May 2020 (\$9,000) and 28 October 2020 (\$15,000) meetings, and were funded from the pool reserve. These various overspends were offset by underspends in the administration, street works and stormwater business units. Administration was \$1,993 under spent due to no rental or general project expenditure. Street works was \$14,320



lower than budget due to the correction of a 2019/2020 cost (\$1,500), no maintenance costs occurring (\$2,388) and SDC's contribution being redirected to capital works rather than maintenance (\$10,500). Stormwater costs were \$3,958 under spent due minimal maintenance costs.

Capital expenditure was \$25,047, which was all unbudgeted. \$11,446 was related to footpath path capital work completed. This was funded from SDC's contribution to street works projects originally budgeted as maintenance and forecasted to capital in February (refer above) (\$10,500). Beautification was \$13,601 over budget due to the replace the View Street car park walkway handrail and concrete repairs. This unbudgeted expenditure was approved by the board at the 17 February 2021 meeting and funded from the Manapouri general reserve.

Te Anau - Business Units for the year ending 30 June 2021									
	Income			Expenses			Capital		
Business Unit	Actual	Forecasted Budget	Annual Plan Budget	Actual	Forecasted Budget	Annual Plan Budget	Actual	Forecasted Budget	Annual Plan Budget
Administration - Te Anau	\$106,125	\$97,988	\$97,988	\$11,282	\$46,227	\$46,227			
Operating Costs - Te Anau	\$94,490	\$90,723	\$90,723	\$49,117	\$82,835	\$82,835			
Street Works - Te Anau	\$102,421	\$94,598	\$94,598	\$50,317	\$100,043	\$132,843	\$147,503	\$135,415	\$10,445
Refuse Collection - Te Anau	\$61,913	\$61,102	\$61,102	\$60,699	\$66,000	\$66,000			
Stormwater Drainage - Te Anau	\$120,156	\$132,225	\$72,225	\$35,877	\$56,203	\$56,203	\$48,412	\$60,000	
Cemetery - Te Anau	\$15,863	\$15,827	\$15,827	\$20,473	\$16,227	\$16,227			
Beautification - Te Anau	\$35,263	\$34,801	\$34,801	\$52,164	\$47,685	\$47,685		\$10,000	
Sportsground - Te Anau	\$23,637	\$23,555	\$23,555	\$25,822	\$38,259	\$38,259			
Lakefront	\$27,379	\$27,020	\$27,020	\$27,627	\$28,101	\$28,101			
Parks & Reserves General	\$160,452	\$158,361	\$168,806	\$193,693	\$202,016	\$191,988		\$1	\$10,445
Information Kiosk	\$79	\$78	\$78		\$78	\$78			
Luxmore Subdivision	\$32,500	\$44,081	\$44,081	\$4,874	\$3,216	\$3,216			
Total	\$780,276	\$780,358	\$730,803	\$531,945	\$686,890	\$709,662	\$195,915	\$205,416	\$20,890

Total income was \$780,276, which was \$49,472 above budget, the majority of which related to stimulus funding for the Mokonui Street stormwater upgrade (\$47,931). The administration business unit received additional rates and interest on reserve income (\$1,001 and \$7,013 respectively). Operating costs included \$3,219 of rental income that was under budgeted for. Unbudgeted roading contributions were received in the street works business unit



to assist with funding Aparima Drive footpath and kerb and channel works (\$6,568). This additional income was offset by reduced income in the parks and reserves and Luxmore subdivision business units. Parks and reserves were \$8,355 under budget primarily due to \$10,445 of budgeted parks contributions relating to the walkway to the CBD not being received as a result of the community board cancelling this project. Luxmore subdivision was under budget by \$11,581 due to less interest on reserves.

Total expenditure was \$531,945, which was \$177,716 under budget. The administration and operating costs business units were both under budget due to less miscellaneous grant and general project spends (\$34,945 and \$33,718 respectively). Street works was \$82,526 underspent due to minimal maintenance being required, and a portion of this budget was redirected to fund capital footpath renewals. Refuse collection was \$5,301 less than budget due to lower street litter bins costs. Lower maintenance and monitoring costs in stormwater resulted in an underspend of \$20,326. The sportsground business unit incurred less maintenance costs than budgeted (\$12,437).

Total capital expenditure was \$195,915, which was \$175,025 in excess of budget. Street works was \$137,058 over spent due to the SDC contribution to footpath maintenance being redirected to capital in February forecasting (\$32,800) and \$77,100 of footpath work carried forward from 2019/2020. The installation of CCTV in Te Anau was also carried forward from 2019/2020 (\$15,070), this project is in progress and the has been carried forward to 2021/2022. The actual cost of the new "Welcome to Te Anau" signs was coded to street works (\$17,820), however the budget for this project was carried forward from 2019/2020 in the beautification activity (\$10,000). The unbudgeted stormwater improvement project for the Mokonui Street stormwater upgrade (P-10444), which was approved by Council as part of the wider three waters stimulus programme of works and funded by government grant (refer above), resulted in the overspend in this activity (\$48,412). These overspends were offset by an underspend in parks and reserves due to the improvements to the centre walkway to CBD project (P-10113) being cancelled (\$10,445).



Projects for 2020/2021

The following projects were planned to be undertaken in the Fiordland Community Board area in the 2020/2021 year. The table below outlines the status of the project at 30 June 2021 and the costs incurred to date, compared to the budget.

ACTIVITY	CODE	NAME	STATUS	PROJECT COMMENT	ACTUAL	BUDGET
COUNCIL OFFICES & BUILDINGS	P-10783	Te Anau Library	Not Started		\$-	\$33,587
COUNCIL OFFICES & BUILDINGS	P-10783	Upgrade to Building	Not Started		\$-	\$534,278
WATER SUPPLY	P-10082	Extend Water Treatment Plant for pH correction system	Terminated	Project budget combined with P-10263	\$-	\$157,286
WATER SUPPLY	P-10262	Lateral to Possum Lodge replace with 50mm to assist pressure	Completed	Project has been completed with some additional valves installed to ensure better operability in future for Waiau Street main. Awaiting as-built info from Downer	\$98,048	\$-
WATER SUPPLY	P-10263	WTP upgrade re turbidity	In Progress	Project still in design phase	\$80,796	\$1,002,685
WATER SUPPLY	P-10264	Metering - District Metered Areas	Completed	Meter is due to be commissioned by mid-December	\$35,414	\$24,088
WASTEWATER	P-10266	Consent Renewal Preparation	In Progress	The existing system review report has been received from the consultant Harrison Greeson. An initial stakeholder meeting is planned for Monday 21 June 2021 in Manapouri to discuss the process moving forward.	\$43,127	\$131,072
ROADS & FOOTPATHS	P-10106	Improve signage around town	Terminated	Deferred due to lack of scope. This was officially deferred at council meeting on 10 April 2019.	\$-	\$10,445
ROADS & FOOTPATHS	P-10107	CCTV in Te Anau Town Centre	In Progress	CCTV unable to be completed in the 20/21 financial year due to an outstanding building owner agreement which is being worked through.	\$8,595	\$-
ROADS & FOOTPATHS	P-10318	New footpath walkways	Completed	Footpath reinspected 3/3/21. Cracks have been repaired. Project completed.	\$80,111	\$-
STORMWATER	P-10444	Mokonui Street stormwater upgrade	Completed	Stimulus funding project - remainder \$11,588 to go to AC pipe renewal	\$48,412	\$-



ACTIVITY	CODE	NAME	STATUS	PROJECT COMMENT	ACTUAL	BUDGET
PUBLIC TOILETS	P-10326	Boat Harbour, Town Centre - Public Toilet with Library Upgrade	Terminated	2020/21 programme - Deferred - waiting future outcome.	\$-	\$102,200
PARKS & RESERVES	P-10110	Gateway to Fiordland	Completed		\$17,820	\$-
PARKS & RESERVES	P-10302	Ivon Wilson Car Park Ext	Completed	Carpark reinspected 3/3/21 - Defects repaired. Handover to asset owner to be completed and project sign-off mid-March.	\$33,758	\$-
PARKS & RESERVES	P-10113	Improvements Centre Walkway to CBD	Terminated	CB cancelled this project to have more funding for a larger community project.	\$-	\$10,445
WATER SUPPLY	P-10025	Metering - District Metered Areas	Terminated		\$-	\$101,500
WATER SUPPLY	P-10257	Te Anau water main renewal	Completed	Practical Completion awarded and project is in the 2-year defects liability period. Additional phases added to reflect this. G3 handover completed. No project or budget issues. 50% of retention's released.	\$852,254	\$-
WATER SUPPLY	P-10271	Sandy Brown second water tank and VSD on third pump	In Progress	Project in design/scoping phase	\$-	\$52,429
WATER SUPPLY	P-10743	Lakefront Drive watermain Upgrade	In Progress	Contract progressing well. Site audits completed last week. Very tidy and well maintained siteworks.	\$541,107	\$1,600,000
WASTEWATER	P-10155	Scheme Capacity Upgrade Demand Portion	In Progress	Both pipeline and SDI construction began on site on 5 October. Both sites progressing well.	\$-	\$4,339,879
WASTEWATER	P-10155	Scheme Capacity Upgrade	In Progress	Both pipeline and SDI construction began on site on 5 October. Both sites progressing well.	\$14,870,435	\$6,930,652
WASTEWATER	P-10192	Te Anau consent for discharge at Upukerora	Terminated		\$-	\$62,500
COUNCIL FACILITIES	P-11013	Luxmore Subdivision	Not Started		\$-	\$-
WATER SUPPLY	P-10848	Flow Meter Replacements - Rural Schemes	Completed		\$29,194	\$-



ACTIVITY	CODE	NAME	STATUS	PROJECT COMMENT	ACTUAL	BUDGET
WATER SUPPLY	P-10121	Consent Renewal Preparation (Ramparts)	In Progress		\$41,456	\$-
WASTEWATER	P-10275	Plant and equipment (Mt York)	Completed	Installation completed Feb 21	\$18,886	\$19,036
WATER SUPPLY		Mt York - Replacement of non-compliant pressure vessels in treatment plant and booster station	Completed	Stimulus funding project - remainder \$11,640 to go to AC pipe renewal	\$33,360	\$-
WATER SUPPLY	P-10122	Consent Renewal Preparation (Kakapo)	Completed	Completed in 2019/2020	\$-	\$-
WATER SUPPLY	P-10272	Plantroom valves (Homestead)	Terminated	Project budgeted through Feb 21 forecasting	\$-	\$7,169

Expenditure carried forward

The following projects and expenditure were budgeted to be undertaken in the 2020/2021 year, however they have been requested to be carried forward to 2021/2022. Council approved the carry forward of this expenditure at its meeting on 15 September 2021.

Town	Project Name	Funded From	Total 20/21 Budget	20/21 Actual Costs	Request for Carry forward to 21/22
Manapouri	Manapouri walkway easements	Development Contribution	\$ 10,000	\$ -	\$ 10,000
Manapouri	WTP upgrade re turbidity*	District Funding	\$ 250,000	\$ 80,796	-\$ 30,796
Manapouri	Consent Renewal Preparation	District Funding	\$ 131,072	\$ 43,127	\$ 87,945
Te Anau	CCTV in Te Anau Town Centre	Reserves	\$ 15,070	\$ 8,595	\$ 6,475
Te Anau	Walkway in water park area**	Reserves	\$ -	\$ -	-\$ 10,445
Te Anau	Sandy Brown second water tank and VSD on third pump	District Funding	\$ 52,429	\$ -	\$ 52,429
Te Anau	Lakefront Drive watermain Upgrade***	District Funding	\$ 1,600,000	\$ 541,107	\$ 58,893
Te Anau	Caswell Road Wastewater	Grants - stimulus	\$ -	\$ 28,951	-\$ 28,951
Te Anau	Luxmore Subdivision	Luxmore Development Reserve	\$ 152,000	\$ -	\$ 152,000
Te Anau	Condition Rating of Runway	Reserves	\$ 30,000	\$ -	\$ 30,000

**this is a multiyear project which is still in the design phase. Actual costs in 2020/2021 were greater than originally budgeted so a negative carry forward is required to reduce the 2021/2022 budget.*

***this is a negative carry forward to remove the project from 2021/2022 as it has been terminated.*

****\$1,000,000 of the \$1,600,000 budget is not being carried forward as this portion of the project was deferred to 2021/2022 in the 2021-2031 Long Term Plan.*



Reserves

A listing of the various community reserve balances at 30 June 2021 are included in Attachment B of this report.

Interest was allocated to reserves at 30 June 2021 based on the average reserve balance for the year 1 July 2020 to 30 June 2021 at a rate of 2.58%.

Loans

The following schedule of loans includes existing and new loans within the community board area as at 30 June 2021.

Business Unit	Loan Name	Opening balance 1 July 2020	Repayments 20/21	Additions 20/21	Closing balance 30 June 2021	Years remaining at 30 June 2021
Manapouri Airport	Manapouri Airport	\$ 1,517,577	\$ 78,886		\$ 1,438,691	13
Manapouri Airport	Manapouri Airport*			\$ 148,091	\$ 148,091	1

**The 2020/2021 loan repayment was deferred by the community board at its meeting on 19 May 2020. The community board requested it be added to the end of the loan period, to extend the loan term by 1 year. The loans will therefore be repaid in full in 2034/2035.*

Additional financial information

Development and financial contributions

Contributions are collected to fund community growth projects. The use of these funds are considered by Council staff when projects are in the planning stage. Certain policy and legislative requirements must be met before these contributions can be applied to projects.

As at 30 June 2021 there were \$78,081 of development or financial contributions available for the Fiordland Community Board areas. These are available for use in the Manapouri, Milford Sound and Te Anau areas and are due to expire in 2022.



Fiordland Community Board – Reserves as at 30 June 2021

Manapouri Schedule Of Reserve Balance

		Actual June - 020	Transfers To/(From)	Actual June -021
Community Centre				
<i>Reserve Account</i>				
Manapouri Hall - RES	87531	20,397.62	1,023.90	21,421.52
		20,397.62	1,023.90	21,421.52
Community Centre Total		20,397.62	1,023.90	21,421.52
Local				
<i>Reserve Account</i>				
Manapouri Fraser's Beach - RES	87529	43,446.95	(4,312.79)	39,134.16
Manapouri General Reserve - RE	87525	70,473.16	(9,512.12)	60,961.04
Manapouri Swimming Pool Area -	87503	24,020.22	(21,581.31)	2,438.91
		137,940.33	(35,406.22)	102,534.11
Local Total		137,940.33	(35,406.22)	102,534.11
Total Manapouri Reserves		158,337.95	(34,382.32)	123,955.63



Te Anau Schedule Of Reserve Balance

		Actual June - 020	Transfers To/(From)	Actual June -021
Local				
<i>Operating Account</i>				
Sandy Brown Loan - OP	87931	(90.52)	90.52	0.00
		<u>(90.52)</u>	<u>90.52</u>	<u>0.00</u>
<i>Reserve Account</i>				
Te Anau Car park Reserve	89161	25,296.27	652.64	25,948.91
Te Anau General - OPR	87901	786,165.68	18,469.63	804,635.31
Te Anau Luxmore Subdivision -	87947	1,063,958.31	27,625.91	1,091,584.22
		<u>1,875,420.26</u>	<u>46,748.18</u>	<u>1,922,168.44</u>
Local Total		<u>1,875,329.74</u>	<u>46,838.70</u>	<u>1,922,168.44</u>
Stormwater				
<i>Reserve Account</i>				
Te Anau Stormwater - RES	87929	520,323.43	35,866.43	556,189.86
		<u>520,323.43</u>	<u>35,866.43</u>	<u>556,189.86</u>
Stormwater Total		<u>520,323.43</u>	<u>35,866.43</u>	<u>556,189.86</u>
Total Te Anau Reserves		<u>2,395,653.17</u>	<u>82,705.13</u>	<u>2,478,358.30</u>

Te Anau Manapouri Airport Schedule Of Reserve Balance

		Actual June - 020	Transfers To/(From)	Actual June -021
Local				
<i>Reserve Account</i>				
Te Anau Manapouri Airport	87949	175,799.17	78,250.39	254,049.56
		<u>175,799.17</u>	<u>78,250.39</u>	<u>254,049.56</u>
Local Total		<u>175,799.17</u>	<u>78,250.39</u>	<u>254,049.56</u>
Total Te Anau Manapouri Airport Reserves		<u>175,799.17</u>	<u>78,250.39</u>	<u>254,049.56</u>

