



Notice is hereby given that a meeting of the Community and Strategy Committee will be held on:

Date: Tuesday, 12 April 2022
Time: 1pm
Meeting room: Virtual meeting via Zoom

Community and Strategy Committee Agenda OPEN

MEMBERSHIP

Chairperson	Julie Keast
	Mayor Gary Tong
Councillors	Don Byars
	John Douglas
	Paul Duffy
	Bruce Ford
	Darren Frazer
	George Harpur
	Ebel Kremer
	Christine Menzies
	Karyn Owen
	Margie Ruddenklau
	Rob Scott

IN ATTENDANCE

Group manager governance and community - Fran Mikulicic
Committee advisor - Alyson Hamilton

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Online: [Southland District Council YouTube](https://www.youtube.com/southlanddc)

Full agendas **are available on Council's website**
www.southlanddc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

Health and safety – emergency procedures

Toilets – The toilets are located outside of the chamber, directly down the hall on the right.

Evacuation – Should there be an evacuation for any reason please exit down the stairwell to the assembly point, which is the entrance to the carpark on Spey Street. Please do not use the lift.

Earthquake – Drop, cover and hold applies in this situation and, if necessary, once the shaking has stopped we will evacuate down the stairwell without using the lift, meeting again in the carpark on Spey Street.

Phones – Please turn your mobile devices to silent mode.

Recording - These proceedings are being recorded for the purpose of live video, both live streaming and downloading. By remaining in this meeting, you are consenting to being filmed for viewing by the public.

Covid QR code – Please remember to scan the Covid Tracer QR code.

Terms of Reference – Community and Strategy Committee

TYPE OF COMMITTEE	Council committee
RESPONSIBLE TO	Council
SUBCOMMITTEES	None
LEGISLATIVE BASIS	Committee constituted by Council as per schedule 7, clause 30 (1)(a), LGA 2002. Committee delegated powers by Council as per schedule 7, clause 32, LGA 2002.
MEMBERSHIP	The Community and Strategy Committee is a committee of the whole Council. The mayor and all councillors will be members of the Community and Strategy Committee.
FREQUENCY OF MEETINGS	Six weekly or as required
QUORUM	Seven
SCOPE OF ACTIVITIES	<p>The Community and Strategy Committee is responsible for:</p> <ul style="list-style-type: none"> • providing advice to Council on the approaches that it should take to promote the social, economic, environmental and cultural well-being of the District and its communities and in so-doing contribute to the realisation of Council's vision of one District offering endless opportunities • to provide leadership to District communities on the strategic issues and opportunities that they face • to develop relationships and communicate with stakeholders including community organisations, special interest groups and businesses that are of importance to the District as a whole. • assessing and providing advice to Council on: <ul style="list-style-type: none"> - key strategic issues affecting the District and Council - community development issues affecting the District and Council - the service needs of the District's communities and how these needs might best be met - resource allocation and prioritisation processes and decisions. • developing and recommending strategies, plans and policies to the Council that advance Council's vision and goals, and comply with the purpose of local government as specified in the Local Government Act 2002 • monitoring the implementation and effectiveness of strategies, plans and policies • developing and approving submissions to government, local authorities and other organisations • advocating Council's position on particular policy issues to other organisations, as appropriate • considering recommendations from community boards and Council committees and make decisions where it has authority

	<p>from Council to do so, or recommendations to Council where a Council decision is required.</p> <p>It is also responsible for community partnerships and engagement. This includes:</p> <ul style="list-style-type: none"> • monitoring the progress, implementation and effectiveness of the work undertaken by Great South in line with the Joint Shareholders Agreement and Constitution. • allocations of grants, loans, scholarships and bursaries in accordance with Council policy • international relations • developing and overseeing the implementation of Council's community engagement and consultation policies and processes. <p>The Community and Strategy Committee is responsible for overseeing the following Council activities:</p> <ul style="list-style-type: none"> • community services • district leadership.
DELEGATIONS	<p>Power to Act</p> <p>The Community and Strategy Committee shall have the following delegated powers and be accountable to Council for the exercising of these powers:</p> <ol style="list-style-type: none"> a) approve submissions made by Council to other councils, central government and other bodies b) approve scholarships, bursaries, grants and loans within Council policy and annual budgets c) approve and/or assign all contracts for work, services or supplies where those contracts relate to work within approved estimates. d) monitor the performance of Great South.. <p>Power to Recommend</p> <p>The Community and Strategy Committee«name of entity» has authority to consider and make recommendations to Council regarding strategies, policies and plans.</p>
FINANCIAL DELEGATIONS	<p>Council authorises the following delegated authority of financial powers to Council committees in regard to matters within each committee's jurisdiction.</p> <p>Contract Acceptance:</p> <ul style="list-style-type: none"> • accept or decline any contract for the purchase of goods, services, capital works or other assets where the total value of the lump sum contract does not exceed the sum allocated in the Long Term Plan/Annual Plan and the contract relates to an activity that is within the scope of activities relating to the work of the Community and Strategy committee

