



Notice is hereby given that an Ordinary meeting of Southland District Tuatapere Te Waewae Community Board will be held on:

Date: Monday, 15 November 2021
Time: 3pm
Meeting room: Waiau Town and Country Club
Venue: 41 King Street, Tuatapere

Tuatapere Te Waewae Community Board Agenda OPEN

MEMBERSHIP

Chairperson	Margaret Thomas
Deputy Chair	Ann Horrell
Councillors	Blayne De Vries
	Maurice Green
	Alastair McCracken
	Keri Potter
	Councillor George Harpur

IN ATTENDANCE

Committee advisor	Alyson Hamilton
Community partnership leader	Simon Moran
Community liaison officer	Tina Harvey

Contact telephone: 0800 732 732
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Website: www.southlanddc.govt.nz

Full agendas **are available on Council's website**
www.southlanddc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

Health and safety – emergency procedures

Toilets – The location of the toilets will be advised at the meeting.

Evacuation – Should there be an evacuation for any reason please exit via the exits indicated at the venue.

Earthquake – Drop, cover and hold applies in this situation and, if necessary, once the shaking has stopped we will evacuate the building to a safe location.

Phones – Please turn your mobile devices to silent mode.

Recording - These proceedings may be recorded for the purpose of live video, both live streaming and downloading. By remaining in this meeting, you are consenting to being filmed for viewing by the public.

Covid QR code – Please remember to scan the Covid Tracer QR code.

Terms of Reference – Community Boards

TYPE OF COMMITTEE	Community board
RESPONSIBLE TO	<p>Council</p> <p>Each community board will have a relationship with the committees in section 8.4.2 to 8.4.5 of the delegations manual based on the scope of the activities/functions delegated to each committee.</p>
SUBCOMMITTEES	As noted in section 8.5 of the delegations manual various subcommittees will report to specific community boards.
LEGISLATIVE BASIS	<p>Resolution made by Council through the representation arrangements as per the Local Electoral Act 2001.</p> <p>Role, status and membership as per subpart 2 of Part 4 of the Local Government Act 2002 (LGA).</p> <p>Treaty of Waitangi as per section 4, Part 1 of the LGA.</p> <p>Opportunities for Maori to contribute to decision-making processes as per section 14 of Part 2 of the LGA. Community boards delegated powers by Council as per schedule 7, clause 32, LGA.</p> <p>Appointment of councillors to community boards as per section 50, LGA.</p>
MEMBERSHIP	<p>Oreti and Waihopai Toetoe Community Boards have seven members elected by the local authority triennial elections plus a member appointed by Council. All other community boards have six members plus a member appointed by Council.</p> <p>The chairperson is elected by the community board. Councillors who are not appointed to community boards can only remain for the public section of the community board meeting. They cannot stay for the public excluded section unless the community board agrees.</p>
FREQUENCY OF MEETINGS	Every second month but up to ten ordinary meetings a year
QUORUM	Not less than four members
KEY FUNCTIONS	<ul style="list-style-type: none"> • to promote the social, economic, environmental and cultural well-being of local communities and in so-doing contribute to the realisation of Council's vision of one District offering endless opportunities • to provide leadership to local communities on the strategic issues and opportunities that they face • to be advocates and representatives for their local community and in so doing ensure that Council and other agencies have a clear understanding of local needs and aspirations • to be decision-makers on issues that are delegated to the board by Southland District Council

