



Notice is hereby given that a meeting of the Community and Strategy Committee will be held on:

Date: Wednesday, 25 May 2022
Time: 9am
Meeting room: Council Chamber
Venue: Level 2
20 Don Street
Invercargill

Community and Strategy Committee Agenda OPEN

MEMBERSHIP

Chairperson	Julie Keast
	Mayor Gary Tong
Councillors	Don Byars
	John Douglas
	Paul Duffy
	Bruce Ford
	Darren Frazer
	George Harpur
	Ebel Kremer
	Christine Menzies
	Karyn Owen
	Margie Ruddenklau
	Rob Scott

IN ATTENDANCE

Group manager governance and community - Fran Mikulicic
Committee advisor - Alyson Hamilton

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Online: [Southland District Council YouTube](https://www.youtube.com/watch?v=...)

Full agendas **are available on Council's website**
www.southlanddc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

Health and safety – emergency procedures

Toilets – The toilets are located outside of the chamber, directly down the hall on the right.

Evacuation – Should there be an evacuation for any reason please exit down the stairwell to the assembly point, which is the entrance to the carpark on Spey Street. Please do not use the lift.

Earthquake – Drop, cover and hold applies in this situation and, if necessary, once the shaking has stopped we will evacuate down the stairwell without using the lift, meeting again in the carpark on Spey Street.

Phones – Please turn your mobile devices to silent mode.

Recording - These proceedings are being recorded for the purpose of live video, both live streaming and downloading. By remaining in this meeting, you are consenting to being filmed for viewing by the public.

Covid QR code – Please remember to scan the Covid Tracer QR code.

Terms of Reference – Community and Strategy Committee

TYPE OF COMMITTEE	Council committee
RESPONSIBLE TO	Council
SUBCOMMITTEES	None
LEGISLATIVE BASIS	Committee constituted by Council as per schedule 7, clause 30 (1)(a), LGA 2002. Committee delegated powers by Council as per schedule 7, clause 32, LGA 2002.
MEMBERSHIP	The Community and Strategy Committee is a committee of the whole Council. The mayor and all councillors will be members of the Community and Strategy Committee.
FREQUENCY OF MEETINGS	Six weekly or as required
QUORUM	Seven
SCOPE OF ACTIVITIES	<p>The Community and Strategy Committee is responsible for:</p> <ul style="list-style-type: none"> • providing advice to Council on the approaches that it should take to promote the social, economic, environmental and cultural well-being of the District and its communities and in so-doing contribute to the realisation of Council’s vision of one District offering endless opportunities • to provide leadership to District communities on the strategic issues and opportunities that they face • to develop relationships and communicate with stakeholders including community organisations, special interest groups and businesses that are of importance to the District as a whole. • assessing and providing advice to Council on: <ul style="list-style-type: none"> - key strategic issues affecting the District and Council - community development issues affecting the District and Council - the service needs of the District’s communities and how these needs might best be met - resource allocation and prioritisation processes and decisions. • developing and recommending strategies, plans and policies to the Council that advance Council’s vision and goals, and comply with the purpose of local government as specified in the Local Government Act 2002 • monitoring the implementation and effectiveness of strategies, plans and policies • developing and approving submissions to government, local authorities and other organisations • advocating Council’s position on particular policy issues to other organisations, as appropriate • considering recommendations from community boards and Council committees and make decisions where it has

	<p>authority from Council to do so, or recommendations to Council where a Council decision is required.</p> <p>It is also responsible for community partnerships and engagement. This includes:</p> <ul style="list-style-type: none"> • monitoring the progress, implementation and effectiveness of the work undertaken by Great South in line with the Joint Shareholders Agreement and Constitution. • allocations of grants, loans, scholarships and bursaries in accordance with Council policy • international relations • developing and overseeing the implementation of Council's community engagement and consultation policies and processes. <p>The Community and Strategy Committee is responsible for overseeing the following Council activities:</p> <ul style="list-style-type: none"> • community services • district leadership.
DELEGATIONS	<p>Power to Act</p> <p>The Community and Strategy Committee shall have the following delegated powers and be accountable to Council for the exercising of these powers:</p> <ol style="list-style-type: none"> a) approve submissions made by Council to other councils, central government and other bodies b) approve scholarships, bursaries, grants and loans within Council policy and annual budgets c) approve and/or assign all contracts for work, services or supplies where those contracts relate to work within approved estimates. d) monitor the performance of Great South.. <p>Power to Recommend</p> <p>The Community and Strategy Committee«name of entity» has authority to consider and make recommendations to Council regarding strategies, policies and plans.</p>
FINANCIAL DELEGATIONS	<p>Council authorises the following delegated authority of financial powers to Council committees in regard to matters within each committee's jurisdiction.</p> <p>Contract Acceptance:</p> <ul style="list-style-type: none"> • accept or decline any contract for the purchase of goods, services, capital works or other assets where the total value of the lump sum contract does not exceed the sum allocated in the Long Term Plan/Annual Plan and the contract relates to an activity that is within the scope of activities relating to the work of the Community and Strategy committee

