



Notice is hereby given that a meeting of the Services and Assets Committee will be held on:

Date: Tuesday, 8 March 2022
Time: 9am
Venue: Virtual meeting via Zoom

Services and Assets Committee Agenda OPEN

MEMBERSHIP

Chairperson	Ebel Kremer
	Mayor Gary Tong
Councillors	Don Byars
	John Douglas
	Paul Duffy
	Bruce Ford
	Darren Frazer
	George Harpur
	Julie Keast
	Christine Menzies
	Karyn Owen
	Margie Ruddenklau
	Rob Scott

IN ATTENDANCE

Group manager programme delivery	Nick Hamlin
Committee advisor	Fiona Dunlop

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Online: [Southland District Council YouTube](https://www.youtube.com/watch?v=SouthlandDistrictCouncil)

Full agendas **are available on Council's website**
www.southlanddc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

Health and safety – emergency procedures

Toilets – The toilets are located outside of the chamber, directly down the hall on the right.

Evacuation – Should there be an evacuation for any reason please exit down the stairwell to the assembly point, which is the entrance to the carpark on Spey Street. Please do not use the lift.

Earthquake – Drop, cover and hold applies in this situation and, if necessary, once the shaking has stopped we will evacuate down the stairwell without using the lift, meeting again in the carpark on Spey Street.

Phones – Please turn your mobile devices to silent mode.

Recording - These proceedings are being recorded for the purpose of live video, both live streaming and downloading. By remaining in this meeting, you are consenting to being filmed for viewing by the public.

Covid QR code – Please remember to scan the Covid Tracer QR code.

Terms of Reference – Services and Assets Committee

TYPE OF COMMITTEE	Council standing committee
RESPONSIBLE TO	Council
SUBCOMMITTEES	None
LEGISLATIVE BASIS	Committee constituted by Council as per schedule 7, clause 30 (1)(a), LGA 2002. Committee delegated powers by Council as per schedule 7, clause 32, LGA 2002.
MEMBERSHIP	The Services and Assets Committee is a committee of the whole Council. The mayor and all the councillors will be members of the Services and Assets Committee.
FREQUENCY OF MEETINGS	Six weekly or as required
QUORUM	Not less than seven members.
SCOPE OF ACTIVITIES	<p>The Services and Assets Committee is responsible for ensuring that Council delivers its infrastructural asset based services in an effective and efficient manner that meets the needs of its communities and protects the investment that Council has in these assets.</p> <p>The committee is responsible for overseeing the following Council activities:</p> <ul style="list-style-type: none"> • transport • property management including community facilities, acquisitions and disposals (including land dealings) • forestry • water supply, wastewater and stormwater • solid waste management • flood protection • waste management • Te Anau airport • Stewart Island Electrical Supply Authority • Stewart Island Jetties and Riverton Harbour • water supply schemes.
DELEGATIONS	<p>The Services and Assets Committee shall have the following delegated powers and be accountable to Council for the exercising of these powers:</p> <p>Power to Act</p> <p>The committee has the delegated authority to:</p> <ol style="list-style-type: none"> a) assess and provide advice to Council on the strategic issues relating to the delivery of infrastructural asset services b) reviewing and recommending to Council strategies on how it should go about managing the delivery of the infrastructural asset services that it provides

	<p>c) monitor the condition and performance capability of the infrastructural assets owned by Council so as to ensure that it protects its investment in these assets in accordance with accepted professional standards</p> <p>d) monitor the delivery of capital works projects and the implementation of the capital works programme</p> <p>e) monitor the delivery of operations and maintenance contracts</p> <p>f) approve and/or assign all contracts for work, services or supplies where those contracts relate to work within approved estimates. Where the value of the work, services, supplies or business case or the value over the term of the contract is estimated to exceed \$2 million a prior review and recommendation of the business case by the Finance and Assurance Committee is required. The business case shall include as a minimum; risk assessment, a procurement plan and financial costings. If there is a different recommendation from the Finance and Assurance Committee the matter will be referred to Council for a decision</p> <p>g) monitor the return on all Council's investments including forestry</p> <p>h) monitor and track Council contracts and compliance with contractual specifications.</p> <p>Power to Recommend</p> <p>The Services and Assets Committee is responsible for considering and making recommendations to Council regarding:</p> <p>a) policies relating to the scope of activities of the Services and Assets Committee</p> <p>b) changes to Council's adopted levels of service</p> <p>c) the dividend from the forestry business unit</p>
FINANCIAL DELEGATIONS	<p>Council authorises the following delegated authority of financial powers to Council committees in regard to matters within each committee's jurisdiction.</p> <p>Contract Acceptance:</p> <ul style="list-style-type: none"> accept or decline any contract for the purchase of goods, services, capital works or other assets where the total value of the lump sum contract does not exceed the sum allocated in the Long Term Plan/Annual Plan and the contract relates to an activity that is within the scope of activities relating to the work of the Services and Assets committee accept or decline any contract for the disposal of goods, plant or other assets other than property or land. <p>Budget Reallocation.</p> <p>Committee is authorised to reallocate funds from one existing budget item to another. Reallocation of this kind must not impact on current or future levels of service and must be:</p> <ul style="list-style-type: none"> funded by way of savings on existing budget items within the jurisdiction of the committee consistent with the Revenue and Financing Policy.

LIMITS TO DELEGATIONS	<p>Matters that must be processed by way of recommendation to Council include:</p> <ul style="list-style-type: none"> • amendment to fees and charges relating to all activities • powers that cannot be delegated to committees as per the Local Government Act 2002 and sections 2.4 and 2.5 of this manual. <p>Delegated authority is within the financial limits in section 9 of this manual.</p>
STAKEHOLDER RELATIONSHIPS	<p>This committee shall maintain relationships including, but not limited to the following organisations:</p> <ul style="list-style-type: none"> • Community Boards • Regional Land Transport Committee • WasteNet • FENZ (Fire and Emergency New Zealand) <p>The committee will also hear and receive updates to Council from these organisations, as required.</p>
CONTACT WITH MEDIA	<p>The committee chairperson is the authorised spokesperson for the committee in all matters where the committee has authority or a particular interest.</p> <p>Committee members do not have delegated authority to speak to the media and/or outside agencies on behalf of Council on matters outside of the board's delegations.</p> <p>The group manager services and assets will manage the formal communications between the committee and the people of the Southland District and for the committee in the exercise of its business.</p> <p>Correspondence with central government, other local government agencies or official agencies will only take place through Council staff and will be undertaken under the name of Southland District Council.</p>

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1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of interest

Committee members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public forum

Notification to speak is required by 12noon at least one clear day before the meeting. Further information is available at www.southlanddc.govt.nz or by phoning 0800 732 732.

5 Extraordinary/urgent items

To consider, and if thought fit, to pass a resolution to permit the committee to consider any further items which do not appear on the agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the chairperson must advise:

- (i) the reason why the item was not on the agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further **discussion."**

6 Confirmation of minutes

6.1 Meeting minutes of Services and Assets Committee, 01 February 2022



Services and Assets Committee

OPEN MINUTES

Minutes of a meeting of Services and Assets Committee held as a Virtual meeting via Zoom on Tuesday, 1 February 2022 at 9.03am. (9.03am – 10.40am (PE 10.02am – 10.40am)).

PRESENT

Chairperson	Ebel Kremer
	Mayor Gary Tong
Councillors	Don Byars (9.06am – 10.38am)
	John Douglas
	Paul Duffy
	Bruce Ford
	Darren Frazer
	George Harpur
	Julie Keast
	Christine Menzies
	Karyn Owen
	Margie Ruddenklau
	Rob Scott

IN ATTENDANCE

Group manager programme delivery	Nick Hamlin
Committee advisor	Fiona Dunlop

1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

There were no conflicts of interest declared.

4 Public forum

There was no public forum.

5 Extraordinary/urgent items

There were no extraordinary/urgent items.

6 Confirmation of minutes

Resolution

Moved Chairperson Kremer, seconded Cr Menzies and resolved:

That the Services and Assets Committee confirms the minutes of the meeting held on 23 November 2021 as a true and correct record the meeting.

Reports

7.1 Downer Water and Wastewater Maintenance Contract 10/01 - monthly report for November 2021

Record No: R/22/1/1077

Manager contracts, water and waste – Bill Witham was in attendance for this item.

Mr Witham advised the purpose of the report is to update the committee on the progress of the Downer contract 10/01 for delivery of water and wastewater services to council for the Southland District.

(During discussion on the report Councillor Byars joined the meeting at 9.06am.)

Resolution

Moved Chairperson Kremer, seconded Cr Menzies and resolved:

That the Services and Assets Committee:

- a) receives **the report titled “Downer Water and Wastewater Maintenance Contract 10/01 - monthly report for November 2021” dated 21 January 2022.**

7.2 Road operations - November 2021

Record No: R/21/11/62462

Strategic manager transport – Hartley Hare was in attendance for this item.

Mr Hare advised the purpose of this report is to update the committee on the progress of the major roading contracts and provide the necessary context to the 2021/2022 budget.

Resolution

Moved Chairperson Kremer, seconded Cr Scott and resolved:

That the Services and Assets Committee:

- a) **receives the report titled “Road operations - November 2021” dated 21 January 2022.**

7.3 Services and Assets Programme Report

Record No: R/21/12/63970

Project delivery manager – Brendan Gray was in attendance for this item.

Resolution

Moved Chairperson Kremer, seconded Cr Harpur and resolved:

That the Services and Assets Committee:

- a) **receives the report titled “Services and Assets Programme Report” dated 24 January 2022.**

7.4 Health and Safety Update

Record No: R/22/1/626

Health, Safety & Wellbeing Advisor – Teri Black was in attendance for this item.

Mrs Black advised that the purpose of the report was to provide an update on health and safety related events and activity over the last quarter.

Resolution

Moved Chairperson Kremer, seconded Cr Scott and resolved:

That the Services and Assets Committee:

- a) **receives the report titled “Health and Safety Update” dated** 21 January 2022.
- b) determines that this matter or decision be recognised as not significant in terms of section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

Public excluded

Exclusion of the public: Local Government Official Information and Meetings Act 1987

Resolution

Moved Chairperson Kremer, seconded Cr Byars and resolved:

That the public be excluded from the following part(s) of the proceedings of this meeting.

C8.1 Southland Road Revenue and Expenditure Report

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Southland Road Revenue and Expenditure Report	s7(2)(h) - the withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

That the Great South GM Strategic Projects – Steve Canny be permitted to remain at this meeting, after the public has been excluded, because of their knowledge of the items C8.1 Southland Road Revenue and Expenditure Report. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because of their knowledge on the issue being discussed.

The public were excluded at 10.02am.

(Councillor Byars left the meeting at 10.38am.)