	<ul style="list-style-type: none"> • to develop relationships and communicate with key community organisations, special interest groups, residents and businesses within the community • to maintain an overview of the services Council delivers to its communities and assess the extent to which these services meet community needs • to recommend the setting of levels of service and budgets for local activities.
DELEGATIONS	<p>The community board shall have the following delegated powers and be accountable to Council for the exercising of these powers.¹</p> <p>In exercising the delegated powers, the community board will operate within:</p> <ol style="list-style-type: none"> 1) policies, plans, standards or guidelines that have been established and approved by Council 2) the needs of the local communities; and 3) the approved budgets for the activity. <p>Power to Act</p> <p>The community board will prepare and implement programmes of work, which will be reflected in its community board plan, which are relevant to the purposes of the community board that are consistent with the long term plan and annual plan processes of Council. Such programmes are to include budgetary provision for all costs associated with the work.</p> <p>Community Well-Being</p> <ol style="list-style-type: none"> 4) to develop local community outcomes that reflect the desired goals for their community/place 5) to monitor the overall well-being of local communities and use the information gathered to inform development of local strategies to address areas of need 6) work with Council and the community to develop a community board plan for the community of interest area – working in with any community plans that may exist. <p>Community Leadership</p> <ol style="list-style-type: none"> 7) communicate and develop a relationship with community organisations, local groups, and special interest groups within the local community of interest 8) identify key issues that will affect their community of interest's future and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities 9) promote a shared vision for the community of interest area and develop and promote ways to work with others to achieve positive outcomes 10) provide a local community perspective on Council's long term plan key performance indicators and levels of service

¹ Local Government Act 2002, s.53

as detailed in the long term plan, and on local expenditure, rating impacts and priorities.

Advocacy

11) submissions

- a) authority to make recommendations to Council on matters to be considered in submissions Council may make to external organisations' regional or national policy documents, select committees
- b) authority to make submissions to Council or other agency on issues within its community of interest area
- c) authority to make submissions to Council on bylaws and recommend to Council the level of bylaw service and enforcement to be provided, having regard to the need to maintain consistency across the District for all Council bylaws.

12) authority to prepare a submission to Council on the proposed levels of service, income and expenditure within the community of interest area, for consideration as part of the long term plan/annual plan process

13) provide comment by way of the formal Annual Plan/Long Term Plan process on relative priorities for the delivery of District services and levels of service within the community board area.

District activities include:

- a) wastewater
- b) solid waste
- c) water supply
- d) parks and reserves
- e) roading
- f) libraries
- g) cemeteries
- h) emergency management
- i) stormwater
- j) public toilets
- k) community housing

14) Council will set the levels of service for District activities – if a community board seek a higher level of service they will need to recommend that to Council and it will need to be funded in an appropriate way (locally).

Community Assistance

15) authority to establish prioritisation for allocation based on an overarching set of criteria from council to guide the scope of the activity

- 16) authority to grant the allocated funds from the Community Partnership Fund
- 17) authority to allocate bequests or grants generated locally consistent with the terms of the bequest or grant fund

Northern Community Board

- 18) make decisions regarding funding applications to the Northern Southland Development Fund. The Northern Community Board may invite a representative of the community of Dipton to take part in the decisions on applications to the Northern Southland Development Fund.

Unbudgeted Expenditure

Approve unbudgeted operating expenditure for local activities of up to \$20,000.

Approve up to a \$20,000 increase in the projected cost of a budgeted capital works project/item that is included in the annual plan/LTP.

Authority to delegate to the chief executive, when approving a project definition/business case, over-expenditure of up to \$10,000 for capital expenditure against the budget detailed in the Annual Plan/LTP.

Service Delivery

Local Activities

For activities within the local activities category, the community board shall have authority to:

- a) recommend to Council levels of service for local activities having regard to Council budgets within the Long Term Plan and Annual Plan process
- b) recommend to Council the rates and/or user charges and fees to fund the local activities
- c) accept donations of a local asset eg a gas barbeque, park bench, etc with a value of less than \$20,000.
- d) approve project definitions/business cases for approved budgeted capital expenditure up to \$300,000
- e) recommend to the Services and Assets Committee the approval of project definitions/business case and procurement plan for capital expenditure over \$300,000 and/or any unbudgeted capital expenditure
- f) monitor the performance and delivery of the service in meeting the expected levels of service
- g) facilitate the development of local management plans (for subsequent recommendation to Council), where required by statute or in support of District or other plans for reserves, harbours, and other community facilities, except where powers:
 - have been delegated to Council officers; or
 - would have significance beyond the community board's area or otherwise involves a matter of