		<ul style="list-style-type: none"> accept or decline any contract for the disposal of goods, plant or other assets other than property or land subject to the disposal being provided for in the Long Term Plan <p>Budget Reallocation.</p> <p>The committee is authorised to reallocate funds from one existing budget item to another. Reallocation of this kind must not impact on current or future levels of service and must be:</p> <ul style="list-style-type: none"> funded by way of savings on existing budget items within the jurisdiction of the committee consistent with the Revenue and Financing Policy
LIMITS DELEGATIONS	TO	<p>Matters that must be processed by way of recommendation to Council include:</p> <ul style="list-style-type: none"> amendment to fees and charges relating to all activities powers that cannot be delegated to committees as per the Local Government Act 2002 and sections 2.4 and 2.5 of this manual. <p>Delegated authority is within the financial limits in section 9 of this manual.</p>
STAKEHOLDER RELATIONSHIPS		<p>This committee will maintain and develop relationships with:</p> <ul style="list-style-type: none"> Community Boards Great South Milford Community Trust Destination Fiordland. <p>The committee will also hear and receive updates to Council from these organisations as required.</p>
CONTACT WITH MEDIA		<p>The committee chairperson is the authorised spokesperson for the committee in all matters where the committee has authority or a particular interest.</p> <p>Committee members do not have delegated authority to speak to the media and/or outside agencies on behalf of Council on matters outside of the board's delegations.</p> <p>The group manager, community and futures will manage the formal communications between the committee and the people of the Southland District and for the committee in the exercise of its business. Correspondence with central government, other local government agencies or official agencies will only take place through Council staff and will be undertaken under the name of Southland District Council.</p>

TABLE OF CONTENTS

ITEM	PAGE
PROCEDURAL	
1 Apologies	9
2 Leave of absence	9
3 Conflict of interest	9
4 Public forum	9
5 Extraordinary/urgent items	9
6 Confirmation of minutes	9
REPORTS	
7.1 Southland Murihiku Regional Skills Leadership Group - Update	27
7.2 Southland District Council holiday programme - January 2022	29
7.3 Chairperson's report	35

1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of interest

Committee members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public forum

Notification to speak is required by 12noon at least one clear day before the meeting. Further information is available at www.southlanddc.govt.nz or by phoning 0800 732 732.

5 Extraordinary/urgent items

To consider, and if thought fit, to pass a resolution to permit the committee to consider any further items which do not appear on the agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the chairperson must advise:

- (i) the reason why the item was not on the agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further **discussion."**

6 Confirmation of minutes

- 6.1 Meeting minutes of Community and Strategy Committee held on 23 November 2021 and 1 February 2022 .



Community and Strategy Committee

OPEN MINUTES

UNCONFIRMED

Minutes of a meeting of Community and Strategy Committee held in the Council Chamber, Level 2, 20 Don Street, Invercargill on Tuesday, 23 November 2021 at 1.04pm.

PRESENT

Chairperson	Julie Keast
	Mayor Gary Tong (1.56pm – 2.33pm)
Councillors	Don Byars
	John Douglas
	Paul Duffy
	Bruce Ford
	Darren Frazer
	George Harpur
	Ebel Kremer
	Christine Menzies
	Karyn Owen
	Margie Ruddenklau
	Rob Scott

IN ATTENDANCE

Group manager governance and community	Fran Mikulicic
Committee advisor	Alyson Hamilton

1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

Chairperson Keast declared a conflict of interest in relation to item 7.5 – Citizens Advice Bureau funding application to the District Initiatives Fund – September 2021 and advised she would not take part in discussion or voting on this item.

Acting Chair

Due to the conflict of interest declared by Councillor Keast an acting chair would need to be agreed to for when the conflict of interest item arises in the meeting.

Moved Councillor Keast, seconded Councillor Frazer that Mayor Tong be the acting chair when the conflict of interest declared by Councillor Keast is considered.

The motion was put and declared carried.

Cr Scott declared a conflict of interest in relation to item 7.5 – Lumsden Heritage Trust funding application to the District Initiatives Fund – September 2021 and advised he would not take part in discussion or voting on this item.

Cr Duffy declared a conflict of interest in relation to the following funding applications:

- item 7.6 – South Catlins Charitable Trust funding application to the District Heritage Fund and advised he would not take part in discussion or voting on this item.
- item 7.6 – Wyndham and Districts Museum funding application to the District Heritage Fund and advised he would not take part in discussion or voting on this item.

Cr Owen declared a conflict of interest in relation to item 7.6 - Riverton Heritage and Tourist Centre Trust funding application to the District Heritage Fund and advised she would take no part in discussion or voting on this matter.

4 Public forum

Helen McCurdy and Stephen Bradshaw representatives from the Riverton Heritage and Tourist Centre Trust addressed the meeting in support of the Heritage Trust funding application to the District Heritage Fund.

5 Extraordinary/urgent items

There were no extraordinary/urgent items.

6 Confirmation of minutes

Resolution

Moved Mayor Tong, seconded Cr Menzies and resolved:

That the minutes of the Community and Strategy Committee meeting held on 5 October 2021 be confirmed as a true and correct record of that meeting.

Reports

7.1 Community update

Record No: R/21/11/60099

The Community update from Future Rakiura was not presented.

The update from Great South was presented at item 7.2 Rakiura/Stewart Island department card results.

The Committee heard from the following:

1. Fiona Young from Environment Southland took the committee through a presentation on the Waituna Partnership and Toimata Foundation/Enviroschools.
2. Melanie Montgomery from Southland Leisure Centre Trust took the committee through a presentation on the Swim Safe Southland.

