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# Council

## OPEN MINUTES

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Minutes of a meeting of Council held as a Virtual meeting via Zoom on Tuesday, 29 March 2022 at 9.02am. (9.02am – 10.35am, 11am – 11.38am)

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### PRESENT

Mayor	Mayor Gary Tong
Deputy Mayor	Ebel Kremer
Councillors	Don Byars (9.20am – 10.06am, 10.10am – 10.35am, 11am – 11.38am)
	John Douglas
	Paul Duffy (9.04am – 10.34am)
	Bruce Ford
	Darren Frazer
	George Harpur (9.02am – 10.35am, 11.04am – 11.38am)
	Julie Keast
	Christine Menzies
	Karyn Owen
	Margie Ruddenklau (9.02am – 9.25am, 9.31am – 10.35am, 11am – 11.38am)
	Rob Scott

### IN ATTENDANCE

Chief executive	Cameron McIntosh
Committee advisor	Fiona Dunlop

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1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

See Item 8.2 - Curio Bay wastewater treatment plant - funding approach for a conflict of interest declaration from Councillor Duffy.

(Councillor Duffy joined the meeting at 9.04am.)

4 Public Forum

There was no public forum.

5 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

6 Confirmation of Council Minutes

Resolution

Moved Mayor Tong, seconded Cr Douglas and resolved:

That the minutes of the meetings held on 25 January 2022 and 22 February 2022 be taken as a true and correct record of those meeting.

Reports - Policy and Strategy

7.1 Around the Mountains Cycle Trail Trust - Update

Record No: R/22/3/10847

Nic Wills – Chair of the Around the Mountains Cycle Trail Trust was present to update Council **on the Trust's activities.**

(During the presentation Councillor Byars joined the meeting at 9.20am.)

(During the presentation Councillor Ruddenklau left the meeting at 9.25am.)

Resolution

Moved Mayor Tong, seconded Cr Douglas and resolved:

That the Council:

- a) **receives the report titled “Around the Mountains Cycle Trail Trust - Update”** dated 21 March 2022.
- b) agrees to thank the Trust for their update.

7.2 Progress report on Annual Plan 2022/2023

Record No: R/22/3/7756

Corporate performance lead – Jason Domigan was in attendance for this item.

Mr Domigan advised that the purpose of the report was for Council to agree to proceed with the 2022/2023 Annual Plan without undertaking formal consultation based on information provided within the report.

Council noted that the Finance and Assurance Committee at its meeting on 11 February 2022 endorsed the project plan for the Annual Plan 2022/23. At the meeting the Committee also resolved to recommend to Council that formal consultation on the Annual Plan not be undertaken due to no significant or material differences from year two of the 2021/2031 Long Term Plan being indicated at that time and for Annual Plan information be communicated to the community through First Edition.

(During discussion on the item, Councillor Ruddenklau returned to the meeting at 9.31am.)

Resolution

Moved Mayor Tong, seconded Cr Ford and resolved:

That the Council:

- a) **Receives the report titled “Progress report on Annual Plan 2022/2023” dated** 23 March 2022.
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

- d) Agrees to the updated Annual Plan 2022/2023 project plan as follows:

KEY MILESTONE	DATE
<b>MARCH</b>	
Finance and Assurance Committee meeting - forecasting approvals	28 March 2022
Council meeting - progress report on the Annual Plan (including proposed consultation approach and updated timetable) - forecasting approvals	29 March 2022
Press release regarding Annual Plan process	29 March 2022
<b>APRIL</b>	
Communication plan - Annual Plan updates information via First Edition - any other platforms (eg website, Facebook etc)	April 2022
<b>JUNE</b>	
Finance and Assurance meeting to recommend adoption of Annual Plan - includes final draft annual plan	8 June 2022
Council meeting - adoption Annual Plan	21 June 2022
Website version available	22 June 2022
<b>JULY -AUGUST</b>	
Rates notices go out	July 2022
Annual Plan information via First Edition	August 2022

- e) Notes that on 11 February 2022, the Finance and Assurance Committee recommended to Council that formal consultation on the Annual Plan not be undertaken due to no significant or material differences from year two of the 2021/2031 Long Term Plan and for Annual Plan information be communicated to the community through First Edition.
- f) Agrees that formal consultation on the Annual Plan not be undertaken due to no significant or material differences from year two of the Long Term Plan 2021-2031.
- g) Requests that staff communicate Annual Plan information through the April **and August 2022 editions of Council's publication First Edition in addition to** its normal channels.

### 7.3 Fund Manager Appointment Process

Record No: R/22/3/11178

Chief financial officer – Anne Robson was in attendance for this item.

Miss Robson advised that the purpose of the report was for Council to consider and agree the shortlisted managed balanced funds to be sent requests for proposal and to consider and agree the next steps in the appointment of a fund manager.