	<ul style="list-style-type: none"> • accept or decline any contract for the disposal of goods, plant or other assets other than property or land subject to the disposal being provided for in the Long Term Plan <p>Budget Reallocation.</p> <p>The committee is authorised to reallocate funds from one existing budget item to another. Reallocation of this kind must not impact on current or future levels of service and must be:</p> <ul style="list-style-type: none"> • funded by way of savings on existing budget items • within the jurisdiction of the committee • consistent with the Revenue and Financing Policy
LIMITS TO DELEGATIONS	<p>Matters that must be processed by way of recommendation to Council include:</p> <ul style="list-style-type: none"> • amendment to fees and charges relating to all activities • powers that cannot be delegated to committees as per the Local Government Act 2002 and sections 2.4 and 2.5 of this manual. <p>Delegated authority is within the financial limits in section 9 of this manual.</p>
STAKEHOLDER RELATIONSHIPS	<p>This committee will maintain and develop relationships with:</p> <ul style="list-style-type: none"> • Community Boards • Great South • Milford Community Trust • Destination Fiordland. <p>The committee will also hear and receive updates to Council from these organisations as required.</p>
CONTACT WITH MEDIA	<p>The committee chairperson is the authorised spokesperson for the committee in all matters where the committee has authority or a particular interest.</p> <p>Committee members do not have delegated authority to speak to the media and/or outside agencies on behalf of Council on matters outside of the board’s delegations.</p> <p>The group manager, community and futures will manage the formal communications between the committee and the people of the Southland District and for the committee in the exercise of its business. Correspondence with central government, other local government agencies or official agencies will only take place through Council staff and will be undertaken under the name of Southland District Council.</p>

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1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of interest

Committee members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public forum

Notification to speak is required by 12noon at least one clear day before the meeting. Further information is available at www.southlanddc.govt.nz or by phoning 0800 732 732.

5 Extraordinary/urgent items

To consider, and if thought fit, to pass a resolution to permit the committee to consider any further items which do not appear on the agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the chairperson must advise:

- (i) the reason why the item was not on the agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further **discussion.”**

6 Confirmation of minutes

6.1 Meeting minutes of Community and Strategy Committee, 12 April 2022



Community and Strategy Committee

OPEN MINUTES

Minutes of a meeting of Community and Strategy Committee held as a Virtual meeting via Zoom on Tuesday, 12 April 2022 at 1pm. (1pm – 1.47pm)

PRESENT

Chairperson	Julie Keast
	Mayor Gary Tong
Councillors	John Douglas
	Bruce Ford
	Darren Frazer
	George Harpur
	Christine Menzies
	Karyn Owen
	Margie Ruddenklau (1pm – 1.25pm, 1.31pm – 1.47pm)
	Rob Scott

APOLOGIES

Councillor Don Byars
Councillor Paul Duffy
Councillor Ebel Kremer

IN ATTENDANCE

Group manager governance and community - Fran Mikulicic
Committee advisor – Fiona Dunlop

1 Apologies

There were apologies for absence from Councillor Don Byars, Councillor Paul Duffy and Councillor Ebel Kremer.

Moved Cr Harpur, seconded Cr Menzies and resolved:

That the Community and Strategy Committee accept the apology.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

There were no conflicts of interest declared.

4 Public forum

There was no public forum.

5 Extraordinary/urgent items

There were no extraordinary/urgent items.

