



Notice is hereby given that a meeting of the Northern Community Board will be held on:

Date: Monday, 4 October 2021
Time: 6.30pm
Meeting room: Southland District Council Lumsden Office
Venue: 18 Diana Street

Northern Community Board Agenda OPEN

MEMBERSHIP

Chairperson	Greg Tither
Deputy Chairperson	Lance Hellewell
Members	Peter Bruce Pam Naylor Carolyn Smith Sonya Taylor Councillor John Douglas

IN ATTENDANCE

Committee advisor/customer support Partner	Rose Knowles
Community liaison officer	Kathryn Cowie
Community partnership leader	Kelly Tagg

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Full agendas **are available on Council's** website
www.southlanddc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

Health and safety – emergency procedures

Toilets – The location of the toilets will be advised at the meeting.

Evacuation – Should there be an evacuation for any reason please exit via the exits indicated at the venue.

Earthquake – Drop, cover and hold applies in this situation and, if necessary, once the shaking has stopped we will evacuate the building to a safe location.

Phones – Please turn your mobile devices to silent mode.

Recording - These proceedings may be recorded for the purpose of live video, both live streaming and downloading. By remaining in this meeting, you are consenting to being filmed for viewing by the public.

Covid QR code – Please remember to scan the Covid Tracer QR code.

Terms of Reference – Community Boards

TYPE OF COMMITTEE	Community board
RESPONSIBLE TO	<p>Council</p> <p>Each community board will have a relationship with the committees in section 8.4.2 to 8.4.5 of the delegations manual based on the scope of the activities/functions delegated to each committee.</p>
SUBCOMMITTEES	As noted in section 8.5 of the delegations manual various subcommittees will report to specific community boards.
LEGISLATIVE BASIS	<p>Resolution made by Council through the representation arrangements as per the Local Electoral Act 2001.</p> <p>Role, status and membership as per subpart 2 of Part 4 of the Local Government Act 2002 (LGA).</p> <p>Treaty of Waitangi as per section 4, Part 1 of the LGA.</p> <p>Opportunities for Maori to contribute to decision-making processes as per section 14 of Part 2 of the LGA. Community boards delegated powers by Council as per schedule 7, clause 32, LGA.</p> <p>Appointment of councillors to community boards as per section 50, LGA.</p>
MEMBERSHIP	<p>Oreti and Waihopai Toetoe Community Boards have seven members elected by the local authority triennial elections plus a member appointed by Council. All other community boards have six members plus a member appointed by Council.</p> <p>The chairperson is elected by the community board.</p> <p>Councillors who are not appointed to community boards can only remain for the public section of the community board meeting. They cannot stay for the public excluded section unless the community board agrees.</p>
FREQUENCY OF MEETINGS	Every second month but up to ten ordinary meetings a year
QUORUM	Not less than four members
KEY FUNCTIONS	<ul style="list-style-type: none"> • to promote the social, economic, environmental and cultural well-being of local communities and in so-doing contribute to the realisation of Council’s vision of one District offering endless opportunities • to provide leadership to local communities on the strategic issues and opportunities that they face • to be advocates and representatives for their local community and in so doing ensure that Council and other agencies have a clear understanding of local needs and aspirations • to be decision-makers on issues that are delegated to the board by Southland District Council • to develop relationships and communicate with key community organisations, special interest groups, residents and businesses within the community

	<ul style="list-style-type: none"> • to maintain an overview of the services Council delivers to its communities and assess the extent to which these services meet community needs • to recommend the setting of levels of service and budgets for local activities.
DELEGATIONS	<p>The community board shall have the following delegated powers and be accountable to Council for the exercising of these powers.¹</p> <p>In exercising the delegated powers, the community board will operate within:</p> <ol style="list-style-type: none"> 1) policies, plans, standards or guidelines that have been established and approved by Council 2) the needs of the local communities; and 3) the approved budgets for the activity. <p>Power to Act</p> <p>The community board will prepare and implement programmes of work, which will be reflected in its community board plan, which are relevant to the purposes of the community board that are consistent with the long term plan and annual plan processes of Council. Such programmes are to include budgetary provision for all costs associated with the work.</p> <p>Community Well-Being</p> <ol style="list-style-type: none"> 4) to develop local community outcomes that reflect the desired goals for their community/place 5) to monitor the overall well-being of local communities and use the information gathered to inform development of local strategies to address areas of need 6) work with Council and the community to develop a community board plan for the community of interest area – working in with any community plans that may exist. <p>Community Leadership</p> <ol style="list-style-type: none"> 7) communicate and develop a relationship with community organisations, local groups, and special interest groups within the local community of interest 8) identify key issues that will affect their community of interest’s future and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities 9) promote a shared vision for the community of interest area and develop and promote ways to work with others to achieve positive outcomes 10) provide a local community perspective on Council’s long term plan key performance indicators and levels of service as detailed in the long term plan, and on local expenditure, rating impacts and priorities.

¹ Local Government Act 2002, s.53

Advocacy

- 11) submissions
 - a) authority to make recommendations to Council on matters to be considered in submissions Council may make to external organisations' regional or national policy documents, select committees
 - b) authority to make submissions to Council or other agency on issues within its community of interest area
 - c) authority to make submissions to Council on bylaws and recommend to Council the level of bylaw service and enforcement to be provided, having regard to the need to maintain consistency across the District for all Council bylaws.
- 12) authority to prepare a submission to Council on the proposed levels of service, income and expenditure within the community of interest area, for consideration as part of the long term plan/annual plan process
- 13) provide comment by way of the formal Annual Plan/Long Term Plan process on relative priorities for the delivery of District services and levels of service within the community board area.

District activities include:

 - a) wastewater
 - b) solid waste
 - c) water supply
 - d) parks and reserves
 - e) roading
 - f) libraries
 - g) cemeteries
 - h) emergency management
 - i) stormwater
 - j) public toilets
 - k) community housing
- 14) Council will set the levels of service for District activities – if a community board seek a higher level of service they will need to recommend that to Council and it will need to be funded in an appropriate way (locally).

Community Assistance

- 15) authority to establish prioritisation for allocation based on an overarching set of criteria from council to guide the scope of the activity
- 16) authority to grant the allocated funds from the Community Partnership Fund

- 17) authority to allocate bequests or grants generated locally consistent with the terms of the bequest or grant fund

Northern Community Board

- 18) make decisions regarding funding applications to the Northern Southland Development Fund. The Northern Community Board may invite a representative of the community of Dipton to take part in the decisions on applications to the Northern Southland Development Fund.

Unbudgeted Expenditure

Approve unbudgeted operating expenditure for local activities of up to \$20,000.

Approve up to a \$20,000 increase in the projected cost of a budgeted capital works project/item that is included in the annual plan/LTP.

Authority to delegate to the chief executive, when approving a project definition/business case, over-expenditure of up to \$10,000 for capital expenditure against the budget detailed in the Annual Plan/LTP.

Service Delivery

Local Activities

For activities within the local activities category, the community board shall have authority to:

- a) recommend to Council levels of service for local activities having regard to Council budgets within the Long Term Plan and Annual Plan process
- b) recommend to Council the rates and/or user charges and fees to fund the local activities
- c) accept donations of a local asset eg a gas barbeque, park bench, etc with a value of less than \$20,000.
- d) approve project definitions/business cases for approved budgeted capital expenditure up to \$300,000
- e) recommend to the Services and Assets Committee the approval of project definitions/business case and procurement plan for capital expenditure over \$300,000 and/or any unbudgeted capital expenditure
- f) monitor the performance and delivery of the service in meeting the expected levels of service
- g) facilitate the development of local management plans (for subsequent recommendation to Council), where required by statute or in support of District or other plans for reserves, harbours, and other community facilities, except where powers:
 - have been delegated to Council officers; or
 - would have significance beyond the community board's area or otherwise involves a matter of

national importance (Section 6 Resource Management Act 1991); or

- involve the alienation of any part of a proposed or existing esplanade reserve by way of width reduction, easement, lease or otherwise.

Local activities include:

- i) community leadership
 - ii) local halls and community centres (within Council's overarching policy for community facilities)
 - iii) wharves and harbour facilities
 - iv) local parks and reserves
 - v) parking limits and footpaths
 - vi) Te Anau/Manapouri Airport (Fiordland Community Board)
 - vii) Stewart Island Electricity Supply Authority (SIESA) (Stewart Island/Rakiura Community Board)
 - (i) for the above two local activities only
 - (ii) recommend levels of service and annual budget to the Services and Assets Committee
 - (iii) monitor the performance and delivery of the service
- 19) naming reserves, structures and commemorative places
- a) authority to decide upon requests from the community, regarding names of reserves, the placement of structures and commemorative places.
- 20) naming roads
- a) authority to decide on the naming for public roads, private roads and rights of way
- 21) assist the chief executive by providing comment (through the board chairperson) to consider and determine temporary road closures applications where there are objections to the proposed road closure.

Rentals and Leases

In relation to all leases and licences of land and buildings for local activities within their own area, on behalf of Council;

- a) accept the highest tenders for rentals more than \$10,000
- b) approve the preferential allocation of leases and licenses where the rental is \$10,000 or more per annum.

Environmental management and spatial planning

- 22) provide comment on behalf of the relevant community/communities on resource consent applications referred to the community board for comment.
- 23) recommend to Council the level of bylaw service and enforcement to be provided within the community, having regard to the need to maintain consistency across the District.

	<p>24) provide advice to Council and its committees on any matter of interest or concern to the community board in relation to the sale of alcohol where statutory ability exists to seek such feedback.</p> <p>25) provide input into regulatory activities not otherwise specified above where the process allows.</p> <p>26) recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the board has made submissions; ability to provide input to support the development of community planning for a civil defence emergency; and after an emergency event, to provide input and information to support community response efforts.</p>
LIMITS TO DELEGATIONS	<p>No financial or decision making delegations other than those specifically delegated by Council.</p> <p>The community board shall only expend funding on purposes for which that funding was originally raised and in accordance with the budgets approved by Council through its Long Term Plan/Annual Plan. In accordance with the provisions of section 39(2) of Schedule 7 the board may not incur expenditure in excess of the approved budget.</p> <p>Matters which are not Delegated</p> <p>Southland District Council has not delegated to community boards the power to:</p> <ul style="list-style-type: none"> • make a rate or bylaw • acquire, hold or dispose of property • direct, appoint, suspend or remove staff • engage or enter into contracts and agreements and financial commitments • institute an action for recovery of any amount • issue and police building consents, notices, authorisations and requirements under acts, statutes, regulations, bylaws and the like; • institute legal proceedings other than the delegation to recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the community board has made submissions.
CONTACT WITH MEDIA	<p>The community board chairperson is the authorised spokesperson for the board in all matters where the board has authority or a particular interest.</p> <p>Board members, including the chairperson, do not have delegated authority to speak to the media and/or outside agencies on behalf of Council on matters outside of the board's delegations.</p>

	<p>The assigned Executive Leadership Team member will manage the formal communications between the board and its constituents and for the board in the exercise of its business. Correspondence with central government, other local government agencies or official agencies will only take place through Council staff and will be undertaken under the name of Southland District Council.</p>
REPORTING	<p>Community boards are unincorporated statutory bodies which are elected to represent the communities they serve. The boards maintain bound minute books of their own meetings.</p>

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1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of interest

Community board members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public forum

Notification to speak is required by 12noon at least one clear day before the meeting. Further information is available at www.southlanddc.govt.nz or by phoning 0800 732 732.

5 Extraordinary/urgent items

To consider, and if thought fit, to pass a resolution to permit the Community Board to consider any further items which do not appear on the agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the chairperson must advise:

- (i) the reason why the item was not on the agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting, -

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further **discussion.**”

6 Confirmation of minutes

6.1 Meeting minutes of Northern Community Board, 09 August 2021



Northern Community Board

OPEN MINUTES

Minutes of a meeting of Northern Community Board held in the Mossburn Fire Station, 45 Devon Street, Mossburn on Monday, 9 August 2021 at 6pm.

PRESENT

Chairperson	Greg Tither
Deputy Chairperson	Lance Hellewell
Members	Peter Bruce
	Pam Naylor
	Carolyn Smith
	Sonya Taylor
	Councillor John Douglas

APOLOGIES

Councillor Rob Scott

IN ATTENDANCE

Graduate open spaces planner	Bridget Elliott
Community facilities manager	Mark Day
Group manager democracy and community	Fran Mikulicic
Committee advisor/customer support Partner	Rose Knowles
Community partnership leader	Kelly Tagg

1 Apologies

There was an apology from Councillor Rob Scott.

Resolution

Moved Pam Naylor, seconded Carolyn Smith and resolved:

That the Northern community board accept the apology

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

There were no conflicts of interest declared.

4 Public forum

Victoria Grant addressed the meeting in relation to providing a footpath along Hero Street, Lumsden. Ms Grant presented a petition with 60 signature to the board.

5 Extraordinary/urgent items

There were no extraordinary/urgent items.

6 Confirmation of minutes

Resolution

Moved Pam Naylor, seconded Sonya Taylor and resolved:

That the Northern Community Board confirms the minutes of the meeting held on 14 June 2021 as a true and correct record of that meeting.

Reports

7.1 Review of Open Spaces Strategy and Reserve Management Policy

Record No: R/21/7/44865

Graduate open space planner – Bridget Elliott and Mark Day community facilities manager were in attendance for this item.

Miss Elliott advised that the purpose of the report was to seek feedback from the board on possible amendments to the Open spaces strategy and the reserves management policy.

Mr Day advised that staff will use the feedback received to produce both a strategy and draft policy with consultation on the documents in November with Council adopting an amended strategy and policy early in 2022.

Resolution

Moved Lance Hellewell, seconded Peter Bruce and resolved:

That the Northern Community Board:

- a) **receives the report titled “Review of Open Spaces Strategy and Reserve Management Policy” dated 3 August 2021.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) provide feedback on possible changes to the Open Spaces Strategy.
- e) provide feedback on possible changes to the Reserves Management Policy.

7.2 Community leadership report

Record No: R/21/8/45962

Community partnership leader – Kelly Tagg was in attendance for this item.

Mrs Tagg drew a number of issues to the attention of the board including:

- Community partnership fund
- Community service awards
- Leadership academy
- Tourism infrastructure fund
- Milford opportunities project
- SDC Smartphone Antenno App

Resolution

Moved Pam Naylor, seconded Carolyn Smith and resolved:

That the Northern Community Board:

- a) **receives the report titled “Community leadership report” dated 4 August 2021.**

7.3 Operational Report for Northern Community Board

Record No: R/21/7/43880

Community partnership leader – Kelly Tagg was in attendance for this item.

Mrs Tagg drew a number of issues to the attention of the board including:

- **Toilet contract for Athol**
- **Lumsden gardening contract**
- **Railway carriage in Athol – Health and safety issues**

Resolution

Moved Carolyn Smith, seconded Pam Naylor and resolved:

That the Northern Community Board:

- a) **Receives the report titled “Operational Report for Northern Community Board” dated 3 August 2021.**

7.4 Council report

Record No: R/21/7/45249

Councillor Douglas took the Board through the report.

Cr Douglas drew a number of issues to the attention of the board including:

- **Three waters reforms programme**
- **McLean road culvert opening on Saturday 28 August 12noon**
- **Around the mountain cycle trail**

Resolution

Moved Pam Naylor, seconded Lance Hellewell and resolved:

That Northern Community Board:

- a) **Receives the report titled “Council report” dated 29 July 2021.**

7.5 Chairperson's report

Record No: R/21/7/45241

Chairperson Greg Tither update the members on activities that he has been involved with since the last meeting which included:

- Athol playground upgrade
- Lumsden gardening contract
- Lumsden memorial hall signage
- Flag Traxs for our townships
- Next workshop is on Monday 20 September 6.30pm
- Footpath request from Victoria Grant to be forwarded to Ben Whelan roading engineer to investigate further
Kelly Tagg will respond to Victoria regarding her petition and inform her of the process moving forward
- Reforest Northern Southland application to undertake riparian planting
Move Carolyn Smith, seconded Pam Naylor and resolved

That the Northern Community Board approves the application from Reforest Northern Southland to undertake riparian planting in the Lumsden Township.

Resoluton

Moved Sonya Taylor, seconded Lance Hellewell and resolved:

That the Northern Community Board:

- a) **receives the report titled "Chairperson's report" dated 3 August 2021.**

The meeting concluded at 7.45pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE NORTHERN COMMUNITY BOARD
HELD ON 9 AUGUST 2021.

DATE:.....

CHAIRPERSON:.....

Community leadership report

Record no: R/21/9/52479
Author: Kelly Tagg, Community partnership leader
Approved by: Anne Robson, Chief financial officer

Decision

Recommendation

Information

Purpose

- 1 The purpose of this report is to inform the board of the community leadership activities in the area.

Recommendation

That the Northern Community Board:

- a) **receives the report titled “Community leadership report” dated 27 September 2021.**

Attachments

- A community leadership report [↓](#)



What's happening in your area

Community Partnership Fund

The latest funding round of the Northern Community Partnership Fund closed on 31 August 2021. We have received four applications for this round, and have \$6,069 available for distribution. A report to decide on allocations follows in this agenda.