#### Resolution

Moved Mayor Tong, seconded Cr Keast and resolved:

That the Council:

- a) **receives the report titled “Fund Manager Appointment Process” dated 23 March 2022.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Agrees to PwC sending request for proposal letters to the following fund managers:
  - Milford Balanced
  - ANZ Investment Funds – Balanced Growth
  - AMP Capital Ethical Leaders Balanced
  - ASB Investment Funds – Balanced
  - Westpac Active Balanced Trust
  - Quaystreet Unit Trusts - Balanced
- e) Agrees that PwC evaluate the request for proposals received in order to recommend to Council the top four fund managers, in doing so it requests PwC to use best practice weighted evaluation criteria in order to complete this analysis
- f) Agrees that the top four fund managers from the evaluation process be asked to present to the Finance and Assurance committee at its next meeting, leading to a recommendation by the Finance and Assurance committee to Council of its recommended fund manager(s).

Councillor Byars requested that his dissenting vote be recorded.

(Councillor Byars left the meeting at 10.06am.)

## Reports - Operational Matters

### 8.1 Coastguard building on recreation reserve, Riverton

Record No: R/22/3/6986

Property advisor – Theresa Cavanagh was in attendance for this item.

Ms Cavanagh advised that the purpose of the report was to provide consent, under delegated authority from the Minister of Conservation, to the issuing of a lease to Riverton Coast Guard Incorporated for buildings (existing and proposed) on Taramea Bay Recreation Reserve.

#### Resolution

Moved Mayor Tong, seconded Cr Scott and resolved:

That the Council:

- a) **Receives the report titled “Coastguard building on recreation reserve, Riverton”** dated 23 March 2022.
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Agrees that pursuant to Section 73(1) of the Reserves Act 1977 acting under delegated authority from the Minister of Conservation, consent to the Southland District Council granting a lease over Section 38 Block II Jacobs River Hundred to the Riverton Coast Guard Incorporated for buildings (existing and proposed).

(Councillor Byars returned to the meeting at 10.10am.)

### 8.2 Curio Bay wastewater treatment plant - funding approach

Record No: R/22/2/4075

Management accountant – Lesley Smith was in attendance for this item.

Councillor Duffy declared a conflict of interest and advised that he would not take part in discussion or vote on Item 8.2 - Curio Bay wastewater treatment plant - funding approach.

Councillor Duffy withdrew from the discussion.

Mrs Smith advised that the purpose the report was to consider whether the future costs related to the Curio Bay wastewater treatment plant/scheme should now be predominately funded as part of the district-wide targeted wastewater rate.

Council noted that the Curio Bay wastewater treatment plant was upgraded in 2016 to service the Curio Bay Recreation Reserve with Council resolving to fund the costs of the upgrade and the annual operating costs (after contributions from third parties) from the general rate.

Resolution

Moved Cr Keast, seconded Cr Owen and resolved:

That the Council:

- a) **receives the report titled “Curio Bay wastewater treatment plant - funding approach” dated 17 March 2022.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) note the resolution on 18<sup>th</sup> **May 2016 that “Council agrees to fund the annual operating costs of the wastewater treatment plant upgrade and associated works at Curio Bay, after contributions from third parties, by Councils General rate”.**
- e) notes that the original report on 18<sup>th</sup> May 2016 discussed that the Curio Bay wastewater scheme/facility will transfer across to community wastewater scheme if and when agreement is reached to connect in the Porpoise Bay subdivision and the wider community.
- f) note that the connection of properties in the Porpoise Bay subdivision activates the transfer of the Curio Bay wastewater scheme from a reserve scheme (as part of the open spaces activity in the Long Term Plan and Revenue and Financing Policy) to a community wastewater scheme (as part of the wastewater activity).
- g) agrees that as a result of the transfer, the future operating and capital costs for the Curio Bay wastewater treatment plant should be funded in line with other Council wastewater schemes as follows:

- i) using a mix of targeted rates, general rate and other sources (as outlined in the Revenue and Financing Policy)
  - ii) via the district-wide targeted wastewater rate on all properties connected or able to be connected to the scheme (as per the Annual Plan Funding Impact Statement)
- h) request staff amend the targeted wastewater rating boundary (as shown in the map below) to include the Curio Bay recreation reserve and properties in the Porpoise Bay subdivision for inclusion in the Annual Plan 2022/2023 Funding Impact Statement.



- i) agrees that properties within the extended rating area will be charged the district-wide targeted wastewater rate from 1 July 2022 in line with (h) above.
- j) notes that the existing loan repayments related to the original scheme upgrade at the recreation reserve will continue to be funded as part of the open spaces activity in the LTP (as a district-funded reserve) funded through the general rate.

(Councillor Duffy returned to the meeting.)

8.3 Forecasted Financial Position for the year ending 30 June 2022  
Record No: R/22/2/3953  
Financial accountant – Sheree Marrah was in attendance for this item.



Mrs Marrah advised that the purpose of the report was to inform Council of the expected year-end financial result compared to year one of the published 2021-2031 Long Term Plan and seek approval from Council to approve the resulting forecasted position.

(During discussion Councillor Duffy left the meeting at 10.34am.)

