



Notice is hereby given that a meeting of the Northern Community Board will be held on:

Date: Monday, 13 June 2022
Time: 6.00pm
Meeting room: Mossburn Senior Citizens Rooms
Venue: 54 Devon Street, Mossburn

Northern Community Board Agenda OPEN

MEMBERSHIP

Chairperson	Greg Tither
Deputy Chairperson	Lance Hellewell
Members	Peter Bruce
	Pam Naylor
	Carolyn Smith
	Sonya Taylor
	Councillor John Douglas

IN ATTENDANCE

Committee advisor	Fiona Dunlop
Community liaison officer	Kathryn Cowie
Community partnership leader	Kelly Tagg

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Online: [Southland District Council YouTube](https://www.youtube.com/watch?v=...)

Full agendas are available on **Council's** website
www.southlanddc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

Health and safety – emergency procedures

Toilets – The location of the toilets will be advised at the meeting.

Evacuation – Should there be an evacuation for any reason please exit via the exits indicated at the venue.

Earthquake – Drop, cover and hold applies in this situation and, if necessary, once the shaking has stopped we will evacuate the building to a safe location.

Phones – Please turn your mobile devices to silent mode.

Recording - These proceedings may be recorded for the purpose of live video, both live streaming and downloading. By remaining in this meeting, you are consenting to being filmed for viewing by the public.

Terms of Reference – Community Boards

TYPE OF COMMITTEE	Community board
RESPONSIBLE TO	<p>Council</p> <p>Each community board will have a relationship with the committees in section 8.4.2 to 8.4.5 of the delegations manual based on the scope of the activities/functions delegated to each committee.</p>
SUBCOMMITTEES	As noted in section 8.5 of the delegations manual various subcommittees will report to specific community boards.
LEGISLATIVE BASIS	<p>Resolution made by Council through the representation arrangements as per the Local Electoral Act 2001.</p> <p>Role, status and membership as per subpart 2 of Part 4 of the Local Government Act 2002 (LGA).</p> <p>Treaty of Waitangi as per section 4, Part 1 of the LGA.</p> <p>Opportunities for Maori to contribute to decision-making processes as per section 14 of Part 2 of the LGA. Community boards delegated powers by Council as per schedule 7, clause 32, LGA.</p> <p>Appointment of councillors to community boards as per section 50, LGA.</p>
MEMBERSHIP	<p>Oreti and Waihopai Toetoe Community Boards have seven members elected by the local authority triennial elections plus a member appointed by Council. All other community boards have six members plus a member appointed by Council.</p> <p>The chairperson is elected by the community board.</p> <p>Councillors who are not appointed to community boards can only remain for the public section of the community board meeting. They cannot stay for the public excluded section unless the community board agrees.</p>
FREQUENCY OF MEETINGS	Every second month but up to ten ordinary meetings a year
QUORUM	Not less than four members
KEY FUNCTIONS	<ul style="list-style-type: none"> • to promote the social, economic, environmental and cultural well-being of local communities and in so-doing contribute to the realisation of Council's vision of one District offering endless opportunities • to provide leadership to local communities on the strategic issues and opportunities that they face • to be advocates and representatives for their local community and in so doing ensure that Council and other agencies have a clear understanding of local needs and aspirations • to be decision-makers on issues that are delegated to the board by Southland District Council • to develop relationships and communicate with key community organisations, special interest groups, residents and businesses within the community

	<ul style="list-style-type: none"> • to maintain an overview of the services Council delivers to its communities and assess the extent to which these services meet community needs • to recommend the setting of levels of service and budgets for local activities.
DELEGATIONS	<p>The community board shall have the following delegated powers and be accountable to Council for the exercising of these powers.¹</p> <p>In exercising the delegated powers, the community board will operate within:</p> <ol style="list-style-type: none"> 1) policies, plans, standards or guidelines that have been established and approved by Council 2) the needs of the local communities; and 3) the approved budgets for the activity. <p>Power to Act</p> <p>The community board will prepare and implement programmes of work, which will be reflected in its community board plan, which are relevant to the purposes of the community board that are consistent with the long term plan and annual plan processes of Council. Such programmes are to include budgetary provision for all costs associated with the work.</p> <p>Community Well-Being</p> <ol style="list-style-type: none"> 4) to develop local community outcomes that reflect the desired goals for their community/place 5) to monitor the overall well-being of local communities and use the information gathered to inform development of local strategies to address areas of need 6) work with Council and the community to develop a community board plan for the community of interest area – working in with any community plans that may exist. <p>Community Leadership</p> <ol style="list-style-type: none"> 7) communicate and develop a relationship with community organisations, local groups, and special interest groups within the local community of interest 8) identify key issues that will affect their community of interest's future and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities 9) promote a shared vision for the community of interest area and develop and promote ways to work with others to achieve positive outcomes 10) provide a local community perspective on Council's long term plan key performance indicators and levels of service as detailed in the long term plan, and on local expenditure, rating impacts and priorities.

¹ Local Government Act 2002, s.53

Advocacy

11) submissions

- a) authority to make recommendations to Council on matters to be considered in submissions Council may make to external organisations' regional or national policy documents, select committees
- b) authority to make submissions to Council or other agency on issues within its community of interest area
- c) authority to make submissions to Council on bylaws and recommend to Council the level of bylaw service and enforcement to be provided, having regard to the need to maintain consistency across the District for all Council bylaws.

12) authority to prepare a submission to Council on the proposed levels of service, income and expenditure within the community of interest area, for consideration as part of the long term plan/annual plan process

13) provide comment by way of the formal Annual Plan/Long Term Plan process on relative priorities for the delivery of District services and levels of service within the community board area.

District activities include:

- a) wastewater
- b) solid waste
- c) water supply
- d) parks and reserves
- e) roading
- f) libraries
- g) cemeteries
- h) emergency management
- i) stormwater
- j) public toilets
- k) community housing

14) Council will set the levels of service for District activities – if a community board seek a higher level of service they will need to recommend that to Council and it will need to be funded in an appropriate way (locally).

Community Assistance

- 15) authority to establish prioritisation for allocation based on an overarching set of criteria from council to guide the scope of the activity
- 16) authority to grant the allocated funds from the Community Partnership Fund

- 17) authority to allocate bequests or grants generated locally consistent with the terms of the bequest or grant fund

Northern Community Board

- 18) make decisions regarding funding applications to the Northern Southland Development Fund. The Northern Community Board may invite a representative of the community of Dipton to take part in the decisions on applications to the Northern Southland Development Fund.

Unbudgeted Expenditure

Approve unbudgeted operating expenditure for local activities of up to \$20,000.

Approve up to a \$20,000 increase in the projected cost of a budgeted capital works project/item that is included in the annual plan/LTP.

Authority to delegate to the chief executive, when approving a project definition/business case, over-expenditure of up to \$10,000 for capital expenditure against the budget detailed in the Annual Plan/LTP.

Service Delivery

Local Activities

For activities within the local activities category, the community board shall have authority to:

- a) recommend to Council levels of service for local activities having regard to Council budgets within the Long Term Plan and Annual Plan process
- b) recommend to Council the rates and/or user charges and fees to fund the local activities
- c) accept donations of a local asset eg a gas barbeque, park bench, etc with a value of less than \$20,000.
- d) approve project definitions/business cases for approved budgeted capital expenditure up to \$300,000
- e) recommend to the Services and Assets Committee the approval of project definitions/business case and procurement plan for capital expenditure over \$300,000 and/or any unbudgeted capital expenditure
- f) monitor the performance and delivery of the service in meeting the expected levels of service
- g) facilitate the development of local management plans (for subsequent recommendation to Council), where required by statute or in support of District or other plans for reserves, harbours, and other community facilities, except where powers:
 - have been delegated to Council officers; or
 - would have significance beyond the community board's area or otherwise involves a matter of

national importance (Section 6 Resource Management Act 1991); or

- involve the alienation of any part of a proposed or existing esplanade reserve by way of width reduction, easement, lease or otherwise.

Local activities include:

- i) community leadership
 - ii) local halls and community centres (within Council's overarching policy for community facilities)
 - iii) wharves and harbour facilities
 - iv) local parks and reserves
 - v) parking limits and footpaths
 - vi) Te Anau/Manapouri Airport (Fiordland Community Board)
 - vii) Stewart Island Electricity Supply Authority (SIESA) (Stewart Island/Rakiura Community Board)
 - (i) for the above two local activities only
 - (ii) recommend levels of service and annual budget to the Services and Assets Committee
 - (iii) monitor the performance and delivery of the service
- 19) naming reserves, structures and commemorative places
- a) authority to decide upon requests from the community, regarding names of reserves, the placement of structures and commemorative places.
- 20) naming roads
- a) authority to decide on the naming for public roads, private roads and rights of way
- 21) assist the chief executive by providing comment (through the board chairperson) to consider and determine temporary road closures applications where there are objections to the proposed road closure.

Rentals and Leases

In relation to all leases and licences of land and buildings for local activities within their own area, on behalf of Council;

- a) accept the highest tenders for rentals more than \$10,000
- b) approve the preferential allocation of leases and licenses where the rental is \$10,000 or more per annum.

Environmental management and spatial planning

- 22) provide comment on behalf of the relevant community/communities on resource consent applications referred to the community board for comment.
- 23) recommend to Council the level of bylaw service and enforcement to be provided within the community, having regard to the need to maintain consistency across the District.

	<p>24) provide advice to Council and its committees on any matter of interest or concern to the community board in relation to the sale of alcohol where statutory ability exists to seek such feedback.</p> <p>25) provide input into regulatory activities not otherwise specified above where the process allows.</p> <p>26) recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the board has made submissions; ability to provide input to support the development of community planning for a civil defence emergency; and after an emergency event, to provide input and information to support community response efforts.</p>
LIMITS TO DELEGATIONS	<p>No financial or decision making delegations other than those specifically delegated by Council.</p> <p>The community board shall only expend funding on purposes for which that funding was originally raised and in accordance with the budgets approved by Council through its Long Term Plan/Annual Plan. In accordance with the provisions of section 39(2) of Schedule 7 the board may not incur expenditure in excess of the approved budget.</p> <p>Matters which are not Delegated</p> <p>Southland District Council has not delegated to community boards the power to:</p> <ul style="list-style-type: none"> • make a rate or bylaw • acquire, hold or dispose of property • direct, appoint, suspend or remove staff • engage or enter into contracts and agreements and financial commitments • institute an action for recovery of any amount • issue and police building consents, notices, authorisations and requirements under acts, statutes, regulations, bylaws and the like; • institute legal proceedings other than the delegation to recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the community board has made submissions.
CONTACT WITH MEDIA	<p>The community board chairperson is the authorised spokesperson for the board in all matters where the board has authority or a particular interest.</p> <p>Board members, including the chairperson, do not have delegated authority to speak to the media and/or outside agencies on behalf of Council on matters outside of the board's delegations.</p>

	<p>The assigned Executive Leadership Team member will manage the formal communications between the board and its constituents and for the board in the exercise of its business. Correspondence with central government, other local government agencies or official agencies will only take place through Council staff and will be undertaken under the name of Southland District Council.</p>
REPORTING	<p>Community boards are unincorporated statutory bodies which are elected to represent the communities they serve.</p> <p>The boards maintain bound minute books of their own meetings.</p>

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1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of interest

Community board members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public forum

Notification to speak is required by 12noon at least one clear day before the meeting. Further information is available at www.southlanddc.govt.nz or by phoning 0800 732 732.