Community service awards

Nominations for Community Service Awards close on 30 September 2021. This is the first round of a more streamlined approach to the Community Service Awards process, with one round per year for all the nine boards in the District. At the time of writing this report, Northern Community Board have received one nomination. A report will be put up to the next meeting in December regarding this.

Upcoming funding deadlines

The following funding rounds have recently closed and decisions will be made in November. A further update on funding outcomes for this board area will be made after that.

Sport NZ Rural Travel Fund	30 September 2021
District Initiatives Fund	30 September 2021
Ohai Railway Fund	30 September 2021
Creative Communities	30 September 2021

What's happening outside your area

District/regional Initiatives

Welcoming Communities

Southland District Council partnered with Invercargill City Council, Gore District Council and Southern REAP to lodge a funding application for a pilot-extension to Southern REAP's "drive my life" programme that specifically focuses on supporting Southland's newcomers to obtain their learners, restricted, and full driving licenses.

The funding application was submitted to the “Ethnic Communities Development Fund” and we recently received confirmation that Southern Reap Incorporated was successful in securing a grant of \$15,000 as the request aligned with the development fund’s priorities and funding criteria. The Ministry for Ethnic Communities was not able to fund all of the applications received in this funding round.

The Welcoming Communities conference, due to be held in Wellington 26/27 August has been cancelled and is expected to be rescheduled for later in the year.

Environment challenges workshop

In May, Environment Southland hosted a workshop on the significant environmental challenges facing Southland including freshwater quality, climate change impacts and biodiversity. It was recognised that to achieve long-term environmental outcomes there was a need to build environmental, economic, cultural and social frameworks for a sustainable future.

In addition, the change required was simply too big for any one agency to achieve alone and will require strong regional and national partnerships with a long-term vision.

A second workshop took place in mid-August and staff from the community leadership team attended, along with other stakeholders. This workshop looked at the draft vision statements and theme and developed ideas/projects to achieve the vision.

A further hui is planned for the beginning of October.

What’s coming up?

Policy and strategy

Bylaw and policy work

Staff in the strategy and policy team are in the early stages reviewing a number of documents. These include:

- The Open Spaces Strategy and Reserves Management Policy
- The Stewart Island/Rakiura Visitor Levy Bylaw and Policy
- The Delegations Manual – staff have begun reviewing the manual and identifying possible changes
- Alcohol Control Bylaw
- Smoke Free Open Spaces Policy – it is intended that pre-consultation with stakeholders will take place before the end of this year.
- Protected Disclosure Policy
- Contract Management Policy
- Feedback Policy.

Corporate risks

Following annual review by ELT, on 23 June 2021, Council adopted the revised top strategic risks which will form the quarterly risk register going forwards. Risk management reporting is underway for the September 2021 quarter. Staff and ELT are currently updating the risk register and the quarterly reports will be presented to the Finance and Assurance Committee and Council when they meet later in the year.

Long Term Plan

On 29 June 2021, Council adopted the Long-Term Plan 2021-2031. The LTP sets out Council's plan for the next 10 years, how this contributes to the strategic direction, the costs and how they will be paid for, and how we will measure our performance as an organisation. The LTP is available on Council's website to view or download, and printed copies of the LTP are available in area offices.

Annual Report

Work on the development of the 2020/2021 Annual Report is underway. The draft annual report will be presented to the Finance and Assurance committee in October for release to Audit New Zealand.

Interim performance report

The final interim performance report will be presented to the Finance and Assurance committee on 27 September. This report is the final one using the 2018-2028 LTP performance measures.

Annual Plan

Work has begun on the development of the 2022/2023 Annual Plan which is year two of the LTP 2021-2031.

Stakeholder updates

Waka Kotahi – Highways South update

Watercutting has recently been completed across the network to improve the texture (and therefore skid resistance) of the pavement.

We're hopeful that the snow and ice events are over for the year, although our crews continue to monitor road and weather temperatures until the end of September to enable snow and ice preventative treatments (CMA and grit) when necessary.

Wandering stock is starting to increase again, likely due to new spring stock. Please can you remind your communities to check fencing, particularly for areas bordering state highways, to ensure these are as secure as possible.

We are starting to also notice more vegetation restricting visibility on the network due to new spring growth. We'd appreciate if landowners can keep on top of vegetation bordering state highways to ensure clear visibility, and therefore safety, for users of state highways.

Due to the spring rains we have had recently, we have had localised flooding in some areas. In some cases recently, the cause of flooding has been drains that have been blocked by the roots of trees, we are working through these on a case by case basis to determine the best available course of long-term action.

The slip at Ohai now has a confirmed remedial plan and work is due to begin to stabilise this slip and reopen SH96 to two lanes. We're grateful for the patience of the communities in this area while we engaged with other affected stakeholders.

The new construction season is about to begin in October/November with almost 70km of reseals, asphalt and rehabs programmed between the start of November and the end of April. We appreciate that these works can be disruptive and frustrating for state highway users as well as the communities bordering these areas, however due to the weather in Southland, we're limited to these months to complete this work.

We will do our very best to engage with affected businesses and communities in advance of these works so there are no surprises. SH96/Winton-Wrey's Bush highway is one of the first construction projects in our programme, this will begin in late October (weather permitting), and we've liaised with the tour of Southland to ensure the route the cyclists take does not clash with this.

We'd appreciate your support to push the message out to our communities that the temporary speed limits are there for a reason. These temporary speeds ensure that our workers on the site are safe in their workplace, road users are safe travelling through these work sites, vehicles are not damaged by any road works taking place, and the roads themselves are not damaged by speeding vehicles while under construction. If they are damaged, then we need to come back and do the job all over again – increasing the disruption to motorists.

We are noticing a large increase in the amount of litter on state highways and although our crews are collecting litter as often as possible, this doesn't seem to be decreasing. It would be great if community boards could promote their communities to "do the right thing and put in in the bin".

Finally, the Tour of Southland is happening again next month beginning on the 31 October. Once we have confirmed routes and traffic management plans relating to state highways, we will share any planned disruptions on the highways with you. In the meantime, as was advertised in the Southland Times on the 18th September and as attached, please see the proposed road closures on state highways in Southland for the tour:

- Monday 1st November – SH6, Diana St in Lumsden, detour via Hero/Flora streets
- Tuesday 2nd November – Lakefront Drive, Te Anau between Mokoroa and Town Centre, detour via Mokoroa/Town Centre/Luxmore Drive (not a state highway but relevant for community boards)
- Friday 5th November – SH94, Hokonui Drive, Lyne St, detour via Trafford/Fairfield/Preston streets
- Saturday 6th November – SH6, Great North Road, detour via Meldrum/Park/Bute streets

Emergency Management Southland

It has been a busy time at Emergency Management Southland over the last few months. There have been a few changes in the team however, I am happy to say that we are now fully staffed. Simon Mapp has joined us as group manager, Jason Ten Hoorn Boer and Amy Rogers have joined Craig Sinclair in the Response Team; and Mallory Wood and Tracey Fraser have joined Aly Curd in the community team.

Recently, five of the team were deployed to Westport to support the Buller flood response taking roles in Welfare, Response, Planning, and Logistics. This was a big event for a small town, and they were really under the pump in the initial stages. The deployed team assisted from the initial response phase through to the transition to recovery and the learnings gained have been invaluable.

The recent Covid-19 Delta resurgence differed greatly from the previous outbreak in 2020 as there was no declared National State of Emergency this time. This meant that we were not lead agency for this response as the Ministry of Health took lead supported by the Ministry of Social Development. Understandably, a lot of planning was dedicated to this resurgence which saw CDEM groups, NEMA, government agencies and stakeholders working on these plans. Focus was also put on developing our concurrent event planning.

EMS saw the importance of communication throughout this time, ensuring that we kept in contact with community groups and responding agencies at local, regional, and national levels. Unfortunately, restrictions meant that we had to pause community meetings and public engagement with presentations in Wallacetown and Otatara cancelled, along with school visits with our Shakey trailer. We are now looking into how we can continue engagement in person when restrictions allow along with holding meetings virtually if needed.

Our community VHF radio programme is progressing well. The radios are now fully set up and have been tested so we hope to start placing these around Southland by the end of September. This project is to

ensure we have an alternative form of communication between our communities and the ECC if an emergency were to disrupt cellular service and the internet. These radios are programmed so that the communities can contact the Emergency Coordination Centre (ECC) as well as other communities throughout the region.

The radios are contained in a strong box that contain everything you need to start transmitting and can be run off both mains power and from a vehicle. A step-by-step instruction guide is included. Being in a box means that these radios are fully mobile so that they can be moved should the need arise.

Operational Report for Northern Community Board

Record No: R/21/9/50878
Author: Brendan Gray, Projects manager
Approved by: Anne Robson, Chief financial officer

Decision Recommendation Information

Purpose of Report

- 1 The purpose of the report is to update the board on the operational activities in the Northern Community Board area.

Recommendation

That the Northern Community Board:

- a) **Receives the report titled “Operational Report for Northern Community Board”**
dated 24 September 2021.

Attachments

- A Report to Northern Community Board - 4 October 2021 - Operational report [↓](#)



1. Projects within current financial year

CLARIFICATION OF FUNDING SOURCES

Local funded: footpaths, SIESA, water facilities, airport and halls.

District funded: water, sewerage, stormwater, cemeteries, toilets and roading.

Local or District funded (dependent on service): community facilities, open spaces and community grants.

ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	PROJECT CURRENT COMMENT	BUDGET
WATER SUPPLY	P-10265	District metered areas - Lumsden Balfour	Delivery phase	Monitor	Meter to be installed at Lumsden reserve, and Balfour will be completed 2021/2022 year.	\$50,750
WATER SUPPLY	P-10423	Improvements (to be determined) to improve water quality due to possible potable use - Matuku rural schemes.	Initiation phase	Off track	Funding for 2021/2022 is for investigation work - will look to synergise project with P-10422 Te Anau rural and P-10428 Five Rivers.	\$80,000
WATER SUPPLY	P-10428	Five Rivers - improvements due to possible potable use	Initiation phase	Off track	Investigation work - will look to synergise project with P-10422 Te Anau rural and P-10423 Matuku.	\$25,000
AROUND THE MOUNTAINS CYCLE TRAIL	P-10678	ATMCT continuous improvement	Initiation phase	Off track	Ongoing discussions with landowners to finalise easement	\$20,000



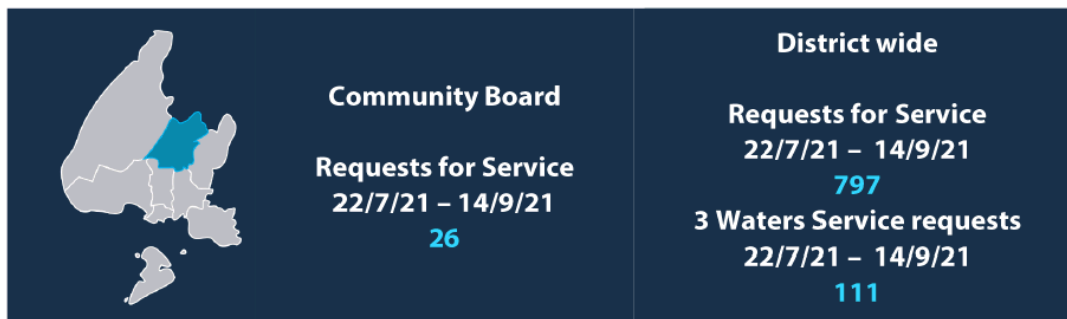
ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	PROJECT CURRENT COMMENT	BUDGET
					agreements on the cycle trail.	
COMMUNITY FACILITIES	P-10711	Lumsden office - lighting	Initiation phase	Off track	Quotes obtained June/July 2021.	\$12,000
PARKS and RESERVES	p-10950	Garston - memorial seat	Pre-delivery phase	Off track	Delivery of Garston seat is programmed for November/December 2021 at present, however it is being checked if a future subdivision might impact on the placement and location.	\$7,100
CEMETERIES	P-10963	New memorial wall Mossburn cemetery	Initiation phase	On track	Site has been inspected.	\$10,000
CEMETERIES	P-10963	New memorial wall Lumsden cemetery	Initiation phase	On track	Site has been inspected.	\$10,000

2. Service Contracts

CONTRACT NAME	CONTRACT MANAGER COMMENTARY
10/01 – Water and waste water services operation and maintenance	Contractor staff have been very busy during August due to weather related issues. Flooding and power cuts have been a challenge across the district.
17/ 03 – Waimea Alliance	<p>Covid-19 lockdown has affected Council and Council maintenance contracts across the district this period.</p> <p>Routine maintenance and cyclic works are ongoing.</p> <p>2021/2022 pre-reseal repair works are ongoing with marking out and repair works. Maintenance metaling has been under way with over 5000m3 applied in August.</p> <p>District wide footpath renewal works are underway in various townships for this programme. This includes some works in Mossburn.</p> <p>The majority of McLean Road box culvert works has been finished with the last minor finishing happening this period, including painting of sight rails.</p> <p>The drainage crew repaired/ installed some new culverts in the Dunrobin area and on Mewton Road to improve an ongoing issue around capacity before heading towards the Tuatapere area.</p>
20/01 – Lumsden office and library cleaning	Cleaning stopped for a period of time during lockdown. Cleaning resumed with a focus on high use areas.

CONTRACT NAME	CONTRACT MANAGER COMMENTARY
17/03 -Toilet contracts	The toilets remained open during Covid-19 for essential workers, this was well managed by the contractors.
21/18 - Mowing	McDonough Contracting has commenced as the new mowing contractor for the Northern board area.
General	Six trees in the traffic island on SH6, at the south entrance to Lumsden have been removed. Also, removal of three dead poplar trees on SH94 near the Lumsden cemetery was completed prior to 30 June. These had been identified as in poor condition in a recent tree survey. A report on the Lumsden gardens and future proofing is being investigated by a landscape architect.

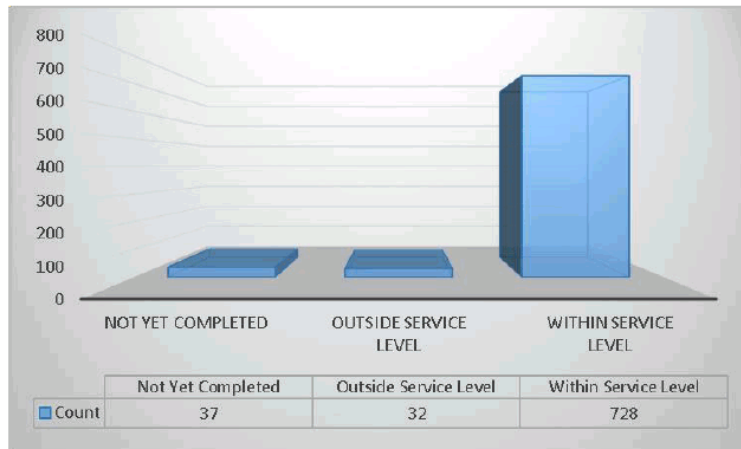
3. Request for service data 22 July 2021 – 14 September 2021



REQUEST TYPE	COUNT
Debris on sealed roads (safety)	1
Gravel, potholes/corrugations and grading	1
Information - direction signs (road names, rest area)	1
New rapid number	1
Sewer lateral blockage	1
Transfer/recycling station matters	1
Transport - road matters general	1
Urban stormwater (the drain)	1
Water and waste general	8
Water asset leak (main, hydrant, valve, meter)	1
Water toby leak	3
Wheelie bin - non-compliance	1
Wheelie bin collection complaints	2
Wheelie bin new/size change/additional	3
TOTAL	26

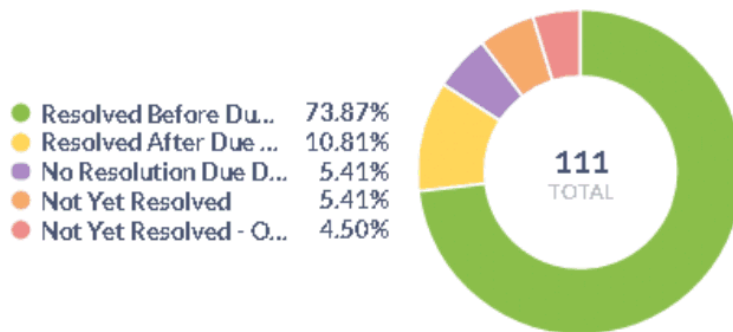


RFS Count by completion time status



Note: RFS that were not yet completed or outside the service level were due to factors including further investigations/ work required and extensions of time to complete the requests.

IP5 Requests, Resolution Time Status





4. Local finance reporting

Athol - Business Units as at 31 August 2021									
	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Streetworks - Athol									\$7,500
Beautification -Athol	\$3,184	\$3,183	\$19,350	\$159	\$3,183	\$19,099			
Playground - Athol	\$1,250	\$1,250	\$7,500	\$1,988	\$1,250	\$7,500	\$4,195		
Hall - Athol	\$2,501	\$2,427	\$14,726	\$2,621	\$3,828	\$14,890			
Total	\$6,936	\$6,861	\$41,576	\$4,768	\$8,261	\$41,489	\$4,195	\$0	\$7,500

Athol income for the year to date is on budget. Beautification expenditure is \$3,025 under budget due to minimal maintenance and no mowing spend to date. Playground expenditure is \$738 over budget due to additional maintenance required to date. Playground capital expenditure is \$4,195 over budget due to new boxing being installed, replacing the soft fall and replacing a piece of equipment. This project started in 2020/2021 and a carry forward of 2020/2021 budget of \$12,024 has been requested for approval by Council. Hall expenditure is \$1,207 under budget primarily due to no general maintenance, gardening and work scheme work required to date.