#### Resolution

Moved Mayor Tong, seconded Cr Kremer recommendations a to d, e (with an addition), f (with changes as indicated by ~~strike through~~ and underline), g to l and j (with a change as indicated by ~~strike through~~ and underline) and resolved:

That the Council:

- a) **Receives the report titled “Forecasted Financial Position for the year ending 30 June 2022” dated 23 March 2022.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) **Approve the changes as detailed in attachment H (of the officer’s report),** including any adjustments identified at the meeting.
- e) **Notes the forecasted changes to Council’s year-end financial performance and position as detailed in attachments A and B ((of the officer’s report) as amended and appended to the minutes (appendix A)):**
- f) Approves the following unbudgeted expenditure and associated funding source with amendments as indicated:

Business Unit	Expense	Amount	Funding Source
People and Capability	Operational costs	\$80,640	Reserves
Chief Executive	Legal Costs	\$25,000	Reserves
Around the Mountains Cycle Trail	Maintenance - General	\$10,000	Offset by changes in projects being funded
Property Administration	Software Licence Fees	\$28,000	Reserves
Community Housing Winton	Furniture & Fittings - Renewal	\$16,738	Reserves
Roading - Administration	Consultants	\$40,000	Reserves

Dipton Forest	Consultants, Silviculture - Pruning	(\$147,747)	Reserves
Gowan Hills Forest	Consultants, Silviculture - Pruning	\$31,032	Reserves
Ohai Forest	Silviculture – Pruning, Harvesting Costs etc	(\$3,443)	Reserves
Waikaia Forest	Harvesting Costs, Land Preparation etc	<del>\$162,719</del> \$311,139	Reserves
Hall - Dipton	Electricity, Maintenance - Electrical	\$163	Reserves
Recreation Reserve - EdenWyn	Electricity, Maintenance - Electrical	\$215	Reserves
Beautification - Lumsden	Mowing	\$11,255	Reserves
Information - Centre	Electricity, Maintenance - Electrical	\$994	Reserves
Village Green	Electricity, Maintenance - Electrical	\$454	Reserves
Cathedral Drive	Electricity, Maintenance - Electrical	\$977	Reserves
Hall - Manapouri	Electricity, Maintenance - Electrical	\$417	Reserves
Rec Reserve - Oreti	Mowing	\$3,889	Reserves
Rec Reserve - Ardlussa	Mowing	\$4,800	Reserves
Beautification - Mossburn	Mowing	\$1,380	Reserves
War Memorial Park	Electricity, Maintenance – Electrical & Mowing	\$1,418	Reserves
Rec Reserve - Waihopai-Toetoe	Mowing	\$2,201	Reserves
Refuse Collection - Ohai	Street Litter Bins	\$3,000	Reserves
Refuse Collection - Orepuki	Street Litter Bins	\$7,268	Reserves
Toilets - Orepuki Hall	Maintenance - General	\$15,000	Reserves
Beautification - Riversdale	Electricity, Maintenance - Electrical	\$41	Reserves
Beautification - Riverton	Electricity, Maintenance – Electrical & Gardening	\$7,408	Reserves
Recreation Reserve - Riverton	Electricity, Maintenance - Electrical	\$1,044	Reserves
Beautification - Stewart Island	Electricity, Maintenance - Electrical	\$1,640	Reserves
Beautification - Te Anau	Electricity, Maintenance - Electrical	\$9,678	Reserves
Information Kiosk	Electricity, Maintenance - Electrical	\$872	Reserves
Water Supply Ramparts	Water - Renewal	\$25,000	Loan

Manapouri Airport	Other Equip - Acq LOS	\$1,500	Reserves
Edendale Scenic Reserve	Maintenance - General	\$10,000	Budget transferred from internal work scheme code
Refuse Collection - Thornbury	Street Litter Bins	\$2,286	Reserves
Curio Bay Reserve	Maintenance - Project	\$10,000	Loan
Tuatapere Parks & Reserves	Maintenance - General	\$4,000	Reserves
Water Supply Tuatapere	Water - Acquisition LOS	\$27,047	Loan
Toilets - Clifden	Maintenance - General	\$15,000	Reserves and Loan
Beautification - Waikaia	Mowing	\$6,660	Reserves
Rec Reserve - Tuatapere Te Waewae	Mowing	\$4,378	Reserves
Beautification - Otautau	Electricity, Maintenance – Electrical & Gardening	\$7,387	Reserves
Cemetery - Wairio	Mowing	\$10,243	Reserves
Beautification - Drummond	Mowing	\$1,980	Reserves
Recreation Reserve - Wairio	Mowing	\$5,379	Reserves
Beautification - Wallacetown	Electricity, Maintenance - Electrical	\$233	Reserves
Toilets - Winton main Street	Maintenance - General	\$30,000	Reserves Loan
Beautification - Winton	Electricity, Maintenance – Electrical & Mowing	\$23,618	Reserves
SIESA - Waste Recovery	Road Freight	\$23,000	Reserves
Hall - Oreti	Maintenance-General	\$18,879	Reserves

- g) Approves the following unbudgeted expenditure above \$50,000 and associated funding source:

