



Notice is hereby given that a meeting of the Waihopai Toetoe Community Board will be held on:

Date: Tuesday, 26 October 2021  
Time: 7pm  
Meeting room: Memorial Hall Wyndham, 44 Balaclava Street,  
Venue: Wyndham

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## Waihopai Toetoe Community Board Agenda OPEN

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### MEMBERSHIP

Chairperson	Pam Yorke
Deputy Chairperson	Denise Fodie
Members	Pani Grey-Thomas
	Gay Munro
	Melanie Shepherd
	George Stevenson
	Andrea Straith
	Councillor Julie Keast

### IN ATTENDANCE

Committee advisor	Fiona Dunlop
Community liaison officer	Tina Harvey
Community partnership leader	Karen Purdue

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[www.southlanddc.govt.nz](http://www.southlanddc.govt.nz)

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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.



## Health and safety – emergency procedures

Toilets – The location of the toilets will be advised at the meeting.

Evacuation – Should there be an evacuation for any reason please exit via the exits indicated at the venue.

Earthquake – Drop, cover and hold applies in this situation and, if necessary, once the shaking has stopped we will evacuate the building to a safe location.

Phones – Please turn your mobile devices to silent mode.

Recording - These proceedings may be recorded for the purpose of live video, both live streaming and downloading. By remaining in this meeting, you are consenting to being filmed for viewing by the public.

Covid QR code – Please remember to scan the Covid Tracer QR code.

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## Terms of Reference – Community Boards

TYPE OF COMMITTEE	Community board
RESPONSIBLE TO	<p>Council</p> <p>Each community board will have a relationship with the committees in section 8.4.2 to 8.4.5 of the delegations manual based on the scope of the activities/functions delegated to each committee.</p>
SUBCOMMITTEES	As noted in section 8.5 of the delegations manual various subcommittees will report to specific community boards.
LEGISLATIVE BASIS	<p>Resolution made by Council through the representation arrangements as per the Local Electoral Act 2001.</p> <p>Role, status and membership as per subpart 2 of Part 4 of the Local Government Act 2002 (LGA).</p> <p>Treaty of Waitangi as per section 4, Part 1 of the LGA.</p> <p>Opportunities for Maori to contribute to decision-making processes as per section 14 of Part 2 of the LGA. Community boards delegated powers by Council as per schedule 7, clause 32, LGA.</p> <p>Appointment of councillors to community boards as per section 50, LGA.</p>
MEMBERSHIP	<p>Oreti and Waihopai Toetoe Community Boards have seven members elected by the local authority triennial elections plus a member appointed by Council. All other community boards have six members plus a member appointed by Council.</p> <p>The chairperson is elected by the community board.</p> <p>Councillors who are not appointed to community boards can only remain for the public section of the community board meeting. They cannot stay for the public excluded section unless the community board agrees.</p>
FREQUENCY OF MEETINGS	Every second month but up to ten ordinary meetings a year
QUORUM	Not less than four members
KEY FUNCTIONS	<ul style="list-style-type: none"> <li>• to promote the social, economic, environmental and cultural well-being of local communities and in so-doing contribute to the realisation of Council's vision of one District offering endless opportunities</li> <li>• to provide leadership to local communities on the strategic issues and opportunities that they face</li> <li>• to be advocates and representatives for their local community and in so doing ensure that Council and other agencies have a clear understanding of local needs and aspirations</li> <li>• to be decision-makers on issues that are delegated to the board by Southland District Council</li> <li>• to develop relationships and communicate with key community organisations, special interest groups, residents and businesses within the community</li> </ul>

	<ul style="list-style-type: none"> <li>• to maintain an overview of the services Council delivers to its communities and assess the extent to which these services meet community needs</li> <li>• to recommend the setting of levels of service and budgets for local activities.</li> </ul>
DELEGATIONS	<p>The community board shall have the following delegated powers and be accountable to Council for the exercising of these powers.<sup>1</sup></p> <p>In exercising the delegated powers, the community board will operate within:</p> <ol style="list-style-type: none"> <li>1) policies, plans, standards or guidelines that have been established and approved by Council</li> <li>2) the needs of the local communities; and</li> <li>3) the approved budgets for the activity.</li> </ol> <p><b>Power to Act</b></p> <p>The community board will prepare and implement programmes of work, which will be reflected in its community board plan, which are relevant to the purposes of the community board that are consistent with the long term plan and annual plan processes of Council. Such programmes are to include budgetary provision for all costs associated with the work.</p> <p><b>Community Well-Being</b></p> <ol style="list-style-type: none"> <li>4) to develop local community outcomes that reflect the desired goals for their community/place</li> <li>5) to monitor the overall well-being of local communities and use the information gathered to inform development of local strategies to address areas of need</li> <li>6) work with Council and the community to develop a community board plan for the community of interest area – working in with any community plans that may exist.</li> </ol> <p><b>Community Leadership</b></p> <ol style="list-style-type: none"> <li>7) communicate and develop a relationship with community organisations, local groups, and special interest groups within the local community of interest</li> <li>8) identify key issues that will affect their community of interest's future and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities</li> <li>9) promote a shared vision for the community of interest area and develop and promote ways to work with others to achieve positive outcomes</li> <li>10) provide a local community perspective on Council's long term plan key performance indicators and levels of service as detailed in the long term plan, and on local expenditure, rating impacts and priorities.</li> </ol>

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<sup>1</sup> Local Government Act 2002, s.53

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### **Advocacy**

#### 11) submissions

- a) authority to make recommendations to Council on matters to be considered in submissions Council may make to external organisations' regional or national policy documents, select committees
- b) authority to make submissions to Council or other agency on issues within its community of interest area
- c) authority to make submissions to Council on bylaws and recommend to Council the level of bylaw service and enforcement to be provided, having regard to the need to maintain consistency across the District for all Council bylaws.

#### 12) authority to prepare a submission to Council on the proposed levels of service, income and expenditure within the community of interest area, for consideration as part of the long term plan/annual plan process

#### 13) provide comment by way of the formal Annual Plan/Long Term Plan process on relative priorities for the delivery of District services and levels of service within the community board area.

District activities include:

- a) wastewater
- b) solid waste
- c) water supply
- d) parks and reserves
- e) roading
- f) libraries
- g) cemeteries
- h) emergency management
- i) stormwater
- j) public toilets
- k) community housing

#### 14) Council will set the levels of service for District activities – if a community board seek a higher level of service they will need to recommend that to Council and it will need to be funded in an appropriate way (locally).

### **Community Assistance**

- 15) authority to establish prioritisation for allocation based on an overarching set of criteria from council to guide the scope of the activity
- 16) authority to grant the allocated funds from the Community Partnership Fund

- 17) authority to allocate bequests or grants generated locally consistent with the terms of the bequest or grant fund

### **Northern Community Board**

- 18) make decisions regarding funding applications to the Northern Southland Development Fund. The Northern Community Board may invite a representative of the community of Dipton to take part in the decisions on applications to the Northern Southland Development Fund.

### **Unbudgeted Expenditure**

Approve unbudgeted operating expenditure for local activities of up to \$20,000.

Approve up to a \$20,000 increase in the projected cost of a budgeted capital works project/item that is included in the annual plan/LTP.

Authority to delegate to the chief executive, when approving a project definition/business case, over-expenditure of up to \$10,000 for capital expenditure against the budget detailed in the Annual Plan/LTP.

### **Service Delivery**

#### **Local Activities**

For activities within the local activities category, the community board shall have authority to:

- a) recommend to Council levels of service for local activities having regard to Council budgets within the Long Term Plan and Annual Plan process
- b) recommend to Council the rates and/or user charges and fees to fund the local activities
- c) accept donations of a local asset eg a gas barbeque, park bench, etc with a value of less than \$20,000.
- d) approve project definitions/business cases for approved budgeted capital expenditure up to \$300,000
- e) recommend to the Services and Assets Committee the approval of project definitions/business case and procurement plan for capital expenditure over \$300,000 and/or any unbudgeted capital expenditure
- f) monitor the performance and delivery of the service in meeting the expected levels of service
- g) facilitate the development of local management plans (for subsequent recommendation to Council), where required by statute or in support of District or other plans for reserves, harbours, and other community facilities, except where powers:
  - have been delegated to Council officers; or
  - would have significance beyond the community board's area or otherwise involves a matter of

national importance (Section 6 Resource Management Act 1991); or

- involve the alienation of any part of a proposed or existing esplanade reserve by way of width reduction, easement, lease or otherwise.

Local activities include:

- i) community leadership
  - ii) local halls and community centres (within Council's overarching policy for community facilities)
  - iii) wharves and harbour facilities
  - iv) local parks and reserves
  - v) parking limits and footpaths
  - vi) Te Anau/Manapouri Airport (Fiordland Community Board)
  - vii) Stewart Island Electricity Supply Authority (SIESA) (Stewart Island/Rakiura Community Board)
    - (i) for the above two local activities only
    - (ii) recommend levels of service and annual budget to the Services and Assets Committee
    - (iii) monitor the performance and delivery of the service
- 19) naming reserves, structures and commemorative places
- a) authority to decide upon requests from the community, regarding names of reserves, the placement of structures and commemorative places.
- 20) naming roads
- a) authority to decide on the naming for public roads, private roads and rights of way
- 21) assist the chief executive by providing comment (through the board chairperson) to consider and determine temporary road closures applications where there are objections to the proposed road closure.

### **Rentals and Leases**

In relation to all leases and licences of land and buildings for local activities within their own area, on behalf of Council;

- a) accept the highest tenders for rentals more than \$10,000
- b) approve the preferential allocation of leases and licenses where the rental is \$10,000 or more per annum.

### **Environmental management and spatial planning**

- 22) provide comment on behalf of the relevant community/communities on resource consent applications referred to the community board for comment.
- 23) recommend to Council the level of bylaw service and enforcement to be provided within the community, having regard to the need to maintain consistency across the District.



	<p>24) provide advice to Council and its committees on any matter of interest or concern to the community board in relation to the sale of alcohol where statutory ability exists to seek such feedback.</p> <p>25) provide input into regulatory activities not otherwise specified above where the process allows.</p> <p>26) recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the board has made submissions; ability to provide input to support the development of community planning for a civil defence emergency; and after an emergency event, to provide input and information to support community response efforts.</p>
LIMITS TO DELEGATIONS	<p>No financial or decision making delegations other than those specifically delegated by Council.</p> <p>The community board shall only expend funding on purposes for which that funding was originally raised and in accordance with the budgets approved by Council through its Long Term Plan/Annual Plan. In accordance with the provisions of section 39(2) of Schedule 7 the board may not incur expenditure in excess of the approved budget.</p> <p><b>Matters which are not Delegated</b></p> <p>Southland District Council has not delegated to community boards the power to:</p> <ul style="list-style-type: none"> <li>• make a rate or bylaw</li> <li>• acquire, hold or dispose of property</li> <li>• direct, appoint, suspend or remove staff</li> <li>• engage or enter into contracts and agreements and financial commitments</li> <li>• institute an action for recovery of any amount</li> <li>• issue and police building consents, notices, authorisations and requirements under acts, statutes, regulations, bylaws and the like;</li> <li>• institute legal proceedings other than the delegation to recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the community board has made submissions.</li> </ul>
CONTACT WITH MEDIA	<p>The community board chairperson is the authorised spokesperson for the board in all matters where the board has authority or a particular interest.</p> <p>Board members, including the chairperson, do not have delegated authority to speak to the media and/or outside agencies on behalf of Council on matters outside of the board's delegations.</p>

	<p>The assigned Executive Leadership Team member will manage the formal communications between the board and its constituents and for the board in the exercise of its business. Correspondence with central government, other local government agencies or official agencies will only take place through Council staff and will be undertaken under the name of Southland District Council.</p>
REPORTING	<p>Community boards are unincorporated statutory bodies which are elected to represent the communities they serve.</p> <p>The boards maintain bound minute books of their own meetings.</p>

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1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of interest

Community board members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public forum

Notification to speak is required by 12noon at least one clear day before the meeting. Further information is available at [www.southlanddc.govt.nz](http://www.southlanddc.govt.nz) or by phoning 0800 732 732.

5 Extraordinary/urgent items

To consider, and if thought fit, to pass a resolution to permit the Community Board to consider any further items which do not appear on the agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the chairperson must advise:

- (i) the reason why the item was not on the agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

**"Where an item is not on the agenda for a meeting, -**

- (a) that item may be discussed at that meeting if-
  - (i) that item is a minor matter relating to the general business of the local authority; and
  - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further **discussion."**

6 Confirmation of minutes

6.1 Meeting minutes of Waihopai Toetoe Community Board, 31 August 2021



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# Waihopai Toetoe Community Board

## OPEN MINUTES

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Minutes of a meeting of Waihopai Toetoe Community Board held via Teams (digital technology)  
Tuesday, 31 August 2021 at 7.08pm. (7.08pm – 8.31pm).

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### PRESENT

Chairperson	Pam Yorke
Deputy Chairperson	Denise Fodie
Members	Gay Munro
	Melanie Shepherd
	George Stevenson
	Andrea Straith
	Councillor Julie Keast

### ABSENT

Pani Grey-Thomas

### IN ATTENDANCE

Councillor Duffy  
Committee advisor - Fiona Dunlop  
Community partnership leader - Karen Purdue

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1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

There were no conflicts of interest declared.

4 Public forum

There was no public forum.

5 Extraordinary/urgent items

There were no extraordinary/urgent items.

6 Confirmation of minutes

Resolution

Moved Melanie Shepherd, seconded Deputy Chairperson Fodie and resolved:

That the Waihopai Toetoe Community Board confirms the minutes of the meeting held on 29 June 2021 as a true and correct record of that meeting.

Reports

7.1 Review of Open Spaces Strategy and Reserve Management Policy

Record No: R/21/7/44871

Graduate reserves planner – Bridget Elliot and Senior Policy Analyst – Robyn Rout were in attendance for this item.

Miss Elliot advised that the purpose of the report was to seek feedback from the board on possible amendments to the Open Spaces Strategy and the Reserves Management Policy.

Resolution

Moved Deputy Chairperson Fodie, seconded Chairperson Yorke and resolved:

That the Waihopai Toetoe Community Board:

- a) **receives the report titled “Review of Open Spaces Strategy and Reserve Management Policy” dated 30 July 2021.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) provide feedback on possible changes to the Open Spaces Strategy.
- e) provide feedback on possible changes to the Reserves Management Policy.

7.2 Community leadership report

Record No: R/21/8/48013

Community partnership leader – Karen Purdue was in attendance for this item.

Resolution

Moved Deputy Chairperson Fodie, seconded Cr Keast and resolved:

That the Waihopai Toetoe Community Board:

- a) **receives the report titled “Community leadership report” dated 17 August 2021.**

7.3 Operational Report for Waihopai Toetoe Community Board

Record No: R/21/7/43886

Community partnership leader – Karen Purdue was in attendance for this item.

Resolution

Moved Melanie Shepherd, seconded George Stevenson and resolved:

That the Waihopai Toetoe Community Board:

- a) **Receives the report titled “Operational Report for Waihopai Toetoe Community Board” dated 25 August 2021.**



7.4 Council report

Record No: R/21/7/45262

Councillor Keast took the Board through the Council report.

Resolution

Moved Cr Keast, seconded Melanie Shepherd and resolved:

That Waihopai Toetoe Community Board:

- a) **Receives the report titled "Council report" dated 29 July 2021.**

7.5 Chairperson's report

Record No: R/21/8/49079

Chair Yorke took the Board through her report.

One item which **was highlighted in the chair's report** was the Wyndham library as there are a few questions relating to its future.

Chair Yorke advised that she is keen to progress options for going forward for the library and would be requesting a report for options on a library hub at the Wyndham hall.

Resolution

Moved Chairperson Yorke, seconded Melanie Shepherd

That the Waihopai Toetoe Community Board:

- a) **receives the report titled "Chairperson's report" dated 25 August 2021.**
- b) requests that the Chief Executive investigate options for a library hub at the Wyndham hall.

The meeting concluded at 8.31pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A  
MEETING OF THE WAIHOPAI TOETOE COMMUNITY  
BOARD HELD ON TUESDAY 31 AUGUST 2021.

DATE:.....

CHAIRPERSON:.....



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## Community update

Record no: R/21/10/55808

Author: Fiona Dunlop, Committee advisor

Approved by: Fran Mikulicic, Group manager democracy and community

☐ Decision

☐ Recommendation

☒ Information

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### Community partners

- 1 Emergency Management Southland, Community Advisor - Mallory Wood.
- 2 Sarah Kennedy – President Tutarau Community Hall Committee
- 3 Stephen Rabbidge – Wyndham Lions Club

### Recommendation

That the Waihopai Toetoe Community Board:

- a) acknowledges the attendance of the representatives from Emergency Management Southland, Tutarau Community Hall Committee and the Wyndham Lions Club at the meeting.

### Attachments

There are no attachments for this report.



## Wyndham hall kitchen upgrade and Edendale drinking fountain project - unbudgeted expenditure

Record No: R/21/9/51065

Author: Mark Day, Community facilities manager

Approved by: Nick Hamlin, Group manager programme delivery

☒ Decision

☐ Recommendation

☐ Information

### Purpose

- 1 The purpose of this report is to request unbudgeted expenditure of \$9,000 to cover the additional cost to deliver the kitchen upgrade project at Wyndham hall and \$2,600 for installing a new drinking fountain in Edendale. The funding for the kitchen upgrade will come from Edendale Wyndham community centre reserve. The funding for the drinking fountain will come from the Edendale Wyndham general reserve.

### Executive summary

- 2 These are two projects that have been approved through the Long Term Plan (2021/2031) and initiated by Waihopai Toetoe Community Board. Staff have requested quotes for the scope of works that were approved by Waihopai Toetoe Community Board at the meeting on 29 June 2021 and these have come back over the budget that was set in the Long Term Plan.
- 3 Subsequently the Waihopai Toetoe Community Board have asked for changes to the original scope of work for the Wyndham hall project which required the joinery component to be requested. As a result, the total value of this project has increased.
- 4 This reflects the current financial and contracting environment where there is a shortage of contractors, and material prices are increasing.

## Recommendation

That the Waihopai Toetoe Community Board:

- a) **receives the report titled “Wyndham hall kitchen upgrade and Edendale drinking fountain project - unbudgeted expenditure” dated 18 October 2021.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) approves the unbudgeted expenditure of \$2,600 for the installing of a new drinking fountain in Edendale to be funded from the Edendale Wyndham general reserve.
- e) approves the unbudgeted expenditure of \$9,000 to cover the additional cost to deliver the kitchen upgrade project at Wyndham hall to be funded from the Edendale Wyndham community centre reserve.

## Background

- 5 The Waihopai Toetoe community proposed funding for two projects through the Long Term Plan 2021/2031.
- 6 Project P-10866 Edendale drinking fountain, budget \$10,000.
- 7 Project P-10870 Wyndham – hall kitchen upgrade, budget \$30,000.
- 8 Prior to the start of the 2021/2022 financial year staff took a report to Waihopai Toetoe Community Board to get approval for the scope of works for the two projects.
- 9 This provided staff with both the budget and an agreed scope of works to be able to go out to the market and obtain quotes for the works that would be undertaken.
- 10 On receiving and reviewing the quotes staff found that they exceeded the approved budgets for the projects.
- 11 When reviewing the additional costs with Waihopai Toetoe Community Board they requested a change to the original scope of works. This required the joinery component of the project to be requested which added additional cost over and above the original quote.
- 12 To deliver the projects to the agreed scope of works staff are requesting additional funding to cover the budget overrun.

## Issues

- 13 Staff requested tenders from multiple providers, however in some cases only received one response. This is an issue that has been raised by staff in the past.

## Factors to consider

### Legal and statutory requirements

- 14 There are no legal and statutory requirements.

### Community views

- 15 Council staff have been working with Waihopai Toetoe Community Board throughout the long term and planning phase for these two projects.
- 16 The projects are community board initiated projects.

