



Notice is hereby given that an Ordinary meeting of Southland District Tuatapere Te Waewae Community Board will be held on:

Date: Monday, 11 October 2021  
Time: 3pm  
Meeting room: Waiau Town and Country Club  
Venue: 41 King Street, Tuatapere

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## Tuatapere Te Waewae Community Board Agenda OPEN

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### MEMBERSHIP

Chairperson	Margaret Thomas
Deputy Chair	Ann Horrell
Councillors	Blayne De Vries
	Maurice Green
	Alastair McCracken
	Keri Potter
	Councillor George Harpur

### IN ATTENDANCE

Committee advisor	Alyson Hamilton
Community partnership leader	Simon Moran

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Full agendas **are available on Council's website**  
[www.southlanddc.govt.nz](http://www.southlanddc.govt.nz)

## Health and safety – emergency procedures

Toilets – The location of the toilets will be advised at the meeting.

Evacuation – Should there be an evacuation for any reason please exit via the exits indicated at the venue.

Earthquake – Drop, cover and hold applies in this situation and, if necessary, once the shaking has stopped we will evacuate the building to a safe location.

Phones – Please turn your mobile devices to silent mode.

Recording - These proceedings may be recorded for the purpose of live video, both live streaming and downloading. By remaining in this meeting, you are consenting to being filmed for viewing by the public.

Covid QR code – Please remember to scan the Covid Tracer QR code.

## Terms of Reference – Community Boards

TYPE OF COMMITTEE	Community board
RESPONSIBLE TO	<p>Council</p> <p>Each community board will have a relationship with the committees in section 8.4.2 to 8.4.5 of the delegations manual based on the scope of the activities/functions delegated to each committee.</p>
SUBCOMMITTEES	As noted in section 8.5 of the delegations manual various subcommittees will report to specific community boards.
LEGISLATIVE BASIS	<p>Resolution made by Council through the representation arrangements as per the Local Electoral Act 2001.</p> <p>Role, status and membership as per subpart 2 of Part 4 of the Local Government Act 2002 (LGA).</p> <p>Treaty of Waitangi as per section 4, Part 1 of the LGA.</p> <p>Opportunities for Maori to contribute to decision-making processes as per section 14 of Part 2 of the LGA. Community boards delegated powers by Council as per schedule 7, clause 32, LGA.</p> <p>Appointment of councillors to community boards as per section 50, LGA.</p>
MEMBERSHIP	<p>Oreti and Waihopai Toetoe Community Boards have seven members elected by the local authority triennial elections plus a member appointed by Council. All other community boards have six members plus a member appointed by Council.</p> <p>The chairperson is elected by the community board. Councillors who are not appointed to community boards can only remain for the public section of the community board meeting. They cannot stay for the public excluded section unless the community board agrees.</p>
FREQUENCY OF MEETINGS	Every second month but up to ten ordinary meetings a year
QUORUM	Not less than four members
KEY FUNCTIONS	<ul style="list-style-type: none"> <li>• to promote the social, economic, environmental and cultural well-being of local communities and in so-doing contribute to the realisation of Council's vision of one District offering endless opportunities</li> <li>• to provide leadership to local communities on the strategic issues and opportunities that they face</li> <li>• to be advocates and representatives for their local community and in so doing ensure that Council and other agencies have a clear understanding of local needs and aspirations</li> <li>• to be decision-makers on issues that are delegated to the board by Southland District Council</li> </ul>

	<ul style="list-style-type: none"> <li>• to develop relationships and communicate with key community organisations, special interest groups, residents and businesses within the community</li> <li>• to maintain an overview of the services Council delivers to its communities and assess the extent to which these services meet community needs</li> <li>• to recommend the setting of levels of service and budgets for local activities.</li> </ul>
DELEGATIONS	<p>The community board shall have the following delegated powers and be accountable to Council for the exercising of these powers.<sup>1</sup></p> <p>In exercising the delegated powers, the community board will operate within:</p> <ol style="list-style-type: none"> <li>1) policies, plans, standards or guidelines that have been established and approved by Council</li> <li>2) the needs of the local communities; and</li> <li>3) the approved budgets for the activity.</li> </ol> <p><b>Power to Act</b></p> <p>The community board will prepare and implement programmes of work, which will be reflected in its community board plan, which are relevant to the purposes of the community board that are consistent with the long term plan and annual plan processes of Council. Such programmes are to include budgetary provision for all costs associated with the work.</p> <p><b>Community Well-Being</b></p> <ol style="list-style-type: none"> <li>4) to develop local community outcomes that reflect the desired goals for their community/place</li> <li>5) to monitor the overall well-being of local communities and use the information gathered to inform development of local strategies to address areas of need</li> <li>6) work with Council and the community to develop a community board plan for the community of interest area – working in with any community plans that may exist.</li> </ol> <p><b>Community Leadership</b></p> <ol style="list-style-type: none"> <li>7) communicate and develop a relationship with community organisations, local groups, and special interest groups within the local community of interest</li> <li>8) identify key issues that will affect their community of interest's future and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities</li> <li>9) promote a shared vision for the community of interest area and develop and promote ways to work with others to achieve positive outcomes</li> </ol>

<sup>1</sup> Local Government Act 2002, s.53

- 10) provide a local community perspective on Council's long term plan key performance indicators and levels of service as detailed in the long term plan, and on local expenditure, rating impacts and priorities.

### **Advocacy**

11) submissions

- a) authority to make recommendations to Council on matters to be considered in submissions Council may make to external organisations' regional or national policy documents, select committees
- b) authority to make submissions to Council or other agency on issues within its community of interest area
- c) authority to make submissions to Council on bylaws and recommend to Council the level of bylaw service and enforcement to be provided, having regard to the need to maintain consistency across the District for all Council bylaws.

- 12) authority to prepare a submission to Council on the proposed levels of service, income and expenditure within the community of interest area, for consideration as part of the long term plan/annual plan process

- 13) provide comment by way of the formal Annual Plan/Long Term Plan process on relative priorities for the delivery of District services and levels of service within the community board area.

District activities include:

- a) wastewater
- b) solid waste
- c) water supply
- d) parks and reserves
- e) roading
- f) libraries
- g) cemeteries
- h) emergency management
- i) stormwater
- j) public toilets
- k) community housing

- 14) Council will set the levels of service for District activities – if a community board seek a higher level of service they will need to recommend that to Council and it will need to be funded in an appropriate way (locally).

### **Community Assistance**

- 15) authority to establish prioritisation for allocation based on an overarching set of criteria from council to guide the scope of the activity
- 16) authority to grant the allocated funds from the Community Partnership Fund
- 17) authority to allocate bequests or grants generated locally consistent with the terms of the bequest or grant fund

### **Northern Community Board**

- 18) make decisions regarding funding applications to the Northern Southland Development Fund. The Northern Community Board may invite a representative of the community of Dipton to take part in the decisions on applications to the Northern Southland Development Fund.

### **Unbudgeted Expenditure**

Approve unbudgeted operating expenditure for local activities of up to \$20,000.

Approve up to a \$20,000 increase in the projected cost of a budgeted capital works project/item that is included in the annual plan/LTP.

Authority to delegate to the chief executive, when approving a project definition/business case, over-expenditure of up to \$10,000 for capital expenditure against the budget detailed in the Annual Plan/LTP.

### **Service Delivery**

#### **Local Activities**

For activities within the local activities category, the community board shall have authority to:

- a) recommend to Council levels of service for local activities having regard to Council budgets within the Long Term Plan and Annual Plan process
- b) recommend to Council the rates and/or user charges and fees to fund the local activities
- c) accept donations of a local asset eg a gas barbeque, park bench, etc with a value of less than \$20,000.
- d) approve project definitions/business cases for approved budgeted capital expenditure up to \$300,000
- e) recommend to the Services and Assets Committee the approval of project definitions/business case and procurement plan for capital expenditure over \$300,000 and/or any unbudgeted capital expenditure
- f) monitor the performance and delivery of the service in meeting the expected levels of service
- g) facilitate the development of local management plans (for subsequent recommendation to Council), where required by statute or in support of District or other plans for

	<p>reserves, harbours, and other community facilities, except where powers:</p> <ul style="list-style-type: none"> <li>• have been delegated to Council officers; or</li> <li>• would have significance beyond the community board's area or otherwise involves a matter of national importance (Section 6 Resource Management Act 1991); or</li> <li>• involve the alienation of any part of a proposed or existing esplanade reserve by way of width reduction, easement, lease or otherwise.</li> </ul> <p>Local activities include:</p> <ul style="list-style-type: none"> <li>i) community leadership</li> <li>ii) local halls and community centres (within Council's overarching policy for community facilities)</li> <li>iii) wharves and harbour facilities</li> <li>iv) local parks and reserves</li> <li>v) parking limits and footpaths</li> <li>vi) Te Anau/Manapouri Airport (Fiordland Community Board)</li> <li>vii) Stewart Island Electricity Supply Authority (SIESA) (Stewart Island/Rakiura Community Board) <ul style="list-style-type: none"> <li>(i) for the above two local activities only</li> <li>(ii) recommend levels of service and annual budget to the Services and Assets Committee</li> <li>(iii) monitor the performance and delivery of the service</li> </ul> </li> </ul> <p>19) naming reserves, structures and commemorative places</p> <ul style="list-style-type: none"> <li>a) authority to decide upon requests from the community, regarding names of reserves, the placement of structures and commemorative places.</li> </ul> <p>20) naming roads</p> <ul style="list-style-type: none"> <li>a) authority to decide on the naming for public roads, private roads and rights of way</li> </ul> <p>21) assist the chief executive by providing comment (through the board chairperson) to consider and determine temporary road closures applications where there are objections to the proposed road closure.</p> <p><b>Rentals and Leases</b></p> <p>In relation to all leases and licences of land and buildings for local activities within their own area, on behalf of Council;</p> <ul style="list-style-type: none"> <li>a) accept the highest tenders for rentals more than \$10,000</li> <li>b) approve the preferential allocation of leases and licenses where the rental is \$10,000 or more per annum.</li> </ul>
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	<p><b>Environmental management and spatial planning</b></p> <p>22) provide comment on behalf of the relevant community/communities on resource consent applications referred to the community board for comment.</p> <p>23) recommend to Council the level of bylaw service and enforcement to be provided within the community, having regard to the need to maintain consistency across the District.</p> <p>24) provide advice to Council and its committees on any matter of interest or concern to the community board in relation to the sale of alcohol where statutory ability exists to seek such feedback.</p> <p>25) provide input into regulatory activities not otherwise specified above where the process allows.</p> <p>26) recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the board has made submissions; ability to provide input to support the development of community planning for a civil defence emergency; and after an emergency event, to provide input and information to support community response efforts.</p>
LIMITS TO DELEGATIONS	<p>No financial or decision making delegations other than those specifically delegated by Council.</p> <p>The community board shall only expend funding on purposes for which that funding was originally raised and in accordance with the budgets approved by Council through its Long Term Plan/Annual Plan. In accordance with the provisions of section 39(2) of Schedule 7 the board may not incur expenditure in excess of the approved budget.</p> <p><b>Matters which are not Delegated</b></p> <p>Southland District Council has not delegated to community boards the power to:</p> <ul style="list-style-type: none"> <li>• make a rate or bylaw</li> <li>• acquire, hold or dispose of property</li> <li>• direct, appoint, suspend or remove staff</li> <li>• engage or enter into contracts and agreements and financial commitments</li> <li>• institute an action for recovery of any amount</li> <li>• issue and police building consents, notices, authorisations and requirements under acts, statutes, regulations, bylaws and the like;</li> <li>• institute legal proceedings other than the delegation to recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the community board has made submissions.</li> </ul>

CONTACT WITH MEDIA	<p>The community board chairperson is the authorised spokesperson for the board in all matters where the board has authority or a particular interest.</p> <p>Board members, including the chairperson, do not have delegated authority to speak to the media and/or outside agencies on behalf of Council on matters outside of the board's delegations.</p> <p>The assigned Executive Leadership Team member will manage the formal communications between the board and its constituents and for the board in the exercise of its business. Correspondence with central government, other local government agencies or official agencies will only take place through Council staff and will be undertaken under the name of Southland District Council.</p>
REPORTING	<p>Community boards are unincorporated statutory bodies which are elected to represent the communities they serve.</p> <p>The boards maintain bound minute books of their own meetings.</p>

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1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of interest

Community board members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public forum

Notification to speak is required by 12noon at least one clear day before the meeting. Further information is available at [www.southlanddc.govt.nz](http://www.southlanddc.govt.nz) or by phoning 0800 732 732.

5 Extraordinary/urgent items

To consider, and if thought fit, to pass a resolution to permit the Community Board to consider any further items which do not appear on the agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the chairperson must advise:

- (i) the reason why the item was not on the agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

**"Where an item is not on the agenda for a meeting,-**

- (a) that item may be discussed at that meeting if-
  - (i) that item is a minor matter relating to the general business of the local authority; and
  - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further **discussion."**

6 Confirmation of minutes

- 6.1 Meeting minutes of Tuatapere Te Waewae Community Board, 16 August 2021



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# Tuatapere Te Waewae Community Board

## OPEN MINUTES

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Minutes of a meeting of Tuatapere Te Waewae Community Board held in the Waiau Town and Country Club, 41 King Street, Tuatapere on Monday, 16 August 2021 at 3pm.