5 Extraordinary/urgent items

To consider, and if thought fit, to pass a resolution to permit the Community Board to consider any further items which do not appear on the agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the chairperson must advise:

- (i) the reason why the item was not on the agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting, -

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further **discussion."**

6 Confirmation of minutes

6.1 Meeting minutes of Northern Community Board held on 11 April 2022



Northern Community Board

OPEN MINUTES

Minutes of a meeting of Northern Community Board held in the Virtual via Zoom on Monday, 11 April 2022 at 6.32pm. (6.32pm – 7.46pm)

PRESENT

Chairperson	Greg Tither
Deputy Chairperson	Lance Hellewell
Members	Peter Bruce
	Pam Naylor
	Carolyn Smith
	Sonya Taylor
	Councillor John Douglas (6.32pm – 7.07pm, 7.12pm – 7.46pm)

IN ATTENDANCE

Councillor Scott
Committee advisor – Fiona Dunlop
Community liaison officer - Kathryn Cowie
Community partnership leader - Kelly Tagg

1 Apologies

There were no apologies.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

There were no requests for leave of absence.

3 Conflict of interest

There were no conflicts of interest declared.

4 Public forum

Peter Wilkinson representing the Northern Pool committee address the meeting in relation to item 7.2 - Northern swimming pool rate consultation.

5 Extraordinary/urgent items

There were no extraordinary/urgent items.

6 Confirmation of minutes

Resolution

Moved Deputy Chairperson Hellewell, seconded Carolyn Smith and resolved:

That the Northern Community Board confirms the minutes of the meeting held on 21 February 2022 as a true and correct record of that meeting.

Reports

7.1 Project scope confirmation - 2022/2023 locally funded projects

Record No: R/22/2/6167

Community facilities manager – Mark Day was in attendance for this item.

Mr Day advised that the purpose of the report was to seek approval from the Northern Community Board for the scope of the locally funded projects within their board area that will be delivered in the 2022/2023 financial year.

The Board noted that the Northern community have a number of community funded projects that have been approved in the Long Term Plan to be delivered in the 2022/2023 financial year.

During discussion on the report, the Board advised that they would like to seek further funding from the open spaces budget for the Lumsden recreation reserve playground equipment replacement project.

Resolution

Moved Pam Naylor, seconded Peter Bruce recommendations a to d and a new e (as indicated) and resolved:

That the Northern Community Board:

- a) **Receives the report titled “Project scope confirmation - 2022/2023 locally funded projects” dated 24 March 2022.**
- b) Determines that this matter or decision be recognised as not significant in terms of section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Agrees to approve the scope of the projects identified in the attachments to this report:
 - Five Rivers – Hall internal maintenance code P-10561
 - Garston – Information kiosk panel upgrade code P-10951
 - Garston – Village Green playground equipment replacement code P-10764
 - Lumsden – Recreation reserve playground equipment replacement code P-10766.

New e) Agrees to seek further funding from the open spaces budget for the Lumsden recreation reserve playground equipment replacement project.

7.3 Garston static railway display - purchase of railway wagons - unbudgeted expenditure request

Record No: R/22/4/12935

Community partnership leader – Kelly Tagg was in attendance for this item.

Mrs Tagg advised that the purpose of the report was for the Board to approve unbudgeted expenditure in the amount of \$4,347.83 (plus GST) to facilitate the outright purchase of two railway wagons that are currently being used as part of the Garston static railway display.

The Board noted that in 2013 the former Garston Community Development Area Subcommittee carried out a project to establish a static railway display at the village green in Garston and at that time the loan of wagons for the display was arranged with the owner.

Mrs Tagg further advised that the owner now wishes to sell the wagons and was seeking to secure the future of these assets as part of the permanent display in Garston.

Resolution

Moved Pam Naylor, seconded Carolyn Smith and resolved:

That the Northern Community Board:

- a) **receives the report titled “Garston static railway display - purchase of railway wagons - unbudgeted expenditure request” dated 5 April 2022.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) agrees to approve unbudgeted expenditure in the amount of \$4,347.83 (plus GST) for the purchase of two railway wagons that are currently being used in the Garston static railway display, to be funded from the Garston special projects reserve.

7.2 Northern swimming pool rate consultation

Record No: R/22/3/12521

Community partnership leader – Kelly Tagg was in attendance for this item.

Mrs Tagg advised that the purpose of the report was to advise the board of the results of the recent community consultation that took place in relation to the possible implementation of a new swimming pool rate for the Northern Community Board area.

The Board noted that the Northern Southland and Mossburn Pool Committees made presentations to the board at their meeting on 22 November 2021 seeking ongoing funding assistance to help with pool operating costs to keep the pools open.

Mrs Tagg further advised that the options consulted on for the pool rate were:

- Option 1 – establish a new separate targeted Northern community pool rate across all properties in the Northern Community Board area.
- Option 2 – establish a new separate targeted Northern community pool rate across a selection of properties in the Lumsden, Mossburn and Five Rivers hall rating boundaries.
- Option 3 – do not establish a new separate targeted Northern community pool rate.

The Board also noted that the feedback from the consultation on the boundary options was 51% in favour of option one and 49% in favour of option two.

(During discussion Councillor Douglas left the meeting at 7.07pm.)

Resolution

Moved Chairperson Tither, seconded Pam Naylor and resolved:

That the Northern Community Board:

- a) **receives the report titled “Northern swimming pool rate consultation” dated 6 April 2022.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) recommends to Council that it establish a new separate targeted Northern pool rate for the year commencing 1 July 2022 as follows:

Targeted rate	Basis of rate	Revenue (GST inclusive)
Northern community pool rate	Fixed amount per SUIP across the ratepayers who live within the Lumsden, Mossburn & Five Rivers hall rating boundaries	\$17,825

Carolyn Smith requested that her dissenting vote be recorded.

(Councillor Douglas returned to the meeting at 7.12pm.)

7.4 Community leadership report

Record No: R/22/3/12476

Community partnership leader – Kelly Tagg was in attendance for this item.

Resolution

Moved Sonya Taylor, seconded Pam Naylor and resolved:

That the Northern Community Board:

- a) **receives the report titled “Community leadership report” dated 4 April 2022.**

7.5 Operational Report for Northern Community Board

Record No: R/22/2/5420

Community partnership leader – Kelly Tagg was in attendance for this item.

The Board advised that they would like the Around the Mountains Cycle Trail Trust to attend a meeting an update them on the trail.

Resolution

Moved Carolyn Smith, seconded Deputy Chairperson Hellewell and resolved:

That the Northern Community Board:

- a) **Receives the report titled “Operational Report for Northern Community Board” dated 4 April 2022.**

7.6 Council report

Record No: R/22/3/12047

Councillor Douglas took the Board through the Council report.

Resolution

Moved Pam Naylor, seconded Sonya Taylor and resolved:

That Northern Community Board:

- a) **Receives the report titled “Council report” dated 4 April 2022.**

7.7 Chairperson's report

Record No: R/22/3/10944

Chair Tither was in attendance for this item.

He updated the Board on the following:

- Lumsden township would be requiring seven FlagTrax fittings plus seven each of flags for Anzac Day, Easter, Christmas, Cycle & Celebrate.
- Feedback had been received from citizens regarding the untidy state of the town's gardens. It was explained that there is a new garden plan being put into place, and that this may need to be advertised to our rate payers.

Resolution

Moved Carolyn Smith, seconded Cr Douglas and resolved:

That the Northern Community Board:

- a) **receives the report titled “Chairpersons” dated 4 April 2022.**

The meeting concluded at 7.46pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE NORTHERN COMMUNITY BOARD
HELD ON MONDAY 11 APRIL 2022.

DATE:.....

CHAIRPERSON:.....

Northern Southland Development Fund Applications - March 2022

Record No: R/22/5/20303

Author: Kathryn Cowie, Community liaison officer

Approved by: Fran Mikulicic, Group manager democracy and community

☒ Decision

☐ Recommendation

☐ Information

Purpose

- 1 The purpose of this report is for the Northern Community Board to allocate funding for the March 2022 round of the Northern Southland Development Fund.

Executive Summary

- 2 The Northern Southland Development Fund is available to eligible groups and organisations to assist with a broad range of projects and initiatives.
- 3 A total of six applications have been received for the March 2022 round of the Northern Southland Development Fund with requests totalling \$23,365.
- 4 As per the financial information included in this report, there is \$9,728 available to distribute for this funding round. Funding available for distribution is three percent of the fund capital at 1 July each year. The community board may also allocate funds from the fund capital if they wish to do so.

Southland District Council Northern Southland Development Fund As at 28 February 2021			
Summary	Actual		
Opening balance, 1 July 2021	324,264		
Add:			
Interest Earned			
Total Funds	324,264		
Less			
Current year commitments			
Advertising			
General expenses			
Total	-		
Balance of reserve	324,264		
Less Capital Fund	314,536		
Funds available for distribution	9,728		
* Interest earned for the period has not been included. The actual amount will not be known until the end of the financial year when interest is allocated across Council's investments (30			
Prior Years Commitments	Committed	Uplifted	Balance
	-	-	-
Current year commitments	Committed	Uplifted	Balance
	-	-	-
Forecasted Capital Fund			
Reserve balance at 1 July 2021	324,264		
3% of fund for allocation	(9,728)		
	314,536		
Resolution from the 24 August 2017 meeting stated that 3% of the fund capital at 1 July each year is available for distribution in the for of community grants			

Recommendation

That the Northern Community Board:

- a) **Receives the report titled “Northern Southland Development Fund Applications - March 2022” dated 1 June 2022.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Receives applications from the following:
 - 1. Lumsden Heritage Trust
 - 2. Dipton Community Water Supply
 - 3. Mossburn Community Pool Inc.
 - 4. Northern Southland Community Pool Trust
 - 5. Lumsden and Areas Activities for Miniature Bodies Society (LAAMBS)
 - 6. Reforest Northern Southland
- e) Approves/declines a grant of \$5,000 to the Lumsden Heritage Trust for the recovery and restoration of a historic C-Class passenger carriage.
- f) Approves/declines a grant of \$3,565 to the Dipton Community Water Supply to upgrade the filter and pump system.
- g) Approves/declines a grant of \$2,500 to the Mossburn Community Pool Inc. to install concrete and replace toilet roll holders.
- h) Approves declines a grant of \$4,000 to the Northern Southland Community Pool Trust to repaint the interior of the pool.
- i) Approves/declines a grant of \$4,300 to the Lumsden and Areas Activities for Miniature Bodies Society (LAAMBS) to purchase two new bouncy castles.
- j) Approves/declines a grant of \$4,000 to Reforest Northern Southland to purchase two new shade houses for the community nursery.

Background

- 5 The Northern Southland Development Fund supports the development of projects and initiatives that benefit the residents of the Northern Southland Development Fund geographic area and includes:
- community facilities, reserves, playgrounds, utilities and other community amenities
 - community programmes, activities, events and recreational opportunities
 - community initiatives aimed at developing the social, cultural, environmental, health, safety and general wellbeing of the community
 - the development of amenities which may provide a long term economic benefit for the community.

Applications received

Applications received	6
Total amount requested	\$23,365
Funds available	\$9,728

1 **Lumsden Heritage Trust**

For assistance towards the recovery of a C class passenger car built in 1887 in Birmingham UK (c100) and the preservation of this carriage.

Total project cost	\$131,100
Amount requested	\$5,000

2 **Dipton Community Water Supply**

Request assistance towards costs to upgrade filter system and pump.

Total project cost	\$3,565
Amount requested	\$3,565

3 **Mossburn Community Pool Inc.**

Request assistance towards costs to lay concrete in an outside area and to replace toilet roll holders.

Total project cost	\$5,761
Amount requested	\$2,500

4 **Northern Southland Community Pool Trust**

Request assistance towards costs to repaint the inside of the pool.