ATTACHMENT C

Detailed Individual Business Units for the year ending 30 June 2021

		Actual	Forecasted Budget	Annual Plan Budget
Airports				
Manapouri Airport				
Income	Rentals	(\$49,036)	(\$35,000)	(\$35,000)
	Hire Income	(\$4,580)	(\$8,000)	(\$3,656)
	Rates - Collected	(\$169,110)	(\$167,812)	(\$167,812)
	Rates - Adjustments	\$28	\$0	\$0
	Ground Handling	\$0	\$0	(\$15,667)
	Landing Fees Bulk	(\$9,650)	(\$12,500)	(\$5,222)
	Landing Fees General	(\$8,450)	(\$7,000)	(\$19,772)
	Overnight Parking	(\$2,848)	(\$3,133)	(\$3,133)
	Internal - Interest on Reserve	(\$5,474)	(\$7,946)	(\$7,946)
	Internal Rates Income	(\$706)	(\$1,431)	(\$1,431)
	Internal Rates offset	\$0	\$1,431	\$1,431
Income Total		(\$249,827)	(\$241,391)	(\$258,208)
Operational Expenditure	Telephone - Rentals	\$2,555	\$2,656	\$2,656
	Doubtful Debts	(\$30)	\$0	\$0
	Material Damage Insurance	\$16,728	\$17,701	\$17,701
	Other Insurance	\$4,955	\$7,193	\$1,430
	Advertising - Newspaper	\$149	\$0	\$0
	Marketing	\$0	\$1,318	\$1,318
	Office Consumables	\$178	\$0	\$0
	Protective Clothing	\$176	\$0	\$0
	Accommodation and Meals	\$2,123	\$3,946	\$3,946
	Training	\$1,159	\$0	\$0
	Travel	\$1,581	\$3,759	\$3,759
	Electricity	\$3,942	\$5,182	\$5,182
	Heating Fuels	\$108	\$220	\$220
	CAA Compliance Costs	\$2,946	\$3,845	\$3,845
	Part 139 Certification	\$0	\$20,000	\$20,000
	Catering Expenses	\$159	\$192	\$192
	Cleaning	\$598	\$1,099	\$1,099
	Consultants	\$3,630	\$2,089	\$2,089
	Legal Costs	\$468	\$0	\$0
	Mowing	\$7,193	\$9,264	\$3,967
	Rates	\$0	\$323	\$323
	Security	\$498	\$0	\$0
	Spraying	\$0	\$1,648	\$1,648
	Management Fee	\$82,067	\$93,367	\$93,367
	Maint - External	\$284	\$0	\$0
	Maint - Internal	\$2,527	\$0	\$0
	Maint - Equipment	\$706	\$0	\$0
	Maint - Gardening	\$0	\$0	\$0
	Maint - General	\$12,746	\$28,188	\$28,188
	Maint - Runway & Taxiway	\$11,400	\$0	\$0
	Maint - Assets under \$1,000	\$0	\$0	\$0
	Ground Handling	\$2,600	\$3,954	\$3,954
	Fuel	\$256	\$334	\$334
	Administration	\$0	\$0	\$0
	Depn - Buildings	\$46,486	\$46,486	\$46,486
	Depn - Improvement	\$3,118	\$1,466	\$1,466
	Depn - Other Equipment	\$84	\$20	\$20
	Depn - Runways	\$19,002	\$20,402	\$20,402
	Internal - Interest on Loans	\$69,205	\$69,205	\$69,205
	Internal - Property Mgmt Servi	\$6,591	\$6,591	\$6,591
	Internal Rates expense	\$301	\$1,517	\$1,517
	internal - Insurance Valuation	\$150	\$0	\$0

		Actual	Forecasted Budget	Annual Plan Budget
Operational Expenditure Total		\$306,639	\$351,964	\$340,904
Net Operating (Surplus)/Deficit		\$56,812	\$110,574	\$82,697
Capital Expenditure				
	Other Equipment - Renewal	\$2,834	\$0	\$0
	Runways - Acquisition LOS	\$0	\$30,000	\$0
Capital Expenditure Total		\$2,834	\$30,000	\$0
Funding Sources				
	Internal Loans - Princ	(\$148,091)	(\$148,091)	(\$148,091)
	Internal Loans - Repaid	\$78,886	\$78,886	\$78,886
	To-TeAN Manapouri A'port - RE	\$78,250	\$54,882	\$54,882
	Ex-TeAN Manapouri A'port - RE	\$0	(\$52,114)	\$0
	Ex - District Operations Reser	\$0	(\$5,763)	\$0
	Add Back Non Cash Depn	(\$68,690)	(\$68,374)	(\$68,374)
Funding Sources Total		(\$59,645)	(\$140,574)	(\$82,697)
Manapouri Airport Total		\$0	(\$0)	(\$0)
Fiordland				
Community Leadership Fiordland				
Income				
	Internal - Grant Income	(\$7,988)	(\$7,988)	(\$7,988)
Income Total		(\$7,988)	(\$7,988)	(\$7,988)
Operational Expenditure				
	Councillor & Board Mem - Salaries	\$32,623	\$32,200	\$32,200
	Councillors - Mileage	\$188	\$0	\$0
	Miscellaneous Grant	\$33,376	\$33,461	\$33,461
	Travel	\$0	\$0	\$0
Operational Expenditure Total		\$66,186	\$65,661	\$65,661
Net Operating (Surplus)/Deficit		\$58,198	\$57,673	\$57,673
Funding Sources				
	Ex-TeAN General - OP	(\$25,388)	(\$25,473)	(\$25,473)
	Ex - Mararoa/Waimea	(\$32,810)	(\$32,200)	(\$32,200)
Funding Sources Total		(\$58,198)	(\$57,673)	(\$57,673)
Community Leadership Fiordland Total		\$0	(\$0)	(\$0)
Manapouri				
Administration - Manapouri				
Income				
	Rates - Collected	(\$2,756)	(\$2,765)	(\$2,765)
	Contribution - Ward	(\$1,970)	(\$1,970)	(\$1,970)
	Internal - Interest on Reserve	(\$1,674)	(\$2,326)	(\$2,326)
	Internal Rates Income	(\$10)	\$0	\$0
Income Total		(\$6,409)	(\$7,061)	(\$7,061)
Operational Expenditure				
	Flowers/Gifts	\$0	\$0	\$0
	Fringe Benefit Tax	\$0	\$0	\$0
	Rentals - General	\$0	\$264	\$264
	General Projects	\$0	\$1,729	\$1,729
	Contrib - Township	\$1,970	\$1,970	\$1,970
	Contrib - Other	\$772	\$772	\$772
Operational Expenditure Total		\$2,742	\$4,735	\$4,735
Net Operating (Surplus)/Deficit		(\$3,667)	(\$2,326)	(\$2,326)
Funding Sources				
	To-MANA General Reserve - RE	\$3,667	\$2,326	\$2,326
	Ex-MANA General Reserve - RE	\$0	\$0	\$0
Funding Sources Total		\$3,667	\$2,326	\$2,326
Administration - Manapouri Total		\$0	(\$0)	(\$0)

		Actual	Forecasted Budget	Annual Plan Budget
Beautification - Manapouri				
Income	Contribution - Other	\$0	(\$10,000)	\$0
	Rates - Collected	(\$10,178)	(\$10,213)	(\$10,213)
	Internal Rates Income	(\$36)	(\$37)	(\$37)
	Internal Rates offset	\$0	\$37	\$37
Income Total		(\$10,213)	(\$20,213)	(\$10,213)
Operational Expenditure	Legal Costs	\$0	\$10,000	\$0
	Mowing	\$8,091	\$6,843	\$6,843
	Maint - Gardening	\$6,215	\$3,370	\$3,370
	Maint - General	\$0	\$15,184	\$0
	Depn - Improvement	\$4,234	\$2,500	\$2,500
Operational Expenditure Total		\$18,540	\$37,897	\$12,713
Net Operating (Surplus)/Deficit		\$8,327	\$17,684	\$2,500
Capital Expenditure	Improvements - Acq LOS	\$13,601	\$0	\$0
Capital Expenditure Total		\$13,601	\$0	\$0
Funding Sources	To-MANA General - OP	\$0	\$0	\$0
	To-MANA General Reserve - RE	\$0	\$0	\$0
	Ex-MANA General Reserve - RE	(\$17,694)	(\$15,184)	\$0
	Add Back Non Cash Depn	(\$4,234)	(\$2,500)	(\$2,500)
Funding Sources Total		(\$21,928)	(\$17,684)	(\$2,500)
Beautification - Manapouri Total		\$0	\$0	\$0
Cathedral Drive				
Income	Rates - Collected	(\$5,739)	(\$5,759)	(\$5,759)
	Internal Rates Income	(\$20)	(\$18)	(\$18)
	Internal Rates offset	\$0	\$18	\$18
Income Total		(\$5,759)	(\$5,759)	(\$5,759)
Operational Expenditure	Mowing	\$4,109	\$3,822	\$3,822
	Maint - Gardening	\$1,174	\$1,937	\$1,937
Operational Expenditure Total		\$5,283	\$5,759	\$5,759
Net Operating (Surplus)/Deficit		(\$477)	\$0	\$0
Funding Sources	To-MANA General Reserve - RE	\$477	\$0	\$0
	Ex-MANA General Reserve - RE	\$0	\$0	\$0
Funding Sources Total		\$477	\$0	\$0
Cathedral Drive Total		(\$0)	\$0	\$0
Frasers Beach				
Income	Rates - Collected	(\$7,602)	(\$7,628)	(\$7,628)
	Contribution - District	(\$9,467)	(\$9,467)	(\$9,467)
	Internal - Interest on Reserve	(\$1,052)	\$0	\$0
	Internal Rates Income	(\$27)	(\$22)	(\$22)
	Internal Rates offset	\$0	\$22	\$22
Income Total		(\$18,147)	(\$17,095)	(\$17,095)
Operational Expenditure	Material Damage Insurance	\$110	\$78	\$78
	Mowing	\$2,214	\$1,711	\$1,711
	General Projects	\$1,589	\$3,025	\$3,025
	Maint - General	\$7,499	\$8,921	\$5,492
	Maint - Project	\$5,035	\$0	\$0
	Noxious Plants	\$6,014	\$6,789	\$6,789
	Depn - Improvement	\$2,924	\$2,368	\$2,368
Operational Expenditure Total		\$25,384	\$22,892	\$19,463
Net Operating (Surplus)/Deficit		\$7,237	\$5,797	\$2,368
Funding Sources	To-MANA Frasers Beach - RE	\$1,052	(\$3,429)	\$0
	Ex-MANA Frasers Beach - RE	(\$5,365)	\$0	\$0
	Add Back Non Cash Depn	(\$2,924)	(\$2,368)	(\$2,368)
Funding Sources Total		(\$7,237)	(\$5,797)	(\$2,368)
Frasers Beach Total		\$0	(\$0)	(\$0)

		Actual	Forecasted Budget	Annual Plan Budget
Hall - Manapouri				
Income	Hire Income	(\$2,335)	(\$2,196)	(\$2,196)
	Rates - Collected	(\$11,340)	(\$11,340)	(\$11,340)
	Internal - Interest on Reserve	(\$533)	(\$127)	(\$127)
	Internal Hall Hire	(\$30)	\$0	\$0
Income Total		(\$14,237)	(\$13,663)	(\$13,663)
Operational Expenditure	Material Damage Insurance	\$3,704	\$3,383	\$2,358
	Public Liability Insurance	\$153	\$63	\$63
	Electricity	\$2,647	\$2,140	\$2,140
	Toilet Supplies	\$99	\$0	\$0
	Cleaning	\$2,607	\$1,648	\$1,648
	Consultants	\$102	\$0	\$0
	Maint - Internal	\$2,112	\$1,000	\$1,000
	Maint - General	\$61	\$3,323	\$3,323
	Internal - Work scheme service	\$135	\$2,000	\$2,000
	Internal - Service Consultancy	\$491	\$0	\$0
	Internal Rates expense	\$1,102	\$1,131	\$1,131
Operational Expenditure Total		\$13,213	\$14,688	\$13,663
Net Operating (Surplus)/Deficit		(\$1,024)	\$1,025	(\$0)
Funding Sources	To-MANA Hall - RE	\$1,024	\$0	\$0
	Ex-MANA Hall - RE	\$0	\$0	\$0
	Ex - District Operations Reser	\$0	(\$1,025)	\$0
	Add Back Non Cash Depn	\$0	\$0	\$0
Funding Sources Total		\$1,024	(\$1,025)	\$0
Hall - Manapouri Total		(\$0)	(\$0)	(\$0)
Operating Costs - Manapouri				
Income	Rentals	(\$10,900)	(\$10,900)	(\$10,900)
	Grants General (Capital)	(\$2,000)	\$0	\$0
Income Total		(\$12,900)	(\$10,900)	(\$10,900)
Operational Expenditure	Material Damage Insurance	\$29	\$0	\$0
	Miscellaneous Grant	\$5,525	\$0	\$0
	Electricity	\$664	\$0	\$0
	General Projects	\$0	\$5,492	\$5,492
	Vandalism - Repair Cost	\$421	\$0	\$0
	Internal - Work scheme service	\$1,700	\$0	\$0
Operational Expenditure Total		\$8,339	\$5,492	\$5,492
Net Operating (Surplus)/Deficit		(\$4,561)	(\$5,408)	(\$5,408)
Funding Sources	To-MANA General Reserve - RE	\$4,561	\$5,408	\$5,408
	Ex-MANA General Reserve - RE	\$0	\$0	\$0
Funding Sources Total		\$4,561	\$5,408	\$5,408
Operating Costs - Manapouri Total		\$0	\$0	\$0
Refuse Collection - Manapouri				
Income	Rates - Collected	(\$14,989)	(\$15,041)	(\$15,041)
	Internal Rates Income	(\$52)	(\$54)	(\$54)
	Internal Rates offset	\$0	\$54	\$54
Income Total		(\$15,042)	(\$15,041)	(\$15,041)
Operational Expenditure	Street Litter Bins	\$15,480	\$15,041	\$15,041
Operational Expenditure Total		\$15,480	\$15,041	\$15,041
Net Operating (Surplus)/Deficit		\$438	\$0	\$0
Funding Sources	To-MANA General Reserve - RE	\$0	\$0	\$0
	Ex-MANA General Reserve - RE	(\$438)	\$0	\$0
Funding Sources Total		(\$438)	\$0	\$0
Refuse Collection - Manapouri Total		\$0	\$0	\$0

		Actual	Forecasted Budget	Annual Plan Budget
Stormwater Drainage -Manapouri				
Income	Rates - Collected	(\$25,709)	(\$25,798)	(\$25,798)
	Connection Fee - Stormwater	\$0	\$0	\$0
	Internal Rates Income	(\$90)	(\$48)	(\$48)
	Internal Rates offset	\$0	\$48	\$48
Income Total		(\$25,799)	(\$25,798)	(\$25,798)
Operational Expenditure	Material Damage Insurance	\$646	\$690	\$690
	Rates	\$0	\$141	\$141
	Resource Consents	\$213	\$550	\$550
	Monitoring	\$243	\$5,000	\$5,000
	Network Management	\$0	\$2,747	\$2,747
	Maint - General	\$15,132	\$11,171	\$11,171
	Internal - WWS Management Fee	\$4,144	\$4,144	\$4,144
	Internal Rates expense	\$564	\$457	\$457
	Internal WWS Stormwater Invest	\$898	\$898	\$898
Operational Expenditure Total		\$21,840	\$25,798	\$25,798
Net Operating (Surplus)/Deficit		(\$3,958)	\$0	\$0
Funding Sources	To-MANA General Reserve - RE	\$3,958	\$0	\$0
	Ex-MANA General Reserve - RE	\$0	\$0	\$0
Funding Sources Total		\$3,958	\$0	\$0
Stormwater Drainage -Manapouri Total		(\$0)	\$0	\$0
Street Works - Manapouri				
Income	Rates - Collected	(\$7,363)	(\$7,388)	(\$7,388)
	Internal Rates Income	(\$26)	(\$28)	(\$28)
	Internal Rates offset	\$0	\$28	\$28
Income Total		(\$7,388)	(\$7,388)	(\$7,388)
Operational Expenditure	Maint - General	(\$1,500)	\$2,388	\$2,388
	Depn - Improvement	\$1,517	\$1,449	\$1,449
	Internal - SDC Capital Contrib	\$0	\$0	\$10,500
Operational Expenditure Total		\$17	\$3,837	\$14,337
Net Operating (Surplus)/Deficit		(\$7,371)	(\$3,551)	\$6,949
Capital Expenditure	Internal capital footpaths	\$11,446	\$10,500	\$0
Capital Expenditure Total		\$11,446	\$10,500	\$0
Funding Sources	To-MANA General Reserve - RE	\$0	\$0	\$0
	Ex-MANA General Reserve - RE	(\$2,558)	(\$5,500)	(\$5,500)
	Add Back Non Cash Depn	(\$1,517)	(\$1,449)	(\$1,449)
Funding Sources Total		(\$4,075)	(\$6,949)	(\$6,949)
Street Works - Manapouri Total		(\$0)	\$0	\$0
Swimming Pool Area - Manapouri				
Income	Rates - Collected	(\$4,592)	(\$4,608)	(\$4,608)
	Internal - Interest on Reserve	(\$334)	(\$803)	(\$803)
	Internal Rates Income	(\$16)	(\$21)	(\$21)
	Internal Rates offset	\$0	\$21	\$21
Income Total		(\$4,942)	(\$5,411)	(\$5,411)
Operational Expenditure	Material Damage Insurance	\$1,305	\$1,090	\$1,090
	Miscellaneous Grant	\$24,000	\$39,000	\$0
	Mowing	\$1,027	\$855	\$855
	Maint - Gardening	\$407	\$724	\$724
	Depn - Other Equipment	\$255	\$255	\$255
Operational Expenditure Total		\$26,994	\$41,924	\$2,924
Net Operating (Surplus)/Deficit		\$22,052	\$36,513	(\$2,487)
Funding Sources	To-MANA Swimming Pool	\$334	\$2,742	\$2,742
	Ex-MANA Swimming Pool	(\$21,916)	(\$39,000)	\$0
	Ex - District Operations Reser	(\$216)	\$0	\$0
	Add Back Non Cash Depn	(\$255)	(\$255)	(\$255)
Funding Sources Total		(\$22,052)	(\$36,513)	\$2,487
Swimming Pool Area - Manapouri Total		\$0	(\$0)	(\$0)