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

The meeting concluded at 10.40am.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE SERVICES AND ASSETS
COMMITTEE HELD ON TUESDAY 1 FEBRUARY 2022.

DATE:.....

CHAIRPERSON:.....

Health and Safety Update

Record No: R/22/2/4936
Author: Teri Black, Health, safety and wellbeing advisor
Approved by: Nick Hamlin, Group manager programme delivery

☐ Decision ☐ Recommendation ☒ Information

Purpose

- 1 To provide an update on health and safety related events and activity over the last quarter.

Content

Health, safety and wellbeing dashboard update

- 2 Please find attached the health, safety and wellbeing dashboard update as at 31 January 2022. This report is on operational (employee) health and safety within Council.
- 3 This one page document has been developed to give councillors information that relates to the Health, Safety and Wellbeing Operational Plan 2021-2023 and the Health, Safety and Wellbeing Road Map 2021-2023.
- 4 The left of the dashboard includes ratios. They are colour coded via a traffic light system. Green for within industry benchmark, orange for sitting on the benchmark and red for when we are over and above the industry benchmark.
- 5 The TRIFR is the number of injuries (excluding fatalities) requiring medical treatment per 200,000 hours worked within this organisation based on our FTE workforce. A lost-time injury is something that results in a fatality, permanent disability or time lost from work. It could be as little as one day. LTIFR refers to the number of lost-time injuries within a given period, relative to the total number of hours (200,000) worked in that period based on our FTE workforce.
- 6 Health and safety training continues with staff completing the health and safety e-learning modules based on the current health and safety procedures. All new employees are required to complete all of the modules as they form a part of Council's health and safety induction training programme. You will see on the dashboard that the e-learning completion levels are sitting at 90 – 100% completion which is at the expected level. In January, a refresher module has been released to refresh staff on all health and safety procedures included in our e-learning package. In February reporting this completion data will be added to our e-learning completion rate graph on the dashboard.
- 7 Risk state is in the beginning stages of risk review in line with our risk management framework review. This will continually evolve over time as we progress through this improvement project.
- 8 Corrective action summaries on the dashboard are lead indicators that report on the completion and timeframe of corrective actions that are applied in response to a health and safety event report. There have been no health and safety events reported for the month of January, therefore no corrective actions set or completed.

- 9 Contractor health and safety monitoring is not yet at the levels of previous years. As part of the leadership and performance action in the Health Safety Wellbeing Strategic Roadmap 2021-2023, health safety and wellbeing KPI's will be set and link to performance management systems. This will include targets for contractor health and safety monitoring. You can see on the dashboard there is a slight increase for the first month on 2022, we intend to build on this development and increase this recording over the course of the year.
- 10 The KYND wellness dashboard has seen little change. Engagement with this wellbeing initiative tends to decrease in the months of December and January. Our wellbeing programme is now being supported by a calendar of wellbeing events to complement our KYND wellness. This is shared with all staff via the organisation's intranet 'The Loop'. We are looking to adjust the wellbeing reporting part of the dashboard to include more than just KYND indicators to give a wider view of our organisation's health and wellbeing alongside safety.
- 11 Although there were no events reported in January 2022, safety observations continue to be logged in regards to safe practice and Covid-19 risk management. Monitoring the presence of safety is a really important part of understanding how the organisation is performing in regards health and safety management.

Other health and safety related initiatives

- 12 There are many ways to keep current on health and safety matters, subscribing to the Worksafe updates is an easy way to remain up to date. The link is:
<https://worksafe.govt.nz/home/subscriptions>
- 13 Council continues to manage the risk and transmission of Covid-19. This continues to be a key focus for the health, safety and wellbeing team heading into 2022. Council continues to invest in additional PPE gear to ensure we can continue to provide our essential services regardless of alert level changes. Risk management controls are being reviewed regularly and updated as required to remain in line with government and public health requirements.
- 14 Review of policies and information is ongoing to support our employee health, safety and wellbeing. Updates include a shift to seeking online training opportunities for our teams to continue external health and safety related training during phase two and while planning for phase three of the Governments Covid-19 response under the red traffic light setting.

Recommendation

That the Services and Assets Committee:

- a) **Receives the report titled "Health and Safety Update" dated 1 March 2022.**
- b) Determines that this matter or decision be recognised as not significant in terms of section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

Attachments

A Health Safety Wellbeing Dashboard - January 2022 [↓](#)

Monthly Health Safety & Wellbeing Dashboard - as at 31 January 2022

Event Reports	
Total reported	0
YTD	30

Near Miss	
Month	0
YTD	15

TRIFR	
YTD	0.57
Benchmark	3.68

LTIFR	
YTD	0
Benchmark	1.5

Risk State	
Logged	49
Investigation	2
Minimised	38
Review	0
Eliminated	9

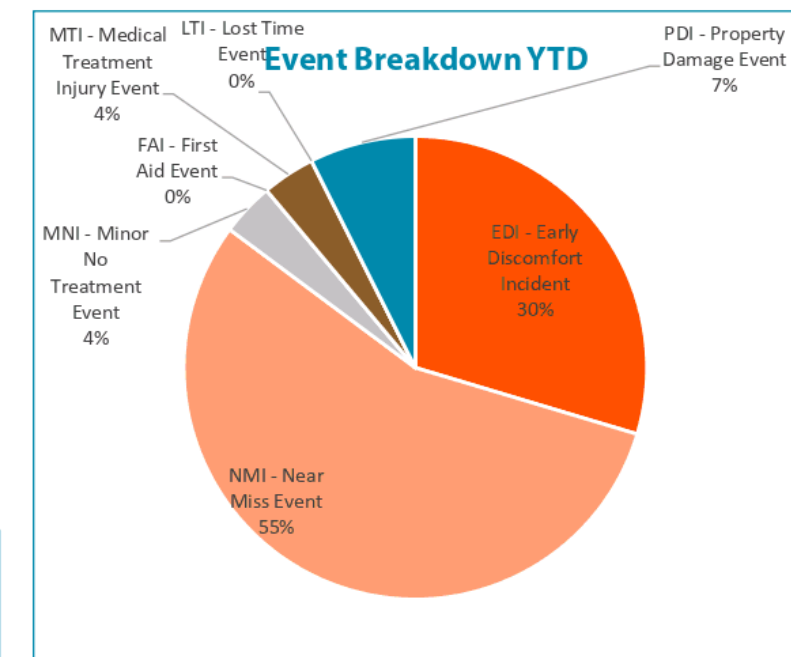
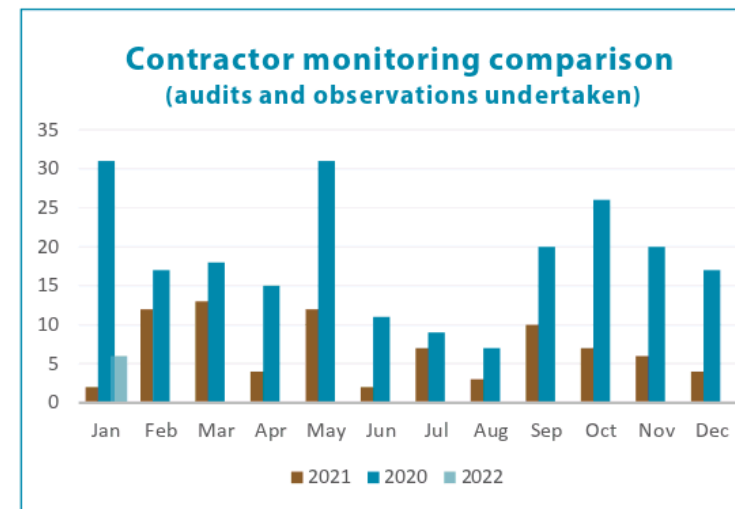
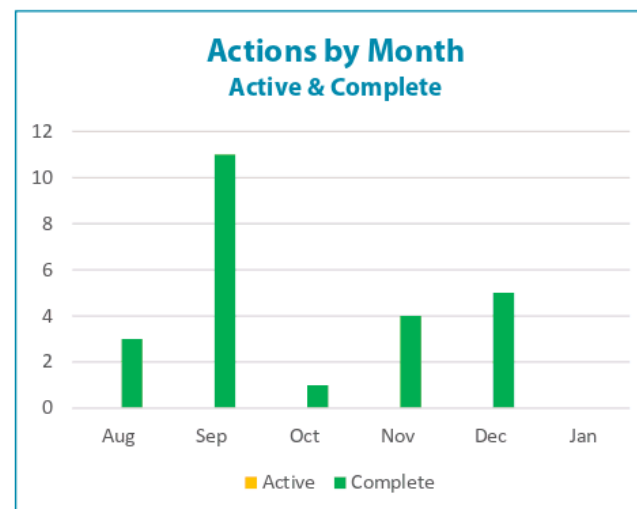
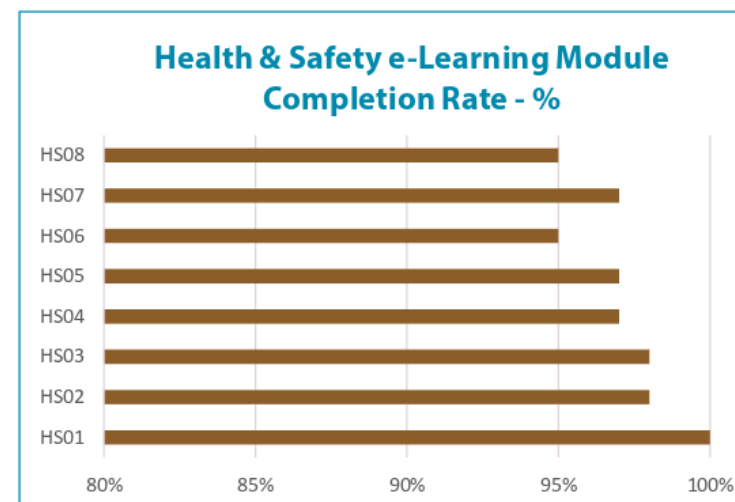
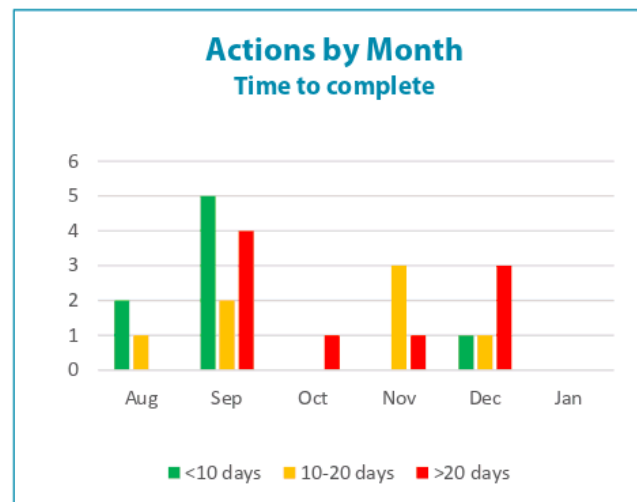
Safety Observations	
Total reported	28
YTD	104

The TRIFR is the number of injuries (excluding fatalities) requiring medical treatment per 200,000 hours worked within this organisation based on our FTE workforce.