Total project cost	\$34,875
Amount requested	\$4,000

5 **Lumsden and Areas Activities for Miniature Bodies Society (LAAMBS)**

Request assistance towards costs to replace their current bouncy castle with two new ones. The current one is hired out over the year to raise funds for both LAAMBS and the Lumsden Plunket.

Total project cost	\$12,430
Amount requested	\$4,300

6 **Reforest Northern Southland**

Request assistance towards costs to purchase two shade houses. They have more plants in their nursery than can be accommodated in their current shade house. These plants are for redistribution around the Northern Southland community.

Total project cost	\$8,858
Amount requested	\$4,000

Issues

- 6 The applicants have to meet the requirements of the Northern Southland Development Fund.

Factors to Consider

Legal and Statutory Requirements

- 7 Aligns with Southland District Council's Northern Southland Development Fund Policy.

Community Views

- 8 The fund reflects the substantial community support Meridian Energy received for project White Hill. The board, as representatives of the Northern Community Board area will consider each application and how it benefits their communities.

Costs and Funding

- 9 The six applications received total \$23,365.
- 10 Grants awarded are covered by the interest generated, and/or principal funding, awarded to the Northern Southland area by Meridian Energy for project White Hill.

- 11 There is \$9,728 available for distribution (3% of the capital fund) for the March 2022 funding round. The community board may also distribute funds from the capital fund if they wish to do so.

Policy Implications

- 12 The process meets the current Southland District Council policy relating to the Northern Southland Development Fund.

Analysis

Options considered

- 13 The options for consideration are to allocate funding pursuant to the funding criteria or decline the applications.

Analysis of Options

Option 1 – Approves and allocates funding pursuant to the funding criteria

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• fulfil Southland District Council's commitment of offer and award grants to groups and organisations to assist with various community projects and initiatives.	<ul style="list-style-type: none">• Southland District Council would not fulfil its commitment to offer and award grants to eligible groups and organisations to assist with various community projects and initiatives.

Option 2 – declines the applications

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• there will be more monies in the Northern Southland Development Fund.	<ul style="list-style-type: none">• eligible groups and organisations may not secure the required funding to carry out their community projects and initiatives.

Assessment of Significance

- 14 Not considered significant.

Recommended Option

- 15 Option 1 – Approves and allocates funding pursuant to the funding criteria

Next Steps

- 16 Advise applicants the outcome of their application and arrange payment of grants awarded.

Attachments

- A NSDF Application - Lumsden Heritage Trust - March 2022 - APPLICATION FORM ONLY [↓](#)
- B NSDF Application - Dipton Water Supply - March 2022 - APPLICATION FORM ONLY [↓](#)
- C NSDF Application - Mossburn Community Pool - concrete & toilet roll holders - March 2022 - APPLICATION FORM ONLY [↓](#)
- D NSDF Application - Northern Southland Community Pool Trust - pool repainting - March 2022 - APPLICATION FORM ONLY [↓](#)
- E NSDF Application - LAAMBS - bouncy castles - March 2022 - APPLICATION FORM ONLY [↓](#)
- F NSDF Application - Reforest Northern Southland - tunnel houses & garden beds - March 2022 - APPLICATION FORM ONLY [↓](#)



Northern Southland Development Fund Application Form

APPLICATIONS CLOSE: ☒ 31 March (Year) 2021

Late applications will not be considered

POST TO:

Southland District Council

PO Box 903

Invercargill 9840

Attn: Kathryn Cowie

Or deliver to your nearest Southland District Council Office

Or email funding@southlanddc.govt.nz

YOUR CLUB ORGANISATION DETAILS

Name of organisation: Lumsden Heritage Trust. Co 50367
 Postal address: 134 Flora Road
 Street address: Lumsden.
 Purpose or main activity of the organisation (eg tennis, scouts): Recover & Preserve an 1877 Passenger Carriage from Winton to Lumsden for display as the Lumsden Precinct.

CONTACT NAMES

Please give the names of two people authorised by your club or organisation that we can contact if we need more information. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here (Please refer to Section F).

Name	<u>John Tiller</u>	Phone	(day)	<u>0274917299</u>
Email	<u>j.k.tiller@gmail.com</u>		(evening)	<u>N/A</u>
Name	<u>Rob Scott.</u>	Phone	(day)	<u>021609567</u>
Email	<u>rob@canvast.co.nz</u>		(evening)	<u>N/A</u>

Bank account number to direct credit grant payment if application successful:

TO HELP SPEED THE PROCESS UP IN THE EVENT OF YOUR GRANT BEING APPROVED, CAN YOU PLEASE PROVIDE VERIFICATION OF YOUR BANK ACCOUNT DETAILS. THIS CAN BE A SCREEN SHOT OR BANKING SLIP AND IT MUST BE ATTACHED TO YOUR APPLICATION.

PROJECT DETAILS

Please describe fully: (Continue on a separate sheet if necessary) (Please refer to Business Plan.)

What your organisation wants funding for? C100 1877 Railway Carriage.

To recover and preserve an 1877-C Class passenger carriage to add to existing heritage display at the Lumsden Railway Precinct. The project would include all aspects of the recovery from Winton, transport to Lumsden and all cost associated with the preservation including engineering, carpentry and painting/preparation.



Why funding is necessary

Refer Attached Documents

Funding is required due to the cost related to completing such a special project such as recovery & especially the preservation of a rare heritage item. To employ the specialist team required to ensure a successful recovery & the technical skills & know how to complete the preservation & display is key.

How many members belong to your club/organisation?

3

How your project will benefit the Northern Southland Community (in other words who will benefit and what opportunities will your project provide for the community).

Not only would preserving & displaying C100 attract additional attention from local & international tourist adding to economic benefit to the community, displaying C100 would highlight the significance of how Lumsden played a integral role in the development of Southland, Otago & Fiordland not only add to economic benefit but enhances a sense of community identity & pride in the project.

Start date of your project

November 2021

Finish date of your project

November 2023

If you intend to upgrade a building, please advise

Who owns the building

Lumsden Heritage Trust.

List the organisations that use the building

All of the community & visitors to the Railway Precinct. Freedom Campers use it also as shelter.

How often is the building used?

Every Day.

Has your project received all the necessary statutory approvals such as resource consent and building consent?

Will be applied for at the time of construction and is an extension of a existing approved building.

Is your facility accessible to the elderly and disabled?

All steps will be taken to ensure elderly & disabled can enjoy the display of C100 when it is created.

**FINANCIAL DETAILS**

Are you registered for GST? ☐ No ☒ Yes GST number 113885440

Applicants that are not GST-registered need to provide budget figures that include GST

Applicants that are GST-registered need to provide budget figures that exclude GST.

Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.

Please round all figures to the nearest dollar.

EXPENDITURE	\$	INCOME	\$
Project costs	GST Inclusive or GST Exclusive	Your contribution	
As Per Attached Budget -	\$	Fees/subs	—
		Fundraising	
		Loan/mortgage	—
		Cash savings	
		Other	
		Sub-total	
		Other grants and sponsorship applied for	
		Sponsorship	
		Grants (successful and proposed)	Amount requested Result date
		GOV DIF	\$12,000.00 30 11 21
		S R H F	\$10,000.00 30 11 22
		R H T N Z	\$2,000.00 30 10 21
		Lutheran Heritage	\$102,100.00 30 06 22
		Sub-total	
Total cost of the project is		Total Income	

How much money are you applying for? \$ 5,000.00.

Briefly describe any voluntary effort or donated materials provided for the project.

Voluntary effort (eg number of hours) All administration, funding applications & project planning including project management re Voluntary (After 30th)

Donated materials (eg approximate \$ value) N/A. (Some of the trustees personal gear etc)

How do you envisage paying for the future operational costs of this project? General Maintenance will be carried out by the Lumsden Heritage Trust which will be minimal due to the display being in a covered building.

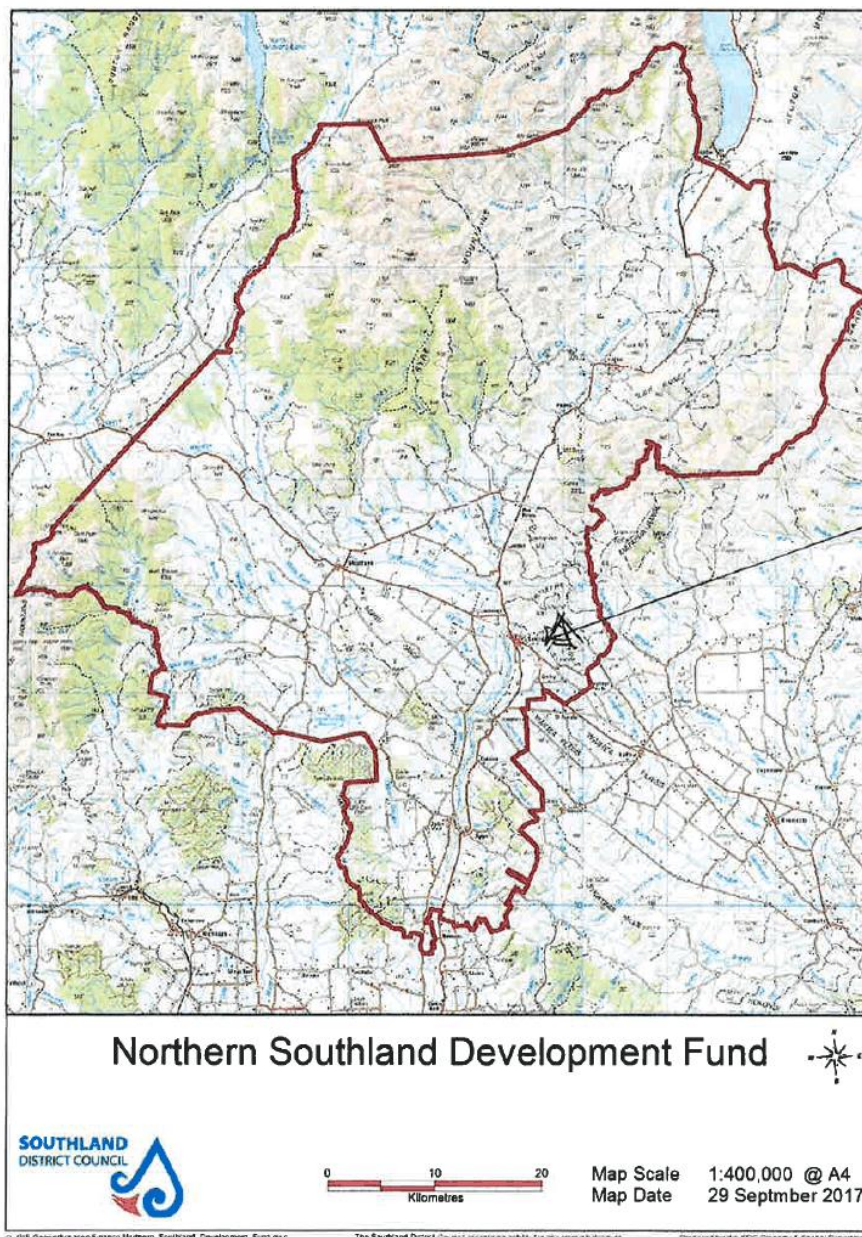




Explain why any other funds held by your organisation are not being used for this project.	
Current funds held to complete A199 Information Centre project due completion November 2021; all funds will be exhausted.	
Explain why any other funds held by your organisation are not being used for this project.	
Only answer if you are applying on behalf of a regional organisation.	<input type="checkbox"/> Yes <input type="checkbox"/> No
What percentage of your members live in the Northern Southland Development Fund Area?	2
(Please refer to the attached map of the Northern Southland Development Fund)	Lumsden.
Do you have the endorsement of your local affiliated clubs for this project?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please attach evidence of endorsement	
DECLARATION (PLEASE PROVIDE TWO SIGNATURES)	
We hereby declare that the information supplied here on behalf of our club/organisation is correct.	
We consent to Southland District Council collecting the personal contact details provided in this application and retaining and using these details. This consent is given in accordance with the Privacy Act 1993.	
Name	John Tiller.
Position in organisation	Chairman.
Signature	<i>[Signature]</i> Date
Name	Rob Scott.
Position in organisation	Secretary
Signature	<i>[Signature]</i> Date
Please attach	Check
A current statement of income and expenditure	<input checked="" type="checkbox"/>
A current bank statement from your organisation	<input checked="" type="checkbox"/>
Quotations, where relevant	<input checked="" type="checkbox"/>
Letters of support (if applicable)	<input checked="" type="checkbox"/>
These items will complete your application	
PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.	