Business Unit	Expense	Amount	Funding Source
District Water	Maint - Unplanned	\$200,000	Loan
District Sewerage	Maint - Unplanned	\$50,000	Loan
District Sewerage	Other Plant - Renewal	\$61,000	Loan
Resource Consent Processing	Consultants	\$101,000	Reserve
Sewerage Scheme Ohai	Sewerage - Acquisition LOS	\$150,000	Loan

Water Supply Riverton	Water - Acquisition LOS	\$120,000	Loan
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h) Approves the deferral of the following projects to the 2022/2023 financial year:

Business Unit	Project	Amount	Funding Source
Information Management	Core System replacement	(\$846,541)	Loan
Around the Mountains Cycle Trail	Continuous improvement programme & cattlestop	(\$159,353)	Loan
Buildings - Invercargill Office	Invercargill office refurbishment	(\$120,000)	Loan
Community Housing Collective	Community housing business case	(\$25,000)	Reserves
District Reserves - Management	Open spaces strategy capital development	(\$125,000)	Loan
Water Supply Manapouri	Water treatment plant upgrade	(\$800,000)	Loan
Rec Reserve - Waihopai-Toetoe^	Curio Bay reserve management plan	(\$50,000)	Loan
Sewerage Scheme Riversdale	Wastewater treatment plant upgrade	(\$300,000)	Loan
Toilets - Riverton Princess St	Taramea Bay toilet replacement	(\$252,770)	Loan
Street Works - Stewart Island	Dundee St footpath extension	(\$70,000)	Grant and Loan
Stewart Island Jetties^	Golden Bay wharf renewal investigation	(\$468,215)	Grant and Loan
Manapouri Airport	Runway Surface rehabilitation	(\$743,000)	Loan and Reserves
Water Supply - Eastern Bush	Water supply upgrade	(\$1,500,000)	Loan
Winton Parks & Reserves	Centennial Park tree and hedge removal	(\$9,999)	Reserves
Beautification - Stewart Is*	New walking track Horseshoe Bay Road part 2	(\$53,740)	Grants
* Project already deferred as part of the 2022/2023 Annual Plan development ^ Project already partially deferred as part of the 2022/2023 Annual Plan development			

h) Approves the deletion of the following 2021/2022 projects:

Business Unit	Project	Amount
Around the Mountains Cycle Trail	Continuous improvement programme	(\$17,325)
Street Works - Balfour	Balfour footpaths	(\$12,500)
Sewerage Scheme Te Anau	Wastewater upgrade Te Anau	(\$122,981)
Sewerage Scheme Te Anau	Wastewater upgrade Te Anau - Demand Portion	(\$77,019)
Hall - Fortrose	Fortrose Hall External and roof repaint	(\$33,835)
SIESA - Operations	Wind Power Pre-development	(\$80,000)

- j) Approves the bringing forward of the following project budgets from future financial years with amendments as indicated:

Business Unit	Project	Amount	Funding Source
Toilets - Athol	Athol Toilet Renewal	\$50,000	Loan
Transfer Stations - Te Anau	Te Anau Transfer Station Weighbridge	\$154,500	Grant and loan
Toilets - Cosy Nook, Monkey Island	Cosy Nook Toilet Replacement	\$108,426	<del>Reserves</del> <u>Loan</u>
Toilets - Cosy Nook, Monkey Island	Monkey Island - shelter area development	\$51,500	Loan
Boat Ramps - Te Anau	Te Anau Downs Boat Ramp Refurbishment	\$61,800	Loan

The meeting adjourned for morning tea at 10.35am and reconvened at 11am.)

(Councillor Douglas left the meeting at 10.35am.)

(Mayor Tong, Councillors Byars, Ford, Frazer, Keast, Kremer, Menzies, Owen, Ruddenklau and Scott were present when the meeting reconvened.)

#### 8.4 Management report

Record No: R/22/3/8694

Chief executive – Cameron McIntosh was in attendance for this item.

(Councillor Harpur returned to the meeting at 11.04am.)

Resolution

Moved Mayor Tong, seconded Cr Harpur and resolved:

That Council:

- a) **Receives the report titled “Management report” dated 23 March 2022.**

## Reports - Governance

### 9.1 Update on 2022 triennial election and order of candidate names

Record No: R/22/2/5929

Governance legal manager – Robyn Rout was in attendance for this item.

Mrs Rout advised that the purpose of the report was to provide an update to Council on the 2022 triennial elections and to seek a decision on the order candidate names should appear on voting documents.

Council noted that there are three options available for the candidate names to be listed on voting papers. The options are:

- alphabetical
- pseudo-random (the order of names is drawn out of a hat with all voting documents using the same order)
- random (where each voting paper has a different order of candidate names)

Resolution

Moved Cr Frazer, seconded Cr Owen and resolved:

That the Council:

- a) **receives the report titled “Update on 2022 triennial election and order of candidate names” dated 21 March 2022.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) notes the representation arrangements that apply for the Southland District are:
- a Mayor
  - 12 councillors elected from five wards

- Fifty-six community board members elected to nine community boards (two community boards are divided into subdivisions for electoral purposes).
- e) Notes the following key dates in relation to the 2022 triennial council elections:
  - 15 July 2022 - nominations open
  - 12 August 2022 - nominations close
  - 16 September 2022 - delivery of voting documents
  - 8 October 2022 – election day.
- f) **Agrees to adopt ‘random’ order as the order in which candidate names will** appear on voting documents for the 2022 triennial council elections and any subsequent by-elections.