6 Confirmation of minutes

Resolution

Moved Cr Ruddenklau, seconded Cr Menzies and resolved:

That the Community and Strategy Committee confirms the minutes of the meetings held on 23 November 2021 and 1 February 2022 as a true and correct record of those meetings.

Reports

7.1 Southland Murihiku Regional Skills Leadership Group - Update

Record No: R/22/3/11490

Southland Murihiku Regional Skills Leadership Group Joint Chair Paul Marshall and Ceri Macleod Ministry of Business Innovation and Employment Regional Lead were present to advise on the role of the leadership group.

Mr Marshall advised that the leadership group is one of 15 groups in New Zealand, set up by the Government to identify and support better ways of meeting future skills and workforce needs in our region.

(During discussion, Councillor Ruddenklau left the meeting at 1.25pm.)

Resolution

Moved Cr Menzies, seconded Cr Frazer and resolved:

That the Community and Strategy Committee:

- a) Acknowledges the attendance and thanks the representatives from the Southland Murihiku Regional Skills Leadership Group at the meeting.

7.2 Southland District Council holiday programme - January 2022

Record No: R/22/3/10755

Community liaison officer – Kathryn Cowie along with Active Southland General Manager – Jess Domigan and Physical Activity Coordinator – Adele Orangi were in attendance for this item.

Mrs Cowie advised that the purpose of the report was to provide the Committee with an update on the Southland District Council holiday programme which was delivered by Active Southland in January 2022.

Mrs Domigan and Ms Orangi advised that there were 265 registrations over the six days from 18 schools across the district. Of the 265 participants, all tried at least one new activity on the day/s attended. Of the registrations there were 61 boys and 49 girls and that 38% attended over multiple days.

(During discussion, Councillor Ruddenklau returned to the meeting at 1.31pm.)

Resolution

Moved Cr Ruddenklau, seconded Cr Menzies and resolved:

That the Community and Strategy Committee:

- a) **receives the report titled “Southland District Council holiday programme - January 2022” dated 4 April 2022.**

7.3 Chairperson's report

Record No: R/22/2/5844

Councillor Keast took the Committee through her report.

The Chair's report highlighted that she had met with staff and board members of the Community Foundations of New Zealand and had been accompanied by Councillor Frazer and Invercargill City Councillor Becc Amundsen.

Also highlighted in the report was that Chair Keast and Councillors Menzies and Owen had **participated in the “What’s the Deal About Getting Elected” panel discussion that was organised by the National Council of Women Southland Branch.**

The following meetings/workshops had been attended via Zoom:

- LGNZ Workshops on the Future for Local Government: Roles & Responsibilities, Treaty Partnerships, Responsive Local Leadership, System of Local Governance.
- Meetings held by Lawrence Yule and Malcolm Alexander to discuss the Managing Forestry Land Use under the Influence of Carbon
- Rural & Provincial meeting
- New River Estuary Forum meeting
- Whakamana te Waituna Trust meetings and Gore Counselling Executive meeting
- Discussions on the Catlins Tourism Strategy review
- Future for Local Government Panel discussion.

Resolution

Moved Chairperson Keast, seconded Cr Scott and resolved:

That the Community and Strategy Committee:

- a) receives **the report titled “Chairperson’s report” dated 5 April 2022.**

The meeting concluded at 1.47pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE COMMUNITY AND STRATEGY COMMITTEE HELD ON TUESDAY 12 APRIL 2022.

DATE:.....

CHAIRPERSON:.....

Murihiku Kai Collective Update

Record no: R/22/5/18998

Author: Jared Cappie, Community leadership manager

Approved by: Fran Mikulicic, Group manager democracy and community

Decision

Recommendation

Information

Murihiku/Southland Kai Collective

- 1 The Murihiku/Southland Kai Collective is a group of Southland individuals and organisations who are working together to make the local food system more resilient and sustainable from seed to bowl.
- 2 The Collective was formed in late 2020, with the goal of creating greater food accessibility, affordability, and sustainability in the south.
- 3 The group includes a wide range of like-minded organisations and individuals who are working to strengthen our local food system.
- 4 The Murihiku Kai Collective was named winner of the Environmental Action in the Community award at the 2021 Environment Southland Community Awards.
- 5 Stella O'Connor and Rochelle Francis-Barr from the Healthy Families Invercargill initiative will be attending on behalf of the Murihiku/Southland Kai Collective.