		Actual	Forecasted Budget	Annual Plan Budget
Village Green				
Income	Rates - Collected	(\$5,281)	(\$5,299)	(\$5,299)
	Internal Rates Income	(\$18)	(\$18)	(\$18)
	Internal Rates offset	\$0	\$18	\$18
Income Total		(\$5,299)	(\$5,299)	(\$5,299)
Operational Expenditure	Mowing	\$1,908	\$1,426	\$1,426
	Maint - Equipment	\$4,122	\$2,372	\$2,372
	Maint - Gardening	\$755	\$1,501	\$1,501
	Depn - Improvement	\$243	\$0	\$0
Operational Expenditure Total		\$7,027	\$5,299	\$5,299
Net Operating (Surplus)/Deficit		\$1,728	\$0	\$0
Funding Sources	To-MANA General Reserve - RE	\$0	\$0	\$0
	Ex-MANA General Reserve - RE	(\$1,486)	\$0	\$0
	Add Back Non Cash Depn	(\$243)	\$0	\$0
Funding Sources Total		(\$1,728)	\$0	\$0
Village Green Total		\$0	\$0	\$0
Te Anau				
Administration - Te Anau				
Income	Rates - Collected	(\$85,753)	(\$84,753)	(\$84,753)
	Rates - Adjustments	\$65	\$0	\$0
	Internal - Interest on Reserve	(\$20,248)	(\$13,235)	(\$13,235)
	Internal Rates Income	(\$189)	(\$218)	(\$218)
	Internal Rates offset	\$0	\$218	\$218
Income Total		(\$106,125)	(\$97,988)	(\$97,988)
Operational Expenditure	Councillor & Board Mem - Sal	(\$124)	\$0	\$0
	Councillors - Mileage	\$0	\$314	\$314
	Donations	\$435	\$478	\$478
	Miscellaneous Grant	\$0	\$14,000	\$14,000
	Ordinary Time	\$0	\$0	\$0
	Rentals - General	\$348	\$1,044	\$1,044
	Catering Expenses	\$0	\$626	\$626
	General Projects	\$0	\$20,890	\$20,890
	Depn - Improvement	\$1,748	\$0	\$0
	Contrib - Other	\$8,875	\$8,875	\$8,875
Operational Expenditure Total		\$11,282	\$46,227	\$46,227
Net Operating (Surplus)/Deficit		(\$94,843)	(\$51,761)	(\$51,761)
Funding Sources	To-TeAN General - OP	\$58,065	\$13,235	\$13,235
	Ex-TeAN General - OP	\$0	\$0	\$0
	To- Mararoa/Waimea	\$38,526	\$38,526	\$38,526
	Add Back Non Cash Depn	(\$1,748)	\$0	\$0
Funding Sources Total		\$94,843	\$51,761	\$51,761
Administration - Te Anau Total		\$0	\$0	\$0

		Actual	Forecasted Budget	Annual Plan Budget
Beautification - Te Anau				
Income	Rates - Collected	(\$35,212)	(\$34,801)	(\$34,801)
	Rates - Adjustments	\$27	\$0	\$0
	Internal Rates Income	(\$78)	(\$147)	(\$147)
	Internal Rates offset	\$0	\$147	\$147
Income Total		(\$35,263)	(\$34,801)	(\$34,801)
Operational Expenditure	Cleaning	\$2,114	\$0	\$0
	Mowing	\$2,974	\$2,595	\$2,595
	Pest Control	\$2,100	\$0	\$0
	Vandalism - Repair Cost	\$1,326	\$0	\$0
	Maint - Gardening	\$24,382	\$21,481	\$21,481
	Maint - General	\$3,526	\$5,241	\$5,241
	Maint - Hanging Baskets	\$5,000	\$5,484	\$5,484
	Depn - Improvement	\$10,742	\$12,884	\$12,884
Operational Expenditure Total		\$52,164	\$47,685	\$47,685
Net Operating (Surplus)/Deficit		\$16,901	\$12,884	\$12,884
Capital Expenditure	Improvements - Acq LOS	\$0	\$10,000	\$0
Capital Expenditure Total		\$0	\$10,000	\$0
Funding Sources	To-TeAN General - OP	\$0	\$0	\$0
	Ex-TeAN General - OP	(\$6,159)	(\$10,000)	\$0
	Add Back Non Cash Depn	(\$10,742)	(\$12,884)	(\$12,884)
		(\$16,901)	(\$22,884)	(\$12,884)
Funding Sources Total		(\$16,901)	(\$22,884)	(\$12,884)
Beautification - Te Anau Total		\$0	\$0	\$0
Cemetery - Te Anau				
Income	Rates - Collected	(\$2,601)	(\$2,571)	(\$2,571)
	Rates - Adjustments	\$2	\$0	\$0
	Cemetery Interment Fees	(\$9,402)	(\$9,400)	(\$9,400)
	Contribution - Township	(\$964)	(\$964)	(\$964)
	Contribution - Ward	(\$2,892)	(\$2,892)	(\$2,892)
	Internal Rates Income	(\$6)	(\$6)	(\$6)
	Internal Rates offset	\$0	\$6	\$6
		(\$15,863)	(\$15,827)	(\$15,827)
Income Total		(\$15,863)	(\$15,827)	(\$15,827)
Operational Expenditure	Mowing	\$5,947	\$5,763	\$5,763
	Maint - General	\$6,112	\$664	\$664
	Maint - Tree and Hedge	\$0	\$0	\$0
	Interments	\$7,654	\$9,400	\$9,400
	Depn - Improvement	\$759	\$400	\$400
Operational Expenditure Total		\$20,473	\$16,227	\$16,227
Net Operating (Surplus)/Deficit		\$4,610	\$400	\$400
Funding Sources	To-TeAN General - OP	\$0	\$0	\$0
	Ex-TeAN General - OP	(\$3,850)	\$0	\$0
	To-TeAN Cemetery Impvts	\$0	\$0	\$0
	Ex-TeAN Cemetery Impvts	\$0	\$0	\$0
	Add Back Non Cash Depn	(\$759)	(\$400)	(\$400)
		(\$4,610)	(\$400)	(\$400)
Funding Sources Total		(\$4,610)	(\$400)	(\$400)
Cemetery - Te Anau Total		\$0	(\$0)	(\$0)

		Actual	Forecasted Budget	Annual Plan Budget
Information Kiosk				
Income	Rates - Collected	(\$79)	(\$78)	(\$78)
	Rates - Adjustments	\$0	\$0	\$0
	Internal Rates Income	(\$0)	\$0	\$0
Income Total		(\$79)	(\$78)	(\$78)
Operational Expenditure	Maint - General	\$0	\$78	\$78
Operational Expenditure Total		\$0	\$78	\$78
Net Operating (Surplus)/Deficit		(\$79)	\$0	\$0
Funding Sources	To-TeAN General - OP	\$79	\$0	\$0
	Ex-TeAN General - OP	\$0	\$0	\$0
Funding Sources Total		\$79	\$0	\$0
Information Kiosk Total		\$0	\$0	\$0
Lakefront				
Income	Rates - Collected	(\$27,339)	(\$27,020)	(\$27,020)
	Rates - Adjustments	\$21	\$0	\$0
	Internal Rates Income	(\$60)	(\$67)	(\$67)
	Internal Rates offset	\$0	\$67	\$67
Income Total		(\$27,379)	(\$27,020)	(\$27,020)
Operational Expenditure	Cleaning	\$819	\$2,786	\$2,786
	Mowing	\$13,877	\$14,236	\$14,236
	Maint - Gardening	\$6,918	\$8,368	\$8,368
	Maint - General	\$4,917	\$1,630	\$1,630
	Depn - Improvement	\$1,096	\$1,081	\$1,081
Operational Expenditure Total		\$27,627	\$28,101	\$28,101
Net Operating (Surplus)/Deficit		\$248	\$1,081	\$1,081
Funding Sources	To-TeAN General - OP	\$848	\$0	\$0
	Ex-TeAN General - OP	\$0	\$0	\$0
	Add Back Non Cash Depn	(\$1,096)	(\$1,081)	(\$1,081)
Funding Sources Total		(\$248)	(\$1,081)	(\$1,081)
Lakefront Total		\$0	(\$0)	(\$0)
Luxmore Subdivision				
Income	Rentals	(\$5,048)	(\$5,222)	(\$5,222)
	Internal - Interest on Reserve	(\$27,452)	(\$38,859)	(\$38,859)
Income Total		(\$32,500)	(\$44,081)	(\$44,081)
Operational Expenditure	Consultants	\$0	\$0	\$0
	Rates	\$1,277	\$460	\$460
	Internal Rates expense	\$3,597	\$2,756	\$2,756
Operational Expenditure Total		\$4,874	\$3,216	\$3,216
Net Operating (Surplus)/Deficit		(\$27,626)	(\$40,865)	(\$40,865)
Funding Sources	To-TeAN Luxmore Sub - RE	\$0	\$0	\$0
	Ex-TeAN Luxmore Sub - RE	\$27,626	\$40,865	\$40,865
	Add Back Non Cash Depn	\$0	\$0	\$0
Funding Sources Total		\$27,626	\$40,865	\$40,865
Luxmore Subdivision Total		\$0	(\$0)	(\$0)

		Actual	Forecasted Budget	Annual Plan Budget
Operating Costs - Te Anau				
Income	Rentals	(\$36,825)	(\$33,606)	(\$33,606)
	Rates - Collected	(\$56,930)	(\$56,266)	(\$56,266)
	Rates - Adjustments	\$43	\$0	\$0
	Internal - Interest on Reserve	(\$653)	(\$851)	(\$851)
	Internal Rates Income	(\$126)	(\$100)	(\$100)
	Internal Rates offset	\$0	\$100	\$100
Income Total		(\$94,490)	(\$90,723)	(\$90,723)
Operational Expenditure	Broadcasting	\$0	\$1,500	\$1,500
	Material Damage Insurance	\$446	\$292	\$292
	Flowers/Gifts	\$110	\$0	\$0
	Miscellaneous Grant	\$10,000	\$31,335	\$31,335
	Fringe Benefit Tax	\$54	\$0	\$0
	Electricity	\$2,513	\$1,253	\$1,253
	Catering Expenses	\$174	\$0	\$0
	Festive Decorations	\$10,622	\$10,984	\$10,984
	Legal Costs	\$0	\$0	\$0
	Pest Control	\$0	\$1,044	\$1,044
	General Projects	\$22,475	\$33,040	\$33,040
	Depn - Improvement	\$2,323	\$2,963	\$2,963
	Internal Rates expense	\$401	\$424	\$424
Operational Expenditure Total		\$49,117	\$82,835	\$82,835
Net Operating (Surplus)/Deficit		(\$45,373)	(\$7,888)	(\$7,888)
Funding Sources	To-TeAN General - OP	\$47,043	\$10,000	\$10,000
	Ex-TeAN General - OP	\$0	\$0	\$0
	To - Te Anau Car Park Reserve	\$653	\$851	\$851
	Add Back Non Cash Depn	(\$2,323)	(\$2,963)	(\$2,963)
Funding Sources Total		\$45,373	\$7,888	\$7,888
Operating Costs - Te Anau Total		\$0	\$0	\$0
Parks & Reserves General				
Income	Rentals	(\$170)	(\$178)	(\$178)
	Rates - Collected	(\$160,050)	(\$158,183)	(\$158,183)
	Rates - Adjustments	\$122	\$0	\$0
	Vested Assets - Income	\$0	\$0	\$0
	Parks Contributions	\$0	\$0	(\$10,445)
	Internal Rates Income	(\$353)	(\$458)	(\$458)
	Internal Rates offset	\$0	\$458	\$458
Income Total		(\$160,452)	(\$158,361)	(\$168,806)
Operational Expenditure	Electricity	\$2,053	\$1,880	\$1,880
	Consultants	\$83	\$0	\$0
	Mowing	\$62,586	\$66,343	\$66,343
	Maint - Equipment	\$12,441	\$18,000	\$7,971
	Maint - Gardening	\$55,441	\$59,462	\$59,463
	Maint - General	\$23,488	\$19,408	\$19,408
	Maint - Tracks	\$2,840	\$3,295	\$3,295
	Depn - Improvement	\$34,543	\$33,409	\$33,409
	Depn - Other Equipment	\$219	\$219	\$219
Operational Expenditure Total		\$193,693	\$202,016	\$191,988
Net Operating (Surplus)/Deficit		\$33,242	\$43,655	\$23,182
Capital Expenditure	Improvements - Acq LOS	\$0	\$1	\$10,445
Capital Expenditure Total		\$0	\$1	\$10,445
Funding Sources	To-TeAN General - OP	\$1,520	\$0	\$0
	Ex-TeAN General - OP	\$0	(\$10,029)	\$0
	Add Back Non Cash Depn	(\$34,762)	(\$33,627)	(\$33,627)
Funding Sources Total		(\$33,242)	(\$43,656)	(\$33,627)
Parks & Reserves General Total		(\$0)	(\$0)	(\$0)

		Actual	Forecasted Budget	Annual Plan Budget
Refuse Collection - Te Anau				
Income	Rates - Collected	(\$61,823)	(\$61,102)	(\$61,102)
	Rates - Adjustments	\$47	\$0	\$0
	Internal Rates Income	(\$136)	(\$158)	(\$158)
	Internal Rates offset	\$0	\$158	\$158
Income Total		(\$61,913)	(\$61,102)	(\$61,102)
Operational Expenditure	Street Litter Bins	\$60,699	\$66,000	\$66,000
Operational Expenditure Total		\$60,699	\$66,000	\$66,000
Net Operating (Surplus)/Deficit		(\$1,213)	\$4,898	\$4,898
Funding Sources	To-TeAN General - OP	\$1,213	\$0	\$0
	Ex-TeAN General - OP	\$0	(\$4,898)	(\$4,898)
Funding Sources Total		\$1,213	(\$4,898)	(\$4,898)
Refuse Collection - Te Anau Total		(\$0)	(\$0)	(\$0)
Sportsground - Te Anau				
Income	Rentals	(\$3,288)	(\$3,433)	(\$3,433)
	Rates - Collected	(\$17,306)	(\$17,104)	(\$17,104)
	Rates - Adjustments	\$13	\$0	\$0
	General Recoveries	\$0	\$0	\$0
	Contribution - Township	(\$1,006)	(\$1,006)	(\$1,006)
	Contribution - Ward	(\$2,012)	(\$2,012)	(\$2,012)
	Internal Rates Income	(\$38)	(\$47)	(\$47)
	Internal Rates offset	\$0	\$47	\$47
Income Total		(\$23,637)	(\$23,555)	(\$23,555)
Operational Expenditure	Material Damage Insurance	\$3,010	\$2,052	\$2,052
	Mowing	\$16,851	\$17,676	\$17,676
	Maint - Internal	\$1,037	\$0	\$0
	Maint - Equipment	\$4,893	\$15,000	\$15,000
	Maint - General	\$0	\$3,500	\$3,500
	Depn - Improvement	\$31	\$31	\$31
	Internal - Insurance Valuation	\$0	\$0	\$0
Operational Expenditure Total		\$25,822	\$38,259	\$38,259
Net Operating (Surplus)/Deficit		\$2,185	\$14,704	\$14,704
Funding Sources	To-TeAN General - OP	\$0	\$0	\$0
	Ex-TeAN General - OP	(\$1,196)	(\$14,673)	(\$14,673)
	Ex - District Operations Reser	(\$958)	\$0	\$0
	Add Back Non Cash Depn	(\$31)	(\$31)	(\$31)
Funding Sources Total		(\$2,185)	(\$14,704)	(\$14,704)
Sportsground - Te Anau Total		\$0	\$0	\$0