	<p>national importance (Section 6 Resource Management Act 1991); or</p> <ul style="list-style-type: none"> involve the alienation of any part of a proposed or existing esplanade reserve by way of width reduction, easement, lease or otherwise. <p>Local activities include:</p> <ol style="list-style-type: none"> community leadership local halls and community centres (within Council's overarching policy for community facilities) wharves and harbour facilities local parks and reserves parking limits and footpaths Te Anau/Manapouri Airport (Fiordland Community Board) Stewart Island Electricity Supply Authority (SIESA) (Stewart Island/Rakiura Community Board) <ol style="list-style-type: none"> for the above two local activities only recommend levels of service and annual budget to the Services and Assets Committee monitor the performance and delivery of the service <p>19) naming reserves, structures and commemorative places</p> <ol style="list-style-type: none"> authority to decide upon requests from the community, regarding names of reserves, the placement of structures and commemorative places. <p>20) naming roads</p> <ol style="list-style-type: none"> authority to decide on the naming for public roads, private roads and rights of way <p>21) assist the chief executive by providing comment (through the board chairperson) to consider and determine temporary road closures applications where there are objections to the proposed road closure.</p> <p>Rentals and Leases</p> <p>In relation to all leases and licences of land and buildings for local activities within their own area, on behalf of Council;</p> <ol style="list-style-type: none"> accept the highest tenders for rentals more than \$10,000 approve the preferential allocation of leases and licenses where the rental is \$10,000 or more per annum. <p>Environmental management and spatial planning</p> <ol style="list-style-type: none"> provide comment on behalf of the relevant community/communities on resource consent applications referred to the community board for comment. recommend to Council the level of bylaw service and enforcement to be provided within the community, having regard to the need to maintain consistency across the District.
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	<p>24) provide advice to Council and its committees on any matter of interest or concern to the community board in relation to the sale of alcohol where statutory ability exists to seek such feedback.</p> <p>25) provide input into regulatory activities not otherwise specified above where the process allows.</p> <p>26) recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the board has made submissions; ability to provide input to support the development of community planning for a civil defence emergency; and after an emergency event, to provide input and information to support community response efforts.</p>
LIMITS TO DELEGATIONS	<p>No financial or decision making delegations other than those specifically delegated by Council.</p> <p>The community board shall only expend funding on purposes for which that funding was originally raised and in accordance with the budgets approved by Council through its Long Term Plan/Annual Plan. In accordance with the provisions of section 39(2) of Schedule 7 the board may not incur expenditure in excess of the approved budget.</p> <p>Matters which are not Delegated</p> <p>Southland District Council has not delegated to community boards the power to:</p> <ul style="list-style-type: none"> • make a rate or bylaw • acquire, hold or dispose of property • direct, appoint, suspend or remove staff • engage or enter into contracts and agreements and financial commitments • institute an action for recovery of any amount • issue and police building consents, notices, authorisations and requirements under acts, statutes, regulations, bylaws and the like; • institute legal proceedings other than the delegation to recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the community board has made submissions.
CONTACT WITH MEDIA	<p>The community board chairperson is the authorised spokesperson for the board in all matters where the board has authority or a particular interest.</p> <p>Board members, including the chairperson, do not have delegated authority to speak to the media and/or outside agencies on behalf of Council on matters outside of the board's delegations.</p> <p>The assigned Executive Leadership Team member will manage the formal communications between the board and its</p>

	<p>constituents and for the board in the exercise of its business. Correspondence with central government, other local government agencies or official agencies will only take place through Council staff and will be undertaken under the name of Southland District Council.</p>
REPORTING	<p>Community boards are unincorporated statutory bodies which are elected to represent the communities they serve.</p> <p>The boards maintain bound minute books of their own meetings.</p>

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1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of interest

Community board members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public forum

Notification to speak is required by 12noon at least one clear day before the meeting. Further information is available at www.southlanddc.govt.nz or by phoning 0800 732 732.

5 Extraordinary/urgent items

To consider, and if thought fit, to pass a resolution to permit the Community Board to consider any further items which do not appear on the agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the chairperson must advise:

- (i) the reason why the item was not on the agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further **discussion.”**

6 Confirmation of minutes

6.1 Meeting minutes of Tuatapere Te Waewae Community Board, 11 October 2021



Tuatapere Te Waewae Community Board

OPEN MINUTES

UNCONFIRMED

Minutes of a meeting of Tuatapere Te Waewae Community Board held in the Waiau Town and Country Club, 41 King Street, Tuatapere on Monday, 11 October 2021 at 3pm (3pm to 3.59pm).