A lost-time injury is something that results in a fatality, permanent disability or time lost from work. It could be as little as one day.

LTIFR refers to the number of lost-time injuries within a given period, relative to the total number of hours (200,000) worked in that period based on out FTE workforce.

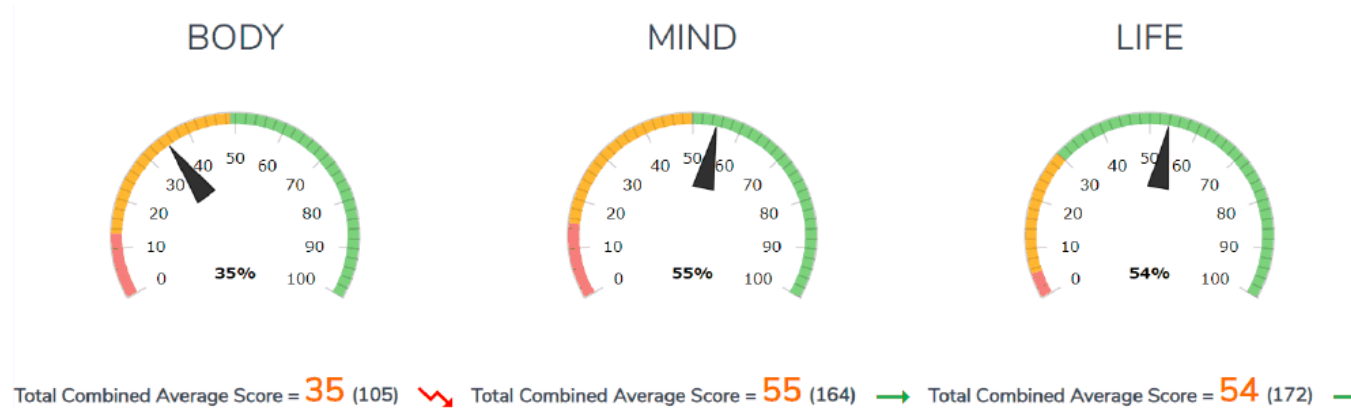
The ratio is compared against the industry benchmark and the aim is to keep both ratios in the green



Summary

- We have had no health and safety events internally or externally reported for the month of January.
- The recording of contractor monitoring has seen a small increase for the first month of 2022. SHED training sessions have begun to increase employee knowledge and confidence in using this system to log contractor health and safety performance alongside increasing ability across the organisation in the use of this software.
- 28 internal safety observations were logged in January in direct relation to Covid-19 health and safety risk management. These are a combination of self-checks, pre-site visit checks and residential site visit checks.
- The KYND dashboard sees one change for January, being a decrease in the body score bringing the combined average score for those who participate in the program from 36 to 35. Statistically, there is low engagement with KYND in the month of December and January.
- The HSW team are also looking at other ways wellbeing can be communicated on the monthly reporting dashboard alongside KYND information.
- As at 31st January SDC is sitting at 411 days without a lost time accident
- Critical risk plans for our risk improvement project have been completed and the HSW team are developing a comms plan, tools for risk management and training around the next phase of our risk project. With the shift to remote working, face to face engagement needs to be replaced with online type forums which has added an extra challenge to ensure the next steps of this project are successful.
- The recent release of e-learning module Health and Safety Refresher 2022 has been well received, the completion rates for this module will be provided in next month's dashboard report.
- Health and safety training plans with external providers for the rest of 2021-2022 year are being reviewed and adjusted to support ongoing training opportunities to continue regardless of protection framework settings.

KYND Dashboard



Road operations - January 2022

Record No: R/22/1/702

Author: Rob Hayes, Roading engineer

Approved by: Matt Russell, Group manager infrastructure and environmental services

☐ Decision

☐ Recommendation

☒ Information

Purpose

- 1 The purpose of this report is to update the committee on the progress of major roading contracts and provide the necessary context to the 2021/2022 budgets.

Executive summary

- 2 The dust suppression subsidy project generated a large number of applications. To date, a total of 26 individual landowner agreements have been signed of which 23 sites have been tota sealed. A total length of the 26 sites is 4550m or on average 175m each. The additional length (over and above 150m) are compiled of both customer requests for longer sites (at their cost) or to adjoin the small gaps created with the sealed network for continuity.
- 3 Maintenance spend across the three contracts totalled \$7.5 million to the end of January.
- 4 Customer satisfaction: 89 requests for service (RFS) were received across the three Alliance contracts in November, compared with 177 in 2021, a decrease of 50%. Significant flooding occurred twice during January 2021 and river levels in the Waikaia river catchment exceed levels recorded during the February 2020 floods.
- 5 In relation to health and safety for the Alliance contracts, 17 contractor safety audits were completed during January with 10 near misses reported.
- 6 Activity performance:
 - metalling: 40,795m³ (74%) had been placed by the end of January of a total 2021/2022 budget of 55,100m³
 - grading: 8000km (60%) has been graded by the end of January of a total 2021/2022 budget of 13,200km for the year.

Pavement rehabilitations

- 7 All five 2021/2022 pavement rehabilitation packages have been awarded and are under construction.
- 8 The safety improvement of Two Chain and Riversdale Waikaia Roads intersection has been awarded during January.

Resurfacing

- 9 The 2021/2022 resurfacing programme, which consists of 870,000m² commenced during October. 75% had been sealed at the end of January.

Pavement marking

- 10 Downer has programmed a full network re-mark for the 2021/2022 season. The programme was 61% completed at the end of January.

Bridges

- 11 The transport team has awarded the six-bridge design and build package, shared between two contactors. Concrete Structures Ltd has been awarded four bridges: Dipton Mossburn Road No 4, Dipton Flat Road, Caird and McBride Roads (Otapiri Gorge). Fulton Hogan has been awarded two: McDonald Road 4 (Dipton) and Grey Road (Titiroa).
- 12 As at the end of January Dipton Mossburn Road No 4 and Dipton Flat Road are both under construction.

Recommendation

That the Services and Assets Committee:

- a) **receives the report titled “Road operations - January 2022” dated 1 March 2022.**

Attachments

- A Waimea Alliance January 2022 [↗](#)
B Central Alliance January 2022 [↗](#)
C Foveaux Alliance January 2022 [↗](#)
D Foveaux Alliance Health and Safety report [↗](#)
E Waimea and Central Alliance Health and Safety report [↗](#)

Waimea Alliance - Summary Report January 2022



CUSTOMER AND COMMUNITY GOVERNANCE		
Requests for Services	Jan-22	YTD
General Requests for Road Service (RFS's)	12	118
Road Service Requests completed on time	11	104
Road Service Requests completed on time %	92%	88%

HEALTH AND SAFETY		
	Jan-22	YTD
Lost Time Incident (pass/fail >1)	-	-
Medical Treatment Intervention (pass/fail >1)	-	-
Near Hits Reported (pass/fail <5)	1	37
Site Safety & Traffic Management Audits completed (pass/fail <5)	7	44
Site Safety & Traffic Management non-compliances (pass/fail >1)	-	-

PERFORMANCE SCORECARD		
KEY RESULT AREA	WEIGHTING	SCORE
Financial - YTD	10%	0%
Customer and Community Governance	10%	9%
Health & Safety	20%	15%
Alliance Effectiveness & Efficiency	40%	40%
Pre-Reseal Repairs (75% 1st Oct, 90% 15th Nov, 100% 1st Dec).	10%	10%
Metalling Achievement	10%	10%
Grading Achievement	10%	10%
Rework (pass/fail 1)	10%	10%
Network Condition ** To be confirmed	20%	20%
Overall Score	100%	84%

IDENTIFIED RISK & STRATEGY UPDATE	
Risk 1 - Slips	Currently we have three slips sites all in the Tuatapere Ward. WSP are undertaking assessments to determine possible solutions
Risk 2 - Culverts 600mm>	Culvert Inspections on 600mm and above is highlighting issues in the network. More money for drainage has been put in the 21-31 LTP.
Risk 3 - Suction Sweeper Waste (Contaminated)	Looking at alternative solutions to the current setup at the Winton Wastewater Treatment plant post advice we cannot utilise this facility.

High pressure zones dominated weather over January. It was the third lowest January rainfall since record began at this station in 1940, as detailed in the table below, and coming hard on the heels of only 50.2mm the previous month, which was less than half the normal value for December. The memory of saturated ground conditions at the end of September, after two very wet months, is long gone. With now two months of significantly low rainfall and at the time when potential sunshine is at its highest coupled with a fair few breezy days ground conditions are very dry with an elevated potential for fire, and people who are reliant on rain water have to restrict use.

Work completed for the month consisted of premix work. This completed the reseal program 9 month ahead of schedule.

The stabilising crew from the highways has made a start with 776m² completed and the rest to be completed early February.

Maintenance Metalling continued with another 921m³ applied to the network.

The second round of shoulder mowing has started and the sealed road shoulder, bridges and street furniture spraying was completed.

The drainage crew completed a culvert replacement on Happy Valley Road the first week back this year which involved a road closure. They then continued on the Lillburn Valley Road to finish this area off.

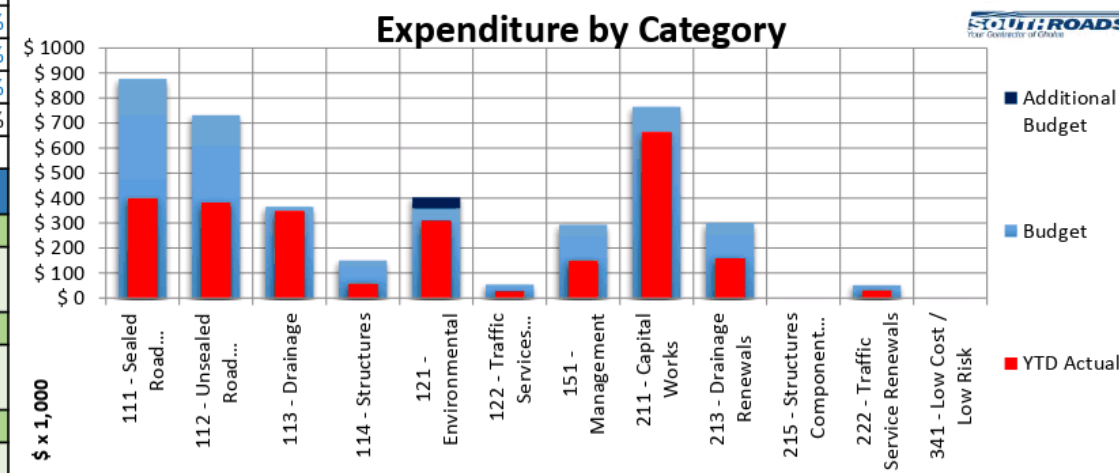
The service cover adjustments that we have to complete for the pre reseal program has been passed onto a subcontractor and a couple of small projects were completed on the cycle trail.