Garston - Business Units as at 31 August 2021									
	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Beautification - Garston	\$1,839	\$1,838	\$11,632	\$429	\$1,951	\$11,709			\$7,100
Playground - Garston	\$1,250	\$1,250	\$7,500	\$94	\$1,265	\$7,588			
Playcentre Building	\$251	\$251	\$1,505	\$199	\$243	\$1,505			
Total	\$3,340	\$3,339	\$20,637	\$721	\$3,459	\$20,802	\$0	\$0	\$7,100

Garston income is on budget. Beautification expenditure is \$1,522 under budget, primarily due to no mowing and general project costs to date (\$1,172 and \$417 respectively). Playground expenditure is \$1,171 under budget due to minimal general maintenance required to date.



Lumsden - Business Units as at 31 August 2021

Business Unit	Income			Expenses			Capital		
	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Street Works - Lumsden	\$226	\$226	\$1,443	\$2,437	\$2,663	\$15,978			\$60,096
Refuse Collection - Lumsden	\$5,230	\$5,223	\$31,335	\$3,124	\$5,223	\$31,335			
Cemetery - Lumsden	\$1,465	\$1,500	\$9,013	\$770	\$2,249	\$13,492			\$10,000
Beautification - Lumsden	\$10,252	\$9,950	\$61,239	\$1,165	\$10,198	\$61,189			
Recreation Reserve - Lumsden	\$3,151	\$2,782	\$16,692	\$1,376	\$3,787	\$16,692			
Playground - Lumsden	\$1,250	\$1,250	\$7,500	\$524	\$1,522	\$9,132			
Camping Ground - Lumsden	\$300	\$200	\$1,200						
Hall - Lumsden	\$3,614	\$3,411	\$20,567	\$4,623	\$5,882	\$21,069			
Information - Centre	\$511	\$530	\$3,177	\$2,308	\$1,519	\$4,557			
Total	\$26,000	\$25,070	\$152,166	\$16,328	\$33,042	\$173,444	\$0	\$0	\$70,096

Lumsden income is slightly over budget (\$930). Beautification, recreation reserve and the camping ground income are all over budget, due to additional rental income received to date (\$303, \$369 and \$100 respectively). Lumsden hall income is \$204 over budget, primarily due to additional hall hire income received (\$175). Expenditure is \$16,715 under budget. Refuse collection is \$2,098 under budget due to less street litter bin costs to date. Cemetery expenditure is \$1,478 under budget due to no mowing costs being occurred to date. Beautification expenditure is \$9,033 due to no mowing costs (\$4,091), no general maintenance (\$806) and less gardening costs (\$4,084) incurred to date. Recreation reserve is \$2,411 under budget due no mowing costs (\$908), no general maintenance (\$833) and less electricity costs (\$684) to date. Playground expenditure is \$998 under budget due to less general maintenance. Lumsden hall expenditure is \$1,259 under budget primarily due to lower electricity (\$272), cleaning (\$232), internal work scheme costs (\$327) and no general maintenance required to date. Lumsden information centre expenditure is \$790 over budget due to internal maintenance required to repair the lights at the railway station (\$1,005), which is offset by an underspend in general maintenance (\$220).



Mossburn - Business Units as at 31 August 2021

Business Unit	Income			Expenses			Capital		
	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Street Works - Mossburn	\$176	\$176	\$1,054	\$333	\$176	\$1,054			\$18,020
Refuse Collection - Mossburn	\$2,494	\$2,491	\$14,944	\$2,512	\$2,491	\$14,944			
Cemetery - Mossburn	\$1,319	\$1,317	\$7,900	\$257	\$1,401	\$8,406			\$10,000
Beautification - Mossburn	\$2,784	\$2,783	\$18,235	\$720	\$3,200	\$19,200			
War Memorial Park	\$2,164	\$2,163	\$12,979	\$393	\$2,357	\$12,979			
Playground - Mossburn	\$1,250	\$1,250	\$7,500	\$58	\$1,250	\$7,500			
Total	\$10,187	\$10,179	\$62,612	\$4,273	\$10,874	\$64,083	\$0	\$0	\$28,020

Mossburn income is on budget. Expenditure is \$6,602 under budget. Cemetery expenditure is \$1,144 under budget due to no mowing costs (\$783) and minimal maintenance costs (\$361) to date. Beautification expenditure is \$2,480 under budget primarily due to no mowing or tree and hedge maintenance costs for the year to date (\$700 and \$1,667 respectively). War Memorial Park is \$1,964 under budget primarily due to no mowing and maintenance costs for the year to date (\$1,133 and \$833 respectively). Playground expenditure is \$1,192 under budget due to minimal maintenance required to date.

Northern Southland development fund - Business Units as at 31 August 2021

Business Unit	Income			Expenses			Capital		
	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Northern Southland Devlpt Fund			\$13,960			\$9,825	\$0	\$0	\$0
Total	\$0	\$0	\$13,960	\$0	\$0	\$9,825	\$0	\$0	\$0

Northern Southland development income and expenditure is on budget. Applications for this fund closes on 31 March each year.



Northern - Business Units as at 31 August 2021

Business Unit	Income			Expenses			Capital		
	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Community Leadership Northern			\$6,069			\$6,069			
Rec Reserve - Northern	\$128	\$128	\$769			\$769			\$0
Total	\$128	\$128	\$6,838	\$0	\$0	\$6,838	\$0	\$0	\$0

Community leadership income and expenditure are on budget. Applications for the Northern Community Partnership Fund closed on 31 August. Recreation reserve Northern income and expenditure are both not significantly different to budget.

Halls - Business Units as at 31 August 2021

Business Unit	Income			Expenses			Capital		
	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Hall - Five Rivers	\$1,451	\$1,481	\$8,893	\$1,890	\$2,469	\$8,134	\$0	\$0	\$0
Total	\$1,451	\$1,481	\$8,893	\$1,890	\$2,469	\$8,134	\$0	\$0	\$0

Five Rivers hall income is slightly under budget. Expenditure is \$579 under budget primarily due to no general maintenance and work scheme work being required to date (\$833), which is offset by insurance costs being \$367 above budget.



Reserve Balances

RESERVE	ACTUAL 30 JUNE 2021	BUDGET 30 JUNE 2022	FORECAST 30 JUNE 2022
Athol community centre	\$7,727	\$7,889	\$7,889
Athol general	\$8,028	\$8,279	\$8,279
Total – Athol	\$15,755	\$16,168	\$16,168
Five Rivers hall	\$489	\$494	\$494
Total – Five Rivers	\$489	\$494	\$494
Garston special projects	\$38,938	\$32,440	\$32,440
Total – Garston	\$38,938	\$32,440	\$32,440
Lumsden community centre	\$12,731	\$12,833	\$12,833
Lumsden cemetery	\$693	\$707	\$707
Lumsden footpaths	\$10,684	\$1,865	\$1,865
Lumsden general	\$90,756	\$83,497	\$93,497
Lumsden stormwater	\$46,285	\$47,255	\$47,255
Total - Lumsden	\$161,149	\$146,157	\$156,157
Mossburn general	\$95,719	\$87,554	\$87,554
Total - Mossburn	\$95,719	\$87,554	\$87,554
Northern Southland development fund	\$324,264	\$328,339	\$328,399
Total – Northern Southland development fund	\$324,264	\$328,339	\$328,399
TOTAL RESERVES	\$636,314	\$611,152	\$621,212

Financial Report for the year ended 30 June 2021

Record No: R/21/8/47642
Author: Sheree Marrah, Financial accountant
Approved by: Anne Robson, Chief financial officer

Decision

Recommendation

Information

Summary

- 1 The purpose of this report is to present the final financial results and supporting information for the communities located within the Northern Community Board area for the year ended 30 June 2021. The financial reports are contained within attachment A, B and C of this report.
- 2 As the audit of Council is not scheduled to occur until November/December, the financial results presented may be subject to change.
- 3 Activity performance information for all council activities as well as consolidated financial results will be available in the audited 2020/2021 Annual Report. This document is anticipated to be available to the public once it has been adopted by Council in mid December 2021.

Recommendation

That the Northern Community Board:

- a) **Receives the report titled “Financial Report for the year ended 30 June 2021” dated 27 September 2021.**

Attachments

- A ATTACHMENT A Financial Report to Northern Community Board for the year ended 30 June 2021 [↓](#)
- B ATTACHMENT B Reserve balances June 2021 - Northern [↓](#)
- C ATTACHMENT C Detailed financial information for Northern report to communities June 2021 [↓](#)



Northern Community Board - Financial performance for the year ended 30 June 2021

The preliminary financial results for the year to 30 June 2021 were provided to you in the June operational report, however these financial results will have changed due to year end processes, including expenditure accruals, interest on reserves, funding of activities and projects etc.

The summary tables overleaf show the final financial results for the communities within your area for the year ended 30 June 2021. Please note these financial results are being audited in November/December and therefore may be subject to further change.

The results show for each of the income, expenditure, and capital expenditure categories:

- what actually happened ("Actual"),
- what was expected to occur by year end ("Forecasted Budget"), and
- what the original budget was ("Annual Plan Budget")

The "Forecasted Budget" includes the original Annual Plan budget adjusted for the effect of expenditure carried forward from 2019/2020, unbudgeted expenditure, projects that have been put on hold or are to be completed in 2021/2022 and/or anticipated changes to income and operating expenditure over the year.

Operational reports provided to you throughout the year compared the actual year-to-date ("YTD") results against forecasted YTD totals. This report however, will discuss significant variances between the "Actual" results and the "Annual Plan Budget".

A detailed breakdown of the individual business units is included in Attachment C of this report for your information.



Variations to the 2020/2021 Annual Plan budget by community

Athol - Business Units for the year ended 30 June 2021									
Business Unit	Income			Expenses			Capital		
	Actual	Forecasted Budget	Annual Plan Budget	Actual	Forecasted Budget	Annual Plan Budget	Actual	Forecasted Budget	Annual Plan Budget
Operating Costs - Athol	\$1,042	\$879	\$879	\$250	\$659	\$659			
Cemetery - Athol	\$988	\$989	\$989	\$411	\$989	\$989			
Beautification - Athol	\$5,983	\$5,989	\$5,989	\$10,085	\$6,810	\$6,810	\$14,971	\$6,424	
Playground - Athol	\$2,634	\$2,637	\$2,637	\$976	\$13,000	\$2,637			
Hall - Athol	\$12,179	\$11,721	\$11,721	\$13,394	\$12,354	\$11,838			
Total	\$22,825	\$22,215	\$22,215	\$25,115	\$33,812	\$22,933	\$14,971	\$6,424	\$0

Overall income was \$22,825 which \$610 over budget. This was primarily due to Athol hall receiving additional hall hire income (\$458).

Total expenditure was \$25,115, which was \$2,182 over budget. This was primarily due to beautification being \$3,275 over budget due to underbudgeted depreciation (\$1,927) and more mowing costs (\$644) for the year. Athol hall expenditure was \$1,556 over budget primarily due to increased insurance premiums (\$605) and increased gardening and general maintenance costs (\$621). These overspends were offset by an underspend in playground expenditure due to less maintenance costs for the year (\$1,661).

Capital expenditure was \$14,971 over budget. This was due to the railway project that commenced and was budgeted for in 2019/2020, however it was only completed in 2020/2021 (\$8,361). In addition, capital expenditure included installation of the Athol memorial seat, which was unbudgeted expenditure approved by the board in April 2021 (\$6,610).

Garston - Business Units for the year ended 30 June 2021									
	Income			Expenses			Capital		
Business Unit	Actual	Forecasted Budget	Annual Plan Budget	Actual	Forecasted Budget	Annual Plan Budget	Actual	Forecasted Budget	Annual Plan Budget
Beautification - Garston	\$13,154	\$12,851	\$12,851	\$12,671	\$16,050	\$12,187			
Playground - Garston	\$1,679	\$1,679	\$1,679	\$1,492	\$2,588	\$2,588			
Playcentre Building	\$2,157	\$2,157	\$2,157	\$1,297	\$2,200	\$2,157			
Total	\$16,990	\$16,687	\$16,687	\$15,461	\$20,838	\$16,932	\$0	\$0	\$0

Overall income was \$16,990 which was slightly above budget (\$303).

Total expenditure was \$15,461 which was \$1,471 under budget. Garston playground was \$1,096 under budget due to less general maintenance for the year. The playcentre building was \$860 under budget due to less work scheme work required for the year.

There was no capital expenditure in Garston for 2020/2021.



Lumsden - Business Units for the year ended 30 June 2021									
Business Unit	Income			Expenses			Capital		
	Actual	Forecasted Budget	Annual Plan Budget	Actual	Forecasted Budget	Annual Plan Budget	Actual	Forecasted Budget	Annual Plan Budget
Administrat - Lumsden	\$2,095	\$1,518	\$1,518						
Operating Cost- Lumsden	\$4,906	\$4,907	\$4,907	\$4,313	\$4,907	\$4,907			
Street Works - Lumsden	\$7,059	\$7,029	\$7,029	\$15,698	\$2,820	\$2,820			
Refuse Collection - Lumsden	\$30,742	\$30,550	\$30,550	\$15,639	\$34,550	\$34,550			
Stormwater Drainage - Lumsden	\$14,436	\$12,996	\$12,996	\$36,529	\$12,895	\$12,895		\$1	\$20,000
Cemetery - Lumsden	\$10,288	\$11,285	\$11,285	\$14,220	\$15,578	\$15,578			
Beautification - Lumsden	\$51,945	\$51,702	\$51,702	\$62,097	\$52,253	\$52,253			
Recreation Reserve - Lumsden	\$5,354	\$3,690	\$3,690	-\$1,804	\$8,090	\$3,690			
Playground - Lumsden	\$2,304	\$2,297	\$2,297	\$3,145	\$5,729	\$5,729			
Camping Ground - Lumsden	\$1,200	\$1,200	\$1,200						
Hall - Lumsden	\$18,450	\$19,044	\$19,044	\$11,367	\$20,489	\$19,570			
Information - Centre	\$3,049	\$3,151	\$3,151	\$6,117	\$4,531	\$4,531			
Total	\$151,827	\$149,369	\$149,369	\$167,321	\$161,842	\$156,523	\$0	\$1	\$20,000

Overall income was \$151,827 which was \$2,458 over budget. Lumsden stormwater income was \$1,440 over budget, this is due to interest on reserves being higher than budgeted. Recreation reserve income was \$1,664 over budget due to additional rental income received for the year. This additional income was offset by Lumsden cemetery being under budget by \$997, due to lower interment income.

Total expenditure was \$167,321 which was \$10,797 over budget. Street works was \$12,878 over budget primarily due to depreciation for the 2018/2019 Lumsden heritage upgrade not being budgeted for. Refuse collection is \$18,911 under budget due to less street litter collections being required due to lower use since Covid-19. Stormwater drainage was \$23,635 over budget due to an over spend in maintenance costs due to clearing out of stormwater ditches, the replacing of a culvert on Farm Street and the repairing of the stormwater main on Folia Street. Lumsden cemetery was \$1,358 under budget primarily due to lower interments (\$324) and maintenance costs (\$918). Beautification was \$9,844 over budget due to an over spend in gardening and mowing (\$8,673 and \$1,171 respectively). Recreation reserve was \$5,494 under budget due to a \$5,427 electricity refund received due to inaccurate historical meter readings, however this was offset by an overspend of \$2,580 on electricity, and no mowing costs for the year (\$1,044). Recreation



reserve mowing costs have been coded to the beautification business unit, this will be further investigated and resolved for future years. The playground business unit was under budget by \$2,585 due to lower maintenance costs for the year. Lumsden hall expenditure was \$8,203 under budget due to less cleaning, electricity, operating and maintenance costs for the year. Information centre costs were \$1,586 over budget due to additional general maintenance required during the year.

Capital expenditure was \$20,000 under budget. This was due to a planned stormwater project that was terminated and deferred to 2022/2023.

Mossburn - Business Units for the year ended 30 June 2021									
Business Unit	Income			Expenses			Capital		
	Actual	Forecasted Budget	Annual Plan Budget	Actual	Forecasted Budget	Annual Plan Budget	Actual	Forecasted Budget	Annual Plan Budget
Operating Costs - Mossburn	\$2,526	\$3,485	\$3,485	\$341	\$3,845	\$3,845			
Street Works - Mossburn	\$16,819	\$16,819	\$16,819	\$13,283	\$16,819	\$29,319	\$12,593	\$14,649	
Stormwater Drainage - Mossburn	\$4,799	\$4,799	\$4,799	\$1,179	\$4,799	\$4,799			
Cemetery - Mossburn	\$13,609	\$5,855	\$5,855	\$17,621	\$5,855	\$5,855			
Beautification - Mossburn	\$10,653	\$10,653	\$10,653	\$13,360	\$16,653	\$16,653			
War Memorial Park	\$16,684	\$16,684	\$16,684	\$14,436	\$16,684	\$16,684			
Playground - Mossburn	\$1,537	\$1,537	\$1,537	\$1,095	\$1,537	\$1,537			
Total	\$66,627	\$59,832	\$59,832	\$61,314	\$66,192	\$78,692	\$12,593	\$14,649	\$0

Overall income was \$66,627, which was \$6,795 above budget. This was primarily due to cemetery income being \$7,754 over budget due to higher interment income received, offset by interest received on reserves being lower than expected for the operating business unit (\$959).