NORTHERN SOUTHLAND DEVELOPMENT FUND – GEOGRAPHIC BOUNDARIES



Northern Southland Development Fund
14/08/2018

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Northern Southland Development Fund Application Form

APPLICATIONS CLOSE:☐ 31 March

(Year)

Late applications will not be considered

POST TO:

Southland District Council

PO Box 903

Invercargill 9840

Attn: Kathryn Cowie

Or deliver to your nearest Southland District Council Office

Or email funding@southlanddc.govt.nz**YOUR CLUB ORGANISATION DETAILS**

Name of organisation:

Postal address

Street address

Purpose or main activity of the organisation (eg tennis, scouts)

DIPTON COMMUNITY WATER SUPPLY
% MIKE SMITH
621 LEVEL ST DIPTON

CONTACT NAMES

Please give the names of two people authorised by your club or organisation that we can contact if we need more information. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here (Please refer to Section F).

Name ADRIAN HAGGUS

Phone (day)

248 6140

Email

(evening)

Name PHILIP WILSON

Phone (day)

248 5360

Email

(evening)

Bank account number to direct credit grant payment if application successful:

TO HELP SPEED THE PROCESS UP IN THE EVENT OF YOUR GRANT BEING APPROVED, CAN YOU PLEASE PROVIDE VERIFICATION OF YOUR BANK ACCOUNT DETAILS. THIS CAN BE A SCREEN SHOT OR BANKING SLIP AND IT MUST BE ATTACHED TO YOUR APPLICATION.

PROJECT DETAILS

Please describe fully: (Continue on a separate sheet if necessary)

What your organisation wants funding for?

TO UPGRADE FILTER SYSTEM & PUMP



Why funding is necessary WE ARE A NOT FOR PROFIT GROUP, WHO PAY AN ANNUAL SUM TO RUN THE SYSTEM TO SUPPLY WATER FOR DIPTON TOWNSHIP. WE NEED TO HAVE A REASONABLE BANK BALANCE FOR EMERGENCY BREAKDOWNS.

How many members belong to your club/organisation?

31

How your project will benefit the Northern Southland Community (in other words who will benefit and what opportunities will your project provide for the community).

THE BENEFICIARIES ARE THE RESIDENTS OF DIPTON TOWNSHIP

Start date of your project APRIL MAY 2022 Finish date of your project

MAY - JUNE 2022

If you intend to upgrade a building, please advise

Who owns the building

List the organisations that use the building

How often is the building used?

Has your project received all the necessary statutory approvals such as resource consent and building consent?

Is your facility accessible to the elderly and disabled?

**FINANCIAL DETAILS**

Are you registered for GST? ☒ No ☐ Yes GST number

Applicants that are not GST-registered need to provide budget figures that include GST

Applicants that are GST-registered need to provide budget figures that exclude GST.

Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.

Please round all figures to the nearest dollar.

EXPENDITURE	\$	INCOME	\$
Project costs	GST Inclusive	Your contribution	
	or		
	GST Exclusive		
		Fees/subs	
		Fundraising	
		Loan/mortgage	
		Cash savings	
		Other	
		Sub-total	
		Other grants and sponsorship applied for	
		Sponsorship	
		Grants (successful and proposed)	Amount requested
			Result date
		Sub-total	
Total cost of the project	\$3565.00	Total Income	
is			

How much money are you applying for? \$ **3565.00**

Briefly describe any voluntary effort or donated materials provided for the project.

Voluntary effort (eg number of hours) **16 hrs**

Donated materials (eg approximate \$ value) **FITTING & TESTING BY VOLUNTARY HOBBY**

How do you envisage paying for the future operational costs of this project?

BY ANNUAL WATER RATE PAYMENTS



Explain why any other funds held by your organisation are not being used for this project.

OTHER FUNDS ARE REQUIRED FOR
ROUTINE MAINTENANCE AND ELECTRICITY
CHARGES

Explain why any other funds held by your organisation are not being used for this project.

Only answer if you are applying on behalf of a regional organisation.

☐ Yes ☒ No

What percentage of your members live in the Northern Southland Development Fund Area?

(Please refer to the attached map of the Northern Southland Development Fund)

Do you have the endorsement of your local affiliated clubs for this project?

☐ Yes ☐ No

If yes, please attach evidence of endorsement

DECLARATION (PLEASE PROVIDE TWO SIGNATURES)

We hereby declare that the information supplied here on behalf of our club/organisation is correct.

We consent to Southland District Council collecting the personal contact details provided in this application and retaining and using these details. This consent is given in accordance with the Privacy Act 1993.

Name

Position in organisation

Signature

Name

Position in organisation

Signature

MIKE SMITH
SECRETARY / TREASURER
Date 15.3.22
ADRIAN HARRIS
CHAIRMAN
Date 23.3.22

Please attach

A current statement of income and expenditure

A current bank statement from your organisation

Quotations, where relevant

Letters of support (if applicable)

These items will complete your application

Check

☒

☒

☒

☐

PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.



Northern Southland Development Fund Application Form

APPLICATIONS CLOSE: ☒ 31 March

(Year) 2022

Late applications will not be considered

POST TO:

Southland District Council

PO Box 903

Invercargill 9840

Attn: Kathryn Cowie

Or deliver to your nearest Southland District Council Office

Or email funding@southlanddc.govt.nz

YOUR CLUB ORGANISATION DETAILS

Name of organisation:

Mossburn Community Pool Inc

Postal address

6 L POWELL PO Box 106 Mossburn

Street address

9747

Purpose or main activity of the organisation (eg tennis, scouts)

COMMUNITY POOL

CONTACT NAMES

Please give the names of two people authorised by your club or organisation that we can contact if we need more information. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here (Please refer to Section F).

Name LISA POWELL

Phone (day)

022 175 6476

Email lucanorepowell@gmail.com

(evening)

"

Name ADAM TAYLOR

Phone (day)

027 207 7412

Email westdonclair@gmail.com

(evening)

"

Bank account number to direct credit grant payment if application successful:

TO HELP SPEED THE PROCESS UP IN THE EVENT OF YOUR GRANT BEING APPROVED, CAN YOU PLEASE PROVIDE VERIFICATION OF YOUR BANK ACCOUNT DETAILS. THIS CAN BE A SCREEN SHOT OR BANKING SLIP AND IT MUST BE ATTACHED TO YOUR APPLICATION.

PROJECT DETAILS

Please describe fully: (Continue on a separate sheet if necessary)

What your organisation wants funding for?

Key concrete in an outside area we plan to fence to keep pool clean when public is using this area.
Replace old toilet roll holders that are damaged and not working now.



Why funding is necessary The pool has great support from the community with fundraising etc, but most of this is needed to cover operational cost.
It is great to have groups like this one to help with capital expenditure

How many members belong to your club/organisation?

60 families

How your project will benefit the Northern Southland Community (in other words who will benefit and what opportunities will your project provide for the community).

All the local community and the outlying area will benefit from this project. It will also help with income as new area can be used for social events for a fee. By replacing old & broken equipment it encourages people to respect the facility & kept in good order.

Start date of your project

1/4/22

Finish date of your project

31/4/22

If you intend to upgrade a building, please advise

Who owns the building

Moosburn Community

List the organisations that use the building

Local schools, preschool,

clubs, general public for fitness, educational, recreational use.

How often is the building used?

Every day from

October through to April.

Has your project received all the necessary statutory approvals such as resource consent and building consent?

N/A

Is your facility accessible to the elderly and disabled?

Yes

**FINANCIAL DETAILS**

Are you registered for GST? ☐ No ☒ Yes GST number 82 804 625

Applicants that are not GST-registered need to provide budget figures that include GST

Applicants that are GST-registered need to provide budget figures that exclude GST.

Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.

Please round all figures to the nearest dollar.

EXPENDITURE	\$	INCOME	\$
Project costs	GST Inclusive or GST Exclusive	Your contribution	
Tokit Bill Dispersers	\$ 161	Fees/subs	
Concrete Pad	5600	Fundraising	1200
		Loan/mortgage	
		Cash savings	2061
		Other	
		Sub-total	3261
		Other grants and sponsorship applied for	
		Sponsorship	
		Grants (successful and proposed)	Amount requested
		NS Dev Fund.	2500

Total cost of the project is \$ 5761 **Total Income 5761.**

How much money are you applying for? \$ 2500

Briefly describe any voluntary effort or donated materials provided for the project.

Voluntary effort (eg number of hours) \$?

Community members are helping builder with this
Donated materials (eg approximate \$ value) \$?

Diggers, tractors trailers to help with digging out where
How do you envisage paying for the future operational costs of this project? part is to go.

Fundraising, Cattle donation,
Including House, Gordon Tar, Billeting Lincoln Students
Catering etc.
Although once this fence, concrete is done there shouldn't
be any ongoing overhead costs with it.

Southland District Council Development Fund
14/08/2018

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Explain why any other funds held by your organisation are not being used for this project.

We will use, as per budget, some of our funds

Explain why any other funds held by your organisation are not being used for this project.

These are needed for operational costs

Only answer if you are applying on behalf of a regional organisation.

☐ Yes

☒ No

What percentage of your members live in the Northern Southland Development Fund Area?

(Please refer to the attached map of the Northern Southland Development Fund)

Do you have the endorsement of your local affiliated clubs for this project?

☐ Yes

☐ No

If yes, please attach evidence of endorsement

DECLARATION (PLEASE PROVIDE TWO SIGNATURES)

We hereby declare that the information supplied here on behalf of our club/organisation is correct.

We consent to Southland District Council collecting the personal contact details provided in this application and retaining and using these details. This consent is given in accordance with the Privacy Act 1993.

Name

Position in organisation

Signature

Name

Position in organisation

Signature

Please attach

A current statement of income and expenditure

A current bank statement from your organisation

Quotations, where relevant

Letters of support (if applicable)

These items will complete your application

PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.