ALLIANCE EFFECTIVENESS & EFFICIENCY					
Sealed Network Achievement of Programme - 2022/23 Pre-Reseal Repairs					
Activity	22/23 Repairs	Jan-22	YTD	Remaining	% Completed
Depressions (m2)	58	12	58	-	100%
Edge Breaks (m)	1,593	152	1,593	-	100%
WWC (m)	8,306	-	-	8,306	0%
Stabilising (m2)	1,324	776	776	548	59%
Sites	134	71	97	37	72%
Kilometres	40	24	29	12	71%

Unsealed Network Achievement of Programme					
Activity	Budget	Jan-22	YTD	Remaining	% Completed
Metalling (m3)	19,500	921	20,314	814	104%
Grading (KM)	4,620	318	2,550	2,070	55%
Structures - Maintenance - (Total Programme)					
Activity	Quantity	Jan-22	LTD	Remaining	% Completed
Painting	295	-	2	293	1%
600mm > Culvert Inspections	661	44	265	396	40%

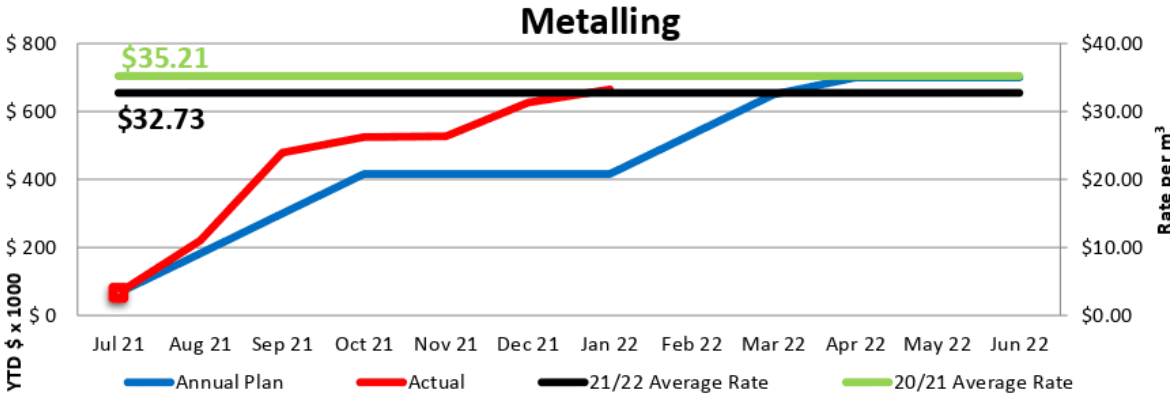
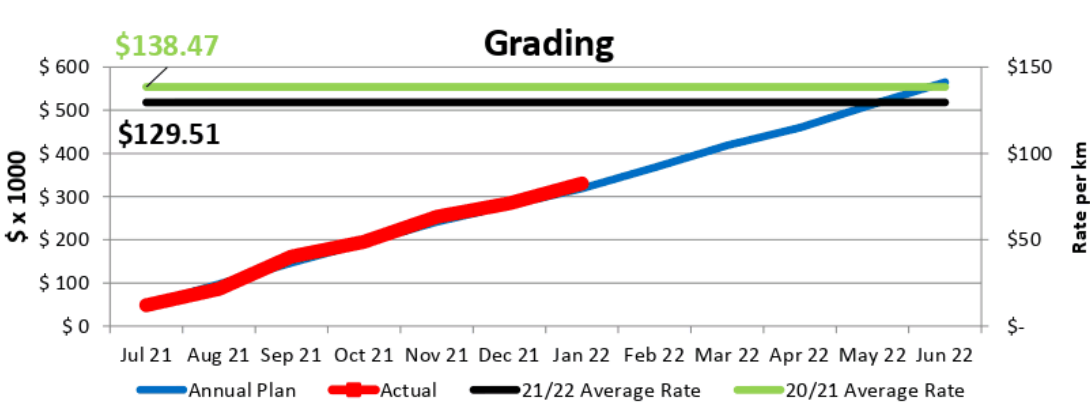
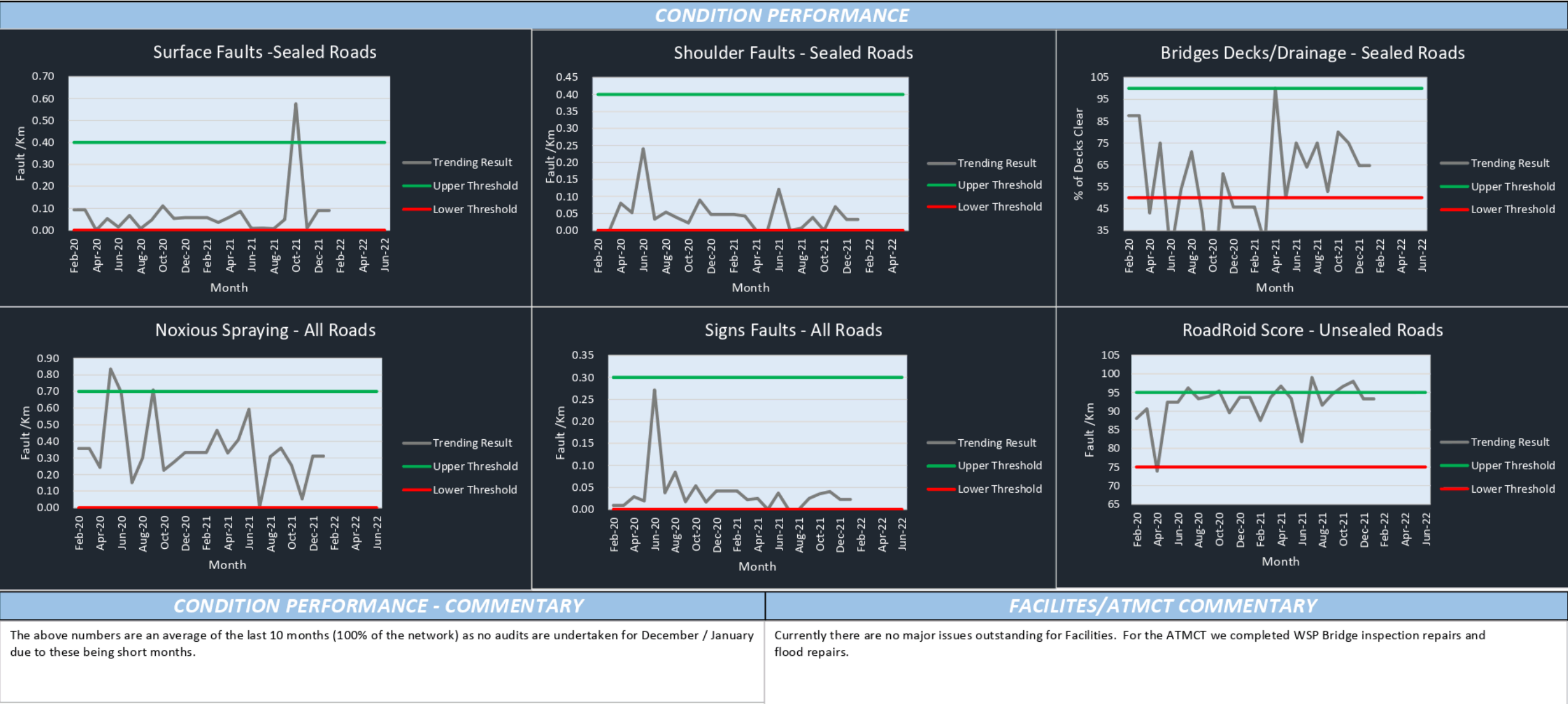
FINANCIAL COMMENTARY

While we are \$289K ahead of YTD Budget this is predominantly related to Metalling where we are ahead of budget by \$276K.



FINANCIAL SUMMARY - Roading													
	Annual Amount	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22
Original Total Cost Estimate	\$ 3,943,107	\$ 301,171	\$ 332,155	\$ 378,694	\$ 235,554	\$ 534,962	\$ 223,277	\$ 223,592	\$ 381,933	\$ 425,321	\$ 371,435	\$ 305,757	\$ 229,256
Actual Claim		\$ 345,893	\$ 369,710	\$ 461,711	\$ 368,450	\$ 442,543	\$ 306,170	\$ 372,078	\$ -	\$ -	\$ -	\$ -	\$ -
Year to Date Budget	\$ 2,229,405	\$ 301,171	\$ 633,326	\$ 1,012,020	\$ 1,247,574	\$ 1,782,536	\$ 2,005,813	\$ 2,229,405	\$ 2,611,338	\$ 3,036,659	\$ 3,408,094	\$ 3,713,851	\$ 3,943,107
Actual Claim YTD	\$ 2,666,555	\$ 345,893	\$ 715,603	\$ 1,177,314	\$ 1,545,764	\$ 1,988,307	\$ 2,294,477	\$ 2,666,555	\$ 2,666,555	\$ 2,666,555	\$ 2,666,555	\$ 2,666,555	\$ 2,666,555
Variance YTD	-\$ 437,150	Additional Funds Provided		\$ 44,722									

Waimea alliance



Central Alliance - Summary Report January 2022



CUSTOMER AND COMMUNITY GOVERNANCE		
Requests for Services	Jan-22	YTD
General Requests for Road Service (RFS's)	41	426
Road Service Requests completed on time	34	390
Road Service Requests completed on time %	83%	92%

HEALTH AND SAFETY		
	Jan-22	YTD
Lost Time Incident (pass/fail >1)	1	1
Medical Treatment Intervention (pass/fail >1)	-	1
Near Hits Reported (pass/fail <5)	4	68
Site Safety & Traffic Management Audits completed (pass/fail <5)	6	58
Site Safety & Traffic Management non-compliances (pass/fail >1)	-	-

PERFORMANCE SCORECARD		
KEY RESULT AREA	WEIGHTING	SCORE
Financial - YTD	10%	7.5%
Customer and Community Governance	10%	8%
Health & Safety	20%	0%
Alliance Effectiveness & Efficiency	40%	40%
Pre-Reseal Repairs (75% 1st Oct, 90% 15th Nov, 100% 1st Dec).	10%	10%
Metalling Achievement	10%	10%
Grading Achievement	10%	10%
Rework (pass/fail 1)	10%	10%
Network Condition ** To be confirmed	20%	20%
Overall Score	100%	76%

IDENTIFIED RISK & STRATEGY UPDATE	
Suction Sweeper Waste (Contaminated)	
Looking at alternative solutions to the current setup at the Winton Wastewater Treatment plant post advice we cannot utilise this facility in the near future.	
Culverts, large number of failures	
2021/2022 has seen a number of culvert failures, while currently we can absorb these costs if additional culverts fail significant pressure would be put on our programme.	