Total expenditure was \$61,314 which was \$17,378 under budget. Operating costs were \$3,504 under budget due to underspent general projects. Street works operating expenditure was \$16,036 under budget due to no maintenance being required (\$2,196), less refuse collections being required due to lower use since Covid-19 (\$1,340) and the unbudgeted SDC contribution towards footpath/kerb and channel replacement capital works (\$12,593). Stormwater was \$3,620 under budget due to minimal monitoring and maintenance occurring. Beautification was \$3,293 underspent due to less tree and hedge maintenance. War memorial park was \$2,248 underspent due to lower mowing and maintenance costs. These underspends were offset by an overspend of \$11,766 in the Mossburn cemetery business unit due to additional interment costs for the year.



Capital expenditure was \$12,593 overspent due to the footpath renewal work originally being budgeted as maintenance (refer above).

Northern Southland development fund - Business Units for the year ended 30 June 2021									
	Income			Expenses			Capital		
Business Unit	Actual	Forecasted Budget	Annual Plan Budget	Actual	Forecasted Budget	Annual Plan Budget	Actual	Forecasted Budget	Annual Plan Budget
Northern Southland Devlpt Fund	\$8,223	\$10,600	\$10,600	\$5,367	\$9,825	\$9,825	\$0	\$0	\$0
Total	\$8,223	\$10,600	\$10,600	\$5,367	\$9,825	\$9,825	\$0	\$0	\$0

Overall income was \$2,377 under budget. This was due to interest received on reserves being lower than expected.

Total expenditure was \$2,367 which was \$4,558 under budget. The was due to less grants being awarded than budgeted.

Surplus funds from 20/21 have been transferred to the Northern Southland Development Fund's reserve.

Community Leadership - Northern - Business Units for the year ended 30 June 2021									
	Income			Expenses			Capital		
Business Unit	Actual	Forecasted Budget	Annual Plan Budget	Actual	Forecasted Budget	Annual Plan Budget	Actual	Forecasted Budget	Annual Plan Budget
Community Leadership Northern	\$6,069	\$6,069	\$6,069	\$56,704	\$56,867	\$56,867	\$0	\$0	\$0
Total	\$6,069	\$6,069	\$6,069	\$56,704	\$56,867	\$56,867	\$0	\$0	\$0

Overall income was \$6,069, which on budget.

Overall expenditure was \$150,635 which was only slightly under budget (\$163).

Other Halls - Business Units for the year ending 30 June 2021									
	Income			Expenses			Capital		
Business Unit	Actual	Forecasted Budget	Annual Plan Budget	Actual	Forecasted Budget	Annual Plan Budget	Actual	Forecasted Budget	Annual Plan Budget
Hall - Five Rivers	\$5,310	\$5,088	\$5,088	\$4,449	\$6,431	\$6,043			
Total	\$5,310	\$5,088	\$5,088	\$4,449	\$6,431	\$6,043	\$0	\$0	\$0

Overall income was \$5,310, which was \$222 over budget. This was due to hire income being more than expected.

Total expenditure was \$4,449 which was \$1,594 less than budget. The main reason for the under spend was due to the level of maintenance undertaken by the work scheme team was less than budgeted (\$1,470).

There was no capital expenditure on the Five Rivers hall in the 2020/2021 year.



Projects for 2020/2021

The following projects were planned to be undertaken in the Northern Community Board area in the 2020/2021 year. The table below outlines the status of the project at 30 June 2021 and the costs incurred to date, compared to the budget.

ACTIVITY	CODE	NAME	STATUS	PROJECT COMMENT	ACTUAL	BUDGET
AMCT	P-10419	Around the Mountain Cycle Trail Flood Repairs	Complete	Construction works completed in November 2020, now in 1 year defects period.	\$416,785	\$-
AMCT	P-10746	Around the Mountain Cycle Trail - Trail Completion	In Progress	Part of the Cycle Trail at Athol was re-aligned out of private property and within road reserve. This piece of work was completed November 2020. The landowner is happy with this and no easement is required.	\$14,746	\$-
AMCT	P-10962	Around the Mountain Cycle Trail Parawa Cattlestop improvements	In Progress	Design phase of cattle stops has been completed.	\$910	\$-
COMMUNITY HOUSING	P-10309	Lumsden Community Housing	Complete	Project completed, onsite work completed 30/4/21.	\$49,091	\$30,000
PARKS & RESERVES	P-10027	Athol Railway Project	Complete	Project is complete.	\$8,361	\$-
STORMWATER	P-10278	Lumsden Reticulation Upgrade SE Catchment	Terminated	Budget forecast down through Feb 21 Forecasting	\$-	\$20,000
WATER SUPPLY	P-10265	Metering - District Metered Areas	Complete	Minor Capital expenditure Downer, this work is Completed, in Maintenance Period	\$70,000	\$83,025
WATER SUPPLY	P-10376	Lumsden Falling Main Replacement	Complete	This contract is now completed and will be in the Maintenance Period.	\$100,000	\$100,000
PUBLIC TOILETS	P-10420	Mossburn toilets upgrade	Complete	Project is now completed	\$19,467	\$19,467

Loans

The following schedule of loans include existing and new loans within the community board area as at 30 June 2021.



Business Unit	Loan Name	Opening balance 1 July 2020	Repayments 20/21	Additions 20/21	Closing balance 30 June 2021	Years remaining at 30 June 2021
Five Rivers Hall	Five Rivers Hall 2019/2020	\$ 12,645	\$ 598		\$ 12,047	14

Expenditure carried forward

The following projects and expenditure were budgeted to be undertaken in the 2020/2021 year, however they have been requested to be carried forward to 2021/2022. Council approved the carry forward of this expenditure at its meeting on 15 September 2021.

Town	Project Name	Funded From	Total 20/21 Budget	20/21 Actual Costs	Request for Carry forward to 21/22
Athol	Playground upgrade softfall and edging	Reserves & Loan	\$ 13,000	\$ 976	\$ 12,024
Garston	Playground upgrade softfall	Reserves	\$ 2,500	\$ 1,404	\$ 1,096
Mossburn	Mossburn Footpath renewal	Reserves	\$ 14,649	\$ 12,593	\$ 2,056
Mossburn	Playground upgrade softfall	Reserves	\$ 1,537	\$ 1,095	\$ 442

Additional financial information

Development and financial contributions

Contributions are collected to fund community growth projects. The use of these funds are considered by Council staff when projects are in the planning stage. Certain policy and legislative requirements must be met before these contributions can be applied to projects.

As at 30 June 2021 there were no development or financial contributions available for the Northern Community Board areas.

Reserves

The table below provides a summary of the reserve movements for the year ended 30 June 2021 in comparison to what was budgeted in the 2020/2021 Annual Plan.

RESERVE	ACTUAL TRANSFER TO/(FROM) 2020/2021	BUDGET TRANSFER TO/(FROM) 2020/2021
ATHOL HALL	(\$179)	\$212
ATHOL GENERAL RESERVE*	(\$14,119)	(\$601)
FIVE RIVERS HALL	\$262	(\$2,000)
GARSTON SPECIAL PROJECTS*	\$1,941	(\$157)
LUMSDEN HALL	\$7,909	\$300
LUMSDEN CEMETERY	\$17	\$-
LUMSDEN FOOTPATHS	\$5,985	\$4,209
LUMSDEN GENERAL*	\$17,044	\$2,718



LUMSDEN STORMWATER	(\$22,093)	\$100
MOSSBURN GENERAL*	(\$6,874)	\$18,860
NORTHERN SOUTHLAND DEVELOPMENT FUND	\$2,856	\$774
TOTAL RESERVE MOVEMENT	(\$7,251)	\$24,415

** Multiple business units contribute to the transfer to/ (from) these reserves. Refer to Attachment C for further detail.*

A listing of the various community reserve balances at 30 June 2021 are included in Attachment B of this report.

Interest was allocated to reserves at 30 June 2021 based on the average reserve balance for the year 1 July 2020 to 30 June 2021 at a rate of 2.58%.



Northern Community Board – Reserves as at 30 June 2021

Athol Schedule Of Reserve Balance

		Actual June - 020	Transfers To/(From)	Actual June -021
Community Centre				
<i>Operating Account</i>				
Comm Centres Athol - OPR	88701	7,906.09	(178.85)	7,727.24
		<u>7,906.09</u>	<u>(178.85)</u>	<u>7,727.24</u>
Community Centre Total		<u>7,906.09</u>	<u>(178.85)</u>	<u>7,727.24</u>
Local				
<i>Operating Account</i>				
Athol General - OPR	87281	22,147.18	(14,118.72)	8,028.46
		<u>22,147.18</u>	<u>(14,118.72)</u>	<u>8,028.46</u>
Local Total		<u>22,147.18</u>	<u>(14,118.72)</u>	<u>8,028.46</u>
Total Athol Reserves		<u>30,053.27</u>	<u>(14,297.57)</u>	<u>15,755.70</u>

Five Rivers Hall Schedule Of Reserve Balance

		Actual June - 020	Transfers To/(From)	Actual June -021
Community Centre				
<i>Operating Account</i>				
Comm Centres Five Rivers - OPR	88717	226.86	262.49	489.35
		<u>226.86</u>	<u>262.49</u>	<u>489.35</u>
Community Centre Total		<u>226.86</u>	<u>262.49</u>	<u>489.35</u>
Total Five Rivers Hall Reserves		<u>226.86</u>	<u>262.49</u>	<u>489.35</u>



Garston Schedule Of Reserve Balance

		Actual June - 020	Transfers To/(From)	Actual June -021
Local				
<i>Reserve Account</i>				
	Garston Special Projects - RES	87423		
		36,997.66	1,940.61	38,938.27
		<u>36,997.66</u>	<u>1,940.61</u>	<u>38,938.27</u>
	Local Total	<u>36,997.66</u>	<u>1,940.61</u>	<u>38,938.27</u>
	Total Garston Reserves	<u>36,997.66</u>	<u>1,940.61</u>	<u>38,938.27</u>



Lumsden Schedule Of Reserve Balance

		Actual June - 020	Transfers To/(From)	Actual June -021
Community Centre				
<i>Operating Account</i>				
Comm Centres Lumsden - OPR	88737	4,822.61	7,908.62	12,731.23
		<u>4,822.61</u>	<u>7,908.62</u>	<u>12,731.23</u>
Community Centre Total		<u>4,822.61</u>	<u>7,908.62</u>	<u>12,731.23</u>
Local				
<i>Carry Forward Account</i>				
Lumsden Cemetery - CFD	87459	675.58	17.43	693.01
		<u>675.58</u>	<u>17.43</u>	<u>693.01</u>
<i>Reserve Account</i>				
Lumsden Footpaths - OPR	87445	4,699.24	5,984.56	10,683.80
Lumsden General - RES	87469	73,712.46	17,043.61	90,756.07
		<u>78,411.70</u>	<u>23,028.17</u>	<u>101,439.87</u>
Local Total		<u>79,087.28</u>	<u>23,045.60</u>	<u>102,132.88</u>
Stormwater				
<i>Reserve Account</i>				
Lumsden Stormwater (K&C) - RES	87479	68,378.07	(22,093.32)	46,284.75
		<u>68,378.07</u>	<u>(22,093.32)</u>	<u>46,284.75</u>
Stormwater Total		<u>68,378.07</u>	<u>(22,093.32)</u>	<u>46,284.75</u>
Total Lumsden Reserves		<u>152,287.96</u>	<u>8,860.90</u>	<u>161,148.86</u>



Mossburn Schedule Of Reserve Balance

		Actual June - 020	Transfers To/(From)	Actual June -021
Local				
	<i>Reserve Account</i>			
	Mossburn General - RES	87575		
		102,593.11	(6,874.28)	95,718.83
		<u>102,593.11</u>	<u>(6,874.28)</u>	<u>95,718.83</u>
	Local Total	<u>102,593.11</u>	<u>(6,874.28)</u>	<u>95,718.83</u>
	Total Mossburn Reserves	<u>102,593.11</u>	<u>(6,874.28)</u>	<u>95,718.83</u>

Allocation Committees Schedule Of Reserve Balance

		Actual June - 020	Transfers To/(From)	Actual June -021
Allocation Committee				
	<i>Allocation Committee Account</i>			
	Meridian Cont - Nth Sth Dev Fu	87419		
		321,407.71	2,856.24	324,263.95

ATTACHMENT C
Detailed Individual Business Units for the year ending 30 June 2021

		Actual	Forecasted Budget	Annual Plan Budget
Athol				
Beautification -Athol				
Income	Rates - Collected	(\$2,396)	(\$2,396)	(\$2,396)
	Rates - Adjustments	\$7	\$0	\$0
	Contribution - Ward	(\$3,593)	(\$3,593)	(\$3,593)
	Internal - Grant Income	\$0	\$0	\$0
Income Total		(\$5,983)	(\$5,989)	(\$5,989)
Operational Expenditure	LINZ Fees	\$50	\$0	\$0
	Rentals - General	\$105	\$0	\$0
	Mowing	\$5,344	\$4,700	\$4,700
	Maint - Gardening	\$184	\$110	\$110
	Maint - General	\$1,975	\$2,000	\$2,000
	Depn - Improvement	\$1,927	\$0	\$0
	Internal - Work scheme service	\$500	\$0	\$0
Operational Expenditure Total		\$10,085	\$6,810	\$6,810
Net Operating (Surplus)/Deficit		\$4,102	\$821	\$821
Capital Expenditure	Improvements - Acq LOS	\$38,546	\$6,424	\$0
	WIP - Improvements	(\$23,576)	\$0	\$0
Capital Expenditure Total		\$14,971	\$6,424	\$0
Funding Sources	To-ATHL General - OP	\$0	\$0	\$0
	Ex-ATHL General - OP	(\$17,146)	(\$7,245)	(\$821)
	Add Back Non Cash Depn	(\$1,927)	\$0	\$0
Funding Sources Total		(\$19,073)	(\$7,245)	(\$821)
Beautification -Athol Total		\$0	\$0	\$0
Cemetery - Athol				
Income	Rates - Collected	(\$495)	(\$495)	(\$495)
	Rates - Adjustments	\$1	\$0	\$0
	Contribution - Ward	(\$495)	(\$495)	(\$495)
Income Total		(\$988)	(\$989)	(\$989)
Operational Expenditure	Mowing	\$411	\$989	\$989
Operational Expenditure Total		\$411	\$989	\$989
Net Operating (Surplus)/Deficit		(\$577)	\$0	\$0
Funding Sources	To-ATHL General - OP	\$577	\$0	\$0
	Ex-ATHL General - OP	\$0	\$0	\$0
Funding Sources Total		\$577	\$0	\$0
Cemetery - Athol Total		\$0	\$0	\$0

		Actual	Forecasted Budget	Annual Plan Budget
Hall - Athol				
Income	Hire Income	(\$1,485)	(\$500)	(\$500)
	Rates - Collected	(\$10,720)	(\$11,009)	(\$11,009)
	General Recoveries	\$95	\$0	\$0
	Internal - Interest on Reserve	\$0	(\$212)	(\$212)
	Internal Rates Income	(\$70)	\$0	\$0
Income Total		(\$12,179)	(\$11,721)	(\$11,721)
Operational Expenditure	Doubtful Debts	\$17	\$0	\$0
	Material Damage Insurance	\$1,790	\$1,791	\$1,275
	Public Liability Insurance	\$153	\$63	\$63
	Electricity	\$1,340	\$1,253	\$1,253
	Consultants	\$102	\$0	\$0
	Operating Costs	\$4,891	\$4,932	\$4,932
	Maint - Internal	\$1,141	\$1,000	\$1,000
	Maint - Gardening	\$405	\$0	\$0
	Maint - General	\$216	\$0	\$0
	Depn - Furniture & Fitting	\$329	\$329	\$329
	Internal - Work scheme service	\$1,958	\$2,000	\$2,000
	Internal Rates expense	\$1,052	\$986	\$986
Operational Expenditure Total		\$13,394	\$12,354	\$11,838
Net Operating (Surplus)/Deficit		\$1,215	\$633	\$117
Funding Sources	To-Comm Ctr Athol - OP	\$0	\$212	\$212
	Ex-Comm Ctr Athol - OP	(\$371)	\$0	\$0
	Ex - District Operations Reser	(\$515)	(\$516)	\$0
	Add Back Non Cash Depn	(\$329)	(\$329)	(\$329)
Funding Sources Total		(\$1,215)	(\$633)	(\$117)
Hall - Athol Total		\$0	\$0	\$0
Operating Costs - Athol				
Income	Rentals	(\$10)	(\$10)	(\$10)
	Rates - Collected	(\$487)	(\$487)	(\$487)
	Rates - Adjustments	\$1	\$0	\$0
	Contribution - Ward	(\$162)	(\$162)	(\$162)
	Internal - Interest on Reserve	(\$384)	(\$220)	(\$220)
Income Total		(\$1,042)	(\$879)	(\$879)
Operational Expenditure	General Projects	\$0	\$659	\$659
	Internal - Work scheme service	\$250	\$0	\$0
Operational Expenditure Total		\$250	\$659	\$659
Net Operating (Surplus)/Deficit		(\$792)	(\$220)	(\$220)
Funding Sources	To-ATHL General - OP	\$792	\$220	\$220
	Ex-ATHL General - OP	\$0	\$0	\$0
Funding Sources Total		\$792	\$220	\$220
Operating Costs - Athol Total		\$0	\$0	\$0
Playground - Athol				
Income	Rates - Collected	(\$1,319)	(\$1,319)	(\$1,319)
	Rates - Adjustments	\$4	\$0	\$0
	Contribution - Ward	(\$1,319)	(\$1,319)	(\$1,319)
Income Total		(\$2,634)	(\$2,637)	(\$2,637)
Operational Expenditure	Maint - General	\$976	\$13,000	\$2,637
Operational Expenditure Total		\$976	\$13,000	\$2,637
Net Operating (Surplus)/Deficit		(\$1,658)	\$10,363	(\$0)
Funding Sources	To-ATHL General - OP	\$1,658	\$0	\$0
	Ex-ATHL General - OP	\$0	(\$10,363)	\$0