### Costs and funding

- 17 The Edendale drinking fountain exceeds the budget by \$2,600.
- 18 The Wyndham hall kitchen upgrade project exceeds the budget by \$9,000.
- 19 The unbudgeted expenditure for Edendale drinking fountain will be funded from Edendale Wyndham general reserve that currently has a projected balance of \$73,913 as at 30 June 2022.
- 20 The unbudgeted expenditure for the Wyndham hall kitchen upgrade will be funded from the Edendale Wyndham community centre reserve that currently has a projected balance of \$83,417 as at 30 June 2022.

### Policy implications

- 21 There are no policy implications.

## Analysis

### Options considered

- 22 The options considered are to fund the unbudgeted expenditure in line with the scope.

### Analysis of options

Option 1 – Approve the unbudgeted expenditure of \$2,600 for the installing of a new drinking fountain in Edendale to be funded from Edendale Wyndham general reserve.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"><li>the drinking fountain will provide an additional level of service to the users of the facilities in and around the playground and park.</li></ul>	<ul style="list-style-type: none"><li>none identified.</li></ul>

Option 2 – Approve the unbudgeted expenditure of \$9,000 to cover the additional cost to deliver the kitchen upgrade project at Wyndham hall to be funded from Edendale Wyndham community centre reserve.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"><li>the kitchen will provide the community with a modern functional space that will service their future needs.</li></ul>	<ul style="list-style-type: none"><li>none identified.</li></ul>

Option 3 – Not approve the unbudgeted expenditure of \$2,600 for the installing of a new drinking fountain in Edendale to be funded from Edendale Wyndham general reserve.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"><li>none identified.</li></ul>	<ul style="list-style-type: none"><li>there will be no drinking water available close to the playground and park.</li></ul>

Option 4 – Not approve the unbudgeted expenditure of \$9,000 to cover the additional cost to deliver the kitchen upgrade project at Wyndham hall to be funded from Edendale Wyndham community centre reserve.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"><li>none identified.</li></ul>	<ul style="list-style-type: none"><li>the condition of the kitchen will continue to deteriorate.</li></ul>

### Assessment of significance

- 23 The assessment of significance needs to be carried out in accordance with Council's Significance and Engagement Policy. The Significance and Engagement Policy requires consideration of the impact on social, economic or cultural wellbeing of the region and consequences for people who are likely to be particularly affected or interested. Community views have been considered throughout this process thus the proposed decision is not considered significant.

### Recommended option

- 24 Option 1 and 2.

### Next steps

- 25 Award the contracts to the contractors.

### Attachments

There are no attachments for this report.



## Financial Report for the year ended 30 June 2021

Record No: R/21/8/47641  
Author: Sheree Marrah, Financial accountant  
Approved by: Anne Robson, Chief financial officer

☐ Decision ☐ Recommendation ☒ Information

### Summary

- 1 The purpose of this report is to present the final financial results and supporting information for the communities located within the Waihopai Toetoe Community Board area for the year ended 30 June 2021. The financial reports are contained within attachment A, B and C of this report.
- 2 As the audit of Council is not scheduled to occur until November, the financial results presented may be subject to change.

### Recommendation

That the Waihopai Toetoe Community Board:

- a) **Receives the report titled “Financial Report for the year ended 30 June 2021” dated 18 October 2021.**

### Attachments

- |   |   |
|---|---|
| A | Financial Report to Waihopai Toetoe Community Board for the year ended 30 June 2021 <a href="#">↓</a> |
| B | Reserve balances June 2021 - Waihopai Toetoe <a href="#">↓</a>  |
| C | June 21 - Financial Information Waihopai Toetoe report to community <a href="#">↓</a>                 |



## **Waihopai Toetoe Community Board - Financial performance for the year ended 30 June 2021**

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The preliminary financial results for the year to 30 June 2021 were provided to you in the June operational report, however these financial results will have changed due to year end processes, including expenditure accruals, interest on reserves, funding of activities and projects etc.

The summary tables overleaf show the final financial results for the communities within your area for the year ended 30 June 2021. Please note these financial results are being audited in November/December and therefore may be subject to further change.

The results show for each of the income, expenditure, and capital expenditure categories:

- what actually happened ("Actual"),
- what was expected to occur by year end ("Forecasted Budget"), and
- what the original budget was ("Annual Plan Budget")

The "Forecasted Budget" includes the original Annual Plan budget adjusted for the effect of expenditure carried forward from 2019/2020, unbudgeted expenditure, projects that have been put on hold or are to be completed in 2021/2022 and/or anticipated changes to income and operating expenditure over the year.

Operational reports provided to you throughout the year compared the actual year-to-date ("YTD") results against forecasted YTD totals. This report however, will discuss significant variances between the "Actual" results and the "Annual Plan Budget".

A detailed breakdown of the individual business units is included in Attachment C of this report for your information.



### Variances to the 2020/2021 Annual Plan budget by community

<b>Edendale-Wyndham - Business Units for the year ending 30 June 2021</b>									
	Income			Expenses			Capital		
<b>Business Unit</b>	<b>Actual</b>	<b>Forecasted Budget</b>	<b>Annual Plan Budget</b>	<b>Actual</b>	<b>Forecasted Budget</b>	<b>Annual Plan Budget</b>	<b>Actual</b>	<b>Forecasted Budget</b>	<b>Annual Plan Budget</b>
Administration - EdenWyn	\$28,131	\$28,785	\$28,785	\$8,618	\$11,168	\$11,168			
Operating Costs - EdenWyn	\$9,134	\$10,107	\$10,107	\$4,634	\$10,107	\$10,107			
Street Works - EdenWyn	\$39,575	\$38,923	\$38,923	\$18,589	\$36,307	\$36,307			
Stormwater Drainage - EdenWyn	\$129,623	\$139,694	\$39,694	\$20,063	\$26,057	\$26,057	\$92,455	\$100,000	
Beautification - EdenWyn	\$72,609	\$72,150	\$72,150	\$64,725	\$72,150	\$72,150			
Recreation Reserve - EdenWyn	\$44,904	\$28,094	\$28,094	\$28,915	\$33,316	\$33,316			
Playground - EdenWyn	\$6,324	\$6,321	\$6,321	\$7,257	\$6,321	\$6,321			
Cemetery - Edendale	\$23,323	\$15,689	\$15,689	\$26,075	\$17,991	\$15,991			
Pool - Edendale		\$21	\$21						
Hall - Edendale	\$2,757	\$3,721	\$3,721	\$0	\$1,634	\$1,634			
Cemetery - Wyndham	\$19,081	\$24,694	\$24,694	\$19,126	\$24,694	\$24,694			
Camping Ground - Wyndham	\$9,776	\$9,773	\$9,773	\$4,126	\$8,352	\$8,352			
Hall - Edendale-Wyndham	\$14,455	\$14,226	\$14,226	\$10,982	\$15,861	\$14,635			
Museum - Wyndham	\$1,244	\$1,245	\$1,245	\$2,127	\$1,892	\$1,892			
<b>Total</b>	<b>\$400,934</b>	<b>\$393,443</b>	<b>\$293,443</b>	<b>\$215,236</b>	<b>\$265,850</b>	<b>\$262,624</b>	<b>\$92,455</b>	<b>\$100,000</b>	<b>\$0</b>

Total income was \$400,934, which was \$107,491 above budget, the majority of which related to stimulus funding for the Wyndham stormwater replacement (\$89,929). \$16,810 of additional income was received in the recreation reserve business unit for trees felled at the Wyndham racecourse and a \$4,000 grant received for Menzies Archway that was awarded from the community initiative fund in 2019/2020. Edendale cemetery received higher than budgeted interment income (\$7,634). This additional income was offset by Wyndham cemetery receiving lower than budgeted interment income (\$5,613).

Total expenditure was \$215,236, which was \$47,388 less than budget. Administration was \$2,550 under spent as a result of pool grants being lower than budgeted. Operating costs were \$5,473 under budget due to general project and work scheme costs being lower than anticipated. Street works was



\$17,718 lower than budget due to underspends in maintenance and refuse collection and no interest on loans (as the budgeted loan was not drawn down in the 2019/2020 year). Stormwater was \$5,994 underspent due to less monitoring costs occurring. Beautification was \$7,425 under budget due to minimal progress on the planned Edendale Wyndham boundary beautification project. Recreation reserve was \$4,402 under budget due to less general project and work scheme expenditure. Wyndham cemetery costs were \$5,568 less than budget as a result of less interments. The Wyndham camping ground was \$4,226 under spent due to minimal maintenance occurring and no interest on loans (as the budgeted loan was not drawn down in 2019/2020). The Edendale Wyndham hall was \$3,653 under budget due to the operating costs budget not being spent and a refund of overpaid electricity. These various underspends were offset by Edendale cemetery additional interment costs (\$10,084), however these were funded from increased interment income as noted above.

Capital expenditure was \$92,455 which was for the unbudgeted stormwater improvement project for the Wyndham stormwater replacement (P-10431), which was approved by Council as part of the wider three waters stimulus programme of works and funded by government grant (refer above).

<b>Gorge Road - Business Units for the year ending 30 June 2021</b>									
	<b>Income</b>			<b>Expenses</b>			<b>Capital</b>		
<b>Business Unit</b>	<b>Actual</b>	<b>Forecasted Budget</b>	<b>Annual Plan Budget</b>	<b>Actual</b>	<b>Forecasted Budget</b>	<b>Annual Plan Budget</b>	<b>Actual</b>	<b>Forecasted Budget</b>	<b>Annual Plan Budget</b>
Administrat - Gorge Road	\$3,481	\$12,909	\$2,909	\$2,478	\$21,780	\$2,440			
Street Works - Gorge Road	\$1,508	\$1,500	\$1,500		\$2,466	\$1,500			
Recreation Reserve -Gorge Road	\$4,322	\$4,300	\$4,300	\$12,791	\$5,300	\$5,300			
<b>Total</b>	<b>\$9,311</b>	<b>\$18,709</b>	<b>\$8,709</b>	<b>\$15,269</b>	<b>\$29,546</b>	<b>\$9,240</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Income was \$9,311, which was slightly over budget (\$644).

Expenditure was \$15,269, which was \$6,029 above budget. The recreation reserve was \$7,492 overspent due to the felling of trees at the reserve. This was approved by the community board on 25 February 2020, which was forecasted in the administration business unit and came in \$939 under budget. This overspend was offset by the street works business unit being \$1,500 under budget due to no maintenance being required.

There was no capital expenditure in 2020/2021.



### Tokenui - Business Units for the year ending 30 June 2021

	Income			Expenses			Capital		
Business Unit	Actual	Forecasted Budget	Annual Plan Budget	Actual	Forecasted Budget	Annual Plan Budget	Actual	Forecasted Budget	Annual Plan Budget
Operating Costs - Tokenui	\$4,728	\$4,684	\$4,684	\$3,216	\$3,238	\$3,238			
Street Works - Tokenui	\$4,533	\$4,533	\$4,533	\$259	\$4,533	\$7,733		\$3,200	
Stormwater Drainage - Tokenui	\$3,830	\$3,830	\$3,830	\$1,304	\$3,830	\$3,830			
Beautification - Tokenui	\$3,824	\$4,135	\$4,135	\$14,818	\$8,546	\$4,135			
Playground - Tokenui	\$5,661	\$5,661	\$5,661	\$4,365	\$4,683	\$4,683	\$4,163	\$10,445	\$10,445
Hall - Tokenui	\$8,865	\$9,007	\$9,007	\$14,882	\$13,871	\$9,007			
<b>Total</b>	<b>\$31,441</b>	<b>\$31,850</b>	<b>\$31,850</b>	<b>\$38,844</b>	<b>\$38,701</b>	<b>\$32,626</b>	<b>\$4,163</b>	<b>\$13,645</b>	<b>\$10,445</b>

Income was \$31,441, which was slightly under budget (\$409).

Expenditure was \$38,844, which was \$6,219 over budget. Beautification was \$10,683 above budget due to higher mowing and gardening costs. Tokenui hall was also \$5,876 overspent due to increased insurance and internal maintenance costs. These overspends were offset by underspends in the street works and stormwater business units. Street works was \$7,474 less than budget due to minimal costs incurred in litter bins (\$1,607), general maintenance (\$1,101), work scheme costs (\$1,567) and SDC's contribution being redirected to capital works rather than maintenance (\$3,200). Stormwater was \$2,526 under spent due to minimal monitoring and maintenance incurring

Capital expenditure was \$4,163, which was \$6,282 under budget. Tokenui playground was \$6,282 under budget due to the planned improvements not being completed in 2020/2021. The remainder of the budget for this project has been carried forward to 2021/2022. The SDC contribution to street works project was forecasted from a maintenance budget to capital (\$3,200) in the February forecasting round, however this project was not completed in 2020/2021.



<b>Waihopai Toetoe - Business Units for the year ending 30 June 2021</b>									
	<b>Income</b>			<b>Expenses</b>			<b>Capital</b>		
<b>Business Unit</b>	<b>Actual</b>	<b>Forecasted Budget</b>	<b>Annual Plan Budget</b>	<b>Actual</b>	<b>Forecasted Budget</b>	<b>Annual Plan Budget</b>	<b>Actual</b>	<b>Forecasted Budget</b>	<b>Annual Plan Budget</b>
Community Leadership - Waihopa	\$11,213	\$11,213	\$11,213	\$71,016	\$75,909	\$75,909			
Rec Reserve - Waihopai Toetoe									
Administrat - WaihopaiToe	\$74,440	\$74,275	\$74,275	\$71,750	\$71,657	\$71,657			
Operating Cost-WaihopaiToe	\$15,745	\$25,262	\$15,890	\$15,210	\$64,965	\$25,890			
Recreation Reserve - WaihopaiT	\$14,947	\$14,944	\$14,944	\$19,916	\$14,944	\$14,944			
<b>Total</b>	<b>\$116,345</b>	<b>\$125,694</b>	<b>\$116,322</b>	<b>\$177,891</b>	<b>\$227,475</b>	<b>\$188,400</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Total income was \$116,345, which was slightly over budget (\$23).

Total expenditure was \$177,891, which was \$10,509 less than budgeted. Community leadership was \$4,893 under spent due to elected members' remuneration being lower than budgeted. Operating costs were \$10,680 less than budget due to lower general projects and refuse costs. These underspends were offset by an overspend of \$4,972 in the recreation reserve due to additional mowing and rates expenditure.

There was no capital expenditure in 2020/2021.


**Woodlands - Business Units for the year ending 30 June 2021**

	Income			Expenses			Capital		
Business Unit	Actual	Forecasted Budget	Annual Plan Budget	Actual	Forecasted Budget	Annual Plan Budget	Actual	Forecasted Budget	Annual Plan Budget
Operating Cost- Woodland	\$1,726	\$2,163	\$2,163		\$230	\$230			
Street Works - Woodlands	\$1,500	\$1,500	\$1,500	\$10,174	\$12,895	\$12,895	\$12,381	\$3,000	\$3,000
Stormwater Drain - Woodlands	\$16,800	\$81,013	\$81,013	\$579	\$1,013	\$1,013	\$15,787	\$80,000	\$80,000
Cemetery - Woodlands	\$17,731	\$16,545	\$16,545	\$14,187	\$17,068	\$17,068			
Beautification - Woodlands	\$7,992	\$7,992	\$7,992	\$9,614	\$8,292	\$8,292			
Septic Tank Cleaning Woodlands	\$3,200	\$3,272	\$3,272	\$7,268	\$3,924	\$3,924			
<b>Total</b>	<b>\$48,949</b>	<b>\$112,485</b>	<b>\$112,485</b>	<b>\$41,822</b>	<b>\$43,422</b>	<b>\$43,422</b>	<b>\$28,168</b>	<b>\$83,000</b>	<b>\$83,000</b>

Total income was \$48,949, which was \$63,536 under budget, primarily due to progress of the stormwater capital work completed in 2020/2021 and therefore the grant income from the Department of Internal Affairs as part of the three waters stimulus package.

Woodlands' overall expenditure was \$41,822, which was slightly below budget (\$1,600).

Capital expenditure was \$28,168, which was \$54,832 under budget. Stormwater was \$64,213 underspent due to the timing of the stormwater project, this is being fully funded by a stimulus grant (refer above), and is anticipated to be completed in January 2022. This was offset by an overspend in street works of \$9,381 relating to further work completed on Flemington Road kerbing.



**Other Halls - Business Units for the year ending 30 June 2021**

	Income			Expenses			Capital		
<b>Business Unit</b>	<b>Actual</b>	<b>Forecasted Budget</b>	<b>Annual Plan Budget</b>	<b>Actual</b>	<b>Forecasted Budget</b>	<b>Annual Plan Budget</b>	<b>Actual</b>	<b>Forecasted Budget</b>	<b>Annual Plan Budget</b>
Hall-Fortrose	\$1,807	\$1,800	\$1,800	\$1,354	\$33,404	\$33,066			
Hall - Maitua Island	\$1,267	\$1,303	\$1,303	-\$164	\$1,134	\$1,134			
Hall - Menzies Ferry	\$212	\$79	\$79	\$0	\$704	\$704			
Hall- Mokoreta/Redan	\$5,330	\$5,059	\$5,059	\$2,958	\$6,044	\$5,328			
Hall - Waikawa	\$6,171	\$6,129	\$6,129	\$2,562	\$6,074	\$6,029	\$56,911	\$77,224	\$77,224
<b>Total</b>	<b>\$14,788</b>	<b>\$14,370</b>	<b>\$14,370</b>	<b>\$6,710</b>	<b>\$47,360</b>	<b>\$46,261</b>	<b>\$56,911</b>	<b>\$77,224</b>	<b>\$77,224</b>

Total income was \$14,788, which was slightly above budget (\$418).

Total expenditure was \$6,710, which was \$39,551 under budget. Fortrose hall was \$31,712 under spent due to the external and roof repaint not occurring in 2020/2021. This has been carried forward to 2021/2022. Maitua Island hall was \$1,298 under budget due to a refund of overpaid electricity. Both the Mokoreta/Redan and Waikawa halls were under spent due to minimal maintenance occurring and no interest on loans (as the budgeted loans was not drawn down in 2019/2020 year) (\$2,370 and \$3,467 respectively).

Capital was \$20,313 under budget due to the Waikawa hall external recladding and replacement of the windows project (P-10047 and P-10298) not being completed by 30 June 2021. These two projects have been combined into one project and is anticipated to be completed by late 2021.





### Projects for 2020/2021

The following projects were planned to be undertaken in the Waihopai Toetoe Community Board area in the 2020/2021 year. The table below outlines the status of the project at 30 June 2021 and the costs incurred to date, compared to the budget.