Margaret Taylor
Committee Member

Signature Date

29/3/22

Lisa Powell

Treasurer

Date

30/3/2022

Check

☒

☒

☒

☐



Northern Southland Development Fund Application Form

APPLICATIONS CLOSE:	<input checked="" type="checkbox"/> 31 March	(Year) 2022
Late applications will not be considered		
POST TO:		
Southland District Council PO Box 903 Invercargill 9840 Attn: Kathryn Cowie		
Or deliver to your nearest Southland District Council Office		
Or email funding@southlanddc.govt.nz		
YOUR CLUB ORGANISATION DETAILS		
Name of organisation:	Northern Southland Community Pool Trust	
Postal address	PO Box 17, Lumsden 9742	
Street address	33 Maria Street, Lumsden	
Purpose or main activity of the organisation (eg tennis, scouts)	To provide a place for people in the Northern Southland Community to swim	
CONTACT NAMES		
Please give the names of two people authorised by your club or organisation that we can contact if we need more information. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here (Please refer to Section F).		
Name Jeanna Rodgers	Phone	(day)
Email secretary.ncspt@gmail.com		(evening) 0276931394
Name Pete Wilkinson	Phone	(day) 032487121
Email principal@nsc.school.nz		(evening)
Bank account number to direct credit grant payment if application successful:		
TO HELP SPEED THE PROCESS UP IN THE EVENT OF YOUR GRANT BEING APPROVED, CAN YOU PLEASE PROVIDE VERIFICATION OF YOUR BANK ACCOUNT DETAILS. THIS CAN BE A SCREEN SHOT OR BANKING SLIP AND IT MUST BE ATTACHED TO YOUR APPLICATION.		
PROJECT DETAILS		
Please describe fully: (Continue on a separate sheet if necessary)		
What your organisation wants funding for?		
<p>The Northern Southland Community Pool has just had some major work done through the replacement of the roof and pool cladding. This was well overdue and we have already seen a reduction in heat loss from the pool and therefore a more efficiently run pool. The next task that needs to happen is the repainting of the inside of the pool. We had a little bit of work done repairing cracks 5 years ago but the pool has not been painted for at least 10 years so is definitely overdue having this happen. Our pool is currently losing more water than expected due to concrete sections that are no longer sealed. The pool painting will include resealing work which will mean less water loss.</p>		



The result will be that the pool will keep to temperature with less heating required and less chemicals needing to be used to keep pool readings (pH, alkalinity, etc) at a safe level. Due to the season running from October to April, we need to be able to do this in the winter months.	
Why funding is necessary	
We have some reserves but not sufficient to be able to get the work completed. Due to the Covid situation, we have been unable to run any major fundraisers over the last couple of years.	
How many members belong to your club/organisation?	We have 94 tags issued but some are families and the schools and swimming club
How your project will benefit the Northern Southland Community (in other words who will benefit and what opportunities will your project provide for the community).	
The Northern Southland Community Pool is used extensively by the two schools in Lumsden, the swimming club, aquarobics and the community of Northern Southland. It provides a fantastic facility for physical and mental well being. While it is based in Lumsden, there are users from all over Northern Southland who rely on the pool's close proximity. We have elderly and people with ACC injuries who have been using the pool for rehabilitation and general health. Most of those people would be unable to access the same support due to being unable to travel. With the Covid restrictions over this season, we have seen an increase in pool use as people wish to stay away from crowds.	
Start date of your project	May 2022
Finish date of your project	Oct 2022
If you intend to upgrade a building, please advise	
Who owns the building	Northern Southland Community Pool Trust
List the organisations that use the building	Northern Southland College, Lumsden Primary School, Northern Southland Amateur Swimming Club, AS Fitness plus members of the public
How often is the building used?	
Daily during the Months of October to April (7am-9pm most days)	
Has your project received all the necessary statutory approvals such as resource consent and building consent?	
None required	
Is your facility accessible to the elderly and disabled?	
Yes	



FINANCIAL DETAILS				
Are you registered for GST?		<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	GST number 0 7 6 9 5 3 0 2 3	
Applicants that are not GST-registered need to provide budget figures that include GST				
Applicants that are GST-registered need to provide budget figures that exclude GST.				
Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.				
Please round all figures to the nearest dollar.				
EXPENDITURE	\$	INCOME	\$	
Project costs	GST Inclusive or GST Exclusive	Your contribution		
Pool repaint	\$34,875	Fees/subs		
		Fundraising		
		Loan/mortgage		
		Cash savings	\$3,500	
		Other		
		Sub-total		
		Other grants and sponsorship	applied for	
		Sponsorship		
		Grants (successful and proposed)	Amount requested	Result date
		Grasslands (applying)	\$4,000	
		CTOS (applying)	\$20,000	
		Northern Community Partnership Fund	\$3,375	
		Sub-total	\$27,375	
Total cost of the project is	\$34,875	Total Income	\$30,875	

How much money are you applying for?	\$4,000
Briefly describe any voluntary effort or donated materials provided for the project.	
Voluntary effort (eg number of hours) 10 approx	
Volunteers will be used to empty and clean out the pool, and then refill afterwards	
Donated materials (eg approximate \$ value) – none required	
How do you envisage paying for the future operational costs of this project?	
We will be given a 5 year guarantee on painting so can then put aside money each year for the next painting	



Explain why any other funds held by your organisation are not being used for this project.			
Other funds are tagged and needed for operational costs			
Only answer if you are applying on behalf of a regional organisation.			
		<input type="checkbox"/> Yes	<input type="checkbox"/> No
What percentage of your members live in the Northern Southland Development Fund Area?		100%	
(Please refer to the attached map of the Northern Southland Development Fund)			
Do you have the endorsement of your local affiliated clubs for this project?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, please attach evidence of endorsement			
DECLARATION (PLEASE PROVIDE TWO SIGNATURES)			
We hereby declare that the information supplied here on behalf of our club/organisation is correct.			
We consent to Southland District Council collecting the personal contact details provided in this application and retaining and using these details. This consent is given in accordance with the Privacy Act 1993.			
Name	Pete Wilkinson		
Position in organisation	Chairperson		
Signature		Date	30/3/22
Name	Jeanna Rodgers		
Position in organisation	Secretary		
Signature		Date	30/3/22
Please attach			Check
A current statement of income and expenditure			<input checked="" type="checkbox"/>
A current bank statement from your organisation			<input checked="" type="checkbox"/>
Quotations, where relevant			<input checked="" type="checkbox"/>
Letters of support (if applicable)			<input checked="" type="checkbox"/>
These items will complete your application			
PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.			



Northern Southland Development Fund Application Form

APPLICATIONS CLOSE:	<input type="checkbox"/> 31 March	(Year) 2022
Late applications will not be considered		
POST TO:		
Southland District Council PO Box 903 Invercargill 9840 Attn: Kathryn Cowie Or deliver to your nearest Southland District Council Office Or email funding@southlanddc.govt.nz		
YOUR CLUB ORGANISATION DETAILS		
Name of organisation:	Lumsden and Areas Activities for Miniature Bodies Society (LAAMBS)	
Postal address	35 Folia St, Lumsden 9730	
Street address		
Purpose or main activity of the organisation (eg tennis, scouts)	To run activities for preschoolers and their families	
CONTACT NAMES		
Please give the names of two people authorised by your club or organisation that we can contact if we need more information. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here (Please refer to Section F).		
Name Jeanna Rodgers	Phone	(day)
Email jrogersnz@gmail.com		(evening) 027 6931394
Name Adrienne Rodgers	Phone	(day)
Email rogersaj@xtra.co.nz		(evening) 027 682 7228
Bank account number to direct credit grant payment if application successful:		
TO HELP SPEED THE PROCESS UP IN THE EVENT OF YOUR GRANT BEING APPROVED, CAN YOU PLEASE PROVIDE VERIFICATION OF YOUR BANK ACCOUNT DETAILS. THIS CAN BE A SCREEN SHOT OR BANKING SLIP AND IT MUST BE ATTACHED TO YOUR APPLICATION.		
PROJECT DETAILS		
Please describe fully: (Continue on a separate sheet if necessary)		
What your organisation wants funding for?		
LAAMBS and Lumsden Plunket has had a bouncy castle as a fundraiser for the last 10 years. This castle is hired out for birthday and Christmas parties and this fee is split for the two groups. We have consistently made around \$2000 for each group each year prior to Covid which has certainly slowed things a bit. The castle is now in need of replacing and we would like to look at getting two so that we can maximise our hirege.		



Why funding is necessary			
We have managed to use extra funds for trailer registration and upkeep each year but now the castle is looking very tired and we need to have a big injection of funds to be able to replace the castle and continue with this fundraiser.			
How many members belong to your club/organisation?		Not a membership type group	
How your project will benefit the Northern Southland Community (in other words who will benefit and what opportunities will your project provide for the community).			
Lumsden Plunket totally relies on this funding to be able to run their programs. They receive no funding to be able to run educational programs for new mums in the area – something that is really vital when you suddenly have another person to think about. Breastfeeding, weaning and sleep training are all topics that have been asked for and the bouncy castle hire is able to be used for these sorts of classes.			
Start date of your project		Aug 2022 for purchase	Finish date of your project
			Ongoing hire
If you intend to upgrade a building, please advise			
Who owns the building			
List the organisations that use the building			
How often is the building used?			
Has your project received all the necessary statutory approvals such as resource consent and building consent?			
Is your facility accessible to the elderly and disabled?			



FINANCIAL DETAILS				
Are you registered for GST?		<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	GST number
Applicants that are not GST-registered need to provide budget figures that include GST				
Applicants that are GST-registered need to provide budget figures that exclude GST.				
Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.				
Please round all figures to the nearest dollar.				
EXPENDITURE	\$	INCOME	\$	
Project costs	GST Inclusive or GST Exclusive	Your contribution		
Bouncy Castle 1	\$6950	Fees/subs		
Bouncy Castle 2	\$4980	Fundraising	\$130	
Freight	\$500	Loan/mortgage		
		Cash savings		
		Other		
		Sub-total		
		Other grants and sponsorship applied for		
		Sponsorship		
		Grants (successful and proposed)	Amount requested	Result date
		Applying to Grasslands	\$4000	
		Lotteries	\$4000	
		Sub-total		
Total cost of the project is	\$12,430	Total Income	\$8130	

How much money are you applying for?	\$4400 \$4300
Briefly describe any voluntary effort or donated materials provided for the project.	
Voluntary effort (eg number of hours) around 4 per month	
We have a volunteer who does all the hiring and coordinating of the castles	
Donated materials (eg approximate \$ value)	
Not applicable	
How do you envisage paying for the future operational costs of this project?	
We will now start putting aside money each hire for the future purchase of castles. We expect these to last at least 10 years as we buy commercial grade	



Explain why any other funds held by your organisation are not being used for this project.

This is used as a fundraiser so the money is split between LAAMBS and Plunket for their own projects

Only answer if you are applying on behalf of a regional organisation.

☐ Yes

☐ No

What percentage of your members live in the Northern Southland Development Fund Area?

(Please refer to the attached map of the Northern Southland Development Fund)

Do you have the endorsement of your local affiliated clubs for this project?

☐ Yes

☐ No

If yes, please attach evidence of endorsement

DECLARATION (PLEASE PROVIDE TWO SIGNATURES)

We hereby declare that the information supplied here on behalf of our club/organisation is correct.

We consent to Southland District Council collecting the personal contact details provided in this application and retaining and using these details. This consent is given in accordance with the Privacy Act 1993.

Name	Jeanna Rodgers		
Position in organisation	Secretary		
Signature		Date	29/3/22
Name	Adrienne Rodgers		
Position in organisation	President		
Signature		Date	29/3/22
Please attach			Check
A current statement of income and expenditure			<input checked="" type="checkbox"/>
A current bank statement from your organisation			<input checked="" type="checkbox"/>
Quotations, where relevant			<input checked="" type="checkbox"/>
Letters of support (if applicable)			<input type="checkbox"/>
These items will complete your application			
PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.			