	Actual	Forecasted Budget	Annual Plan Budget
Funding Sources Total	\$1,658	(\$10,363)	\$0
Playground - Athol Total	\$0	(\$0)	(\$0)

		Actual	Forecasted Budget	Annual Plan Budget
Garston				
Beautification - Garston				
Income	Contribution - Ward	(\$12,187)	(\$12,187)	(\$12,187)
	Internal - Interest on Reserve	(\$967)	(\$664)	(\$664)
Income Total		(\$13,154)	(\$12,851)	(\$12,851)
Operational Expenditure	Donations	\$1,000	\$0	\$0
	Mowing	\$8,363	\$8,363	\$7,030
	General Projects	\$980	\$6,420	\$3,890
	Maint - Gardening	\$2,005	\$1,267	\$1,267
	Depn - Improvement	\$324	\$0	\$0
Operational Expenditure Total		\$12,671	\$16,050	\$12,187
Net Operating (Surplus)/Deficit		(\$483)	\$3,199	(\$664)
Funding Sources	Ex-GSTN Speciall Prjcts - OP	\$0	(\$1,333)	\$0
	To-GSTN Special Projects - RE	\$967	\$664	\$664
	Ex-GSTN Special Projects - RE	(\$161)	(\$2,530)	\$0
	Add Back Non Cash Depn	(\$324)	\$0	\$0
Funding Sources Total		\$483	(\$3,199)	\$664
Beautification - Garston Total		(\$0)	\$0	(\$0)
Playcentre Building				
Income	Rates - Collected	(\$2,157)	(\$2,157)	(\$2,157)
	Rates - Adjustments	\$36	\$0	\$0
	Internal Rates Income	(\$36)	(\$25)	(\$25)
	Internal Rates offset	\$0	\$25	\$25
Income Total		(\$2,157)	(\$2,157)	(\$2,157)
Operational Expenditure	Material Damage Insurance	\$160	\$156	\$113
	Rates	\$138	\$0	\$0
	Maint - General	\$0	\$329	\$329
	Internal - Work scheme service	\$0	\$1,000	\$1,000
	Internal Rates expense	\$849	\$715	\$715
	internal - Insurance Valuation	\$150	\$0	\$0
Operational Expenditure Total		\$1,297	\$2,200	\$2,157
Net Operating (Surplus)/Deficit		(\$860)	\$43	\$0
Funding Sources	To-GSTN Special Projects - RE	\$860	\$0	\$0
	Ex-GSTN Special Projects - RE	\$0	\$0	\$0
	Ex - District Operations Reser	\$0	(\$43)	\$0
Funding Sources Total		\$860	(\$43)	\$0
Playcentre Building Total		\$0	\$0	\$0
Playground - Garston				
Income	Rates - Collected	(\$839)	(\$840)	(\$840)
	Rates - Adjustments	\$14	\$0	\$0
	Contribution - Ward	(\$840)	(\$840)	(\$840)
	Internal Rates Income	(\$14)	(\$37)	(\$37)
	Internal Rates offset	\$0	\$37	\$37
Income Total		(\$1,679)	(\$1,679)	(\$1,679)
Operational Expenditure	Maint - General	\$1,404	\$2,500	\$2,500
	Depn - Buildings	\$88	\$88	\$88
Operational Expenditure Total		\$1,492	\$2,588	\$2,588
Net Operating (Surplus)/Deficit		(\$187)	\$909	\$909
Funding Sources	To-GSTN Special Projects - RE	\$275	\$0	\$0
	Ex-GSTN Special Projects - RE	\$0	(\$821)	(\$821)
	Add Back Non Cash Depn	(\$88)	(\$88)	(\$88)
Funding Sources Total		\$187	(\$909)	(\$909)

		Actual	Forecasted Budget	Annual Plan Budget
Playground - Garston Total		\$0	(\$0)	(\$0)
Lumsden				
Administration - Lumsden				
Income	Rates - Collected	\$0	\$0	\$0
	Internal - Interest on Reserve	(\$2,095)	(\$1,518)	(\$1,518)
Income Total		(\$2,095)	(\$1,518)	(\$1,518)
Net Operating (Surplus)/Deficit		(\$2,095)	(\$1,518)	(\$1,518)
Funding Sources	To-LUMS General - OP	\$0	\$0	\$0
	To-LUMS General - RE	\$2,095	\$1,518	\$1,518
Funding Sources Total		\$2,095	\$1,518	\$1,518
Administration - Lumsden Total		\$0	\$0	\$0
Beautification - Lumsden				
Income	Rates - Collected	(\$38,495)	(\$38,777)	(\$38,777)
	Rates - Adjustments	\$0	\$0	\$0
	Contribution - Ward	(\$12,926)	(\$12,926)	(\$12,926)
	Internal Rates Income	(\$525)	(\$632)	(\$632)
	Internal Rates offset	\$0	\$632	\$632
Income Total		(\$51,945)	(\$51,702)	(\$51,702)
Operational Expenditure	Mowing	\$25,716	\$24,545	\$24,545
	Maint - Gardening	\$35,830	\$27,157	\$27,157
	Depn - Improvement	\$551	\$551	\$551
Operational Expenditure Total		\$62,097	\$52,253	\$52,253
Net Operating (Surplus)/Deficit		\$10,152	\$551	\$551
Funding Sources	To-LUMS General - RE	\$0	\$0	\$0
	Ex-LUMS General - RE	(\$9,600)	\$0	\$0
	To-LUMS Local Rates Res	\$0	\$0	\$0
	Ex-LUMS Local Rates Res	\$0	\$0	\$0
	Add Back Non Cash Depn	(\$551)	(\$551)	(\$551)
Funding Sources Total		(\$10,152)	(\$551)	(\$551)
Beautification - Lumsden Total		\$0	(\$0)	(\$0)
Camping Ground - Lumsden				
Income	Rentals	(\$1,200)	(\$1,200)	(\$1,200)
Income Total		(\$1,200)	(\$1,200)	(\$1,200)
Net Operating (Surplus)/Deficit		(\$1,200)	(\$1,200)	(\$1,200)
Funding Sources	To-LUMS General - RE	\$1,200	\$1,200	\$1,200
	Ex-LUMS General - RE	\$0	\$0	\$0
Funding Sources Total		\$1,200	\$1,200	\$1,200
Camping Ground - Lumsden Total		\$0	\$0	\$0

		Actual	Forecasted Budget	Annual Plan Budget
Cemetery - Lumsden				
Income	Rentals	(\$250)	(\$220)	(\$220)
	Rates - Collected	(\$4,401)	(\$4,433)	(\$4,433)
	Rates - Adjustments	\$0	\$0	\$0
	Cemetery Interment Fees	(\$3,394)	(\$4,448)	(\$4,448)
	Contribution - Ward	(\$2,184)	(\$2,184)	(\$2,184)
	Internal Rates Income	(\$60)	(\$76)	(\$76)
	Internal Rates offset	\$0	\$76	\$76
Income Total		(\$10,288)	(\$11,285)	(\$11,285)
Operational Expenditure	Mowing	\$5,622	\$5,738	\$5,738
	Maint - General	\$181	\$1,099	\$1,099
	Interments	\$4,124	\$4,448	\$4,448
	Depn - Improvement	\$4,293	\$4,293	\$4,293
Operational Expenditure Total		\$14,220	\$15,578	\$15,578
Net Operating (Surplus)/Deficit		\$3,931	\$4,293	\$4,293
Funding Sources	To-LUMS General - RE	\$361	\$0	\$0
	Ex-LUMS General - RE	\$0	\$0	\$0
	Add Back Non Cash Depn	(\$4,293)	(\$4,293)	(\$4,293)
Funding Sources Total		(\$3,931)	(\$4,293)	(\$4,293)
Cemetery - Lumsden Total		\$0	\$0	\$0
Hall - Lumsden				
Income	Hire Income	(\$4,185)	(\$4,725)	(\$4,725)
	Rates - Collected	(\$13,832)	(\$14,019)	(\$14,019)
	Rates - Adjustments	\$0	\$0	\$0
	Internal - Interest on Reserve	(\$224)	(\$300)	(\$300)
	Internal Rates Income	(\$209)	(\$153)	(\$153)
	Internal Rates offset	\$0	\$153	\$153
Income Total		(\$18,450)	(\$19,044)	(\$19,044)
Operational Expenditure	Doubtful Debts	\$80	\$0	\$0
	Material Damage Insurance	\$3,306	\$3,117	\$2,198
	Public Liability Insurance	\$153	\$63	\$63
	Ordinary Time	\$625	\$0	\$0
	Electricity	(\$683)	\$2,591	\$2,591
	Cleaning	\$2,805	\$5,141	\$5,141
	Consultants	\$102	\$0	\$0
	Rates	\$0	\$158	\$158
	Operating Costs	\$9	\$2,779	\$2,779
	Maint - Internal	\$370	\$1,000	\$1,000
	Depn - Furniture & Fitting	\$604	\$604	\$604
	Depn - Improvement	\$222	\$222	\$222
	Internal - Work scheme service	\$1,149	\$2,000	\$2,000
	Internal Rates expense	\$2,625	\$2,814	\$2,814
Operational Expenditure Total		\$11,367	\$20,489	\$19,570
Net Operating (Surplus)/Deficit		(\$7,082)	\$1,445	\$526
Funding Sources	To-Comm Ctr Lumsden - OP	\$7,909	\$300	\$300
	Ex-Comm Ctr Lumsden - OP	\$0	\$0	\$0
	Ex - District Operations Reser	\$0	(\$919)	\$0
	Add Back Non Cash Depn	(\$826)	(\$826)	(\$826)
Funding Sources Total		\$7,083	(\$1,445)	(\$526)
Hall - Lumsden Total		\$0	\$0	\$0

		Actual	Forecasted Budget	Annual Plan Budget
Information - Centre				
Income	Rentals	(\$1,130)	(\$1,241)	(\$1,241)
	Rates - Collected	(\$1,327)	(\$1,337)	(\$1,337)
	Rates - Adjustments	\$0	\$0	\$0
	Contribution - Ward	(\$573)	(\$573)	(\$573)
	Internal Rates Income	(\$18)	(\$14)	(\$14)
	Internal Rates offset	\$0	\$14	\$14
Income Total		(\$3,049)	(\$3,151)	(\$3,151)
Operational Expenditure	Material Damage Insurance	\$1,024	\$1,065	\$1,065
	Rates	\$125	\$101	\$101
	Maint - Internal	\$1,255	\$0	\$0
	Maint - General	\$0	\$1,318	\$1,318
	Depn - Buildings	\$1,380	\$1,380	\$1,380
	Internal - Work scheme service	\$1,190	\$0	\$0
	Internal Rates expense	\$670	\$667	\$667
	Internal - Metered Water	\$473	\$0	\$0
Operational Expenditure Total		\$6,117	\$4,531	\$4,531
Net Operating (Surplus)/Deficit		\$3,068	\$1,380	\$1,380
Funding Sources	To-LUMS General - RE	\$0	\$0	\$0
	Ex-LUMS General - RE	(\$1,688)	\$0	\$0
	Add Back Non Cash Depn	(\$1,380)	(\$1,380)	(\$1,380)
Funding Sources Total		(\$3,068)	(\$1,380)	(\$1,380)
Information - Centre Total		\$0	(\$0)	(\$0)
Operating Costs - Lumsden				
Income	Rentals	(\$300)	(\$330)	(\$330)
	Rates - Collected	(\$4,544)	(\$4,577)	(\$4,577)
	Internal Rates Income	(\$62)	\$0	\$0
Income Total		(\$4,906)	(\$4,907)	(\$4,907)
Operational Expenditure	Rates	\$312	\$294	\$294
	General Projects	\$3,881	\$4,613	\$4,613
	Operating Costs	\$0	(\$3,469)	(\$3,469)
	Internal Rates expense	\$0	\$3,469	\$3,469
	Internal Catering	\$120	\$0	\$0
Operational Expenditure Total		\$4,313	\$4,907	\$4,907
Net Operating (Surplus)/Deficit		(\$593)	\$0	\$0
Funding Sources	To-LUMS General - RE	\$593	\$0	\$0
	Ex-LUMS General - RE	\$0	\$0	\$0
Funding Sources Total		\$593	\$0	\$0
Operating Costs - Lumsden Total		\$0	\$0	\$0
Playground - Lumsden				
Income	Rates - Collected	(\$1,140)	(\$1,149)	(\$1,149)
	Contribution - Ward	(\$1,149)	(\$1,149)	(\$1,149)
	Internal Rates Income	(\$16)	(\$19)	(\$19)
	Internal Rates offset	\$0	\$19	\$19
Income Total		(\$2,304)	(\$2,297)	(\$2,297)
Operational Expenditure	Maint - General	\$482	\$2,297	\$2,297
	Depn - Improvement	\$2,663	\$3,432	\$3,432
Operational Expenditure Total		\$3,145	\$5,729	\$5,729
Net Operating (Surplus)/Deficit		\$840	\$3,432	\$3,432
Funding Sources	To-LUMS General - RE	\$1,823	\$0	\$0
	Ex-LUMS General - RE	\$0	\$0	\$0
	Add Back Non Cash Depn	(\$2,663)	(\$3,432)	(\$3,432)

		Actual	Forecasted Budget	Annual Plan Budget
Funding Sources Total		\$0	\$0	\$0
Playground - Lumsden Total				
Recreation Reserve - Lumsden				
Income	Rentals	(\$1,739)	(\$98)	(\$98)
	Rates - Collected	(\$3,566)	(\$3,592)	(\$3,592)
	Rates - Adjustments	\$0	\$0	\$0
	Internal Rates Income	(\$49)	(\$27)	(\$27)
	Internal Rates offset	\$0	\$27	\$27
Income Total		(\$5,354)	(\$3,690)	(\$3,690)
Operational Expenditure	Material Damage Insurance	\$1,263	\$1,320	\$1,320
	Electricity	(\$3,661)	\$4,400	\$0
	Mowing	\$0	\$1,044	\$1,044
	Rates	\$23	\$19	\$19
	Maint - General	\$0	\$879	\$879
	Internal - Work scheme service	\$150	\$0	\$0
	Internal Rates expense	\$421	\$428	\$428
	internal - Insurance Valuation	\$0	\$0	\$0
Operational Expenditure Total		(\$1,804)	\$8,090	\$3,690
Net Operating (Surplus)/Deficit		(\$7,158)	\$4,400	(\$0)
Funding Sources	To-LUMS General - RE	\$7,158	\$0	\$0
	Ex-LUMS General - RE	\$0	(\$4,400)	\$0
Funding Sources Total		\$7,158	(\$4,400)	\$0
Recreation Reserve - Lumsden Total		\$0	(\$0)	(\$0)
Refuse Collection - Lumsden				
Income	Rates - Collected	(\$30,328)	(\$30,550)	(\$30,550)
	Internal Rates Income	(\$413)	(\$390)	(\$390)
	Internal Rates offset	\$0	\$390	\$390
Income Total		(\$30,742)	(\$30,550)	(\$30,550)
Operational Expenditure	Street Litter Bins	\$15,639	\$34,550	\$34,550
Operational Expenditure Total		\$15,639	\$34,550	\$34,550
Net Operating (Surplus)/Deficit		(\$15,102)	\$4,000	\$4,000
Funding Sources	To-LUMS General - RE	\$0	\$0	\$0
	Ex-LUMS General - RE	\$15,102	\$0	\$0
	Ex - Mararoa/Waimea	\$0	(\$4,000)	(\$4,000)
Funding Sources Total		\$15,102	(\$4,000)	(\$4,000)
Refuse Collection - Lumsden Total		\$0	\$0	\$0