Resolution

Moved Cr Scott, seconded Cr Owen and resolved:

That the Community and Strategy Committee:

- a) acknowledges the attendance of the representatives from Environment Southland and Southland Leisure Centre Trust at the meeting.

(Mayor Tong left the meeting at 1.56pm.)

7.2 Rakiura/Stewart Island departure card survey

Record No: R/21/10/57500

Senior policy analyst – Carrie Williams was in attendance for this item.

Great South representatives Bobbi Brown (Group Manager tourism and events) and Mat Darling (Data sights analyst) took the committee through the Rakiura/Stewart Island departure card survey results.

Resolution

Moved Cr Ford, seconded Cr Harpur and resolved:

That the Community and Strategy Committee:

- a) receives the report titled **“Rakiura/Stewart Island departure card survey”** dated 8 November 2021.

7.3 Covid-19 recovery - Social wellbeing indicator report

Record No: R/21/11/59828

Planning and reporting analyst – Shannon Oliver was in attendance for this item.

Miss Oliver advised that the purpose of the report was to provide the committee with an update on Covid-19 recovery and the associated social indicator statistics for the Southland region.

(During discussion Mayor Tong returned to the meeting at 2.33pm.)

Resolution

Moved Chairperson Keast, seconded Cr Scott and resolved:

That the Community and Strategy Committee:

- a) **Receives the report titled “Covid-19 recovery - Social wellbeing indicator report”** dated 17 November 2021.

7.4 Sport NZ Rural Travel Fund - September 2021 round

Record No: R/21/11/58875

Community liaison officers – Kathryn Cowie and Tina Harvey were in attendance for this item.

Mrs Cowie advised the purpose of the report is for the Community and Strategy Committee to allocate funding for the Sport NZ Rural Travel Fund.

Resolution

Moved Cr Menzies, seconded Cr Ruddenklau and resolved:

That the Community and Strategy Committee:

- a) **Receives the report titled “Sport NZ Rural Travel Fund - September 2021 round”** dated 17 November 2021.
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and

benefits or advantages and disadvantages prior to making a decision on this matter.

d) Receives applications from the following:

- Riversdale Hockey Club
- Waiau Area School – basketball
- Waiau Area School – rugby
- Otara Pony Club
- Takitimu Primary School

e) Approves the allocation of funds for the Sport NZ Rural Travel Fund as follows:

1	Riversdale Hockey Club	\$800
2	Waiau Area School - basketball	\$800
3	Waiau Area School - rugby	\$800
4	Otara Pony Club	\$1,200
5	Takitimu Primary School	\$400

f) Approves the financial report for the Sport NZ Rural Travel Fund as at 30 September 2021.

7.5 District Initiatives Fund - September 2021 allocations

Record No: R/21/11/59223

Community liaison officers – Kathryn Cowie and Tina Harvey were in attendance for this item.

Mrs Cowie advised the purpose of this report is to give the Community and Strategy Committee a summary of the applications received for the District Initiatives Fund, and staff recommendations for the funding amounts to be allocated based on the criteria and amount available to be granted.

Moved Cr Kremer, seconded Cr Harpur recommendations a to d.

The motion was put and declared CARRIED.

Cr Scott withdrew from the table due to a conflict of interest.

Moved Cr Kremer, seconded Cr Menzies recommendation e-1 as follows:

That the Community and Strategy Committee:

E 1 approves the allocation of \$5,000 to the Lumsden Heritage Trust.

The motion was put and declared CARRIED.

Cr Scott returned to the table.

Moved Cr Kremer, seconded Cr Menzies recommendation e-2 as follows:

That the Community and Strategy Committee:

E 2 approves the allocation of \$8,000 to the Southland Multicultural Trust.

The motion was put and declared CARRIED.

Moved Cr Kremer, seconded Cr Menzies recommendation e-3 as follows:

That the Community and Strategy Committee:

E 3 approves the allocation of \$10,000 to the Loss and Grief Support Trust Southland.

The motion was put and declared CARRIED.

Moved Cr Kremer, seconded Cr Menzies recommendation e-4 as follows:

That the Community and Strategy Committee:

E 4 approves the allocation of \$2,000 to the Northern Southland Community Resource Centre Charitable Trust.

The motion was put and declared CARRIED.

Moved Cr Kremer, seconded Cr Menzies recommendation e-5 as follows:

That the Community and Strategy Committee:

E 5 approves the allocation of ~~\$2,000~~ \$3,000 to the Surfing for Farmers.

The motion was put and declared CARRIED.

Moved Cr Kremer, seconded Cr Menzies recommendation e-6 as follows:

That the Community and Strategy Committee:

E 6 approves the allocation of \$4,000 to the Southland Life Education Trust.

The motion was put and declared CARRIED.

Chair Keast withdrew from the table due to a conflict of interest and Mayor Tong assumed the chair.

Moved Mayor Tong, seconded Cr Frazer recommendation e-7 as follows:

That the Community and Strategy Committee:

E 7 approves the allocation of \$2,500 to the Citizens Advice Bureau.

The motion was put and declared CARRIED.

Chair Keast returned to the table and assumed the chair.