High pressure zones dominated weather over New Zealand and by the end of January much of the country was gasping for rain, including the lower South Island. Despite a fair number of days with west or south-westerly breezes and a few fronts, they were very weak and brought mostly light rainfalls. It was the third lowest January rainfall since record began at this station in 1940 and

coming hard on the heels of only 50.2mm the previous month, which was less than half the normal value for December.

The third round of shoulder mowing has been begun, with the dry weather we are currently enjoying we will target completing four rounds of mowing. The OGEM crew are now back on our network and working through the pre-reseal repairs.

The Stabilisation Crew are also on the Central network and are making good progress on the pre-reseal repairs.

The Bridging crews completed painting on another 12 structures, they are currently working around the coast while the weather is suitable.

Fulton Hogan have completed all the second coat seals on our no pre-reseal stabilisations from last year.

For the remainder of the crews it has been business as usual.

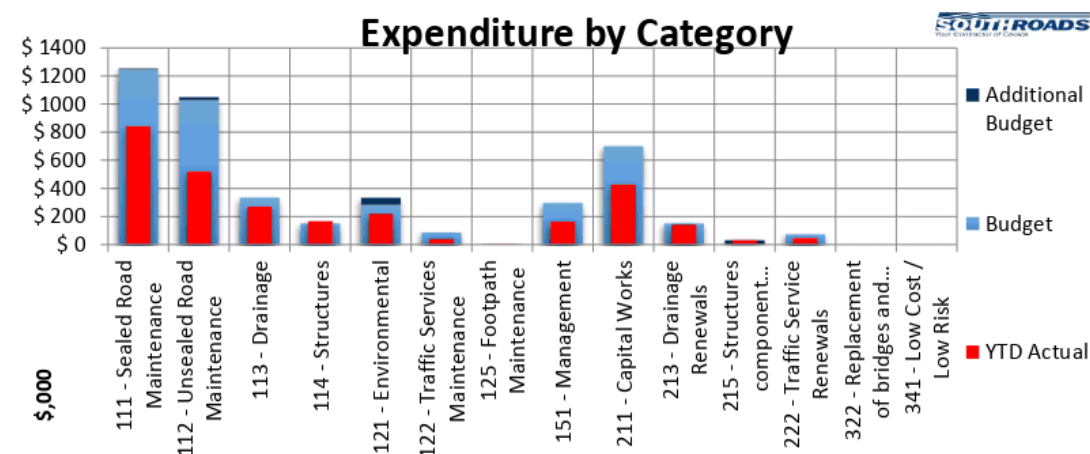
The majority of staff had a break over the Christmas period and have come back refreshed and keen to get back into it.

The spray truck will be back into Central to begin the second round of sealed road spraying in February.

ALLIANCE EFFECTIVENESS & EFFICIENCY					
Sealed Network Achievement of Programme - 2022/23 Pre-Reseal Repairs					
Activity	22/23 Repairs	Jan-22	YTD	Remaining	% Completed
Depressions (m2)	2,640	328	328	2,312	12%
Edge Breaks (m)	3,703	514	514	3,189	14%
WCC (m)	4,098	-	-	4,098	0%
Stabilising (m2)	5,688	1,247	1,247	4,441	22%
Sites	112	-	40	72	36%
Kilometres	54	-	10	44	18%
Unsealed Network Achievement of Programme					
Activity	Budget	Jan-22	YTD	Remaining	% Completed
Metalling (m3)	18,100	71	11,049	7,051	61%
Grading (KM)	4,620	415	2,973	1,647	64%
Structures - Maintenance - (Total Programme)					
Activity	Quantity	Jan-22	LTD	Remaining	% Completed
Painting	314	12	66	248	21%
600mm > Culvert Inspections	525	12	198	327	38%

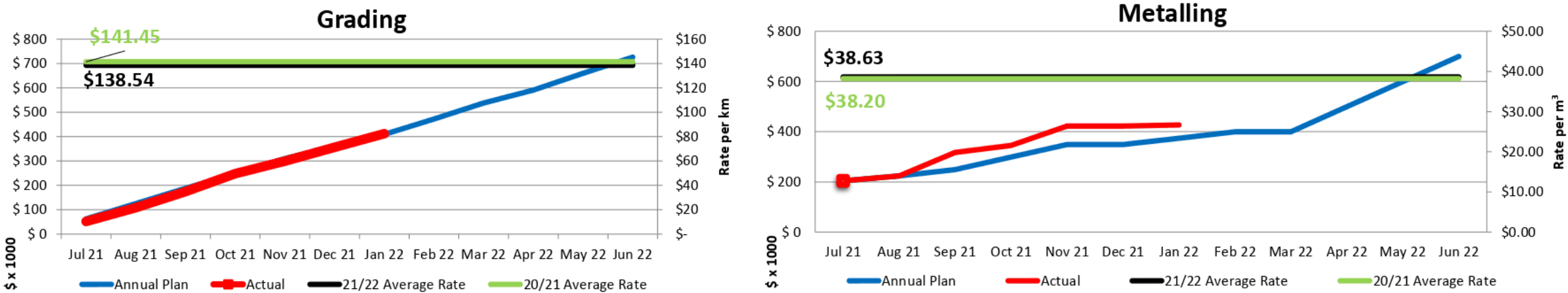
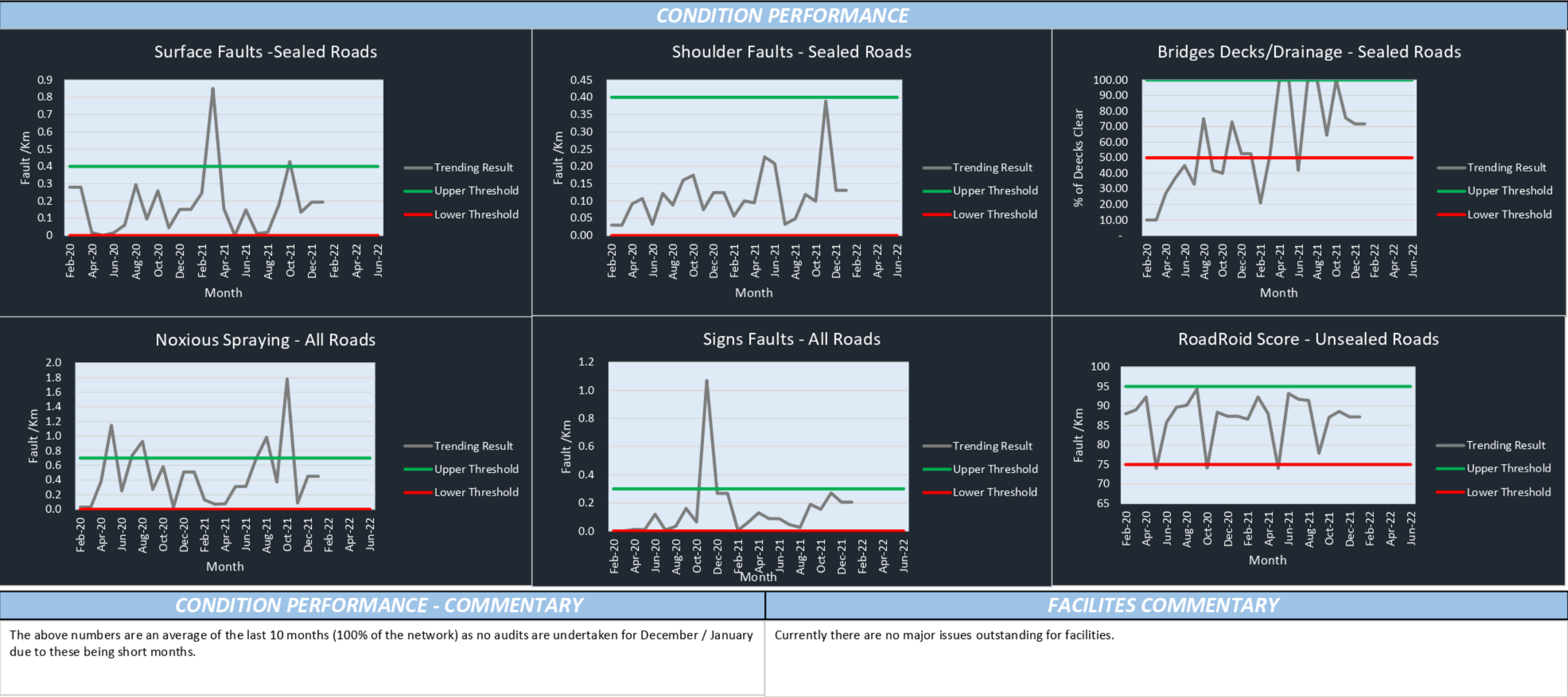
FINANCIAL COMMENTARY

To date we have spent \$141K or 94% of the total Drainage Renewal budget (\$150K). This is predominantly due to culvert failures on Wairoa Church Road, Scott's Gap Feldwick Road and Reilly Road.



FINANCIAL SUMMARY - Roading													
	Annual \$	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22
Original Total Cost Estimate	\$ 4,345,937	\$ 503,310	\$ 356,072	\$ 401,154	\$ 256,094	\$ 506,333	\$ 291,538	\$ 288,204	\$ 360,711	\$ 400,555	\$ 397,511	\$ 325,882	\$ 258,573
Actual Claim		\$ 503,310	\$ 259,729	\$ 506,794	\$ 409,195	\$ 670,785	\$ 265,646	\$ 290,500	\$ -	\$ -	\$ -	\$ -	\$ -
Year to Date Budget - Incl Additional Funds	\$ 2,817,605	\$ 504,841	\$ 861,273	\$ 1,266,636	\$ 1,547,097	\$ 2,057,749	\$ 2,395,448	\$ 2,710,155	\$ 3,070,866	\$ 3,471,421	\$ 3,868,932	\$ 4,194,814	\$ 4,453,387
Actual Claim YTD	\$ 2,905,959	\$ 503,310	\$ 763,040	\$ 1,269,834	\$ 1,679,029	\$ 2,349,814	\$ 2,615,460	\$ 2,905,959	\$ 2,905,959	\$ 2,905,959	\$ 2,905,959	\$ 2,905,959	\$ 2,905,959
Variance YTD	-\$ 88,354												





<div><div><div><div><div></div><div>SOUTHLAND</div><div>DISTRICT COUNCIL</div></div><div></div></div></div><div></div></div>			<h1>Foveaux Alliance - Summary Report January 2022</h1>					<div><div></div><div>FOVEAUX</div><div>ALLIANCE</div></div>				
CUSTOMER AND COMMUNITY GOVERNANCE			Another very short month with some team members taking an extended holiday break. RFS's for the month at 36. Count is up to normal again. the Pathways system gremlins seems to have been sorted now and the received vs "completed on time" No's appear to be good again. We have graded 296Kms for the month. We are still under last year's average \$/Km overall. We spread 660m3 of Maintenance Metal for the month. We are slightly above last year's average \$/m3 overall. Our Heavy Maintenance team is helping out in other areas and will be back soon to start next year's pre seal repairs. Near misses - 3 for the month. We managed 6 TM Audits for the month - No failed audits. Carbon Footprint below January 2021 - Detail further down this report.					ALLIANCE EFFECTIVENESS & EFFICIENCY				
Requests for Services								Sealed Network Achievement of Programme - 2021/22 Pre-Reseal Repairs				
General Requests for Road Service (RFS's)								Activity21/22 RepairsJan-22YTDRemaining% Completed				
Road Service Requests completed on time								Depressions (m2)456-456-100%				
Road Service Requests completed on time %			Edge Breaks (m)---0%									
Road Service Requests completed on time %			Dig Outs (m2)--100%									
Road Service Requests completed on time %			Stabilising (m2)556-556-100%									
Road Service Requests completed on time %			Sites34-34-100%									
Road Service Requests completed on time %			Kilometres24-24-100%									
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Our Heavy Maintenance team is helping out in other areas and will be back soon to start next year's pre seal repairs.

