



Regulatory and Consents Committee

OPEN MINUTES

Minutes of a meeting of Regulatory and Consents Committee held as a Virtual meeting via Zoom on Wednesday, 13 April 2022 at 9am. (9am – 9.10am)

PRESENT

Acting Chairperson Mayor Gary Tong
Councillors Darren Frazer
 Julie Keast
 Christine Menzies (9.04am – 9.10am)

APOLOGIES

Chairperson Duffy
Councillor Ruddenklau

IN ATTENDANCE

Councillor Rob Scott
Group manager infrastructure and environmental services - Matt Russell
Committee advisor – Fiona Dunlop

Acting Chair

The Committee noted that Chair Duffy would be absent from the meeting due to illness.

Nominations for an acting chair were call for. Mayor Tong was nominated to preside as acting chair.

Moved Councillor Frazer, seconded Councillor Keast the motion that Mayor Tong preside as acting chair of the meeting in the absence of Councillor Duffy.

The motion was put and declared CARRIED.

Mayor Tong assumed the chair.

1 Apologies

There were apologies for absence from Councillors Duffy and Ruddenklau.

Moved Mayor Tong, seconded Cr Frazer and resolved:

That the Regulatory and Consents Committee accept the apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

There were no conflicts of interest declared.

4 Public forum

There was no public forum.

5 Extraordinary/urgent items

There were no extraordinary/urgent items.

6 Confirmation of minutes

Resolution

Moved Cr Keast, seconded Cr Frazer and resolved:

That the Regulatory and Consents Committee confirms the minutes of the meeting held on 24 November 2021 as a true and correct record of that meeting.

Reports

7.1 Building re-accreditation interim audit February 2022 outcome

Record No: R/22/3/11592

Manager building solutions - Julie Conradi was in attendance for this item.

Mrs Conradi advised that the purpose of the report was to inform the committee of the **outcome from the recent audit of Council's** building solutions team by International Accreditation New Zealand.

The Committee noted that the report summarised the recent interim assessment audit process, the outcome from this, and the additional post-audit work completed to address matters highlighted through the audit process.

(During discussion on the report, Councillor Menzies joined the meeting at 9.04am.)

Resolution

Moved Mayor Tong, seconded Cr Frazer and resolved:

That the Regulatory and Consents Committee:

- a) **receives the report titled "Building re-accreditation interim audit February 2022 outcome" dated 25 March 2022.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) notes the report and associated clearance action plan as information.

7.2 Review and update approved hearing commissioner list

Record No: R/21/5/24561

Manager environmental management – Marcus Roy was in attendance for this item.

Mr Roy advised that the purpose of the report was to update the list of approved resource management hearing commissioners who can be delegated decision making powers on behalf of Council. **Council’s list of approved hearing commissioners was last updated in 2009.**

The Committee noted that Council needs to have a list of independent hearing commissioners who can act on **Council’s behalf during resource consent decision making or plan change hearings.**

Resolution

Moved Cr Menzies, seconded Cr Frazer and resolved:

That the Regulatory and Consents Committee:

- a) **Receives the report titled “Review and update approved hearing commissioner list” dated 4 April 2022.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Approves alignment of Southland District Council hearings commissioners with the Ministry for the Environment list of commissioners on an ongoing basis to ensure that it meets the needs of the organisation both today and into the future.

The meeting concluded at 9.10am.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE REGULATORY AND CONSENTS COMMITTEE HELD ON WEDNESDAY 13 APRIL 2022.

DATE:.....

CHAIRPERSON:.....