Moved Cr Kremer, seconded Cr Menzies recommendation e-8 as follows:

That the Community and Strategy Committee:

E 8 approves the allocation of \$500 to the Mad Cow Coffee – Karena Gorman.

The motion was put and declared CARRIED.

Moved Cr Kremer, seconded Cr Menzies recommendation e-9 as follows:

That the Community and Strategy Committee:

E 9 approves the allocation of \$2,000 to the Otautau Combined Sports Complex.

The motion was put and declared CARRIED.

Moved Cr Kremer, seconded Cr Menzies recommendation e-10 as follows:

That the Community and Strategy Committee:

E 10 approves the allocation of \$8,000 to the Southern REAP.

The motion was put and declared CARRIED.

Final Resolution

That the Community and Strategy Committee:

- a) **receives the report titled “District Initiatives Fund - September 2021 allocations”** dated 17 November 2021.
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) receives applications from the following:
 - Lumsden Heritage Trust
 - Southland Multicultural Trust
 - Loss & Grief Support Trust Southland
 - Northern Southland Community Resource Centre Charitable Trust
 - Surfing for Farmers

- Southland Life Education Trust
- Citizens Advice Bureau
- Mad Cow Coffee – Karena Gorman
- Otautau Combined Sports Complex
- Southern REAP

e) approves the allocation of funds from the District Initiatives Fund as follows:

1	Lumsden Heritage Trust	\$5,000
2	Southland Multicultural Trust	\$8,000
3	Loss & Grief Support Trust Southland	\$10,000
4	Northern Southland Community Resource Centre Charitable Trust	\$2,000
5	Surfing for Farmers	\$3,000
6	Southland Life Education Trust	\$4,000
7	Citizens Advice Bureau	\$2,500
8	Mad Cow Coffee – Karena Gorman	\$500
9	Otautau Combined Sports Complex	\$2,000
10	Southern REAP	\$8,000

7.6 District Heritage Fund Allocations

Record No: R/21/11/59717

Community liaison officers – Kathryn Cowie and Tina Harvey were in attendance for this item.

Mrs Cowie the purpose of this report is to allocate the District Heritage Fund to museums and heritage centres in the Southland district, and to request unbudgeted expenditure for use of the \$20,648 in the heritage fund reserve to enable the total amount available for distribution to be increased by \$6,882 each year.

The committee noted staff have categorised the museums/heritage centres in the following categories: Large museums/heritage centres; smaller museums/heritage centres and vintage machinery clubs.

Moved Cr Ruddenklau, seconded Cr Ford recommendations a to e.

The motion was put and declared CARRIED.

Moved Cr Ruddenklau, seconded Mayor Tong recommendation f as follows:

That the Community and Strategy Committee:

f) ~~approves/does not approve~~ approve a grant per year to the Rakiura Heritage Trust of \$16,500 (2021/22), \$16,950 (2022/23), & \$17,334 (2023/24) (excluding GST, if any) subject to Council approval of the unbudgeted expenditure.

The motion was put and declared CARRIED.

Cr Owen withdrew from the table due to a conflict of interest.

Moved Cr Ruddenklau, seconded Cr Byers recommendation g as follows:

That the Community and Strategy Committee:

- g) ~~approves/does not approve~~ a grant per year to the Riverton Heritage and Tourist Centre Trust of ~~\$16,500~~ \$20,000 (2021/22), ~~\$16,950~~ \$20,618 (2022/23), & ~~\$17,334~~ \$21,133 (2023/24) (excluding GST, if any) subject to Council approval of the unbudgeted expenditure.

The motion was put and declared CARRIED.

Cr Owen returned to the table.

Moved Cr Ford, seconded Cr Douglas recommendation h as follows:

That the Community and Strategy Committee:

- h) ~~approves/does not approve~~ a grant per year to Switzers Museum Waikaia of \$9,000 (2021/22), \$9,245 (2022/23), & \$9,455 (2023/24) (excluding GST, if any) subject to Council approval of the unbudgeted expenditure.

The motion was put and declared CARRIED.

Cr Duffy withdrew from the table due to a conflict of interest.

Moved Cr Ruddenklau, seconded Cr Harpur recommendation i as follows:

That the Community and Strategy Committee:

- i) ~~approves/does not approve~~ a grant per year to South Catlins Charitable Trust of \$5,200 (2021/22), \$5,342 (2022/23), & \$5,463 (2023/24) (excluding GST, if any) subject to Council approval of the unbudgeted expenditure.

The motion was put and declared CARRIED.

Cr Duffy returned to the table.

Moved Cr Ford, seconded Cr Frazer recommendation j as follows:

That the Community and Strategy Committee:

- j) ~~approves/does not approve~~ a grant per year to Waikawa District Museum Incorporated of \$6,000, (2021/22), \$6,163.46 (2022/23), & \$6,303 (2023/24) (excluding GST, if any) subject to Council approval of the unbudgeted expenditure.

The motion was put and declared CARRIED.

Moved Cr Harpur, seconded Cr Scott recommendation k as follows:

That the Community and Strategy Committee:

- k) ~~approves/does not approve~~ a grant per year to the Otautau Museum Trust of \$6,000, (2021/22), \$6,163.46 (2022/23), & \$6,303 (2023/24) (excluding GST, if any) subject to Council approval of the unbudgeted expenditure.