		Actual	Forecasted Budget	Annual Plan Budget
Stormwater Drainage - Te Anau				
Income	Grants Government (capital)	(\$48,412)	(\$60,000)	\$0
	Rates - Collected	(\$56,866)	(\$56,203)	(\$56,203)
	Rates - Adjustments	\$43	\$0	\$0
	General Recoveries	\$0	\$0	\$0
	Connection Fee - Stormwater	(\$1,085)	\$0	\$0
	Internal - Interest on Reserve	(\$13,710)	(\$16,022)	(\$16,022)
	Internal Rates Income	(\$125)	(\$101)	(\$101)
	Internal Rates offset	\$0	\$101	\$101
Income Total		(\$120,156)	(\$132,225)	(\$72,225)
Operational Expenditure	Material Damage Insurance	\$4,590	\$4,987	\$4,987
	Rates	\$0	\$1,044	\$1,044
	Resource Consents	\$2,702	\$550	\$550
	Monitoring	\$1,558	\$21,448	\$21,448
	Maint - General	\$1,557	\$3,515	\$3,515
	Internal - WWS Management Fee	\$13,592	\$13,592	\$13,592
	Internal Rates expense	\$4,254	\$3,443	\$3,443
	Internal WWS Stormwater Invest	\$7,624	\$7,624	\$7,624
Operational Expenditure Total		\$35,877	\$56,203	\$56,203
Net Operating (Surplus)/Deficit		(\$84,278)	(\$76,022)	(\$16,022)
Capital Expenditure	Stormwater - Acquisition LOS	\$48,412	\$60,000	\$0
Capital Expenditure Total		\$48,412	\$60,000	\$0
Funding Sources	To-TeAN Stormwater - RE	\$35,866	\$16,022	\$16,022
	Ex-TeAN Stormwater - RE	\$0	\$0	\$0
Funding Sources Total		\$35,866	\$16,022	\$16,022
Stormwater Drainage - Te Anau Total		\$0	(\$0)	(\$0)
Street Works - Te Anau				
Income	Contributions - Roading	(\$6,568)	\$0	\$0
	Rates - Collected	(\$95,715)	(\$94,598)	(\$94,598)
	Rates - Adjustments	\$73	\$0	\$0
	Internal Rates Income	(\$211)	(\$248)	(\$248)
	Internal Rates offset	\$0	\$248	\$248
Income Total		(\$102,421)	(\$94,598)	(\$94,598)
Operational Expenditure	Maint - General	\$33,899	\$52,136	\$52,136
	Maint - Tracks	\$0	\$10,984	\$10,984
	Depn - Improvement	\$16,418	\$36,923	\$36,923
	Internal - SDC Capital Contrib	\$0	\$0	\$32,800
	Internal Footpath Maintenance	\$0	\$0	\$0
Operational Expenditure Total		\$50,317	\$100,043	\$132,843
Net Operating (Surplus)/Deficit		(\$52,104)	\$5,445	\$38,245
Capital Expenditure	Improvements - Acq LOS	\$30,345	\$102,615	\$10,445
	Improvements - Acquis Demand	\$80,111	\$0	\$0
	Internal capital footpaths	\$40,976	\$32,800	\$0
	WIP - Improvements	(\$3,930)	\$0	\$0
Capital Expenditure Total		\$147,503	\$135,415	\$10,445
Funding Sources	To-TeAN General - OP	\$0	\$21,033	\$21,033
	Ex-TeAN General - OP	(\$78,981)	(\$124,970)	(\$32,800)
	Add Back Non Cash Depn	(\$16,418)	(\$36,923)	(\$36,923)
Funding Sources Total		(\$95,399)	(\$140,860)	(\$48,690)
Street Works - Te Anau Total		\$0	(\$0)	\$0

		Actual	Forecasted Budget	Annual Plan Budget
Fiordland Pool				
Fiordland Pool				
Income	Rates - Collected	(\$31,938)	(\$32,013)	(\$32,013)
	Rates - Adjustments	(\$14)	\$0	\$0
	Internal Rates Income	(\$41)	(\$33)	(\$33)
	Internal Rates offset	\$0	\$33	\$33
Income Total		(\$31,992)	(\$32,013)	(\$32,013)
Operational Expenditure	Miscellaneous Grant	\$32,013	\$32,013	\$32,013
Operational Expenditure Total		\$32,013	\$32,013	\$32,013
Net Operating (Surplus)/Deficit		\$21	\$0	\$0
Funding Sources	To-TeAN General - OP	\$0	\$0	\$0
	Ex-TeAN General - OP	(\$21)	\$0	\$0
Funding Sources Total		(\$21)	\$0	\$0
Fiordland Pool Total		\$0	\$0	\$0

Community partnership funding applications - September 2021 funding round

Record No: R/21/10/54694

Author: Kathryn Cowie, Community liaison officer

Approved by: Fran Mikulicic, Group manager democracy and community

☒ Decision

☐ Recommendation

☐ Information

Purpose

- 1 The purpose of this report is for the Fiordland Community Board to allocate funding for the September 2021 round of the Fiordland Community Partnership Fund.

Executive Summary

- 2 A total of two applications have been received for the September 2021 funding round of the Fiordland Community Partnership Fund. The applications are included as an attachment to this report. Please note that the attachments to the applications (including financials) are not attached to this report as they contain information sensitive to applicants' privacy. These attachments were provided to the community board with the applications for their perusal prior to the meeting.
- 3 The Fiordland Community Board has \$31,542 available to allocate through the Fiordland Community Partnership Fund in the 2021/2022 financial year.
- 4 There are a total of \$9,000 in requests for this round of funding.
- 5 There are two more funding rounds in this financial year (31 January and 31 May 2022).

Recommendation

That the Fiordland Community Board:

- a) **Receives the report titled “Community partnership funding applications - September 2021 funding round” dated 13 October 2021.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Receives applications from the following:
 1. Fiordland Vintage Machinery Museum Inc.
 2. Fiordland Community Centre
- e) Approves/declines a grant of \$5,000 to the Fiordland Vintage Machinery Museum Inc. to assist with constructing a purpose built workshop at the museum.
- f) Approves/declines a grant of \$4,000 to the Fiordland Community Centre to assist with installing a new kitchen at the community centre.

Background

- 6 Southland District Council’s community assistance activity seeks to contribute to a District of ‘proud, connected communities that have an attractive and affordable lifestyle’ by enabling Southland’s communities to be desirable places to live, grow up, work, run a business, raise a family and enjoy a safe and satisfying life. Through providing financial assistance by way of grant funding, community groups and individuals are supported to undertake their desired activities.
- 7 A review of the community assistance activity was completed in early 2019. The purpose of this review was to ensure that Council is providing assistance in a considered and prudent manner to ensure efficient and effective outcomes for the communities they support.
- 8 It was recommended that there should be a significant change in the way that Council administers the Community Initiatives Fund. Subsequently, in July 2019 Council resolved to disestablish the Community Initiatives Fund and to establish the Community Partnership Fund whereby the nine community boards in the district will allocate funding directly to their communities.
- 9 The Fiordland Community Board set the following criteria for their Community Partnership Fund:
 - the fund is available to not-for-profit community organisations. Community organisations may be a legal entity or an informal group. Regardless of their legal status the group must have their own bank account.

- applicants may apply for \$500 - \$5000.
- applications to the fund must:
 - a) have alignment with the Fiordland Community Futures Plan and/or the four community well-beings (social, economic, environmental, cultural)
 - b) show some degree of self-contribution or fundraising
- the following will not be considered:
 - a) funding for individuals
 - b) applications for salaries, catering or room hire
 - c) funding for pecuniary gain

Applications received

Applications received	2
Total amount requested	\$9,000
Funds available	\$31,542

1 **Fiordland Vintage Machinery Museum Inc.**

Request assistance towards their project of building a new workshop at the museum premises, allowing them to collect, restore and display wooden machinery and items.

Total project cost	\$56,000
Amount requested	\$5,000

2 **Fiordland Community Centre**

Request assistance towards the upgrade of the kitchen at the community centre.

Total project cost	\$52,000
Amount requested	\$4,000

Issues

- 10 There are no issues to consider.

Factors to consider

Legal and Statutory Requirements

- 11 There are no legal or statutory requirements to consider.

Community views

- 12 The board, as representatives of the Fiordland Community Board area will consider each application and how it benefits their communities.

Costs and funding

- 13 The Fiordland Community Board has \$31,542 available to allocate in the 2021/2022 financial year. There are two more funding rounds in this financial year (31 January and 31 May 2022).
- 14 There are a total of \$9,000 in requests for this round of funding.

Policy implications

- 15 There are no policy implications.

Analysis

Options considered

- 16 The options for consideration are to allocate funding pursuant to the funding criteria set by the community board or decline the applications.

Analysis of options

Option 1 – Approves and allocates funding pursuant to the funding criteria set by the community board

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">support community groups to achieve local initiatives	<ul style="list-style-type: none">there are no disadvantages

Option 2 – declines the applications

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">there are no advantages	<ul style="list-style-type: none">no funds awarded could hinder the progress of community-led development due to lack of financial support

Assessment of significance

- 17 Not considered significant.

Recommended option

- 18 The recommended option is “option 1 - allocates funding pursuant to the funding criteria set by the community board”.

Next steps

- 19 Inform the applicants of the allocation decisions.

Attachments

- A Fiordland CPF Application - Fiordland Vintage Machinery Museum - new shed - September 2021 (application form only) [↓](#)
- B Fiordland CPF Application - Fiordland Community Centre - new kitchen - September 2021 (Application form only) [↓](#)

Community Partnership Fund Application Form

PLEASE TICK WHICH COMMUNITY PARTNERSHIP FUND YOU ARE APPLYING FOR:

- ☒ Fiordland Community Board
☐ Oreti Community Board
☐ Oraka Aparima Community Board
☐ Northern Community Board
☐ Ardlussa Community Board
☐ Waihopai Toetoe Community Board
☐ Tuatapere Te Waewae Community Board
☐ Wallace Takitimu Community Board
☐ Stewart Island/Rakiura Community Board



YOUR DETAILS

Name of organisation: FIORDLAND VINTAGE MACHINERY MUSEUM INC
 Postal address: 132 SANDY BROWN ROAD
 Street address: TE ANAU 9679

CONTACT NAMES

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name	BOB ANDERSON	Phone	(day)	02 1224 0409
Email	bobteanau@gmail.com		(evening)	"
Name	Kerri Christie	Phone	(day)	027 241 7272
Email	christie.farm@gmail.com		(evening)	"

BANK ACCOUNT NUMBER TO DIRECT CREDIT GRANT PAYMENT IF APPLICATION SUCCESSFUL:

To help speed the process up in the event of your grant being approved, can you please provide verification of your bank account details. This can be a screen shot or banking slip and it must be attached to your application.

PROJECT DETAILS

How many members belong to your club/organisation?

70

Please describe fully: (Continue on a separate sheet if necessary)

For what purpose does your organisation seek a Community Partnership Fund subsidy?

TO CONSTRUCT A PURPOSE-BUILT WOODWORK WORKSHOP AT THE ESTABLISHED MUSEUM. IT IS A NEW COMMUNITY PROJECT, A GROUND-UP DEVELOPMENT. PLANNING IS COMPLETE, WE ARE MOVING TO CONSTRUCTION. SEE ATTACHED LETTER.

If your application relates to a facility – who uses the facility and how often?

(1) THE MUSEUM IS USED BY MEMBERS DAILY, 7 DAYS A WEEK, AS THEY GO ABOUT RESTORING MACHINERY, AND PROVIDING THE LARGE NUMBER OF EXHIBITS FOR DISPLAY.

(2) MEMBERS MENTOR COMMUNITY PEOPLE. (3) TOURISTS & VISITORS COME IN.

Does the facility have a long term development and maintenance plan? ☐ Yes ☐ No

How will your project benefit the organisation or community?

IT WILL OPEN AN ENTIRELY NEW AREA OF OPERATION FOR THE MUSEUM, COMMUNITY & VISITORS. UNTIL NOW WE HAVE FOCUSED ON MACHINERY FROM FARMS @ THE DISTRICT – THE METAL. THE NEW WORKSHOP WILL ALLOW US TO COLLECT, RESTORE & DISPLAY WOODEN MACHINERY & ITEMS. IT WILL ATTRACT A NEW GROUP OF YOUNGER PEOPLE.

Start date of your project 01/01/2022 Finish date of your project 31/03/2022

FINANCIAL DETAILS

Are you registered for GST? ☐ No ☒ Yes GST number 0 2 4 3 9 6 6 9 2

Applicants that are not GST-registered need to provide budget figures that include GST

Applicants that are GST-registered need to provide budget figures that exclude GST.

Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.

PLEASE ROUND ALL FIGURES TO THE NEAREST DOLLAR

EXPENDITURE	\$ 56,000	INCOME	\$
Project costs	GST inclusive or GST exclusive	Your contribution	16,000
Consent	1,000	Fees/subs	—
Concrete	15,000	Fundraising	—
Building	30,000	Loan/mortgage	—
Electrical	5,000	Cash savings	—
Painting	5,000	Other	—
		Sub-total	—
Other grants and sponsorship applied for			
		Sponsorship	—
		Grants (successful and proposed)	Amount requested
		Result date	
		Six Community Partner	5,000
		Com Trust South	15,000
		Maridale	10,000
		THE SOUTHERN TRUST	10,000
			PENDING

Total cost of the project is	\$56,000	Sub-total	
		Total Income	56,000
How much money are you applying for?	\$ 5,000 -		
Briefly describe any voluntary effort or donated materials provided for the project.			
Voluntary effort (eg number of hours)	HUNDREDS OF HOURS COMMITTED BY MEMBERS, WORKING DAILY		
Donated materials (eg approximate \$ value)			
Sundry doors & windows from Max's place \$5,000			
Woodwork machinery \$20,000			
How do you envisage paying for the future operational costs of this project?			
FROM EXISTING, ONGOING, FUNDING OF THE MUSEUM. THE NEW FACILITY WILL ADD LITTLE TO CURRENT OVERHEADS WHILE ATTRACTING MORE PARTICIPANTS AND VISITORS, HENCE GROWING INCOME. SEE ATTACHED LETTER.			
DECLARATION (PLEASE PROVIDE TWO SIGNATURES)			
We	FIORDLANDS VINTAGE MACHINERY MUSEUM consent to Southland District Council		
collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.			
Name	Bob Ambler		
Position in organisation	Secretary & Treasurer		
Signature	[Signature]	Date	23-9-21
Name	Keri Chas		
Position in organisation	President		
Signature	pp K. Chas	Date	23-9-21
Please attach	Cover letter	Check	
a current statement of income and expenditure		<input checked="" type="checkbox"/>	
a current bank statement from your organisation		<input checked="" type="checkbox"/>	
quotations, where relevant		<input checked="" type="checkbox"/>	
letters of support (if applicable)	Medical Centre	<input checked="" type="checkbox"/>	
These items will complete your application			
PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.			
NOW YOU CAN SUBMIT YOUR APPLICATION IN ONE OF THE FOLLOWING WAYS:			

FIORDLAND VINTAGE MACHINERY MUSEUM INC
PO BOX 188
TE ANAU

EMAIL: bobteanau@gmail.com

Ph 021 224 0409

23 September 2021

This letter supports the application to which it is attached.

The Fiordland Vintage Machinery Museum has planned and is moving to construct – subject to funding – an all-new facility, a Woodwork Workshop, on the Museum site in Te Anau. A ground-up project, the centre will open an entirely new area for the Museum's operation, for the community and for tourists / visitors. It will be sited among existing Museum buildings.

The total cost is expected to be \$56,000 & completion will be autumn 2022.

We have been waiting for more quotes from builders & suppliers but with the end of Sept fast approaching we are submitting the applications now & will follow up with the new quotes when these arrive. When chased they blame it on the lockdowns we have all been experiencing.

The initial quotes are for a smaller building viz: 6.2m X 13m. The quotes from Manapouri Builders & Coresteel are for this & are attached. However we decided to enlarge the building to 6.2m X 17m & these are the quotes awaited. To create our budget we pro rata increased the Manapouri Builders quote. Note this quote includes a line item for the concrete. We use Manapouri Builders for all our construction projects over many years. They deliver with no issues & plenty of good ideas to boot. We rejected the Coresteel quote out of hand as it is way too much compared to the timber solution from Manapouri Builders.

Project budget is:

SDC consent \$1000
Concrete \$15,000
Building \$30,000
Electrical \$5,000
Contingencies \$5,000
TOTAL: \$56,000

Financing:

Museum Society cash contribution \$16,000
SDC Community Partnership Fund \$5,000
Community Trust South \$15,000
Meridian \$10,000
Southern Trust \$10,000

When the new quotes come in I'll send them to you asap.

In the meantime can you please accept the submission.

We have had detailed discussion with the SDC Building Inspectors & they have no issues with our plan.

In overview, until now we have focused almost entirely on machinery from farms and the rural district – everything from tractors, trucks and stationery engines to all kinds of farm machinery and implements plus road vehicles, maintenance plant and the like. In essence, all metal-based. The addition of a woodwork centre will provide us with the opportunity to collect, restore and display timber-based machinery and items.

We plan for the new workshop to be a centre of woodwork creativity. We anticipate it will appeal to a new group of visitors and, importantly, to younger people – attracting new young members to our group which is predominantly older, and allowing us to instruct and mentor youngsters down to school age in the woodworking arts. We see that as an important contribution we can make to the District. Liaison with our Council and community groups has demonstrated the potential for this project to develop and enhance interaction between age groups. Additionally we foresee a workshop which can operate like the successful MENZ sheds nationwide.

The new building will be cover 110 sq m adjoining our existing buildings, which house displays and workshops. We have sourced the majority of the machinery required among members and more widely, at little or no cost – some donated, some on permanent loan. It will be installed once the building is complete. Among museum members are folk with high skill levels in woodworking. The building will have great natural & artificial light and we have designed for extraction of dust etc.

Designs and permits are being finalised now. The museum has a proven track record of financing, designing, project-managing, and either constructing ourselves or with a trusted builder. In the past 13 years we have rolled out six major projects, on time and budget. This new project has been in planning and development for some time. It has the full backing of the Council and generally widespread support throughout the community.

Plans are underway to promote the completed workshop facility and encourage its use amongst the wider Te Anau community; also to attract visitors to the district. We will liaise ongoing with Council, tourism operators and community groups. The Museum has a good website & social media presence. The district is an important tourist destination and even in these Covid times attracts visitors from all over NZ – Kiwis unable to travel overseas make the decision to see their own country and it seems Fiordland is a place they've always intended to visit – now is the time.

The Museum is an important and admired part of the infrastructure of Fiordland and Northern Southland, and has been for 20 years plus. It's fair to say it is much loved and appreciated by its community. On site is the original Te Anau school which we have restored & enhanced – a favourite among locals and visitors.