ACTIVITY	CODE	NAME	STATUS	PROJECT COMMENT	ACTUAL	BUDGET
<b>ROADS &amp; FOOTPATHS</b>	P-10397	Southern Bridge 5 - Braid Road	In Progress	Bridge is completed and we are in the process of issuing the practical completion certificate. Defects liability will end October 2022. RH 9/2/21	\$-	\$-
<b>ROADS &amp; FOOTPATHS</b>	P-10414	20/27 Tokanui Gorge Road Pavement Rehab 2021/22	In Progress	Design completed. Programmed for construction 2021/22 season.	\$30,919	\$-
<b>ROADS &amp; FOOTPATHS</b>	P-10620	19/13 - Fortrose-Otara Road Seal widening	In Progress	Practical completion inspection undertaken and results sent to contractor. Culverts awaiting variation pricing. VPR at contractors' entrance to rectify drainage issue. On target to be completed under budget.	\$847,800	\$-
<b>STORMWATER</b>	P-10431	Investigate, Design and renewal of SW mains and manholes	In Progress	Stimulus Funding Project. WSP currently doing the Design. Will go to the Contractor Panel under the Performance Pool (PP) for 21/22 Construction. GI	\$92,455	\$-
<b>PARKS &amp; RESERVES</b>	P-10782	Beautification due to tree felling	Not Started	Scope has been determined	\$-	\$5,222
<b>DISTRICT LEADERSHIP</b>	P-10010	Install bell at war memorial	Not Started	Scope has changed since this project was originally identified. Last year this funding is to be carried forward.	\$-	\$-
<b>WATER SUPPLY</b>	P-10240	Upgrade of water treatment plant at Curio Bay	In Progress	Part of the Stimulus package	\$49,527	\$-
<b>COMMUNITY HOUSING</b>	P-10296	Fortrose Hall - External and roof repaint	Deferred	A community meeting has been held to discuss the future of the hall but Council have yet to be informed of the outcome of the meeting. The project is on hold until a decision is made on the future of the hall. Status changed to deferred to reflect this.	\$-	\$31,335
<b>COMMUNITY CENTRES</b>	P-10047	Waikawa Hall - New roof including leanto	Completed	Reroof complete, budget combined with P-10298 (below) and combined project not complete.	\$-	\$25,000



ACTIVITY	CODE	NAME	STATUS	PROJECT COMMENT	ACTUAL	BUDGET
<b>COMMUNITY CENTRES</b>	P-10298	Waikawa Hall - Reclad Exterior	In Progress	Site visit 25/6/21, work started on West side. Hold ups with current weather. Project to be completed August.	\$56,911	\$52,224
<b>PARKS &amp; RESERVES</b>	P-10311	Tokanui Playground Equipment	In Progress	Grounds works complete even when encountering issues on excavation. Spinner base installed, at time of writing the spinner top should be being installed. Slide moved and barrier/alterations complete. In warmer months more work to grass surrounds will be completed.	\$6,569	\$10,445
<b>WASTEWATER</b>	P-10283	Consent renewal preparation & treatment upgrade - Embankment funded by Stimulus	In Progress	Bridge has been installed and Rock is ready job to start, Place, but dependent on weather. Hope to have complete by EO June 21.	\$78,516	\$-
<b>WASTEWATER</b>	P-10283	Embankment work to ponds - Discharge Channel	In Progress	Project in construction phase.	\$10,250	\$-
<b>STORMWATER</b>	P-11012	Investigate, Design and renewal of SW mains and manholes	In Progress	Stimulus Funding Project. WSP engaged in design, Construction through Panel Performance Pool (PP) for 21/22.	\$15,787	\$-
<b>PUBLIC TOILETS</b>	P-10383	Wyndham toilet	In Progress	This is being deferred to 21/22 financial year. This project will get packaged up with other new toilet instalments	\$7,610	\$-
<b>WATER SUPPLY</b>	P-10260	District Metered Areas	Terminated	Terminated in Feb forecasting	\$-	\$19,475

### Expenditure carried forward

The following projects and expenditure were budgeted to be undertaken in the 2020/2021 year, however they have been requested to be carried forward to 2021/2022. Council approved the carry forward of this expenditure at its meeting on 15 September 2021.



Town	Project Name	Funded From	Total 20/21 Budget	20/21 Actual Costs	Request for Carry forward to 21/22
Edendale Wyndham	Investigate, Design and renewal of SW mains and manholes	Grants - stimulus	\$ 100,000	\$ 92,455	\$ 7,545
Edendale Wyndham	Beautification due to tree felling	Reserves	\$ 5,222	\$ -	\$ 5,222
Gorge Road	Install bell at war memorial	Reserves	\$ 10,000	\$ -	\$ 10,000
Gorge Road	Gorge Road Footpath renewal	Reserves	\$ 966	\$ -	\$ 966
Fortrose	Fortrose Hall external and roof repaint	Loan	\$ 31,335	\$ -	\$ 31,335
Waikawa/Niagara	Waikawa/Niagara Hall re clad exterior*	Loan	\$ 52,224	\$ 56,911	\$ 20,313
Tokanui	Tokanui playground equipment	Reserves	\$ 10,445	\$ 6,569	\$ 3,876
Tokanui	Playground upgrade softfall	Grants - stimulus	\$ 2,500	\$ 1,359	\$ 1,141
Tokanui	Embankment work to ponds - Discharge channel	District Funding	\$ 89,901	\$ 10,250	\$ 79,651
Wyndham	Wyndham memorial archway**	Reserves	\$ -	\$ -	\$ 19,372
Woodlands	Investigate, Design and renewal of SW mains and manholes	Grants - stimulus	\$ 80,000	\$ 15,787	\$ 64,213
Wyndham	Wyndham toilet	Loan	\$ 126,071	\$ 7,610	\$ 118,461

*\*this project was combined with the project for the re roof. These two projects had a combined budget \$77,224 and the balance of the two budgets is being carried forward to 2021/2022 to complete this project.*

*\*\*this project was carried forward from 2019/2020 and was not budgeted for in 2020/2021.*

## Reserves

A listing of the various community reserve balances at 30 June 2021 are included in Attachment B of this report.

Interest was allocated to reserves at 30 June 2021 based on the average reserve balance for the year 1 July 2020 to 30 June 2021 at a rate of 2.58%.

## Loans

The following schedule of loans includes existing and new loans within the community board area as at 30 June 2021.

Business Unit	Loan Name	Opening balance 1 July 2020	Repayments 20/21	Additions 20/21	Closing balance 30 June 2021	Years remaining at 30 June 2021
Waikawa Hall	Waikawa Hall re cladding 2020/21	\$ -	\$ -	\$ 45,090	\$ 45,090	10

## Additional financial information

### Development and financial contributions

Contributions are collected to fund community growth projects. The use of these funds are considered by Council staff when projects are in the planning stage. Certain policy and legislative requirements must be met before these contributions can be applied to projects.



As at 30 June 2021 there were \$49,625 of development or financial contributions available for the Waihopai Toetoe Community Board areas. These are available for use in the Waihopai, Wyndham and Te Tipua areas and are due to expire between 2022-2028.



## Waihopai Toetoe Community Board – Reserves as at 30 June 2021

### Edendale Wyndham Schedule Of Reserve Balance

		Actual June - 020	Transfers To/(From)	Actual June -021
<b>Community Centre</b>				
<i>Operating Account</i>				
Edendale Wyndham Comm Centre	87363	104,902.90	6,640.82	111,543.72
		<b>104,902.90</b>	<b>6,640.82</b>	<b>111,543.72</b>
<b>Community Centre Total</b>		<b>104,902.90</b>	<b>6,640.82</b>	<b>111,543.72</b>
<b>Local</b>				
<i>Reserve Account</i>				
Edendale Cemetery - OPR	87371	8,789.24	(1,353.81)	7,435.43
Edendale Wyndham Footpath	89219	14,596.12	20,986.33	35,582.45
Edendale Wyndham General Res	89205	41,354.82	36,324.56	77,679.38
Edendale Wyndham Stormwater	89207	427,196.99	17,104.70	444,301.69
		<b>491,937.17</b>	<b>73,061.78</b>	<b>564,998.95</b>
<b>Local Total</b>		<b>491,937.17</b>	<b>73,061.78</b>	<b>564,998.95</b>
<b>Total Edendale Wyndham Reserves</b>		<b>596,840.07</b>	<b>79,702.60</b>	<b>676,542.67</b>

### Gorge Road Schedule Of Reserve Balance

		Actual June - 020	Transfers To/(From)	Actual June -021
<b>Local</b>				
<i>Operating Account</i>				
Gorge Road General	88203	42,373.43	(4,958.38)	37,415.05
		<b>42,373.43</b>	<b>(4,958.38)</b>	<b>37,415.05</b>
<b>Local Total</b>		<b>42,373.43</b>	<b>(4,958.38)</b>	<b>37,415.05</b>
<b>Total Gorge Road Reserves</b>		<b>42,373.43</b>	<b>(4,958.38)</b>	<b>37,415.05</b>



### Tokenui Schedule Of Reserve Balance

		Actual June - 020	Transfers To/(From)	Actual June -021
<b>Community Centre</b>				
<i>Operating Account</i>				
Comm Centres Tokenui - OPR	88783	7,435.15	(5,760.31)	1,674.84
		<u>7,435.15</u>	<u>(5,760.31)</u>	<u>1,674.84</u>
<b>Community Centre Total</b>		<u>7,435.15</u>	<u>(5,760.31)</u>	<u>1,674.84</u>
<b>Local</b>				
<i>Reserve Account</i>				
Tokenui General - RES	88091	61,268.54	(5,548.72)	55,719.82
		<u>61,268.54</u>	<u>(5,548.72)</u>	<u>55,719.82</u>
<b>Local Total</b>		<u>61,268.54</u>	<u>(5,548.72)</u>	<u>55,719.82</u>
<b>Total Tokenui Reserves</b>		<u>68,703.69</u>	<u>(11,309.03)</u>	<u>57,394.66</u>

### Woodlands Schedule Of Reserve Balance

		Actual June - 020	Transfers To/(From)	Actual June -021
<b>Local</b>				
<i>Reserve Account</i>				
Woodlands General - RES	88523	61,935.38	(6,412.99)	55,522.39
		<u>61,935.38</u>	<u>(6,412.99)</u>	<u>55,522.39</u>
<b>Local Total</b>		<u>61,935.38</u>	<u>(6,412.99)</u>	<u>55,522.39</u>
<b>Sewerage</b>				
<i>Operating Account</i>				
Woodlands Septic Tank - OPR	88515	8,146.30	(4,067.40)	4,078.90
		<u>8,146.30</u>	<u>(4,067.40)</u>	<u>4,078.90</u>
<b>Sewerage Total</b>		<u>8,146.30</u>	<u>(4,067.40)</u>	<u>4,078.90</u>
<b>Total Woodlands Reserves</b>		<u>70,081.68</u>	<u>(10,480.39)</u>	<u>59,601.29</u>



### Fortrose Domain - Hall Schedule Of Reserve Balance

		Actual June - 020	Transfers To/(From)	Actual June -021
<b>Community Centre</b>				
<i>Operating Account</i>				
Comm Centres Fortrose - OPR	88719	2,994.12	452.58	3,446.70
		<u>2,994.12</u>	<u>452.58</u>	<u>3,446.70</u>
<b>Community Centre Total</b>		<u>2,994.12</u>	<u>452.58</u>	<u>3,446.70</u>
<b>Total Fortrose Domain - Hall Reserves</b>		<u>2,994.12</u>	<u>452.58</u>	<u>3,446.70</u>

### Mataura Island - Hall Schedule Of Reserve Balance

		Actual June - 020	Transfers To/(From)	Actual June -021
<b>Community Centre</b>				
<i>Operating Account</i>				
Comm Centres Mataura Island -	88745	4,497.43	1,430.85	5,928.28
		<u>4,497.43</u>	<u>1,430.85</u>	<u>5,928.28</u>
<b>Community Centre Total</b>		<u>4,497.43</u>	<u>1,430.85</u>	<u>5,928.28</u>
<b>Total Mataura Island - Hall Reserves</b>		<u>4,497.43</u>	<u>1,430.85</u>	<u>5,928.28</u>

### Menzies Ferry - Hall Schedule Of Reserve Balance

		Actual June - 020	Transfers To/(From)	Actual June -021
<b>Community Centre</b>				
<i>Operating Account</i>				
Comm Centres Menzies Ferry - O	88747	8,224.98	212.20	8,437.18
		<u>8,224.98</u>	<u>212.20</u>	<u>8,437.18</u>
<b>Community Centre Total</b>		<u>8,224.98</u>	<u>212.20</u>	<u>8,437.18</u>
<b>Total Menzies Ferry - Hall Reserves</b>		<u>8,224.98</u>	<u>212.20</u>	<u>8,437.18</u>



### Mokoreta/Redan - Hall Schedule Of Reserve Balance

		Actual June - 020	Transfers To/(From)	Actual June -021
<b>Community Centre</b>				
<i>Operating Account</i>				
Comm Centres Mokoreta / Redan	88751	18,731.95	2,372.21	21,104.16
		<u>18,731.95</u>	<u>2,372.21</u>	<u>21,104.16</u>
<b>Community Centre Total</b>		<u>18,731.95</u>	<u>2,372.21</u>	<u>21,104.16</u>
<b>Total Mokoreta/Redan - Hall Reserves</b>		<u>18,731.95</u>	<u>2,372.21</u>	<u>21,104.16</u>

### Waikawa/Niagara - Hall Schedule Of Reserve Balance

		Actual June - 020	Transfers To/(From)	Actual June -021
<b>Community Centre</b>				
<i>Operating Account</i>				
Comm Centres Waikawa / Niagara	88793	7,874.93	(7,874.93)	0.00
		<u>7,874.93</u>	<u>(7,874.93)</u>	<u>0.00</u>
<b>Community Centre Total</b>		<u>7,874.93</u>	<u>(7,874.93)</u>	<u>0.00</u>
<b>Total Waikawa/Niagara - Hall Reserves</b>		<u>7,874.93</u>	<u>(7,874.93)</u>	<u>0.00</u>



**ATTACHMENT C****Detailed Individual Business Units for the year ending 30 June 2021**

		Actual	Forecasted Budget	Annual Plan Budget
<b>Edendale-Wyndham</b>				
<b>Administration - Edendale-Wyndham</b>				
<b>Income</b>	Rates - Collected	(\$27,867)	(\$28,118)	(\$28,118)
	Rates - Adjustments	\$0	\$0	\$0
	Internal - Interest on Reserve	\$0	(\$667)	(\$667)
	Internal Rates Income	(\$263)	(\$153)	(\$153)
	Internal Rates offset	\$0	\$153	\$153
<b>Income Total</b>		<b>(\$28,131)</b>	<b>(\$28,785)</b>	<b>(\$28,785)</b>
<b>Operational Expenditure</b>	Councillor & Board Mem - Sal	\$0	\$0	\$0
	Donations	\$0	\$550	\$550
	Miscellaneous Grant	\$8,000	\$10,000	\$10,000
	Contrib - Township	\$618	\$618	\$618
<b>Operational Expenditure Total</b>		<b>\$8,618</b>	<b>\$11,168</b>	<b>\$11,168</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$19,513)</b>	<b>(\$17,617)</b>	<b>(\$17,617)</b>
<b>Funding Sources</b>	To - Waihopai/Toetoes	\$16,950	\$16,950	\$16,950
	To Edendale Wyndham Gen	\$2,563	\$667	\$667
	Ex Edendale Wyndham Gen	\$0	\$0	\$0
<b>Funding Sources Total</b>		<b>\$19,513</b>	<b>\$17,617</b>	<b>\$17,617</b>
<b>Administration - Edendale-Wyndham Total</b>		<b>\$0</b>	<b>(\$0)</b>	<b>(\$0)</b>
<b>Beautification - Edendale-Wyndham</b>				
<b>Income</b>	Rentals	(\$435)	\$0	\$0
	Rates - Collected	(\$53,630)	(\$54,113)	(\$54,113)
	Rates - Adjustments	\$0	\$0	\$0
	Contribution - Ward	(\$18,037)	(\$18,038)	(\$18,038)
	Internal Rates Income	(\$507)	(\$292)	(\$292)
	Internal Rates offset	\$0	\$292	\$292
<b>Income Total</b>		<b>(\$72,609)</b>	<b>(\$72,150)</b>	<b>(\$72,150)</b>
<b>Operational Expenditure</b>	Mowing	\$30,031	\$28,285	\$28,285
	Spraying	\$0	\$2,196	\$2,196
	General Projects	\$1,300	\$9,309	\$9,309
	Maint - Gardening	\$9,067	\$4,943	\$4,943
	Maint - Tree and Hedge	\$500	\$2,417	\$2,417
	Internal-Tfr Stn Refuse fees	\$0	\$0	\$0
	Internal - Work scheme service	\$23,827	\$25,000	\$25,000
<b>Operational Expenditure Total</b>		<b>\$64,725</b>	<b>\$72,150</b>	<b>\$72,150</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$7,884)</b>	<b>(\$0)</b>	<b>(\$0)</b>
<b>Funding Sources</b>	To Edendale Wyndham Gen	\$7,884	\$0	\$0
	Ex Edendale Wyndham Gen	\$0	\$0	\$0
<b>Funding Sources Total</b>		<b>\$7,884</b>	<b>\$0</b>	<b>\$0</b>
<b>Beautification - Edendale-Wyndham Total</b>		<b>(\$0)</b>	<b>(\$0)</b>	<b>(\$0)</b>

		Actual	Forecasted Budget	Annual Plan Budget
<b>Camping Ground - Wyndham</b>				
<b>Income</b>	Rentals	(\$5,217)	\$0	\$0
	Leases	\$0	(\$5,217)	(\$5,217)
	Rates - Collected	(\$4,509)	(\$4,556)	(\$4,556)
	Rates - Adjustments	\$0	\$0	\$0
	Camp Fees	\$0	\$0	\$0
	Internal Rates Income	(\$49)	\$7	\$7
	Internal Rates offset	\$0	(\$7)	(\$7)
<b>Income Total</b>		<b>(\$9,776)</b>	<b>(\$9,773)</b>	<b>(\$9,773)</b>
<b>Operational Expenditure</b>	Material Damage Insurance	\$1,027	\$777	\$777
	Maint - General	\$530	\$2,109	\$2,109
	Depn - Buildings	\$411	\$411	\$411
	Depn - Improvement	\$59	\$59	\$59
	Internal - Interest on Loans	\$0	\$1,827	\$1,827
	Internal - Work scheme service	\$0	\$1,044	\$1,044
	Internal Rates expense	\$2,099	\$2,125	\$2,125
<b>Operational Expenditure Total</b>		<b>\$4,126</b>	<b>\$8,352</b>	<b>\$8,352</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$5,650)</b>	<b>(\$1,421)</b>	<b>(\$1,421)</b>
<b>Funding Sources</b>	Internal Loans - Repaid	\$0	\$1,891	\$1,891
	To Edendale Wyndham Gen	\$6,120	\$0	\$0
	Ex Edendale Wyndham Gen	\$0	\$0	\$0
	Add Back Non Cash Depn	(\$471)	(\$470)	(\$470)
<b>Funding Sources Total</b>		<b>\$5,650</b>	<b>\$1,421</b>	<b>\$1,421</b>
<b>Camping Ground - Wyndham Total</b>		<b>\$0</b>	<b>(\$0)</b>	<b>(\$0)</b>
<b>Cemetery - Edendale</b>				
<b>Income</b>	Rates - Collected	(\$3,792)	(\$3,826)	(\$3,826)
	Rates - Adjustments	\$0	\$0	\$0
	Cemetery Interment Fees	(\$15,670)	(\$7,803)	(\$7,803)
	Contribution - Ward	(\$3,826)	(\$3,826)	(\$3,826)
	Internal - Interest on Reserve	\$0	(\$234)	(\$234)
	Internal Rates Income	(\$36)	(\$39)	(\$39)
	Internal Rates offset	\$0	\$39	\$39
	Internal - Grant Income	\$0	\$0	\$0
<b>Income Total</b>		<b>(\$23,323)</b>	<b>(\$15,689)</b>	<b>(\$15,689)</b>
<b>Operational Expenditure</b>	Mowing	\$4,306	\$4,137	\$4,137
	Maint - General	\$2,388	\$550	\$550
	Maint - Tree and Hedge	\$0	\$3,867	\$1,867
	Interments	\$15,833	\$7,802	\$7,802
	Silviculture - Pruning	\$1,116	\$0	\$0
	Depn - Improvement	\$1,191	\$536	\$536
	Internal - Work scheme service	\$1,240	\$1,099	\$1,099
<b>Operational Expenditure Total</b>		<b>\$26,075</b>	<b>\$17,991</b>	<b>\$15,991</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>\$2,751</b>	<b>\$2,302</b>	<b>\$302</b>
<b>Funding Sources</b>	To-EDEN Cemetery - OP	\$0	\$234	\$234
	Ex-EDEN Cemetery - OP	(\$1,560)	(\$2,000)	\$0
	Add Back Non Cash Depn	(\$1,191)	(\$536)	(\$536)
<b>Funding Sources Total</b>		<b>(\$2,751)</b>	<b>(\$2,302)</b>	<b>(\$302)</b>
<b>Cemetery - Edendale Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