The motion was put and declared CARRIED.

Cr Duffy withdrew from the table due to a conflict of interest.

Moved Cr Ruddenklau, seconded Cr Frazer recommendation l as follows:

That the Community and Strategy Committee:

- l) ~~approves/does not approve~~ a grant per year to the Wyndham and Districts Historical Society of \$2,000 (2021/22), \$2,054.49 (2022/23), & \$2,101 (2023/24) (excluding GST, if any) subject to Council approval of the unbudgeted expenditure.

The motion was put and declared CARRIED.

Cr Duffy returned to the table.

Moved Mayor Tong, seconded Cr Harpur recommendation m as follows:

That the Community and Strategy Committee:

- m) ~~approves/does not approve~~ a grant per year to the Thornbury Vintage Tractor & Implement Club of \$2,500 (2021/22), \$2,568 (2022/23), & \$2,626 (2023/24) (excluding GST, if any) subject to Council approval of the unbudgeted expenditure.

The motion was put and declared CARRIED.

Moved Mayor Tong, seconded Cr Harpur recommendation n as follows:

That the Community and Strategy Committee:

- n) ~~approves/does not approve~~ a grant per year to the Fiordland Vintage Machinery Club of \$2,500 (2021/22), \$2,568 (2022/23), & \$2,626 (2023/24) (excluding GST, if any) subject to Council approval of the unbudgeted expenditure.

The motion was put and declared CARRIED.

Moved Mayor Tong, seconded Cr Harpur recommendation o as follows:

That the Community and Strategy Committee:

- o) ~~approves/does not approve~~ a grant per year to the Central Southland Vintage Machinery Club of \$2,500 (2021/22), \$2,568 (2022/23), & \$2,626 (2023/24) (excluding GST, if any) subject to Council approval of the unbudgeted expenditure.

The motion was put and declared CARRIED.

Moved Cr Douglas, seconded Mayor Tong recommendation p as follows:
That the Community and Strategy Committee:

- p) ~~approves/does not approve a/ defer the grant per year~~ to the Waimea Plains Vintage Machinery Club of \$2,500 (2021/22), \$2,568 (2022/23), & \$2,626 (2023/24) (excluding GST, if any) subject to Council approval of the unbudgeted expenditure

The motion was put and declared CARRIED.

Moved Cr Douglas, seconded Mayor Tong recommendation q as follows:

That the Community and Strategy Committee:

- q) ~~approves/does not approve a/ defer the grant per year~~ to the Edendale Vintage Machinery Club of \$1,000 (2021/22), \$1,027 (2022/23), & \$1,051 (2023/24) (excluding GST, if any) subject to Council approval of the unbudgeted expenditure.

The motion was put and declared CARRIED.

Final Resolution

That the Community and Strategy Committee:

- a) **receives the report titled “District Heritage Fund Allocations” dated 17 November 2021.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) recommends to Council the request for unbudgeted expenditure of \$6,882 for 2021/22 for additional district heritage grants to be funded from the District Heritage reserve.
- e) recommends to Council to increase the annual plan budget in 2022/23 and 2023/24 by \$6,882 each for additional district heritage grants to be funded from the District Heritage reserve.
- f) approves a grant per year to the Rakiura Heritage Trust of \$16,500 (2021/22), \$16,950 (2022/23), & \$17,334 (2023/24) (excluding GST, if any) subject to Council approval of the unbudgeted expenditure.
- g) approves a grant per year to the Riverton Heritage and Tourist Centre Trust of \$20,000 (2021/22), \$20,618 (2022/23), & \$21,133 (2023/24) (excluding GST, if any) subject to Council approval of the unbudgeted expenditure.

- h) approves a grant per year to Switzers Museum Waikaia of \$9,000 (2021/22), \$9,245 (2022/23), & \$9,455 (2023/24) (excluding GST, if any) subject to Council approval of the unbudgeted expenditure.
- i) approves a grant per year to South Catlins Charitable Trust of \$5,200 (2021/22), \$5,342 (2022/23), & \$5,463 (2023/24) (excluding GST, if any) subject to Council approval of the unbudgeted expenditure.
- j) approves a grant per year to Waikawa District Museum Incorporated of \$6,000, (2021/22), \$6,163.46 (2022/23), & \$6,303 (2023/24) (excluding GST, if any) subject to Council approval of the unbudgeted expenditure.
- k) approves a grant per year to the Otautau Museum Trust of \$6,000, (2021/22), \$6,163.46 (2022/23), & \$6,303 (2023/24) (excluding GST, if any) subject to Council approval of the unbudgeted expenditure.
- l) approves a grant per year to the Wyndham and Districts Historical Society of \$2,000 (2021/22), \$2,054.49 (2022/23), & \$2,101 (2023/24) (excluding GST, if any) subject to Council approval of the unbudgeted expenditure.
- m) approves/ a grant per year to the Thornbury Vintage Tractor & Implement Club of \$2,500 (2021/22), \$2,568 (2022/23), & \$2,626 (2023/24) (excluding GST, if any) subject to Council approval of the unbudgeted expenditure.
- n) approves/ a grant per year to the Fiordland Vintage Machinery Club of \$2,500 (2021/22), \$2,568 (2022/23), & \$2,626 (2023/24) (excluding GST, if any) subject to Council approval of the unbudgeted expenditure.
- o) approves a grant per year to the Central Southland Vintage Machinery Club of \$2,500 (2021/22), \$2,568 (2022/23), & \$2,626 (2023/24) (excluding GST, if any) subject to Council approval of the unbudgeted expenditure.
- p) defer the grant per year to the Waimea Plains Vintage Machinery Club of \$2,500 (2021/22), \$2,568 (2022/23), & \$2,626 (2023/24) (excluding GST, if any) subject to Council approval of the unbudgeted expenditure.
- q) defer the grant per year to the Edendale Vintage Machinery Club of \$1,000 (2021/22), \$1,027 (2022/23), & \$1,051 (2023/24) (excluding GST, if any) subject to Council approval of the unbudgeted expenditure.