		Actual	Forecasted Budget	Annual Plan Budget
Stormwater Drainage - Lumsden				
Income	Rates - Collected	(\$12,801)	(\$12,895)	(\$12,895)
	Internal - Interest on Reserve	(\$1,460)	(\$101)	(\$101)
	Internal Rates Income	(\$174)	(\$211)	(\$211)
	Internal Rates offset	\$0	\$211	\$211
Income Total		(\$14,436)	(\$12,996)	(\$12,996)
Operational Expenditure	Material Damage Insurance	\$313	\$424	\$424
	Rates	\$0	\$45	\$45
	Resource Consents	\$210	\$550	\$550
	Monitoring	\$24	\$1,099	\$1,099
	Maint - General	\$29,371	\$4,178	\$4,178
	Internal - WWS Management Fee	\$5,359	\$5,359	\$5,359
	Internal Rates expense	\$176	\$164	\$164
	Internal WWS Stormwater Invest	\$1,076	\$1,076	\$1,076
Operational Expenditure Total		\$36,529	\$12,895	\$12,895
Net Operating (Surplus)/Deficit		\$22,093	(\$101)	(\$101)
Capital Expenditure	Stormwater - Acquisition LOS	\$0	\$1	\$20,000
Capital Expenditure Total		\$0	\$1	\$20,000
Funding Sources	To-LUMS Strmwtr (K&C) - RE	\$1,460	\$101	\$101
	Ex-LUMS Strmwtr (K&C) - RE	(\$23,554)	\$0	(\$1)
Funding Sources Total		(\$22,093)	\$101	\$100
Stormwater Drainage - Lumsden Total		\$0	\$1	\$19,999
Street Works - Lumsden				
Income	Rates - Collected	(\$6,771)	(\$6,820)	(\$6,820)
	Internal - Interest on Reserve	(\$196)	(\$209)	(\$209)
	Internal Rates Income	(\$92)	(\$188)	(\$188)
	Internal Rates offset	\$0	\$188	\$188
Income Total		(\$7,059)	(\$7,029)	(\$7,029)
Operational Expenditure	Maint - General	\$1,074	\$2,820	\$2,820
	Depn - Improvement	\$14,624	\$0	\$0
Operational Expenditure Total		\$15,698	\$2,820	\$2,820
Net Operating (Surplus)/Deficit		\$8,639	(\$4,209)	(\$4,209)
Funding Sources	To-LUMS Footpaths	\$5,985	\$4,209	\$4,209
	Ex-LUMS Footpaths	\$0	\$0	\$0
	Add Back Non Cash Depn	(\$14,624)	\$0	\$0
Funding Sources Total		(\$8,639)	\$4,209	\$4,209
Street Works - Lumsden Total		\$0	\$0	\$0

		Actual	Forecasted Budget	Annual Plan Budget
Mossburn				
Beautification - Mossburn				
Income	Rates - Collected	(\$7,990)	(\$7,990)	(\$7,990)
	Contribution - Ward	(\$2,663)	(\$2,663)	(\$2,663)
Income Total		(\$10,653)	(\$10,653)	(\$10,653)
Operational Expenditure	Mowing	\$6,708	\$7,311	\$7,311
	Maint - Gardening	\$4,372	\$3,342	\$3,342
	Maint - Tree and Hedge	\$2,280	\$6,000	\$6,000
Operational Expenditure Total		\$13,360	\$16,653	\$16,653
Net Operating (Surplus)/Deficit		\$2,707	\$6,000	\$6,000
Funding Sources	To-MOSS General - RE	\$0	\$0	\$0
	Ex-MOSS General - RE	(\$2,707)	(\$6,000)	(\$6,000)
Funding Sources Total		(\$2,707)	(\$6,000)	(\$6,000)
Beautification - Mossburn Total		\$0	\$0	\$0
Cemetery - Mossburn				
Income	Rates - Collected	(\$841)	(\$841)	(\$841)
	Cemetery Interment Fees	(\$9,402)	(\$1,648)	(\$1,648)
	Contribution - Ward	(\$3,366)	(\$3,366)	(\$3,366)
Income Total		(\$13,609)	(\$5,855)	(\$5,855)
Operational Expenditure	Mowing	\$2,472	\$2,559	\$2,559
	Maint - General	\$1,268	\$1,648	\$1,648
	Interments	\$13,476	\$1,648	\$1,648
	Depn - Improvement	\$406	\$0	\$0
Operational Expenditure Total		\$17,621	\$5,855	\$5,855
Net Operating (Surplus)/Deficit		\$4,012	(\$0)	(\$0)
Funding Sources	To-MOSS General - RE	\$0	\$0	\$0
	Ex-MOSS General - RE	(\$3,606)	\$0	\$0
	Add Back Non Cash Depn	(\$406)	\$0	\$0
Funding Sources Total		(\$4,012)	\$0	\$0
Cemetery - Mossburn Total		\$0	(\$0)	(\$0)
Operating Costs - Mossburn				
Income	Internal - Interest on Reserve	(\$2,526)	(\$3,485)	(\$3,485)
Income Total		(\$2,526)	(\$3,485)	(\$3,485)
Operational Expenditure	General Projects	\$341	\$3,845	\$3,845
Operational Expenditure Total		\$341	\$3,845	\$3,845
Net Operating (Surplus)/Deficit		(\$2,185)	\$360	\$360
Funding Sources	To-MOSS General - RE	\$2,526	\$3,485	\$3,485
	Ex-MOSS General - RE	(\$341)	(\$3,845)	(\$3,845)
Funding Sources Total		\$2,185	(\$360)	(\$360)
Operating Costs - Mossburn Total		\$0	\$0	\$0

		Actual	Forecasted Budget	Annual Plan Budget
Playground - Mossburn				
Income	Rates - Collected	(\$768)	(\$768)	(\$768)
	Contribution - Ward	(\$768)	(\$768)	(\$768)
Income Total		(\$1,537)	(\$1,537)	(\$1,537)
Operational Expenditure	Maint - General	\$1,095	\$1,537	\$1,537
Operational Expenditure Total		\$1,095	\$1,537	\$1,537
Net Operating (Surplus)/Deficit		(\$442)	\$0	\$0
Funding Sources	To-MOSS General - RE	\$442	\$0	\$0
	Ex-MOSS General - RE	\$0	\$0	\$0
Funding Sources Total		\$442	\$0	\$0
Playground - Mossburn Total		\$0	\$0	\$0
Stormwater Drainage - Mossburn				
Income	Rates - Collected	(\$4,799)	(\$4,799)	(\$4,799)
Income Total		(\$4,799)	(\$4,799)	(\$4,799)
Operational Expenditure	Material Damage Insurance	\$16	\$25	\$25
	Rates	\$0	\$3	\$3
	Resource Consents	\$210	\$550	\$550
	Monitoring	\$24	\$1,099	\$1,099
	Maint - General	\$0	\$2,196	\$2,196
	Internal - WWS Management Fee	\$552	\$553	\$553
	Internal Rates expense	\$14	\$11	\$11
	Internal WWS Stormwater Invest	\$362	\$362	\$362
Operational Expenditure Total		\$1,179	\$4,799	\$4,799
Net Operating (Surplus)/Deficit		(\$3,620)	(\$0)	(\$0)
Funding Sources	To-MOSS General - RE	\$3,620	\$0	\$0
	Ex-MOSS General - RE	\$0	\$0	\$0
Funding Sources Total		\$3,620	\$0	\$0
Stormwater Drainage - Mossburn Total		\$0	(\$0)	(\$0)
Street Works - Mossburn				
Income	Rates - Collected	(\$16,819)	(\$16,819)	(\$16,819)
Income Total		(\$16,819)	(\$16,819)	(\$16,819)
Operational Expenditure	Maint - General	\$0	\$2,196	\$2,196
	Refuse Collect - General	\$13,283	\$14,623	\$14,623
	Internal - SDC Capital Contrib	\$0	\$0	\$12,500
Operational Expenditure Total		\$13,283	\$16,819	\$29,319
Net Operating (Surplus)/Deficit		(\$3,536)	\$0	\$12,500
Capital Expenditure	Internal capital footpaths	\$12,593	\$14,649	\$0
Capital Expenditure Total		\$12,593	\$14,649	\$0
Funding Sources	To-MOSS General - RE	\$0	\$0	\$0
	Ex-MOSS General - RE	(\$9,057)	(\$14,649)	(\$12,500)
Funding Sources Total		(\$9,057)	(\$14,649)	(\$12,500)
Street Works - Mossburn Total		\$0	\$0	\$0

		Actual	Forecasted Budget	Annual Plan Budget
War Memorial Park				
Income	Rates - Collected	(\$8,342)	(\$8,342)	(\$8,342)
	Contribution - Ward	(\$8,342)	(\$8,342)	(\$8,342)
Income Total		(\$16,684)	(\$16,684)	(\$16,684)
Operational Expenditure	Material Damage Insurance	\$381	\$301	\$301
	Mowing	\$12,404	\$13,160	\$13,160
	Maint - General	\$880	\$2,500	\$2,500
	Internal Rates expense	\$772	\$723	\$723
Operational Expenditure Total		\$14,436	\$16,684	\$16,684
Net Operating (Surplus)/Deficit		(\$2,249)	(\$0)	(\$0)
Funding Sources	To-MOSS General - RE	\$2,249	\$0	\$0
	Ex-MOSS General - RE	\$0	\$0	\$0
Funding Sources Total		\$2,249	\$0	\$0
War Memorial Park Total		\$0	(\$0)	(\$0)
Northern				
Community Leadership Northern				
Income	Internal - Grant Income	(\$6,069)	(\$6,069)	(\$6,069)
Income Total		(\$6,069)	(\$6,069)	(\$6,069)
Operational Expenditure	Councillor & Board Mem - Sal	\$25,422	\$25,325	\$25,325
	Flowers/Gifts	\$100	\$0	\$0
	Miscellaneous Grant	\$31,182	\$31,542	\$31,542
Operational Expenditure Total		\$56,704	\$56,867	\$56,867
Net Operating (Surplus)/Deficit		\$50,635	\$50,798	\$50,798
Funding Sources	Ex- Com Dev Fnd-Lns - ALO	(\$25,473)	(\$25,473)	(\$25,473)
	Ex - Mararoa/Waimea	(\$25,162)	(\$25,325)	(\$25,325)
Funding Sources Total		(\$50,635)	(\$50,798)	(\$50,798)
Community Leadership Northern Total		\$0	\$0	\$0
Northern Southland Devlpt Fund				
Northern Southland Devlpt Fund				
Income	Internal - Interest on Reserve	(\$8,223)	(\$10,600)	(\$10,600)
Income Total		(\$8,223)	(\$10,600)	(\$10,600)
Operational Expenditure	Miscellaneous Grant	\$5,367	\$9,825	\$9,825
Operational Expenditure Total		\$5,367	\$9,825	\$9,825
Net Operating (Surplus)/Deficit		(\$2,856)	(\$775)	(\$775)
Funding Sources	To- Meridian Nth Sth Deve Fund	\$8,223	\$775	\$775
	Ex- Meridian Nth Sth Dev Fund	(\$5,367)	\$0	\$0
Funding Sources Total		\$2,856	\$775	\$775
Northern Southland Devlpt Fund Total		\$0	(\$0)	(\$0)

		Actual	Forecasted Budget	Annual Plan Budget
Hall - other				
Hall - Five Rivers				
Income	Hire Income	(\$417)	(\$181)	(\$181)
	Rates - Collected	(\$4,883)	(\$4,883)	(\$4,883)
	Internal - Interest on Reserve	(\$9)	(\$24)	(\$24)
Income Total		(\$5,310)	(\$5,088)	(\$5,088)
Operational Expenditure	Material Damage Insurance	\$1,306	\$1,319	\$931
	Public Liability Insurance	\$153	\$63	\$63
	Electricity	\$1,367	\$1,062	\$1,062
	Maint - Internal	\$365	\$1,000	\$1,000
	Internal -Interest on Loans	\$578	\$987	\$987
	Internal - Work scheme service	\$530	\$2,000	\$2,000
	internal - Insurance Valuation	\$150	\$0	\$0
Operational Expenditure Total		\$4,449	\$6,431	\$6,043
Net Operating (Surplus)/Deficit		(\$860)	\$1,343	\$955
Funding Sources	Internal Loans - Repaid	\$598	\$1,021	\$1,021
	To-Comm Ctr Five Rivers - OP	\$262	\$24	\$24
	Ex-Comm Ctr Five Rivers - OP	\$0	(\$2,000)	(\$2,000)
	Ex - District Operations Reser	\$0	(\$388)	\$0
Funding Sources Total		\$860	(\$1,343)	(\$955)
Hall - Five Rivers Total		\$0	\$0	(\$0)

Community Partnership Fund Applications - August 2021 round

Record no: R/21/9/50179

Author: Kathryn Cowie, Community liaison officer

Approved by: Fran Mikulicic, Group manager democracy and community

Decision

Recommendation

Information

Purpose

- 1 The purpose of this report is for the Northern Community Board to allocate funding for the August 2021 round of the Northern Community Partnership Fund.

Executive summary

- 2 A total of four applications have been received for the August 2021 funding round of the Northern Community Partnership Fund. The applications are included as an attachment to this report. Please note that the attachments to the applications (including financials) are not attached to this report as they contain information sensitive to applicants' privacy. These attachments were provided to the community board with the applications for their perusal prior to the meeting.
- 3 The Northern Community Board has \$6,069 available to allocate through the Northern Community Partnership Fund in the 2021/2022 financial year.

Recommendation

That the Northern Community Board:

- a) **receives the report titled “Community Partnership Fund Applications - August 2021 round ”** dated 16 September 2021.
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Receives applications from the following:
 1. Mossburn Community Pool Inc.
 2. Vanessa Hamilton/Mossburn Social Table Tennis Club
 3. JB Filming/Jack Bressnell
 4. Mossburn Community Centre Inc.
- e) approves/declines a grant of \$2,585 to the Mossburn Community Pool Inc. to assist with purchasing a new pool vacuum cleaner, chemical tester, and fencing.
- f) approves/declines a grant of \$2,992 to Vanessa Hamilton/Mossburn Social Table Tennis Club to assist with setting up a social table tennis club in Mossburn.
- g) approves/declines a grant of \$2,000 to JB Filming/Jack Bressnell for film equipment to make a short film in and about Mossburn.
- h) approves/declines a grant of \$2,500 to the Mossburn Community Centre Inc. to install a heat pump in the squash social area/entranceway at the community centre.

Background

- 4 Southland District Council’s community assistance activity seeks to contribute to a District of ‘proud, connected communities that have an attractive and affordable lifestyle’ by enabling Southland’s communities to be desirable places to live, grow up, work, run a business, raise a family and enjoy a safe and satisfying life. Through providing financial assistance by way of grant funding, community groups and individuals are supported to undertake their desired activities.
- 5 A review of the community assistance activity was completed in early 2019, which resulted in the establishment of the Community Partnership Fund whereby the nine community boards in the District allocate funding directly to their communities.

- 6 The Northern Community Board set the following criteria for their Community Partnership Fund:
- consideration will be given to all funding requests on a case by case basis. The board will give preference to applications that directly benefit the community board area and link to the community board plan outcomes
 - there is no cap on the amount applicants can request
 - co-funding is preferable, but not essential
 - two quotes are preferable for capital works, but if it is not possible to get more than one quote an explanation why will be sufficient
 - if appropriate, applicants are to come to a board meeting and speak to their application
 - groups do not have to be a legal entity to apply, and individuals will be considered on a case by case basis.

Applications received

Applications received	4
Total amount requested	\$10,057
Funds available	\$6,069

1 **Mossburn Community Pool**

Request assistance towards purchasing a new vacuum cleaner and chemical tester for the pool and also towards new fencing to be able to utilise an outside area of the facility.

Total project cost	\$7,065
Amount requested	\$2,565

2 **Vanessa Hamilton/Mossburn Social Table Tennis Club**

Request assistance towards starting a social table tennis club in Mossburn.

Total project cost	\$2,992
Amount requested	\$2,992

3 **JB Filming / Jack Brensell**

Requests assistance towards purchasing film equipment to make a short film in and about Mossburn. Once completed, the equipment will be donated to Northern Southland College for students to use on media projects.

Total project cost	\$1,734
Amount requested	\$2,000

4 **Mossburn Community Centre**

Request assistance towards installing a heat pump in the squash social area/community centre entrance.

Total project cost **\$6,390**

Amount requested **\$2,500**

Issues

- 7 It is worth mentioning that for this round of funding the board have received two applications from individuals for projects. Their criteria does allow for applications from individuals to be considered on a case by case basis, but as they have not encountered it before it may require more in depth discussion in the decision making process.

Factors to consider

Legal and statutory requirements

- 8 There are no legal or statutory requirements to consider.

Community views

- 9 The board, as representatives of the Northern Community Board area will consider each application and how it benefits their communities.

Costs and funding

- 10 The Northern Community Board has \$6,069 available to allocate through the Northern Community Partnership Fund in the 2021/2022 financial year.

Policy implications

- 11 There are no policy implications.

Analysis

Options considered

- 12 The options for consideration are to allocate funding pursuant to the funding criteria set by the community board or decline the applications.