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### PRESENT

Chairperson	Margaret Thomas
Deputy Chair	Ann Horrell
	Maurice Green
	Keri Potter
	Councillor George Harpur

### APOLOGIES

Blayne De Vries  
Alastair McCracken

### IN ATTENDANCE

Committee advisor	Alyson Hamilton
Community partnership leader	Simon Moran

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1 Apologies

There were apologies from Blayne De Vries and Alastair McCracken.

Resolution

Moved Deputy Chair Horrell, seconded Keri Potter and resolved:

That the Tuatapere Te Waewae community board accept the apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

There were no conflicts of interest declared.

4 Public forum

1. Chris Bogers addressed the Board expressing concern at productive New Zealand farmland being converted to exotic forests and owned by absentee landowners.
2. Jaspreet Boparai addressed the Board regarding the Three Waters reforms programme.

5 Extraordinary/urgent items

There were no extraordinary/urgent items.

6 Confirmation of minutes

Resolution

Moved Chairperson Thomas, seconded Maurice Green and resolved:

That the Tuatapere Te Waewae Community Board confirms the minutes of the meeting held on 14 June 2021 as a true and correct record of that meeting.

Reports

7.1 Review of Open Spaces Strategy and Reserve Management Policy

Record No: R/21/7/44870

Community facilities contract manager - Angie Hopkinson was in attendance for this item.

Miss Hopkinson advised that the purpose of the report was to seek feedback from the board on possible amendments to the Open Spaces Strategy and the Reserves Management Policy.

Resolution

Moved Keri Potter, seconded Maurice Green and resolved:

That the Tuatapere Te Waewae Community Board:

- a) **receives the report titled “Review of Open Spaces Strategy and Reserve Management Policy” dated 30 July 2021.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) provide feedback on possible changes to the Open Spaces Strategy.
- e) provide feedback on possible changes to the Reserves Management Policy.

## 7.2 Unbudgeted Expenditure - Jack and Mattie Bennett Memorial Park

Record No: R/21/7/44340

Community facilities contract manager – Angie Hopkinson was in attendance for this item.

Miss Hopkinson advised that the purpose of the report was for the Board to recommend to Council unbudgeted expenditure of \$45,276.65 for the Tuatapere Te Waewae Community **Board’s preferred option of upgrade for project number P-10821** at the Jack and Mattie Bennett Memorial Park.

The board noted the project will be funded from the Tuatapere general reserve.

Resolution

Moved Maurice Green, seconded Deputy Chair Horrell and resolved:

That the Tuatapere Te Waewae Community Board:

- a) **Receives the report titled “Unbudgeted Expenditure - Jack and Mattie Bennett Memorial Park” dated 2 August 2021.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.

- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Recommends to Council the unbudgeted expenditure of \$45,276.65 to be funded from the Tuatapere general reserve.

### 7.3 Community leadership report

Record No: R/21/8/46914

Community partnership leader – Simon Moran took the board through this report.

Resolution

Moved Chairperson Thomas, seconded Deputy Chair Horrell and resolved:

That the Tuatapere Te Waewae Community Board:

- a) **Receives the report titled “Community leadership report” dated 9 August 2021.**

### 7.4 Operational Report for Tuatapere Te Waewae Community Board

Record No: R/21/7/43874

Community partnership leader – Simon Moran took the board through this report.

Resolution

Moved Chairperson Thomas, seconded Maurice Green and resolved:

That the Tuatapere Te Waewae Community Board:

- a) **Receives the report titled “Operational Report for Tuatapere Te Waewae Community Board” dated 4 August 2021.**

### 7.5 Council report

Record No: R/21/7/45261

Councillor George Harpur took the Board through this report.

Councillor Harpur drew a number of issues to the attention of the board including:

- environmental services
- around the mountain cycle trail
- strategic water and waste
- update on Winton library refurbishment

Resolution

Moved Cr Harpur, seconded Deputy Chair Horrell and resolved:

That Tuatapere Te Waewae Community Board:

- a) **Receives the report titled "Council report" dated 29 July 2021.**

7.6 Chairperson's report

Record No: R/21/7/44118

Chairperson Margaret Thomas took the board through her report.

Chairperson Thomas drew a number of issues to the attention of the board including:

- update on the Tui trails brochure
- update on the Clifden hall survey results
- concern at flooding across the Tuatapere Orepuki highway
- concern at trees being planted in private blocks along the Tuatapere Pukemaori highway.

Resolution

Moved Chairperson Thomas, seconded Keri Potter and resolved:

That the Tuatapere Te Waewae Community Board:

- a) **receives the report titled "Chairperson's report" dated 9 August 2021.**

The meeting concluded at 4.46pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A  
MEETING OF THE TUATAPERE TE WAEWAE  
COMMUNITY BOARD HELD ON MONDAY 16  
AUGUST 2021.

DATE:.....

CHAIRPERSON:.....

## Financial Report for the year ended 30 June 2021

Record No: R/21/8/47645  
Author: Sheree Marrah, Financial accountant  
Approved by: Anne Robson, Chief financial officer

☐ Decision

☐ Recommendation

☒ Information

### Summary

- 1 The purpose of this report is to present the final financial results and supporting information for the communities located within the Tuatapere Te Waewae Community Board area for the year ended 30 June 2021. The financial reports are contained within attachment A, B and C of this report.
- 2 As the audit of Council is not scheduled to occur until November/December, the financial results presented may be subject to change.

### Recommendation

That the Tuatapere Te Waewae Community Board:

- a) **Receives the report titled “Financial Report for the year ended 30 June 2021” dated 4 October 2021.**

### Attachments

- |   |   |
|---|---|
| A | Financial Report to Tuatapere Te Waewae Community Board for the year ended 30 June 2021 <a href="#">↓</a> |
| B | Reserve balances June 2021 - Tuatapere Te Waewae <a href="#">↓</a>  |
| C | June 2021 - Financial information Tuatapere Te Waewae report to communities <a href="#">↓</a>             |



## **Tuatapere Te Waewae Community Board - Financial performance for the year ended 30 June 2021**

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The preliminary financial results for the year to 30 June 2021 were provided to you in the June operational report, however these financial results will have changed due to year end processes, including expenditure accruals, interest on reserves, funding of activities and projects etc.

The summary tables overleaf show the final financial results for the communities within your area for the year ended 30 June 2021. Please note these financial results are being audited in November/December and therefore may be subject to further change.

The results show for each of the income, expenditure, and capital expenditure categories:

- what actually happened ("Actual"),
- what was expected to occur by year end ("Forecasted Budget"), and
- what the original budget was ("Annual Plan Budget")

The "Forecasted Budget" includes the original Annual Plan budget adjusted for the effect of expenditure carried forward from 2019/2020, unbudgeted expenditure, projects that have been put on hold or are to be completed in 2021/2022 and/or anticipated changes to income and operating expenditure over the year.

Operational reports provided to you throughout the year compared the actual year-to-date ("YTD") results against forecasted YTD totals. This report however, will discuss significant variances between the "Actual" results and the "Annual Plan Budget".

A detailed breakdown of the individual business units is included in Attachment C of this report for your information.



### Variances to the 2020/2021 Annual Plan budget by community

<b>Orepuki - Business Units for the year ending 30 June 2021</b>									
	Income			Expenses			Capital		
<b>Business Unit</b>	<b>Actual</b>	<b>Forecasted Budget</b>	<b>Annual Plan Budget</b>	<b>Actual</b>	<b>Forecasted Budget</b>	<b>Annual Plan Budget</b>	<b>Actual</b>	<b>Forecasted Budget</b>	<b>Annual Plan Budget</b>
Street Works - Orepuki	\$8,278	\$8,074	\$8,074	\$11,905	\$13,008	\$9,182		\$15,775	
Stormwater Drainage - Orepuki	\$1,044	\$1,044	\$1,044	\$32	\$1,044	\$1,044			
Beautification - Orepuki	\$8,876	\$8,876	\$8,876	\$12,711	\$11,429	\$9,721			
Playground - Orepuki	\$824	\$824	\$824	\$1,015	\$1,676	\$1,676			
Hall - Orepuki	\$12,574	\$12,253	\$12,253	\$6,670	\$14,464	\$13,624			
Railway Land - Orepuki	\$875	\$1,136	\$1,136	\$651	\$832	\$832			
<b>Total</b>	<b>\$32,471</b>	<b>\$32,207</b>	<b>\$32,207</b>	<b>\$32,984</b>	<b>\$42,453</b>	<b>\$36,079</b>	<b>\$0</b>	<b>\$15,775</b>	<b>\$0</b>

Income was \$32,471 which was slightly over budget (\$263).

Total expenditure was \$32,984, which was \$3,095 under budget. Stormwater was \$1,012 less than budget due to minimal maintenance for the year. Orepuki hall was \$6,954 underspent due to minimal cleaning, operating and maintenance costs. These underspends were offset by overspends in the street works and beautification business units. Street works litter bin costs exceeded budget by \$3,600. Beautification was \$2,990 overspent due to additional mowing, gardening and maintenance costs during the year.

There was no capital expenditure in Orepuki for 2020/2021, however the forecasted footpath project (\$15,775) was terminated due to safety concerns regarding the building where the footpaths were planned to be renewed.



<b>Tuatapere - Business Units as at 30 June 2021</b>									
	<b>Income</b>			<b>Expenses</b>			<b>Capital</b>		
<b>Business Unit</b>	<b>Actual</b>	<b>Forecasted Budget</b>	<b>Annual Plan Budget</b>	<b>Actual</b>	<b>Forecasted Budget</b>	<b>Annual Plan Budget</b>	<b>Actual</b>	<b>Forecasted Budget</b>	<b>Annual Plan Budget</b>
Community Leadership Tuatapere	\$5,898	\$5,898	\$5,898	\$66,080	\$66,080	\$56,080			
Cosy Nook	\$3,749	\$3,897	\$3,897						
Administrat - Tuatapere	\$23,134	\$25,408	\$25,408						
Operating Cost- Tuatapere	\$23,403	\$23,379	\$23,379	\$12,350	\$23,379	\$23,379			
Street Works - Tuatapere	\$12,645	\$12,632	\$12,632	\$6,259	\$12,960	\$27,760	\$14,920	\$14,800	
Stormwater Drainage -Tuatapere	\$16,015	\$15,998	\$15,998	\$9,415	\$15,998	\$15,998			
Beautification - Tuatapere	\$22,900	\$22,888	\$22,888	\$29,858	\$27,168	\$22,888			
Tuatapere Parks & Reserves	\$11,275	\$10,646	\$10,646	\$15,723	\$19,790	\$19,790	\$18,413	\$39,946	\$20,000
Waiau River Collection	\$369	\$350	\$350	\$520	\$350	\$350			
Tuatapere Ward Pool Rate	\$6,074	\$5,703	\$5,703	\$10,000	\$10,000	\$5,067			
Hall - Tuatapere	\$18,836	\$18,147	\$18,147	\$8,862	\$18,578	\$17,412			
<b>Total</b>	<b>\$144,298</b>	<b>\$144,946</b>	<b>\$144,946</b>	<b>\$159,066</b>	<b>\$194,303</b>	<b>\$188,724</b>	<b>\$33,332</b>	<b>\$54,746</b>	<b>\$20,000</b>

Total income was \$144,298, which was slightly less than budget (\$648).

Overall expenditure was \$159,066, which was \$29,658 under budget. Operating expenditure was \$11,069 underspent primarily due to less general project costs. Street works expenditure was \$21,501 less than budgeted as a result of minimal maintenance occurring during the year (\$4,277), less refuse collections being required (\$2,425) and SDC's contribution towards maintenance (\$14,800) being reassigned to fund Council's share of footpath capital works. Stormwater costs were \$6,583 under budget due to less monitoring costs for the year. Parks and reserves expenditure was \$4,067 under budget due to lower maintenance costs. Tuatapere hall also had lower than anticipated maintenance costs, as well as less electricity costs (\$8,550). These underspends were offset by increased expenditure in the community leadership, beautification and Tuatapere ward pool business units. Community leadership was \$10,000 over budget due to an additional \$10,000 of grants allocated as part of the Tuatapere Te Waewae community partnership fund, which was approved by the community board at their 22 February 2021 meeting and funded from the Tuatapere general reserve. Beautification was in excess of budget by \$6,970 as a result of additional mowing and gardening costs. Tuatapere ward pool business unit was \$4,933 overspent due to an additional \$5,000 grant approved at the 22 February 2021 meeting which was funded from the pool reserve.



Capital expenditure was \$33,332, which was \$13,332 over budget. Street works was \$14,920 above budget due to footpath renewal works which were budgeted as maintenance (refer above).