7.7 Facilitating and Fostering Representative Elector Participation

Record No: R/21/11/61311

Chief Executive – Cameron McIntosh was in attendance for this item.

Mr McIntosh advised the purpose of this report is to set out how the Chief Executive will fulfil the responsibilities in the Local Government Act (2002) of facilitating and fostering representative and elector participation in the local authority elections.

Resolution

Moved Cr Kremer, seconded Cr Scott and resolved:

That the Community and Strategy Committee:

- a) **receives the report titled “Facilitating and Fostering Representative Elector Participation” dated 17 November 2021.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) notes that the Chief Executive is required to facilitate and foster representative and substantial elector participation in elections and polls.
- e) notes that the Chief Executive will implement a programme to facilitate and foster participation in the local authority elections.

7.8 Chairperson's report

Record No: R/21/10/57801

Chairperson Keast presented her report.

Resolution

Moved Chairperson Keast, seconded Cr Menzies and resolved:

That the Community and Strategy Committee:

- a) **receives the report titled “Chairperson's report” dated 17 November 2021.**

The meeting concluded at 3.42pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE COMMUNITY AND STRATEGY
COMMITTEE HELD ON TUESDAY 23 NOVEMBER
2021.

DATE:.....

CHAIRPERSON:.....



Community and Strategy Committee

OPEN MINUTES

Minutes of a meeting of Community and Strategy Committee held as a Virtual meeting via Zoom on Tuesday, 1 February 2022 at 1.02pm. (1.02pm to 1.52pm)

PRESENT

Chairperson	Julie Keast
	Mayor Gary Tong
Councillors	Don Byars
	John Douglas (1.06pm – 1.52pm)
	Paul Duffy
	Bruce Ford
	Darren Frazer
	George Harpur
	Ebel Kremer
	Christine Menzies
	Karyn Owen
	Margie Ruddenklau
	Rob Scott

IN ATTENDANCE

Group manager governance and community	Fran Mikulicic
Committee advisor/Customer support partner	Lagi Kuresa
Committee advisor	Fiona Dunlop

1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

There were no conflicts of interest declared.

4 Public forum

Transactional project leader - Shelley Dela Llana addressed the Committee as the recipient of the 2021 Eric Hawkes Outward Bound Memorial scholarship for Southland District Council staff to attend Outward Bound. Mrs Dela Llana thanked the Committee for the opportunity to attend.

5 Extraordinary/urgent items

There were no extraordinary/urgent items.

6 Confirmation of minutes

There were no minutes to be confirmed.

Reports for Recommendation

7.1 Draft Stewart Island/Rakiura Visitor Levy Bylaw and Policy

Record No: R/21/12/64459

Senior policy analyst - Carrie Williams and Stewart Island/Rakiura Community Board Chair - Jon Spraggon were in attendance for this item.

Ms Williams reported that the purpose of the report is was for the Community and Strategy Committee to consider the draft Stewart Island/Rakiura Visitor Levy Policy and the draft Stewart Island/Rakiura Visitor Levy Bylaw and to make a recommendation to Council the direction to be taken.

Mr Spraggon advised the meeting of the Community Board concern with the proposal to raise the levy.

(During discussion Councillor Douglas joined the meeting at 1.06pm.)

Moved Councillor Menzies, seconded Councillor Ruddenklau the substantive motion recommendations a to h.

Moved Councillor Ford, seconded Councillor Douglas the following amendment to recommendation e(i):

That the Community and Strategy Committee:

- e) endorses:
 - (i) the proposal to increase the Stewart Island/Rakiura visitor levy quantum to ~~\$15.00~~ \$10.00.

The amendment was put and declared LOST.

The substantive motion recommendations a to h was put and declared CARRIED.

Councillors Ford and Douglas requested that their dissenting votes be recorded for the substantive motion.

Resolution

That the Community and Strategy Committee:

- a) receives **the report titled “Draft Stewart Island/Rakiura Visitor Levy Bylaw and Policy” dated 24 January 2022.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) considers the draft Stewart Island/Rakiura Visitor Levy Policy and the draft Stewart Island/Rakiura Visitor Levy Bylaw and provides feedback.
- e) endorses:
 - (i) the proposal to increase the Stewart Island/Rakiura visitor levy quantum to \$15.00
 - (ii) the proposed changes to the draft Stewart Island/Rakiura Visitor Levy Policy
 - (iii) the proposed changes to the draft Stewart Island/Rakiura Visitor Levy Bylaw.
- f) recommends to Council that it release the draft Stewart Island/Rakiura Visitor Levy Policy and the draft Stewart Island/Rakiura Visitor Levy Bylaw and

associated Statement of Proposal for public consultation 8am 1 March 2022 to 5pm 31 March 2022.