Analysis of options

Option 1 – Approves and allocates funding pursuant to the funding criteria set by the community board

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> • support community groups to achieve local initiatives 	<ul style="list-style-type: none"> • there are no disadvantages

Option 2 – declines the applications

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> • there are no advantages 	<ul style="list-style-type: none"> • no funds awarded could hinder the progress of community-led development due to lack of financial support

Assessment of significance

- 13 Not considered significant.

Recommended option

- 14 The recommended option is “option 1 - allocates funding pursuant to the funding criteria set by the community board”.

Next steps

- 15 Inform the applicants of the allocation decisions.

Attachments

- A CPF Northern - Mossburn Community Pool Inc. - fence & pool cleaner - Application form only - August 2021 [↓](#)
- B CPF Northern - Mossburn Social Table Tennis - Application form only - August 2021 [↓](#)
- C CPF Northern - JB Filming_Jack Brensell - Application form only - August 2021 [↓](#)
- D CPF Northern - Mossburn Community Facilities Inc. - heat pump - Application form only - August 2021 [↓](#)

Community Partnership Fund Application Form

PLEASE TICK WHICH COMMUNITY PARTNERSHIP FUND YOU ARE APPLYING FOR:

- Fiordland Community Board
- Oreti Community Board
- Oraka Aparima Community Board
- Northern Community Board
- Ardlussa Community Board
- Waihopai Toetoc Community Board
- Tuatapere Te Waewae Community Board
- Wallace Takitimu Community Board
- Stewart Island/Rakiura Community Board



YOUR DETAILS

Name of organisation: **MOSSBURN COMMUNITY POOL INC**
 Postal address: **P O Box 67**
 Street address: **KENT ST MOSSBURN**

CONTACT NAMES **MARGARET TAYLOR**

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name	MARGARET TAYLOR	Phone	(day)	027 226 9640
Email	gmtaylor@extra.co.nz		(evening)	027 226 9640
Name	LISA POWELL	Phone	(day)	022 175 6476
Email	lisamerepowell@gmail.com		(evening)	" " "

BANK ACCOUNT NUMBER TO DIRECT CREDIT GRANT PAYMENT IF APPLICATION SUCCESSFUL:

To help speed the process up in the event of your grant being approved, can you please provide verification of your bank account details. This can be a screen shot or banking slip and it must be attached to your application.

PROJECT DETAILS

How many members belong to your club/organisation? **55**

Please describe fully: (Continue on a separate sheet if necessary)

For what purpose does your organisation seek a Community Partnership Fund subsidy?

We hope to fence of an area outside sliding doors so we can open these. At the moment they have to stay locked. The pool also needs a new vacuum cleaner and Chemical Tester.

If your application relates to a facility – who uses the facility and how often?

The pool is used by the general public, (local & surrounding rural areas). Also by local schools, preschools, fitness groups and on a casual basis by travellers and cyclists

Does the facility have a long term development and maintenance plan? Yes No

How will your project benefit the organisation or community?

By keeping the pool in good order it will remain well used. The fence outside the sliding doors will allow people to have functions (birthday parties etc) in a safe area, which will also add another revenue

Start date of your project 11/9/21 Finish date of your project 30/12/21

FINANCIAL DETAILS
 *Dependent on council of course.

Are you registered for GST? No Yes GST number 82 804 625

Applicants that are not GST-registered need to provide budget figures that include GST
 Applicants that are GST-registered need to provide budget figures that exclude GST.
 Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.

PLEASE ROUND ALL FIGURES TO THE NEAREST DOLLAR

EXPENDITURE	\$	INCOME	\$
Project costs	GST inclusive or GST exclusive	Your contribution	
Fencing	\$3720	Fees/subs	
Pool Vacuum	2250	Fundraising	\$1000
Chemical Tester	1095	Loan/mortgage	
		Cash savings	
		Other	
		Sub-total	\$1000
		Other grants and sponsorship applied for	
		Sponsorship	
		Grants (successful and proposed)	Amount requested
			Result date
		Community Trust	\$3500 Oct 21

wd: Pool Grant application to be signed

Total cost of the project is	7065	Sub-total	3500
How much money are you applying for?	\$ 2565	Total income	\$4500

Briefly describe any voluntary effort or donated materials provided for the project.

Voluntary effort (eg number of hours)

Local volunteers will put force up.

Donated materials (eg approximate \$ value)

N/A

How do you envisage paying for the future operational costs of this project?

We have several fundraisers coming up a base, garden tour, Xmas lunch for a group both unfortunately depend on what happens with covid. We also have good support from local farmers with cattle grazing, lamb abortion etc

DECLARATION (PLEASE PROVIDE TWO SIGNATURES)

We consent to Southland District Council collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.

Name: MARGARET JANE TAYLOR
 Position in organisation: COMMITTEE MEMBER
 Signature: [Signature] Date: 21/8/21

Name: LISA MAREE POWELL
 Position in organisation: TREASURER
 Signature: [Signature] Date: 22.8.2021

Please attach

a current statement of income and expenditure	<input type="checkbox"/>
a current bank statement from your organisation	<input type="checkbox"/>
quotations, where relevant	<input type="checkbox"/>
letters of support (if applicable)	<input type="checkbox"/>

These items will complete your application

PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.

NOW YOU CAN SUBMIT YOUR APPLICATION IN ONE OF THE FOLLOWING WAYS:

— Attachments: _____

Community Partnership Fund Application Form

PLEASE TICK WHICH COMMUNITY PARTNERSHIP FUND YOU ARE APPLYING FOR:

- Fiordland Community Board
- Oreti Community Board
- Oraka Aparima Community Board
- Northern Community Board
- Ardlussa Community Board
- Waihopai Toetoe Community Board
- Tuatapere Te Waewae Community Board
- Wallace Takitimu Community Board
- Stewart Island/Rakiura Community Board



YOUR DETAILS

Name of organisation: Mossburn Social Table Tennis Club
 Postal address: 9-1217a Mossburn-Five Rivers Road, RD3 Lumsden.
 Street address: (running out of Mossburn School sports facility:
 28 Suney Street)

CONTACT NAMES

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name	Vanessa Hamilton	Phone	(day) hm	03 2487806
Email	Vanessanolder@hotmail.com		(evening) cell	0275187420
Name	n/a. (Individual Application)	Phone	(day)	
Email			(evening)	

BANK ACCOUNT NUMBER TO DIRECT CREDIT GRANT PAYMENT IF APPLICATION SUCCESSFUL:

To help speed the process up in the event of your grant being approved, can you please provide verification of your bank account details. This can be a screen shot or banking slip and it must be attached to your application. *This is my personal account however could ask to work via the school's account if preferred.

PROJECT DETAILS

How many members belong to your club/organisation? To be started up.

Please describe fully: (Continue on a separate sheet if necessary)

For what purpose does your organisation seek a Community Partnership Fund subsidy?

I want to set up a social table tennis club in Mossburn. A chance for people of all ages, stages and abilities to come together once a week for a bit of fun.

This is a start-up project, and begin as something quite casual.

If your application relates to a facility – who uses the facility and how often?

n/a

Does the facility have a long term development and maintenance plan?

Yes

No

n/a

How will your project benefit the organisation or community?

This project brings people together in a fun way while getting people moving & enjoying a sport. It will connect people from different backgrounds and stage-of-life to strengthen community connections.

Start date of your project

asap

Finish date of your project

Ready for Winter 2022

FINANCIAL DETAILS

Are you registered for GST?

No

Yes

GST number

Applicants that are not GST-registered need to provide budget figures that include GST

Applicants that are GST-registered need to provide budget figures that exclude GST.

Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.

PLEASE ROUND ALL FIGURES TO THE NEAREST DOLLAR

EXPENDITURE	\$	INCOME	\$
Project costs	GST inclusive or GST exclusive	Your contribution	
3 tables	\$2700.00	Fees/subs	
1 net	\$ 40.00	Fundraising	
Dozen balls	\$ 12.00	Loan/mortgage	
6 bats	\$ 240.00	Cash savings	
		Other	
		Sub-total	
		Other grants and sponsorship applied for	
		Sponsorship	
		Grants (successful and proposed)	Amount requested
			Result date

		Sub-total	
Total cost of the project is	\$2992.00	Total Income	
How much money are you applying for?	\$ 2992.00		
Briefly describe any voluntary effort or donated materials provided for the project.			
Voluntary effort (eg number of hours)			
I would run the club as a volunteer - setting up each week, collecting donations (for venue hire) and maintaining gear. General support for people learning rules etc.			
Donated materials (eg approximate \$ value)			
The Cloake family have donated some bats and nets already. (2 of each) approx \$100.00			
How do you envisage paying for the future operational costs of this project?			
I want to get good tables from the get go as this is the biggest cost. This means they will last significantly into the future. As the club grows we will look at making it 'official' and operational costs will be decided as a committee (ie fundraising grants or club fees)			
DECLARATION (PLEASE PROVIDE TWO SIGNATURES) (Individual application)			
We/I Vanessa Hamilton		consent to Southland District Council	
collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.			
Name	Vanessa Hamilton.		
Position in organisation	"Founder"		
Signature	Vtannu	Date	28.8.21
Name			
Position in organisation			
Signature		Date	
Please attach			Check
a current statement of income and expenditure			<input type="checkbox"/> n/a
a current bank statement from your organisation			<input type="checkbox"/> n/a
quotations, where relevant			<input checked="" type="checkbox"/>
letters of support (if applicable)			<input type="checkbox"/>
These items will complete your application			
PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.			
NOW YOU CAN SUBMIT YOUR APPLICATION IN ONE OF THE FOLLOWING WAYS:			

Community Partnership Fund Application Form

PLEASE TICK WHICH COMMUNITY PARTNERSHIP FUND YOU ARE APPLYING FOR:

- Fiordland Community Board
- Oreti Community Board
- Oraka Aparima Community Board
- Northern Community Board
- Ardlussa Community Board
- Waihopai Toetoe Community Board
- Tuatapere Te Waewae Community Board
- Wallace Takitimu Community Board
- Stewart Island/Rakiura Community Board



YOUR DETAILS

Name of organisation	JBF:Iming
Postal address	274k wraybush mossburn road rd2 Luncheon
Street address	

CONTACT NAMES

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name	Jack Isaac Brenwell	Phone	(day)	027 5256361
Email	production@jbfiming.com		(evening)	027 5256361
Name		Phone	(day)	
Email			(evening)	

BANK ACCOUNT NUMBER TO DIRECT CREDIT GRANT PAYMENT IF APPLICATION SUCCESSFUL:

To help speed the process up in the event of your grant being approved, can you please provide verification of your bank account details. This can be a screen shot or banking slip and it must be attached to your application.

PROJECT DETAILS

How many members belong to your club/organisation? 0

Please describe fully: (Continue on a separate sheet if necessary)

For what purpose does your organisation seek a Community Partnership Fund subsidy?

I am looking for a partnership fund for a short film in the works for 2021 we are looking at filming involving students, interested in film or with adults to give experience to the new ones looking at the industry in NZ, southland. The money gained will be spent on equipment, props and cost after filming it will then be donated to Northern Southland College for future use in the media area there.

If your application relates to a facility – who uses the facility and how often? _____

Does the facility have a long term development and maintenance plan? Yes No

How will your project benefit the organisation or community?

This project will benefit younger kids looking into the NZ film industry as well as helping the local high school (NSC Northern Southland College) with donating cell brought equipment for the use of school organising students.

Start date of your project

Finish date of your project

FINANCIAL DETAILS

Are you registered for GST?

No

Yes

GST number

Applicants that are not GST-registered need to provide budget figures that include GST

Applicants that are GST-registered need to provide budget figures that exclude GST.

Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.

PLEASE ROUND ALL FIGURES TO THE NEAREST DOLLAR

EXPENDITURE	\$	INCOME	\$	
Project costs	GST inclusive or GST exclusive	Your contribution		
<i>Film Equipment costs</i>	11736.00 <i>11736.00</i>	Fees/subs		
		Fundraising		
		Loan/mortgage		
		Cash savings		
		Other		
		Sub-total		
		Other grants and sponsorship applied for		
		Sponsorship		
		Grants (successful and proposed)	Amount requested	Result date
		<i>New World Wintery</i>	<i>40.00</i>	<i>23 Jul 2021</i>
		Sub-total		
Total cost of the project is		Total Income		

How much money are you applying for?

\$2,000.00

Briefly describe any voluntary effort or donated materials provided for the project.

Scanned with CamScanner

Voluntary effort (eg number of hours)

She Chessroll making Cadbury's

Donated materials (eg approximate \$ value)

Winton New World donated ^{money for} brand for chessrolls sale \$60.00

How do you envisage paying for the future operational costs of this project?

through funding for the one off project

DECLARATION (PLEASE PROVIDE TWO SIGNATURES)

We She Chessroll consent to Southland District Council collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.

Name: Jack Isaac Brensell
Position in organisation: Director & Producer
Signature: *jkansell*

Date: 22/08/2021

Name: Jéradine Brensell
Position in organisation: Design set manager
Signature: *jbrensell*

Date: 22/8/21

Please attach

- a current statement of income and expenditure
- a current bank statement from your organisation
- quotations, where relevant
- letters of support (if applicable)

- Check**
- -
 -
 -

These items will complete your application

PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.

NOW YOU CAN SUBMIT YOUR APPLICATION IN ONE OF THE FOLLOWING WAYS:

Email to funding@southlanddc.govt.nz

Post to Southland District Council, PO Box 903, Invercargill 9840


Drop into your nearest SIDC office

Scanned with CamScanner

Community Partnership Fund Application Form

PLEASE TICK WHICH COMMUNITY PARTNERSHIP FUND YOU ARE APPLYING FOR:

- Fiordland Community Board
- Oreti Community Board
- Oraka Aparima Community Board
- Northern Community Board
- Ardlussa Community Board
- Waihopai Toetoe Community Board
- Tuatapere Te Wacwae Community Board
- Wallace Takitimu Community Board
- Stewart Island/Rakiura Community Board



YOUR DETAILS

Name of organisation	Mossburn Community Facilities Inc
Postal address	P O Box 5 Mossburn 9747
Street address	9 Holmes St Mossburn

CONTACT NAMES

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name	MARGARET TAYLOR	Phone	(day)	027 226 9640
Email	gntaylor@extra.co.nz		(evening)	" "
Name	Lyn Stevenson	Phone	(day)	027 420 2362
Email	stevensonblse@gmail.com		(evening)	" "

BANK ACCOUNT NUMBER TO DIRECT CREDIT GRANT PAYMENT IF APPLICATION SUCCESSFUL:

[REDACTED]

To help speed the process up in the event of your grant being approved, can you please provide verification of your bank account details. This can be a screen shot or banking slip and it must be attached to your application.

PROJECT DETAILS

How many members belong to your club/organisation? Community Catchers 175

Please describe fully: (Continue on a separate sheet if necessary)

For what purpose does your organisation seek a Community Partnership Fund subsidy?

Heat pump to heat the squash social area - entrance way in the Mossburn Community Centre
The squash area is known as the fridge when teams from central/western Northern come to play.

If your application relates to a facility – who uses the facility and how often?

The facility is used by people from the Mosburn & surrounding districts. It is used for recreational sporting & cultural use. We also have outside businesses use it for seminars etc.

Does the facility have a long term development and maintenance plan? Yes No

How will your project benefit the organisation or community?

By keeping the facility working making it will encourage people to use it.

Start date of your project Oct 21 Finish date of your project Dec 21.
 FINANCIAL DETAILS *Depending on covid.*

Are you registered for GST? No Yes GST number 18082560



Applicants that are not GST-registered need to provide budget figures that include GST

Applicants that are GST-registered need to provide budget figures that exclude GST.

Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.

PLEASE ROUND ALL FIGURES TO THE NEAREST DOLLAR

EXPENDITURE	\$	INCOME	\$	
Project costs	GST inclusive or GST exclusive	Your contribution		
Heat pump	\$6390	Fees/subs		
		Fundraising		
		Loan/mortgage		
		Cash savings	1290	
		Other		
		Sub-total		
		Other grants and sponsorship applied for		
		Sponsorship		
		Grants (successful and proposed)	Amount requested	Result date
		Whitehill Com Fund	2600	Oct 21.