PRESENT

Chairperson	Margaret Thomas
Deputy Chair	Ann Horrell
Councillors	Blayne De Vries
	Maurice Green
	Alastair McCracken (3pm – 3.59pm)
	Keri Potter
	Councillor George Harpur

IN ATTENDANCE

Committee advisor	Alyson Hamilton
Community partnership leader	Simon Moran

1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

There were no conflicts of interest declared.

4 Public forum

There was no public forum.

5 Extraordinary/urgent items

Chair Thomas advised that Councillor Harpur had a late item to bring to the Boards attention which is the installation of security cameras at the Tuatapere domain. The late item can be discussed by the Board but as it is a minor matter relating to the general business of the Board, there can be no resolution, decision or recommendation except to refer the matter to the December 2021 meeting of the Board for further discussion.

6 Confirmation of minutes

Resolution

Moved Deputy Chair Horrell, seconded Chairperson Thomas and resolved:

That the minutes of Tuatapere Te Waewae Community Board meeting held on 16 August 2021 be confirmed as a true and correct record of that meeting.

Reports

Extraordinary/urgent items

Tuatapere Domain – security cameras

Councillor Harpur raised the issue of ongoing acts of vandalism occurring at the Tuatapere Domain causing damage to the turf and infrastructure requesting staff undertake an investigation on the costings and feasibility of the installation of security cameras.

Following discussion members agreed that a report be provided at the December meeting of the Board outlining the feasibility/costings of security cameras being placed in reserve areas within the Tuatapere Te Waewae Community Board area.

7.1 Financial Report for the year ended 30 June 2021

Record No: R/21/8/47645

Community partnership leader - Simon Moran was in attendance for this item.

Mr Moran advised the purpose of this report is to present the final results and supporting information for communities located within the Tuatapere Te Waewae community board are for the year ended 30 June 2021.

Resolution

Moved Blayne De Vries, seconded Maurice Green and resolved:

That the Tuatapere Te Waewae Community Board:

- a) **Receives the report titled “Financial Report for the year ended 30 June 2021”** dated 4 October 2021.

7.2 Operational Report for Tuatapere Te Waewae Community Board

Record No: R/21/9/50877

Community partnership leader - Simon Moran presented this report.

Items raised by members and discussed at the meeting included:

- Query regarding progress of the Tuatapere boat ramp refurbishment
- Query regarding Tuatapere hall flooring upgrade and investigation of integrity of the building. Staff to respond to the board via email on these queries.

During discussion Alastair McCracken left the meeting at 3.59pm.

Resolution

Moved Chairperson Thomas, seconded Deputy Chair Horrell and resolved:

That the Tuatapere Te Waewae Community Board:

- a) **Receives the report titled “Operational Report for Tuatapere Te Waewae Community Board” dated 24 September 2021.**

7.3 Community leadership report

Record No: R/21/9/52562

Community partnership leader - Simon Moran took the board through the report.

Mr Moran advised the purpose of this report is to inform the board of the community leadership activities in the area.

Resolution

Moved Deputy Chair Horrell, seconded Keri Potter and resolved:

That the Tuatapere Te Waewae Community Board:

- a) **receives the report titled “Community leadership report” dated 29 September 2021.**

7.4 Council report

Record No: R/21/9/52622

Councillor Harpur took the Board through this report.

Councillor Harpur drew a number of issues to the attention of the board including:

- Covid-19
- RMA reform
- Around the mountain cycle trail

Resolution

Moved Cr Harpur, seconded Blayne De Vries and resolved:

That Tuatapere Te Waewae Community Board:

- a) **Receives the report titled “Council report” dated 24 September 2021.**

The meeting concluded at 4.22pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE TUATAPERE TE WAEWAE
COMMUNITY BOARD HELD ON MONDAY, 11
OCTOBER 2021

DATE:.....

CHAIRPERSON:.....