Councillor Duffy requested that his dissenting vote be recorded.

## 9.2 Resource Management Delegation Review

Record No: R/22/3/10644

Manager environmental services – Marcus Roy was in attendance for this item.

Mr Roy advised that the purpose of the report was to seek approval to update the Resource Management Act 1991 delegations to ensure that they remain current.

Council noted that a new Team Leader Monitoring and Enforcement Role has been established and there are no specific functions delegated to this role and additionally, including two new sections within the delegation will enable staff to perform a wide range of Resource Management Act related functions.

Resolution

Moved Mayor Tong, seconded Cr Duffy and resolved:

That the Council:

- a) **receives the report titled “Resource Management Delegation Review” dated 23** March 2022.
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

- d) approves the updated delegations to Council Staff below:

11.43 Resource Management Act 1991

SECTION	SUMMARY OF FUNCTION / POWER DELEGATED	DELEGATED OFFICER
s.9	Enforcing the District Plans	Group Manager – Infrastructure and Environmental Services
s.10, 10A, 10B	Determination of whether existing rights in terms of Section 10 of the RMA apply	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Manager Environmental Health Team Leader Consent Processing Senior Resource Management Planner Team Leader Monitoring and Enforcement
s.27	To provide information to the Minister for Environment	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Manager Environmental Health Team Leader Consent Processing Team Leader Environmental Policy Senior Resource Management Planner Team Leader Monitoring and Enforcement
s.36(5)	Power to require the payment of additional charges to cover processing costs in accordance with <b>Council's approved Schedule of Fees and Charges</b> under the Resource Management Act 1991	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Manager Environmental Health



		<p>Team Leader Consent Processing</p> <p>Senior Resource Management Planner</p> <p>Resource Management Planner</p> <p>Team Leader Environmental Policy</p> <p>Team Leader Monitoring and Enforcement</p>
s.36(6)	Power to provide on request an estimate of additional charges over and above the processing deposits	<p>Group Manager – Infrastructure and Environmental Services</p> <p>Manager Environmental Planning</p> <p>Team Leader Consent Processing</p> <p>Senior Resource Management Planner</p> <p>Resource Management Planner</p>
s.36AAB (1)	Power to remit the whole or any part of the charge under s36 that would otherwise be payable.	<p>Group Manager – Infrastructure and Environmental Services</p> <p>Manager Environmental Planning</p> <p>Manager Environmental Health</p> <p>Team Leader Consent Processing</p> <p>Team Leader Monitoring and Enforcement</p>
ss.37, 37A	Power to waive and/or extend time limits for functions under the act.	<p>Group Manager – Infrastructure and Environmental Services</p> <p>Manager Environmental Planning</p> <p>Manager Environmental Health</p> <p>Team Leader Consent Processing</p> <p>Senior Resource Management Planner</p>

		Team Leader Monitoring and Enforcement
s.38	Authorisation and responsibilities of Enforcement Officers	<p>Group Manager – Infrastructure and Environmental Services</p> <p>Manager Environmental Planning</p> <p>Manager Environmental Health</p> <p>Team Leader Consent Processing</p> <p>Senior Resource Management Planner</p> <p>Resource Management Planner</p> <p>Graduate Resource Management Planner</p> <p>Team Leader Ecology Ecologist</p> <p>Monitoring and Enforcement Officer</p> <p>Team Leader Monitoring and Enforcement</p>
s.41B	Direction to provide evidence with time limits	<p>Group Manager – Infrastructure and Environmental Services</p> <p>Manager Environmental Planning</p> <p>Team Leader Consent Processing</p> <p>Senior Resource Management Planner</p> <p>Resource Management Planner</p>
s.42	Protection of sensitive information	<p>Group Manager – Infrastructure and Environmental Services</p> <p>Manager Environmental Planning</p> <p>Team Leader Consent Processing</p> <p>Team Leader Environmental Policy</p>

s.42A	Require the preparation of a report on information provided	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Team Leader Consent Processing Senior Resource Management Planner Team Leader Environmental Policy
s.42A (5)	Waiving compliance regarding timeframes for distributing reports, where there is no material prejudice	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Team Leader Consent Processing Senior Resource Management Planner
s.87BA	To issue a notice confirming a boundary activity is permitted	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Manager Environmental Health Team Leader Consent Processing Senior Resource Management Planner Resource Management Planner Team Leader Monitoring and Enforcement
s.87BB	To issue a notice confirming a marginal or temporary activity is permitted	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Manager Environmental Health Team Leader Consent Processing