Northern Southland Development Fund Application Form

APPLICATIONS CLOSE:	<input type="checkbox"/> 31 March		(Year)
Late applications will not be considered			
POST TO:			
Southland District Council PO Box 903 Invercargill 9840 Attn: Kathryn Cowie			
Or deliver to your nearest Southland District Council Office			
Or email funding@southlanddc.govt.nz			
YOUR CLUB ORGANISATION DETAILS			
Name of organisation:	Reforest Northern Southland		
Postal address	40 Pasture Street, Lumsden 9730		
Street address	30 Diana Street, Lumsden		
Purpose or main activity of the organisation (eg tennis, scouts)	To grow native plants for redistribution around the Northern Southland Community. These plants will protect and enhance habitats for native species.		
CONTACT NAMES			
Please give the names of two people authorised by your club or organisation that we can contact if we need more information. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here (Please refer to Section F).			
Name Jeanna Rodgers	Phone	(day)	
Email jeanna@reforestsouthland.co.nz		(evening)	027 6931394
Name Josie Blackshaw	Phone	(day)	
Email josie@reforestsouthland.co.nz		(evening)	021 130 6528
Bank account number to direct credit grant payment if application successful:			
TO HELP SPEED THE PROCESS UP IN THE EVENT OF YOUR GRANT BEING APPROVED, CAN YOU PLEASE PROVIDE VERIFICATION OF YOUR BANK ACCOUNT DETAILS. THIS CAN BE A SCREEN SHOT OR BANKING SLIP AND IT MUST BE ATTACHED TO YOUR APPLICATION.			
PROJECT DETAILS			
Please describe fully: (Continue on a separate sheet if necessary)			
What your organisation wants funding for?			
We purchased a tunnel house and a shade house last year which were build and installed by our volunteers. These have been amazing and the plants have just flourished in this environment. We have now started to produce way more than our space allows and the planted are needing a bit more time in a shade house to strengthen before they are put outside so we need to purchase another two			



shadehouses. These would be set up ready for our plants to transfer into once they are a bit bigger but not quite ready for outside. We have some orders for large amounts of plants, but we are not able to fill them as quickly as we would like due to there being limited space to put the smaller plants. These new shade houses would alleviate this problem.

Why funding is necessary

We are just a fledgling nursery so we are not able to generate enough funds to make large purchases, and we need the shade houses to be able to grow more plants so that we can generate more funds.

How many members belong to your club/organisation?

It's not a membership type of thing. We have trustees but the nursery belongs to the whole community

How your project will benefit the Northern Southland Community (in other words who will benefit and what opportunities will your project provide for the community).

The Nursery is already bringing the community together in an inclusive 'green' space as the it provides a place for people to gather, no matter their age, ethnicity or skill level, to learn, share and make connections. It is becoming a space where people can contribute to their community and make a positive impact to the local area. The nursery has also filled a vacant space on the main street of Lumsden, enticing people travelling through town to stop and explore local businesses and attractions. We have a bright and welcoming mural and will soon have information signs up. Our replanting projects create spaces where people can enjoy time in a bio-diverse, natural setting, with its positive effect on mental health and wellbeing.

Our reforestation and revegetation projects will also increase the number of native plants and trees in the local area, providing habitat and food for native birds, fish and invertebrates. For example, our recent project replanting the Lumsden Creek will create plant cover over the water, creating shelter and shade, keeping the water cooler, decreasing evaporation and algae growth, and allowing native fish to thrive. Last year we had confirmation from DOC that we have two kinds of native fish (galaxiids) living in the creek, which are listed as nationally threatened; anything we can do to help protect these species, and others like them is beneficial.

Start date of your project As soon as funding is secured

Finish date of your project 1 month

If you intend to upgrade a building, please advise

Who owns the building

List the organisations that use the building

How often is the building used?

Has your project received all the necessary statutory approvals such as resource consent and building consent?

Is your facility accessible to the elderly and disabled?

Yes

**FINANCIAL DETAILS**

Are you registered for GST?

☒ No☐ Yes

GST number

Applicants that are not GST-registered need to provide budget figures that include GST**Applicants that are GST-registered need to provide budget figures that exclude GST.**

Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.

Please round all figures to the nearest dollar.

EXPENDITURE	GST Inclusive	INCOME	\$	
Project costs		Your contribution		
Tunnel Houses	\$3513	Fees/subs		
Potting mix	\$2000	Fundraising	\$858	
Garden beds	\$3345	Loan/mortgage		
		Cash savings		
		Other		
		Sub-total		
		Other grants and sponsorship applied for		
		Sponsorship		
		Grants (successful and proposed)	Amount requested	Result date
		Grasslands	\$4,000	
		Sub-total		
Total cost of the project is	\$8,858	Total Income	\$4858	

How much money are you applying for? \$4,000

Briefly describe any voluntary effort or donated materials provided for the project.

Voluntary effort (eg number of hours) 12 hours total

Volunteers are used to repot and weed plants as they grow. They are also used to create the garden beds.

Donated materials (eg approximate \$ value)

How do you envisage paying for the future operational costs of this project?

Additional potting mix will be purchased as we fundraise through our monthly plant sales.

There are also preorders for plants coming in which will increase as word about us spreads.



Explain why any other funds held by your organisation are not being used for this project.			
We have not been operating long enough to have generated a decent amount of fundraising at this stage			
All other funds that we have are tagged to specific projects			
Only answer if you are applying on behalf of a regional organisation.		<input type="checkbox"/> Yes	<input type="checkbox"/> No
What percentage of your members live in the Northern Southland Development Fund Area?		100%	
(Please refer to the attached map of the Northern Southland Development Fund)			
Do you have the endorsement of your local affiliated clubs for this project?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
If yes, please attach evidence of endorsement			
DECLARATION (PLEASE PROVIDE TWO SIGNATURES)			
We hereby declare that the information supplied here on behalf of our club/organisation is correct.			
We consent to Southland District Council collecting the personal contact details provided in this application and retaining and using these details. This consent is given in accordance with the Privacy Act 1993.			
Name	Jeanna Rodgers		
Position in organisation	Operations Manager		
Signature		Date	29/03/22
Name	Josie Blackshaw		
Position in organisation	Secretary		
Signature		Date	29/03/22
Please attach			Check
A current statement of income and expenditure			<input checked="" type="checkbox"/>
A current bank statement from your organisation			<input checked="" type="checkbox"/>
Quotations, where relevant			<input checked="" type="checkbox"/>
Letters of support (if applicable)			<input checked="" type="checkbox"/>
These items will complete your application			
PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.			

Community leadership report

Record no: R/22/5/20708

Author: Kelly Tagg, Community partnership leader

Approved by: Fran Mikulicic, Group manager democracy and community

☐ Decision

☐ Recommendation

☒ Information

Purpose

- 1 The purpose of this report is to inform the board of the community leadership activities in the area.
- 2 The Around the Mountains Cycle Trail Trust held a meeting in Lumsden at the end of May. A copy of the presentation is attached for your information.

Recommendation

That the Northern Community Board:

- a) **receives the report titled “Community leadership report” dated** 1 June 2022.

Attachments

- A Northern Community Leadership Report for meeting 13 June 2022 [↓](#)
- B Around the Mountain Cycle Trail 23 May 2022 presentation [↓](#)



What's happening in your area

Northern Southland Development Fund

Six applications have been received for the Northern Southland Development Fund that closed on 31 March. The board will discuss and allocate funds as per the report on this agenda.

Lumsden gardening contract

A contractor has been engaged to undertake the gardening works as per the plan supplied by Grow Plan and approved by the board earlier this year. Staff have been working with the contractor to finalise their traffic management plan and works are expected to begin in mid-June.

Regional funding outcomes

The following organisations were granted funds at the SDC Community and Strategy meeting on Wednesday, 25 May.

Sport New Zealand Rural Travel Fund

- Central Southland College \$1,500
- Otautau Netball Club \$1,200
- Menzies College Netball Club \$1,500
- Fiordland College \$1,500
- Northern Southland College \$1,500
- Otara Pony Club \$1,200
- Te Anau Rugby Club \$1,200
- Winton Cricket Club \$1,500
- Winton Football Club \$1,000

District Initiatives Fund

- Lumsden Heritage Trust \$5,000
- Fiordland Trails Trust \$17,175

What's happening across the District?

Welcoming Communities

Rebecca McElrea, from McElrea Consulting will be holding workshops in Edendale, Winton, Te Anau, and for rangatahi, in early July to develop a welcoming plan for the District. A Zoom workshop is also planned for Stewart Island Rakiura. In addition, a survey will be sent to all residents.

Welcoming Communities recognises the fact that communities are healthier, more vibrant, happier and more productive when those new to the area are welcomed into the community.

A strong, vibrant community is one that enables all members of the community to participate in its economic, civic and social life.

Waikaia Forest Trails

Work to progress the establishment of a mountain bike network in the Waikaia Forest is ongoing.

This is a community led project that is being managed by the Waikaia Trails Trust with support from Council and the wider community. Further information, including a copy of their masterplan, can be found here; <https://www.waikaiaforesttrails.co.nz/plan>

TIF funding

In 2021 Council was successful with its applications to round five of the Tourism Infrastructure Fund. At that time the focus was primarily on supporting tourism areas particularly hard hit by the impacts of Covid-19. Council applied for bundles of projects for Manapouri and Te Anau and, following completion of design and consenting for a number of those, it is about to sign the final funding agreements with the Ministry of Business, Innovation and Employment. The projects in the applications included toilets, boat ramps, car park and walkway upgrades, and Otta Sealing Frasers Beach Road.

Also approved in round five was the Ulva Island Wharf replacement and that project will likely be discussed by the community board and the council in reports to their June meetings.

Council made an application to round six of the TIF this year and at the time of writing it is yet to hear back about whether it has been successful with the Matariki and supporting infrastructure project that was proposed.

What's coming up?

Shaping our futures

We have believed for some time there is a need to have a Southland District set of goals for the future – what Southlanders want for Southland. This is something that can't be created by Council as it needs to come from our people. It's the next step after the community board plans, which lay out what the community wants for itself. This project has loosely been called Together Murihiku 2050 and the overarching idea for it was approved by Council in 2020.

Recently we were approached by a community organisation called Shaping our Futures, which has been involved in creating visionary plans for communities in Central Otago – starting with Queenstown, and moving to Hawea, Glenorchy and more. After a conversation with staff, Shaping our Futures said it could

get funding to carry out the Together Murihiku project, so Council could step back, support the project and not be seen to be leading it. Hopefully this will encourage more people to be involved.

Shaping our Futures was successful in getting Lotteries funding and is now about to start work on finding out what Southlanders want for their province. There will be community workshops across the district in July, online surveys and other opportunities to have your say, and then the group will go back to the community with the results, and the community makes the decision about what the key aspirations are.

Council can then use that information as the basis of the community outcomes for our long-term plan and for other planning, and the exciting part is that the information can be used by other agencies in their planning as well – government departments, NGOs etc.

Governance

2022 triennial Council elections

Staff are working with Electionz (Council's elections service provider) to prepare candidacy information booklets and candidacy information nights, to provide election protocols to staff and current elected members, and to prepare for nomination and voting processes.

Governance matters relating to community boards

Staff have received feedback from community boards on a number of governance matters. A high-level summary of the feedback received is given in the table below.

Topic	Feedback
Timing and frequency of meetings	Boards relayed they were largely happy with the timing and frequency of their meetings and workshops. One board has changed its meeting time.
Chairs attending Council/committee meetings in non-voting capacity	There was interest in chairs attending Council/committee meeting if a local issue is to be discussed. Some concerns were raised about fitting this in around other commitments etc.
Boards attending Council meetings in the District	Some boards were keen to have Council meetings in the District – particularly if a local issue is to be discussed.
Recording virtual meetings	Boards were quite comfortable with meetings being live streamed and felt it increased transparency.
Style of meeting minutes	Two boards are already having the key discussion points of agenda items recorded in meeting minutes. A majority of the remaining boards supported having brief discussion points included.
Excerpts of other feedback received	<p>The report template could relate to community board plans.</p> <p>It would be good to have more time to read agendas.</p> <p>There is a desire to have more meetings of board chairs.</p> <p>Opportunities for board members and councillors to catch up might be valuable.</p> <p>That the content of meeting agendas should be reviewed.</p>

Staff are currently considering the feedback received and deciding what changes to make and when. A board chairs meeting is being planned for late June – staff will be providing details on this soon.