Recommendation

That the Community and Strategy Committee:

- a) Acknowledges the attendance of representatives from the Murihiku/Southland Kai Collective at the meeting.

Attachments

There are no attachments for this report.

Sport NZ Rural Travel Fund - March 2022 round

Record No: R/22/5/16603

Author: Kathryn Cowie, Community liaison officer

Approved by: Fran Mikulicic, Group manager democracy and community

Decision

Recommendation

Information

Purpose

- 1 The purpose of this report is for the Community and Strategy Committee to allocate funding for the Sport NZ Rural Travel Fund.

Executive summary

- 2 Southland District Council administers funding on behalf of the Sport NZ Rural Travel Fund. The purpose of this fund is to assist with transport expenses associated with participating in regular local sports competitions. Sports clubs and school-based clubs with young people between five and 19 years are eligible to apply.
- 3 A total of nine applications have been received for this round, which closed on 31 March 2022. The amount of funding available for distribution is \$12,197.
- 4 Recommendations for allocation based on the travel formula total \$12,100.

Recommendation

That the Community and Strategy Committee:

- a) **Receives the report titled “Sport NZ Rural Travel Fund - March 2022 round” dated 18 May 2022.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Receives applications from the following:
 - Central Southland College
 - Otautau Netball Club
 - Menzies College Netball Club
 - Fiordland College
 - Northern Southland College
 - Otara Pony Club
 - Te Anau Rugby Club
 - Winton Cricket Club
 - Winton Football Club
- e) Approves the allocation of funds for the Sport NZ Rural Travel Fund as follows:

1	Central Southland College	\$1,500
2	Otautau Netball Club	\$1,200
3	Menzies College Netball Club	\$1,500
4	Fiordland College	\$1,500
5	Northern Southland College	\$1,500
6	Otara Pony Club	\$1,200
7	Te Anau Rugby Club	\$1,200
8	Winton Cricket Club	\$1,500
9	Winton Football Club	\$1,000

- f) Approves the financial report for the Sport NZ Rural Travel Fund as at 30 April 2022.

Background

- 5 Southland District Council has administered the rural travel fund on behalf of Sport New Zealand since 2012. The fund was launched by Sport NZ in response to concerns raised by councils about the lack of participations in sport by young people living in rural communities.

Application summary

Applications received		9
Funds available		\$12,197
Total funds applied for		\$12,100
1 Central Southland College		
To assist with the cost of school sports teams travelling around the District for various competitions.		
Km travelled: 7,500	Recommendation as per travel formula	\$1,500
2 Otautau Netball Club		
To assist with the cost of club members travelling around the District for various competitions.		
Km travelled: 6,720	Recommendation as per travel formula	\$1,200
3 Menzies College Netball Club		
To assist with the cost of club members travelling around the District for various competitions.		
Km travelled: 96,000	Recommendation as per travel formula	\$1,500
4 Fiordland College		
To assist with the cost of school sports teams travelling around the District for various competitions.		
Km travelled: 30,000	Recommendation as per travel formula	\$1,500
5 Northern Southland College		
To assist with the cost of school sports teams travelling around the District for various competitions.		
Km travelled: 10,230	Recommendation as per travel formula	\$1,500
6 Otarā Pony Club		
To assist with the cost of club members travelling around the District for various competitions.		
Km travelled: 6,000	Recommendation as per travel formula	\$1,200
7 Te Anau Rugby Club		
To assist with the cost of club members travelling around the District for various competitions.		
Km travelled: 5,764	Recommendation as per travel formula	\$1,200
8 Winton Cricket Club		

To assist with the cost of club members travelling around the District for various competitions.

Km travelled: 20,000	Recommendation as per travel formula	\$1,500
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9 **Winton Football Club**

To assist with the cost of club members travelling around the District for various competitions.