<b>Other Halls - Business Units for the year ended 30 June 2021</b>									
	<b>Income</b>			<b>Expenses</b>			<b>Capital</b>		
<b>Business Unit</b>	<b>Actual</b>	<b>Forecasted Budget</b>	<b>Annual Plan Budget</b>	<b>Actual</b>	<b>Forecasted Budget</b>	<b>Annual Plan Budget</b>	<b>Actual</b>	<b>Forecasted Budget</b>	<b>Annual Plan Budget</b>
Clifden Community Centre	\$4,446	\$4,843	\$4,843	\$699	\$16,048	\$15,728			
Orawia Community Centre	\$8,006	\$6,472	\$6,472	\$14,200	\$10,643	\$8,448			
<b>Total</b>	<b>\$12,451</b>	<b>\$11,315</b>	<b>\$11,315</b>	<b>\$14,898</b>	<b>\$26,691</b>	<b>\$24,176</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Other hall income was \$12,451, which was \$1,136 above budget. Orawia hall received additional hire income and interest on reserves (\$1,534).

Total hall expenditure was \$14,898, which was \$9,278 less than budget. Clifden Hall was \$15,029 under budget due to the roof repaint being budgeted for a maintenance project, which was completed in 2019/2020 (\$10,120) and a \$4,822 electricity refund received due to inaccurate historical meter readings, this was offset by an overspend of \$2,467 on electricity. Orawia hall expenditure was \$5,752 over budget, due to the internal painting (\$10,936), however, this was offset by underspends in electricity, interest on loans and work scheme maintenance (\$2,480, 1,153 and \$2,000 respectively).

No capital expenditure was incurred for either the Clifden or Orawia halls in 2020/2021.



## Projects for 2020/2021

The following projects were planned to be undertaken in the Tuatapere Te Waewae Community Board area in the 2020/2021 year. The table below outlines the status of the project at 30 June 2021 and the costs incurred to date, compared to the budget.

ACTIVITY	CODE	NAME	STATUS	PROJECT COMMENT	ACTUAL	BUDGET
<b>ROADS AND FOOTPATHS</b>	P-10370	Upgrade Monowai suspension bridge	In progress	Engineering evaluation and preliminary designs are completed. Due to budget constraints work will be undertaken in two stages. Firstly, a maintenance package to be undertaken in 2021 and the deck replacement and coatings package to be undertaken 2022-23. Stage one maintenance package is complete. Stage two design can now continue.	\$214,131	\$-
<b>ROADS AND FOOTPATHS</b>	P-10371	Replace Lake Monowai Road - Canal bridge 3407.003	In progress	Bridge practically complete 25/9/2020. Defects period ends September 2021.	\$428,946	\$-
<b>ROADS AND FOOTPATHS</b>	P-10388	Orepuki - Footpaths Improvements	Terminated	Footpath renewal not happening due to the poor condition and therefore safety of the buildings	\$-	\$-
<b>PUBLIC TOILETS</b>	P-10033	Monkey Island Toilets	Completed	This project has been completed, May 21	\$88,990	\$-
<b>PARKS AND RESERVES</b>	P-10292	Tuatapere - Additional playground equipment	Completed	Local play chip screen sieve currently being made. Completed construction of FF Structure expected by end of October. Chip production early November so full opening of equipment will occur once chip is laid	\$18,413	\$-
<b>WATER SUPPLY</b>	P-10276	Tuatapere - Powdercoat, sandblast and boardwalk	In progress	Project progressing through construction	\$89,447	\$73,400
<b>PARKS AND RESERVES</b>	P-10368	Upgrade playground at Monowai	In progress	Merged with Project P-10770 (all comments and schedule will be done on there).	\$-	\$30,000
<b>COMMUNITY CENTRES</b>	P-10049	Clifden Community Centre - Exterior and roof repaint	Completed	Completed 2019/2020	\$10,445	\$-
<b>WATER SUPPLY</b>	P-10007	Eastern Bush - Water Supply Upgrade - Stage 1	In progress	Project still in design phase	\$1,326,995	\$34,239



## Expenditure carried forward

The following projects and expenditure were budgeted to be undertaken in the 2020/2021 year, however they have been requested to be carried forward to 2021/2022. Council approved the carry forward of this expenditure at its meeting on 15 September 2021.

Town	Project Name	Funded From	Total 20/21 Budget	20/21 Actual Costs	Request for Carry forward to 21/22
Clifden Bridge	Clifden Bridge Interpretation Panel	Loan	\$-	\$-	\$ 10,000
Orepuki	Orepuki Footpath renewal	Reserves	\$ 7,589	\$-	\$ 7,589
Orepuki	Playground upgrade softfall	Reserves	\$ 1,676	\$ 1,015	\$ 661
Tuatapere	Powdercoat, sandblast and boardwalk	District Funding	\$ 145,400	\$ 89,447	\$ 55,953
Eastern	Water Supply Upgrade - Stage 1	District Funding	\$ 250,000	\$ 34,239	\$ 215,761

## Reserves

A listing of the various community reserve balances at 30 June 2021 are included in Attachment B of this report.

Interest was allocated to reserves at 30 June 2021 based on the average reserve balance for the year 1 July 2020 to 30 June 2021 at a rate of 2.58%.

## Loans

The community board have no loans outstanding as at 30 June 2021.

## Additional financial information

### Development and financial contributions

Contributions are collected to fund community growth projects. The use of these funds are considered by Council staff when projects are in the planning stage. Certain policy and legislative requirements must be met before these contributions can be applied to projects.

As at 30 June 2021 there were no development or financial contributions available for the Tuatapere Te Waewae Community Board areas.



**Tuatapere Te Waewae Community Board – Reserves as at 30 June 2021**

**Orepuki  
Schedule Of Reserve Balance**

		Actual June - 020	Transfers To/(From)	Actual June -021
<b>Community Centre</b>				
<i>Operating Account</i>				
Comm Centres Orepuki - OPR	88759	18,578.98	7,728.01	26,306.99
		<u>18,578.98</u>	<u>7,728.01</u>	<u>26,306.99</u>
<b>Community Centre Total</b>		<u>18,578.98</u>	<u>7,728.01</u>	<u>26,306.99</u>
<b>Local</b>				
<i>Operating Account</i>				
Orepuki General	87805	32,295.13	(4,812.21)	27,482.92
		<u>32,295.13</u>	<u>(4,812.21)</u>	<u>27,482.92</u>
<b>Local Total</b>		<u>32,295.13</u>	<u>(4,812.21)</u>	<u>27,482.92</u>
<b>Total Orepuki Reserves</b>		<u>50,874.11</u>	<u>2,915.80</u>	<u>53,789.91</u>



### Tuatapere Schedule Of Reserve Balance

		Actual June - 020	Transfers To/(From)	Actual June -021
<b>Community Centre</b>				
<i>Reserve Account</i>				
Tuatapere Community Centre - R	88153	26,507.60	10,470.38	36,977.98
		<b>26,507.60</b>	<b>10,470.38</b>	<b>36,977.98</b>
<b>Community Centre Total</b>		<b>26,507.60</b>	<b>10,470.38</b>	<b>36,977.98</b>
<b>Local</b>				
<i>Reserve Account</i>				
Elder Park Forestry -RES	89270	23,969.91	618.42	24,588.33
Tuatapere General - RES	88149	260,425.13	(18,237.20)	242,187.93
Tuatapere Pool - RES	89209	40,911.56	(3,925.63)	36,985.93
Tuatapere Property - RES	88155	3,070.05	79.21	3,149.26
Waiau River Collection - RES	89115	798.73	(151.22)	647.51
		<b>329,175.38</b>	<b>(21,616.42)</b>	<b>307,558.96</b>
<b>Local Total</b>		<b>329,175.38</b>	<b>(21,616.42)</b>	<b>307,558.96</b>
<b>Water</b>				
<i>Reserve Account</i>				
Tua Water Meridian Contr - Res	89151	7,327.68	189.05	7,516.73
		<b>7,327.68</b>	<b>189.05</b>	<b>7,516.73</b>
<b>Water Total</b>		<b>7,327.68</b>	<b>189.05</b>	<b>7,516.73</b>
<b>Total Tuatapere Reserves</b>		<b>363,010.66</b>	<b>(10,956.99)</b>	<b>352,053.67</b>

### Schedule Of Reserve Balance

		Actual June - 020	Transfers To/(From)	Actual June -021
<b>Local</b>				
<i>Operating Account</i>				
Clifden Rec Reserve - O	88831	34,501.22	7,773.87	42,275.09
Cossy Nook - RES	89177	24,915.37	3,749.39	28,664.76
Hirstfield Reserve Comm	89179	23,682.94	2,684.94	26,367.88

**ATTACHMENT C**

**Detailed Individual Business Units for the year ending 30 June 2021**

		Actual	Forecasted Budget	Annual Plan Budget
<b>Orepuki</b>				
<b>Beautification - Orepuki</b>				
<b>Income</b>	Rates - Collected	\$0	\$0	\$0
	Contribution - Ward	(\$8,876)	(\$8,876)	(\$8,876)
<b>Income Total</b>		<b>(\$8,876)</b>	<b>(\$8,876)</b>	<b>(\$8,876)</b>
<b>Operational Expenditure</b>	Mowing	\$9,398	\$9,398	\$7,690
	Maint - Gardening	\$928	\$522	\$522
	Depn - Improvement	\$845	\$845	\$845
	Internal - Work scheme service	\$1,540	\$664	\$664
<b>Operational Expenditure Total</b>		<b>\$12,711</b>	<b>\$11,429</b>	<b>\$9,721</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>\$3,835</b>	<b>\$2,553</b>	<b>\$845</b>
<b>Funding Sources</b>	To- Orepuki General Res	\$0	\$0	\$0
	Ex- Orepuki General Res	(\$2,990)	(\$1,708)	\$0
	To-RVT WD Local Rates Res	\$0	\$0	\$0
	Add Back Non Cash Depn	(\$845)	(\$845)	(\$845)
<b>Funding Sources Total</b>		<b>(\$3,835)</b>	<b>(\$2,553)</b>	<b>(\$845)</b>
<b>Beautification - Orepuki Total</b>		<b>\$0</b>	<b>(\$0)</b>	<b>(\$0)</b>
<b>Hall - Orepuki</b>				
<b>Income</b>	Hire Income	(\$556)	(\$659)	(\$659)
	Rates - Collected	(\$11,446)	(\$11,366)	(\$11,366)
	Internal - Interest on Reserve	(\$572)	(\$228)	(\$228)
<b>Income Total</b>		<b>(\$12,574)</b>	<b>(\$12,253)</b>	<b>(\$12,253)</b>
<b>Operational Expenditure</b>	Material Damage Insurance	\$3,006	\$2,959	\$2,119
	Public Liability Insurance	\$153	\$63	\$63
	Electricity	\$1,521	\$1,462	\$1,462
	Cleaning	(\$1,135)	\$0	\$0
	Consultants	\$102	\$0	\$0
	Operating Costs	\$4	\$5,381	\$5,381
	Maint - Internal	\$718	\$1,000	\$1,000
	Maint - General	\$120	\$0	\$0
	Depn - Buildings	\$324	\$324	\$324
	Depn - Furniture & Fitting	\$294	\$294	\$294
	Depn - Improvement	\$981	\$981	\$981
	Internal - Build Regn Services	\$0	\$0	\$0
	Internal - Work scheme service	\$335	\$2,000	\$2,000
	Internal - Service Consultancy	\$97	\$0	\$0
	internal - Insurance Valuation	\$150	\$0	\$0
<b>Operational Expenditure Total</b>		<b>\$6,670</b>	<b>\$14,464</b>	<b>\$13,624</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$5,904)</b>	<b>\$2,211</b>	<b>\$1,371</b>
<b>Funding Sources</b>	To-Comm Ctr Orepuki - OP	\$7,504	\$228	\$228
	Ex-Comm Ctr Orepuki - OP	\$0	\$0	\$0
	Ex - District Operations Reser	\$0	(\$840)	\$0
	Add Back Non Cash Depn	(\$1,599)	(\$1,599)	(\$1,599)
<b>Funding Sources Total</b>		<b>\$5,904</b>	<b>(\$2,211)</b>	<b>(\$1,371)</b>
<b>Hall - Orepuki Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Playground - Orepuki</b>				
<b>Income</b>	Rates - Collected	\$0	\$0	\$0
	Contribution - Ward	(\$824)	(\$824)	(\$824)
<b>Income Total</b>		<b>(\$824)</b>	<b>(\$824)</b>	<b>(\$824)</b>
<b>Operational Expenditure</b>	Maint - General	\$1,015	\$1,676	\$1,676
<b>Operational Expenditure Total</b>		<b>\$1,015</b>	<b>\$1,676</b>	<b>\$1,676</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>\$191</b>	<b>\$852</b>	<b>\$852</b>
<b>Funding Sources</b>	To- Orepuki General Res	\$0	\$0	\$0
	Ex- Orepuki General Res	(\$191)	(\$852)	(\$852)
<b>Funding Sources Total</b>		<b>(\$191)</b>	<b>(\$852)</b>	<b>(\$852)</b>

	Actual	Forecasted Budget	Annual Plan Budget
<b>Playground - Orepuki Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