Community Partnership Fund Applications - September 2021

Record no: R/21/10/56813

Author: Tina Harvey, Community liaison officer

Approved by: Fran Mikulicic, Group manager democracy and community

☒ Decision

☐ Recommendation

☐ Information

Purpose

- 1 The purpose of this report is for the Tuatapere Te Waewae Community Board to allocate funding for the August 2021 round of the Tuatapere Te Waewae Community Partnership Fund – which was extended to close 30 September 2021.

Executive summary

- 2 A total of three applications have been received for the September 2021 funding round of the Tuatapere Te Waewae Community Partnership Fund. The applications are included as an attachment to this report. Please note that the attachment to the applications (including financials) are not attached to this report as they contain information sensitive to applicant's privacy. These attachments were provided to the community board with the applications for their perusal prior to the meeting.
- 3 The Tuatapere Te Waewae Community Board has \$20,002 available to allocate through the Tuatapere Te Waewae Community Partnership Fund in the 2021/2022 financial year.

Recommendation

That the Tuatapere Te Waewae Community Board:

- a) **receives the report titled “Community Partnership Fund Applications - September 2021” dated 8 November 2021.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Receives applications from the following:
 1. Tuatapere Community Garden
 2. Tuatapere Community Support Worker Trust
 3. Orepuki Community Promotions Charitable Trust
- e) Approves/declines a grant of \$2,000 to the Tuatapere Community Garden for assistance towards the cost of repairs and everyday running of the garden.
- f) Approves/declines at grant of \$1,200 to the Tuatapere Community Support Worker Trust for assistance towards holding another community Christmas lunch.
- g) Approves/declines a grant of \$1,000 to the Orepuki Community Promotions Charitable Trust for assistance towards the creation of a heritage brochure.

Background

- 4 Southland District Council’s community assistance activity seeks to contribute to a District of ‘proud, connected communities that have an attractive and affordable lifestyle’ by enabling Southland’s communities to be desirable places to live, grow up, work, run a business, raise a family and enjoy a safe and satisfying life. Through providing financial assistance by way of grant funding, community groups and individuals are supported to undertake their desired activities.
- 5 A review of community assistance was completed in early 2019, which resulted in the establishment of the Community Partnership Fund whereby the nine community boards in the District allocate funding directly to their communities.
- 6 The Tuatapere Te Waewae Community Board set the following criteria for their Community Partnership Fund:
 - Funding requests must be for not-for-profit purposes
 - Community groups do not have to be a legal entity to apply, and individuals will be considered on a case by case basis

- Preference will be given to projects that directly benefit the community board area and its residents
- There is no cap on the amount applicants can request
- Applicant should be able to demonstrate some degree of self-fundraising towards their project, this will be assessed on a case-by-case basis
- For projects involving capital works, it is expected that the applicant provides two quotes for the works but if it is not possible to get more than one quote it will be expected that there is an explanation for this
- Applicants may be invited to speak to the board about their funding request and project
- This criteria may be reviewed by the board as and when required
- Applications relating to improvements to council-owned facilities are not eligible for funding

Applications received

Applications received	3
Total amount requested	\$4,200
Funds available	\$20,002

1 **Tuatapere Community Garden**

Request assistance towards the cost of repairs and every day running of the garden. E.g. weed spray, top soil, plants and seeds.

Total Project Cost	Not specified
Amount Requested	\$2,000

2 **Tuatapere Community Support Worker Trust**

Request assistance to hold another community Christmas lunch.

Total Project Cost	\$1,200
Amount Requested	\$1,200

3 **Orepuki Community Promotions Charitable Trust**

Request assistance towards the creation of a 3 panel brochure outlining significant historic areas in the Orepuki and surrounding districts.

Total Project Cost	\$1,463
Amount Requested	\$1,000

Issues

- 7 There are no issues identified.

Factors to consider

Legal and statutory requirements

- 8 There are no legal or statutory requirements to consider.

Community views

- 9 The board, as representatives of the Tuatapere Te Waewae area will consider each application and how it benefits their communities.

Costs and funding

- 10 The Tuatapere Te Waewae Community Board has \$20,002 available to allocated through the Tuatapere Te Waewae Community Partnership Fund in the 2021/2022 financial year. This is for two funding rounds.