Our members are generally older current or retired farmers, machinery technicians and others from the large rural hinterland of northern Southland. The Museum provides a strong, inclusive mecca to keep them active, involved in their community and interacting with other age groups. The new development will accelerate that.

The Museum is an Incorporated Charitable Trust. It is run as a democratic organisation: its monthly meetings of members, run by President and Secretary, examine financial and all other issues, and all decisions are taken by majority vote. The museum's work is entirely voluntary, it has no paid employees

As a business, the Museum is a successful member of the commercial community. We are not entitled to charge admission fees but we have been successful suggesting visitors make a donation of \$5 a head – almost everyone does.

We anticipate this latest development will be self-sustaining very soon after establishment. The Museum is practised and skilled in assessing and evaluating its role – we know what works as a tourist destination, as a centre for inclusivity of members and as an interactive member of our wider community. We will apply the experience of several decades to the ongoing evaluation of the success of this new project.

As the project moves through to completion we can liaise with other groups setting out on the same missions, passing on knowledge and learnings.

Thank you for your time.

Yours faithfully, Bob Anderson

Secretary & Treasurer

FIORDLAND VINTAGE MACHINERY MUSEUM INC
TE ANAU

bobteanau@gmail.com

Ph 021 224 0409

Community Partnership Fund Application Form

PLEASE TICK WHICH COMMUNITY PARTNERSHIP FUND YOU ARE APPLYING FOR:

- ☒ Fiordland Community Board
☐ Oreti Community Board
☐ Oraka Aparima Community Board
☐ Northern Community Board
☐ Ardlussa Community Board
☐ Waihopai Toetoe Community Board
☐ Tuatapere Te Waewae Community Board
☐ Wallace Takitimu Community Board
☐ Stewart Island/Rakiura Community Board



YOUR DETAILS

Name of organisation	Fiordland Community Centre
Postal address	PO Box 162, Te Anau
Street address	20-22 Luxmore Drive, Te Anau 9600

CONTACT NAMES

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name	Jude Cantwell	Phone	(day)	027 335 0884
Email	cantwells@xtra.co.nz		(evening)	
Name	mike Schuck	Phone	(day)	027 534 2775
Email	mike@nzquota.co.nz		(evening)	

BANK ACCOUNT NUMBER TO DIRECT CREDIT GRANT PAYMENT IF APPLICATION SUCCESSFUL:

To help speed the process up in the event of your grant being approved, can you please provide verification of your bank account details. This can be a screen shot or banking slip and it must be attached to your application.

PROJECT DETAILS

How many members belong to your club/organisation? N/A

Please describe fully: (Continue on a separate sheet if necessary)

For what purpose does your organisation seek a Community Partnership Fund subsidy?

please see attached letter

If your application relates to a facility – who uses the facility and how often?

The events centre is a multi-use facility that is used by community groups daily and outside hirers on a regular basis.

Does the facility have a long term development and maintenance plan? ☒ Yes ☐ No

How will your project benefit the organisation or community?

The kitchen is the 'hub' of the EC and used by many groups. We are wanting to further develop the kitchen facilities to better cater to local, regional + national hirers. This project has been on the 'to do' list for a number of years and we get continuous requests from user groups.

Start date of your project late 2021 Finish date of your project ?

FINANCIAL DETAILS

Are you registered for GST? ☐ No ☒ Yes GST number 71 411 067

Applicants that are not GST-registered need to provide budget figures that include GST

Applicants that are GST-registered need to provide budget figures that exclude GST.

Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.

PLEASE ROUND ALL FIGURES TO THE NEAREST DOLLAR				
EXPENDITURE	\$	INCOME	\$	
Project costs	GST inclusive or GST exclusive	Your contribution		
Installation of kitchen units	\$20,919	Fees/subs		
Flooring	\$6,007	Fundraising	\$10,000	
2 x cooktops	\$7,516	Loan/mortgage		
Turbofan oven	\$600	Cash savings	\$35,000	
Extraction System	\$12,000	Other		
		Sub-total	\$45,000	
Extras (Plumbing building)	\$4,958	Other grants and sponsorship applied for		
		Sponsorship		
		Grants (successful and proposed)	Amount requested	Result date
		TA Lions	\$2,000	04 10 21
		Fiordland Rotary	\$1,000	TBC

		Sub-total	\$3,000
Total cost of the project is	\$52,000	Total Income	\$48,000
How much money are you applying for?		\$ 4,000	
Briefly describe any voluntary effort or donated materials provided for the project.			
Voluntary effort (eg number of hours)			
Removal of old kitchen			
Donated materials (eg approximate \$ value)			
Convo term oven \$2,000			
How do you envisage paying for the future operational costs of this project?			
The Trust will pay for operational costs from hirage fees.			
DECLARATION (PLEASE PROVIDE TWO SIGNATURES)			
We		consent to Southland District Council	
collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.			
Name			
Position in organisation			
Signature		Date	
Name			
Position in organisation			
Signature		Date	
Please attach		Check	
a current statement of income and expenditure		<input type="checkbox"/>	
a current bank statement from your organisation		<input type="checkbox"/>	
quotations, where relevant		<input type="checkbox"/>	
letters of support (if applicable)		<input type="checkbox"/>	
These items will complete your application			
PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.			
NOW YOU CAN SUBMIT YOUR APPLICATION IN ONE OF THE FOLLOWING WAYS:			

E. Declaration (please provide two signatures)

We, The Events Centre Trust consent to the Southland District Council collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.

Name: Jack Cartnell
Position in organisation: Manager, Secretary, Treasurer
Signature: [Signature] Date: 22-9-2021

Name: Mike Schuck
Position in organisation: Trust Chairman
Signature: [Signature] Date: 22-9-2021

Please attach:	Check
• a current statement of income and expenditure	<input checked="" type="checkbox"/>
• a current bank statement from your organisation	<input checked="" type="checkbox"/>
• quotations, where relevant	<input checked="" type="checkbox"/>
• letters of support (if applicable)	<input checked="" type="checkbox"/>

These items will complete your application.

PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL
AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE
APPLICATION FORM.



Real Journeys Fiordland Community Events Centre
20 – 22 Luxmore Dr, PO Box 162, TE ANAU, NZ

Phone/Fax: +64 (0)3 249 7404 Manager: 027 335 0884
Email: fiordlandcommunitycentre@outlook.com
Web: fiordlandcommunitycentre.co.nz

Southland District Council

PO Box 903

Invercargill, 9840

22nd September, 2021

Dear Committee,

The Fiordland Events Centre provides facilities for a large number of community clubs and organisations. Our goal has and still is, to provide a functional facility to be proud of, at minimal costs to user groups. Along with local hirers we also cater for regional and national groups.

The Trust sees the Events Centre as a great asset for Te Anau that is extremely flexible and able to support the community in many ways e.g. conferences, trade expos, concerts, dine and dance, theatre, sport, educational and small or large group functions. The kitchen is the “hub” of most activities and brings the community together. The facility usage is growing and we need to further develop the kitchen facilities.

The Trust has a robust asset management plan which is reviewed and updated on a regular basis. We have scheduled asset maintenance and management for the long-term care of the facility. Some funding has been allocated and set aside for repairs and maintenance that will be required as the building and assets age. The Southland District Council Hall Levy is used for capital work on the facility and to assist with annual expenditure when needed. There are a number of building and maintenance jobs currently being undertaken.

When the Events Centre was used as the Civil Defence hub during the February 2020 floods in Milford, we were alerted to the inadequacies of the kitchen to cater for large numbers of people over a period of time. Thankfully, we were fortunate to have the support of local hospitality owners and locals that provided continuous supplies of cooked and heated food. Recently we installed another hot water heater which necessitated increasing the switchboard capacity in the kitchen. This has future proofed the kitchen for the improvements we wish to commit to. The kitchen is the original design with cabinetry and most appliances dating back fifty years or more.

I have attached quotes to construct and install a melamine kitchen, the purchase of ovens, cooktops and flooring. The extraction system needs a major upgrade and is a Health and Safety issue, so we have an approximate verbal quote of \$12,000. (There are a few issues with ventilation that we are currently seeking clarification on with Southland District Council).

The overall cost of the project will be around \$52,000 and the Trust is in a reasonable financial position to put funds towards the project.

Thank you for taking the time to consider our request.

Yours faithfully,

Jude Cantwell

Manager, Secretary / Treasurer

Naming of Fergus Square Park

Record no: R/21/8/49702
Author: Theresa Cavanagh, Property advisor
Approved by: Nick Hamlin, Group manager programme delivery

☐ Decision ☒ Recommendation ☐ Information

Purpose

- 1 Officially name the Recreation Reserve in Fergus Square, 'Fergus Square Park', pursuant to the Reserves Act 1977.

Executive summary

- 2 In August 2018, the Community Board resolved to name the Recreation Reserve in Fergus Square, 'Frano Cardno Reserve' following a request from a member of the public.
- 3 After signage and a memorial was erected, concerns were raised by some in the community about the naming of the reserve. The Community Board consulted further with the community and there was strong support for the reserve to remain as Fergus Square.
- 4 Given the public sentiment for retaining this name, the Community Board has sought to make 'Fergus Square Park' an official name by formalising it under the Reserves Act by publishing a notice in the NZ Gazette.

Recommendation

That the Fiordland Community Board:

- a) **receives the report titled "Naming of Fergus Square Park" dated 24 September 2021.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) recommends to Council that the Recreation Reserve in Fergus Square being section 125 Block 1 Manapouri **Survey District be officially named 'Fergus Square Park'** under the Reserves Act 1977.

Background

- 5 Following a request from a member of the public, the Community Board, at their meeting on 29 August 2018, resolved to name the Recreation Reserve in Fergus Square, 'Frana Cardno Reserve'.

- 6 As there was no intention to formalise this name, this decision was able to be made at a local level and a decision from Council was not required.
- 7 After a memorial and sign had been erected on site, some members of the public expressed their concern about the name. In response, in April/May 2021, the Community Board sought feedback from the community via SDC's online consultation platform 'Make It Stick Southland' as well as paper forms which were returned via submission boxes placed around the town.
- 8 380 responses were received with 321 of respondents specifying what they wished the reserve to be called:
- 'Fergus Square Park' – 199 respondents
 - 'Cardno Reserve' – 69 respondents
 - 53 respondents wanted various other names such as 'Frana Cardno Reserve', 'Fergus Square', 'Mahana Park', 'George Senior Reserve', 'The Ferg' or to leave it unnamed.
- 9 Given that there are c.2000 residents in the Te Anau community, 380 responses were considered to be a good representation of the community view.
- 10 Given the strong support for the reserve to be named 'Fergus Square Park', the Fiordland Community Board requested advice on the process for formally naming the reserve 'Fergus Square Park'.

Issues

- 11 None identified.

Factors to consider

Legal and statutory requirements

- 12 The New Zealand Geographic Board administer the **New Zealand Geographic Board (Ngā Pou Taunaha o Aotearoa) Act 2008** (NZGB) which enables them, to assign, alter and discontinue names for Crown Protected Areas (CPA) through the 'Gazetteer'... more formally known as the New Zealand Gazetteer of Official Geographic Names.
- 13 Although this process does not apply to land vested in Territorial Authorities, the NZGB encourages Councils to follow a similar process for formalising a name as it sets out standards for good naming practice, particularly in regards to consultation (iwi and public).
- 14 Note that any proposed name would not be in the Gazetteer, but Council, under s16(10) of the Reserves Act, are able to name a reserve via a notice in the NZ Gazette.
- 15 Public Consultation
The Standard for naming CPAs requires evidence of adequate consultation. This is a broad parameter, therefore it is considered that the local public consultation already undertaken is adequate as it provided a good response and a clear indication of public sentiment.
- 16 Iwi Consultation
An application for naming a CPA states that *'proposers must provide documentary evidence of having consulted with local iwi, hapu, marae or other groups with ancestral interests.... This is to identify any original Maori names and keep relevant Maori groups informed'*. The documentary evidence for CPA names can be submitted to NZGB, even if no response is received from the relevant iwi.

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- 17 Therefore, for Council purposes, this indicates that direct consultation with local runanga would suffice and we would be guided by their response.
- 18 In June, as part of the wider consultation undertaken, Council approached Muriel Johnstone from Oraka Aparima runanga to seek the runanga's opinion on what the reserve could be named. Ms Johnstone's response indicates that the runanga are neutral on the naming of the reserve and have no reason to add to the korero, but she noted that not all of the runanga had been consulted so if the Community Board wish to receive a formal response then a formal request would need to be made.
- 19 The street surrounding the square is called Fergus Square. SO Plan 5947 created in 1950 shows the original name of the street was Mahana Street however at a later date this was crossed out and replaced with Fergus Square, for reasons unknown to Council. Ms Johnstone understands that the name Mahana is not in reflection to their Iwi Manawhenua.
- 20 When considering the parameters for iwi consultation in clause 14, local runanga have been consulted and have confirmed that there are no original Maori names to consider as part of naming this reserve.
- 21 Initial indications from the Community Board are that they don't consider further consultation with iwi is required in this instance.
- 22 Note that dual names (Maori/English) are able to be considered for CPAs and are also being created by Territorial Authorities through the Reserves Act.

Community views

- 23 As above.

Costs and funding

- 24 Gazette Notice and any required signage.

Policy implications

- 25 Section 16(10) of the Reserves Act allows for Territorial Authorities, *by a notice in the Gazette, declare that a reserve shall be known by such name as is specified in the notice.*
- 26 Section 16 does not directly require public notification, however public consultation has been undertaken as above.
- 27 Section 16 does not directly require iwi consultation, however Council does have obligations under s4 of the Conservation Act (which specifies that s4 also applies to the Reserves Act). Section 4 requires that the Act is to give effect to the principles of the Treaty of Waitangi. The Reserves Act Guide states that Councils *must consult with and have regard to the views of iwi or hapu before undertaking action and making decisions about reserves for which it is the administering body.* Given the correspondence from Ms Johnstone, no further consultation is considered to be required.

Analysis

Options considered

- 28 Option 1 – Formally name the reserve 'Fergus Square Park'

Option 2 – Status Quo

Analysis of Options

Option 1 – **Formally name the reserve ‘Fergus Square Park’**

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• Supports the community’s sentiment on the naming of the reserve	<ul style="list-style-type: none">• None identified

Option 2 – Status Quo

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• None identified	<ul style="list-style-type: none">• Does not support the community’s sentiment on the naming of the reserve

Assessment of significance

29 Not significant.

Recommended option

30 Formally name the reserve ‘Fergus Square Park’

Next steps

31 Seek a resolution from Council to officially name the reserve ‘Fergus Square Park’ under the Reserves Act 1977 and for this to be published in the NZ Gazette.

32 If favourable, a Gazette Notice will be published.

Attachments

A Fergus Square Park [↓](#)



Manapouri Village Green playground

Record No: R/21/10/55874

Author: Angie Hopkinson, Community facilities contract manager

Approved by: Nick Hamlin, Group manager programme delivery

☒ Decision

☐ Recommendation

☐ Information

Purpose

- 1 The purpose of this report is to seek approval from the Fiordland Community Board to bring forward a portion of the budget for P-10768 in the Manapouri Village Green playground. We are seeking approval for moving up to \$20,000 of this budget forward from 2022/2023 to 2021/2022.
- 2 This project was approved through the Long-Term Plan for delivery in 2022/2023 financial year. Circumstances and extra information as well as safety concerns led to a removal of a swing set in this play area and therefore a loss of key play outcomes. The community and community board have shown the desire to have these outcomes replaced by summer. Staff share this desire due to the missing play outcomes and to align with other issues that are planned to be addressed in the short-term such as surfacing.

Executive summary

- 3 As part of the ongoing playground work across our district, Manapouri Village Green playground had a project approved in the long-term plan for the 2022/2023 financial year after equipment-based priority reporting. This project is P-10768 and had a budget of \$68,547.
- 4 Staff have been continuing their work in this space and as a result of further reporting, planning and research our priorities have shifted from equipment-based thinking to the wider play outcomes, design and surface priorities with a health and safety lens.
- 5 A swing set in Manapouri Village Green playground was removed earlier this year due to unacceptable risks as well as no appropriate and practical mitigations.
- 6 The funds we are requesting being moved will cover purchase of a kitset and freighted swing replacement (multiple options being looked at, based on lead times, cost, fall space and still considering phase two delivery of this project). Other costs include excavation, installation and surface replacement for the swing and wider play area. Replacement of the junior springer may also be required due to space but is able to be covered easily at the same time by using a piece of equipment that is surplus to requirements. These are all part of the original scope for P-10768 in 2022/2023 that had a budget approved therefore it is appropriate for funds brought forward (if this report is approved) to be spent on these requirements.
- 7 The Manapouri Village Green playground was to be a part of a wider report for all Fiordland playgrounds in regards to design, replacement and play outcomes. However, this work which requires a site visit was cancelled due to the recent Covid-19 lockdown level 4. This delay has triggered another re-think in the interim, and this replacement is seen as a good outcome for all.

Recommendation

That the Fiordland Community Board:

- a) **Receives the report titled “Manapouri Village Green playground” dated 13 October 2021.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Approves bringing forward up to \$20,000 of the previously approved \$68,547 of P-10768 in the Manapouri Village Green playground for use in the 2021-22 financial year to be funded by loan.