Near misses - 3 for the month. We managed 6 TM Audits for the month - No failed audits.

Carbon Footprint below January 2021 - Detail further down this report.

ALLIANCE EFFECTIVENESS & EFFICIENCY

Sealed Network Achievement of Programme - 2021/22 Pre-Reseal Repairs

Activity	21/22 Repairs	Jan-22	YTD	Remaining	% Completed
Depressions (m2)	456	-	456	-	100%
Edge Breaks (m)	-	-	-	-	0%
Dig Outs (m2)	-	-	-	-	0%
Stabilising (m2)	556	-	556	-	100%
Sites	34	-	34	-	100%
Kilometres	24	-	24	-	100%

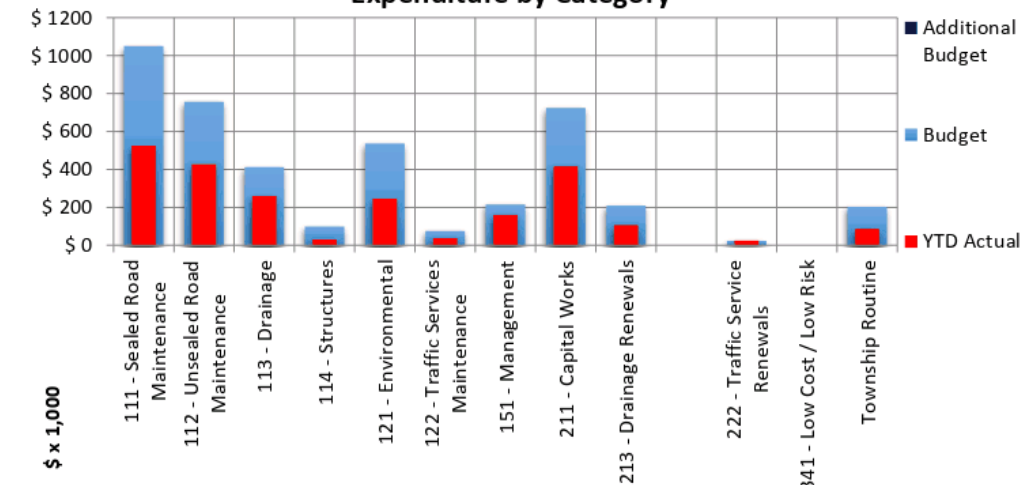
Unsealed Network Achievement of Programme

Activity	Budget	Jan-22	YTD	Remaining	% Completed
Metalling (m3)	17,500	660	9,432	8,068	54%
Grading (KM)	4,000	296	2,402	1,598	60%

Drainage - Maintenance - Joint Alliances

Activity	Quantity	Jan-22	YTD	Remaining	% Completed
Culvert 600mm and above - 222/yr over 3 yrs	222	10	44	178	20%

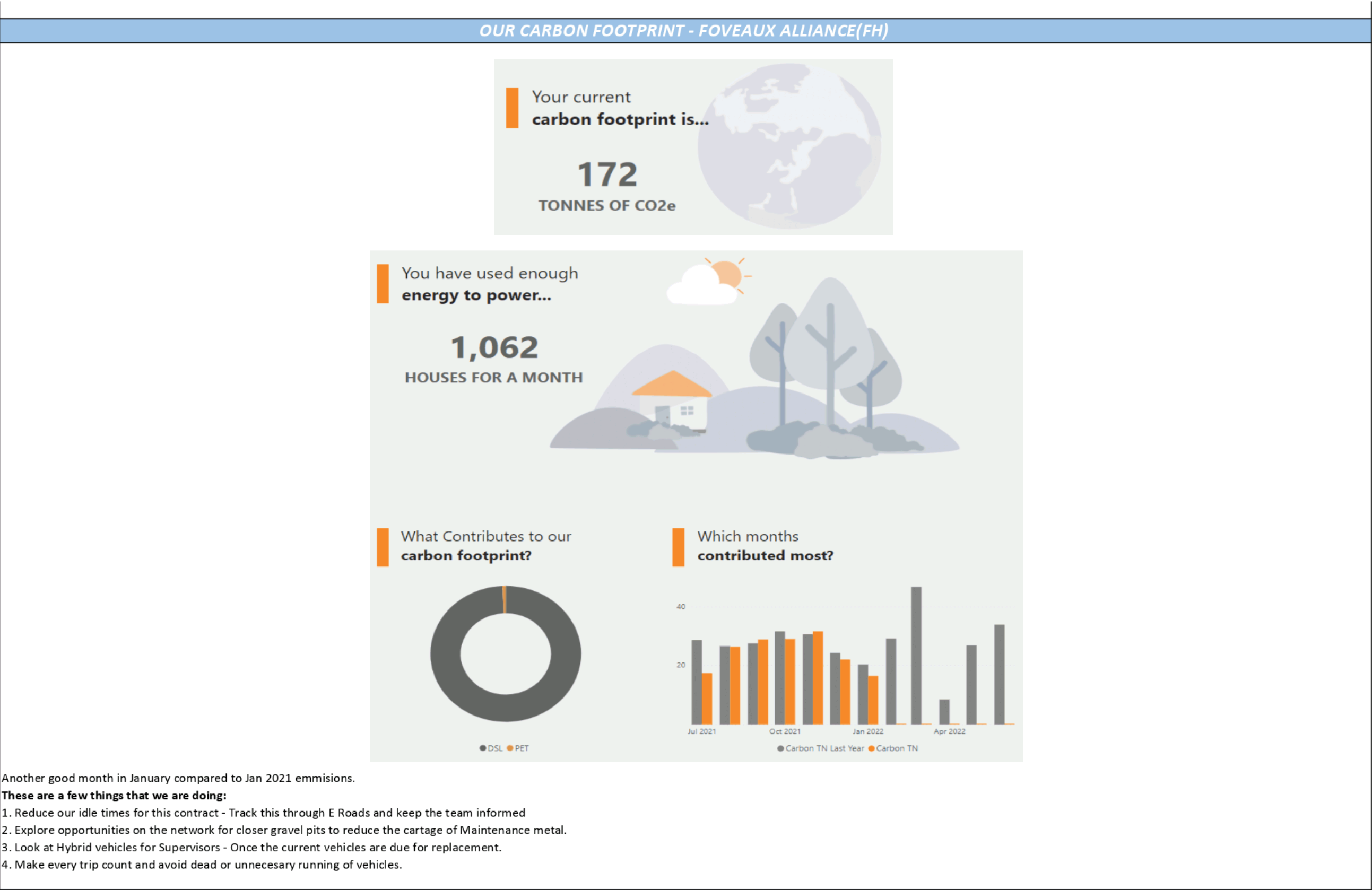
Expenditure by Category



FINANCIAL COMMENTARY

A very slow month with staff taking an extended Holiday break and also us completing some projects for SDC outside of Maintenance. We are now only 77K ahead of budget. There are some big months ahead of us with Watertable cleaning and the pavement repairs starting soon.





Foveaux Safety and Training Report 21/22

Safety Statistics

	YTD	July 2021	Aug 2021	Sept 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	March 2022	April 2022	May 2022	June 2022
Hours Worked - FH Southland	72,585.40	10,177.75	9,151.25	9,691.25	12,275	13,281.25	12,035.25	5,974.00					
Hours Worked - Foveaux	12,356.16	2,140.20	1,887.95	2,012	2,257.75	2,370.25	1,251.25	436.76					
TRIFR – Regional (Total Recordable Injury Frequency Rate)	0	0	0	0	0	0	0	0					
LTI (Lost time Injury) Regional	0	0	0	0	0	0	0	0					
MTC(Medical Treatment Case) Regional	1	0	0	0	0	1	0	0					
MTC(Medical Treatment Case) Foveaux	0	0	0	0	0	0	0	0					
FAC First Aid Case) Regional	0	0	0	0	0	0	0	0					
FAC (First Aid Case) Foveaux	0	0	0	0	0	0	0	0					
NEAR MISS – Foveaux	26	6	1	6	6	4	5	3					
SITE AUDIT VISITS (Pass/Fail)	1	0	0	0	0	1	0	0					
Worksafe Site Visits - Regional	0	0	0	0	0	0	0	0					
Leadership Safety Actions Completed	33	7	4	4	5	4	5	4					

OFI / Near Miss for Foveaux

12/01/2022	Driving on Bluff highway when a vehicle turned out of a side road in front of me.
18/01/2022	Grading up the start of seal at the intersection with the SH, seal too short and nose of the grader goes out into Highway and had a near miss with a vehicle overtaking another vehicle. Normally a problem when turning around too with the roller out into the SH
27/01/2022	Parked Ute on shoulder off the gravel Rd, got out of Ute to inspect job. As I was walking though long grass my boot caught a high clod of grass tripping me up. Didn't fall over just did not lift my foot high up to allow for long grass while walking in it. Near miss that one.



Safety and Quality Team Commentary

The bulk of staff returned from the Xmas break on 10th of January and the remainder on the 17th January. Every year Fulton Hogan has a First Day back presentation that generally takes half day to complete. The presentation is to get encourage staff to refocus on health & safety after their holiday break.

This year Fulton Hogan decided that with the Omicron strain of the Covid-19 virus appearing to be in the community and the forecasted rapid spread, was that we would Rapid Antigen Test (RAT) all of our staff. This was done for pieces of mind for staff and also about business continuity. This went very well with staff happy to have this done.

