



Waihopai Toetoe Community Board

OPEN MINUTES

Minutes of a meeting of Waihopai Toetoe Community Board held in the Memorial Hall Wyndham, 44 Balaclava Street, Wyndham on Tuesday, 26 October 2021 at 7pm (7pm – 10.44pm).

PRESENT

Chairperson	Pam Yorke
Deputy Chairperson	Denise Fodie
Members	Gay Munro
	Melanie Shepherd
	George Stevenson
	Andrea Straith
	Councillor Julie Keast

APOLOGIES

Pani Grey-Thomas

IN ATTENDANCE

Councillor Paul Duffy
Committee advisor - Fiona Dunlop
Community partnership leader - Karen Purdue

1 Apologies

There was an apology from Pani Grey-Thomas.

Moved Deputy Chairperson Fodie, seconded Andrea Straith and resolved:

That the Waihopai Toetoe Community Board accept the apology.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

There were no conflicts of interest declared.

4 Public forum

There was no public forum.

5 Extraordinary/urgent items

There were no extraordinary/urgent items.

6 Confirmation of minutes

Resolution

Moved Deputy Chairperson Fodie, seconded Melanie Shepherd and resolved:

That the Waihopai Toetoe Community Board confirms the minutes of the meeting held on 31 August 2021 as a true and correct record of that meeting.

Reports

7.1 Community update

Record No: R/21/10/55808

- 1 Emergency Management Southland, Community Advisor - Mallory Wood addressed the meeting in relation to her role. The Wyndham hall is part of the Emergency Management Southland network of community emergency hubs across the District. A UHF radio which can be used during an emergency event has been provided for the hall. A brief description of how it works was given.

- 2 Stephen Rabbidge and Lindsay Eunson representing the Wyndham Lions Club addressed the Board regarding a plan to rejuvenate Doctors Square in Wyndham.

See further down the minutes for the third community update.

7.2 Wyndham hall kitchen upgrade and Edendale drinking fountain project - unbudgeted expenditure

Record No: R/21/9/51065

Community partnership leader – Karen Purdue was in attendance for this item.

Mrs Purdue advised that the purpose of the report was to request unbudgeted expenditure of \$9,000 to cover the additional cost to deliver the kitchen upgrade project at Wyndham hall and \$2,600 for installing a new drinking fountain in Edendale.

The Board noted that the funding for the kitchen upgrade will come from Edendale Wyndham community centre reserve and the funding for the drinking fountain will come from the Edendale Wyndham general reserve.

During discussion on the Wyndham hall kitchen upgrade the Board expressed their concern over timeframes.

Resolution

Moved Chairperson Yorke, seconded Melanie Shepherd recommendations a to e and a new f (as indicated) and resolved:

That the Waihopai Toetoe Community Board:

- a) **receives the report titled “Wyndham hall kitchen upgrade and Edendale drinking fountain project - unbudgeted expenditure” dated 18 October 2021.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) approves the unbudgeted expenditure of \$2,600 for the installing of a new drinking fountain in Edendale to be funded from the Edendale Wyndham general reserve.
- e) approves the unbudgeted expenditure of \$9,000 to cover the additional cost to deliver the kitchen upgrade project at Wyndham hall to be funded from the Edendale Wyndham community centre reserve.

New f) request officers in relation to the Wyndham hall kitchen upgrade to approach the first contractor to clarify timeframes and the second contractor to provide a timeframe to complete the work and revise pricing accordingly.

7.1 Community update - continued

Record No: R/21/10/55808

Sarah Kennedy – President Tutarau Community Hall Committee addressed the meeting regarding the hall committee request to change the rating boundary for the hall rate.

Resolution

Moved Chairperson Yorke, seconded Cr Keast and resolved:

That the Waihopai Toetoe Community Board:

- a) acknowledges the attendance of the representatives from Emergency Management Southland, Tutarau Community Hall Committee and the Wyndham Lions Club at the meeting.

7.3 Financial Report for the year ended 30 June 2021

Record No: R/21/8/47641

Community partnership leader – Karen Purdue was in attendance for this item.

Resolution

Moved Andrea Straith, seconded Cr Keast and resolved:

That the Waihopai Toetoe Community Board:

- a) **Receives the report titled “Financial Report for the year ended 30 June 2021”** dated 18 October 2021.

7.4 Community leadership report

Record No: R/21/9/52581

Community partnership leader – Karen Purdue was in attendance for this item.

Resolution

Moved Andrea Straith, seconded Melanie Shepherd and resolved:

That the Waihopai Toetoe Community Board:

- a) **receives the report titled “Community leadership report” dated 11 October 2021.**

7.5 Operational Report for Waihopai Toetoe Community Board

Record No: R/21/9/50886

Community partnership leader – Karen Purdue was in attendance for this item.

Resolution

Moved Deputy Chairperson Fodie, seconded Melanie Shepherd and resolved:

That the Waihopai Toetoe Community Board:

- a) **Receives the report titled “Operational Report for Waihopai Toetoe Community Board” dated 11 October 2021.**

7.6 Council report

Record No: R/21/9/52625

Councillor Keast took the Board through the Council report.

(Andrea Straith left the meeting at 9.39pm and returned at 9.42pm.)

Resolution

Moved Cr Keast, seconded George Stevenson and resolved:

That Waihopai Toetoe Community Board:

- a) **Receives the report titled “Council report” dated 24 September 2021.**

7.7 Chairperson's report

Record No: R/21/10/56207

Chair Yorke updated the Board on various items that she had been involved with since the last Board meeting. She particularly highlighted the community board health check

workshop, hall booking forms, Gorge Road domain, Wyndham playground, Wyndham flood banks, Edendale public toilets and playground and flags for FlagTrax.

Resolution

Moved Chairperson Yorke, seconded Andrea Straith and resolved:

That the Waihopai Toetoe Community Board:

- a) **receives the report titled “Chairperson's report” dated 20 October 2021.**

The meeting concluded at 10.44pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE WAIHOPAI TOETOE COMMUNITY
BOARD HELD ON TUESDAY 26 OCTOBER 2021.

DATE:.....

CHAIRPERSON:.....