Background

- 8 From 2019, staff have endeavoured to look at the way we maintain, plan for and look at play and playgrounds. We have:
 - had a comprehensive outdoor level 3 audit (equipment)
 - had head impact criteria testing done on our surfacing
 - completed reporting of our play outcomes and categories of play
 - documented our current fall zones and spaces (design elements) and structural considerations.
- 9 Staff and contractors have also undertaken training up to level 2 operational inspecting to ensure work done in these spaces is consistent and compliant or within appropriate risk mitigation expectations.
- 10 Many site visits have occurred over the last 24 months by both staff and contractors while developing a scope to recommend future play outcomes.

Factors to consider

Legal and statutory requirements

- 11 NZS5828:2015 “Playground Equipment and Surfacing” – this standard applies to all playgrounds and playground equipment (excluding equipment for domestic purposes) including nature play or natural playgrounds that have been artificially created or enhanced.
- 12 Local Government Act 2002 clearly provides that local government exists to benefit, and promote the wellbeing of their communities. Inappropriate, non-compliant or unsafe playground equipment in public playgrounds that carry risk is inconsistent with that overarching objective and therefore using the above playground standard as a baseline for our decisions in this space would be showing appropriate duty of care.

Community views

- 13 The position of the Fiordland Community Board will be taken to represent that of the community.
- 14 Fiordland Community Board members had reached out to staff recently to pass on concerns due to the delay of the original report and in regards to missing play outcomes.
- 15 Staff were present at the Manapouri residents meeting with the Fiordland Community Board representatives on the 29 September 2021. Through this meeting it was clear the preferred outcome from residents was to see a swing replacement in place by Christmas.
- 16 This was reiterated at a workshop with the Fiordland community board on 7 October 2021.

Costs and funding

- 17 The approved budget for P-10768 for delivery year 2022/2023 has a budget of \$68,547. This was to be funded by way of a loan.
- 18 Staff are asking for approval of up to \$20,000 to be brought forward to deliver this outcome to meet the community and Fiordland community boards requirements. This will still be funded by loan.
- 19 Funding the \$20,000 through a 15-year loan, results in additional Fiordland rates required of \$1,556.51 per annum in 2022/2023 to 2030/2031. This results in a 0.29% increase in the Fiordland rates for 2022/2023 and a 0.002% increase in the total rates for 2022/2023.
- 20 Further it is understood that any future maintenance or upgrades required will be funded by the community board.

Policy implications

- 21 The district wide reserve management plan 2003 outlines that we “continue to maintain Manapouri Village Green reserve as an area of open space for casual recreation and children’s play. We are also to “ensure playground meets all relevant safety standards and is maintained in a tidy manor”. Approving this report it will to allow us to achieve this in a timely manner and with the trust and support of the local community in mind.

Assessment of significance

- 22 The assessment of significance needs to be carried out in accordance with Council's Significance and Engagement Policy. The Significance and Engagement Policy requires consideration of the impact on social, economic or cultural wellbeing of the region and consequences for people who are likely to be particularly affected or interested. Community views have been considered throughout this process thus the proposed decision is not considered significant.

Analysis

Options considered

- 23 The options for consideration are either to approve the early use of the aforementioned funds or not.

Analysis of options

Option 1 – Approve bringing forward up to \$20,000 of the previously approved \$68,547 of P-10768 in the Manapouri Village Green playground for use in the 2021/2022 financial year to be funded by loan.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">play outcomes missing in this playground will be replaced before the summer seasonthe project in 2022/2023 requires less delivery as we will have achieved some outcomes alreadythe local community feel heard and see our drive to ensure both compliance and play outcomes in all our playgrounds in a timely mannerwe can deliver this outcome using our local contractor as an experienced playground installer meaning less impact on our works programme that is already stretched	<ul style="list-style-type: none">unplanned work added to this delivery yeardoing this early means we will not have the wider design lens and assistance from the external contractor before installation. This means we are installing new equipment in a before agreeing on a strategic design and the benefits of that approach. In this case however the location is reasonably obvious and still allows flexibility for the later part of the project in 2022/2023.

Option 2 – Not to approve bringing forward up to \$20,000 of the previously approved \$68,547 of P-10768 in the Manapouri Village Green playground for use in the 2021/2022 financial year to be funded from loan.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">no extra unplanned projects added to this delivery year.	<ul style="list-style-type: none">play outcomes previously provided for of which are of high importance in community parks remains missing for a further 11 months minimum.the local community do not feel heard and their priorities are not being met.

	<ul style="list-style-type: none">• we miss an opportunity to align with other issues that are planned to be addressed in the short term such as surfacing.
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Recommended option

- 24 It is recommended that the Fiordland Community Board proceed with Option 1 - Approve bringing forward up to \$20,000 of the previously approved \$68,547 of P-10768 in the Manapouri Village Green playground for use in the 2021/2022 financial year to be funded by loan.

Next steps

- 25 Council staff to proceed with project delivery.

Attachments

- A Manapouri Swing notes - general information only [↓](#)

Extra background information on equipment selection for meeting play outcomes.

Fiordland Community Board
20 October 2021

Manapouri Village Green Playground

Record No: R/21/10/55874
Author: Angie Hopkinson, Community facilities contract manager
Approved by: Nick Hamlin, Group manager programme delivery

Swings – to achieve desired play outcome replacement we are considering the following:

Flying saucer Double (with basket and any configuration of swings): (considering a basket swing provides key play outcomes to a wider age range/ability range and as the tyre swing also has compliance issues and a limited lifespan, meeting these needs now will mean we are ahead of any future removal which has to be foreseeable based on reports received to date and after equipment based LTP projects were staged.



INSTOCK – if wanting legs powder coated this will have 3 week delivery time from day of payment received. Indicative pricing **\$9,851.00+GST Freight paid (topbar powder coat extra)**

2- Bay Deluxe: Meets basic play outcomes, can be configured with two senior, one senior and one toddler, one senior and one baby.



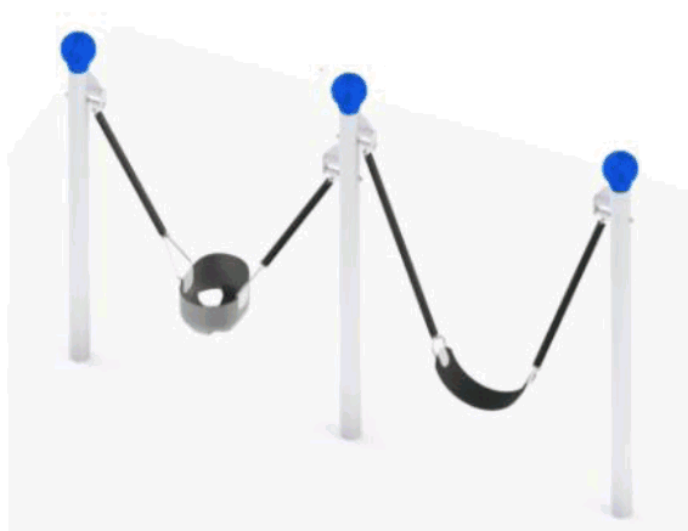
INSTOCK if wanting legs powder coated this will have 3 week delivery time from day of payment received. Indicative pricing **\$3,580.00+GST Freight paid (topbar powder coat extra)**

Moonshine swing – Familiar style as to what this playground is used to, achieves basic play outcomes. can be configured with two senior, one senior and one toddler, one senior and one baby.



In stock - if wanting powder coating will take 3 weeks from day of payment received **\$3,921.00+GST**
Freight paid

Lollipop Double – 6 Week production time – wont make it by summer therefore not being considered.



Other options via various suppliers are still awaiting information to be sent (at the time of putting this information together).

Chairperson's report

Record no: R/21/10/54483
Author: Alyson Hamilton, Committee advisor
Approved by: Fran Mikulicic, Group manager democracy and community

☐ Decision ☐ Recommendation ☒ Information

Purpose of report

- 1 The purpose of the report is to provide an update to the Fiordland Community Board on activities that the chairperson has been involved since the establishment of the board on 20 November 2019. This report covers the timeframe from 30 July 2021 to 4 October 2021.

Those to note are as follows:

- Great South introduction to community
- regional events funding
- strategic planning and prioritisation session with Elizabeth Hughes
- Te Hau Toka Southern Wellbeing Group – allocation of government funding, planning and feasibility
- Milford Opportunities drop in session

Other matters:

- Covid 19 lockdown – community impacts
- funding discussions with various community organisations
- Stu Cordelle appointment
- Te Anau time promotion

Other updates:

- Manapouri residents
 - Manapouri wastewater treatment
 - playgrounds
- rural
- tourism
- events centre
- Fiordland Museum Trust
- Fiordland Retirement Housing Trust

- Milford Sound Trust

Progress on community futures plan

- urban and spatial planning feasibility study
- Luxmore subdivision and commercial space
- playgrounds

Destination management

Permanent employment, economic development

Recommendation

That the Fiordland Community Board:

- a) **receives the report titled “Chairperson's report” dated** 13 October 2021.

Attachments

There are no attachments for this report.

Community leadership report

Record no: R/21/9/52576

Author: Simon Moran, Community partnership leader

Approved by: Fran Mikulicic, Group manager democracy and community

☐ Decision

☐ Recommendation

☒ Information

Purpose

- 1 The purpose of this report is to inform the board of the community leadership activities in the area.

Recommendation

That the Fiordland Community Board:

- a) **receives the report titled “Community leadership report” dated** 13 October 2021.

Attachments

A community leadership report [↓](#)



What's happening in your area

Community Partnership Fund

The latest funding round of the Fiordland Community Partnership Fund closed on 30 September 2021. We have received two applications for this round, and have \$31,542 available for distribution in the 2021/22 financial year. A report to decide on allocations follows in this agenda.

Community service awards

Nominations for community service awards closed on 30 September 2021. This is the first round of a more streamlined approach to the community service awards process, with one round per year for all the nine boards in the District. Fiordland Community Board have received two nominations. A report regarding this follows in this agenda.

Upcoming funding deadlines

The following funding rounds have recently closed and decisions will be made in November. A further update on funding outcomes for this board area will be made after that.

Sport NZ Rural Travel Fund	30 September 2021
District Initiatives Fund	30 September 2021
Ohai Railway Fund	30 September 2021
Creative Communities	30 September 2021

Local Initiatives

Henry Street Orchard

Council staff are working with the Fiordland Community Garden Charitable Trust on their Henry Street Orchard project. They have proposed a change to the original intended location of the fruit trees so they are planted around the edge of the site rather than in the middle. The trust are currently in the process of advising and gaining permission for these changes from neighbours, and once completed Council will issue a new license to occupy with the amended tree layout.

What's happening outside your area

District/regional Initiatives

Welcoming Communities

Southland District Council partnered with Invercargill City Council, Gore District Council and Southern REAP to lodge a funding application for a pilot-extension to Southern REAP's "drive my life" programme that specifically focuses on supporting Southland's newcomers to obtain their learners, restricted, and full driving licenses.

The funding application was submitted to the "Ethnic Communities Development Fund" and we recently received confirmation that Southern Reap Incorporated was successful in securing a grant of \$15,000 as the request aligned with the development fund's priorities and funding criteria. The Ministry for Ethnic Communities was not able to fund all of the applications received in this funding round.

The Welcoming Communities conference, due to be held in Wellington 26/27 August has been cancelled and is expected to be rescheduled for later in the year.

Environment challenges workshop

In May, Environment Southland hosted a workshop on the significant environmental challenges facing Southland including freshwater quality, climate change impacts and biodiversity. It was recognised that to achieve long-term environmental outcomes there was a need to build environmental, economic, cultural and social frameworks for a sustainable future.

In addition, the change required was simply too big for any one agency to achieve alone and will require strong regional and national partnerships with a long-term vision.

A second workshop took place in mid-August and staff from the community leadership team attended, along with other stakeholders. This workshop looked at the draft vision statements and theme and developed ideas/projects to achieve the vision.

A further hui is planned for the beginning of October.

What's coming up?

Policy and strategy

Bylaw and policy work

Staff in the strategy and policy team are in the early stages reviewing a number of documents. These include:

- The Open Spaces Strategy and Reserves Management Policy
- The Stewart Island/Rakiura Visitor Levy Bylaw and Policy
- The Delegations Manual – staff have begun reviewing the manual and identifying possible changes
- Alcohol Control Bylaw
- Smoke Free Open Spaces Policy – it is intended that pre-consultation with stakeholders will take place before the end of this year.
- Protected Disclosure Policy
- Contract Management Policy

- Feedback Policy.

Corporate risks

Following annual review by ELT, on 23 June 2021, Council adopted the revised top strategic risks which will form the quarterly risk register going forwards. Risk management reporting is underway for the September 2021 quarter. Staff and ELT are currently updating the risk register and the quarterly reports will be presented to the Finance and Assurance Committee and Council when they meet later in the year.

Long Term Plan

On 29 June 2021, Council adopted the Long-Term Plan 2021-2031. The LTP sets out Council's plan for the next 10 years, how this contributes to the strategic direction, the costs and how they will be paid for, and how we will measure our performance as an organisation. The LTP is available on Council's website to view or download, and printed copies of the LTP are available in area offices.

Annual Report

Work on the development of the 2020/2021 Annual Report is underway. The draft annual report will be presented to the Finance and Assurance committee in October for release to Audit New Zealand.

Interim performance report

The final interim performance report was presented to the Finance and Assurance committee on 27 September. This report is the final one using the 2018-2028 LTP performance measures.

Annual Plan

Work has begun on the development of the 2022/2023 Annual Plan which is year two of the LTP 2021-2031.

Stakeholder updates

Waka Kotahi – Highways South update

Watercutting has recently been completed across the network to improve the texture (and therefore skid resistance) of the pavement.

We're hopeful that the snow and ice events are over for the year, although our crews continue to monitor road and weather temperatures until the end of September to enable snow and ice preventative treatments (CMA and grit) when necessary.

Wandering stock is starting to increase again, likely due to new spring stock. Please can you remind your communities to check fencing, particularly for areas bordering state highways, to ensure these are as secure as possible.

We are starting to also notice more vegetation restricting visibility on the network due to new spring growth. We'd appreciate if landowners can keep on top of vegetation bordering state highways to ensure clear visibility, and therefore safety, for users of state highways.

Due to the spring rains we have had recently, we have had localised flooding in some areas. In some cases recently, the cause of flooding has been drains that have been blocked by the roots of trees, we are working through these on a case by case basis to determine the best available course of long-term action.

The slip at Ohai now has a confirmed remedial plan and work is due to begin to stabilise this slip and reopen SH96 to two lanes. We're grateful for the patience of the communities in this area while we engaged with other affected stakeholders.

The new construction season is about to begin in October/November with almost 70km of reseals, asphalt and rehabs programmed between the start of November and the end of April. We appreciate that these works can be disruptive and frustrating for state highway users as well as the communities bordering these areas, however due to the weather in Southland, we're limited to these months to complete this work.

We will do our very best to engage with affected businesses and communities in advance of these works so there are no surprises. SH96/Winton-Wrey's Bush highway is one of the first construction projects in our programme, this will begin in late October (weather permitting), and we've liaised with the tour of Southland to ensure the route the cyclists take does not clash with this.

We'd appreciate your support to push the message out to our communities that the temporary speed limits are there for a reason. These temporary speeds ensure that our workers on the site are safe in their workplace, road users are safe travelling through these work sites, vehicles are not damaged by any road works taking place, and the roads themselves are not damaged by speeding vehicles while under construction. If they are damaged, then we need to come back and do the job all over again – increasing the disruption to motorists.

We are noticing a large increase in the amount of litter on state highways and although our crews are collecting litter as often as possible, this doesn't seem to be decreasing. It would be great if community boards could promote their communities to "do the right thing and put in in the bin".

Finally, the Tour of Southland is happening again next month beginning on the 31 October. Once we have confirmed routes and traffic management plans relating to state highways, we will share any planned disruptions on the highways with you. In the meantime, as was advertised in the Southland Times on the 18th September and as attached, please see the proposed road closures on state highways in Southland for the tour:

- Monday 1st November – SH6, Diana St in Lumsden, detour via Hero/Flora streets
- Tuesday 2nd November – Lakefront Drive, Te Anau between Mokoroa and Town Centre, detour via Mokoroa/Town Centre/Luxmore Drive (not a state highway but relevant for community boards)
- Friday 5th November – SH94, Hokonui Drive, Lyne St, detour via Trafford/Fairfield/Preston streets
- Saturday 6th November – SH6, Great North Road, detour via Meldrum/Park/Bute streets

Emergency Management Southland

It has been a busy time at Emergency Management Southland over the last few months. There have been a few changes in the team however, I am happy to say that we are now fully staffed. Simon Mapp has joined us as group manager, Jason Ten Hoorn Boer and Amy Rogers have joined Craig Sinclair in the Response Team; and Mallory Wood and Tracey Fraser have joined Aly Curd in the community team.

Recently, five of the team were deployed to Westport to support the Buller flood response taking roles in Welfare, Response, Planning, and Logistics. This was a big event for a small town, and they were really under the pump in the initial stages. The deployed team assisted from the initial response phase through to the transition to recovery and the learnings gained have been invaluable.

The recent Covid-19 Delta resurgence differed greatly from the previous outbreak in 2020 as there was no declared National State of Emergency this time. This meant that we were not lead agency for this response as the Ministry of Health took lead supported by the Ministry of Social Development. Understandably, a lot of planning was dedicated to this resurgence which saw CDEM groups, NEMA, government agencies

and stakeholders working on these plans. Focus was also put on developing our concurrent event planning.