		Actual	Forecasted Budget	Annual Plan Budget
<b>Cemetery - Wyndham</b>				
<b>Income</b>	Rentals	(\$100)	(\$104)	(\$104)
	Rates - Collected	(\$6,054)	(\$6,165)	(\$6,165)
	Rates - Adjustments	\$0	\$0	\$0
	Cemetery Interment Fees	(\$6,648)	(\$12,259)	(\$12,259)
	Contribution - Ward	(\$6,165)	(\$6,165)	(\$6,165)
	Internal Rates Income	(\$114)	(\$60)	(\$60)
	Internal Rates offset	\$0	\$60	\$60
	Internal - Grant Income	\$0	\$0	\$0
<b>Income Total</b>		<b>(\$19,081)</b>	<b>(\$24,694)</b>	<b>(\$24,694)</b>
<b>Operational Expenditure</b>	Mowing	\$10,498	\$10,238	\$10,238
	Maint - General	\$2,864	\$220	\$220
	Maint - Tree and Hedge	\$0	\$659	\$659
	Interments	\$4,422	\$12,259	\$12,259
	Depn - Improvement	\$231	\$0	\$0
	Internal - Work scheme service	\$1,110	\$1,318	\$1,318
<b>Operational Expenditure Total</b>		<b>\$19,126</b>	<b>\$24,694</b>	<b>\$24,694</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>\$45</b>	<b>\$0</b>	<b>\$0</b>
<b>Funding Sources</b>	To Edendale Wyndham Gen	\$186	\$0	\$0
	Ex Edendale Wyndham Gen	\$0	\$0	\$0
	Add Back Non Cash Depn	(\$231)	\$0	\$0
<b>Funding Sources Total</b>		<b>(\$45)</b>	<b>\$0</b>	<b>\$0</b>
<b>Cemetery - Wyndham Total</b>		<b>(\$0)</b>	<b>\$0</b>	<b>\$0</b>
<b>Hall - Edendale</b>				
<b>Income</b>	Internal - Interest on Reserve	(\$2,757)	(\$3,721)	(\$3,721)
	Internal Rates Income	\$0	(\$142)	(\$142)
	Internal Rates offset	\$0	\$142	\$142
<b>Income Total</b>		<b>(\$2,757)</b>	<b>(\$3,721)</b>	<b>(\$3,721)</b>
<b>Operational Expenditure</b>	Depn - Buildings	(\$0)	\$1,634	\$1,634
	Internal - Work scheme service	\$0	\$0	\$0
<b>Operational Expenditure Total</b>		<b>(\$0)</b>	<b>\$1,634</b>	<b>\$1,634</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$2,757)</b>	<b>(\$2,087)</b>	<b>(\$2,087)</b>
<b>Funding Sources</b>	To-EDEN Comm Center - OP	\$2,757	\$0	\$0
	Ex-EDEN Comm Center - OP	\$0	\$3,721	\$3,721
	Add Back Non Cash Depn	\$0	(\$1,634)	(\$1,634)
<b>Funding Sources Total</b>		<b>\$2,757</b>	<b>\$2,087</b>	<b>\$2,087</b>
<b>Hall - Edendale Total</b>		<b>\$0</b>	<b>(\$0)</b>	<b>(\$0)</b>

		Actual	Forecasted Budget	Annual Plan Budget
<b>Hall - Edendale-Wyndham</b>				
<b>Income</b>	Hire Income	(\$1,030)	(\$1,099)	(\$1,099)
	Rates - Collected	(\$12,753)	(\$13,125)	(\$13,125)
	Rates - Adjustments	\$4	\$0	\$0
	Internal - Interest on Reserve	\$0	(\$2)	(\$2)
	Internal Rates Income	(\$431)	(\$481)	(\$481)
	Internal Rates offset	\$0	\$481	\$481
	Internal Hall Hire	(\$245)	\$0	\$0
<b>Income Total</b>		<b>(\$14,455)</b>	<b>(\$14,226)</b>	<b>(\$14,226)</b>
<b>Operational Expenditure</b>	Material Damage Insurance	\$4,338	\$4,316	\$3,090
	Public Liability Insurance	\$153	\$63	\$63
	Electricity	(\$1,938)	\$902	\$902
	Heating Fuels	\$1,056	\$550	\$550
	Cleaning	\$2,530	\$418	\$418
	Consultants	\$102	\$0	\$0
	Operating Costs	\$4	\$4,220	\$4,220
	Maint - Internal	\$931	\$1,000	\$1,000
	Maint - General	\$235	\$0	\$0
	Depn - Buildings	\$411	\$411	\$411
	Depn - Improvement	\$0	\$0	\$0
	Internal - Work scheme service	\$1,065	\$2,000	\$2,000
	Internal Rates expense	\$1,904	\$1,981	\$1,981
	Internal Hall Hire	\$40	\$0	\$0
	internal - Insurance Valuation	\$150	\$0	\$0
<b>Operational Expenditure Total</b>		<b>\$10,982</b>	<b>\$15,861</b>	<b>\$14,635</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$3,473)</b>	<b>\$1,635</b>	<b>\$409</b>
<b>Funding Sources</b>	To-EDEN Comm Center - OP	\$3,884	\$2	\$2
	Ex-EDEN Comm Center - OP	\$0	\$0	\$0
	Ex - District Operations Reser	\$0	(\$1,226)	\$0
	Add Back Non Cash Depn	(\$411)	(\$411)	(\$411)
<b>Funding Sources Total</b>		<b>\$3,473</b>	<b>(\$1,635)</b>	<b>(\$409)</b>
<b>Hall - Edendale-Wyndham Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Museum - Wyndham</b>				
<b>Income</b>	Rentals	(\$9)	(\$10)	(\$10)
	Rates - Collected	\$0	\$0	\$0
	Contribution - Township	(\$618)	(\$618)	(\$618)
	Contribution - Ward	(\$618)	(\$618)	(\$618)
<b>Income Total</b>		<b>(\$1,244)</b>	<b>(\$1,245)</b>	<b>(\$1,245)</b>
<b>Operational Expenditure</b>	Material Damage Insurance	\$544	\$292	\$292
	Rates	\$134	\$104	\$104
	Maint - General	\$0	\$0	\$0
	Depn - Buildings	\$647	\$647	\$647
	Internal Rates expense	\$802	\$849	\$849
<b>Operational Expenditure Total</b>		<b>\$2,127</b>	<b>\$1,892</b>	<b>\$1,892</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>\$884</b>	<b>\$647</b>	<b>\$647</b>
<b>Funding Sources</b>	Ex - District Operations Reser	(\$252)	\$0	\$0
	To Edendale Wyndham Gen	\$0	\$0	\$0
	Ex Edendale Wyndham Gen	\$16	\$0	\$0
	Add Back Non Cash Depn	(\$647)	(\$647)	(\$647)
<b>Funding Sources Total</b>		<b>(\$884)</b>	<b>(\$647)</b>	<b>(\$647)</b>
<b>Museum - Wyndham Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

		Actual	Forecasted Budget	Annual Plan Budget
<b>Operating Costs - Edendale-Wyndham</b>				
<b>Income</b>	Rentals	(\$835)	(\$3,324)	(\$3,324)
	Rates - Collected	(\$6,722)	(\$6,783)	(\$6,783)
	Rates - Adjustments	\$0	\$0	\$0
	Internal - Interest on Reserve	(\$1,513)	\$0	\$0
	Internal Rates Income	(\$64)	(\$54)	(\$54)
	Internal Rates offset	\$0	\$54	\$54
<b>Income Total</b>		<b>(\$9,134)</b>	<b>(\$10,107)</b>	<b>(\$10,107)</b>
<b>Operational Expenditure</b>	Catering Expenses	\$385	\$0	\$0
	Rates	\$0	\$323	\$323
	Pest Control	\$400	\$770	\$770
	General Projects	\$1,114	\$5,222	\$5,222
	Internal - Work scheme service	\$2,530	\$3,792	\$3,792
	Internal Hall Hire	\$205	\$0	\$0
<b>Operational Expenditure Total</b>		<b>\$4,634</b>	<b>\$10,107</b>	<b>\$10,107</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$4,500)</b>	<b>\$0</b>	<b>\$0</b>
<b>Funding Sources</b>	To Edendale Wyndham Gen	\$4,500	\$0	\$0
	Ex Edendale Wyndham Gen	\$0	\$0	\$0
<b>Funding Sources Total</b>		<b>\$4,500</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Costs - Edendale-Wyndham Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Playground - Edendale-Wyndham</b>				
<b>Income</b>	Rates - Collected	(\$6,265)	(\$6,321)	(\$6,321)
	Rates - Adjustments	\$0	\$0	\$0
	Internal Rates Income	(\$59)	(\$25)	(\$25)
	Internal Rates offset	\$0	\$25	\$25
<b>Income Total</b>		<b>(\$6,324)</b>	<b>(\$6,321)</b>	<b>(\$6,321)</b>
<b>Operational Expenditure</b>	Maint - General	\$6,267	\$5,222	\$5,222
	Internal - Work scheme service	\$540	\$1,099	\$1,099
	Internal Rates expense	\$451	\$0	\$0
<b>Operational Expenditure Total</b>		<b>\$7,257</b>	<b>\$6,321</b>	<b>\$6,321</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>\$934</b>	<b>\$0</b>	<b>\$0</b>
<b>Funding Sources</b>	To Edendale Wyndham Gen	\$0	\$0	\$0
	Ex Edendale Wyndham Gen	(\$934)	\$0	\$0
<b>Funding Sources Total</b>		<b>(\$934)</b>	<b>\$0</b>	<b>\$0</b>
<b>Playground - Edendale-Wyndham Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

		Actual	Forecasted Budget	Annual Plan Budget
<b>Recreation Reserve - Edendale-Wyndham</b>				
<b>Income</b>	Rentals	(\$6,623)	(\$5,222)	(\$5,222)
	Rates - Collected	(\$10,299)	(\$10,392)	(\$10,392)
	Rates - Adjustments	\$0	\$0	\$0
	General Recoveries	(\$13,493)	(\$2,089)	(\$2,089)
	Contribution - Ward	(\$10,392)	(\$10,392)	(\$10,392)
	Internal Rates Income	(\$97)	(\$99)	(\$99)
	Internal Rates offset	\$0	\$99	\$99
	Internal - Grant Income	(\$4,000)	\$0	\$0
<b>Income Total</b>		<b>(\$44,904)</b>	<b>(\$28,094)</b>	<b>(\$28,094)</b>
<b>Operational Expenditure</b>	Doubtful Debts	(\$45)	\$0	\$0
	Material Damage Insurance	\$147	\$0	\$0
	Electricity	\$2,308	\$2,820	\$2,820
	Legal Costs	\$0	\$0	\$0
	Mowing	\$8,859	\$9,750	\$9,750
	Rates	\$3,154	\$3,980	\$3,980
	General Projects	\$1,716	\$5,222	\$5,222
	Maint - General	\$1,792	\$550	\$550
	Maint - Tree and Hedge	\$3,470	\$2,747	\$2,747
	Internal - Work scheme service	\$3,340	\$4,395	\$4,395
	Internal Rates expense	\$4,174	\$3,852	\$3,852
<b>Operational Expenditure Total</b>		<b>\$28,915</b>	<b>\$33,316</b>	<b>\$33,316</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$15,989)</b>	<b>\$5,222</b>	<b>\$5,222</b>
<b>Funding Sources</b>	To Edendale Wyndham Gen	\$15,989	\$0	\$0
	Ex Edendale Wyndham Gen	\$0	(\$5,222)	(\$5,222)
<b>Funding Sources Total</b>		<b>\$15,989</b>	<b>(\$5,222)</b>	<b>(\$5,222)</b>
<b>Recreation Reserve - Edendale-Wyndham Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Stormwater Drainage - Edendale-Wyndham</b>				
<b>Income</b>	Grants Government (capital)	(\$92,455)	(\$100,000)	\$0
	Rates - Collected	(\$25,825)	(\$26,057)	(\$26,057)
	Rates - Adjustments	\$0	\$0	\$0
	Internal - Interest on Reserve	(\$11,099)	(\$13,637)	(\$13,637)
	Internal Rates Income	(\$244)	(\$206)	(\$206)
	Internal Rates offset	\$0	\$206	\$206
<b>Income Total</b>		<b>(\$129,623)</b>	<b>(\$139,694)</b>	<b>(\$39,694)</b>
<b>Operational Expenditure</b>	Material Damage Insurance	\$1,650	\$1,698	\$1,698
	Rates	\$0	\$130	\$130
	Resource Consents	\$1,538	\$550	\$550
	Monitoring	\$1,648	\$8,721	\$8,721
	Maint - General	\$9,210	\$8,993	\$8,993
	Internal - WWS Management Fee	\$2,155	\$2,155	\$2,155
	Internal Rates expense	\$454	\$402	\$402
	Internal WWS Stormwater Invest	\$3,408	\$3,408	\$3,408
<b>Operational Expenditure Total</b>		<b>\$20,063</b>	<b>\$26,057</b>	<b>\$26,057</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$109,560)</b>	<b>(\$113,637)</b>	<b>(\$13,637)</b>
<b>Capital Expenditure</b>	Stormwater - Renewal	\$92,455	\$100,000	\$0
<b>Capital Expenditure Total</b>		<b>\$92,455</b>	<b>\$100,000</b>	<b>\$0</b>
<b>Funding Sources</b>	To Edendale Wyndham Storm	\$0	\$0	\$0
	Ex Edendale Wyndham Storm	\$17,105	\$13,637	\$13,637
<b>Funding Sources Total</b>		<b>\$17,105</b>	<b>\$13,637</b>	<b>\$13,637</b>
<b>Stormwater Drainage - Edendale-Wyndham Total</b>		<b>\$0</b>	<b>(\$0)</b>	<b>(\$0)</b>

		Actual	Forecasted Budget	Annual Plan Budget
<b>Street Works - Edendale-Wyndham</b>				
<b>Income</b>	Rates - Collected	(\$28,932)	(\$29,192)	(\$29,192)
	Rates - Adjustments	\$0	\$0	\$0
	Contribution - Ward	(\$9,731)	(\$9,731)	(\$9,731)
	Internal - Interest on Reserve	(\$639)	\$0	\$0
	Internal Rates Income	(\$273)	(\$297)	(\$297)
	Internal Rates offset	\$0	\$297	\$297
<b>Income Total</b>		<b>(\$39,575)</b>	<b>(\$38,923)</b>	<b>(\$38,923)</b>
<b>Operational Expenditure</b>	Street Litter Bins	\$5,974	\$0	\$0
	Maint - General	\$4,433	\$3,515	\$3,515
	Maintenance - Routine	\$5,632	\$10,445	\$10,445
	Refuse Collect - General	\$0	\$13,182	\$13,182
	Internal -Interest on Loans	\$0	\$3,251	\$3,251
	Internal - Work scheme service	\$2,550	\$5,492	\$5,492
	Internal Rates expense	\$0	\$422	\$422
<b>Operational Expenditure Total</b>		<b>\$18,589</b>	<b>\$36,307</b>	<b>\$36,307</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$20,986)</b>	<b>(\$2,616)</b>	<b>(\$2,616)</b>
<b>Funding Sources</b>	Internal Loans - Repaid	\$0	\$3,365	\$3,365
	Ex-EDEN Comm Center - OP	\$0	\$0	\$0
	To Edendale Wyndham Gen	\$0	\$0	\$0
	Ex Edendale Wyndham Gen	\$0	\$0	\$0
	To Edendale Wyndham Footpaths	\$20,986	\$0	\$0
	Ex Edendale Wyndham Footpaths	\$0	(\$749)	(\$749)
<b>Funding Sources Total</b>		<b>\$20,986</b>	<b>\$2,616</b>	<b>\$2,616</b>
<b>Street Works - Edendale-Wyndham Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Gorge Road</b>				
<b>Administration - Gorge Road</b>				
<b>Income</b>	Rates - Collected	(\$2,440)	(\$2,440)	(\$2,440)
	Rates - Adjustments	\$0	\$0	\$0
	Internal - Interest on Reserve	(\$1,016)	(\$469)	(\$469)
	Internal Rates Income	(\$25)	(\$13)	(\$13)
	Internal Rates offset	\$0	\$13	\$13
	Internal - Grant Income	\$0	(\$10,000)	\$0
<b>Income Total</b>		<b>(\$3,481)</b>	<b>(\$12,909)</b>	<b>(\$2,909)</b>
<b>Operational Expenditure</b>	Donations	\$438	\$400	\$400
	General Projects	\$2,040	\$12,040	\$2,040
	Maint - Planned	\$0	\$9,340	\$0
<b>Operational Expenditure Total</b>		<b>\$2,478</b>	<b>\$21,780</b>	<b>\$2,440</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$1,004)</b>	<b>\$8,871</b>	<b>(\$469)</b>
<b>Funding Sources</b>	To- Gorge Rd Gen - OP	\$1,016	(\$8,871)	\$469
	Ex- Gorge Rd Gen - OP	(\$13)	\$0	\$0
<b>Funding Sources Total</b>		<b>\$1,004</b>	<b>(\$8,871)</b>	<b>\$469</b>
<b>Administration - Gorge Road Total</b>		<b>\$0</b>	<b>\$0</b>	<b>(\$0)</b>

		Actual	Forecasted Budget	Annual Plan Budget
<b>Recreation Reserve -Gorge Road</b>				
<b>Income</b>	Rates - Collected	(\$2,150)	(\$2,150)	(\$2,150)
	Rates - Adjustments	\$0	\$0	\$0
	Contribution - Ward	(\$2,150)	(\$2,150)	(\$2,150)
	Internal Rates Income	(\$22)	(\$11)	(\$11)
	Internal Rates offset	\$0	\$11	\$11
	Internal - Grant Income	\$0	\$0	\$0
<b>Income Total</b>		<b>(\$4,322)</b>	<b>(\$4,300)</b>	<b>(\$4,300)</b>
<b>Operational Expenditure</b>	Mowing	\$2,942	\$1,300	\$1,300
	Maint - General	\$0	\$0	\$0
	Maint - Planned	\$8,400	\$0	\$0
	Depn - Improvement	\$1,000	\$1,000	\$1,000
	Internal - Work scheme service	\$450	\$3,000	\$3,000
<b>Operational Expenditure Total</b>		<b>\$12,791</b>	<b>\$5,300</b>	<b>\$5,300</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>\$8,469</b>	<b>\$1,000</b>	<b>\$1,000</b>
<b>Funding Sources</b>	To- Gorge Rd Gen - OP	\$0	\$0	\$0
	Ex- Gorge Rd Gen - OP	(\$7,470)	\$0	\$0
	Add Back Non Cash Depn	(\$1,000)	(\$1,000)	(\$1,000)
<b>Funding Sources Total</b>		<b>(\$8,469)</b>	<b>(\$1,000)</b>	<b>(\$1,000)</b>
<b>Recreation Reserve -Gorge Road Total</b>		<b>\$0</b>	<b>(\$0)</b>	<b>(\$0)</b>
<b>Street Works - Gorge Road</b>				
<b>Income</b>	Rates - Collected	(\$750)	(\$750)	(\$750)
	Rates - Adjustments	\$0	\$0	\$0
	Contribution - Ward	(\$750)	(\$750)	(\$750)
	Internal Rates Income	(\$8)	(\$4)	(\$4)
	Internal Rates offset	\$0	\$4	\$4
<b>Income Total</b>		<b>(\$1,508)</b>	<b>(\$1,500)</b>	<b>(\$1,500)</b>
<b>Operational Expenditure</b>	Maint - General	\$0	\$1,500	\$1,500
	Internal - SDC Capital Contrib	\$0	\$966	\$0
<b>Operational Expenditure Total</b>		<b>\$0</b>	<b>\$2,466</b>	<b>\$1,500</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$1,508)</b>	<b>\$966</b>	<b>\$0</b>
<b>Funding Sources</b>	To- Gorge Rd Gen - OP	\$1,508	\$0	\$0
	Ex- Gorge Rd Gen - OP	\$0	(\$966)	\$0
<b>Funding Sources Total</b>		<b>\$1,508</b>	<b>(\$966)</b>	<b>\$0</b>
<b>Street Works - Gorge Road Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