- g) notes the need for Council to work with approved operators and levy funding recipients on an ongoing basis, to increase community and visitor understanding of the Stewart Island/Rakiura visitor levy.
- h) notes that staff will advise Council to adhere to the requirements of s.80 of the Local Government Act 2002 (which must be followed when making decisions inconsistent with policy), regarding the proposal to consult in accordance with the Special Consultative Procedure, but not via the Annual Plan process.

The meeting concluded at 1.52pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE COMMUNITY AND STRATEGY
COMMITTEE HELD ON TUESDAY 1 FEBRUARY 2022.

DATE:.....

CHAIRPERSON:.....

Southland Murihiku Regional Skills Leadership Group - Update

Record no: R/22/3/11490

Author: Fiona Dunlop, Committee advisor

Approved by: Fran Mikulicic, Group manager democracy and community

☐ Decision

☐ Recommendation

☒ Information

Southland Murihiku Regional Skills Leadership Group

- 1 The Southland Murihiku Regional Skills Leadership Group has been established to identify and support better ways of meeting future skills and workforce needs in the region.
- 2 The meeting will be receiving an update from Ceri Macleod – Ministry of Business Innovation and Employment Regional Lead of the Southland Murihiku Regional Skills Leadership Group and Tracey Wright-Tawha and Paul Marshall who are the Joint Chairs.

Recommendation

That the Community and Strategy Committee:

- a) Acknowledges the attendance and thanks the representatives from the Southland Murihiku Regional Skills Leadership Group at the meeting.

Attachments

There are no attachments for this report.

Southland District Council holiday programme - January 2022

Record no: R/22/3/10755
Author: Kathryn Cowie, Community liaison officer
Approved by: Fran Mikulicic, Group manager democracy and community

☐ Decision ☐ Recommendation ☒ Information

Purpose

- 1 The purpose of this report is to provide the Community and Strategy Committee with an update on the Southland District Council holiday programme that was delivered by Active Southland (formerly Sport Southland) in January 2022.

Summary

- 2 Active Southland have once again delivered a successful January holiday programme on behalf of Southland District Council.
- 3 Due to restrictions and limitations from operating in the Covid-19 traffic light system on red setting, the programme was delivered differently this year. Instead of eight days in eight locations, the programme was held for three consecutive days in Te Anau, and three consecutive days in Winton.
- 4 The attached evaluation report from Active Southland and their accompanying presentation will give you an overview of what was delivered, attendance, key learnings and feedback from participants.

Recommendation

That the Community and Strategy Committee:

- a) **receives the report titled “Southland District Council holiday programme - January 2022” dated 4 April 2022.**

Attachments

- A Evaluation Report SDC Holiday Programme 2022 [↓](#)



JANUARY 2022 EVALUATION REPORT

OVERVIEW OF THE PROGRAMME

Active Southland was delighted to partner with the Southland District Council to once again deliver the Southland District Council Holiday programme in January 2022. COVID-19 has provided challenges to many elements of daily life, and the Holiday Programme was no different. The team at AS took the opportunity to reimagine what the SDC HP looked like in COVID-19 times. In consultation with the Community Partnership team, the SDC HP for 2022 was provided at two locations across two weeks. This reduction in locations meant COVID-19 requirements could be adhered to. The two locations chosen were Winton and Te Anau.

The age range of children was also adjusted to allow for any tamariki aged between 5-11 years old. This meant we did not need to consider vaccination status of the tamariki and therefore didn't limit numbers. The dates were chosen later in the holiday break to support parents who had returned to work from holiday in mid-January.

Considerable time in the planning phase was devoted to ensuring COVID precautions and protocols were in place and met Government regulations. Initially this was with COVID levels and then, closer to the delivery time, it moved to the traffic light settings. All adults working on the holiday programme, whether AS staff or community providers, held vaccine certification.

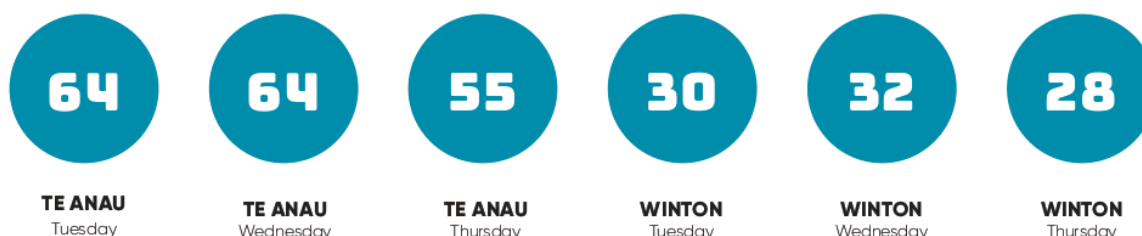
The idea for the programme was to include as many varied community groups as possible to give children opportunities for ongoing community engagement and sustainability, especially if they liked one of the "have a go" activities and wanted to continue to participate.