		Senior Resource Management Planner Team Leader Monitoring and Enforcement
s.87E	Decision on request for application to go directly to environment court	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Team Leader Consent Processing
s.87F	Preparation of report on application referred directly to environment court	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Team Leader Consent Processing Senior Resource Management Planner Resource Management Planner
s.88(3)	Determining an application incomplete and returning to the applicant	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Team Leader Consent Processing Senior Resource Management Planner Resource Management Planner
s.91	Determining not to proceed with notification or hearing of application pending lodging of further consents under the act	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Team Leader Consent Processing Senior Resource Management Planner

s.92	Request further information or agreement to commissioning of a report on resource consent application	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Team Leader Consent Processing Senior Resource Management Planner Resource Management Planner Graduate Resource Management Planner
s.92A (2)	Set timeframe for provision of further information or commissioning of a report	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Team Leader Consent Processing Senior Resource Management Planner Resource Management Planner Graduate Resource Management Planner
ss.95A, 95B	Determination of public notification or limited notification	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Team Leader Consent Processing Senior Resource Management Planner
s.95D	Determination of adverse effects likely to be more than minor	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Team Leader Consent Processing Senior Resource Management Planner

s.95E	Determination if person is affected person	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Team Leader Consent Processing Senior Resource Management Planner Team Leader Monitoring and Enforcement
s.95F	Determination if group is an affected customary rights group	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Team Leader Consent Processing Senior Resource Management Planner
s.95G	Determination if group is an affected customary marine title group	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Team Leader Consent Processing Senior Resource Management Planner
s.99	Organise and convene prehearing meetings and prepare reports on these under Section 99 (5)	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Team Leader Consent Processing Senior Resource Management Planner
s.100	Determine whether a formal hearing is necessary	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning

		Team Leader Consent Processing Senior Resource Management Planner
s.101	Fix time and date for hearings	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Team Leader Consent Processing Senior Resource Management Planner
s.102	To determine whether applications are required to be heard by Joint Hearings Committee	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Team Leader Consent Processing Senior Resource Management Planner
s.103	To determine whether two or more applications to different authorities are sufficiently unrelated that a joint hearing is not appropriate.	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Team Leader Consent Processing Senior Resource Management Planner
ss. 104, 104A, 104B, 104C, 104D, 108, 113	Make and issue decisions and impose conditions for non-notified resource applications and limited notified resource applications where there are no submissions received or where all submissions received are in support and no party wishes to be heard; in accordance with the provisions of the Southland District Plan and the RMA.	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Team Leader Consent Processing Senior Resource Management Planner
s.106	Ability to refuse subdivision consent in certain circumstances.	Group Manager – Infrastructure and Environmental Services

		<p>Manager Environmental Planning</p> <p>Team Leader Consent Processing</p> <p>Senior Resource Management Planner</p>
s.108A	Determination of requirement for a bond	<p>Group Manager – Infrastructure and Environmental Services</p> <p>Manager Environmental Planning</p> <p>Team Leader Consent Processing</p> <p>Senior Resource Management Planner</p> <p>Team Leader Monitoring and Enforcement</p>
s.114	Notify decisions to applicant and other appropriate authorities	<p>Group Manager – Infrastructure and Environmental Services</p> <p>Manager Environmental Planning</p> <p>Team Leader Consent Processing</p> <p>Senior Resource Management Planner</p> <p>Resource Management Planner</p> <p>Graduate Resource Management Planner</p>
s.123 (b)	Duration of consent	<p>Group Manager – Infrastructure and Environmental Services</p> <p>Manager Environmental Planning</p> <p>Team Leader Consent Processing</p> <p>Senior Resource Management Planner</p> <p>Team Leader Monitoring and Enforcement</p>
s.125 (1A)(B)	Fix longer period for lapsing of resource consents than is the norm under Section 125(1)	<p>Group Manager – Infrastructure and Environmental Services</p>



		<p>Manager Environmental Planning</p> <p>Team Leader Consent Processing</p> <p>Senior Resource Management Planner</p>
s.126	Cancel consent if not exercised	<p>Group Manager – Infrastructure and Environmental Services</p> <p>Manager Environmental Planning</p> <p>Manager Environmental Health</p> <p>Team Leader Consent Processing</p> <p>Senior Resource Management Planner</p> <p>Team Leader Monitoring and Enforcement</p>
s.127	Determining whether application to change or cancel consent requires notification, or limited notification and changing or cancelling any condition on a resource consent	<p>Group Manager – Infrastructure and Environmental Services</p> <p>Manager Environmental Planning</p> <p>Team Leader Consent Processing</p> <p>Senior Resource Management Planner</p>
s.128	Service of notice of intention to review conditions of a resource consent	<p>Group Manager – Infrastructure and Environmental Services</p> <p>Manager Environmental Planning</p> <p>Manager Environmental Health</p> <p>Team Leader Consent Processing</p> <p>Senior Resource Management Planner</p> <p>Team Leader Monitoring and Enforcement</p> <p>Monitoring and Enforcement Officer</p>

ss.129, 130	Formulation and public notification of notice to review conditions	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Manager Environmental Health Team Leader Consent Processing Senior Resource Management Planner Team Leader Monitoring and Enforcement Monitoring and Enforcement Officer
s.133A	Minor corrections of resource consents	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Manager Environmental Health Team Leader Consent Processing Senior Resource Management Planner Team Leader Monitoring and Enforcement
s.134(4)	Approval of transfer of resource consents – written notice	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Manager Environmental Health Team Leader Consent Processing Senior Resource Management Planner
s.138	Surrender of consent	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning

		<p>Manager Environmental Health</p> <p>Team Leader Consent Processing</p> <p>Senior Resource Management Planner</p> <p>Team Leader Monitoring and Enforcement</p>
s.139	Consider request for and issue Certificates of Compliance for any activity which is a permitted activity under the District Plan.	<p>Group Manager – Infrastructure and Environmental Services</p> <p>Manager Environmental Planning</p> <p>Manager Environmental Health</p> <p>Team Leader Consent Processing</p> <p>Senior Resource Management Planner</p> <p>Team Leader Monitoring and Enforcement</p>
s.139A	Consider request for and issue Existing Use Certificate.	<p>Group Manager – Infrastructure and Environmental Services</p> <p>Manager Environmental Planning</p> <p>Manager Environmental Health</p> <p>Team Leader Consent Processing</p> <p>Senior Resource Management Planner</p> <p>Team Leader Monitoring and Enforcement</p>
s.169	Request further information and process notice of requirement	<p>Group Manager – Infrastructure and Environmental Services</p> <p>Manager Environmental Planning</p> <p>Team Leader Consent Processing</p> <p>Senior Resource Management Planner</p>

s.170	Discretion to include notice of requirement in proposed Plan	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Team Leader Consent Processing
s.171	Consider notice of requirement and make submissions thereto, and make recommendation to the requiring authority	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Team Leader Consent Processing Senior Resource Management Planner
s.174	Lodge appeal against decision of a requiring authority.	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Manager Environmental Health Team Leader Consent Processing Senior Resource Management Planner
s.176A(2)(C)	Outline plan waivers	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Team Leader Consent Processing Senior Resource Management Planner
s.181(3)	Alteration of designation in plan at request of requiring authority, to a minor extent	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Team Leader Consent Processing

		Senior Resource Management Planner
s.182	Removal of designation at request of requiring authority	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Team Leader Consent Processing Senior Resource Management Planner
s.184(2)	Waiver of lapsing designation	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Team Leader Consent Processing Senior Resource Management Planner
s.220	Issue certificates relating to requirements to comply on ongoing basis with consent conditions and endorsements on titles	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Manager Environmental Health Team Leader Consent Processing Senior Resource Management Planner Team Leader Monitoring and Enforcement
s.221	Imposing and issuing Consent Notices on subdivision consents.	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Team Leader Consent Processing Senior Resource Management Planner

s.222	Dealing with Completion Certificates on subdivision consents	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Team Leader Consent Processing Senior Resource Management Planner
s.223	Approval of Survey Plan – check compliance prior to sealing	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Team Leader Consent Processing Senior Resource Management Planner
s.224	Issue certificates indicating all or any of conditions on subdivision consent have been complied with	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Team Leader Consent Processing Senior Resource Management Planner
s.226	Certifications of plans of subdivision that allotments on the plan meet the requirements of the District Plan	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Team Leader Consent Processing Senior Resource Management Planner
ss.229 – 237H	Creation of esplanade reserves and strips and associated conditions.	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Team Leader Consent Processing

		Senior Resource Management Planner
ss.240,241	Imposition and cancellation of amalgamation conditions and restrictive covenants	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Team Leader Consent Processing Senior Resource Management Planner
s.243(E)	Revoking a condition specifying easements	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Team Leader Consent Processing Senior Resource Management Planner
ss.310, 311	Application to Environment Court for a declaration	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Manager Environmental Health Team Leader Consent Processing Team Leader Environmental Policy Team Leader Monitoring and Enforcement
ss.314,316	Seek and/or respond to an Enforcement Order	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Manager Environmental Health Team Leader Consent Processing Team Leader Monitoring and Enforcement

s.320	Seek and/or respond to an interim enforcement order	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Manager Environmental Health Team Leader Consent Processing Team Leader Monitoring and Enforcement
s.325A	Signature or cancellation of abatement notice	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Manager Environmental Health Team Leader Consent Processing Monitoring and Enforcement Officer Team Leader Monitoring and Enforcement
Schedule 1, Clause 5A	To identify all affected parties for limited notification of a plan change or variation	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Team Leader Environmental Policy
ss.322, 327, 328, 343C	The taking of enforcement action in relation to the Resource Management Act, initiating the review the resource consent decisions, and conditions	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Manager Environmental Health Team Leader Consent Processing Team Leader Monitoring and Enforcement