		Actual	Forecasted Budget	Annual Plan Budget
<b>Tokanui</b>				
<b>Beautification - Tokanui</b>				
<b>Income</b>	Rates - Collected	(\$1,626)	(\$1,654)	(\$1,654)
	General Recoveries	\$311	\$0	\$0
	Contribution - Ward	(\$2,481)	(\$2,481)	(\$2,481)
	Internal Rates Income	(\$28)	(\$20)	(\$20)
	Internal Rates offset	\$0	\$20	\$20
<b>Income Total</b>		<b>(\$3,824)</b>	<b>(\$4,135)</b>	<b>(\$4,135)</b>
<b>Operational Expenditure</b>	Vehicle Insurance	\$7	\$14	\$14
	Mowing	\$9,585	\$6,500	\$2,089
	Spraying	\$900	\$1,318	\$1,318
	Maint - Gardening	\$3,615	\$110	\$110
	Fuel	\$0	\$449	\$449
	Registration	\$63	\$155	\$155
	Depn - Improvement	\$0	\$0	\$0
	Depn - Other Plant	\$0	\$0	\$0
	Internal - Work scheme service	\$650	\$0	\$0
<b>Operational Expenditure Total</b>		<b>\$14,818</b>	<b>\$8,546</b>	<b>\$4,135</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>\$10,995</b>	<b>\$4,411</b>	<b>\$0</b>
<b>Funding Sources</b>	To-TOK General - RE	\$0	\$0	\$0
	Ex-TOK General - RE	(\$10,995)	(\$4,411)	\$0
	Add Back Non Cash Depn	\$0	\$0	\$0
<b>Funding Sources Total</b>		<b>(\$10,995)</b>	<b>(\$4,411)</b>	<b>\$0</b>
<b>Beautification - Tokanui Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Hall - Tokanui</b>				
<b>Income</b>	Rates - Collected	(\$8,749)	(\$8,749)	(\$8,749)
	Internal - Interest on Reserve	(\$116)	(\$258)	(\$258)
<b>Income Total</b>		<b>(\$8,865)</b>	<b>(\$9,007)</b>	<b>(\$9,007)</b>
<b>Operational Expenditure</b>	Material Damage Insurance	\$2,761	\$2,504	\$1,729
	Public Liability Insurance	\$153	\$63	\$63
	Electricity	\$2,302	\$2,089	\$2,089
	Consultants	\$102	\$0	\$0
	Operating Costs	\$0	\$1,044	\$1,044
	Maint - Internal	\$8,042	\$4,089	\$0
	Internal - Work scheme service	\$0	\$2,400	\$2,400
	Internal Rates expense	\$1,522	\$1,682	\$1,682
	internal - Insurance Valuation	\$0	\$0	\$0
<b>Operational Expenditure Total</b>		<b>\$14,882</b>	<b>\$13,871</b>	<b>\$9,007</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>\$6,017</b>	<b>\$4,864</b>	<b>(\$0)</b>
<b>Funding Sources</b>	To-Comm Ctr Tokanui - OP	\$116	\$0	\$0
	Ex-Comm Ctr Tokanui - OP	(\$5,876)	(\$4,089)	\$0
	Ex - District Operations Reser	(\$257)	(\$775)	\$0
<b>Funding Sources Total</b>		<b>(\$6,017)</b>	<b>(\$4,864)</b>	<b>\$0</b>
<b>Hall - Tokanui Total</b>		<b>\$0</b>	<b>\$0</b>	<b>(\$0)</b>

		Actual	Forecasted Budget	Annual Plan Budget
<b>Operating Costs - Tokanui</b>				
<b>Income</b>	Rates - Collected	(\$3,183)	(\$3,238)	(\$3,238)
	Internal - Interest on Reserve	(\$1,490)	(\$1,446)	(\$1,446)
	Internal Rates Income	(\$55)	(\$54)	(\$54)
	Internal Rates offset	\$0	\$54	\$54
<b>Income Total</b>		<b>(\$4,728)</b>	<b>(\$4,684)</b>	<b>(\$4,684)</b>
<b>Operational Expenditure</b>	Rates	\$98	\$78	\$78
	Internal Rates expense	\$3,118	\$3,160	\$3,160
<b>Operational Expenditure Total</b>		<b>\$3,216</b>	<b>\$3,238</b>	<b>\$3,238</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$1,512)</b>	<b>(\$1,446)</b>	<b>(\$1,446)</b>
<b>Funding Sources</b>	To-TOK General - RE	\$1,512	\$1,446	\$1,446
	Ex-TOK General - RE	\$0	\$0	\$0
<b>Funding Sources Total</b>		<b>\$1,512</b>	<b>\$1,446</b>	<b>\$1,446</b>
<b>Operating Costs - Tokanui Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Playground - Tokanui</b>				
<b>Income</b>	Rates - Collected	(\$2,783)	(\$2,831)	(\$2,831)
	Contribution - Ward	(\$2,831)	(\$2,831)	(\$2,831)
	Internal Rates Income	(\$48)	(\$36)	(\$36)
	Internal Rates offset	\$0	\$36	\$36
<b>Income Total</b>		<b>(\$5,661)</b>	<b>(\$5,661)</b>	<b>(\$5,661)</b>
<b>Operational Expenditure</b>	Miscellaneous Grant	\$0	\$0	\$0
	Maint - General	\$1,359	\$2,500	\$2,500
	Depn - Improvement	\$0	\$1,022	\$1,022
	Internal - Work scheme service	\$2,706	\$879	\$879
	Internal Rates expense	\$301	\$282	\$282
<b>Operational Expenditure Total</b>		<b>\$4,365</b>	<b>\$4,683</b>	<b>\$4,683</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$1,296)</b>	<b>(\$978)</b>	<b>(\$978)</b>
<b>Capital Expenditure</b>	Improvements - Acq LOS	\$0	\$10,445	\$10,445
	WIP - Improvememts	\$4,163	\$0	\$0
<b>Capital Expenditure Total</b>		<b>\$4,163</b>	<b>\$10,445</b>	<b>\$10,445</b>
<b>Funding Sources</b>	To-TOK General - RE	\$0	\$2,000	\$2,000
	Ex-TOK General - RE	(\$2,867)	(\$10,445)	(\$10,445)
	Add Back Non Cash Depn	(\$0)	(\$1,022)	(\$1,022)
<b>Funding Sources Total</b>		<b>(\$2,867)</b>	<b>(\$9,467)</b>	<b>(\$9,467)</b>
<b>Playground - Tokanui Total</b>		<b>\$0</b>	<b>(\$0)</b>	<b>(\$0)</b>
<b>Stormwater Drainage - Tokanui</b>				
<b>Income</b>	Rates - Collected	(\$2,636)	(\$2,681)	(\$2,681)
	Contribution - Ward	(\$1,149)	(\$1,149)	(\$1,149)
	Internal Rates Income	(\$45)	(\$46)	(\$46)
	Internal Rates offset	\$0	\$46	\$46
<b>Income Total</b>		<b>(\$3,830)</b>	<b>(\$3,830)</b>	<b>(\$3,830)</b>
<b>Operational Expenditure</b>	Material Damage Insurance	\$36	\$47	\$47
	Rates	\$0	\$5	\$5
	Resource Consents	\$210	\$550	\$550
	Monitoring	\$24	\$1,099	\$1,099
	Maint - General	\$0	\$1,099	\$1,099
	Internal - WWS Management Fee	\$829	\$829	\$829
	Internal Rates expense	\$20	\$16	\$16
	Internal WWS Stormwater Invest	\$185	\$185	\$185
<b>Operational Expenditure Total</b>		<b>\$1,304</b>	<b>\$3,830</b>	<b>\$3,830</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$2,526)</b>	<b>(\$0)</b>	<b>(\$0)</b>
<b>Funding Sources</b>	To-TOK General - RE	\$2,526	\$0	\$0
	Ex-TOK General - RE	\$0	\$0	\$0
<b>Funding Sources Total</b>		<b>\$2,526</b>	<b>\$0</b>	<b>\$0</b>
<b>Stormwater Drainage - Tokanui Total</b>		<b>\$0</b>	<b>(\$0)</b>	<b>(\$0)</b>

		Actual	Forecasted Budget	Annual Plan Budget
<b>Street Works - Tokanui</b>				
<b>Income</b>	Rates - Collected	(\$2,228)	(\$2,267)	(\$2,267)
	Contribution - Ward	(\$2,267)	(\$2,267)	(\$2,267)
	Internal Rates Income	(\$38)	(\$34)	(\$34)
	Internal Rates offset	\$0	\$34	\$34
<b>Income Total</b>		<b>(\$4,533)</b>	<b>(\$4,533)</b>	<b>(\$4,533)</b>
<b>Operational Expenditure</b>	Street Litter Bins	\$41	\$1,648	\$1,648
	Maint - General	\$217	\$1,318	\$1,318
	Internal - Work scheme service	\$0	\$1,567	\$1,567
	Internal - SDC Capital Contrib	\$0	\$0	\$3,200
<b>Operational Expenditure Total</b>		<b>\$259</b>	<b>\$4,533</b>	<b>\$7,733</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$4,275)</b>	<b>(\$0)</b>	<b>\$3,200</b>
<b>Capital Expenditure</b>	Internal capital footpaths	\$0	\$3,200	\$0
<b>Capital Expenditure Total</b>		<b>\$0</b>	<b>\$3,200</b>	<b>\$0</b>
<b>Funding Sources</b>	To-TOK General - RE	\$4,275	\$0	\$0
	Ex-TOK General - RE	\$0	(\$3,200)	(\$3,200)
<b>Funding Sources Total</b>		<b>\$4,275</b>	<b>(\$3,200)</b>	<b>(\$3,200)</b>
<b>Street Works - Tokanui Total</b>		<b>\$0</b>	<b>(\$0)</b>	<b>(\$0)</b>
<b>Waihopai Toetoe</b>				
<b>Community Leadership - Waihopai Toetoe</b>				
<b>Income</b>	Internal - Grant Income	(\$11,213)	(\$11,213)	(\$11,213)
<b>Income Total</b>		<b>(\$11,213)</b>	<b>(\$11,213)</b>	<b>(\$11,213)</b>
<b>Operational Expenditure</b>	Councillor & Board Mem - Sal	\$34,453	\$39,223	\$39,223
	Miscellaneous Grant	\$36,563	\$36,686	\$36,686
	Ordinary Time	\$0	\$0	\$0
	Accident Compensation	(\$0)	\$0	\$0
<b>Operational Expenditure Total</b>		<b>\$71,016</b>	<b>\$75,909</b>	<b>\$75,909</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>\$59,803</b>	<b>\$64,696</b>	<b>\$64,696</b>
<b>Funding Sources</b>	Ex- Com Dev Fnd-Lns - ALO	(\$25,350)	(\$25,473)	(\$25,473)
	Ex - Waihopai/Toetoes	(\$34,452)	(\$39,223)	(\$39,223)
<b>Funding Sources Total</b>		<b>(\$59,803)</b>	<b>(\$64,696)</b>	<b>(\$64,696)</b>
<b>Community Leadership - Waihopai Toetoe Total</b>		<b>\$0</b>	<b>(\$0)</b>	<b>(\$0)</b>
<b>Administration- Waihopai Toetoe</b>				
<b>Income</b>	Rates - Collected	(\$71,614)	(\$71,657)	(\$71,657)
	Rates - Adjustments	\$0	\$0	\$0
	Internal - Interest on Reserve	(\$2,768)	(\$2,618)	(\$2,618)
	Internal Rates Income	(\$58)	(\$44)	(\$44)
	Internal Rates offset	\$0	\$44	\$44
<b>Income Total</b>		<b>(\$74,440)</b>	<b>(\$74,275)</b>	<b>(\$74,275)</b>
<b>Operational Expenditure</b>	Contrib - Township	\$71,657	\$71,657	\$71,657
	Internal - Catering	\$93	\$0	\$0
<b>Operational Expenditure Total</b>		<b>\$71,750</b>	<b>\$71,657</b>	<b>\$71,657</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$2,691)</b>	<b>(\$2,618)</b>	<b>(\$2,618)</b>
<b>Funding Sources</b>	To - Waihopai/Toetoes	\$2,768	\$2,618	\$2,618
	Ex - Waihopai/Toetoes	(\$78)	\$0	\$0
<b>Funding Sources Total</b>		<b>\$2,691</b>	<b>\$2,618</b>	<b>\$2,618</b>
<b>Administration - Waihopai Toetoe Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Costs - Waihopai Toetoe</b>				
<b>Income</b>	Rentals	(\$1,500)	(\$1,648)	(\$1,648)
	Grants - General (operating)	\$0	(\$9,372)	\$0
	Rates - Collected	(\$14,233)	(\$14,242)	(\$14,242)
	Rates - Adjustments	\$0	\$0	\$0

		Actual	Forecasted Budget	Annual Plan Budget
	Internal Rates Income	(\$12)	(\$11)	(\$11)
	Internal Rates offset	\$0	\$11	\$11
	Internal - Grant Income	\$0	\$0	\$0
<b>Income Total</b>		<b>(\$15,745)</b>	<b>(\$25,262)</b>	<b>(\$15,890)</b>
<b>Operational Expenditure</b>	Miscellaneous Grant	\$0	\$9,703	\$0
	Catering Expenses	\$139	\$0	\$0
	Rates	\$427	\$349	\$349
	General Projects	\$849	\$29,372	\$10,000
	Refuse Collect - General	\$3,255	\$5,000	\$5,000
	Depn - Improvement	\$2,751	\$0	\$0
	Internal - Work scheme service	\$2,250	\$5,492	\$5,492
	Internal Rates expense	\$5,429	\$5,049	\$5,049
	Internal - Catering	\$110	\$0	\$0
	Internal - Grant Expense	\$0	\$10,000	\$0
<b>Operational Expenditure Total</b>		<b>\$15,210</b>	<b>\$64,965</b>	<b>\$25,890</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$535)</b>	<b>\$39,703</b>	<b>\$10,000</b>
<b>Funding Sources</b>	To - Waihopai/Toetoes	\$3,286	\$0	\$0
	Ex - Waihopai/Toetoes	\$0	(\$39,703)	(\$10,000)
	Add Back Non Cash Depn	(\$2,751)	\$0	\$0
<b>Funding Sources Total</b>		<b>\$535</b>	<b>(\$39,703)</b>	<b>(\$10,000)</b>
<b>Operating Costs - Waihopai Toetoe Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Recreation Reserve - Waihopai Toetoe</b>				
<b>Income</b>	Rates - Collected	(\$14,935)	(\$14,944)	(\$14,944)
	Rates - Adjustments	\$0	\$0	\$0
	Internal Rates Income	(\$12)	(\$8)	(\$8)
	Internal Rates offset	\$0	\$8	\$8
<b>Income Total</b>		<b>(\$14,947)</b>	<b>(\$14,944)</b>	<b>(\$14,944)</b>
<b>Operational Expenditure</b>	Mowing	\$12,850	\$10,000	\$10,000
	Valuation Expenses	\$0	\$0	\$0
	Maint - General	\$1,196	\$1,099	\$1,099
	Internal - Work scheme service	\$4,530	\$3,845	\$3,845
	Internal Rates expense	\$1,340	\$0	\$0
<b>Operational Expenditure Total</b>		<b>\$19,916</b>	<b>\$14,944</b>	<b>\$14,944</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>\$4,969</b>	<b>\$0</b>	<b>\$0</b>
<b>Funding Sources</b>	To - Waihopai/Toetoes	\$0	\$0	\$0
	Ex - Waihopai/Toetoes	(\$4,969)	\$0	\$0
<b>Funding Sources Total</b>		<b>(\$4,969)</b>	<b>\$0</b>	<b>\$0</b>
<b>Recreation Reserve - Waihopai Toetoe Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

		Actual	Forecasted Budget	Annual Plan Budget
<b>Woodlands</b>				
<b>Beautification - Woodlands</b>				
<b>Income</b>	Rates - Collected	(\$3,996)	(\$3,996)	(\$3,996)
	Contribution - Ward	(\$3,996)	(\$3,996)	(\$3,996)
<b>Income Total</b>		<b>(\$7,992)</b>	<b>(\$7,992)</b>	<b>(\$7,992)</b>
<b>Operational Expenditure</b>	Mowing	\$5,584	\$5,492	\$5,492
	Depn - Improvement	\$0	\$300	\$300
	Internal - Work scheme service	\$4,030	\$2,500	\$2,500
<b>Operational Expenditure Total</b>		<b>\$9,614</b>	<b>\$8,292</b>	<b>\$8,292</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>\$1,622</b>	<b>\$300</b>	<b>\$300</b>
<b>Funding Sources</b>	To-WOOD General - RE	\$0	\$0	\$0
	Ex-WOOD General - RE	(\$1,622)	\$0	\$0
	Add Back Non Cash Depn	\$0	(\$300)	(\$300)
<b>Funding Sources Total</b>		<b>(\$1,622)</b>	<b>(\$300)</b>	<b>(\$300)</b>
<b>Beautification - Woodlands Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Cemetery - Woodlands</b>				
<b>Income</b>	Rates - Collected	(\$6,515)	(\$6,515)	(\$6,515)
	Cemetery Interment Fees	(\$4,701)	(\$3,515)	(\$3,515)
	Contribution - Ward	(\$6,515)	(\$6,515)	(\$6,515)
<b>Income Total</b>		<b>(\$17,731)</b>	<b>(\$16,545)</b>	<b>(\$16,545)</b>
<b>Operational Expenditure</b>	Mowing	\$7,589	\$7,030	\$7,030
	Maint - General	\$1,792	\$5,000	\$5,000
	Interments	\$2,644	\$3,515	\$3,515
	Depn - Improvement	\$523	\$523	\$523
	Internal - Work scheme service	\$1,640	\$1,000	\$1,000
<b>Operational Expenditure Total</b>		<b>\$14,187</b>	<b>\$17,068</b>	<b>\$17,068</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$3,544)</b>	<b>\$523</b>	<b>\$523</b>
<b>Funding Sources</b>	To-WOOD General - RE	\$4,066	\$0	\$0
	Ex-WOOD General - RE	\$0	\$0	\$0
	Add Back Non Cash Depn	(\$523)	(\$523)	(\$523)
<b>Funding Sources Total</b>		<b>\$3,544</b>	<b>(\$523)</b>	<b>(\$523)</b>
<b>Cemetery - Woodlands Total</b>		<b>\$0</b>	<b>(\$0)</b>	<b>(\$0)</b>
<b>Operating Costs - Woodlands</b>				
<b>Income</b>	Rates - Collected	(\$230)	(\$230)	(\$230)
	Internal - Interest on Reserve	(\$1,496)	(\$1,933)	(\$1,933)
<b>Income Total</b>		<b>(\$1,726)</b>	<b>(\$2,163)</b>	<b>(\$2,163)</b>
<b>Operational Expenditure</b>	Hire Charge	\$0	\$230	\$230
<b>Operational Expenditure Total</b>		<b>\$0</b>	<b>\$230</b>	<b>\$230</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$1,726)</b>	<b>(\$1,933)</b>	<b>(\$1,933)</b>
<b>Funding Sources</b>	To-WOOD General - RE	\$1,726	\$1,933	\$1,933
	Ex-WOOD General - RE	\$0	\$0	\$0
<b>Funding Sources Total</b>		<b>\$1,726</b>	<b>\$1,933</b>	<b>\$1,933</b>
<b>Operating Costs - Woodlands Total</b>		<b>\$0</b>	<b>(\$0)</b>	<b>(\$0)</b>