With RAT such an important tool in managing the Omicron virus, Fulton Hogan managed to secure 20,000 of these, which should last us up until the end of February. Hopefully by then we will have found another supplier with the Government taking all available test kits in NZ..

Training Statistics

	YTD	July-21	Aug-21	Sept-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	June-22
Hours in Training - FH Southland	420	376	44	0	160	20	0	0					
Hours in Training - Foveaux	28	24	4	0	32	0	0	0					

Training Courses Completed in Dec/Jan

Training Completed 2021/2022

First Aid New & Refresher Courses Locating and Protecting Underground Services Forklift OSH Refresher Asbestos Awareness	Living Safely Stay Safe Rural Fire Training First Aid Training Fire Warden Training	Envirowise Growsafe & STMS Concrete Saw Efficient Compaction
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Services and Assets Programme Report

Record No: R/22/1/1925

Author: Brendan Gray, Project delivery manager

Approved by: Nick Hamlin, Group manager programme delivery

☐ Decision

☐ Recommendation

☒ Information

Summary

- 1 The CAMMS project system tracks all Services and Assets projects. This report seeks to update the status of these projects to the committee.
- 2 Please see the attached report for your information.

Recommendation

That the Services and Assets Committee:

- a) **Receives the report titled “Services and Assets Programme Report” dated 1 March 2022.**

Attachments

- A Services and Assets Programme Report - 8 March 2022 [↓](#)



Services and Assets programme report

Reporting period from end of November to January 2022

Prepared by Brendan Gray

Southland District Council
Te Rohe Pōtae o Murihiku

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Invercargill 9840

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@ sdc@southlanddc.govt.nz
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Executive summary

Figures to the end of January indicate we are approximately 34% spent of our \$52 million programme. February year end reforecasting has shown a revised target of \$45 million (reduction of \$5.86 million). This estimated final forecast is yet to be approved by Council and figures are likely to change as these are finalised.

The reforecast year end values show a reduction in spend in three waters (\$2.47 million), transport/transport other \$2.24 million), and community resources (\$1.14 million). This reduction is attributed to projects being deferred into the 2022/2023 programme to align with other projects with similar elements or, where it is clear that the project is unable to be completed this financial year due to resourcing.

Some reforecast values also consider where project savings have been realised (projects have been completed under budget).

For three waters the priority work and resources are to finish the stimulus packages which will defer a small number of projects into 2022/2023, as will finalising scope and design on particularly Riversdale wastewater treatment plant and Eastern Bush water treatment plant.

Monthly turnover continues to progress well with a \$3 million project spend between December 2021 and January 2022 figures.

We are looking at alternative ways to procure services to try and mitigate the increase in costs which have an overall impact on project costs. Volatile fuel and material pricing are leading to extremely short quote response times (quotes only valid for 10 days in some cases).

The assistant project manager role has now been filled with the new recruit starting 28 February. The project manager role is still being advertised. The assistant project manager will boost the capacity of the department to meet the large volume of work we still have in front of us.

Tourism Infrastructure Fund (TIF) work is continuing well with the bulk of the toilet replacement programme planned to start in March.

Material supply continues to be a risk but we are still committed to delivery with programmes being adjusted to account for longer lead in times. Major suppliers are tightening control on supply of certain materials.

Cook Strait ferry freight delays are continuing to impact delivery of goods with project timeframes extending to allow for this.

Activity overview

Completed projects in the last reporting period include:

- Taramea Bay phase 1 works
- majority of the toilet refurbishment projects
- Lakefront Drive watermain renewal project
- Otautau Nightcaps rehabilitation
- Tokanui Gorge Road rehabilitation
- several playground refurbishment projects

Projects due to start construction within the next two months:

- TIF toilet replacement/ renewal project
- Two Chain Road intersection minor safety improvement project

- Mataura Island Road rehabilitation
- Tokanui hall painting
- Wyndham hall kitchen upgrade
- Tuatapere hall flooring

Actions from last report

Key questions/ actions raised at last month's Services and Assets Committee

An email with an update in regards to the Eastern Bush/ Otahu Flat query was sent to Councillors after the meeting.

Councillor Douglas was interested to understand if we were measuring the increase in project costs between 2020/2021 to 2021/2022.

We aim to measure elements of work where rates can be easily related. Examples of this could be concrete/ asphalt footpath replacements per m². Resealing average cost per m², road rehabilitation costs p/km. This query has been raised with finance and the relevant team leaders for discussion and will be reported in future updates.

Current works programme spend and estimated forecast final

The following table captures Council's capital expenditure programme plus operational projects, providing an overview of the works programme versus actual spent to date and estimates of the year end forecast with major changes during the programme year. As we move through the financial year and Council approves changes to the original Long Term Plan budgets, through carry forwards, unbudgeted expenditure and forecasting, the below table will be updated to reflect these adjustments.

2020/2021 financial information

Activity	Community resources	Transport - roading	Transport - other	Three waters	Totals
2021/2022 Annual Plan budget	7,050,429	17,254,595	3,523,110	17,475,335	45,303,469
2020/2021 Carry forward movement	824,164	99,815	63,769	2,330,185	3,317,933
2021/2022 Approved unbudgeted expenditure	1,541,577	0	884,465	0	2,426,042
2021/2022 Total Annual Plan budget including carry forwards and unbudgeted expenditure approved to date	9,416,170	17,354,410	4,471,344	19,805,520	51,047,444
Total forecast movements to date	0	0	0	0	0
Current approved budget to date	9,416,170	17,354,410	4,471,344	19,805,520	51,047,444
Actual costs to 31 January 2022	969,512	8,212,864	332,359	8,058,042	17,572,777
Actual costs to 31 December 2021	1,291,301	6,641,831	326,619	6,213,178	14,472,929
Estimated year end forecast	8,277,360	17,354,410	2,227,686	17,327,568	45,187,024
Estimated cost to complete	7,307,848	9,141,546	1,895,327	9,269,526	27,614,247

Three waters stimulus funding	Budget	Committed to date	Balance to be committed	Costs to date	
2020/2021 - Three waters stimulus funding	4,443,625	4,443,625		3,897,530	
2020/2021 Contribution to Te Anau wastewater project	2,000,000	2,000,000		2,000,000	
2020/2021 Contribution to ES flood protection	80,000	80,000		80,000	
2020/2021 Contribution to three regional collaboration	169,247	169,247		169,247	
2021/2022 - Three waters stimulus funding	6,837,128	5,845,267	991,861	3,880,602	
Total stimulus funding	13,530,000	12,538,139	991,861	10,027,379	13,530,000
Other capital activities	Corporate services - IT	Other			Totals
2021/2022 Approved budget	1,171,541	1,409,845			2,581,386
Totals budget across all Activities					\$53,628,830

Clarifications

1. Council approved, on 15 September 2021, carry forward budgets of \$4.2 million for projects and capital expenditure.
2. Transport - other includes airport, cycle trail and water facilities (Council harbours and jetties).
3. Other includes all other capital expenditure such as library book, vehicles, computer hardware, furniture and fittings and wheelies bins.
4. Three waters stimulus funding budgets are included in the three waters activity budget above.
5. Totals across all activities is Council's total capital budget plus maintenance projects.
6. The decrease in actual costs between December and January in the community resources activity, is due to a purchase order accrual that has been reversed.
7. The estimated year end forecast figures are based on recent forecast changes provided by project and activity managers, these are still in the review process so there is potential for change. Forecast changes are yet to be approved by Council.

Major projects across 2021/2022 financial year

Code	Project name	Activity name	Budget value
P-10155	Te Anau wastewater treatment plant (SF)	Wastewater	\$1,445,000
P-10517	Multi scheme water- early replacement of asbestos cement mains – multi-year project (SF)	Water supply	\$1,965,000
P-10743	Lakefront Drive watermain upgrade - Te Anau	Water supply	\$1,600,000
Various	Three waters stimulus project		\$13,530,000
Various	Toilet package works	Community resources	\$1,600,000
P-10745	Winton library upgrade	Community resources	\$1,300,000
P-10468	Riversdale wastewater treatment plant	Sewage	\$1,300,000

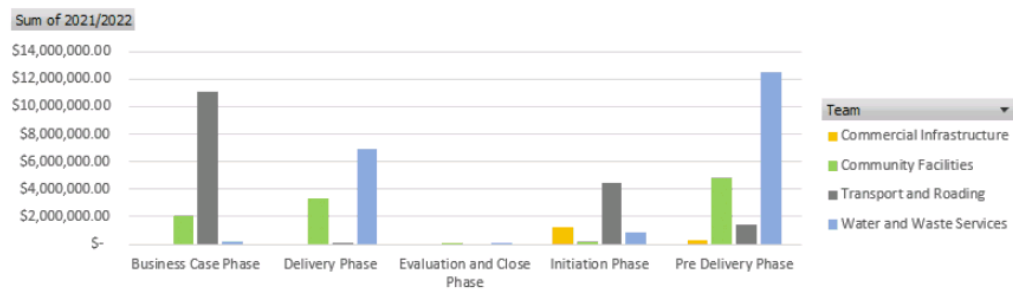
Capital works programme critical risk graph

SDC Works programme Key Risks					<div>Consequence</div> <div><div></div><div></div><div></div><div></div><div></div></div>							
Likelihood / Impact (Likelihood x Impact = Risk Score)					Likelihood	5 Almost certain	Moderate 5	High 10	Extreme 15	Extreme 20	Extreme 25	
Red		(15-25)		Extreme		4 Likely	Moderate 4	High 8	High 12	Extreme 16	Extreme 20	
Orange		(8-12)		High		3 Possible	Low 3	Moderate 6	High 9	High 12	Extreme 15	
Yellow		(4-6)		Moderate		2 Unlikely	Low 2	Moderate 4	Moderate 6	High 8	High 10	
Green		(1-3)		Low		1 Rare	Low 1	Low 2	Low 3	Moderate 4	Moderate 5	
Ref No.	Works Programme Risks	RISK FACTORS Post mitigation				Mitigation Actions						
		Likelihood	Impact	Risk Score								
1	Covid-19 Supply issues	4	4	16	Contracts have been updated to cover pandemic clauses, and working with contractors to resolve claims with the latests September 2021 lockdown ,SDC are working with suppliers to look at alternative supply options on a case by case basis to prevent programme delays							
2	Works Programme for 21-22 not meeting targets	3	3	9	2021-2022 Works programme is well developed and procurement plan approved in June and is now operational, contractors engagement sessions were held in early August with good response and working with new suppliers is underway							
3	Health and Safety	2	3	6	All projects have updated health and safety plans - all contractors and suppliers have been compliant with the regulations and checks are being undertaken and new risk management framework is being developed							
4	Budgets and cost control	2	3	6	Currently all projects within the works programme are tracking within the approved budgets, projects are reviewed monthly against budgets and PDT is actively engaged with the activity managers on assisting with scoping and budget preparations with up coming works							
5	Resources	3	3	9	Trade resources are starting to reach capacity across the entire district especially with the introduction of the 3 waters stimulus funding reaching market but Council staff are monitoring the key suppliers and using as many local trades and companies as possible along with early engagement with contractors							

Budgets for 2021/2022 by activity and phase

	Commercial infrastructure	Community facilities	Transport and roading	Water and waste services	Grand total
Business case phase		\$2,035,111	\$11,004,268	\$157,601	\$13,196,980
Delivery phase		\$3,294,764	\$1,686	\$6,902,229	\$10,198,679
Initiation phase		\$88,503		\$79,651	\$168,154
Pre-delivery phase	\$1,194,000	\$140,389	\$4,383,275	\$763,469	\$6,481,133
Evaluation phase	\$227,920	\$4,816,789	\$1,415,000	\$12,438,211	\$18,897,920
Grand total	\$1,421,920	\$10,375,556	\$16,804,229	\$20,341,161	\$48,942,866

Please note that CAMMS budgets are live and subject to change vs the annual plan budget figures and include carry forwards, unbudgeted and forecast changes.