Location	Providers & activities offered via a rotation programme
Te Anau	Tennis - Te Anau Tennis coach Cricket - Southland Cricket development officer Climbing Wall - Fiordland indoor climbing wall members Bowls - Te Anau Bowls club members Disc golf - Disc Golf South Hockey - Fiordland Club and Southland Hockey Bring your own wheels - Active Southland Staff Get to know your team bingo/charades - Active Southland Staff Rock painting - Active Southland Staff Tableid sports - Active Southland Staff Minute to win it games - Active Southland Staff
Winton	Tennis - Active Southland Staff Disc golf - Disc Golf South Hockey - Southland Hockey Community Coach Netball - Central Southland Netball Football - 5 A side football Winton coach. Bring your own wheels - Active Southland Staff Get to know your team bingo/charades - Active Southland Staff Playler - Active Southland Staff Rock painting - Active Southland Staff Tableid sports - Active Southland Staff Minute to win it games - Active Southland Staff

NUMBERS ATTENDED

A total of 265 registrations from 110 children, 38% of children attended multiple days and the average age was 8 years.



COMMUNITY INVOLVEMENT

It was paramount to the success of the programme that local community providers were engaged to provide sessions. Utilising local coaches/volunteers etc from the community at local community venues meant the children participating felt comfortable in their environment and also could see a pathway into the activities after the holiday programme finished.

QUOTES FROM COACHES/COMMUNITY PROVIDERS

"It was lovely to welcome children to the club, we hope some will be back with family members."

"It was well run and I would like to be involved in future holiday programmes."

2022 HOLIDAY PROGRAMME AT A GLANCE



TE ANAU



WINTON



“

“THE STAFF WERE AWESOME. MADE ME FEEL VERY COMFORTABLE LEAVING MY CHILD THERE FOR A FIRST TIME HOLIDAY PROGRAMME MUM. MY SON CAME HOME AND LOVED ALL THE ACTIVITIES AND SAID HE HAD SUCH A GREAT TIME THE TWO DAYS HE WENT.”

”



**CHILDREN
110**

**AGED
5-11 YRS**

**AVERAGE
8 YRS**

100%

of parents felt that
**THE SAFETY PROTOCOLS IN PLACE
WERE SUFFICIENT**

100%

of parents reported that
**THE STAFF WERE WELCOMING,
FRIENDLY AND HELPFUL**



**SOUTHLAND
DISTRICT COUNCIL**

**Active
Southland**
TE TĀKARO ORA Ō MURIHIKU

RECOMMENDATIONS

Based on the insights gathered during the planning, delivery and evaluation of the 2022 Holiday Programme, for future holiday programmes we suggest:

- Planning phase to start in September.
- It is essential to connect with each community where the holiday programme will be delivered to understand their needs and opportunities.
- Inform the dates based on consultation with schools and communities.
- During the programme, offering activities children can continue to engage with in their community post-holiday programme.

We look forward to working alongside SDC through the Open Spaces-funded Southland District Regional Activator role. They will take the lead on the SDC Holiday programme and ensure year round impact, increasing SDC awareness and visibility in the community, better understanding of community needs, strengths, and opportunities to engage, participate and contribute.

Active Southland looks forward to continuing to work alongside Southland District Council to ensure Southland children have opportunities to engage and participate in quality play, active recreation and sport experiences that can help develop happy and healthier people, strengthening community connections and connectedness, and creating a sense of belonging, making a positive impact in social and human capital.



Chairperson's report

Record no: R/22/2/5844

Author: Alyson Hamilton, Committee advisor

Approved by: Fran Mikulicic, Group manager democracy and community

☐ Decision☐ Recommendation☒ Information

Purpose of report

- 1 The purpose of this report is to provide an update to the Community and Strategy Committee on activities of the chairperson from November 2021 to April 2022.
- 2 With many disruptions to the usual face to face meetings we have all had to adapt - there are some positives that I have noted to come from virtual meetings i.e. no travel!
- 3 Some of the meetings/events I have attended or been involved with are:
 - Met with Arron Perriam Executive Director Community Foundations of NZ (CFNZ), Ray Key Board Chair CFNZ, Amy Carter the Christchurch Foundation Chief Executive and CFNZ Board Member, along with Southland District Councillor Darren Frazer, and Invercargill City Councillor Beks Amundsen, to discuss the potential for a Southland branch of CFNZ. Community Foundation accepts donation from those wanting to give support to their local community. There are many options for enabling support; from the amount given, to directions for how and to whom the funds are available. They were also meeting other organisations and individuals during their time visiting the South.
 - Along with Councillor Menzies and Councillor Owen participated in National Council of Women Southland Branch organised "What's the Deal About Getting Elected" panel discussion.

Attended via Zoom:

- LGNZ Workshops on the Future for Local Government: Roles & Responsibilities, Treaty Partnerships, Responsive Local Leadership, System of Local Governance.
- Meetings held by Lawrence Yule and Malcolm Alexander to discuss the Managing Forestry Land Use under the Influence of Carbon
- Rural & Provincial meeting
- New River Estuary Forum meeting
- Whakamana te Waituna Trust meetings and Gore Counselling Executive meeting
- Discussions on the Catlins Tourism Strategy review
- Future for Local Government Panel discussion.

Recommendation

That the Community and Strategy Committee:

- a) **receives the report titled "Chairperson's report" dated 5 April 2022.**

Attachments

There are no attachments for this report.