		Actual	Forecasted Budget	Annual Plan Budget
<b>Septic Tank Cleaning Woodlands</b>				
<b>Income</b>	Rates - Collected	(\$3,045)	(\$3,045)	(\$3,045)
	Internal - Interest on Reserve	(\$156)	(\$227)	(\$227)
<b>Income Total</b>		<b>(\$3,200)</b>	<b>(\$3,272)</b>	<b>(\$3,272)</b>
<b>Operational Expenditure</b>	Septic Tank Cleaning	\$7,268	\$3,924	\$3,924
<b>Operational Expenditure Total</b>		<b>\$7,268</b>	<b>\$3,924</b>	<b>\$3,924</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>\$4,067</b>	<b>\$652</b>	<b>\$652</b>
<b>Funding Sources</b>	To-WOOD Septic Tank - OP	\$156	\$0	\$0
	Ex-WOOD Septic Tank - OP	(\$4,223)	(\$652)	(\$652)
<b>Funding Sources Total</b>		<b>(\$4,067)</b>	<b>(\$652)</b>	<b>(\$652)</b>
<b>Septic Tank Cleaning Woodlands Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Stormwater Drain - Woodlands</b>				
<b>Income</b>	Grants Government (capital)	(\$15,787)	(\$80,000)	\$0
	Rates - Collected	(\$1,013)	(\$1,013)	(\$1,013)
<b>Income Total</b>		<b>(\$16,800)</b>	<b>(\$81,013)</b>	<b>(\$1,013)</b>
<b>Operational Expenditure</b>	Material Damage Insurance	\$0	\$10	\$10
	Rates	\$0	\$1	\$1
	Maint - General	\$576	\$1,000	\$1,000
	Internal Rates expense	\$3	\$2	\$2
<b>Operational Expenditure Total</b>		<b>\$579</b>	<b>\$1,013</b>	<b>\$1,013</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$16,221)</b>	<b>(\$80,000)</b>	<b>(\$0)</b>
<b>Capital Expenditure</b>	Stormwater - Renewal	\$15,787	\$80,000	\$0
<b>Capital Expenditure Total</b>		<b>\$15,787</b>	<b>\$80,000</b>	<b>\$0</b>
<b>Funding Sources</b>	To-WOOD General - RE	\$434	\$0	\$0
	Ex-WOOD General - RE	\$0	\$0	\$0
<b>Funding Sources Total</b>		<b>\$434</b>	<b>\$0</b>	<b>\$0</b>
<b>Stormwater Drain - Woodlands Total</b>		<b>\$0</b>	<b>(\$0)</b>	<b>(\$0)</b>
<b>Street Works - Woodlands</b>				
<b>Income</b>	Rates - Collected	(\$750)	(\$750)	(\$750)
	Contribution - Ward	(\$750)	(\$750)	(\$750)
<b>Income Total</b>		<b>(\$1,500)</b>	<b>(\$1,500)</b>	<b>(\$1,500)</b>
<b>Operational Expenditure</b>	Maint - General	\$136	\$1,500	\$1,500
	Depn - Improvement	\$10,038	\$11,395	\$11,395
	Internal - SDC Capital Contrib	\$0	\$0	\$3,000
	Internal Footpath Maintenance	\$0	\$0	\$0
<b>Operational Expenditure Total</b>		<b>\$10,174</b>	<b>\$12,895</b>	<b>\$15,895</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>\$8,674</b>	<b>\$11,395</b>	<b>\$14,395</b>
<b>Capital Expenditure</b>	Improvements - Acq LOS	\$12,381	\$0	\$0
	Internal capital footpaths	\$0	\$3,000	\$0
<b>Capital Expenditure Total</b>		<b>\$12,381</b>	<b>\$3,000</b>	<b>\$0</b>
<b>Funding Sources</b>	To-WOOD General - RE	\$0	\$0	\$0
	Ex-WOOD General - RE	(\$11,017)	(\$3,000)	(\$3,000)
	Add Back Non Cash Depn	(\$10,038)	(\$11,395)	(\$11,395)
<b>Funding Sources Total</b>		<b>(\$21,055)</b>	<b>(\$14,395)</b>	<b>(\$14,395)</b>
<b>Street Works - Woodlands Total</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

		Actual	Forecasted Budget	Annual Plan Budget
<b>Hall</b>				
<b>Hall - Fortrose</b>				
<b>Income</b>	Rates - Collected	(\$1,725)	(\$1,675)	(\$1,675)
	Internal - Interest on Reserve	(\$82)	(\$125)	(\$125)
<b>Income Total</b>		<b>(\$1,807)</b>	<b>(\$1,800)</b>	<b>(\$1,800)</b>
<b>Operational Expenditure</b>	Material Damage Insurance	\$1,117	\$1,006	\$668
	Public Liability Insurance	\$153	\$63	\$63
	Maint - Internal	\$85	\$1,000	\$1,000
	Maint - General	\$0	\$31,335	\$31,335
<b>Operational Expenditure Total</b>		<b>\$1,354</b>	<b>\$33,404</b>	<b>\$33,066</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$453)</b>	<b>\$31,604</b>	<b>\$31,266</b>
<b>Funding Sources</b>	Internal Loans - Princ	\$0	(\$31,335)	(\$31,335)
	To-Comm Ctr Fortrose - OP	\$453	\$125	\$125
	Ex-Comm Ctr Fortrose - OP	\$0	(\$56)	(\$56)
	Ex - District Operations Reser	\$0	(\$338)	\$0
<b>Funding Sources Total</b>		<b>\$453</b>	<b>(\$31,604)</b>	<b>(\$31,266)</b>
<b>Hall - Fortrose Total</b>		<b>\$0</b>	<b>(\$0)</b>	<b>\$0</b>
<b>Hall - Maitaia Island</b>				
<b>Income</b>	Rates - Collected	(\$1,134)	(\$1,134)	(\$1,134)
	Internal - Interest on Reserve	(\$133)	(\$169)	(\$169)
<b>Income Total</b>		<b>(\$1,267)</b>	<b>(\$1,303)</b>	<b>(\$1,303)</b>
<b>Operational Expenditure</b>	Electricity	(\$164)	\$1,134	\$1,134
<b>Operational Expenditure Total</b>		<b>(\$164)</b>	<b>\$1,134</b>	<b>\$1,134</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$1,431)</b>	<b>(\$169)</b>	<b>(\$169)</b>
<b>Funding Sources</b>	To-Comm Ctr Maitaia Isl - OP	\$1,431	\$169	\$169
	Ex-Comm Ctr Maitaia Isl - OP	\$0	\$0	\$0
<b>Funding Sources Total</b>		<b>\$1,431</b>	<b>\$169</b>	<b>\$169</b>
<b>Hall - Maitaia Island Total</b>		<b>\$0</b>	<b>(\$0)</b>	<b>(\$0)</b>
<b>Hall - Menzies Ferry</b>				
<b>Income</b>	Hire Income	\$0	\$0	\$0
	Rates - Collected	\$0	\$0	\$0
	Internal - Interest on Reserve	(\$212)	(\$79)	(\$79)
<b>Income Total</b>		<b>(\$212)</b>	<b>(\$79)</b>	<b>(\$79)</b>
<b>Operational Expenditure</b>	Material Damage Insurance	\$0	\$704	\$704
	Operating Costs	\$0	\$0	\$0
<b>Operational Expenditure Total</b>		<b>\$0</b>	<b>\$704</b>	<b>\$704</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$212)</b>	<b>\$625</b>	<b>\$625</b>
<b>Funding Sources</b>	To-Comm Ctr Menzies Ferry - OP	\$212	\$79	\$79
	Ex-Comm Ctr Menzies Ferry - OP	\$0	(\$704)	(\$704)
<b>Funding Sources Total</b>		<b>\$212</b>	<b>(\$625)</b>	<b>(\$625)</b>
<b>Hall - Menzies Ferry Total</b>		<b>\$0</b>	<b>(\$0)</b>	<b>(\$0)</b>
<b>Hall - Mokoreta/Redan</b>				
<b>Income</b>	Rates - Collected	(\$4,823)	(\$4,895)	(\$4,895)
	Internal - Interest on Reserve	(\$507)	(\$164)	(\$164)

		Actual	Forecasted Budget	Annual Plan Budget
<b>Income Total</b>		<b>(\$5,330)</b>	<b>(\$5,059)</b>	<b>(\$5,059)</b>
<b>Operational Expenditure</b>	Material Damage Insurance	\$2,542	\$1,832	\$1,832
	Public Liability Insurance	\$153	\$779	\$63
	Maint - Internal	\$263	\$1,000	\$1,000
	Internal - Interest on Loans	\$0	\$433	\$433
	Internal - Work scheme service	\$0	\$2,000	\$2,000
	internal - Insurance Valuation	\$0	\$0	\$0
<b>Operational Expenditure Total</b>		<b>\$2,958</b>	<b>\$6,044</b>	<b>\$5,328</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$2,372)</b>	<b>\$985</b>	<b>\$269</b>
<b>Funding Sources</b>	Internal Loans - Princ	\$0	\$772	\$772
	To-Comm Ctr Moko / Redan - OP	\$2,372	\$164	\$164
	Ex-Comm Ctr Moko / Redan - OP	\$0	(\$1,205)	(\$1,205)
	Ex - District Operations Reser	\$0	(\$716)	\$0
<b>Funding Sources Total</b>		<b>\$2,372</b>	<b>(\$985)</b>	<b>(\$269)</b>
<b>Hall - Mokoreta/Redan Total</b>		<b>\$0</b>	<b>(\$0)</b>	<b>(\$0)</b>
<b>Hall - Waikawa</b>				
<b>Income</b>	Rates - Collected	(\$6,070)	(\$6,116)	(\$6,116)
	Internal - Interest on Reserve	(\$102)	(\$13)	(\$13)
<b>Income Total</b>		<b>(\$6,171)</b>	<b>(\$6,129)</b>	<b>(\$6,129)</b>
<b>Operational Expenditure</b>	Material Damage Insurance	\$169	\$45	\$0
	Electricity	\$1,505	\$1,426	\$1,426
	Consultants	\$102	\$0	\$0
	Maint - Internal	\$300	\$1,000	\$1,000
	Depn - Buildings	\$336	\$1,278	\$1,278
	Internal - Interest on Loans	\$0	\$325	\$325
	Internal - Work scheme service	\$0	\$2,000	\$2,000
	internal - Insurance Valuation	\$150	\$0	\$0
<b>Operational Expenditure Total</b>		<b>\$2,562</b>	<b>\$6,074</b>	<b>\$6,029</b>
<b>Net Operating (Surplus)/Deficit</b>		<b>(\$3,610)</b>	<b>(\$55)</b>	<b>(\$100)</b>
<b>Capital Expenditure</b>	Buildings - Renewal	\$0	\$77,224	\$77,224
	WIP - Buildings	\$56,911	\$0	\$0
<b>Capital Expenditure Total</b>		<b>\$56,911</b>	<b>\$77,224</b>	<b>\$77,224</b>
<b>Funding Sources</b>	Internal Loans - Princ	(\$45,090)	(\$59,724)	(\$59,724)
	Internal Loans - Repaid	\$0	\$1,365	\$1,365
	To-Comm Ctr Waikawa Niag - OP	\$3,946	\$13	\$13
	Ex-Comm Ctr Waikawa Niag - OP	(\$11,820)	(\$17,500)	(\$17,500)
	Ex - District Operations Reser	\$0	(\$45)	\$0
	Add Back Non Cash Depn	(\$336)	(\$1,278)	(\$1,278)
<b>Funding Sources Total</b>		<b>(\$53,301)</b>	<b>(\$77,169)</b>	<b>(\$77,124)</b>
<b>Hall - Waikawa Total</b>		<b>\$0</b>	<b>(\$0)</b>	<b>(\$0)</b>



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## Community leadership report

Record no: R/21/9/52581

Author: Karen Purdue, Community partnership leader

Approved by: Fran Mikulicic, Group manager democracy and community

☐ Decision

☐ Recommendation

☒ Information

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### Purpose

- 1 The purpose of this report is to inform the board of the community leadership activities in the area.

### Recommendation

That the Waihopai Toetoe Community Board:

- a) **receives the report titled “Community leadership report” dated** 11 October 2021.

### Attachments

A community leadership report [↓](#)



## What's happening in your area

### Community Partnership Fund

The latest funding round of the Waihopai Toetoe Community Partnership Fund closed on 30 September 2021. We have received four applications for this round, and have \$22,213 available for distribution over two rounds. A report to decide on allocations will be at the next board meeting scheduled for 14 December 2021.

### Community service awards

Nominations for community service awards closed on 30 September 2021. This is the first round of a more streamlined approach to the community service awards process, with one round per year for all the nine boards in the District. Seven nominations have been received. A report will be put up to the next meeting in December regarding this.

## Upcoming funding deadlines

The following funding rounds have recently closed and decisions will be made in November. A further update on funding outcomes for this board area will be made after that.

Sport NZ Rural Travel Fund	30 September 2021
District Initiatives Fund	30 September 2021
Creative Communities	30 September 2021

## Local Initiatives

### Wyndham Rugby Club

Staff continue to work alongside the Wyndham Rugby Club with their lights project. It is hoped that work will begin this year to begin installing the infrastructure for the lights. The club were unsuccessful with their application to the Transpower Community Care Fund.

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## Wyndham Lions Club

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Staff have had initial discussions with a representative from the Wyndham Lions club regarding potential ideas on a memorial at Doctors square to commemorate the service provided to the community.

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## Pools

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Staff have liaised with Gorge Road Pool, Tokanui Pool and Woodlands Pool regarding information required and the process to request funding from the Waihopai Toetoe Community Board.

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## What's happening outside your area

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### District/regional Initiatives

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#### Welcoming Communities

Southland District Council partnered with Invercargill City Council, Gore District Council and Southern REAP to lodge a funding application for a pilot-extension to Southern REAP's "drive my life" programme that specifically focuses on supporting Southland's newcomers to obtain their learners, restricted, and full driving licenses.

The funding application was submitted to the "Ethnic Communities Development Fund" and we recently received confirmation that Southern Reap Incorporated was successful in securing a grant of \$15,000 as the request aligned with the development fund's priorities and funding criteria. The Ministry for Ethnic Communities was not able to fund all of the applications received in this funding round.

The Welcoming Communities conference, due to be held in Wellington 26/27 August has been cancelled and is expected to be rescheduled for later in the year.

#### Environment challenges workshop

In May, Environment Southland hosted a workshop on the significant environmental challenges facing Southland including freshwater quality, climate change impacts and biodiversity. It was recognised that to achieve long-term environmental outcomes there was a need to build environmental, economic, cultural and social frameworks for a sustainable future.

In addition, the change required was simply too big for any one agency to achieve alone and will require strong regional and national partnerships with a long-term vision.

A second workshop took place in mid-August and staff from the community leadership team attended, along with other stakeholders. This workshop looked at the draft vision statements and theme and developed ideas/projects to achieve the vision.

A further hui is planned for the beginning of October.

## What's coming up?

### Policy and strategy

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#### Bylaw and policy work

Staff in the strategy and policy team are in the early stages reviewing a number of documents. These include:

- The Open Spaces Strategy and Reserves Management Policy
- The Stewart Island/Rakiura Visitor Levy Bylaw and Policy
- The Delegations Manual – staff have begun reviewing the manual and identifying possible changes
- Alcohol Control Bylaw
- Smoke Free Open Spaces Policy – it is intended that pre-consultation with stakeholders will take place before the end of this year.
- Protected Disclosure Policy
- Contract Management Policy
- Feedback Policy.

#### Corporate risks

Following annual review by ELT, on 23 June 2021, Council adopted the revised top strategic risks which will form the quarterly risk register going forwards. Risk management reporting is underway for the September 2021 quarter. Staff and ELT are currently updating the risk register and the quarterly reports will be presented to the Finance and Assurance Committee and Council when they meet later in the year.

#### Long Term Plan

On 29 June 2021, Council adopted the Long-Term Plan 2021-2031. The LTP sets out Council's plan for the next 10 years, how this contributes to the strategic direction, the costs and how they will be paid for, and how we will measure our performance as an organisation. The LTP is available on Council's website to view or download, and printed copies of the LTP are available in area offices.

#### Annual Report

Work on the development of the 2020/2021 Annual Report is underway. The draft annual report will be presented to the Finance and Assurance committee in October for release to Audit New Zealand.

#### Interim performance report

The final interim performance report was presented to the Finance and Assurance committee on 27 September. This report is the final one using the 2018-2028 LTP performance measures.

#### Annual Plan

Work has begun on the development of the 2022/2023 Annual Plan which is year two of the LTP 2021-2031.

## Stakeholder updates

### Waka Kotahi – Highways South update

Watercutting has recently been completed across the network to improve the texture (and therefore skid resistance) of the pavement.

We're hopeful that the snow and ice events are over for the year, although our crews continue to monitor road and weather temperatures until the end of September to enable snow and ice preventative treatments (CMA and grit) when necessary.

Wandering stock is starting to increase again, likely due to new spring stock. Please can you remind your communities to check fencing, particularly for areas bordering state highways, to ensure these are as secure as possible.

We are starting to also notice more vegetation restricting visibility on the network due to new spring growth. We'd appreciate if landowners can keep on top of vegetation bordering state highways to ensure clear visibility, and therefore safety, for users of state highways.

Due to the spring rains we have had recently, we have had localised flooding in some areas. In some cases recently, the cause of flooding has been drains that have been blocked by the roots of trees, we are working through these on a case by case basis to determine the best available course of long-term action.

The slip at Ohai now has a confirmed remedial plan and work is due to begin to stabilise this slip and reopen SH96 to two lanes. We're grateful for the patience of the communities in this area while we engaged with other affected stakeholders.

The new construction season is about to begin in October/November with almost 70km of reseals, asphalt and rehabs programmed between the start of November and the end of April. We appreciate that these works can be disruptive and frustrating for state highway users as well as the communities bordering these areas, however due to the weather in Southland, we're limited to these months to complete this work.

We will do our very best to engage with affected businesses and communities in advance of these works so there are no surprises. SH96/Winton-Wrey's Bush highway is one of the first construction projects in our programme, this will begin in late October (weather permitting), and we've liaised with the tour of Southland to ensure the route the cyclists take does not clash with this.

We'd appreciate your support to push the message out to our communities that the temporary speed limits are there for a reason. These temporary speeds ensure that our workers on the site are safe in their workplace, road users are safe travelling through these work sites, vehicles are not damaged by any road works taking place, and the roads themselves are not damaged by speeding vehicles while under construction. If they are damaged, then we need to come back and do the job all over again – increasing the disruption to motorists.

We are noticing a large increase in the amount of litter on state highways and although our crews are collecting litter as often as possible, this doesn't seem to be decreasing. It would be great if community boards could promote their communities to "do the right thing and put in in the bin".

Finally, the Tour of Southland is happening again next month beginning on the 31 October. Once we have confirmed routes and traffic management plans relating to state highways, we will share any planned

disruptions on the highways with you. In the meantime, as was advertised in the Southland Times on the 18th September and as attached, please see the proposed road closures on state highways in Southland for the tour:

- Monday 1st November – SH6, Diana St in Lumsden, detour via Hero/Flora streets
- Tuesday 2nd November – Lakefront Drive, Te Anau between Mokoroa and Town Centre, detour via Mokoroa/Town Centre/Luxmore Drive (not a state highway but relevant for community boards)
- Friday 5th November – SH94, Hokonui Drive, Lyne St, detour via Traftord/Fairfield/Preston streets
- Saturday 6th November – SH6, Great North Road, detour via Meldrum/Park/Bute streets

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## Emergency Management Southland

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It has been a busy time at Emergency Management Southland over the last few months. There have been a few changes in the team however, I am happy to say that we are now fully staffed. Simon Mapp has joined us as group manager, Jason Ten Hoorn Boer and Amy Rogers have joined Craig Sinclair in the Response Team; and Mallory Wood and Tracey Fraser have joined Aly Curd in the community team.

Recently, five of the team were deployed to Westport to support the Buller flood response taking roles in Welfare, Response, Planning, and Logistics. This was a big event for a small town, and they were really under the pump in the initial stages. The deployed team assisted from the initial response phase through to the transition to recovery and the learnings gained have been invaluable.

The recent Covid-19 Delta resurgence differed greatly from the previous outbreak in 2020 as there was no declared National State of Emergency this time. This meant that we were not lead agency for this response as the Ministry of Health took lead supported by the Ministry of Social Development. Understandably, a lot of planning was dedicated to this resurgence which saw CDEM groups, NEMA, government agencies and stakeholders working on these plans. Focus was also put on developing our concurrent event planning.

EMS saw the importance of communication throughout this time, ensuring that we kept in contact with community groups and responding agencies at local, regional, and national levels. Unfortunately, restrictions meant that we had to pause community meetings and public engagement with presentations in Wallacetown and Otatara cancelled, along with school visits with our Shakey trailer. We are now looking into how we can continue engagement in person when restrictions allow along with holding meetings virtually if needed.

Our community VHF radio programme is progressing well. The radios are now fully set up and have been tested so we hope to start placing these around Southland by the end of September. This project is to ensure we have an alternative form of communication between our communities and the ECC if an emergency were to disrupt cellular service and the internet. These radios are programmed so that the communities can contact the Emergency Coordination Centre (ECC) as well as other communities throughout the region.