Km travelled: 3,934	Recommendation as per travel formula	\$1,000
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Financial report

The financial report for the Sport NZ Rural Travel Fund up to 30 April 2022 is as follows:

Southland District Council Sport NZ As at 30 April 2021	
Summary	
Opening balance, 1 July 2021	Actual 2,308
Add:	
Grants Received*	13,889
Reversal Prior Year Commitments	2,700
Interest**	-
Total	18,897
Less:	
Current Year Commitments	4,000
Prior Year Commitments	2,700
Advertising	-
Grants not uplifted and cancelled/Refunds	-
Total	6,700
Funds Available for General Distribution	12,197
* Grants received includes all funding anticipated to be received during the financial year.	
** Interest earned for the period has not been included. The actual amount will not be known until the end of the financial year when interest is allocated across Council's investments (30 June 2022).	

<u>Prior Year Commitments</u>	Committed	Uplifted	Balance
Menzies College	1,500	1,500	-
Northern Southland College	1,200	1,200	-
	2,700	2,700	-
<u>Current Year Commitments</u>	Committed	Uplifted	Balance
Otara Pony Club	1,200	1,200	-
Riversdale Hockey Club	800	800	-
Takitimu Primary School Board	400	400	-
Waiau Area School - Basketball	800	800	-
Waiau Area School - Rugby	800	800	-
	4,000	4,000	-
<u>Refunds/Stale Cheques/Reversals</u>	-	-	-
	-	-	-

Issues

- 6 The applicants have met the requirements of the fund.
- 7 A travel formula based on the number of kilometres travelled has been applied to the applications.

Factors to consider

Legal and statutory requirements

- 8 The fund is administered in accordance with the Sport NZ/Southland District Council investment schedule, including terms and conditions, for 2021/2022.

Community views

- 9 The fund subsidies are appreciated by sports and school-based clubs within the District.

Costs and funding

- 10 Grants are covered by the funding provided by Sport NZ.

Policy implications

- 11 The process meets Sport NZ requirements.

Analysis

Options considered

- 12 The options for consideration are to approve and allocate funding to the applicants to assist with travel costs, or decline the applications.

Analysis of options

Option 1 – approve and allocate funding to the applicants to assist with travel costs

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> • fulfil Southland District Council’s agreement to administer the Sport NZ rural Travel Fund on behalf of Sport NZ • sports clubs and schools in the District receive financial assistance, hopefully removing barriers for youth to engage in sports activities 	<ul style="list-style-type: none"> • there are no disadvantages

Option 2 – do not approve and allocate funding to the applicants to assist with travel costs

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> • there are no advantages 	<ul style="list-style-type: none"> • Southland District Council would not fulfil its obligation to administer the Sport NZ rural travel fund as per the investment schedule • some teams or individuals may miss out on participating in sports competitions if the cost to travel there is prohibitive

Assessment of significance

- 13 Not considered significant.

Recommended option

- 14 Option 1 – award the grants as per the recommendations.

Next steps

- 15 Applicants will be advised of the outcome and payment of grants will be arranged.

Attachments

There are no attachments for this report.

District Initiatives Fund - March 2022 allocations

Record no: R/22/5/16701
Author: Kathryn Cowie, Community liaison officer
Approved by: Fran Mikulicic, Group manager democracy and community

Decision Recommendation Information

Purpose

- 1 The purpose of this report is to present the Community and Strategy Committee the applications received for the District Initiatives Fund, and the staff recommendations for the funding amounts to be allocated based on the criteria and amount available to be granted.

Executive summary

- 2 The Southland District Council District Initiatives Fund is available to groups and organisations to assist with a broad range of projects and initiatives in Southland that area of benefit to at least two community board areas. There are two funding rounds that close on 30 September and 31 March each year.
- 3 A total of two applications have been received for the current funding round, which closed 31 March 2022. The amount of funding available for distribution is \$22,175.
- 4 The full applications have been uploaded to The Hub for councillors to view before the allocation meeting.
- 5 A summary of the two applications with recommendations for funding are as follows:

Applications received	2
Total amount requested	\$25,000
Total amount available for distribution	\$22,175
Total recommendations	\$22,175

Application summaries:

1 **Lumsden Heritage Trust**

For assistance towards the recovery and preservation of an 1880 steam locomotive D6 to add to the display at the Lumsden railway precinct. The precinct has already proven to be a popular attraction for visitors from all over Southland, NZ and internationally.