Training opportunities

Council cannot promote or help the re-election prospects of a sitting member, whether directly or indirectly (particular care has to be taken in the three-month period before elections). On this basis, information on potential training opportunities for board members will be provided after the elections.

Conflicts of interest register

Staff are going to review this register and will be contacting elected members for any updates.

Community service awards

Staff are working with community boards to facilitate the community service awards.

Strategy and policy

The Stewart Island/Rakiura Visitor Levy Bylaw and Policy

Hearings for the draft bylaw and policy were undertaken 27 April 2022, and Council deliberated on these at the Council meeting 11 May 2022. Council has endorsed raising the levy from \$5 to \$10 effective October 2023, and will raise the levy again in 2025 to \$15. Council will adopt the new policy and bylaw 22 June 2022.

Alcohol Control Bylaw

Feedback has been sought from community boards and Council will seek wider community input on how Council should proceed. The bylaw is scheduled for review late 2022.

Privacy Policy

A draft policy has been developed and staff are both assessing and looking to implement, any required changes to operational practice. The draft policy is scheduled to go to Council for adoption 22 June 2022.

TAB and Gambling Venue Policies

These draft policies were presented to Council 11 May 2022 and were approved to go out for public consultation from 13 May to 13 June 2022. Following consultation, hearings are scheduled for Council's meeting 22 June 2022.

Annual Plan

Work is progressing on the Annual Plan. The draft Annual Plan is scheduled to be presented to the Finance and Assurance committee meeting on 15 June followed by the adoption of the Annual Plan by Council on 22 June.

Communications and engagement

As part of the community board health check, boards had identified that they needed assistance with getting information out to their communities about what they are doing. To help with this, communications staff will be in contact with the board chairs soon to set up a time that is suitable for the board to discuss what communications they want to do, how they want to do them and when they want to do it.

Staff will then create an implementation plan for each board and will assist where needed. This implementation plan will be reviewed on a regular basis and will also feed into an overarching communications and engagement strategy for all community boards.

Stakeholder updates

Waka Kotahi

Winter is now just around the corner. We have installed another weather camera in Siberia near Athol, meaning we now have four weather cameras across Southland which we use alongside professional weather modelling to guide decision making for preventative winter processes.

A regular email is sent to stakeholders with expected weather forecasts and in the case of a weather event, regular updates are sent to this list throughout the day to help road users make effective decisions about driving conditions. If anyone would like to be added to this list, please email SNOAdmin@southroads.co.nz with 'winter email' in the subject line.

During winter, we also have regular updates via our Facebook page www.facebook.com/HighwaysSouthNZ.

Now is a good time for our communities to get winter-ready for driving conditions. This includes ensuring wiper blades, lights and brakes are clean and working properly and tyres have sufficient tread. Road users should expect grit on highways over winter, especially in early mornings, and are reminded that weather conditions can change quickly. 0800 4 HIGHWAYS (0800 44 44 49) is a 24/7 number road users can report any concerns or issues on the road.

We are noticing a lot of road users driving with their lights off in early morning and early evening, and school children not wearing high visibility vests while walking or biking in the morning – both of which make them almost invisible in low light. We'd appreciate your support to get the message out regarding visibility and safety.

We are currently seeking resource consent to replace the culvert at Ram Creek at Josephville which is likely to be quite disruptive to road uses. This will be after winter and we'll update you with more details in the next report.

We will be replacing a culvert in Woodlands before the end of June.

Mooooving Day (as we like to call it) is coming up on 1 June. Just a reminder to communities to please ensure road user safety during this time and to clean up any mess left behind so this doesn't become a hazard for other road users.

Wandering stock continues to be of high concern across Southland. We're working on a video with NZ Police, FENZ and Federated Farmers to draw attention to the issue, but encourage those with farms fronting state highways to please ensure fencing is secure and effective.



- Trustee Introductions and Trust Purpose
- Process to date
- Path forward
- 'The numbers'
- Key Marketing and Promotion
- Official Partners
- Cycle Trail Projects
- Draft Vision
- Questions



Around the Mountains Cycle Trail **TRUST UPDATE**

The Around the Mountain Cycle Trail Trust has provision for a maximum of seven trustees appointed for 3-year terms