Total cost of the project is	6390	Sub-total	
		Total Income	3890
How much money are you applying for?	\$ 2500		
Briefly describe any voluntary effort or donated materials provided for the project.			
Voluntary effort (eg number of hours)	N/A		
Donated materials (eg approximate \$ value)	N/A		
How do you envisage paying for the future operational costs of this project?			
<p>The community centre is well used & the rental & rates pay a good majority of the operational costs with a little help from fundraising like cattle grazing. We do need help with the extras like this though to keep the facility well used.</p>			
DECLARATION (PLEASE PROVIDE TWO SIGNATURES)			
We <u>Mossburn Community Facilities Inc</u> consent to Southland District Council collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.			
Name	MARGARET JANE TAYLOR		
Position in organisation	TREASURER		
Signature		Date	31/8/21
Name	Lynne Maize Stevenson		
Position in organisation	Secretary		
Signature		Date	31/08/21
Please attach		Check	
a current statement of income and expenditure		<input checked="" type="checkbox"/>	
a current bank statement from your organisation		<input checked="" type="checkbox"/>	
quotations, where relevant	waiting on second quote held up with covid	<input checked="" type="checkbox"/>	
letters of support (if applicable)		<input type="checkbox"/>	
These items will complete your application			
PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.			
NOW YOU CAN SUBMIT YOUR APPLICATION IN ONE OF THE FOLLOWING WAYS:			

Council report

Record No: R/21/9/52613
Author: Shanin Brider, Community and futures administrator
Approved by: Fran Mikulicic, Group manager democracy and community

Decision Recommendation Information

Chief executive update

Covid-19

1. Southland District Council (SDC) staff have responded extremely well to the outbreak of the delta variant of Covid-19. When the announcement was made for the nation to commence Level 4 lockdown, the incident management team (IMT) convened immediately and re-established the protocols required to allow as much of normal activity as possible to continue.
2. While the experience of working from home is not unfamiliar since the arrival of the pandemic, it is important to acknowledge that working from home under lockdown conditions is not the same as remote working, and for many the challenges of working at home have been significant. Fortunately, the unexpected presence of family members on zoom calls is now generally accepted with good humour, but for many of our staff, working under these conditions is far from ideal.
3. We all look forward to the return to normal life and will look to reopen council facilities as soon as we are allowed to do so safely. In the meantime, I want to express my thanks to the IMT and the staff of SDC for their efforts and their patience.

RMA reform

4. Approximately 3,000 submissions on the Natural and Built Environments (NBA) bill were received by the Select Committee. SDC submitted, and was also part of the wider Otago and Southland joint Local Government Submission. The joint submission was presented to the Select Committee by Mayors Hicks and Cadogan on 6 September via zoom. The bill charts a new path for environmental management and will replace the now 30 year old RMA. Another more detailed exposure draft of the NBA will be made public next year for submissions which will contain more detail than the initial version.
5. The proposed Spatial Planning Act is also a key component of the RMA reform as it will set a long-term strategic approach on how we integrate land use planning, infrastructure provision, environmental protection and climate change matters. Both pieces of legislation are proposed to be brought into law this parliamentary term. These pieces of legislation will require regional coordination between local government and iwi to provide regional environmental plans.

National environmental policies

6. There are a number of key policies being progressed by central government which specifically manage key parts of our natural and built environment. These support the interpretation and implementation of the high-level legislation. The key National Policy Statements that are being generated which impact SDC are the ones for Indigenous Biodiversity (NPS-IB) and Highly Productive Land (NPS-HPL). A revised exposure draft on the NPS-IB is anticipated in early October for a two week consultation round with local government and iwi. SDC submitted in

2020 on the previous exposure draft, key points on that submission were the significant cost and volume of work required to give effect to the proposed requirements. Indications are that the NPS-IB will be finalised in the first quarter of 2022. The NPS-HPL is progressing and intended to set national direction on maintaining the productive capacity of our high value soils. No timeframe has been given of when this NPS will be finalised.

Climate change

7. A climate Adaptation Act is proposed as part of the RMA reform to ensure that climate change impacts are adequately managed and considered through planning and long-term spatial strategies. For local government, there are two key workstreams, these being adaptation (from already present and impending climate change impacts) and mitigation (limiting carbon emissions).
8. In the adaptation space, A National Climate Change Adaptation Plan is due to be published in August 2022 which will provide guidance on how local government manages the increasing impacts of climate change on infrastructure, communities and private investments. central government work is also underway to set up local risk assessment framework in order to get regional and local risks understood and managed in a consistent way across the country.
9. In the mitigation space, central government has been consulting on reforming part of the Emissions Trading Scheme (ETS) as it relates to industrial allocation, this is to ensure a fair and efficient market for carbon credits. Additionally, the Climate Change Response Act 2002 requires the government to prepare emission reduction plans with emission targets to transition NZ towards being net carbon neutral by 2050. The first emissions reduction plan is due to be published by the end of 2021.

Services and Assets

Forestry (IFS)

10. Final valuation for FY2020/2021 year has been received.
11. Draft harvest plan for Waikaia in FY2021/2022 has been submitted, pending action in fourth quarter of 2021.

Around the Mountains Cycle Trail

12. Six yearly structural inspections of the bridges on the trail are complete with minor items identified. These have been instructed for action by the maintenance contractor and work is progressing. Price has been requested for further maintenance items identified through the annual trail inspection.
13. Pre-development project work to address the Centre Hill erosion has commenced and SDC is continuing to work with Landcorp to identify suitable solutions including appropriate survey instruments for the site.
14. Council has made the decision to establish an Around the Mountain Cycle Trail Trust to manage the user experience. Councillor Christine Menzies has been appointed to this trust as Council's representative.

Property

15. Staff levels are now back to a full complement however the demands of community housing means that this is using up all of the returned staff resource with little or no action undertaken to deal with the significant work backlog in other areas.
16. Work that is underway is the rent review and renewal of Riverton Harbour Endowment farming leases which happen every 21 years. This is at the stage of Council valuers completing their task to advise the Lessees of the new rentals and the new rental amounts have been sent to the Lessees. The draft leases with Landcorp for the lands at Kepler are at the final stages awaiting resolution of water allocation and flows being confirmed.
17. Numerous internal enquiries regarding what is allowed on Council property are being received and processed. This is an important role given the many differing land status, to ensure the asset managers are undertaking work on Council property and in accordance with the many restrictions that may, or may not, exist with each status.

Strategic water and waste

Operations and maintenance contract 10/01

18. Downer has been responding to a higher than normal amount of sewer blockages recently.
19. A sewer blockage in Riverton resulted in an overflow from a manhole beside the Orepuke Highway. Environment Southland were notified and attended the clean-up. The blockage was found to be caused by wet wipes.

Resource consent renewals (wastewater)

Wastewater scheme upgrade	Description	Capital budget
Balfour WWTP and consent	A revision to the work scope and strategy has been requested. This is due to the likely limited number of future disposal options to be short-listed early in the proposal.	\$1.5 million
Edendale/Wyndham WWTP and consent	A strategy has been proposed and this has also had a revision requested to the scope on the basis that the primary feature will be disposal and not enhancing treatment levels.	\$3.0 million
Manapouri WWTP and consent	The missing bore has been located and requires physical works attention. A feature survey, drone flight, pond drop test and sludge depth assessment have all been scheduled. No further working group meetings will be scheduled until this engineering data has been collated for short-list considerations.	\$4.0 million
Riversdale WWTP and consent	The submission period has closed for the resource consent and a determination is underway with draft conditions expected soon. A survey has been engaged to carry out both the legal and feature survey subject	\$2.6 million

Wastewater scheme upgrade	Description	Capital budget
	to Council decision. Tender documents and timeline are progressing.	
Stewart Island disposal field	Disposal field upgrade design has been completed and will be constructed later this year.	
Winton WWTP and consent	The revised strategy was presented to Environment Southland and the Winton Working Group on 3 August. A staged approach is now being developed subject to further input from Te Ao Marama. The option to connect with Invercargill has yet to be further consulted at staff level.	\$25 million
Gap Road East pipes	Te Anau Earthworks have commenced pipeline installs for the pressure sewer and a water pipe to Rata Lodge. Council has contributed financially to the upgrade size of these pipes to be vested in Council.	

Stimulus

20. Work continues with the Stimulus programme, and 2020/2021 LTP capex programme packages with 12 projects completed, another eight underway.
21. There are five projects currently under design and one project with completed design awaiting allocation to one of the panel contractors.
22. We are confident that the programme will be delivered on time, in line with our forecasted programme as we are using the Stimulus contracting panel (made up of four local contracting companies) for our delivery. Our use of external professional resource for quality assurance, quantity surveying/ price evaluation and contract engineering is proving efficient and valuable.
23. This stimulus report is based on a three day lockdown at this stage, but our delivery confidence would slip if it extended into weeks.

Project delivery team (PDT).

24. The 2021/2022 works programme is well underway with circa \$3m turnover completed in July
25. Carry forward process is nearly complete but overall won't have a major impact on the 2021/2022 year.
26. Contractor engagement drop in sessions where held in August with over 40 local contractors attending.
27. First major package of works has gone out to market with the toilet replacement package.
28. Major bridge package is due out to market end of August.
29. Brendan Gray has started in the project delivery team manager role as of 16 August.

Community facilities

30. The team has been working with the finance team to complete the year end process.
31. We are now working through the process of packaging up the capital works programme so that it can go out to the market. Part of this process is engaging with our communities to let them know

what we are going to deliver this financial year. The first part of this process is a communications piece that will go out in the First Edition.

32. In addition to this there is also a drive to engage with the contracting market so that they are aware of the amount of work that is coming on stream. Two drop sessions have been arranged so that staff can update interested parties on the works programme and Council's approved contractor requirements.
33. There are still some projects from the last financial year that are yet to be completed. A lack of contractor resource and a delay in materials has contributed to these projects not being completed.
34. The activity management plan maturity assessment has identified some gaps in our existing plans and we will be working through how to address these issues to bring the plans up to the levels recommended in the assessment.
35. Some of focus will now shift to looking at preparing for the 2022/2023 financial year's capital works programme.
36. Work is continuing with the fire evacuation plans for all of the halls. Plans have been lodged with FENZ and are now awaiting approval. Staff are working with the community leadership team and the community boards to meet with hall groups and their communities to inform them of the changes to the FENZ requirements and the changes in the hall management structure. These conversations have generally been positive and clarified some misunderstanding around Council process.
37. The Waikaia mowing contract became effective on 1 July 2021 however the contractor (Waikaia Progress League) have yet to meet their requirements to become an approved contractor. They were issued the contract in January 2021 so have had seven months to meet these requirements.
38. The Otautau gardening contract is yet to be finalised. Staff have been working with the incumbent contractor to finalise the contract. This will require an unbudgeted expenditure report as the quoted price from the contractor exceeds the budget that was set in the LTP.
39. The Tuatapere gardening contract is yet to be finalised. Staff have been working with the incumbent contractor however they are struggling to meet the traffic management requirements to bring them up to an approved primary contractor with Council.
40. The gardening contracts in Ohai and Edendale/Wyndham have been picked up by the work scheme team.
41. The Northern Community Board is looking at rationalising their gardens before entering into a new contract.

Strategic transport

National Land Transport Plan

42. The National Land Transport Programme must be adopted by Waka Kotahi NZ Transport Authority by 1 September 2021 to give effect to the government policy on Land Transport for the next three years. This will see the confirmation of budgets for Council of Waka Kotahi NZ Transport Authority funded activities.
43. While Council has received indicative funding for the maintenance and renewals' programme, no indication of funding has been provided in relation to the low-cost low risk funding category. This funding category covers the bulk of Council safety related projects.

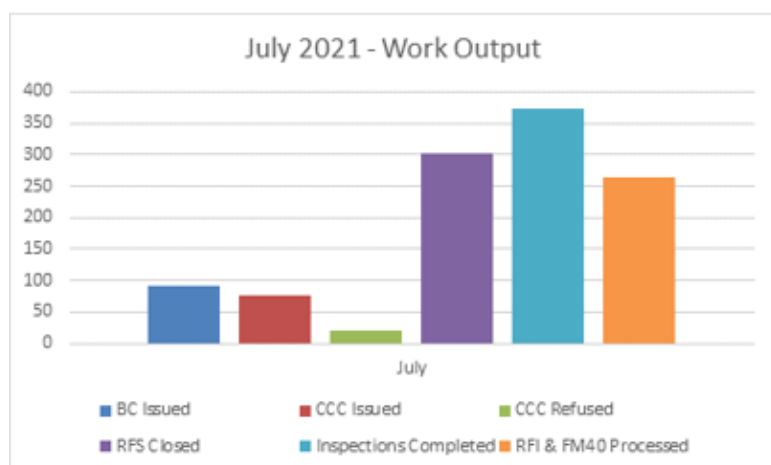
District wide roading programme

44. As previously reported a condition of funding from Waka Kotahi NZ Transport Authority for bridges' funding was that a Present Value End of Life Analysis (effectively a mini business case) has to be approved for each bridge. These were sent to Waka Kotahi NZ Transport Authority for their official approval. Waka Kotahi were very responsive to these resulting in a quick turnaround which has allowed staff to continue with procurement requirements.
45. The first of the road pavement rehabilitation packages is out to tender. This is for a section of road on Riversdale Waikaia Road.
46. The remainder of the package, have either had a design review completed or are in the process of having design and tender document reviews being completed with the plan to have these all out to market by the end of August and early September.
47. Meetings have been held with both resurfacing contractors to finalise individual treatment options for the district wide resurfacing (reseal) programme. The resurfacing programme starts on 1 October and runs through until 30 March.
48. Historically the bulk of New Zealand's bitumen has come from the Marsden Point refinery. This is in the process of closing down which may over the shorter term have an impact on bitumen supply. The facility however could act as a bitumen import terminal should there be demand however this is yet to be determined
49. At present no concerns have been raised by our resurfacing contractors regarding supply constraints or issues.

Environmental Services

Building

50. The team have achieved 99% compliance to statutory timeframes for both building consents and code compliance certificate decisions during the month of July 2021.
51. Council continue to receive a high volume of consents with 97 consents received during July 2021. 124 building consents are currently being processed by Council (56 of those waiting for further information). Currently, an average 74% of consents received by Council require further information prior to being issued.
52. Inspection volumes remain high with 372 inspections completed in July at a pass rate of 53%.
53. There are a couple of vacancies in the department which are currently being advertised.



July 2021 – Building Consents Received

Primary Property Hk Ey → Property Ward	Count	Sum of Application Val...
Mararoa Waimea	26	NZ\$3,010,623.00
Oreti	28	NZ\$3,635,800.00
Stewart Island Rakiura	2	NZ\$426,000.00
Waiau Aparima	25	NZ\$671,650.00
Waihopai Toetoe	15	NZ\$1,326,000.00

Environmental health

54. There are three alcohol/food businesses that require some SDC staff intervention to meet standards. As always, we aim to achieve this through voluntary compliance as opposed to enforcement measures.
55. The hearing for the proposed bottle store in Riverton was held, the District Licensing Committee refused the application.
56. Both DOC Invercargill and DOC Te Anau advise that no funding is available this year for freedom camping shared services in Te Anau and the Catlins. Freedom camping services will be offered in these two areas again, though limited. Staff are determining the budget available internally for this; and two SDC vehicles have been retained for use.

Animal control

57. The next step in the dog registration process is the dog control officers following up on those dog owners that have not re-registered their dogs. As at 17 August around 1,000 dogs remain unregistered. All are subject to the late penalty.

Resource management

Resource consents

58. The volume and complexity of resource consent applications received remains high over the first six months of the calendar year.

59. Two applications have been publicly notified and are out for submissions. New applications seeking limited notification are have also been received.
60. It's anticipated that the volume and complexity of consent will continue over the next six months.
Environmental Policy
61. Work is continuing on the review of the landscapes chapter of the Operative Southland District Plan 2018. It's anticipated that this work will continue into the new year when the plan change will be notified.
62. The District Plan effectiveness report has been completed and was presented to the Regulatory and Consents Committee on 14 June. It made a number of recommendations to better improve the performance of the District Plan. Scoping work is underway to identify the priorities of any other District Plan changes needed to ensure that the plan maintains being effective and compliant with legislation.

Legislative reforms

63. Council made a submission on the Exposure Draft for the Natural and Built Environments Act in this reporting period. This is one of the three pieces of legislation proposed to replace the RMA. Council was also part of the joint Otago Southland submission which reflected wider issues across the two regions.
64. The proposed act is significantly different to the Resource Management Act and will mean wide-ranging changes to environmental management.

Community and democracy

Knowledge management

65. LIM numbers remained steady for the month of June with 42 LIM's being lodged. We kept our 6 day average turnaround which is promising. In June we processed 167 property file requests which averages 8 per day. LIM's and Property files were moved to E-pathway this month which has reduced some of the manual processing required and now allows for improved reporting.

Customer support

66. From 01 June we have completed RFS's 1991 customers and completed 2688 animal changes. This does not include the dog renewals. Having the ability to easily utilise resource across the Customer Support team throughout the district worked well and we will definitely replicate this model moving forward.

Recommendation

That Northern Community Board:

- a) **Receives the report titled "Council report" dated** 24 September 2021.

Attachments

There are no attachments for this report.

Chairperson's report

Record no: R/21/9/52350

Author: Rose Knowles, Committee advisor/customer support partner

Approved by: Anne Robson, Chief financial officer

Decision

Recommendation

Information

Purpose of report

- 1 The purpose of the report is to provide an update to the Northern Community Board on activities that the chairperson has been involved in since the August 2021 meeting.
- 2 The report also provides an opportunity for the board chairperson to present an overview of the issues he has been involved with.
- 3 Items of interest that the chair is reporting on are as follows:
 - Lumsden garden upgrade – Nigel Cowburn from Grow-plan Ltd has been approved to proceed with the project
 - have contacted Castlerock Pony Club and Gabriela Heszlar regarding the grazing lease of the recreation grounds re the responsibility's for mowing and care for the grounds
 - congratulations to our Deputy chair, Lance Hellewell for his contribution to the community with 25 years' service with the volunteer fire brigade and he is to receive his gold star award when covid levels allow.

Recommendation

That the Northern Community Board:

- a) **receives the report titled "Chairperson's report" dated 27 September 2021.**

Attachments

There are no attachments for this report.