		Actual	Forecasted Budget	Annual Plan Budget
<b>Railway Land - Orepuki</b>				
Income	Sales External	(\$875)	(\$1,136)	(\$1,136)
Income Total		(\$875)	(\$1,136)	(\$1,136)
Operational Expenditure	Maint - General	\$350	\$550	\$550
	Internal - Work scheme service	\$0	\$0	\$0
	Internal Rates expense	\$301	\$282	\$282
Operational Expenditure Total		\$651	\$832	\$832
Net Operating (Surplus)/Deficit		(\$224)	(\$304)	(\$304)
Funding Sources	To-Comm Ctr Orepuki - OP	\$224	\$304	\$304
	Ex-Comm Ctr Orepuki - OP	\$0	\$0	\$0
Funding Sources Total		\$224	\$304	\$304
Railway Land - Orepuki Total		\$0	(\$0)	(\$0)
<b>Stormwater Drainage - Orepuki</b>				
Income	Rates - Collected	(\$1,044)	(\$1,044)	(\$1,044)
	Rates - Adjustments	\$0	\$0	\$0
Income Total		(\$1,044)	(\$1,044)	(\$1,044)
Operational Expenditure	Maint - General	\$32	\$1,044	\$1,044
Operational Expenditure Total		\$32	\$1,044	\$1,044
Net Operating (Surplus)/Deficit		(\$1,012)	\$0	\$0
Funding Sources	To- Orepuki General Res	\$1,012	\$0	\$0
	Ex- Orepuki General Res	\$0	\$0	\$0
Funding Sources Total		\$1,012	\$0	\$0
Stormwater Drainage - Orepuki Total		\$0	\$0	\$0
<b>Street Works - Orepuki</b>				
Income	Rates - Collected	(\$7,516)	(\$7,516)	(\$7,516)
	Rates - Adjustments	\$0	\$0	\$0
	Internal - Interest on Reserve	(\$761)	(\$558)	(\$558)
Income Total		(\$8,278)	(\$8,074)	(\$8,074)
Operational Expenditure	Street Litter Bins	\$6,697	\$3,097	\$3,097
	Maint - General	\$4,174	\$5,100	\$5,100
	Depn - Improvement	\$985	\$985	\$985
	Internal - Work scheme service	\$50	\$0	\$0
	Internal - SDC Capital Contrib	\$0	\$3,826	\$0
Operational Expenditure Total		\$11,905	\$13,008	\$9,182
Net Operating (Surplus)/Deficit		\$3,628	\$4,934	\$1,108
Capital Expenditure	Internal capital footpaths	\$0	\$7,589	\$0
Capital Expenditure Total		\$0	\$7,589	\$0
Funding Sources	To- Orepuki General Res	\$761	\$558	\$558
	Ex- Orepuki General Res	(\$3,404)	(\$12,096)	(\$681)
	Add Back Non Cash Depn	(\$985)	(\$985)	(\$985)
Funding Sources Total		(\$3,628)	(\$12,523)	(\$1,108)
Street Works - Orepuki Total		\$0	\$0	\$0
<b>Tuatapere</b>				
<b>Administration - Tuatapere</b>				
Income	Rates - Collected	(\$16,547)	(\$16,636)	(\$16,636)
	Rates - Adjustments	\$8	\$0	\$0
	Internal - Interest on Reserve	(\$6,480)	(\$8,772)	(\$8,772)
	Internal Rates Income	(\$114)	(\$126)	(\$126)
	Internal Rates offset	\$0	\$126	\$126
Income Total		(\$23,134)	(\$25,408)	(\$25,408)
Net Operating (Surplus)/Deficit		(\$23,134)	(\$25,408)	(\$25,408)
Funding Sources	To-TUATAP General - RE	\$6,869	\$9,120	\$9,120
	Ex-TUATAP General - RE	\$0	\$0	\$0
	To-TUATAP Property - RE	\$79	\$103	\$103
	To - Waiau/Aparima	\$16,185	\$16,185	\$16,185
Funding Sources Total		\$23,134	\$25,408	\$25,408
Administration - Tuatapere Total		\$0	\$0	\$0

		Actual	Forecasted Budget	Annual Plan Budget
<b>Beautification - Tuatapere</b>				
<b>Income</b>	Rates - Collected	(\$11,383)	(\$11,444)	(\$11,444)
	Rates - Adjustments	\$5	\$0	\$0
	Insurance Recoveries	\$0	\$0	\$0
	Contribution - Ward	(\$11,444)	(\$11,444)	(\$11,444)
	Internal Rates Income	(\$78)	(\$106)	(\$106)
	Internal Rates offset	\$0	\$106	\$106
<b>Income Total</b>		<b>(\$22,900)</b>	<b>(\$22,888)</b>	<b>(\$22,888)</b>
<b>Operational Expenditure</b>	Councillor & Board Mem - Sal	\$198	\$0	\$0
	Mowing	\$17,235	\$17,282	\$13,002
	Maint - Gardening	\$11,754	\$8,787	\$8,787
	Internal - Work scheme service	\$670	\$1,099	\$1,099
<b>Operational Expenditure Total</b>		<b>\$29,858</b>	<b>\$27,168</b>	<b>\$22,888</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>\$6,958</b>	<b>\$4,280</b>	<b>(\$0)</b>
<b>Funding Sources</b>	To-TUATAP General - RE	\$0	\$0	\$0
	Ex-TUATAP General - RE	(\$6,958)	(\$4,280)	\$0
<b>Funding Sources Total</b>		<b>(\$6,958)</b>	<b>(\$4,280)</b>	<b>\$0</b>
<b>Beautification - Tuatapere Total</b>		<b>(\$0)</b>	<b>(\$0)</b>	<b>(\$0)</b>
<b>Community Leadership Tuatapere</b>				
<b>Income</b>	Internal - Grant Income	(\$5,898)	(\$5,898)	(\$5,898)
<b>Income Total</b>		<b>(\$5,898)</b>	<b>(\$5,898)</b>	<b>(\$5,898)</b>
<b>Operational Expenditure</b>	Councillor & Board Mem - Sal	\$24,709	\$24,709	\$24,709
	Miscellaneous Grant	\$41,371	\$41,371	\$31,371
<b>Operational Expenditure Total</b>		<b>\$66,080</b>	<b>\$66,080</b>	<b>\$56,080</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>\$60,182</b>	<b>\$60,182</b>	<b>\$50,182</b>
<b>Funding Sources</b>	Ex- Com Dev Fnd-Lns - ALO	(\$25,473)	(\$25,473)	(\$25,473)
	Ex-TUATAP General - RE	(\$10,000)	(\$10,000)	\$0
	Ex - Waiau/Aparima	(\$24,709)	(\$24,709)	(\$24,709)
<b>Funding Sources Total</b>		<b>(\$60,182)</b>	<b>(\$60,182)</b>	<b>(\$50,182)</b>
<b>Community Leadership Tuatapere Total</b>		<b>\$0</b>	<b>\$0</b>	<b>(\$0)</b>
<b>Hall - Tuatapere</b>				
<b>Income</b>	Hire Income	(\$1,085)	(\$522)	(\$522)
	Rates - Collected	(\$16,546)	(\$16,890)	(\$16,890)
	Rates - Adjustments	\$0	\$0	\$0
	Internal - Interest on Reserve	(\$809)	(\$735)	(\$735)
	Internal Rates Income	(\$396)	(\$364)	(\$364)
	Internal Rates offset	\$0	\$364	\$364
<b>Income Total</b>		<b>(\$18,836)</b>	<b>(\$18,147)</b>	<b>(\$18,147)</b>
<b>Operational Expenditure</b>	Material Damage Insurance	\$4,080	\$4,018	\$2,852
	Public Liability Insurance	\$306	\$128	\$128
	Electricity	\$1,208	\$3,656	\$3,656
	Cleaning	\$733	\$1,099	\$1,099
	Consultants	\$102	\$0	\$0
	Operating Costs	\$4	\$5,546	\$5,546
	Maint - Internal	\$480	\$1,000	\$1,000
	Depn - Improvement	\$496	\$0	\$0
	Internal - Work scheme service	\$350	\$2,000	\$2,000
	Internal Rates expense	\$1,102	\$1,131	\$1,131
<b>Operational Expenditure Total</b>		<b>\$8,862</b>	<b>\$18,578</b>	<b>\$17,412</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$9,974)</b>	<b>\$431</b>	<b>(\$735)</b>
<b>Funding Sources</b>	To-TUATAP Comm Centre - RE	\$10,470	\$735	\$735
	Ex-TUATAP Comm Centre - RE	\$0	\$0	\$0
	Ex - District Operations Reser	\$0	(\$1,166)	\$0
	Add Back Non Cash Depn	(\$496)	\$0	\$0
<b>Funding Sources Total</b>		<b>\$9,974</b>	<b>(\$431)</b>	<b>\$735</b>
<b>Hall - Tuatapere Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

		Actual	Forecasted Budget	Annual Plan Budget
<b>Operating Costs - Tuatapere</b>				
<b>Income</b>	Rates - Collected	(\$23,254)	(\$23,379)	(\$23,379)
	Rates - Adjustments	\$11	\$0	\$0
	Internal Rates Income	(\$160)	(\$220)	(\$220)
	Internal Rates offset	\$0	\$220	\$220
<b>Income Total</b>		<b>(\$23,403)</b>	<b>(\$23,379)</b>	<b>(\$23,379)</b>
<b>Operational Expenditure</b>	Material Damage Insurance	\$63	\$60	\$60
	Flowers/Gifts	\$83	\$0	\$0
	Mileage/Travel Claims	\$0	\$1,418	\$1,418
	Catering Expenses	\$1,852	\$3,295	\$3,295
	Rates	\$111	\$81	\$81
	General Projects	\$5,660	\$17,023	\$17,023
	Depn - Improvement	\$1,197	\$0	\$0
	Internal - Work scheme service	\$2,100	\$0	\$0
	Internal Rates expense	\$1,286	\$1,502	\$1,502
<b>Operational Expenditure Total</b>		<b>\$12,350</b>	<b>\$23,379</b>	<b>\$23,379</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$11,053)</b>	<b>\$0</b>	<b>\$0</b>
<b>Funding Sources</b>	To-TUATAP General - RE	\$12,250	\$0	\$0
	Ex-TUATAP General - RE	\$0	\$0	\$0
	Add Back Non Cash Depn	(\$1,197)	\$0	\$0
<b>Funding Sources Total</b>		<b>\$11,053</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Costs - Tuatapere Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Stormwater Drainage -Tuatapere</b>				
<b>Income</b>	Rates - Collected	(\$15,913)	(\$15,998)	(\$15,998)
	Rates - Adjustments	\$7	\$0	\$0
	Internal Rates Income	(\$109)	(\$90)	(\$90)
	Internal Rates offset	\$0	\$90	\$90
<b>Income Total</b>		<b>(\$16,015)</b>	<b>(\$15,998)</b>	<b>(\$15,998)</b>
<b>Operational Expenditure</b>	Material Damage Insurance	\$418	\$461	\$461
	Rates	\$0	\$69	\$69
	Resource Consents	\$1,425	\$550	\$550
	Monitoring	\$595	\$7,033	\$7,033
	Maint - General	\$3,438	\$4,395	\$4,395
	Internal - WWS Management Fee	\$829	\$829	\$829
	Internal Rates expense	\$280	\$231	\$231
	Internal WWS Stormwater Invest	\$2,430	\$2,430	\$2,430
<b>Operational Expenditure Total</b>		<b>\$9,415</b>	<b>\$15,998</b>	<b>\$15,998</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$6,600)</b>	<b>(\$0)</b>	<b>(\$0)</b>
<b>Funding Sources</b>	To-TUATAP General - RE	\$6,600	\$0	\$0
	Ex-TUATAP General - RE	\$0	\$0	\$0
<b>Funding Sources Total</b>		<b>\$6,600</b>	<b>\$0</b>	<b>\$0</b>
<b>Stormwater Drainage -Tuatapere Total</b>		<b>\$0</b>	<b>(\$0)</b>	<b>(\$0)</b>