s.332	To carry out inspection of any premises of property (except a dwelling house) to determine whether the RMA, any regulation or rule of the District Plan or resource consent is being complied with	<p>Group Manager – Infrastructure and Environmental Services</p> <p>Manager Environmental Planning</p> <p>Manager Environmental Health</p> <p>Team Leader Consent Processing</p> <p>Senior Resource Management Planner</p> <p>Resource Management Planner</p> <p>Graduate Resource Management Planner</p> <p>Team Leader Monitoring and Enforcement</p> <p>Monitoring and Enforcement Officer</p> <p>Team Leader Ecology</p> <p>Ecologist</p> <p>Graduate Ecologist</p> <p>Team Leader Environmental Policy</p> <p>Resource Management Planner - Policy</p>
s.333	Entry to land (except a dwelling house) for purposes connected with any preparation, change, or review of the District Plan	<p>Group Manager – Infrastructure and Environmental Services</p> <p>Manager Environmental Planning</p> <p>Manager Environmental Health</p> <p>Team Leader Consent Processing</p> <p>Senior Resource Management Planner</p> <p>Resource Management Planner</p> <p>Graduate Resource Management Planner</p> <p>Team Leader Monitoring and Enforcement</p>

		Monitoring and Enforcement Officer Team Leader Ecology Ecologist Graduate Ecologist
s.336	<b>Return of property seized under ss.323 and 328</b>	Group Manager – Infrastructure and Environmental Services Manager Environmental Health Environmental health officer Team Leader Monitoring and Enforcement
s.342	The power to collect fines for an offence under s.338	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Team Leader Consent Processing Monitoring and Enforcement Officer Environmental health manager Team Leader Monitoring and Enforcement
s.357	The power to consider and make decisions on application for objections for an application which does not require a hearing, except where the decision would result in a net payment of reserve contributions by Council less credits for land to vest exceeding the delegation for the role. The power to decide whether an objection requires a hearing	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Manager Environmental Health Team Leader Consent Processing Environmental health manager
s. 357B	The power to determine objections to additional charges which are less than \$5,000.00	Group Manager – Infrastructure and Environmental Services

ss.357C-D	The power to consider and decide upon objections made. To consider, dismiss or uphold (in whole or in part) any objection under sections 357, 357A or 357B of the Act PROVIDED that this delegation shall NOT be exercised in respect of objections on resource consent applications which have been the subject of a hearing under section 100 of the Act	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Manager Environmental Health Team Leader Consent Processing Team Leader Monitoring and Enforcement
s. 338	Commencing a prosecution for offences under the RMA and District Plan	Group Manager – Infrastructure and Environmental Services Manager
s.360F	To set overall charges payable by the applicant for a plan change or resource consent	Group Manager – Infrastructure and Environmental Services Manager Environmental Planning Team Leader Consent Processing Team Leader Environmental Policy

The meeting concluded at 11.38am.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE COUNCIL HELD ON TUESDAY 29 MARCH 2022.

DATE:.....

CHAIRPERSON:.....

Appendix A

**SOUTHLAND DISTRICT COUNCIL  
FORECAST STATEMENT OF FINANCIAL POSITION  
30 JUNE 2022**

	February 2021/2022 Forecast adjustments (\$000)	Forecast Result for 2021/2022 (\$000)	Long Term Plan 2021/2022 (\$000)
<b>Equity</b>			
Retained Earnings	1,143	730,708	720,986
Asset Revaluation Reserves		909,521	922,181
Fair Value Reserves		4,771	3,577
Other Reserves	(784)	38,229	34,844
<b>TOTAL EQUITY</b>	<b>359</b>	<b>1,683,229</b>	<b>1,681,588</b>
<b>Current Assets</b>			
Cash and Cash Equivalents		(199)	221
Trade and Other Receivables		14,336	10,378
Inventories		115	105
Other Financial Assets		941	448
	<b>0</b>	<b>15,193</b>	<b>11,152</b>
<b>Non Current Assets</b>			
Property, Plant and Equipment	(5,181)	1,691,790	1,704,340
Intangible Assets	(847)	5,019	3,900
Forestry Assets		13,790	13,320
Investments in Associates		1,418	945
Other Financial Assets		39,003	37,533
	<b>(6,027)</b>	<b>1,751,020</b>	<b>1,760,038</b>
<b>TOTAL ASSETS</b>	<b>(6,027)</b>	<b>1,766,212</b>	<b>1,771,190</b>
<b>Current Liabilities</b>			
Trade and Other Payables		14,882	7,957
Contract Retentions and Deposits		912	719
Employee Benefit Liabilities		2,172	2,122
Development and Financial Contributions		1,623	1,730
Provision for Decommissioning		(0)	10
Borrowings		6,000	6,000
	<b>0</b>	<b>25,588</b>	<b>18,538</b>
<b>Non-Current Liabilities</b>			
Employee Benefit Liabilities		23	-
Provision for Decommissioning		10	-
Borrowings	(6,386)	57,361	71,064
	<b>(6,386)</b>	<b>57,395</b>	<b>71,064</b>
<b>TOTAL LIABILITIES</b>	<b>(6,386)</b>	<b>82,983</b>	<b>89,602</b>
<b>NET ASSETS</b>	<b>359</b>	<b>1,683,229</b>	<b>1,681,588</b>