Policy implications

- 11 There are no policy implications.

Analysis

Options considered

- 12 The options for consideration are to allocate funding pursuant to the funding criteria set by the community board or decline the applications.

Analysis of Options

Option 1 – Approves and allocates funding pursuant to the funding criteria set by the community board

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> Support community groups to achieve local initiatives 	<ul style="list-style-type: none"> There are no disadvantages

Option 2 – Declines the applications

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> There are no advantages 	<ul style="list-style-type: none"> No funds awarded could hinder the progress of community led development due to lack of financial support

Assessment of significance

- 13 This is not considered significant.

Recommended option

- 14 The recommended option is “option 1 – allocates funding pursuant to the funding criteria set by the community board”.

Next steps

- 15 Inform the applicants of the allocation decisions.

Attachments

- A Tuatapere Te Waewae Community Partnership Fund - 30 September 2021 - Applications only [↓](#)



PLEASE TICK WHICH COMMUNITY PARTNERSHIP FUND YOU ARE APPLYING FOR

- ☐ Fiordland Community Board
- ☐ Oreti Community Board
- ☐ Oraka Aparima Community Board
- ☐ Northern Community Board
- ☐ Ardlussa Community Board
- ☐ Waihopai Toetoe Community Board
- ☒ Tuatapere Te Waewae Community Board
- ☐ Wallace Takitimu Community Board
- ☐ Stewart Island/Rakiura Community Board

YOUR DETAILS

Name of organisation

Postal address

Street address

CONTACT NAMES

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name	Phone	(day)
Email		(evening)
Name Isobel Green	Phone	(day) 03 2266065.
Email mauricegreen@slingshot.co.nz.		(evening)

BANK ACCOUNT NUMBER TO DIRECT CREDIT GRANT PAYMENT IF APPLICATION SUCCESSFUL:

To help speed the process up in the event of your grant being approved, can you please provide verification of your bank account details. This can be a screen shot or banking slip and it must be attached to your application.

PROJECT DETAILS

How many members belong to your club/organisation? 9

Please describe fully: (Continue on a separate sheet if necessary) Tuatapere Community Garden

For what purpose does your organisation seek a Community Partnership Fund subsidy?

For repairs and every day running of our garden. Weed spray, top soil plants & seeds.

If your application relates to a facility – who uses the facility and how often?

This is a garden in Tuatapere which we all go to having working Bee's. Anyone can call, the school help with big jobs like bark Chips etc.

Does the facility have a long term development and maintenance plan?

☒ Yes

☐ No

How will your project benefit the organisation or community?

We have a donation Box and you can get veg when they are ready. Also the community worker gets food for food Parcels or needy families.

Start date of your project

Finish date of your project

FINANCIAL DETAILS

Are you registered for GST? ☒ No ☐ Yes GST number

Applicants that are not GST-registered need to provide budget figures that include GST

Applicants that are GST-registered need to provide budget figures that exclude GST.

Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.

PLEASE ROUND ALL FIGURES TO THE NEAREST DOLLAR

EXPENDITURE

Project costs

\$

GST inclusive or
GST exclusive

INCOME

\$

Your contribution

on Bank Statement

Fees/subs x

Fundraising on Bank Statement

Loan/mortgage x

Cash savings x

Other x

Sub-total

Other grants and sponsorship applied for +

Sponsorship

Grants (successful
and proposed)

Amount
requested

Result date

Total cost of the project
is

Sub-total
Total Income

How much money are you applying for? \$ 2000.00

Briefly describe any voluntary effort or donated materials provided for the project.

Voluntary effort (eg number of hours)

8 hours at least weekly

Donated materials (eg approximate \$ value)

Everything in our garden has been donated from garden shed, tunnel house, drums, top soil Bark Ships from our mill.

How do you envisage paying for the future operational costs of this project?

Selling Produce + our great local Support.

DECLARATION (PLEASE PROVIDE TWO SIGNATURES)

We *J.J. Green*

consent to Southland District Council

collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.