Activity overview – 2021/2022

Community facilities

Staff are starting to see some progress in the delivery of projects. A number of the toilet projects have been completed and consultants are starting the investigation projects. We will be working with the communications team to share some of these stories with the community. The work scheme team are providing assistance with some of the smaller projects where there has been no interest from the contracting community.

This comment is even more relevant now as we start to see community transmission of Covid-19. The team is finding that it is difficult to attract contractors to carry out the smaller value projects and although there was interest from contractors at the drop-in sessions the one-off projects do not appear to be of interest to them. Either we aren't getting any responses from the market or the prices submitted exceed the budget. With 81 projects to deliver this is something that needs to be highlighted as a risk to our ability to deliver all of these projects this financial year. Staff are working with the project delivery team to see if there are alternative ways to market these projects so that they are more palatable to potential contractors.

Staff have completed a number of projects and an update on progress of all of the projects will be delivered to services and assets committee at the next available time.

Staff presented a report to Council with the proposed concept for delivering the open spaces project over the next seven years. This was received favourably by councillors and paves the way for some exciting opportunities. Staff have carried out interviews for the open spaces position and will be making an offer of appointment in due course.

Mowing has slowed down with the lack of rain and the towns are looking neat and tidy. There are some issues with the spraying that was identified prior to the end of the year that have now been resolved with the contractors.

Staff met with members of the Oreti Community Board and the Dipton community to discuss the future of the garden beds that are within the state highway road corridor. The community agreed in principle that the best solution for the gardens was to move them outside the road corridor. This would result in improved entry and egress from the laybys and reduced ongoing maintenance costs. Staff will be reporting back to the community through the Oreti Community Board with a garden plan in the first instance and then the full costs associated with moving the gardens.

Project scoping documents for the 2022/2023 financial year have been sent out to all of the community boards for comment prior to being submitted for approval at the next available round of community board meetings. Communication will also go out to the communities so that they are also aware of what projects will be completed in their local areas and can raise any issues with the community boards. Our intention is to front foot next year's projects so that staff are in a position to have the work out to the market as soon as possible to avoid delays in delivery.

Water and waste

Operations and maintenance contract 10/01

The contract is operating well. KPI performance, we had no reported non-conformances during December and January.

Given the Covid-19 red traffic light announcement from the government, we are limiting all entry to our water and wastewater plants to essential personnel only. This measure is aimed at ensuring we limit the contact of external parties with our Downer operators, who are critical workers.

Water

Design work continues on the Manapouri water treatment plant upgrade project, with a design review workshop planned for mid-February.

Pre-design investigation work continues on the Eastern Bush Otahu Flat water treatment plant upgrade, previous bore holes which were drilled for new source water investigations proved unsuccessful in finding a suitable quality of water for a new source.

The Sandy Brown Road booster station upgrade will start construction phase in March.

Riverton water treatment plant UV treatment room is built and is currently being fitted out with mechanical and electrical components.

Winton water treatment plant pH correction project is still progressing through design.

Wastewater

Riversdale wastewater treatment upgrade has all the necessary consents required to proceed, and the land acquisition is all but completed. The tender of this project will be happening closer to mid-year now May, June due to needing to undertake the construction in the dry season, end of the year while the water table is low.

The Manapouri wastewater project has four options to enable the Manapouri township wastewater to be disposed of within the newly constructed Kepler subsoil drip irrigation. The work with design options and consultation with the local working group are continuing.

Winton wastewater planning has progressed and has shortlisted possible options down to two remaining disposal solutions, but as a short-term solution to ensure full compliance of the site, the existing wetlands outlet has been upgraded. Discussions were had with Invercargill City Council as to whether the option of pumping through to Clifton is viable and whether it can be included for consultation.

A drone survey and contouring have been completed for Edendale/ Wyndham treatment and disposal site in preparation for the resource consent renewal process, with a preference for land disposal. The design consultant has started the process of investigating options for this site.

Te Anau wastewater treatment plant upgrade

Both Te Anau wastewater membrane plant and Kepler disposal block are operating well. There is ongoing minor works occurring but this has not directly affected the running of the plant or the disposal into Kepler.

The first baleage cut on the irrigated fields at Kepler was undertaken 4 January 2022 with approximately 1700 bales produced. There has been no known damage to the subsoil drip irrigation field as a direct result of the cut and carry operation, which was highlighted as a concern previously. The next cut and carry is predicted to be required during March.

Stimulus programme

The AC watermain renewals projects are all nearing completion, five being fully completed and two in the final stages of commissioning.

The condition assessment panel is tracking well. Works packages have been completed in Te Anau, Winton and Riverton. January will see the commencement of works in Lumsden, Balfour and Otautau.

The Caswell Road sewer main (and water main) upgrade is well underway and progressing ahead of programme. Similarly, the Wyndham stormwater upgrade is also tracking well and ahead of programme. Enabling works for the Woodlands stormwater upgrade have been completed and the contractor is due to establish onsite in mid-March.

Roading

Projects in progress

Resurfacing is well on track to be completed by the end of March. Bitumen prices are being carefully monitored to assess likely impacts on budget and works programmes.

Pavement rehabilitation works are well under way with three sites already sealed. The remaining construction works are at varying stages ranging from drainage works being undertaken to road pavement construction nearing completion.

The 2021/2022 bridge programme is now well underway with two out of the six structures physically in place. The programme is on track to be completed by June.

Design phase

One of the key bridges for the 2022/2023 season is the rail over bridge at Waianiwa. Discussions with KiwiRail have now reached a point where a design is required to progress this project further. A detailed design will allow KiwiRail to formally consider an ongoing exemption for the new bridge not to comply with all the clearance distances required by KiwiRail.

The footpath programme is in the process to commence procurement for the physical works. Procurement options are currently being worked through to facilitate this.

Commercial infrastructure

Around the Mountains Cycle Trail

The race the train event was full steam ahead on Saturday, 15 January 2022, with scores of runners taking on the famous Kingston Flyer steam train along the around the mountains cycle trail between Fairlight and Kingston. There was really positive feedback about the trail surface, and that the train is back operating on a charter basis.

Pre-development project work to address the Centre Hill erosion is continuing and Council is liaising with Landcorp to identify suitable solutions including appropriate survey instruments for the site.

An independent audit of the cycle trail was conducted in December by Southern Land, and they have provided a report with recommendations.

New Zealand cycle trails have a signage project for all 22 great rides around New Zealand, we are liaising with land owners about signage installation.

Around the Mountains Cycle Trail Trust – The trust held a strategy meeting in early February and is now an incorporated trust.

Health (Fluoridation of Drinking Water) Amendment Act 2021 - implementation planning

Record no: R/22/2/6626

Author: Bill Witham, Asset manager water

Approved by: Matt Russell, Group manager infrastructure and environmental services

☐ Decision

☐ Recommendation

☒ Information

Summary

- 1 To update the committee on the Ministry of Health's implementation planning for the Health (Fluoridation of Drinking Water) Amendment Act 2021.
- 2 The Ministry of Health (MOH) is signalling that drinking water supplies serving more than 500 people will eventually be required to include fluoridation.
- 3 A request for information process is underway to allow the MOH to understand the costs and timeframes involved in adding fluoridation to currently un-fluoridated supplies.
- 4 Southland District Council currently has no fluoridated drinking water supplies and may be directed to add fluoridation to the over 500 population supplies in the future.
- 5 Staff are working to ascertain the process and cost implications associated with the proposal. Once the information has been compiled and consolidated staff will bring this information back to the committee.

Recommendation

That the Services and Assets Committee:

- a) **receives the report titled "Health (Fluoridation of Drinking Water) Amendment Act 2021 - implementation planning" dated 1 March 2022.**

Attachments

- A Health (Fluoridation of Drinking Water) Amendment Act 2021 - implementation planning [↓](#)



Health (Fluoridation of Drinking Water) Amendment Act 2021 - implementation planning

Purpose

To update the committee on the Ministry of Health's implementation planning for the Health (Fluoridation of Drinking Water) Amendment Act 2021

Executive summary

The Ministry of Health (MOH) is signalling that drinking water supplies serving more than 500 people will eventually be required to include fluoridation.

A request for information process is underway to allow the MOH to understand the costs and timeframes involved in adding fluoridation to currently un-fluoridated supplies.

Southland District Council currently has no fluoridated drinking water supplies and may be directed to add fluoridation to the over 500 population supplies in the future.

Background

Following the Health (Fluoridation of Drinking Water) Amendment Act 2021 passing into law last year, the decision to fluoridate a drinking water supply has moved from local government to the Director-General of Health. The Ministry of Health (MOH) is signalling that drinking water supplies serving more than 500 people will eventually be required to include fluoridation.

Issues

The cost of upgrading the water treatment plants to include fluoridation is unknown and has not been allowed for on the current Long-Term Plan.

Legal and statutory requirements

If a directive is issued by the Director-General of Health, water suppliers will be required to comply under the Health (Fluoridation of Drinking Water) Amendment Act 2021.

Community views

No formal canvassing of community views on fluoridation has been undertaken by Southland District Council since a referendum in 2007.



Costs and funding

Estimates of the potential costs to upgrade the water treatment plants are currently being prepared as part of the MOH request for information process. These will be made available to the committee when they are available.

A small contestable fund is available for those water suppliers who can commit to completing a fluoridation upgrade by the end of 2022. This is likely to only benefit suppliers with planned upgrades already underway. Due to the lead times for design and equipment procurement it is unlikely that Southland District Council can benefit from this round of funding.

Policy implications

Although any requirement to fluoridate the larger supplies is likely to arise from a MOH directive, the decision to fluoridate the remaining under 500 population supplies rests with the water suppliers for the time being.