		Actual	Forecasted Budget	Annual Plan Budget
<b>Street Works - Tuatapere</b>				
<b>Income</b>	Rates - Collected	(\$12,565)	(\$12,632)	(\$12,632)
	Rates - Adjustments	\$6	\$0	\$0
	Internal Rates Income	(\$86)	(\$118)	(\$118)
	Internal Rates offset	\$0	\$118	\$118
<b>Income Total</b>		<b>(\$12,645)</b>	<b>(\$12,632)</b>	<b>(\$12,632)</b>
<b>Operational Expenditure</b>	Street Litter Bins	\$4,715	\$7,140	\$7,140
	Maint - General	\$1,215	\$5,492	\$5,492
	Depn - Improvement	\$329	\$328	\$328
	Internal - SDC Capital Contrib	\$0	\$0	\$14,800
	Internal Footpath Maintenance	\$0	\$0	\$0
<b>Operational Expenditure Total</b>		<b>\$6,259</b>	<b>\$12,960</b>	<b>\$27,760</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$6,386)</b>	<b>\$328</b>	<b>\$15,128</b>
<b>Capital Expenditure</b>	Internal capital footpaths	\$14,920	\$14,800	\$0
<b>Capital Expenditure Total</b>		<b>\$14,920</b>	<b>\$14,800</b>	<b>\$0</b>
<b>Funding Sources</b>	To-TUATAP General - RE	(\$8,205)	(\$14,800)	(\$14,800)
	Ex-TUATAP General - RE	\$0	\$0	\$0
	Add Back Non Cash Depn	(\$329)	(\$328)	(\$328)
<b>Funding Sources Total</b>		<b>(\$8,533)</b>	<b>(\$15,128)</b>	<b>(\$15,128)</b>
<b>Street Works - Tuatapere Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Tuatapere Parks &amp; Reserves</b>				
<b>Income</b>	Rates - Collected	(\$10,589)	(\$10,646)	(\$10,646)
	Rates - Adjustments	\$5	\$0	\$0
	Internal - Interest on Reserve	(\$618)	\$0	\$0
	Internal Rates Income	(\$73)	(\$85)	(\$85)
	Internal Rates offset	\$0	\$85	\$85
<b>Income Total</b>		<b>(\$11,275)</b>	<b>(\$10,646)</b>	<b>(\$10,646)</b>
<b>Operational Expenditure</b>	Maint - General	\$6,321	\$12,000	\$12,000
	Maint - Tree and Hedge	\$1,395	\$0	\$0
	Depn - Improvement	\$4,685	\$5,762	\$5,762
	Internal - Work scheme service	\$1,890	\$1,044	\$1,044
	Internal Rates expense	\$982	\$984	\$984
	Internal - Insurance Valuation	\$450	\$0	\$0
<b>Operational Expenditure Total</b>		<b>\$15,723</b>	<b>\$19,790</b>	<b>\$19,790</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>\$4,447</b>	<b>\$9,144</b>	<b>\$9,144</b>
<b>Capital Expenditure</b>	Improvements - Acq LOS	\$38,467	\$39,946	\$20,000
	WIP - Improvements	(\$20,054)	\$0	\$0
<b>Capital Expenditure Total</b>		<b>\$18,413</b>	<b>\$39,946</b>	<b>\$20,000</b>
<b>Funding Sources</b>	To-TUATAP General - RE	\$0	\$0	\$0
	Ex-TUATAP General - RE	(\$18,793)	(\$43,328)	(\$23,382)
	To - Elder Park Forestry Reser	\$618	\$0	\$0
	Add Back Non Cash Depn	(\$4,685)	(\$5,762)	(\$5,762)
<b>Funding Sources Total</b>		<b>(\$22,860)</b>	<b>(\$49,090)</b>	<b>(\$29,144)</b>
<b>Tuatapere Parks &amp; Reserves Total</b>		<b>\$0</b>	<b>(\$0)</b>	<b>(\$0)</b>
<b>Tuatapere Ward Pool Rate</b>				
<b>Income</b>	Rates - Collected	(\$5,022)	(\$5,067)	(\$5,067)
	Internal - Interest on Reserve	(\$992)	(\$636)	(\$636)
	Internal Rates Income	(\$60)	(\$134)	(\$134)
	Internal Rates offset	\$0	\$134	\$134
<b>Income Total</b>		<b>(\$6,074)</b>	<b>(\$5,703)</b>	<b>(\$5,703)</b>
<b>Operational Expenditure</b>	Miscellaneous Grant	\$10,000	\$10,000	\$5,067
<b>Operational Expenditure Total</b>		<b>\$10,000</b>	<b>\$10,000</b>	<b>\$5,067</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>\$3,926</b>	<b>\$4,297</b>	<b>(\$636)</b>
<b>Funding Sources</b>	To Tuatapere Pool Res	\$992	\$636	\$636
	Ex Tuatapere Pool Res	(\$4,918)	(\$4,933)	\$0
<b>Funding Sources Total</b>		<b>(\$3,926)</b>	<b>(\$4,297)</b>	<b>\$636</b>
<b>Tuatapere Ward Pool Rate Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

		Actual	Forecasted Budget	Annual Plan Budget
<b>Waiau River Collection</b>				
<b>Income</b>	Rates - Collected	(\$348)	(\$350)	(\$350)
	Rates - Adjustments	\$0	\$0	\$0
	Internal - Interest on Reserve	(\$18)	\$0	\$0
	Internal Rates Income	(\$2)	(\$3)	(\$3)
	Internal Rates offset	\$0	\$3	\$3
<b>Income Total</b>		<b>(\$369)</b>	<b>(\$350)</b>	<b>(\$350)</b>
<b>Operational Expenditure</b>	Maint - General	\$520	\$350	\$350
<b>Operational Expenditure Total</b>		<b>\$520</b>	<b>\$350</b>	<b>\$350</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>\$151</b>	<b>\$0</b>	<b>\$0</b>
<b>Funding Sources</b>	To Waiau River Collection Rese	\$18	\$0	\$0
	Ex Waiau River Collection Rese	(\$170)	\$0	\$0
<b>Funding Sources Total</b>		<b>(\$151)</b>	<b>\$0</b>	<b>\$0</b>
<b>Waiau River Collection Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Waiau/Aparima</b>				
<b>Clifden Recreation Reserve Com</b>				
<b>Income</b>	Rentals	(\$7,217)	(\$6,222)	(\$6,222)
	Internal - Interest on Reserve	(\$978)	(\$2,288)	(\$2,288)
<b>Income Total</b>		<b>(\$8,195)</b>	<b>(\$8,510)</b>	<b>(\$8,510)</b>
<b>Operational Expenditure</b>	Maint - General	\$0	\$550	\$550
	Internal Rates expense	\$421	\$428	\$428
<b>Operational Expenditure Total</b>		<b>\$421</b>	<b>\$978</b>	<b>\$978</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$7,774)</b>	<b>(\$7,532)</b>	<b>(\$7,532)</b>
<b>Funding Sources</b>	To-Clifden Rec Res - OP	\$7,774	\$7,532	\$7,532
	Ex-Clifden Rec Res - OP	\$0	\$0	\$0
<b>Funding Sources Total</b>		<b>\$7,774</b>	<b>\$7,532</b>	<b>\$7,532</b>
<b>Clifden Recreation Reserve Com Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Hirstfield Reserve Committee</b>				
<b>Income</b>	Rentals	(\$2,048)	(\$2,000)	(\$2,000)
	Internal - Interest on Reserve	(\$637)	(\$831)	(\$831)
<b>Income Total</b>		<b>(\$2,685)</b>	<b>(\$2,831)</b>	<b>(\$2,831)</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$2,685)</b>	<b>(\$2,831)</b>	<b>(\$2,831)</b>
<b>Funding Sources</b>	To Hirstfield Reserve Committe	\$2,685	\$2,831	\$2,831
<b>Funding Sources Total</b>		<b>\$2,685</b>	<b>\$2,831</b>	<b>\$2,831</b>
<b>Hirstfield Reserve Committee Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Monowai Reserve &amp; Playground</b>				
<b>Income</b>	Rates - Collected	(\$1,143)	(\$1,144)	(\$1,144)
	Rates - Adjustments	\$0	\$0	\$0
	Internal Rates Income	(\$1)	(\$1)	(\$1)
	Internal Rates offset	\$0	\$1	\$1
<b>Income Total</b>		<b>(\$1,144)</b>	<b>(\$1,144)</b>	<b>(\$1,144)</b>
<b>Operational Expenditure</b>	Material Damage Insurance	\$62	\$44	\$44
	Toilet Supplies	\$174	\$0	\$0
	Mowing	\$1,885	\$550	\$550
	Maint - General	\$908	\$550	\$550
<b>Operational Expenditure Total</b>		<b>\$3,027</b>	<b>\$1,144</b>	<b>\$1,144</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>\$1,883</b>	<b>\$0</b>	<b>\$0</b>
<b>Capital Expenditure</b>	Improvements - Acq LOS	\$0	\$30,000	\$30,000
<b>Capital Expenditure Total</b>		<b>\$0</b>	<b>\$30,000</b>	<b>\$30,000</b>
<b>Funding Sources</b>	To - Waiau/Aparima	\$0	\$0	\$0
	Ex - Waiau/Aparima	(\$1,883)	(\$30,000)	(\$30,000)
<b>Funding Sources Total</b>		<b>(\$1,883)</b>	<b>(\$30,000)</b>	<b>(\$30,000)</b>
<b>Monowai Reserve &amp; Playground Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

		Actual	Forecasted Budget	Annual Plan Budget
<b>Other Halls</b>				
<b>Hall - Clifden</b>				
<b>Income</b>	Hire Income	\$0	(\$122)	(\$122)
	Rates - Collected	(\$4,209)	(\$4,161)	(\$4,161)
	Internal - Interest on Reserve	(\$237)	(\$560)	(\$560)
<b>Income Total</b>		<b>(\$4,446)</b>	<b>(\$4,843)</b>	<b>(\$4,843)</b>
<b>Operational Expenditure</b>	Material Damage Insurance	\$1,052	\$1,277	\$957
	Public Liability Insurance	\$153	\$63	\$63
	Electricity	(\$2,232)	\$1,044	\$1,044
	Operating Costs	\$0	\$219	\$219
	Maint - Internal	\$1,325	\$1,000	\$1,000
	Maint - Project	\$0	\$10,445	\$10,445
	Internal - Work scheme service	\$400	\$2,000	\$2,000
<b>Operational Expenditure Total</b>		<b>\$699</b>	<b>\$16,048</b>	<b>\$15,728</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$3,747)</b>	<b>\$11,205</b>	<b>\$10,885</b>
<b>Funding Sources</b>	To-Comm Ctr Clifden - OP	\$3,747	\$560	\$560
	Ex-Comm Ctr Clifden - OP	\$0	(\$11,445)	(\$11,445)
	Ex - District Operations Reser	\$0	(\$320)	\$0
<b>Funding Sources Total</b>		<b>\$3,747</b>	<b>(\$11,205)</b>	<b>(\$10,885)</b>
<b>Hall - Clifden Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Hall - Orawia</b>				
<b>Income</b>	Hire Income	(\$1,550)	(\$500)	(\$500)
	Rates - Collected	(\$5,775)	(\$5,775)	(\$5,775)
	Internal - Interest on Reserve	(\$681)	(\$197)	(\$197)
<b>Income Total</b>		<b>(\$8,006)</b>	<b>(\$6,472)</b>	<b>(\$6,472)</b>
<b>Operational Expenditure</b>	Material Damage Insurance	\$1,171	\$1,493	\$1,141
	Public Liability Insurance	\$153	\$63	\$63
	Electricity	(\$708)	\$1,772	\$1,772
	Catering Expenses	\$481	\$0	\$0
	Consultants	\$102	\$0	\$0
	Operating Costs	\$4	\$299	\$299
	Maint - Internal	\$11,936	\$2,843	\$1,000
	Maint - Project	\$0	\$0	\$0
	Depn - Buildings	\$873	\$832	\$832
	Depn - Furniture & Fitting	\$188	\$188	\$188
	Internal - Interest on Loans	\$0	\$1,153	\$1,153
	Internal - Work scheme service	\$0	\$2,000	\$2,000
<b>Operational Expenditure Total</b>		<b>\$14,200</b>	<b>\$10,643</b>	<b>\$8,448</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>\$6,194</b>	<b>\$4,171</b>	<b>\$1,976</b>
<b>Funding Sources</b>	Internal Loans - Princ	(\$593)	\$0	\$0
	Internal Loans - Repaid	\$0	\$2,057	\$2,057
	To-Comm Ctr Orawia - OP	\$4,438	\$197	\$197
	Ex-Comm Ctr Orawia - OP	(\$33,246)	(\$5,053)	(\$3,210)
	Ex - District Operations Reser	(\$0)	(\$352)	\$0
	To - Orawia Hall Group	\$24,749	\$0	\$0
	Ex - Orawia Hall Group	(\$481)	\$0	\$0
	Add Back Non Cash Depn	(\$1,061)	(\$1,020)	(\$1,020)
<b>Funding Sources Total</b>		<b>(\$6,194)</b>	<b>(\$4,171)</b>	<b>(\$1,976)</b>
<b>Hall - Orawia Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



## Operational Report for Tuatapere Te Waewae Community Board

Record No: R/21/9/50877

Author: Brendan Gray, Projects manager

Approved by: Fran Mikulicic, Group manager democracy and community

☐ Decision

☐ Recommendation

☒ Information

### Purpose of Report

- 1 The purpose of the report is to update the board on the operational activities in the Tuatapere Te Waewae Community Board area.

### Recommendation

That the Tuatapere Te Waewae Community Board:

- a) **Receives the report titled “Operational Report for Tuatapere Te Waewae Community Board” dated 24 September 2021.**

### Attachments

- A Report to Tuatapere Te Waewae Community Board - 6 October 2021 - Operational report [↓](#)



## 1. Projects within current financial year as at 21 September 2021

### CLARIFICATION OF FUNDING SOURCES

Local funded: footpaths, SIESA, water facilities, airport and halls.

District funded: water, sewerage, stormwater, cemeteries, toilets and roading.

Local or District funded (dependent on service): community facilities, open spaces and community grants.

ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	PROJECT CURRENT COMMENT	21/22 BUDGET
COMMUNITY FACILITIES	P-10583	Flooring	Initiation phase	Not started	Quotation letters sent to suppliers.	\$40,000
COMMUNITY FACILITIES	P-10573	External cladding and repaint	Initiation phase	Not started	Quotation letters sent out to suppliers, as at the time of this report being printed no responses have been received.	\$106,746
WATER FACILITY	P-10666	Tuatapere boat ramp - refurbishment	Initiation phase	Not started	Contractor interest being sought.	\$5,000
OPEN SPACES	P-10821	Jack and Mattie Bennett Memorial Park playground equipment	Initiation phase	On track	Board has recommended unbudgeted report for increased scope. Will go before Council on 27 October. New Council project manager being inducted into playground replacement programme.	\$11,914



ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	PROJECT CURRENT COMMENT	21/22 BUDGET
OPEN SPACES	P-10849	Tuatapere - investigation project Main Street	Initiation phase	Not started	Planning is underway and extra resources have been secured.	\$10,000
OPEN SPACES	P-10850	Tuatapere - investigation project railway station	Initiation phase	Not started	Planning is underway and extra resources have been secured.	\$10,000
SEWERAGE	P-10481	Tuatapere consent renewal preparation	Initiation phase	On track	Progressing internally through the water and waste team, investigating the installation of ground water monitoring piezometers (measures the pore water pressure in soil) to inform any future consenting decisions.	\$20,000
STORMWATER	P-10437	Otrepuki - upgrade stormwater mains to address outfall erosion	Initiation phase	On track	Project has been allocated to one of reticulation panel contractors for a design build solution. The design is progressing currently through the contractors chosen consultant. This will be completed as part of the stimulus funding package by 31 March 2022.	\$240,000
WATER SUPPLY	P-10276	Tuatapere aerator, powder coat, sandblast and boardwalk	Final phase	On track	This project has been completed with just the online monitoring to be finalised and the site tidy up to finished. The operations contractor has reported that this	\$55,956



ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	PROJECT CURRENT COMMENT	21/22 BUDGET
					has had a positive affect on the pH of the water with a significant reduction in pH correction dosing required which should reduce our operations costs.	

## 2. Service Contracts

CONTRACT NAME	CONTRACT MANAGER COMMENTARY
<b>10/01 – Water and waste water services operation and maintenance</b>	Contractor staff have been very busy during August due to weather related issues. Flooding and power cuts have been a challenge across the district. New aerator and tower installed at Tuatapere.
<b>17/3 Waimea Alliance</b>	Routine maintenance and cyclic works are ongoing. 2021/2022 pre reseal repair works are ongoing with marking out and repair works. Several slips are still being investigated and priced in the Lilburn and Alton areas. The Waimea drainage crew will be in the Tuatapere Te Waewae ward area from September onwards. Noxious spraying has started in the ward.
<b>16/52 Toilet contracts</b>	No issues with these contracts, only main line toilets remained opened during Covid-19. The new Cosy Nook toilet has been shipped and expected to arrive approximately 22 September, contractor availability may hold up installation.
<b>20/20 Mowing contract</b>	DELTA has commenced the mowing rounds.
<b>Gardening -Tuatapere</b>	New requirements are causing some delay with the gardening contract confirmation. A meeting has been held with the affected parties.
<b>General</b>	Trimming of the overhanging trees behind the school, with a long reach hedge cutter, has been planned for October school holidays but once again it may be affected by the weather.

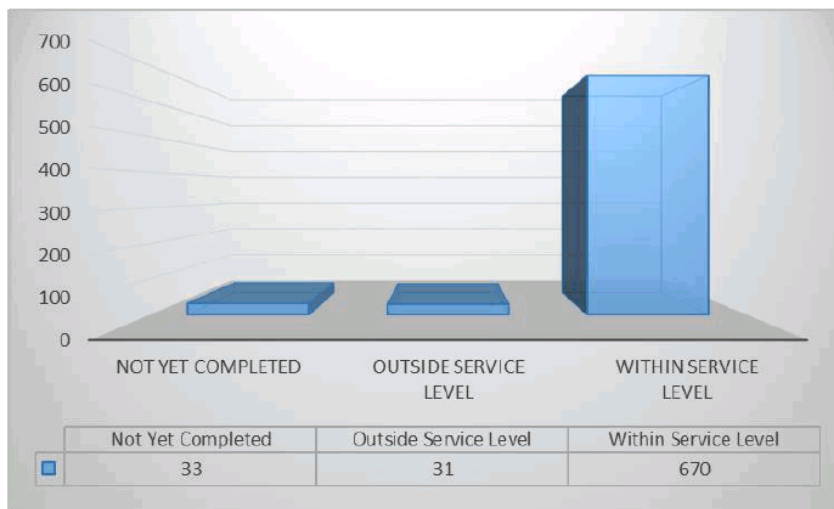


### 3. Request for service data 2 August 2021 – 21 September 2021

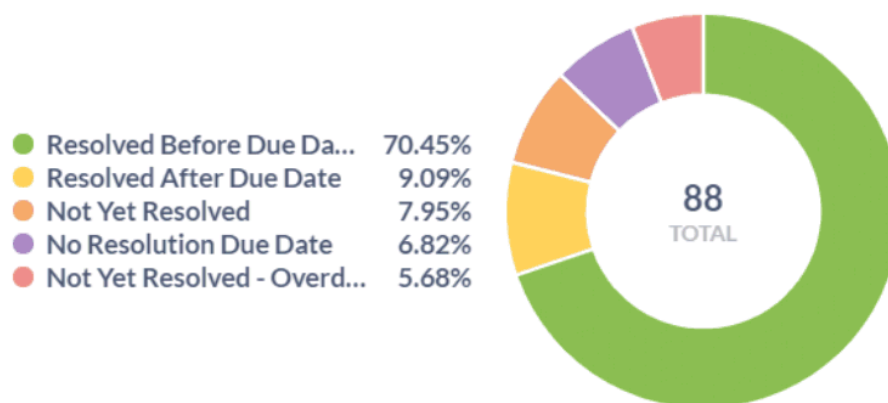


REQUEST TYPE	COUNT
Culverts blocked - rural	1
Debris on sealed roads (safety)	1
Flooding roads - rural (safety)	2
Rural water - no water supply	1
Rural water asset leak	4
Rural water low water pressure	3
Rural water main leak urgent	2
Transport - road matters general	3
Water and waste general	2
Water asset leak (main, hydrant, valve, meter)	1
Wheelie bin cancel/damaged/stolen	2
Wheelie bin collection complaints	2
<b>TOTAL</b>	<b>24</b>

### RFS count by completion time status



### IPS Requests, Resolution Time Status



Note: RFS that were not yet completed or outside the service level were due to factors including further investigations/work required and extensions of time to complete the requests.



#### 4. Local finance reporting

<b>Orepuki - Business Units as at 31 August 2021</b>									
	<b>Income</b>			<b>Expenses</b>			<b>Capital</b>		
<b>Business Unit</b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget Full Year</b>	<b>Expenses YTD</b>	<b>Budget YTD</b>	<b>Budget Full Year</b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget Full Year</b>
Street Works - Orepuki	\$351	\$354	\$2,519	\$145	\$499	\$2,992		\$1,265	\$7,589
Refuse Collection - Orepuki	\$528	\$528	\$3,165	\$540	\$528	\$3,165			
Beautification - Orepuki	\$1,878	\$1,894	\$11,364	\$942	\$2,035	\$12,209			
Playground - Orepuki	\$1,239	\$1,250	\$7,500		\$1,360	\$8,161			
Hall - Orepuki	\$1,516	\$1,616	\$10,062	\$6,112	\$5,332	\$16,619			\$106,746
Railway Land - Orepuki		\$150	\$900		\$333	\$2,308			
<b>Total</b>	<b>\$5,513</b>	<b>\$5,791</b>	<b>\$35,510</b>	<b>\$7,738</b>	<b>\$10,087</b>	<b>\$45,454</b>	<b>\$0</b>	<b>\$1,265</b>	<b>\$114,335</b>

Income for the Orepuki business units is on par.

Operating expenditure is \$2k under budget, this is due to the maintenance budget not being spent yet for the playground business unit and lower mowing, gardening and internal work scheme charges incurred for the beautification business unit due to the mowing season only just beginning. The Orepuki hall public liability and material damage insurance costs are slightly over spent due to premium increases.

Orepuki street works business unit capital spend is under budget by \$1,265 for internal capital footpaths, there has been no spend towards footpath renewals yet and the budget for this has been phased to occur evenly throughout the year. The entire district footpath renewal and maintenance program is being reviewed for changes in funding from Waka Kotahi NZ Transport Agency. Staff will be discussing the options with community boards once this is complete.



<b>Tuatapere - Business Units as at 31 August 2021</b>									
	<b>Income</b>			<b>Expenses</b>			<b>Capital</b>		
<b>Business Unit</b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget Full Year</b>	<b>Expenses YTD</b>	<b>Budget YTD</b>	<b>Budget Full Year</b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget Full Year</b>
Cosy Nook	\$2,500	\$2,460	\$3,606						
Street Works - Tuatapere	\$436	\$439	\$2,636	\$141	\$494	\$2,964			\$1,500
Refuse Collection - Tuatapere	\$1,218	\$1,216	\$7,297	\$1,510	\$1,216	\$7,297			
Beautification - Tuatapere	\$8,529	\$8,602	\$60,058	\$4,758	\$8,636	\$52,809			
Tuatapere Parks & Reserves	\$4,194	\$4,229	\$25,855	\$2,542	\$5,287	\$52,728			\$11,914
Waiau River Collection	\$58	\$58	\$350		\$58	\$350			
Tuatapere Ward Pool Rate	\$852	\$845	\$5,898			\$5,067			
Hall - Tuatapere	\$2,902	\$2,819	\$16,914	\$5,155	\$6,192	\$57,410			
Boat Ramps - Tuatapere-Te WaeW	\$1,157	\$1,167	\$7,000	\$770	\$1,167	\$7,000			
<b>Total</b>	<b>\$21,846</b>	<b>\$21,835</b>	<b>\$129,614</b>	<b>\$14,877</b>	<b>\$23,050</b>	<b>\$185,625</b>	<b>\$0</b>	<b>\$0</b>	<b>\$13,414</b>

Income for the Tuatapere business units are on par.

Operating expenditure is \$8k underspent in various areas. Beautification and parks & reserves business units are underspent due to lower mowing, gardening and maintenance required as the mowing season is only just beginning. The pool grant has been phased to occur later in the year. The hall has incurred lower electricity, cleaning and general maintenance costs and the boat ramps have not required the budgeted maintenance as of yet.



### Tuatapere Te Waewae - Business Units as at 31 August 2021

	Income			Expenses			Capital		
Business Unit	Actual YTD	Budget YTD	Budget Full Year	Expenses YTD	Budget YTD	Budget Full Year	Actual YTD	Budget YTD	Budget Full Year
Community Leadership Tuatapere	\$2,331	\$2,351	\$20,002	\$187	\$1,667	\$30,002			
Refuse Collection - Tuata Tewa									
Rec Reserve - Tuatapere-TeWae	\$672	\$678	\$4,067	\$83	\$707	\$4,567			
Hirstfield Reserve Committee		\$333	\$2,550						
Clifden Recreation Reserve Com		\$1,037	\$7,115		\$92	\$981			
Monowai Reserve & Playground	\$1,613	\$1,627	\$9,763	\$2,110	\$2,324	\$13,626			\$47,250
Hall - Clifden	\$1,213	\$1,213	\$7,277	\$1,554	\$2,109	\$7,277			
Hall - Orawia	\$1,561	\$1,693	\$10,661	\$1,781	\$2,868	\$11,216			
Clifden Bridge	\$826	\$833	\$5,000	\$83	\$917	\$5,500			\$10,000
<b>Total</b>	<b>\$8,216</b>	<b>\$9,765</b>	<b>\$66,435</b>	<b>\$5,799</b>	<b>\$10,683</b>	<b>\$73,169</b>	<b>\$0</b>	<b>\$0</b>	<b>\$57,250</b>

Income in the other business units are under budget due to no rental income being received yet for the year for the Hirstfield and Clifden recreation reserves.

Expenditure is under budget by \$4k due to lower maintenance required for the Monowai reserve and the Clifden and Orawia Halls. Community leadership is underspent due to a grant not paid out yet, the budget of which has been phased to occur evenly during the year. The recreation reserve business unit is underspent due to lower mowing costs incurred while the street works business unit is underspent due to no internal footpath maintenance required.



### Reserve Balances

RESERVE	30 JUNE 2021	BUDGET 30 JUNE 2022	FORECAST 30 JUNE 2022
Orepuki community centre	\$26,307	\$25,267	\$25,267
Orepuki general	\$27,483	\$27,881	\$19,631
<b>Total – Orepuki</b>	<b>\$53,790</b>	<b>\$53,148</b>	<b>\$44,898</b>
Tuatapere community centre	\$36,978	\$9,735	\$9,735
Elder park forestry	\$24,588	\$25,067	\$25,067
Tuatapere general	\$242,188	\$216,116	\$216,116
Tuatapere pool	\$36,986	\$37,817	\$37,817
Tuatapere property	\$3,149	\$3,212	\$3,212
Waiau river collection	\$648	\$665	\$665
Tuatapere water meridian contribution	\$7,517	\$7,664	\$7,664
<b>Total – Tuatapere</b>	<b>\$352,054</b>	<b>\$300,276</b>	<b>\$300,276</b>
Clifden recreation reserve	\$42,275	\$48,409	\$48,409
Cosy Nook reserve	\$28,665	\$32,271	\$32,271
Hirstfield reserve	\$26,368	\$28,918	\$28,918
<b>Total – Waiau Aparima</b>	<b>\$97,308</b>	<b>\$109,598</b>	<b>\$109,598</b>
<b>TOTAL RESERVES</b>	<b>\$503,152</b>	<b>\$463,022</b>	<b>\$454,772</b>

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## Community leadership report

Record no: R/21/9/52562

Author: Simon Moran, Community partnership leader

Approved by: Fran Mikulicic, Group manager democracy and community

☐ Decision

☐ Recommendation

☒ Information

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### Purpose

- 1 The purpose of this report is to inform the board of the community leadership activities in the area.