The radios are contained in a strong box that contain everything you need to start transmitting and can be run off both mains power and from a vehicle. A step-by-step instruction guide is included. Being in a box means that these radios are fully mobile so that they can be moved should the need arise.

## Operational Report for Waihopai Toetoe Community Board

Record No: R/21/9/50886  
Author: Brendan Gray, Projects manager  
Approved by: Fran Mikulicic, Group manager democracy and community

☐ Decision ☐ Recommendation ☒ Information

### Purpose of Report

- 1 The purpose of the report is to update the board on the operational activities in the Waihopai Toetoe Community Board area.

### Recommendation

That the Waihopai Toetoe Community Board:

- a) **Receives the report titled “Operational Report for Waihopai Toetoe Community Board” dated 11 October 2021.**

### Attachments

- A Report to Waihopai Toetoe Community Board - 26 October 2021 - Operational report [↓](#)





## 1. Staff projects within current financial year

### CLARIFICATION OF FUNDING SOURCES

Local funded: footpaths, SIESA, water structures and community halls.

District funded: cemeteries, water, wastewater, public toilets, roading and stormwater.

Local or District funded (dependent on service): community facilities, parks and reserves.

ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	PROJECT CURRENT COMMENT	BUDGET
<b>STORM WATER</b>	P-10431	Wyndham stormwater replacement - includes subsoil - multi-year project	Pre-delivery phase	On track	Design is near complete, the contract has been allocated to BCL through the contracting panel, construction is programmed to start in December.	\$630,000
<b>WASTE WATER</b>	P-10454	Edendale/Wyndham wastewater consent renewal	Initiation phase	On track	Design nearing completion, the contract has been allocated to Downer through the contracting panel and construction is programmed to start in late December/January through the school holidays so not to affect the school.	\$200,000
<b>COMMUNITY FACILITIES</b>	P-10580	Tokanui hall - painting	Initiation phase	Off track	We received three responses to the expression of interest, now we	\$37,361





ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	PROJECT CURRENT COMMENT	BUDGET
					will be putting the work out to tender. Two of the three interested parties have completed site visits with the third still to undertake theirs.	
<b>PUBLIC TOILETS</b>	P-10618	Curio Bay camping ground toilet - refurbishment	Business case phase	On track	We received three responses to the expression of interest, now we will be putting the work out to tender. Two of the three interested parties have completed site visits with the third still to undertake theirs.	\$15,000
<b>PUBLIC TOILETS</b>	P-10622	Edendale recreation reserve toilet - renewal	Business case phase	On track	The tender has gone live for this project.	\$200,000
<b>PUBLIC TOILETS</b>	P-10623	Edendale Seaward Road toilet - refurbishment	Business case phase	On track	We received three responses to the expression of interest, now we will be putting the work out to tender. Two of the three interested parties have completed site visits with the third still to undertake theirs.	\$50,000
<b>PUBLIC TOILETS</b>	P-10654	Tokanui toilet - water source	Business case phase	On track	Work will commence when ground conditions dry out.	\$40,000
<b>PUBLIC TOILETS</b>	P-10658	Waikawa toilet - refurbishment	Business case phase	On track	We received three responses to the expression of interest, now we will be putting the work out to tender. Two of the three	\$100,000



ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	PROJECT CURRENT COMMENT	BUDGET
					interested parties have completed site visits with the third still to undertake theirs.	
<b>PARKS AND RESERVES</b>	P-10862	Edendale Wyndham - multi-use track	Business case phase	On track	Preparing expression of interest that will go out to the market to determine interest before determining the best procurement process.	\$10,000
<b>PARKS AND RESERVES</b>	P-10866	Edendale - drinking fountain	Business case phase	On track	Quotes received have exceeded budget. Unbudgeted expenditure report to go to the community board meeting in October before the project can continue.	\$10,000
<b>PARKS AND RESERVES</b>	P-10867	Waikawa walking tracks - investigation project	Business case phase	On track	Preparing expression of interest that will go out to the market to determine interest before determining the best procurement process.	\$10,000
<b>PARKS AND RESERVES</b>	P-10868	Curio Bay - reserve management plan	Business case phase	On track	The initial engagement with community boards has been undertaken as part of the Open Spaces Policy discussions. This work will feed into the review of the Resource Management Plan.	\$50,000



ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	PROJECT CURRENT COMMENT	BUDGET
<b>COMMUNITY FACILITIES</b>	P-10870	Wyndham - hall kitchen upgrade	Business case phase	On track	Quotes received have exceeded budget. Unbudgeted expenditure report to go to the community board meeting in October before the project can continue.	\$30,000
<b>PARKS AND RESERVES</b>	P-10928	Edendale - walking track upgrade	Pre-delivery phase	On track	Council will hold off progressing with this project until the broadband has been installed, due to it being in the same line as the walking track.	\$15,000
<b>PARKS AND RESERVES</b>	P-10942	Fortrose - investigation project	Business case phase	On track	Preparing expression of interest that will go out to the market to determine interest before determining the best procurement process.	\$20,000
<b>STORM WATER</b>	P-11012	Woodlands stormwater upgrade	Pre-delivery phase	On track	Design is near complete, the contract has been allocated to Downer through the contracting panel and construction is programmed to start in late December/ January through the school holidays, so not to effect the school.	\$350,000



## 2. Service Contracts

CONTRACT NAME	CONTRACT MANAGER COMMENTARY
10/01 – Water and waste water services operation and maintenance	Contractor staff have been very busy during August due to weather related issues. Flooding and power cuts have been a challenge across the district.
20/53 –Edendale and Wyndham, Woodlands, Waikawa, Fortrose, Tokanui, Gorge Road reserve and Weirs beach mowing areas	The new contractor, Delta, has completed several rounds of mowing. There has been no mowing related RFS.
12/10 - Waikawa toilets	Small issue with freedom camping over the lockdown. The toilets weren't attended during level 4.
16/13 – Tokanui public toilet contract	No issues with this toilet.
17/01 Alliance roading contract	<p>The whole of New Zealand went into Covid-19 level 4 lockdown on Tuesday, 17 August 2021 at 11.59pm. Alliance contractor Fulton Hogan put into place Covid-19 emergency response plans and have them signed off. We were able to respond to emergencies only. On Tuesday, 24 August we started maintenance grading as an emergency response to make sure that the farmers could keep going and delivering as per normal. Alliance also had a cyclic team of two people in two vehicles responding to potholes and other emergency repairs. We kept this going until we went to level 3 on Tuesday, 31 August at 11.59pm.</p> <p>RFS for the month are at 44, about the monthly average for last year. Most of the RFS were grading and metalling related.</p> <p>Alliance have graded around 318kms for the month. This is fantastic considering that we had to halt operation in near perfect weather conditions for four days. Some dead running again fielding RFS thus the slight increase in rate for the month.</p> <p>Alliance spread 1334m<sup>3</sup> of maintenance metal for the month, fortunately all before level 4 lockdown kicked in.</p> <p>Supervisors are now marking faults on the 2021/2022 reseal areas.</p> <p>Just a single frost and ice inspection and grit application for the month of August.</p> <p>There are nearly three hundred jobs programmed for this month which will include 1.5km of widening work on Progress Valley Road. The town spraying in alliance area has now been completed, this included the footpaths that required lichen spraying</p> <p>There will be a follow up in approximately a months' time, as this will be long enough to determine anything that did not uptake the spray.</p>



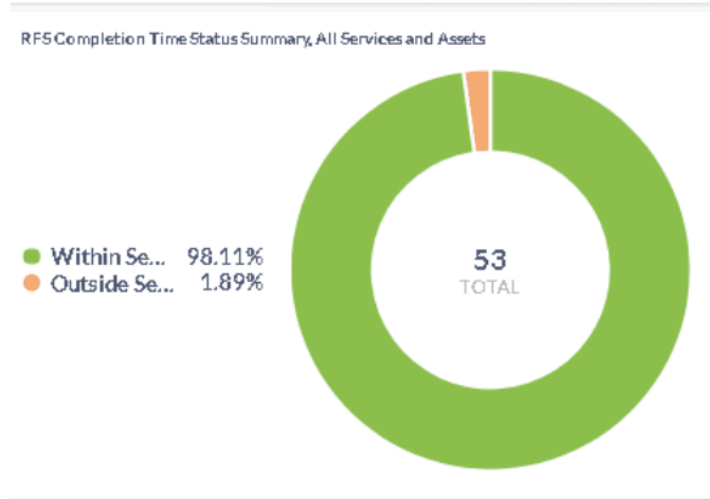
### 3. Request for service data to 5 August 2021 – 28 September 2021

 <p><b>Community Board</b></p> <p><b>Requests for Service</b> 5/8/21 – 28/9/21 <b>58</b></p>	<p><b>District wide</b></p> <p><b>Requests for Service</b> 5/8/21 – 28/9/21 <b>779</b></p> <p><b>3 Waters Service requests</b> 5/8/21 – 28/9/21 <b>89</b></p>
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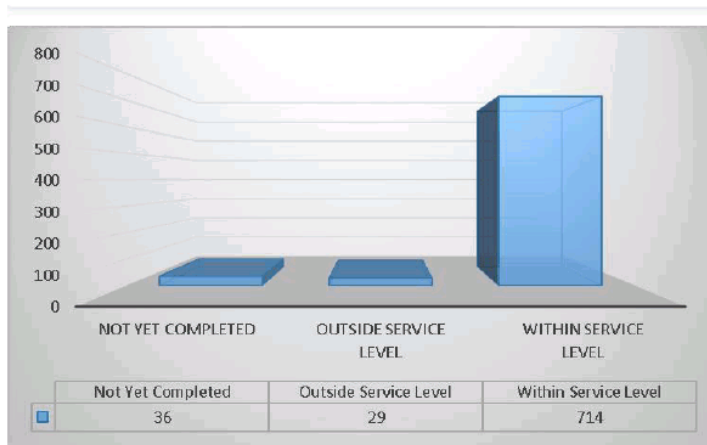
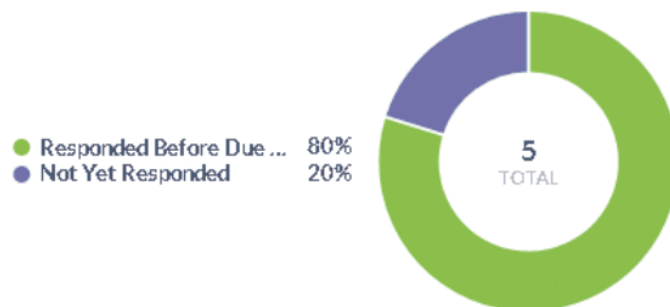
REQUEST TYPE	COUNT
3 or more street lights out - in a row	1
Culverts blocked - rural	6
Edge break/low shoulders sealed roads	1
Flooding roads - rural (safety)	2
Footpaths hazards - trip/hazard/broken etc (safety)	1
Gravel road slumps/dips and heaves/raised	1
Gravel, potholes/corrugations and grading	4
Litter matters rural (not state highway)	1
Multiple street lights out - not in a row	1
Other road hazards (safety)	1
Sealed road - potholes and blowouts (routine)	2
Sealed road - potholes and blowouts (safety)	1
Sewer lateral blockage	1
Slumps and heaves sealed roads	1
Transport - road matters general	14
Warning and reg. signs existing (speed, curve etc)	1
Water and waste general	10
Water asset leak (main, hydrant, valve and meter)	1
Water toby leak	3
Wheelie bin collection complaints	2
Wheelie bin new/size change/additional	3
<b>TOTAL</b>	<b>58</b>

## RFS count by completion time status

**COMMUNITY BOARD - 5/8/21 – 28/9/21**

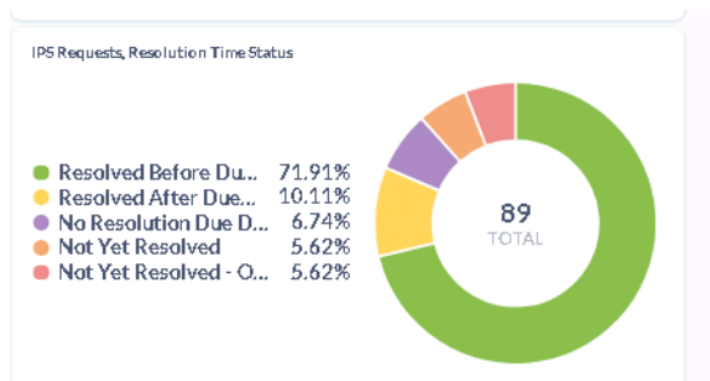


IPS Requests, Response Time Status



Report to Waihopai Toetoe CB  
26/10/2021

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Note: RFS that were not yet completed or outside the service level were due to factors including further insufficient/ incorrect information from the customer, investigations/ work required and extensions of time to complete the requests.

#### 4. Local finance reporting

<b>Edendale-Wyndham - Business Units as at 31 August 2021</b>									
	<b>Income</b>			<b>Expenses</b>			<b>Capital</b>		
<b>Business Unit</b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget Full Year</b>	<b>Expenses YTD</b>	<b>Budget YTD</b>	<b>Budget Full Year</b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget Full Year</b>
Street Works - EdenWyn	\$281	\$281	\$1,825		\$281	\$1,687			\$29,900
Refuse Collection - EdenWyn	\$3,167	\$3,162	\$18,971	\$790	\$3,162	\$18,971			
Beautification - EdenWyn	\$9,698	\$9,395	\$57,107	\$2,507	\$9,395	\$56,371			
Recreation Reserve - EdenWyn	\$10,861	\$10,947	\$65,684	\$2,784	\$6,194	\$65,684			
Playground - EdenWyn	\$2,105	\$3,769	\$22,615	\$625	\$2,109	\$13,115			\$10,000
Cemetery - Edendale	\$1,947	\$1,944	\$11,846	\$971	\$2,176	\$13,057			
Hall - Edendale			\$1,873						
Cemetery - Wyndham	\$2,640	\$2,653	\$15,918	\$1,274	\$2,692	\$16,149			
Camping Ground - Wyndham	\$1,059	\$1,059	\$6,351	\$1,137	\$1,645	\$6,762			
Hall - Edendale-Wyndham	\$2,973	\$3,082	\$18,493	\$6,080	\$6,524	\$48,904			
Museum - Wyndham	\$260	\$253	\$1,519	\$679	\$689	\$2,166			
<b>Total</b>	<b>\$34,991</b>	<b>\$36,546</b>	<b>\$222,202</b>	<b>\$16,847</b>	<b>\$34,867</b>	<b>\$242,866</b>	<b>\$0</b>	<b>\$0</b>	<b>\$39,900</b>

Edendale-Wyndham income is below budget (\$1,555), predominantly due to no playground grants being received for the period to date. Edendale-Wyndham expenses are \$18,020 under budget. Refuse collection is underspent by \$2,372 as a result of minimal refuse collection costs to date. Beautification is \$6,889 under budget due to minimal maintenance costs incurred for the period to date (\$3,743) and less mowing costs (\$2,778). Recreation reserve is \$3,410 under budget due to only minor maintenance expenditure incurred to date (\$2,200) and less mowing costs (\$1,351). Edendale playground is \$1,484 under budget due to minimal maintenance (\$1,143). Edendale and Wyndham cemeteries are \$1,205 and \$1,418 under budget due to underspends in mowing and tree and hedge maintenance.





<b>Gorge Road - Business Units as at 31 August 2021</b>									
	<b>Income</b>			<b>Expenses</b>			<b>Capital</b>		
<b>Business Unit</b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget Full Year</b>	<b>Expenses YTD</b>	<b>Budget YTD</b>	<b>Budget Full Year</b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget Full Year</b>
Street Works - Gorge Road	\$120	\$120	\$720		\$120	\$720		\$161	\$966
Recreation Reserve -Gorge Road	\$1,769	\$1,767	\$11,251	\$1,325	\$3,600	\$21,600			
<b>Total</b>	<b>\$1,889</b>	<b>\$1,887</b>	<b>\$11,971</b>	<b>\$1,325</b>	<b>\$3,720</b>	<b>\$22,320</b>	<b>\$0</b>	<b>\$161</b>	<b>\$966</b>

Gorge Road income is on budget. Expenditure is underspent by \$2,395 predominantly as a result of recreation reserve project and general maintenance underspends for the year to date (\$2,064).

<b>Tokanui - Business Units as at 31 August 2021</b>									
	<b>Income</b>			<b>Expenses</b>			<b>Capital</b>		
<b>Business Unit</b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget Full Year</b>	<b>Expenses YTD</b>	<b>Budget YTD</b>	<b>Budget Full Year</b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget Full Year</b>
Street Works - Tokanui	\$120	\$120	\$720		\$120	\$720			\$15,760
Refuse Collection - Tokanui	\$280	\$280	\$1,680		\$280	\$1,680			
Beautification - Tokanui	\$3,512	\$3,509	\$21,961	\$879	\$2,983	\$21,052			
Playground - Tokanui	\$1,449	\$1,448	\$8,687	\$361	\$1,571	\$9,732			
Hall - Tokanui	\$2,127	\$2,112	\$12,746	\$3,596	\$4,207	\$50,033			
<b>Total</b>	<b>\$7,490</b>	<b>\$7,469</b>	<b>\$45,794</b>	<b>\$4,836</b>	<b>\$9,160</b>	<b>\$83,217</b>	<b>\$0</b>	<b>\$0</b>	<b>\$15,760</b>

Tokanui income is slightly above budget. Expenditure overall is \$4,325 under budget primarily due to minimal mowing in the beautification business unit (\$1,761), and underspent playground and hall maintenance (\$1,209 and \$833 respectively).

<b>Waihopai Toetoe - Business Units as at 31 August 2021</b>									
	<b>Income</b>			<b>Expenses</b>			<b>Capital</b>		
<b>Business Unit</b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget Full Year</b>	<b>Expenses YTD</b>	<b>Budget YTD</b>	<b>Budget Full Year</b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget Full Year</b>
Governance Waihopai-Toetoe									
Community Leadership - Waihopa	\$2,086	\$2,083	\$23,713	\$7,293		\$23,713			
Streetworks - Waihopai-Toetoe				\$459	\$459	\$2,751			\$3,000
Rec Reserve - Waihopai-Toetoe	\$8,303	\$8,295	\$50,718	\$889	\$7,141	\$129,767			
Recreation Reserve - WaihopaiT				\$587					
Waihopai Toetoes Community Poo	\$4,615	\$4,556	\$27,333		\$4,556	\$27,333			
<b>Total</b>	<b>\$15,004</b>	<b>\$14,933</b>	<b>\$101,764</b>	<b>\$9,228</b>	<b>\$12,155</b>	<b>\$183,564</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,000</b>

Waihopai Toetoe income is slightly above budget. Expenditure is \$2,927 under budget predominantly due to minimal mowing and maintenance incurred for the period to date at the recreation reserve (\$6,180) and no grants being made to any community pools for the year to date (\$4,556). These underspends were offset by an overspend in the community leadership business unit as a result of a grant being coded to the incorrect account (\$7,000). This error has been corrected in September 2021.

<b>Woodlands - Business Units as at 31 August 2021</b>									
	<b>Income</b>			<b>Expenses</b>			<b>Capital</b>		
<b>Business Unit</b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget Full Year</b>	<b>Expenses YTD</b>	<b>Budget YTD</b>	<b>Budget Full Year</b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget Full Year</b>
Street Works - Woodlands	\$120	\$120	\$720	\$2,449	\$1,690	\$10,139			\$27,640
Cemetery - Woodlands	\$1,903	\$1,900	\$11,400	\$882	\$1,987	\$11,923			
Beautification - Woodlands	\$1,817	\$1,815	\$11,829	\$742	\$1,815	\$10,888			
<b>Total</b>	<b>\$3,840</b>	<b>\$3,835</b>	<b>\$23,949</b>	<b>\$4,073</b>	<b>\$5,492</b>	<b>\$32,950</b>	<b>\$0</b>	<b>\$0</b>	<b>\$27,640</b>



Woodlands income is on budget overall and across each individual business unit. Woodlands overall expenditure is \$1,419 under budget. The cemetery and beautification business units were underspent \$1,105 and \$1,072 respectively due to less mowing and maintenance occurring to date. This was offset by \$759 overspent in street works maintenance.