Name *Avril Johnston*

Position in organisation *Secretary*

Signature *A. Johnston*

Date *13-9-21*

Name *Isobel Green*

Position in organisation *President*

Signature *J.J. Green*

Date *13-9-2021*

Please attach

Check

a current statement of income and expenditure

☒

a current bank statement from your organisation

☒

quotations, where relevant

☐

letters of support (if applicable) *Tuatapere Community worker.*

☒

These items will complete your application

PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.

Sent Balance Sheet etc with last application.

7.1 Attachment A

funding to cover the cost. I would like to have this event catered for by Tui Base Camp and I have a quote for the meal for 50 People.

If your application relates to a facility – who uses the facility and how often?

NA

Does the facility have a long term development and maintenance plan?

☐ Yes

☐ No

How will your project benefit the organisation or community?

This will benefit my community by bringing these people together for Christmas Lunch and sharing the day with friends when not being able to be with members of their family. A lot of people here who do not have family close and they spend Christmas alone. So with that in mind and with the hardship of the last 12 months ie: In Lockdown due to Covid-19 more than once, some of these people are still struggling to get their lives back. Just for one day this could make all the difference.

Start date of your project

25th December
2021

Finish date of your project

25th December
2021

FINANCIAL DETAILS

Are you registered for GST?

☒ No

☐ Yes

GST number

Applicants that are not GST-registered need to provide budget figures that include GST

Applicants that are GST-registered need to provide budget figures that exclude GST.

Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.

PLEASE ROUND ALL FIGURES TO THE NEAREST DOLLAR

EXPENDITURE	\$	INCOME	\$
Project costs	GST inclusive or GST exclusive	Your contribution	
Christmas Lunch	\$12,00.00	Fees/subs	\$300.00
		Fundraising	
		Loan/mortgage	

	Cash savings		
	Other		
	Sub-total		
Other grants and sponsorship applied for			
	Sponsorship		
	Grants (successful and proposed)	Amount requested	Result date
	4Square	\$300.00	
	Sub-total	\$1,800.00	
Total cost of the project is	Total Income	\$1,800.00	
How much money are you applying for?		\$1,200.00	
Briefly describe any voluntary effort or donated materials provided for the project.			
Voluntary effort (eg number of hours)			
10 hours			
Donated materials (eg approximate \$ value)			
na			
How do you envisage paying for the future operational costs of this project?			
DECLARATION (PLEASE PROVIDE TWO SIGNATURES)			
We		consent to Southland District Council	
collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.			
Name	KERI POTTER		
Position in organisation	COMMUNITY SUPPORT WORKER		
Signature	<i>K. Potter</i>	Date	16/09/2021

Name	CHRISTINE MURCH		
Position in organisation	CHAIRPERSON		
Signature	<i>C g murch</i>	Date	16/09/2021
Please attach			Check
a current statement of income and expenditure			<input checked="" type="checkbox"/>
a current bank statement from your organisation			<input checked="" type="checkbox"/>
quotations, where relevant			<input checked="" type="checkbox"/>
letters of support (if applicable)			<input type="checkbox"/>
These items will complete your application			
PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.			
NOW YOU CAN SUBMIT YOUR APPLICATION IN ONE OF THE FOLLOWING WAYS:			
Email to funding@southlanddc.govt.nz			
Post to Southland District Council, PO Box 903, Invercargill 9840			
Drop into your nearest SDC office			

Community Partnership Fund Application Form

PLEASE TICK WHICH COMMUNITY PARTNERSHIP FUND YOU ARE APPLYING FOR:

- ☐ Fiordland Community Board
- ☐ Oreti Community Board
- ☐ Oraka Aparima Community Board
- ☐ Northern Community Board
- ☐ Ardlussa Community Board
- ☐ Waihopai Toetoe Community Board
- ☒ Tuatapere Te Waewae Community Board
- ☐ Wallace Takitimu Community Board
- ☐ Stewart Island/Rakiura Community Board



YOUR DETAILS

Name of organisation *Orepuki Community Foundation Charitable Trust Board "OCPFB"*
 Postal address *17 Duke St, Invercargill 9810*
 Street address *"*

CONTACT NAMES

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name	<i>Kristen McKenzie</i>	Phone	(day)	<i>0279060889</i>
Email	<i>kristen.mckenzie1@gmail.com</i>		(evening)	<i>"</i>
Name	<i>Paul McKenzie</i>	Phone	(day)	<i>0279783952</i>
Email	<i>orpuki@hotmail.com</i>		(evening)	<i>"</i>

BANK ACCOUNT NUMBER TO DIRECT CREDIT GRANT PAYMENT IF APPLICATION SUCCESSFUL:

To help speed the process up in the event of your grant being approved, can you please provide verification of your bank account details. This can be a screen shot or banking slip and it must be attached to your application.