### Recommendation

That the Tuatapere Te Waewae Community Board:

- a) **receives the report titled “Community leadership report” dated 29 September 2021.**

### Attachments

- A community leadership report [↓](#)



## What's happening in your area

### Community Partnership Fund

The latest funding round of the Tuatapere Te Waewae Community Partnership Fund closed on 30 September 2021, after the closing date was extended from 31 August due to a lack of applications resulting from the nationwide lockdown in mid-August. At the time of writing this report we have received two applications for this round, and have \$20,002 available for distribution for this financial year. The next funding round closes on 28 February 2022. A report to allocate funds from this round will be on the agenda at the next meeting.

### Community service awards

Nominations for Community Service Awards close on 30 September 2021. This is the first round of a more streamlined approach to the Community Service Awards process, with one round per year for all the nine boards in the District. At the time of writing this report, Tuatapere Te Waewae Community Board have received no nominations. If any nominations are received a report will follow at the next community board meeting.

## Upcoming funding deadlines

The following funding rounds have recently closed and decisions will be made in November. A further update on funding outcomes for this board area will be made after that.

Sport NZ Rural Travel Fund	30 September 2021
District Initiatives Fund	30 September 2021
Ohai Railway Fund	30 September 2021
Creative Communities	30 September 2021

## Local Initiatives

### Clifden Hall

Staff have recently collated results of community survey regarding the future of the Clifden Hall. These results have been given to the hall committee who are considering taking over ownership of the hall. The

committee are planning on meeting in October to discuss this. Following this meeting further information will be given to the community board in a formal report.

## What's happening outside your area

### District/regional Initiatives

#### Welcoming Communities

Southland District Council partnered with Invercargill City Council, Gore District Council and Southern REAP to lodge a funding application for a pilot-extension to Southern REAP's "drive my life" programme that specifically focuses on supporting Southland's newcomers to obtain their learners, restricted, and full driving licenses.

The funding application was submitted to the "Ethnic Communities Development Fund" and we recently received confirmation that Southern Reap Incorporated was successful in securing a grant of \$15,000 as the request aligned with the development fund's priorities and funding criteria. The Ministry for Ethnic Communities was not able to fund all of the applications received in this funding round.

The Welcoming Communities conference, due to be held in Wellington 26/27 August has been cancelled and is expected to be rescheduled for later in the year.

#### Environment challenges workshop

In May, Environment Southland hosted a workshop on the significant environmental challenges facing Southland including freshwater quality, climate change impacts and biodiversity. It was recognised that to achieve long-term environmental outcomes there was a need to build environmental, economic, cultural and social frameworks for a sustainable future.

In addition, the change required was simply too big for any one agency to achieve alone and will require strong regional and national partnerships with a long-term vision.

A second workshop took place in mid-August and staff from the community leadership team attended, along with other stakeholders. This workshop looked at the draft vision statements and theme and developed ideas/projects to achieve the vision.

A further hui is planned for the beginning of October.

## What's coming up?

### Policy and strategy

#### Bylaw and policy work

Staff in the strategy and policy team are in the early stages reviewing a number of documents. These include:

- The Open Spaces Strategy and Reserves Management Policy
- The Stewart Island/Rakiura Visitor Levy Bylaw and Policy
- The Delegations Manual – staff have begun reviewing the manual and identifying possible changes
- Alcohol Control Bylaw

- Smoke Free Open Spaces Policy – it is intended that pre-consultation with stakeholders will take place before the end of this year.
- Protected Disclosure Policy
- Contract Management Policy
- Feedback Policy.

### Corporate risks

Following annual review by ELT, on 23 June 2021, Council adopted the revised top strategic risks which will form the quarterly risk register going forwards. Risk management reporting is underway for the September 2021 quarter. Staff and ELT are currently updating the risk register and the quarterly reports will be presented to the Finance and Assurance Committee and Council when they meet later in the year.

### Long Term Plan

On 29 June 2021, Council adopted the Long-Term Plan 2021-2031. The LTP sets out Council's plan for the next 10 years, how this contributes to the strategic direction, the costs and how they will be paid for, and how we will measure our performance as an organisation. The LTP is available on Council's website to view or download, and printed copies of the LTP are available in area offices.

### Annual Report

Work on the development of the 2020/2021 Annual Report is underway. The draft annual report will be presented to the Finance and Assurance committee in October for release to Audit New Zealand.

### Interim performance report

The final interim performance report was presented to the Finance and Assurance committee on 27 September. This report is the final one using the 2018-2028 LTP performance measures.

### Annual Plan

Work has begun on the development of the 2022/2023 Annual Plan which is year two of the LTP 2021-2031.

## Stakeholder updates

### Waka Kotahi – Highways South update

Watercutting has recently been completed across the network to improve the texture (and therefore skid resistance) of the pavement.

We're hopeful that the snow and ice events are over for the year, although our crews continue to monitor road and weather temperatures until the end of September to enable snow and ice preventative treatments (CMA and grit) when necessary.

Wandering stock is starting to increase again, likely due to new spring stock. Please can you remind your communities to check fencing, particularly for areas bordering state highways, to ensure these are as secure as possible.

We are starting to also notice more vegetation restricting visibility on the network due to new spring growth. We'd appreciate if landowners can keep on top of vegetation bordering state highways to ensure clear visibility, and therefore safety, for users of state highways.

Due to the spring rains we have had recently, we have had localised flooding in some areas. In some cases recently, the cause of flooding has been drains that have been blocked by the roots of trees, we are working through these on a case by case basis to determine the best available course of long-term action.

The slip at Ohai now has a confirmed remedial plan and work is due to begin to stabilise this slip and reopen SH96 to two lanes. We're grateful for the patience of the communities in this area while we engaged with other affected stakeholders.

The new construction season is about to begin in October/November with almost 70km of reseals, asphalt and rehabs programmed between the start of November and the end of April. We appreciate that these works can be disruptive and frustrating for state highway users as well as the communities bordering these areas, however due to the weather in Southland, we're limited to these months to complete this work.

We will do our very best to engage with affected businesses and communities in advance of these works so there are no surprises. SH96/Winton-Wrey's Bush highway is one of the first construction projects in our programme, this will begin in late October (weather permitting), and we've liaised with the tour of Southland to ensure the route the cyclists take does not clash with this.

We'd appreciate your support to push the message out to our communities that the temporary speed limits are there for a reason. These temporary speeds ensure that our workers on the site are safe in their workplace, road users are safe travelling through these work sites, vehicles are not damaged by any road works taking place, and the roads themselves are not damaged by speeding vehicles while under construction. If they are damaged, then we need to come back and do the job all over again – increasing the disruption to motorists.

We are noticing a large increase in the amount of litter on state highways and although our crews are collecting litter as often as possible, this doesn't seem to be decreasing. It would be great if community boards could promote their communities to "do the right thing and put in in the bin".

Finally, the Tour of Southland is happening again next month beginning on the 31 October. Once we have confirmed routes and traffic management plans relating to state highways, we will share any planned disruptions on the highways with you. In the meantime, as was advertised in the Southland Times on the 18th September and as attached, please see the proposed road closures on state highways in Southland for the tour:

- Monday 1st November – SH6, Diana St in Lumsden, detour via Hero/Flora streets
- Tuesday 2nd November – Lakefront Drive, Te Anau between Mokoroa and Town Centre, detour via Mokoroa/Town Centre/Luxmore Drive (not a state highway but relevant for community boards)
- Friday 5th November – SH94, Hokonui Drive, Lyne St, detour via Traftord/Fairfield/Preston streets
- Saturday 6th November – SH6, Great North Road, detour via Meldrum/Park/Bute streets

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## Emergency Management Southland

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It has been a busy time at Emergency Management Southland over the last few months. There have been a few changes in the team however, I am happy to say that we are now fully staffed. Simon Mapp has joined us as group manager, Jason Ten Hoorn Boer and Amy Rogers have joined Craig Sinclair in the Response Team; and Mallory Wood and Tracey Fraser have joined Aly Curd in the community team.

Recently, five of the team were deployed to Westport to support the Buller flood response taking roles in Welfare, Response, Planning, and Logistics. This was a big event for a small town, and they were really under the pump in the initial stages. The deployed team assisted from the initial response phase through to the transition to recovery and the learnings gained have been invaluable.

The recent Covid-19 Delta resurgence differed greatly from the previous outbreak in 2020 as there was no declared National State of Emergency this time. This meant that we were not lead agency for this response as the Ministry of Health took lead supported by the Ministry of Social Development. Understandably, a lot of planning was dedicated to this resurgence which saw CDEM groups, NEMA, government agencies and stakeholders working on these plans. Focus was also put on developing our concurrent event planning.

EMS saw the importance of communication throughout this time, ensuring that we kept in contact with community groups and responding agencies at local, regional, and national levels. Unfortunately, restrictions meant that we had to pause community meetings and public engagement with presentations in Wallacetown and Otatara cancelled, along with school visits with our Shakey trailer. We are now looking into how we can continue engagement in person when restrictions allow along with holding meetings virtually if needed.

Our community VHF radio programme is progressing well. The radios are now fully set up and have been tested so we hope to start placing these around Southland by the end of September. This project is to ensure we have an alternative form of communication between our communities and the ECC if an emergency were to disrupt cellular service and the internet. These radios are programmed so that the communities can contact the Emergency Coordination Centre (ECC) as well as other communities throughout the region.

The radios are contained in a strong box that contain everything you need to start transmitting and can be run off both mains power and from a vehicle. A step-by-step instruction guide is included. Being in a box means that these radios are fully mobile so that they can be moved should the need arise.

## Council report

Record No: R/21/9/52622

Author: Shanin Brider, Community and futures administrator

Approved by: Fran Mikulicic, Group manager democracy and community

☐ Decision

☐ Recommendation

☒ Information

## Chief executive update

### Covid-19

1. Southland District Council (SDC) staff have responded extremely well to the outbreak of the delta variant of Covid-19. When the announcement was made for the nation to commence Level 4 lockdown, the incident management team (IMT) convened immediately and re-established the protocols required to allow as much of normal activity as possible to continue.
2. While the experience of working from home is not unfamiliar since the arrival of the pandemic, it is important to acknowledge that working from home under lockdown conditions is not the same as remote working, and for many the challenges of working at home have been significant. Fortunately, the unexpected presence of family members on zoom calls is now generally accepted with good humour, but for many of our staff, working under these conditions is far from ideal.
3. We all look forward to the return to normal life and will look to reopen council facilities as soon as we are allowed to do so safely. In the meantime, I want to express my thanks to the IMT and the staff of SDC for their efforts and their patience.

### RMA reform

4. Approximately 3,000 submissions on the Natural and Built Environments (NBA) bill were received by the Select Committee. SDC submitted, and was also part of the wider Otago and Southland joint Local Government Submission. The joint submission was presented to the Select Committee by Mayors Hicks and Cadogan on 6 September via zoom. The bill charts a new path for environmental management and will replace the now 30 year old RMA. Another more detailed exposure draft of the NBA will be made public next year for submissions which will contain more detail than the initial version.
5. The proposed Spatial Planning Act is also a key component of the RMA reform as it will set a long-term strategic approach on how we integrate land use planning, infrastructure provision, environmental protection and climate change matters. Both pieces of legislation are proposed to be brought into law this parliamentary term. These pieces of legislation will require regional coordination between local government and iwi to provide regional environmental plans.

### National environmental policies

6. There are a number of key policies being progressed by central government which specifically manage key parts of our natural and built environment. These support the interpretation and implementation of the high-level legislation. The key National Policy Statements that are being generated which impact SDC are the ones for Indigenous Biodiversity (NPS-IB) and Highly Productive Land (NPS-HPL). A revised exposure draft on the NPS-IB is anticipated in early October for a two week consultation round with local government and iwi. SDC submitted in

2020 on the previous exposure draft, key points on that submission were the significant cost and volume of work required to give effect to the proposed requirements. Indications are that the NPS-IB will be finalised in the first quarter of 2022. The NPS-HPL is progressing and intended to set national direction on maintaining the productive capacity of our high value soils. No timeframe has been given of when this NPS will be finalised.