EMS saw the importance of communication throughout this time, ensuring that we kept in contact with community groups and responding agencies at local, regional, and national levels. Unfortunately, restrictions meant that we had to pause community meetings and public engagement with presentations in Wallacetown and Otatara cancelled, along with school visits with our Shakey trailer. We are now looking into how we can continue engagement in person when restrictions allow along with holding meetings virtually if needed.

Our community VHF radio programme is progressing well. The radios are now fully set up and have been tested so we hope to start placing these around Southland by the end of September. This project is to ensure we have an alternative form of communication between our communities and the ECC if an emergency were to disrupt cellular service and the internet. These radios are programmed so that the communities can contact the Emergency Coordination Centre (ECC) as well as other communities throughout the region.

The radios are contained in a strong box that contain everything you need to start transmitting and can be run off both mains power and from a vehicle. A step-by-step instruction guide is included. Being in a box means that these radios are fully mobile so that they can be moved should the need arise.

Operational Report for Fiordland Community Board

Record No: R/21/9/50890

Author: Brendan Gray, Projects manager

Approved by: Matt Russell, Group manager infrastructure and environmental services

☐ Decision

☐ Recommendation

☒ Information

Purpose of Report

- 1 The purpose of the report is to update the board on the operational activities in the Fiordland Community Board area.

Recommendation

That the Fiordland Community Board:

- a) **Receives the report titled “Operational Report for Fiordland Community Board”**
dated 13 October 2021.

Attachments

- A Report to Fiordland Community Board - 20 October 2021 - Operational report [↓](#)



1. Projects within current financial year

CLARIFICATION OF FUNDING SOURCES

Local funded: stormwater, cemeteries, footpaths, SIESA, water structures and community halls.

District funded: water, wastewater, public toilets and roading.

Local or District funded (dependent on service): community facilities, parks and reserves.

ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	PROJECT CURRENT COMMENT	BUDGET
WASTEWATER	P-10155	Te Anau waste water treatment plant	Delivery phase	Monitor	Both pipeline and sub-surface drip irrigation construction began onsite on 5 October. Both sites progressing well.	\$2,350,000
WATER SUPPLY	P-10263	Turbidity upgrade water treatment plant - Manapouri	Pre-delivery phase	On track	Preferred design option has been progressed, preliminary design option is due in early September for final review, before detailed design drawings are produced for tender.	\$1,600,000
WASTEWATER	P-10266	Renewing sewer consent at Manapouri	Pre-delivery phase	On track	Final options are being developed by our consultant engineer with consideration of feedback from recent stakeholder meetings.	\$134,000



ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	PROJECT CURRENT COMMENT	BUDGET
WATER SUPPLY	P-10422	Te Anau rural water – drinking water assessor improvements. multi-year project	Pre-delivery phase	On track	Consultant PDP have been engaged to undertake investigation work and design for the 2021/2022 year. This project will include P-10423 and P-10428	\$150,000
SOLID WASTE	P-10426	Te Anau transfer station weighbridge installation	Initiation phase	On track	A central government funding application has been successful in securing co-funding for the installation of Te Anau weighbridge. This work will be completed along with the modifications proposed for the green waste areas at the transfer station.	\$80,000
WASTEWATER	P-10478	Te Anau wastewater Caswell Road upgrade	Pre-delivery phase	On track	Construction has been allocated to Wilson Contractors with a start programmed for an October/ November start. The final design is nearing completion.	\$1,000,000
WATER SUPPLY	P-10496	Te Anau water mains replacement ahead of time – multi-year project	Initiation phase	Off track	Have now selected Caswell Road as the best option, so we can deliver with project P-0478 waste water upgrade. WSP is designing, and will be completed through the panel by Wilsons as they are doing the waste line. Works due to commence mid to late September 2021.	\$534,133
WATER SUPPLY	P-10511	Te Anau rural Duncraigen - intake screen	Initiation phase	Off track	Project is still to be scoped and designed. Works will be undertaken by	\$50,000



ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	PROJECT CURRENT COMMENT	BUDGET
					Downer through minor capex.	
PUBLIC TOILETS	P-10630	Manapouri Pearl Harbour toilet - renewal	Initiation phase	On track	The tender has gone live.	\$200,000
TE ANAU AIRPORT	P-10663	Runway surface rehabilitation 2021/2022	Initiation phase	Off track	Physical investigation work completed. Compiling of results is underway with ongoing monitoring.	\$798,000
WATER STRUCTURES	P-10669	Manapouri gabion basket - renewal	Initiation phase	On track	Quotes are being sourced to put the water structures out as a package.	\$400,000
WATER SUPPLY	P-10743	Lakefront Drive watermain upgrade – Te Anau	Delivery phase	Monitor	Contract progressing well. Site audits completed Tuesday before lockdown. Very tidy and well maintained siteworks. Delays are now inevitable with Covid-19.	\$1,000,000
PUBLIC TOILETS	P-10744	Te Anau boat harbour toilet - renewal	Initiation phase	On track	The tender has gone live.	\$300,000
COMMUNITY FACILITIES	P-10783	Te Anau library - refurbishment	Business case phase	Off track	Updated budget to \$534,278.	\$534,278
PARKS AND RESERVES	P-10808	Te Anau boat harbour playground – Fiordland playgrounds planning	Initiation phase	Off track	Site visits did not occur due to lockdown delays. Staff are now planning new timelines.	\$10,000
WATER STRUCTURES	P-10878	Te Anau boat ramp - refurbishment Steamers beach	Initiation phase	On track	Quotes are being sourced.	\$80,000
WATER STRUCTURES	P-10879	Te Anau boat ramp - refurbishment boat harbour	Initiation phase	On track	Quotes are being sourced for the structures in Fiordland with tourism infrastructure	\$60,000



ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	PROJECT CURRENT COMMENT	BUDGET
					fund, funding approved.	
WATER STRUCTURES	P-10882	Manapouri boat ramp - Pearl Harbour investigation	Initiation phase	On track	Quotes are being sourced.	\$50,000
PARKS AND RESERVES	P-10883	Te Anau - investigation project	Initiation phase	Off track	Final options being considered.	\$150,000
PARKS AND RESERVES	P-10884	Manapouri - View Street car park development	Initiation phase	Monitor	This is part of the collective tourism infrastructure fund, funding application successful. Planning for delivery is being managed via the project delivery team along with The Building Intelligence Group. A high-level master programme has been drafted.	\$200,000
ROADS AND FOOTPATHS	P-10924	Te Anau car park deepening	Business case phase	Off track	A tender process was published, Downer was the only submitted price. Due diligence in the cost and scope is being undertaken before awarding the work to Downer. The work may require additional unbudgeted expenditure. If awarded, the work will be issued as a variation to an existing contract with Downer. A communications plan is being developed for the project.	\$65,000
CEMETERIES	P-10963	New memorial wall Te Anau	Initiation phase	On track	Site has been inspected.	\$10,000




ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	PROJECT CURRENT COMMENT	BUDGET
WASTEWATER	P-10984	Te Anau wastewater remove sludge offsite	Initiation phase	Off track	May need to look at a change of scope due to budget constraints.	\$188,744

2. Service Contracts

CONTRACT NAME	CONTRACT MANAGER COMMENTARY
10/01 – Water and waste water services operation and maintenance	Contractor staff have been very busy during August due to weather related issues. Flooding and power cuts have been a challenge across the district.
17/ 03 – Waimea Alliance	<p>Routine maintenance and cyclic works are ongoing.</p> <p>2021/2022 pre-reseal repair works are ongoing with marking out and repair works, some service cover adjustments in Manapouri are underway, whereas some Te Anau streets have been delayed until next season.</p> <p>Further district wide footpath renewal works have been underway in various townships, including some Te Anau walkways like Mackinnon Loop to Milford Road.</p> <p>The Lower Hollyford Road suffered further flood damage this September, but repairs have been completed to open the road back to full length.</p>
20/01 – Cleaning Fiordland, office, library and toilets including Lions Park	Minor repairs have been undertaken at the toilet blocks.
20/01 – Fiordland township contract	Winter pruning and garden bed work has been a focus over the last quarter. Lockdown meant the contractor had some mowing catch up to complete but has managed that well. Planning for summer is currently underway.

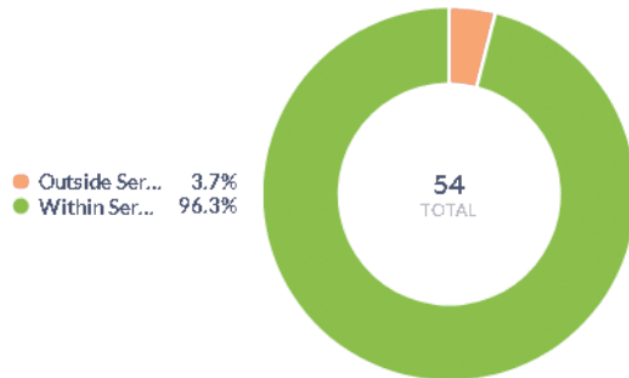
3. Request for service data 2 August 2021 – 28 September 2021

 <p>Community Board</p> <p>Requests for Service 2/8/21 – 28/9/21 77</p>		<p>District wide</p> <p>Requests for Service 2/8/21 – 28/9/21 831</p> <p>3 Waters Service requests 2/8/21 – 28/9/21 95</p>	
REQUEST TYPE		COUNT	
Culverts blocked - rural		1	
Gravel, potholes/corrugations and grading		1	
Litter matters urban (townships)		1	
Multiple street lights out - not in a row		1	
Rural water - no water supply		2	
Rural water asset leak		2	
Sealed road - potholes and blowouts (routine)		1	
Sewer lateral blockage		2	
Sewer main blockage		1	
Single street light out		1	
Stormwater general – non-urgent		1	
Transport - road matters general		9	
Water and waste general		19	
Water asset leak (main, hydrant, valve and meter)		1	
Water no supply		1	
Water pressure low		3	
Water toby damaged (not safety issue)		2	
Water toby leak		8	
Wheelie bin cancel/damaged/stolen		4	
Wheelie bin collection complaints		6	
Wheelie bin new/size change/additional		10	
TOTAL		77	

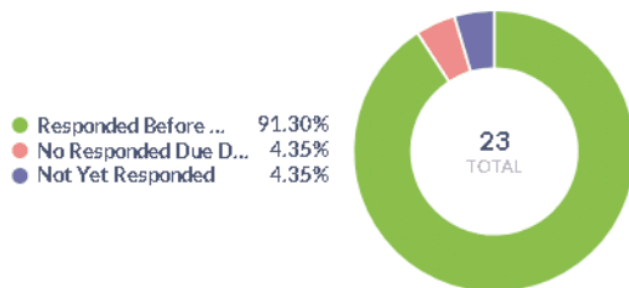
RFS count by completion time status

Community Board - 2/8/21– 28/9/21

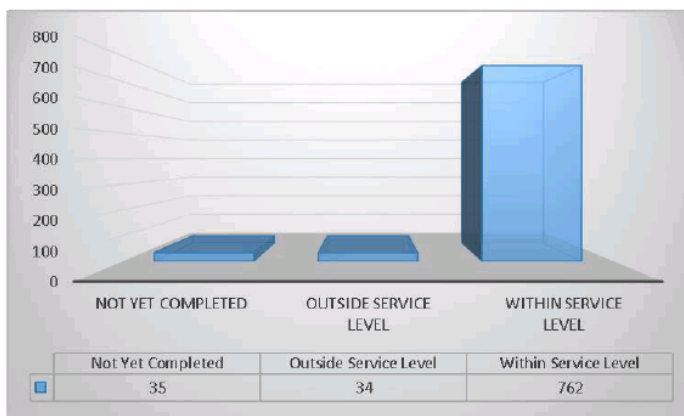
RFS Completion Time Status Summary, All Services and Assets



IPS Requests, Response Time Status

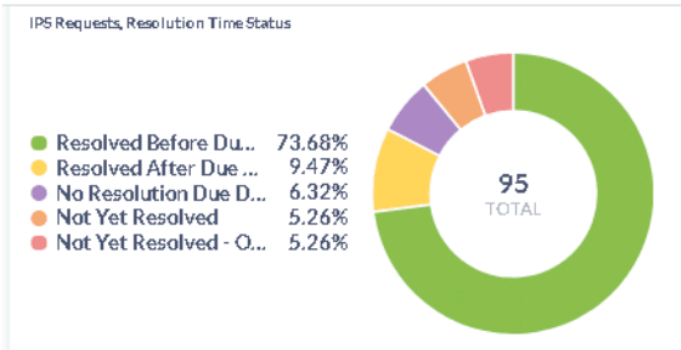


District - 2/8/21– 28/9/21



Report to Fiordland CB
20/10/2021

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Note: RFS/SR that were not yet completed or outside the service level were due to factors further investigations/work required and extensions of time to complete the requests.



4. Local finance reporting

Manapouri - Business Units as at 31 August 2021

	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Expenses YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Street Works - Manapouri	\$192	\$191	\$1,146	\$253	\$444	\$2,663			\$50,000
Refuse Collection - Manapouri	\$2,511	\$2,507	\$15,041	\$1,320	\$2,507	\$15,041			
Boat Ramps - Manapouri				\$3,333	\$11,667	\$70,000		\$66,667	\$400,000
Beautification - Manapouri	\$1,673	\$5,149	\$31,846	\$4,510	\$7,433	\$44,446			\$200,000
Fraser's Beach	\$5,909	\$5,882	\$236,159	\$7,747	\$6,462	\$38,214			\$200,000
Village Green	\$2,143	\$2,133	\$12,799	\$441	\$2,174	\$13,042			
Swimming Pool Area - Manapouri	\$488	\$486	\$2,970	\$1,408	\$1,642	\$3,170			
Cathedral Drive	\$964	\$960	\$5,759		\$960	\$5,759			
Hall - Manapouri	\$2,281	\$2,448	\$15,094	\$4,593	\$5,418	\$14,686			
Total	\$16,161	\$19,755	\$320,814	\$23,605	\$38,706	\$207,021	\$0	\$66,667	\$850,000

Airports - Business Units as at 31 August 2021

	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Expenses YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Manapouri Airport	\$35,406	\$40,564	\$245,497	\$60,858	\$63,021	\$325,241	\$0	\$167	\$831,000
Total	\$35,406	\$40,564	\$245,497	\$60,858	\$63,021	\$325,241	\$0	\$167	\$831,000



Te Anau - Business Units as at 31 August 2021									
	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Expenses YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Street Works - Te Anau	\$4,190	\$4,171	\$25,025	\$16,827	\$6,998	\$41,989	\$6,405		\$184,819
Refuse Collection - Te Anau	\$10,199	\$10,184	\$61,102	\$5,330	\$10,184	\$61,102			
Cemetery - Te Anau	\$1,502	\$1,500	\$9,000	\$259	\$1,593	\$9,559			\$10,000
Beautification - Te Anau	\$33,615	\$26,831	\$171,542	\$3,655	\$29,487	\$175,051			
Sportsground - Te Anau	\$3,541	\$4,097	\$24,579	\$4,925	\$6,662	\$24,579			
Lakefront	\$4,524	\$4,503	\$27,020	\$2,963	\$4,964	\$29,782			
Parks & Reserves General	\$27,927	\$29,400	\$176,397	\$22,471	\$56,827	\$340,961			\$10,001
Information Kiosk	\$84	\$83	\$500		\$83	\$500			
Luxmore Subdivision		\$870	\$27,321		\$221	\$385,003			
Boat Ramps - Te Anau			\$140,000	\$1,167	\$1,167	\$7,000		\$46,667	\$280,000
Total	\$85,582	\$81,639	\$662,486	\$57,597	\$118,185	\$1,075,526	\$6,405	\$46,667	\$484,820

Fiordland - Business Units as at 31 August 2021									
	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Expenses YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Governance Fiordland								\$0	
Community Leadership Fiordland	\$15,373	\$15,302	\$188,484	\$161		\$145,706		\$0	\$42,778
Rec Reserve - Fiordland			\$1,313					\$219	\$1,313
Total	\$15,373	\$15,302	\$189,797	\$161	\$0	\$145,706	\$0	\$219	\$44,091

Te Anau's expenditure is down \$60,588 YTD. The street works business unit is currently over budget due to the installation of CCTV cameras near Ray White and the library. The sports ground, beautification and parks and reserves are under due to lower than budgeted general maintenance and mowing costs needed so far this year. The capital costs in the street works business unit relate to footpath works on Aparima Drive.