Total project cost	\$84,200
Amount requested	\$5,000
Recommendation	\$5,000

2 **Fiordland Trails Trust**

For assistance with consent and construction costs associated with the Te Anau Downs multi-use trail, specifically for the section of trail from the Upukerora River bridge to Sinclair Road. The trail will be Southland-wide asset and can be accessed by visitors from the region and beyond, and it will potentially be a major tourism asset linking up with activities further up the Milford Road.

Total project cost	\$300,000
Amount requested	\$20,000
Recommendation	\$17,175

Recommendation

That the Community and Strategy Committee:

- a) **receives the report titled “District Initiatives Fund - March 2022 allocations” dated 18 May 2022.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) receives applications from the following:
 - Lumsden Heritage Trust
 - Fiordland Trails Trust
- e) approves the allocation of funds from the District Initiatives Fund as follows:

1	Lumsden Heritage Trust	\$5,000
2	Fiordland Trails Trust	\$17,175

Background

- 6 Southland District Council’s community assistance activity seeks to contribute to a District of ‘proud, connected communities that have an attractive and affordable lifestyle’ by enabling Southland’s communities to be desirable places to live, grow up, work, run a business, raise a family and enjoy a safe and satisfying life. Through providing financial assistance by way of grant funding, community groups and individuals are supported to undertake their desired activities.
- 7 The aim of the District Initiatives fund is to support facilities, amenities, programmes, activities and events at a district level. For the purpose of this fund, the term ‘district-level’ is defined as at least two community board areas.
- 8 For the 2021/2022 financial year, there is \$22,175 remaining for distribution through the District Initiatives Fund.

Criteria

- 9 The purpose of the Southland District Council District Initiatives Fund is to support the development and implementation of initiatives within the Southland District area that are at a scale that provides benefits to the District as a whole or are of benefit to at least two community board areas. This includes the following:
- non-council owned facilities and amenities
 - sport and recreational opportunities
 - community programmes, activities or events.
- 10 The criteria for the District Initiatives Fund is as follows:
- there will be two funding rounds per year closing on 31 March and 30 September
 - The aim of the fund is to support facilities, amenities, programmes, activities and events at a District level
 - for the purpose of this fund, the term ‘district-level’ is defined as at least two community board areas
 - the fund is available to non-profit community organisations and community groups regardless of their legal status
 - applications must include the completed application form and any other supporting information
 - the fund is a subsidy-based scheme – applicants must contribute a reasonable amount towards the cost of the project
 - level of assistance is based on the merit of the project and potential benefits to the community
 - funding is not allocated retrospectively
 - in the case where the applicant is based outside of the Southland district – the allocation is assessed on the proportion of members and/or beneficiaries from the District.

Recommendations

- 11 The funding recommendations included in this report were developed in balance with the following considerations:
- amount of funding being requested
 - amount of funding available for allocation
 - total project cost
 - scope of district benefit
 - amount of self-fundraising and self-contribution
 - funding sought from elsewhere.

ISSUES

- 12 There are no issues to consider.

Factors to consider

Legal and statutory requirements

- 13 There are no legal and statutory requirements to consider. The granting of this fund aligns with Council’s community assistance policy.

Community views

- 14 Advertising of funding deadlines is carried out well in advance of those dates to enable people to apply.

Costs and funding

- 15 For the 2021/2022 financial year there is \$22,175 remaining for distribution through the District Initiatives Fund.

Policy implications

- 16 There are no policy implications to consider.

Analysis

Options considered

- 17 The options are to either approve grants to applicants pursuant to the funding criteria or to decline the applications.

Analysis of options

Option 1 – Approve grants to applicants pursuant to the funding criteria

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> support community groups to achieve local initiatives 	<ul style="list-style-type: none"> there are no disadvantages

Option 2 – Declines grants to applicants

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> there will be more money in the District Initiatives Fund for the next funding round 	<ul style="list-style-type: none"> eligible groups and organisations may not be able to carry out their projects Council is not meeting its commitment to help fund community projects and initiatives

Assessment of significance

- 18 This is not considered significant.

Recommended option

- 19 The recommended option is “option 1 – allocates funding pursuant to the funding criteria”.

Next steps

- 20 Advise applicants of the outcome of the funding allocations and payments made accordingly.

Attachments

There are no attachments for this report.