## Climate change

7. A climate Adaptation Act is proposed as part of the RMA reform to ensure that climate change impacts are adequately managed and considered through planning and long-term spatial strategies. For local government, there are two key workstreams, these being adaptation (from already present and impending climate change impacts) and mitigation (limiting carbon emissions).
8. In the adaptation space, A National Climate Change Adaptation Plan is due to be published in August 2022 which will provide guidance on how local government manages the increasing impacts of climate change on infrastructure, communities and private investments. central government work is also underway to set up local risk assessment framework in order to get regional and local risks understood and managed in a consistent way across the country.
9. In the mitigation space, central government has been consulting on reforming part of the Emissions Trading Scheme (ETS) as it relates to industrial allocation, this is to ensure a fair and efficient market for carbon credits. Additionally, the Climate Change Response Act 2002 requires the government to prepare emission reduction plans with emission targets to transition NZ towards being net carbon neutral by 2050. The first emissions reduction plan is due to be published by the end of 2021.

## Services and Assets

### Forestry (IFS)

10. Final valuation for FY2020/2021 year has been received.
11. Draft harvest plan for Waikaia in FY2021/2022 has been submitted, pending action in fourth quarter of 2021.

### Around the Mountains Cycle Trail

12. Six yearly structural inspections of the bridges on the trail are complete with minor items identified. These have been instructed for action by the maintenance contractor and work is progressing. Price has been requested for further maintenance items identified through the annual trail inspection.
13. Pre-development project work to address the Centre Hill erosion has commenced and SDC is continuing to work with Landcorp to identify suitable solutions including appropriate survey instruments for the site.
14. Council has made the decision to establish an Around the Mountain Cycle Trail Trust to manage the user experience. Councillor Christine Menzies has been appointed to this trust as Council's representative.

## Property

15. Staff levels are now back to a full complement however the demands of community housing means that this is using up all of the returned staff resource with little or no action undertaken to deal with the significant work backlog in other areas.
16. Work that is underway is the rent review and renewal of Riverton Harbour Endowment farming leases which happen every 21 years. This is at the stage of Council valuers completing their task to advise the Lessees of the new rentals and the new rental amounts have been sent to the Lessees. The draft leases with Landcorp for the lands at Kepler are at the final stages awaiting resolution of water allocation and flows being confirmed.
17. Numerous internal enquiries regarding what is allowed on Council property are being received and processed. This is an important role given the many differing land status, to ensure the asset managers are undertaking work on Council property and in accordance with the many restrictions that may, or may not, exist with each status.

## Strategic water and waste

### Operations and maintenance contract 10/01

18. Downer has been responding to a higher than normal amount of sewer blockages recently.
19. A sewer blockage in Riverton resulted in an overflow from a manhole beside the Orepuki Highway. Environment Southland were notified and attended the clean-up. The blockage was found to be caused by wet wipes.

### Resource consent renewals (wastewater)

Wastewater scheme upgrade	Description	Capital budget
Balfour WWTP and consent	A revision to the work scope and strategy has been requested. This is due to the likely limited number of future disposal options to be short-listed early in the proposal.	\$1.5 million
Edendale/Wyndham WWTP and consent	A strategy has been proposed and this has also had a revision requested to the scope on the basis that the primary feature will be disposal and not enhancing treatment levels.	\$3.0 million
Manapouri WWTP and consent	The missing bore has been located and requires physical works attention.  A feature survey, drone flight, pond drop test and sludge depth assessment have all been scheduled. No further working group meetings will be scheduled until this engineering data has been collated for short-list considerations.	\$4.0 million
Riversdale WWTP and consent	The submission period has closed for the resource consent and a determination is underway with draft conditions expected soon. A survey has been engaged to carry out both the legal and feature survey subject	\$2.6 million

Wastewater scheme upgrade	Description	Capital budget
	to Council decision. Tender documents and timeline are progressing.	
Stewart Island disposal field	Disposal field upgrade design has been completed and will be constructed later this year.	
Winton WWTP and consent	The revised strategy was presented to Environment Southland and the Winton Working Group on 3 August. A staged approach is now being developed subject to further input from Te Ao Marama. The option to connect with Invercargill has yet to be further consulted at staff level.	\$25 million
Gap Road East pipes	Te Anau Earthworks have commenced pipeline installs for the pressure sewer and a water pipe to Rata Lodge. Council has contributed financially to the upgrade size of these pipes to be vested in Council.	

### Stimulus

20. Work continues with the Stimulus programme, and 2020/2021 LTP capex programme packages with 12 projects completed, another eight underway.
21. There are five projects currently under design and one project with completed design awaiting allocation to one of the panel contractors.
22. We are confident that the programme will be delivered on time, in line with our forecasted programme as we are using the Stimulus contracting panel (made up of four local contracting companies) for our delivery. Our use of external professional resource for quality assurance, quantity surveying/ price evaluation and contract engineering is proving efficient and valuable.
23. This stimulus report is based on a three day lockdown at this stage, but our delivery confidence would slip if it extended into weeks.

### Project delivery team (PDT).

24. The 2021/2022 works programme is well underway with circa \$3m turnover completed in July
25. Carry forward process is nearly complete but overall won't have a major impact on the 2021/2022 year.
26. Contractor engagement drop in sessions where held in August with over 40 local contractors attending.
27. First major package of works has gone out to market with the toilet replacement package.
28. Major bridge package is due out to market end of August.
29. Brendan Gray has started in the project delivery team manager role as of 16 August.

### Community facilities

30. The team has been working with the finance team to complete the year end process.

31. We are now working through the process of packaging up the capital works programme so that it can go out to the market. Part of this process is engaging with our communities to let them know what we are going to deliver this financial year. The first part of this process is a communications piece that will go out in the First Edition.
32. In addition to this there is also a drive to engage with the contracting market so that they are aware of the amount of work that is coming on stream. Two drop sessions have been arranged so that staff can update interested parties on the works programme and Council's approved contractor requirements.
33. There are still some projects from the last financial year that are yet to be completed. A lack of contractor resource and a delay in materials has contributed to these projects not being completed.
34. The activity management plan maturity assessment has identified some gaps in our existing plans and we will be working through how to address these issues to bring the plans up to the levels recommended in the assessment.
35. Some of focus will now shift to looking at preparing for the 2022/2023 financial year's capital works programme.
36. Work is continuing with the fire evacuation plans for all of the halls. Plans have been lodged with FENZ and are now awaiting approval. Staff are working with the community leadership team and the community boards to meet with hall groups and their communities to inform them of the changes to the FENZ requirements and the changes in the hall management structure. These conversations have generally been positive and clarified some misunderstanding around Council process.
37. The Waikaia mowing contract became effective on 1 July 2021 however the contractor (Waikaia Progress League) have yet to meet their requirements to become an approved contractor. They were issued the contract in January 2021 so have had seven months to meet these requirements.
38. The Otatau gardening contract is yet to be finalised. Staff have been working with the incumbent contractor to finalise the contract. This will require an unbudgeted expenditure report as the quoted price from the contractor exceeds the budget that was set in the LTP.
39. The Tuatapere gardening contract is yet to be finalised. Staff have been working with the incumbent contractor however they are struggling to meet the traffic management requirements to bring them up to an approved primary contractor with Council.
40. The gardening contracts in Ohai and Edendale/Wyndham have been picked up by the work scheme team.
41. The Northern Community Board is looking at rationalising their gardens before entering into a new contract.

## Strategic transport

### National Land Transport Plan

42. The National Land Transport Programme must be adopted by Waka Kotahi NZ Transport Authority by 1 September 2021 to give effect to the government policy on Land Transport for the next three years. This will see the confirmation of budgets for Council of Waka Kotahi NZ Transport Authority funded activities.
43. While Council has received indicative funding for the maintenance and renewals' programme, no indication of funding has been provided in relation to the low-cost low risk funding category. This funding category covers the bulk of Council safety related projects.

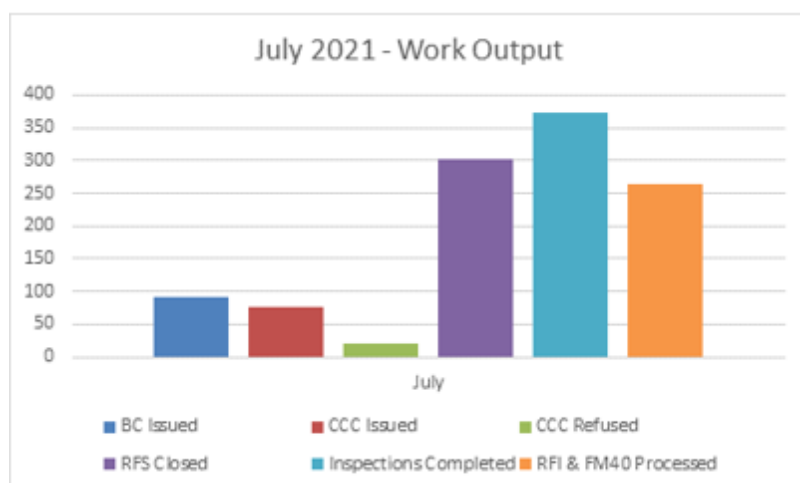
### District wide roading programme

44. As previously reported a condition of funding from Waka Kotahi NZ Transport Authority for bridges' funding was that a Present Value End of Life Analysis (effectively a mini business case) has to be approved for each bridge. These were sent to Waka Kotahi NZ Transport Authority for their official approval. Waka Kotahi were very responsive to these resulting in a quick turnaround which has allowed staff to continue with procurement requirements.
45. The first of the road pavement rehabilitation packages is out to tender. This is for a section of road on Riversdale Waikaia Road.
46. The remainder of the package, have either had a design review completed or are in the process of having design and tender document reviews being completed with the plan to have these all out to market by the end of August and early September.
47. Meetings have been held with both resurfacing contractors to finalise individual treatment options for the district wide resurfacing (reseal) programme. The resurfacing programme starts on 1 October and runs through until 30 March.
48. Historically the bulk of New Zealand's bitumen has come from the Marsden Point refinery. This is in the process of closing down which may over the shorter term have an impact on bitumen supply. The facility however could act as a bitumen import terminal should there be demand however this is yet to be determined
49. At present no concerns have been raised by our resurfacing contractors regarding supply constraints or issues.

## Environmental Services

### Building

50. The team have achieved 99% compliance to statutory timeframes for both building consents and code compliance certificate decisions during the month of July 2021.
51. Council continue to receive a high volume of consents with 97 consents received during July 2021. 124 building consents are currently being processed by Council (56 of those waiting for further information). Currently, an average 74% of consents received by Council require further information prior to being issued.
52. Inspection volumes remain high with 372 inspections completed in July at a pass rate of 53%.
53. There are a couple of vacancies in the department which are currently being advertised.



#### July 2021 – Building Consents Received

Primary Property Hk Ey → Property Ward	Count	Sum of Application Val...
Mararoa Waimea	26	NZ\$3,010,623.00
Oreti	28	NZ\$3,635,800.00
Stewart Island Rakiura	2	NZ\$426,000.00
Waiau Aparima	25	NZ\$671,650.00
Waihopai Toetoe	15	NZ\$1,326,000.00

## Environmental health

54. There are three alcohol/food businesses that require some SDC staff intervention to meet standards. As always, we aim to achieve this through voluntary compliance as opposed to enforcement measures.
55. The hearing for the proposed bottle store in Riverton was held, the District Licensing Committee refused the application.
56. Both DOC Invercargill and DOC Te Anau advise that no funding is available this year for freedom camping shared services in Te Anau and the Catlins. Freedom camping services will be offered in these two areas again, though limited. Staff are determining the budget available internally for this; and two SDC vehicles have been retained for use.

## Animal control

57. The next step in the dog registration process is the dog control officers following up on those dog owners that have not re-registered their dogs. As at 17 August around 1,000 dogs remain unregistered. All are subject to the late penalty.

## Resource management

### Resource consents

58. The volume and complexity of resource consent applications received remains high over the first six months of the calendar year.

59. Two applications have been publicly notified and are out for submissions. New applications seeking limited notification are have also been received.
60. It's anticipated that the volume and complexity of consent will continue over the next six months.
- Environmental Policy
61. Work is continuing on the review of the landscapes chapter of the Operative Southland District Plan 2018. It's anticipated that this work will continue into the new year when the plan change will be notified.
62. The District Plan effectiveness report has been completed and was presented to the Regulatory and Consents Committee on 14 June. It made a number of recommendations to better improve the performance of the District Plan. Scoping work is underway to identify the priorities of any other District Plan changes needed to ensure that the plan maintains being effective and compliant with legislation.
- Legislative reforms
63. Council made a submission on the Exposure Draft for the Natural and Built Environments Act in this reporting period. This is one of the three pieces of legislation proposed to replace the RMA. Council was also part of the joint Otago Southland submission which reflected wider issues across the two regions.
64. The proposed act is significantly different to the Resource Management Act and will mean wide-ranging changes to environmental management.

## Community and democracy

### Knowledge management

65. LIM numbers remained steady for the month of June with 42 LIM's being lodged. We kept our 6 day average turnaround which is promising. In June we processed 167 property file requests which averages 8 per day. LIM's and Property files were moved to E-pathway this month which has reduced some of the manual processing required and now allows for improved reporting.

### Customer support

66. From 01 June we have completed RFS's 1991 customers and completed 2688 animal changes. This does not include the dog renewals. Having the ability to easily utilise resource across the Customer Support team throughout the district worked well and we will definitely replicate this model moving forward.

### Recommendation

That Tuatapere Te Waewae Community Board:

- a) Receives the report titled **"Council report"** dated 24 September 2021.

### Attachments

There are no attachments for this report.