<b>Other Halls - Business Units as at 31 August 2021</b>									
	<b>Income</b>			<b>Expenses</b>			<b>Capital</b>		
<b>Business Unit</b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget Full Year</b>	<b>Expenses YTD</b>	<b>Budget YTD</b>	<b>Budget Full Year</b>	<b>Actual YTD</b>	<b>Budget YTD</b>	<b>Budget Full Year</b>
Hall - Menzies Ferry			\$152						
Hall - Fortrose	\$1,631	\$1,631	\$9,849	\$1,378	\$2,106	\$6,926			
Hall - Maitua Island			\$93						
Hall - Mokoreta/Redan	\$876	\$876	\$5,611	\$2,852	\$3,043	\$5,257			
Hall - Waikawa	\$2,273	\$2,208	\$13,247	\$729	\$1,821	\$10,059			
<b>Total</b>	<b>\$4,780</b>	<b>\$4,715</b>	<b>\$28,952</b>	<b>\$4,959</b>	<b>\$6,969</b>	<b>\$22,242</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Other hall income is slightly above budget. Other hall expenditure is \$2,010 under budget primarily due to no maintenance costs incurred for the period to date for the Fortrose (\$728) and Waikawa (\$1,091) halls.

**Reserve Balances**

<b>RESERVE</b>	<b>ACTUAL 30 JUNE 2021</b>	<b>BUDGET 30 JUNE 2022</b>	<b>FORECAST 30 JUNE 2022</b>
Edendale Wyndham community centre	\$111,544	\$83,417	\$83,417
Edendale cemetery	\$7,435	\$7,615	\$7,615
Edendale Wyndham footpath	\$35,582	\$21,873	\$21,873
Edendale Wyndham general	\$77,679	\$78,415	\$73,193
Edendale Wyndham stormwater	\$444,302	\$453,119	\$453,119
<b>Total – Edendale Wyndham</b>	<b>\$676,543</b>	<b>\$644,439</b>	<b>\$639,217</b>
Gorge Road general	\$37,415	\$38,066	\$37,100
<b>Total – Gorge Road</b>	<b>\$37,415</b>	<b>\$38,066</b>	<b>\$37,100</b>
Tokanui community centre	\$1,675	\$1,749	\$1,749
Tokanui general	\$55,720	\$45,401	\$40,384
<b>Total – Tokanui</b>	<b>\$57,395</b>	<b>\$47,150</b>	<b>\$42,133</b>
Woodlands general	\$55,522	\$28,823	\$28,823
Woodlands septic tank	\$4,079	\$3,648	\$3,648
<b>Total – Woodlands</b>	<b>\$59,601</b>	<b>\$32,471</b>	<b>\$32,471</b>
Menzies Ferry hall	\$8,437	\$8,589	\$8,589
Fortrose hall	\$3,447	\$3,508	\$3,508
Mataura Island hall	\$5,928	\$6,021	\$6,021
Mokoreta/Redan hall	\$21,104	\$21,458	\$21,458
Waikawa hall	-	-	-
<b>Total – Other halls</b>	<b>\$38,916</b>	<b>\$39,576</b>	<b>\$39,576</b>
<b>TOTAL RESERVES</b>	<b>\$869,8970</b>	<b>\$801,702</b>	<b>\$790,497</b>

## Council report

Record No: R/21/9/52625

Author: Shanin Brider, Community and futures administrator

Approved by: Fran Mikulicic, Group manager democracy and community

☐ Decision

☐ Recommendation

☒ Information

## Chief executive update

### Covid-19

1. Southland District Council (SDC) staff have responded extremely well to the outbreak of the delta variant of Covid-19. When the announcement was made for the nation to commence Level 4 lockdown, the incident management team (IMT) convened immediately and re-established the protocols required to allow as much of normal activity as possible to continue.
2. While the experience of working from home is not unfamiliar since the arrival of the pandemic, it is important to acknowledge that working from home under lockdown conditions is not the same as remote working, and for many the challenges of working at home have been significant. Fortunately, the unexpected presence of family members on zoom calls is now generally accepted with good humour, but for many of our staff, working under these conditions is far from ideal.
3. We all look forward to the return to normal life and will look to reopen council facilities as soon as we are allowed to do so safely. In the meantime, I want to express my thanks to the IMT and the staff of SDC for their efforts and their patience.

### RMA reform

4. Approximately 3,000 submissions on the Natural and Built Environments (NBA) bill were received by the Select Committee. SDC submitted, and was also part of the wider Otago and Southland joint Local Government Submission. The joint submission was presented to the Select Committee by Mayors Hicks and Cadogan on 6 September via zoom. The bill charts a new path for environmental management and will replace the now 30 year old RMA. Another more detailed exposure draft of the NBA will be made public next year for submissions which will contain more detail than the initial version.
5. The proposed Spatial Planning Act is also a key component of the RMA reform as it will set a long-term strategic approach on how we integrate land use planning, infrastructure provision, environmental protection and climate change matters. Both pieces of legislation are proposed to be brought into law this parliamentary term. These pieces of legislation will require regional coordination between local government and iwi to provide regional environmental plans.

### National environmental policies

6. There are a number of key policies being progressed by central government which specifically manage key parts of our natural and built environment. These support the interpretation and implementation of the high-level legislation. The key National Policy Statements that are being generated which impact SDC are the ones for Indigenous Biodiversity (NPS-IB) and Highly Productive Land (NPS-HPL). A revised exposure draft on the NPS-IB is anticipated in early October for a two week consultation round with local government and iwi. SDC submitted in

2020 on the previous exposure draft, key points on that submission were the significant cost and volume of work required to give effect to the proposed requirements. Indications are that the NPS-IB will be finalised in the first quarter of 2022. The NPS-HPL is progressing and intended to set national direction on maintaining the productive capacity of our high value soils. No timeframe has been given of when this NPS will be finalised.

## Climate change

7. A climate Adaptation Act is proposed as part of the RMA reform to ensure that climate change impacts are adequately managed and considered through planning and long-term spatial strategies. For local government, there are two key workstreams, these being adaptation (from already present and impending climate change impacts) and mitigation (limiting carbon emissions).
8. In the adaptation space, A National Climate Change Adaptation Plan is due to be published in August 2022 which will provide guidance on how local government manages the increasing impacts of climate change on infrastructure, communities and private investments. central government work is also underway to set up local risk assessment framework in order to get regional and local risks understood and managed in a consistent way across the country.
9. In the mitigation space, central government has been consulting on reforming part of the Emissions Trading Scheme (ETS) as it relates to industrial allocation, this is to ensure a fair and efficient market for carbon credits. Additionally, the Climate Change Response Act 2002 requires the government to prepare emission reduction plans with emission targets to transition NZ towards being net carbon neutral by 2050. The first emissions reduction plan is due to be published by the end of 2021.

## Services and Assets

### Forestry (IFS)

10. Final valuation for FY2020/2021 year has been received.
11. Draft harvest plan for Waikaia in FY2021/2022 has been submitted, pending action in fourth quarter of 2021.

### Around the Mountains Cycle Trail

12. Six yearly structural inspections of the bridges on the trail are complete with minor items identified. These have been instructed for action by the maintenance contractor and work is progressing. Price has been requested for further maintenance items identified through the annual trail inspection.
13. Pre-development project work to address the Centre Hill erosion has commenced and SDC is continuing to work with Landcorp to identify suitable solutions including appropriate survey instruments for the site.
14. Council has made the decision to establish an Around the Mountain Cycle Trail Trust to manage the user experience. Councillor Christine Menzies has been appointed to this trust as Council's representative.

## Property

15. Staff levels are now back to a full complement however the demands of community housing means that this is using up all of the returned staff resource with little or no action undertaken to deal with the significant work backlog in other areas.
16. Work that is underway is the rent review and renewal of Riverton Harbour Endowment farming leases which happen every 21 years. This is at the stage of Council valuers completing their task to advise the Lessees of the new rentals and the new rental amounts have been sent to the Lessees. The draft leases with Landcorp for the lands at Kepler are at the final stages awaiting resolution of water allocation and flows being confirmed.
17. Numerous internal enquiries regarding what is allowed on Council property are being received and processed. This is an important role given the many differing land status, to ensure the asset managers are undertaking work on Council property and in accordance with the many restrictions that may, or may not, exist with each status.

## Strategic water and waste

### Operations and maintenance contract 10/01

18. Downer has been responding to a higher than normal amount of sewer blockages recently.
19. A sewer blockage in Riverton resulted in an overflow from a manhole beside the Orepuki Highway. Environment Southland were notified and attended the clean-up. The blockage was found to be caused by wet wipes.

### Resource consent renewals (wastewater)

Wastewater scheme upgrade	Description	Capital budget
Balfour WWTP and consent	A revision to the work scope and strategy has been requested. This is due to the likely limited number of future disposal options to be short-listed early in the proposal.	\$1.5 million
Edendale/Wyndham WWTP and consent	A strategy has been proposed and this has also had a revision requested to the scope on the basis that the primary feature will be disposal and not enhancing treatment levels.	\$3.0 million
Manapouri WWTP and consent	The missing bore has been located and requires physical works attention.  A feature survey, drone flight, pond drop test and sludge depth assessment have all been scheduled. No further working group meetings will be scheduled until this engineering data has been collated for short-list considerations.	\$4.0 million
Riversdale WWTP and consent	The submission period has closed for the resource consent and a determination is underway with draft conditions expected soon. A survey has been engaged to carry out both the legal and feature survey subject	\$2.6 million

Wastewater scheme upgrade	Description	Capital budget
	to Council decision. Tender documents and timeline are progressing.	
Stewart Island disposal field	Disposal field upgrade design has been completed and will be constructed later this year.	
Winton WWTP and consent	The revised strategy was presented to Environment Southland and the Winton Working Group on 3 August. A staged approach is now being developed subject to further input from Te Ao Marama. The option to connect with Invercargill has yet to be further consulted at staff level.	\$25 million
Gap Road East pipes	Te Anau Earthworks have commenced pipeline installs for the pressure sewer and a water pipe to Rata Lodge. Council has contributed financially to the upgrade size of these pipes to be vested in Council.	

### Stimulus

20. Work continues with the Stimulus programme, and 2020/2021 LTP capex programme packages with 12 projects completed, another eight underway.
21. There are five projects currently under design and one project with completed design awaiting allocation to one of the panel contractors.
22. We are confident that the programme will be delivered on time, in line with our forecasted programme as we are using the Stimulus contracting panel (made up of four local contracting companies) for our delivery. Our use of external professional resource for quality assurance, quantity surveying/ price evaluation and contract engineering is proving efficient and valuable.
23. This stimulus report is based on a three day lockdown at this stage, but our delivery confidence would slip if it extended into weeks.

### Project delivery team (PDT).

24. The 2021/2022 works programme is well underway with circa \$3m turnover completed in July
25. Carry forward process is nearly complete but overall won't have a major impact on the 2021/2022 year.
26. Contractor engagement drop in sessions where held in August with over 40 local contractors attending.
27. First major package of works has gone out to market with the toilet replacement package.
28. Major bridge package is due out to market end of August.
29. Brendan Gray has started in the project delivery team manager role as of 16 August.

### Community facilities

30. The team has been working with the finance team to complete the year end process.



31. We are now working through the process of packaging up the capital works programme so that it can go out to the market. Part of this process is engaging with our communities to let them know what we are going to deliver this financial year. The first part of this process is a communications piece that will go out in the First Edition.
32. In addition to this there is also a drive to engage with the contracting market so that they are aware of the amount of work that is coming on stream. Two drop sessions have been arranged so that staff can update interested parties on the works programme and Council's approved contractor requirements.
33. There are still some projects from the last financial year that are yet to be completed. A lack of contractor resource and a delay in materials has contributed to these projects not being completed.
34. The activity management plan maturity assessment has identified some gaps in our existing plans and we will be working through how to address these issues to bring the plans up to the levels recommended in the assessment.
35. Some of focus will now shift to looking at preparing for the 2022/2023 financial year's capital works programme.
36. Work is continuing with the fire evacuation plans for all of the halls. Plans have been lodged with FENZ and are now awaiting approval. Staff are working with the community leadership team and the community boards to meet with hall groups and their communities to inform them of the changes to the FENZ requirements and the changes in the hall management structure. These conversations have generally been positive and clarified some misunderstanding around Council process.
37. The Waikaia mowing contract became effective on 1 July 2021 however the contractor (Waikaia Progress League) have yet to meet their requirements to become an approved contractor. They were issued the contract in January 2021 so have had seven months to meet these requirements.
38. The Otatau gardening contract is yet to be finalised. Staff have been working with the incumbent contractor to finalise the contract. This will require an unbudgeted expenditure report as the quoted price from the contractor exceeds the budget that was set in the LTP.
39. The Tuatapere gardening contract is yet to be finalised. Staff have been working with the incumbent contractor however they are struggling to meet the traffic management requirements to bring them up to an approved primary contractor with Council.
40. The gardening contracts in Ohai and Edendale/Wyndham have been picked up by the work scheme team.
41. The Northern Community Board is looking at rationalising their gardens before entering into a new contract.

## Strategic transport

### National Land Transport Plan

42. The National Land Transport Programme must be adopted by Waka Kotahi NZ Transport Authority by 1 September 2021 to give effect to the government policy on Land Transport for the next three years. This will see the confirmation of budgets for Council of Waka Kotahi NZ Transport Authority funded activities.
43. While Council has received indicative funding for the maintenance and renewals' programme, no indication of funding has been provided in relation to the low-cost low risk funding category. This funding category covers the bulk of Council safety related projects.

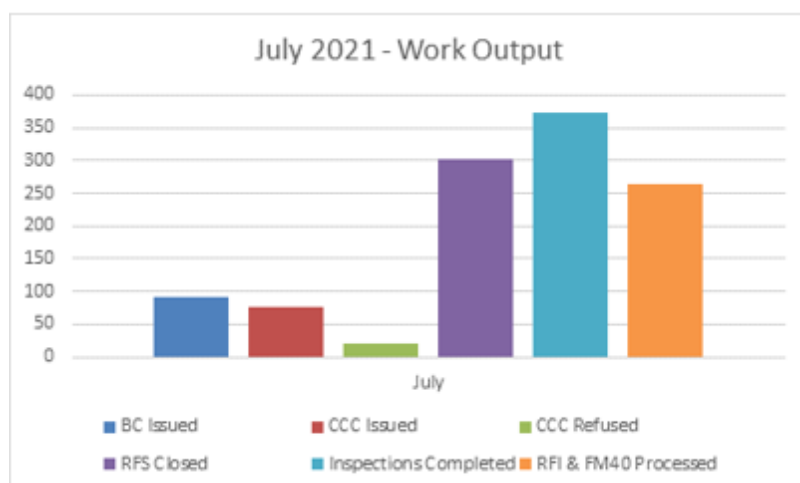
### District wide roading programme

44. As previously reported a condition of funding from Waka Kotahi NZ Transport Authority for bridges' funding was that a Present Value End of Life Analysis (effectively a mini business case) has to be approved for each bridge. These were sent to Waka Kotahi NZ Transport Authority for their official approval. Waka Kotahi were very responsive to these resulting in a quick turnaround which has allowed staff to continue with procurement requirements.
45. The first of the road pavement rehabilitation packages is out to tender. This is for a section of road on Riversdale Waikaia Road.
46. The remainder of the package, have either had a design review completed or are in the process of having design and tender document reviews being completed with the plan to have these all out to market by the end of August and early September.
47. Meetings have been held with both resurfacing contractors to finalise individual treatment options for the district wide resurfacing (reseal) programme. The resurfacing programme starts on 1 October and runs through until 30 March.
48. Historically the bulk of New Zealand's bitumen has come from the Marsden Point refinery. This is in the process of closing down which may over the shorter term have an impact on bitumen supply. The facility however could act as a bitumen import terminal should there be demand however this is yet to be determined
49. At present no concerns have been raised by our resurfacing contractors regarding supply constraints or issues.

## Environmental Services

### Building

50. The team have achieved 99% compliance to statutory timeframes for both building consents and code compliance certificate decisions during the month of July 2021.
51. Council continue to receive a high volume of consents with 97 consents received during July 2021. 124 building consents are currently being processed by Council (56 of those waiting for further information). Currently, an average 74% of consents received by Council require further information prior to being issued.
52. Inspection volumes remain high with 372 inspections completed in July at a pass rate of 53%.
53. There are a couple of vacancies in the department which are currently being advertised.



#### July 2021 – Building Consents Received

Primary Property Hk Ey → Property Ward	Count	Sum of Application Val...
Mararoa Waimea	26	NZ\$3,010,623.00
Oreti	28	NZ\$3,635,800.00
Stewart Island Rakiura	2	NZ\$426,000.00
Waiau Aparima	25	NZ\$671,650.00
Waihopai Toetoe	15	NZ\$1,326,000.00

## Environmental health

54. There are three alcohol/food businesses that require some SDC staff intervention to meet standards. As always, we aim to achieve this through voluntary compliance as opposed to enforcement measures.
55. The hearing for the proposed bottle store in Riverton was held, the District Licensing Committee refused the application.
56. Both DOC Invercargill and DOC Te Anau advise that no funding is available this year for freedom camping shared services in Te Anau and the Catlins. Freedom camping services will be offered in these two areas again, though limited. Staff are determining the budget available internally for this; and two SDC vehicles have been retained for use.

## Animal control

57. The next step in the dog registration process is the dog control officers following up on those dog owners that have not re-registered their dogs. As at 17 August around 1,000 dogs remain unregistered. All are subject to the late penalty.

## Resource management

### Resource consents

58. The volume and complexity of resource consent applications received remains high over the first six months of the calendar year.

59. Two applications have been publicly notified and are out for submissions. New applications seeking limited notification are have also been received.

60. It's anticipated that the volume and complexity of consent will continue over the next six months.

#### Environmental Policy

61. Work is continuing on the review of the landscapes chapter of the Operative Southland District Plan 2018. It's anticipated that this work will continue into the new year when the plan change will be notified.

62. The District Plan effectiveness report has been completed and was presented to the Regulatory and Consents Committee on 14 June. It made a number of recommendations to better improve the performance of the District Plan. Scoping work is underway to identify the priorities of any other District Plan changes needed to ensure that the plan maintains being effective and compliant with legislation.

#### Legislative reforms

63. Council made a submission on the Exposure Draft for the Natural and Built Environments Act in this reporting period. This is one of the three pieces of legislation proposed to replace the RMA. Council was also part of the joint Otago Southland submission which reflected wider issues across the two regions.

64. The proposed act is significantly different to the Resource Management Act and will mean wide-ranging changes to environmental management.

## Community and democracy

### Knowledge management

65. LIM numbers remained steady for the month of June with 42 LIM's being lodged. We kept our 6 day average turnaround which is promising. In June we processed 167 property file requests which averages 8 per day. LIM's and Property files were moved to E-pathway this month which has reduced some of the manual processing required and now allows for improved reporting.

### Customer support

66. From 01 June we have completed RFS's 1991 customers and completed 2688 animal changes. This does not include the dog renewals. Having the ability to easily utilise resource across the Customer Support team throughout the district worked well and we will definitely replicate this model moving forward.

## Recommendation

That Waihopai Toetoe Community Board:

- a) Receives the report titled **"Council report" dated** 24 September 2021.

## Attachments

There are no attachments for this report.

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## Chairperson's report

Record No: R/21/10/56207

Author: Fiona Dunlop, Committee advisor

Approved by: Fran Mikulicic, Group manager democracy and community

☐ Decision

☐ Recommendation

☒ Information

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### Purpose of report

- 1 The purpose of the report is to provide an update to the Waihopai Toetoe Community Board on activities that the chairperson has been involved with since August 2021.
- 2 The report also provides an opportunity for the board chairperson to present an overview of the issues she has been involved with.
- 3 Chairperson Pam Yorke will update the members at the meeting.

### Recommendation

That the Waihopai Toetoe Community Board:

- a) **receives the report titled “Chairperson's report” dated 20 October 2021.**

### Attachments

There are no attachments for this report.