**Reserve Balances**

RESERVE	30 JUNE 2021	BUDGET 30 JUNE 2022	FORECAST 30 JUNE 2022
Manapouri hall	\$21,422	\$21,830	\$21,830
Manapouri Fraser's beach	\$39,134	\$40,003	\$40,003
Manapouri general reserve	\$60,961	\$11,915	\$11,915
Manapouri swimming pool	\$2,439	\$2,494	\$2,494
Total – Manapouri	\$123,956	\$76,242	\$76,242
Te Anau car park reserve	\$25,949	\$26,472	\$26,472
Te Anau general	\$804,635	\$466,324	\$470,294
Te Anau Luxmore subdivision	\$1,091,584	\$885,902	\$733,902
Te Anau stormwater	\$556,190	\$566,917	\$566,917
Total – Te Anau	\$2,478,358	\$1,945,615	\$1,797,585
Te Anau Manapouri airport	\$254,050	\$66,332	\$36,332
Total – Te Anau Manapouri airport	\$254,050	\$66,332	\$36,332
TOTAL RESERVES	\$2,856,364	\$2,088,189	\$1,910,159

Council report

Record No: R/21/9/52604

Author: Shanin Brider, Community and futures administrator

Approved by: Fran Mikulicic, Group manager democracy and community

☐ Decision

☐ Recommendation

☒ Information

Chief executive update

Covid-19

1. Southland District Council (SDC) staff have responded extremely well to the outbreak of the delta variant of Covid-19. When the announcement was made for the nation to commence Level 4 lockdown, the incident management team (IMT) convened immediately and re-established the protocols required to allow as much of normal activity as possible to continue.
2. While the experience of working from home is not unfamiliar since the arrival of the pandemic, it is important to acknowledge that working from home under lockdown conditions is not the same as remote working, and for many the challenges of working at home have been significant. Fortunately, the unexpected presence of family members on zoom calls is now generally accepted with good humour, but for many of our staff, working under these conditions is far from ideal.
3. We all look forward to the return to normal life and will look to reopen council facilities as soon as we are allowed to do so safely. In the meantime, I want to express my thanks to the IMT and the staff of SDC for their efforts and their patience.

RMA reform

4. Approximately 3,000 submissions on the Natural and Built Environments (NBA) bill were received by the Select Committee. SDC submitted, and was also part of the wider Otago and Southland joint Local Government Submission. The joint submission was presented to the Select Committee by Mayors Hicks and Cadogan on 6 September via zoom. The bill charts a new path for environmental management and will replace the now 30 year old RMA. Another more detailed exposure draft of the NBA will be made public next year for submissions which will contain more detail than the initial version.
5. The proposed Spatial Planning Act is also a key component of the RMA reform as it will set a long-term strategic approach on how we integrate land use planning, infrastructure provision, environmental protection and climate change matters. Both pieces of legislation are proposed to be brought into law this parliamentary term. These pieces of legislation will require regional coordination between local government and iwi to provide regional environmental plans.

National environmental policies

6. There are a number of key policies being progressed by central government which specifically manage key parts of our natural and built environment. These support the interpretation and implementation of the high-level legislation. The key National Policy Statements that are being generated which impact SDC are the ones for Indigenous Biodiversity (NPS-IB) and Highly Productive Land (NPS-HPL). A revised exposure draft on the NPS-IB is anticipated in early October for a two week consultation round with local government and iwi. SDC submitted in

2020 on the previous exposure draft, key points on that submission were the significant cost and volume of work required to give effect to the proposed requirements. Indications are that the NPS-IB will be finalised in the first quarter of 2022. The NPS-HPL is progressing and intended to set national direction on maintaining the productive capacity of our high value soils. No timeframe has been given of when this NPS will be finalised.

Climate change

7. A climate Adaptation Act is proposed as part of the RMA reform to ensure that climate change impacts are adequately managed and considered through planning and long-term spatial strategies. For local government, there are two key workstreams, these being adaptation (from already present and impending climate change impacts) and mitigation (limiting carbon emissions).
8. In the adaptation space, A National Climate Change Adaptation Plan is due to be published in August 2022 which will provide guidance on how local government manages the increasing impacts of climate change on infrastructure, communities and private investments. central government work is also underway to set up local risk assessment framework in order to get regional and local risks understood and managed in a consistent way across the country.
9. In the mitigation space, central government has been consulting on reforming part of the Emissions Trading Scheme (ETS) as it relates to industrial allocation, this is to ensure a fair and efficient market for carbon credits. Additionally, the Climate Change Response Act 2002 requires the government to prepare emission reduction plans with emission targets to transition NZ towards being net carbon neutral by 2050. The first emissions reduction plan is due to be published by the end of 2021.

Services and Assets

Forestry (IFS)

10. Final valuation for FY2020/2021 year has been received.
11. Draft harvest plan for Waikaia in FY2021/2022 has been submitted, pending action in fourth quarter of 2021.

Around the Mountains Cycle Trail

12. Six yearly structural inspections of the bridges on the trail are complete with minor items identified. These have been instructed for action by the maintenance contractor and work is progressing. Price has been requested for further maintenance items identified through the annual trail inspection.
13. Pre-development project work to address the Centre Hill erosion has commenced and SDC is continuing to work with Landcorp to identify suitable solutions including appropriate survey instruments for the site.
14. Council has made the decision to establish an Around the Mountain Cycle Trail Trust to manage the user experience. Councillor Christine Menzies has been appointed to this trust as Council's representative.

Te Anau Manapouri airport

15. Due to a backlog of work at the Civil Aviation Authority toward the end of 2020, and therefore a delay in the Safety Management System (SMS) audit, an exemption to the SMS was obtained through to 30 September 2021. SMS and certificate renewal audit is scheduled for 25 August and was on track. Alternative paths to certificate renewal are being considered if the audit is impacted by Covid alert levels.
16. Investigative test pits and ground water monitoring is being planned in preparation for design and construction phases of runway surface renewal in FY 2021/2022 and FY 2022/2023. Offer of service has been accepted for professional services and this work has commenced. A specification for the investigation scope is complete and a contractor is being engaged to undertake this work, in conjunction with engineering inspection and logging, within the month.

Property

17. Staff levels are now back to a full complement however the demands of community housing means that this is using up all of the returned staff resource with little or no action undertaken to deal with the significant work backlog in other areas.
18. Work that is underway is the rent review and renewal of Riverton Harbour Endowment farming leases which happen every 21 years. This is at the stage of Council valuers completing their task to advise the Lessees of the new rentals and the new rental amounts have been sent to the Lessees. The draft leases with Landcorp for the lands at Kepler are at the final stages awaiting resolution of water allocation and flows being confirmed.
19. Numerous internal enquiries regarding what is allowed on Council property are being received and processed. This is an important role given the many differing land status, to ensure the asset managers are undertaking work on Council property and in accordance with the many restrictions that may, or may not, exist with each status.

Strategic water and waste

Operations and maintenance contract 10/01

20. Downer has been responding to a higher than normal amount of sewer blockages recently.
21. A sewer blockage in Riverton resulted in an overflow from a manhole beside the Orepuki Highway. Environment Southland were notified and attended the clean-up. The blockage was found to be caused by wet wipes.

Resource consent renewals (wastewater)

Wastewater scheme upgrade	Description	Capital budget
Balfour WWTP and consent	A revision to the work scope and strategy has been requested. This is due to the likely limited number of future disposal options to be short-listed early in the proposal.	\$1.5 million
Edendale/Wyndham WWTP and consent	A strategy has been proposed and this has also had a revision requested to the scope on the basis that the	\$3.0 million

Wastewater scheme upgrade	Description	Capital budget
	primary feature will be disposal and not enhancing treatment levels.	
Manapouri WWTP and consent	The missing bore has been located and requires physical works attention. A feature survey, drone flight, pond drop test and sludge depth assessment have all been scheduled. No further working group meetings will be scheduled until this engineering data has been collated for short-list considerations.	\$4.0 million
Riversdale WWTP and consent	The submission period has closed for the resource consent and a determination is underway with draft conditions expected soon. A survey has been engaged to carry out both the legal and feature survey subject to Council decision. Tender documents and timeline are progressing.	\$2.6 million
Stewart Island disposal field	Disposal field upgrade design has been completed and will be constructed later this year.	
Winton WWTP and consent	The revised strategy was presented to Environment Southland and the Winton Working Group on 3 August. A staged approach is now being developed subject to further input from Te Ao Marama. The option to connect with Invercargill has yet to be further consulted at staff level.	\$25 million
Gap Road East pipes	Te Anau Earthworks have commenced pipeline installs for the pressure sewer and a water pipe to Rata Lodge. Council has contributed financially to the upgrade size of these pipes to be vested in Council.	

Stimulus

22. Work continues with the Stimulus programme, and 2020/2021 LTP capex programme packages with 12 projects completed, another eight underway.
23. There are five projects currently under design and one project with completed design awaiting allocation to one of the panel contractors.
24. We are confident that the programme will be delivered on time, in line with our forecasted programme as we are using the Stimulus contracting panel (made up of four local contracting companies) for our delivery. Our use of external professional resource for quality assurance, quantity surveying/ price evaluation and contract engineering is proving efficient and valuable.
25. This stimulus report is based on a three day lockdown at this stage, but our delivery confidence would slip if it extended into weeks.

Project delivery team (PDT)

26. The 2021/2022 works programme is well underway with circa \$3m turnover completed in July

27. Carry forward process is nearly complete but overall won't have a major impact on the 2021/2022 year.
28. Contractor engagement drop in sessions where held in August with over 40 local contractors attending.
29. First major package of works has gone out to market with the toilet replacement package.
30. Major bridge package is due out to market end of August.
31. Brendan Gray has started in the project delivery team manager role as of 16 August.

Community facilities

32. The team has been working with the finance team to complete the year end process.
33. We are now working through the process of packaging up the capital works programme so that it can go out to the market. Part of this process is engaging with our communities to let them know what we are going to deliver this financial year. The first part of this process is a communications piece that will go out in the First Edition.
34. In addition to this there is also a drive to engage with the contracting market so that they are aware of the amount of work that is coming on stream. Two drop sessions have been arranged so that staff can update interested parties on the works programme and Council's approved contractor requirements.
35. There are still some projects from the last financial year that are yet to be completed. A lack of contractor resource and a delay in materials has contributed to these projects not being completed.
36. The activity management plan maturity assessment has identified some gaps in our existing plans and we will be working through how to address these issues to bring the plans up to the levels recommended in the assessment.
37. Some of focus will now shift to looking at preparing for the 2022/2023 financial year's capital works programme.
38. Work is continuing with the fire evacuation plans for all of the halls. Plans have been lodged with FENZ and are now awaiting approval. Staff are working with the community leadership team and the community boards to meet with hall groups and their communities to inform them of the changes to the FENZ requirements and the changes in the hall management structure. These conversations have generally been positive and clarified some misunderstanding around Council process.
39. The Waikaia mowing contract became effective on 1 July 2021 however the contractor (Waikaia Progress League) have yet to meet their requirements to become an approved contractor. They were issued the contract in January 2021 so have had seven months to meet these requirements.
40. The Otautau gardening contract is yet to be finalised. Staff have been working with the incumbent contractor to finalise the contract. This will require an unbudgeted expenditure report as the quoted price from the contractor exceeds the budget that was set in the LTP.
41. The Tuatapere gardening contract is yet to be finalised. Staff have been working with the incumbent contractor however they are struggling to meet the traffic management requirements to bring them up to an approved primary contractor with Council.
42. The gardening contracts in Ohai and Edendale/Wyndham have been picked up by the work scheme team.

43. The Northern Community Board is looking at rationalising their gardens before entering into a new contract.

Strategic transport

National Land Transport Plan

44. The National Land Transport Programme must be adopted by Waka Kotahi NZ Transport Authority by 1 September 2021 to give effect to the government policy on Land Transport for the next three years. This will see the confirmation of budgets for Council of Waka Kotahi NZ Transport Authority funded activities.
45. While Council has received indicative funding for the maintenance and renewals' programme, no indication of funding has been provided in relation to the low-cost low risk funding category. This funding category covers the bulk of Council safety related projects.

District wide roading programme

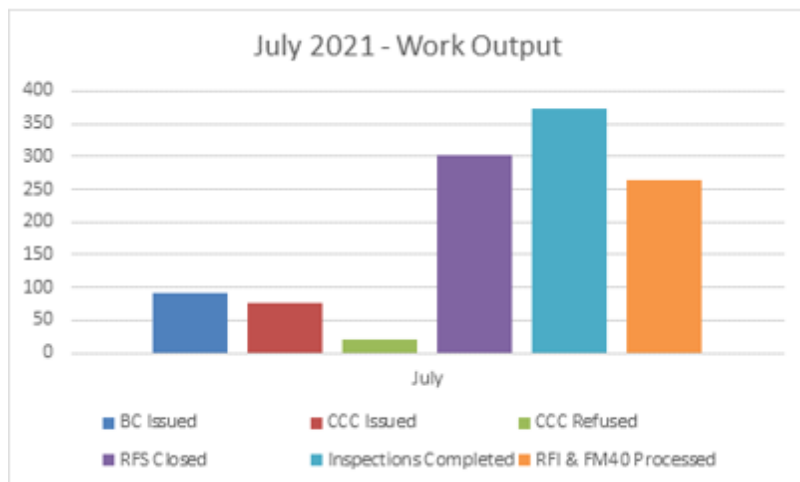
46. As previously reported a condition of funding from Waka Kotahi NZ Transport Authority for bridges' funding was that a Present Value End of Life Analysis (effectively a mini business case) has to be approved for each bridge. These were sent to Waka Kotahi NZ Transport Authority for their official approval. Waka Kotahi were very responsive to these resulting in a quick turnaround which has allowed staff to continue with procurement requirements.
47. The first of the road pavement rehabilitation packages is out to tender. This is for a section of road on Riversdale Waikaia Road.
48. The remainder of the package, have either had a design review completed or are in the process of having design and tender document reviews being completed with the plan to have these all out to market by the end of August and early September.
49. Meetings have been held with both resurfacing contractors to finalise individual treatment options for the district wide resurfacing (reseal) programme. The resurfacing programme starts on 1 October and runs through until 30 March.
50. Historically the bulk of New Zealand's bitumen has come from the Marsden Point refinery. This is in the process of closing down which may over the shorter term have an impact on bitumen supply. The facility however could act as a bitumen import terminal should there be demand however this is yet to be determined
51. At present no concerns have been raised by our resurfacing contractors regarding supply constraints or issues.

Environmental Services

Building

52. The team have achieved 99% compliance to statutory timeframes for both building consents and code compliance certificate decisions during the month of July 2021.
53. Council continue to receive a high volume of consents with 97 consents received during July 2021. 124 building consents are currently being processed by Council (56 of those waiting for further information). Currently, an average 74% of consents received by Council require further information prior to being issued.
54. Inspection volumes remain high with 372 inspections completed in July at a pass rate of 53%.

55. There are a couple of vacancies in the department which are currently being advertised.



July 2021 – Building Consents Received

Primary Property Hk Ey → Property Ward	Count	Sum of Application Val...
Mararoa Waimea	26	NZ\$3,010,623.00
Oreti	28	NZ\$3,635,800.00
Stewart Island Rakiura	2	NZ\$426,000.00
Waiau Aparima	25	NZ\$671,650.00
Waihopa Toetoe	15	NZ\$1,326,000.00

Environmental health

56. There are three alcohol/food businesses that require some SDC staff intervention to meet standards. As always, we aim to achieve this through voluntary compliance as opposed to enforcement measures.
57. The hearing for the proposed bottle store in Riverton was held, the District Licensing Committee refused the application.
58. Both DOC Invercargill and DOC Te Anau advise that no funding is available this year for freedom camping shared services in Te Anau and the Catlins. Freedom camping services will be offered in these two areas again, though limited. Staff are determining the budget available internally for this; and two SDC vehicles have been retained for use.

Animal control

59. The next step in the dog registration process is the dog control officers following up on those dog owners that have not re-registered their dogs. As at 17 August around 1,000 dogs remain unregistered. All are subject to the late penalty.

Resource management

Resource consents

60. The volume and complexity of resource consent applications received remains high over the first six months of the calendar year.

61. Two applications have been publicly notified and are out for submissions. New applications seeking limited notification are have also been received.
62. It's anticipated that the volume and complexity of consent will continue over the next six months.
Environmental Policy
63. Work is continuing on the review of the landscapes chapter of the Operative Southland District Plan 2018. It's anticipated that this work will continue into the new year when the plan change will be notified.
64. The District Plan effectiveness report has been completed and was presented to the Regulatory and Consents Committee on 14 June. It made a number of recommendations to better improve the performance of the District Plan. Scoping work is underway to identify the priorities of any other District Plan changes needed to ensure that the plan maintains being effective and compliant with legislation.
Legislative reforms
65. Council made a submission on the Exposure Draft for the Natural and Built Environments Act in this reporting period. This is one of the three pieces of legislation proposed to replace the RMA. Council was also part of the joint Otago Southland submission which reflected wider issues across the two regions.
66. The proposed act is significantly different to the Resource Management Act and will mean wide-ranging changes to environmental management.

Community and democracy

Knowledge management

67. LIM numbers remained steady for the month of June with 42 LIM's being lodged. We kept our 6 day average turnaround which is promising. In June we processed 167 property file requests which averages 8 per day. LIM's and Property files were moved to E-pathway this month which has reduced some of the manual processing required and now allows for improved reporting.

Customer support

68. From 01 June we have completed RFS's 1991 customers and completed 2688 animal changes. This does not include the dog renewals. Having the ability to easily utilise resource across the Customer Support team throughout the district worked well and we will definitely replicate this model moving forward.

Recommendation

That Fiordland Community Board:

- a) Receives the report titled "**Council report**" dated 24 September 2021.

Attachments

There are no attachments for this report.

Exclusion of the public: Local Government Official Information and Meetings Act 1987

Recommendation

That the public be excluded from the following part(s) of the proceedings of this meeting.

C8.1 Community Service Awards - nominations and allocation September 2021

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Community Service Awards - nominations and allocation September 2021	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.