PROJECT DETAILS

How many members belong to your club/organisation? *9*
 Please describe fully: (Continue on a separate sheet if necessary) *Please see attached.*
 For what purpose does your organisation seek a Community Partnership Fund subsidy?
Please see attached.

If your application relates to a facility – who uses the facility and how often?		
NO		
Does the facility have a long term development and maintenance plan?		
<input type="checkbox"/> Yes	<input type="checkbox"/> No	
How will your project benefit the organisation or community?		
See attached.		
Start date of your project		
20/9/21	Finish date of your project	
N/A		
FINANCIAL DETAILS		
Are you registered for GST?		
<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	GST number
Applicants that are not GST-registered need to provide budget figures that include GST		
Applicants that are GST-registered need to provide budget figures that exclude GST.		
Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.		

PLEASE ROUND ALL FIGURES TO THE NEAREST DOLLAR				
EXPENDITURE	\$	INCOME	\$	
Project costs	GST inclusive or GST exclusive	Your contribution	\$463.00	
Artwork/Design	\$440.00	Fees/subs	/	
Printing	\$83.00	Fundraising	\$463.00	
Distribution	\$200.00	Loan/mortgage	/	
		Cash savings	/	
		Other	/	
		Sub-total	463.00	
Other grants and sponsorship applied for				
		Sponsorship		
		Grants (successful and proposed)	Amount requested	Result date

		Sub-total	
Total cost of the project is	\$1,463.00	Total Income	
How much money are you applying for?		\$1,000-	
Briefly describe any voluntary effort or donated materials provided for the project.			
Voluntary effort (eg number of hours) 40 hours			
Admin			
Historian + Local Knowledge compilation			
Distribution			
Donated materials (eg approximate \$ value)			
How do you envisage paying for the future operational costs of this project?			
Fundraising efforts - Quiz nights, community events etc			
DECLARATION (PLEASE PROVIDE TWO SIGNATURES)			
We OCPCTB		consent to Southland District Council	
collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.			
Name	Paul McKenzie		
Position in organisation	Treasurer		
Signature	Paul McKenzie	Date	24/9/21
Name	Kristen McKenzie		
Position in organisation	Secretary		
Signature	Kristen	Date	24/9/21
Please attach			Check
a current statement of income and expenditure			<input checked="" type="checkbox"/>
a current bank statement from your organisation			<input type="checkbox"/>
quotations, where relevant			<input checked="" type="checkbox"/>
letters of support (if applicable)			<input type="checkbox"/>
These items will complete your application			
PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.			
NOW YOU CAN SUBMIT YOUR APPLICATION IN ONE OF THE FOLLOWING WAYS:			

Community Partnership Fund Application Form - Tuatapere Te Waewae Community BoardProject Details

Our organisation is the newly formed Orepuki Community Promotions Charitable Trust Board. We are a registered charity. One of our main purposes is to develop, provide and promote information on Orepuki and surrounding districts to newcomers and visitors.

For what purpose does your organisation seek a Community Partnership Fund?

Our organisation plans to source local and historian knowledge to create a 3-panel brochure outlining significant historic areas in the Orepuki and Surrounding Districts. It will also highlight current areas of interest both to local residents as well as visitors.

How will your project benefit the organisation or community?

The aim of our project are as follows:

- 1) Allow the community to learn the history of the area
- 2) Allow the community to learn about and engage with the current services and facilities
- 3) Help promote our area and community to visitors
- 4) Encourage new visitors to come to the area with the potential for these visitors to spend money in the area and stimulate local economic growth.

Please note as advised to Tina Harvey we do not currently have a bank account (in process of setting up). Once this has been set up the details will be forwarded through.