Gene Marsh

Garth Milicich

Andrew Cameron

Rex Carter

Chris Foggin

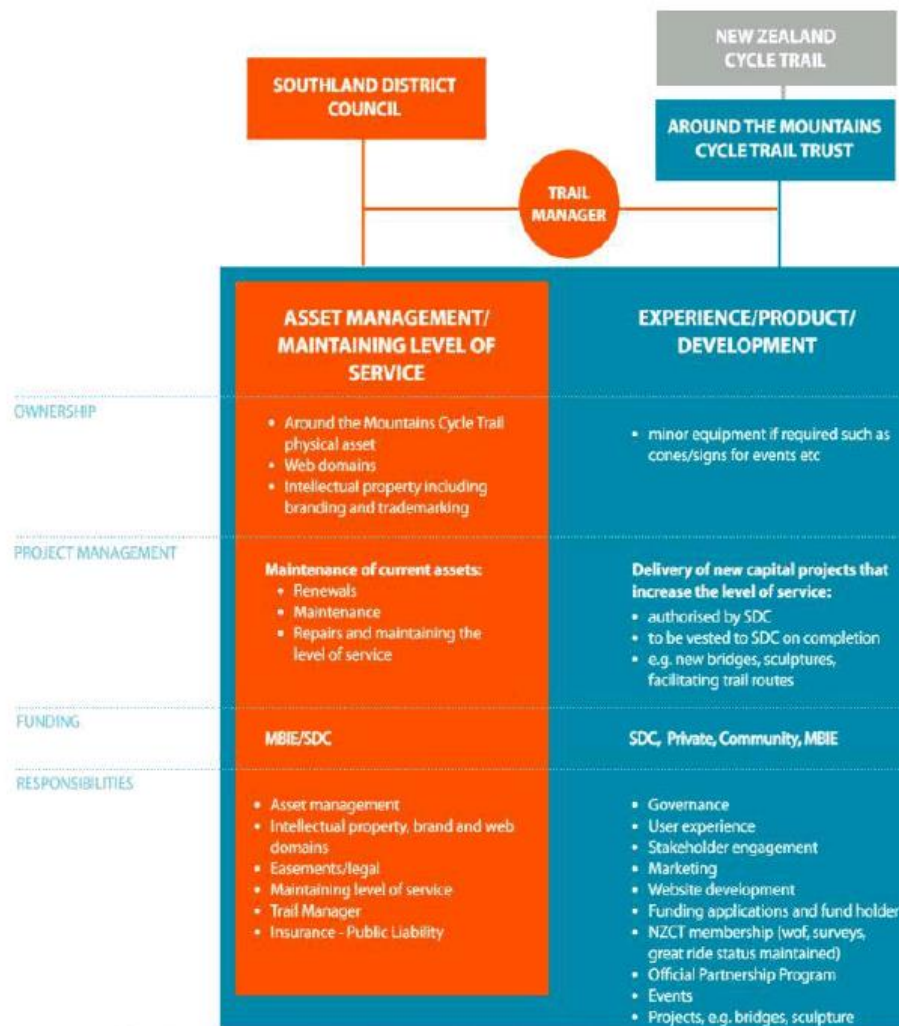
Christine Menzies

Nicola Wills, *Chair*

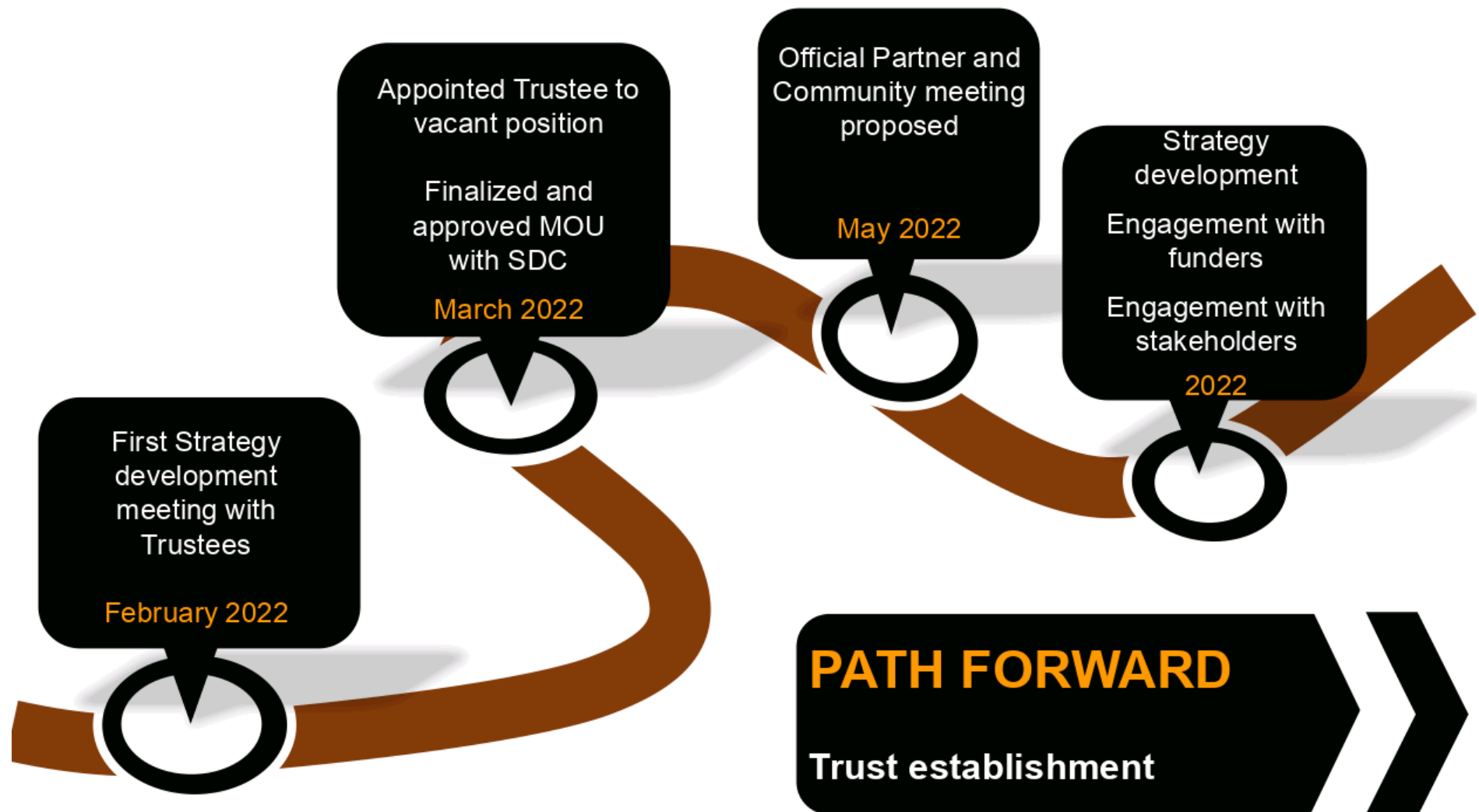
Trail Manager – Susan Mackenzie

Around the Mountains Cycle Trail TRUSTEES

Trust PURPOSE







NOTES TO GRAPH

Three seasons 1 Mar – 28 Feb

- 2019/20
- 2020/21
- 2021/22

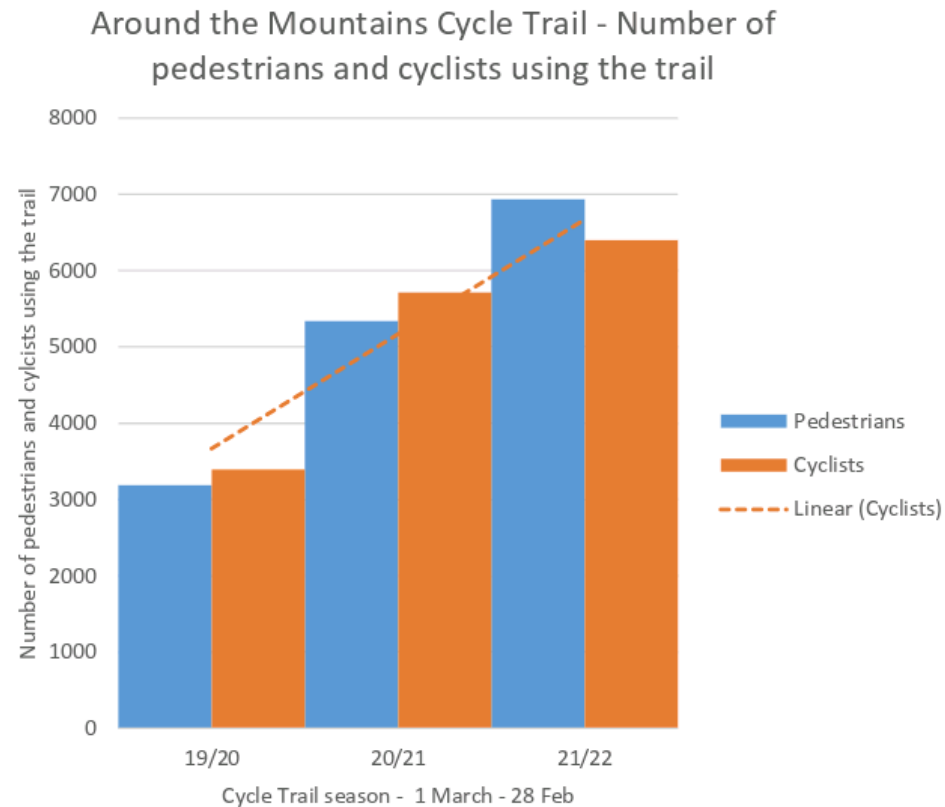
Counters are located at

- Mt Nicholas Rd/ Oreti River
- Mossburn
- Lumsden
- Athol
- Kingston

Continuing to see increased use of the trail year on year

First national COVID-19 lockdown
March 2020

Pedestrians and Cyclists
High number of pedestrians through
Kingston counter



CYCLE TRAIL NUMBERS.....



Overall Satisfaction of the Trail

ATMCT Average – **8.5%**

All 23 Great Rides Average – **8.9%**

10% = Very Satisfied
(1 Mar-21 to 28 Feb-22)

Snapshot of Comments (Feb 2022)

Scenery was stunning

Track condition was excellent

Great views and liked how much information was available along the way to learn more about the trail and area

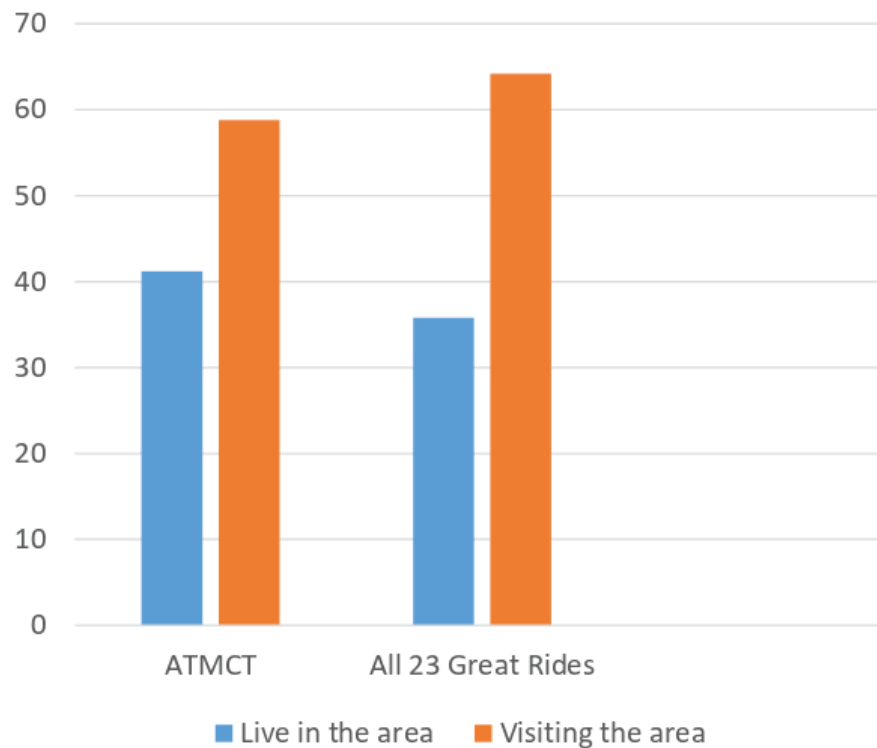
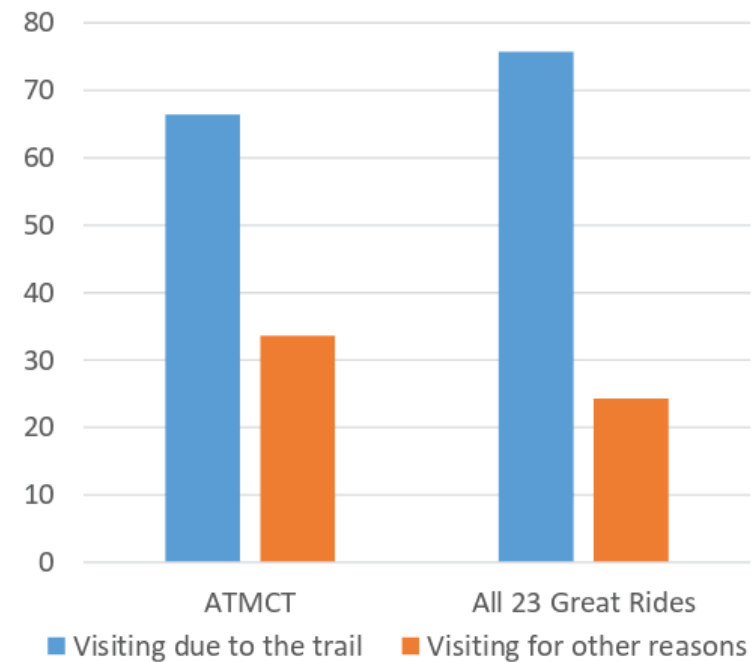
What could make the experience more enjoyable

Signage and explanation of camping facilities at Mavora Lakes (DOC)

Towns had shut cafes

Dedicated cycle path – Mavora Lakes to Centre Hill

WHAT THEY ARE SAYING.....

LOCAL OR VISITOR - %**TRAIL INFLUENCE ON VISITING THE AREA - %**

Data period: 1 Mar 21 – 28 Feb 22

WHERE THEY ARE FROM.....

1. The Big Bike Film Night

Major prize is a package for two on ATMCT

Nationwide exposure with promotion of the event through to June 2022.



THE BIG BIKE
FILM NIGHT

Super stoked to announce that **Ngā Haerenga Great Rides of New Zealand** is our Presenting Partner for our New Zealand tour and you could WIN A GREAT RIDES OF NEW ZEALAND HOLIDAY. Our **GRAND PRIZE** includes return flights for two to Queenstown, a pre & post stay at Heritage Hotel Queenstown & four epic days cycling the spectacular **Around the Mountains Cycle Trail** with **Bike Fiordland**.

2. Tourism New Zealand Autumn Campaign

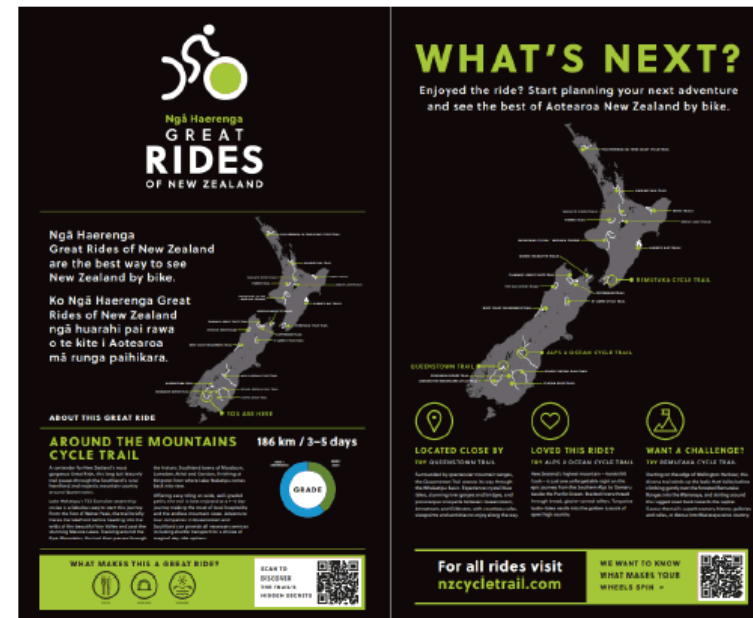
Promotion in the up-and-coming campaign featuring a 3-day cycling package, and Air Milford's new 'Ride from the Sky' package.



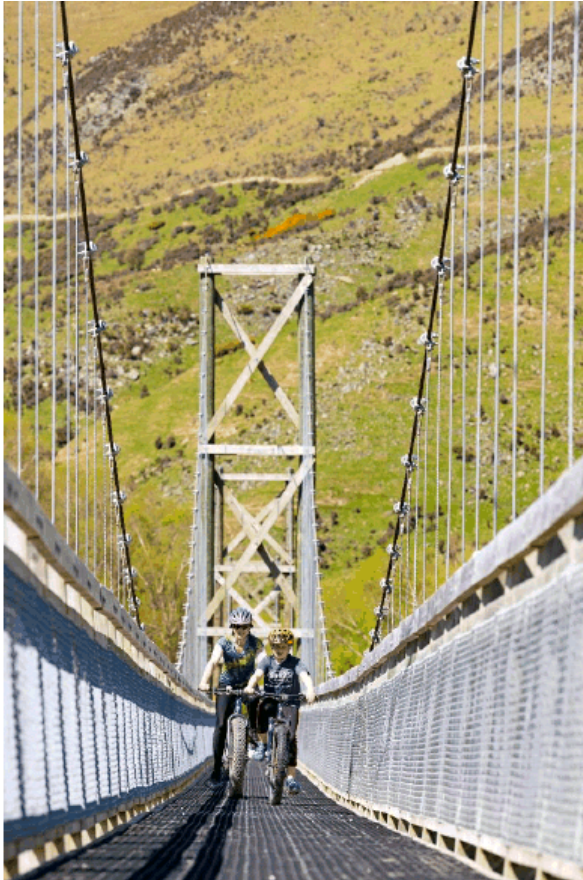
3. NZCT Trail Head signage

Initiative driven from Nga Haerenga Great Rides for all 23 trails. SDC are currently liaising with landowners about specific locations at Kingston and Walter Peak.

These should be installed around mid June 2022.



Key **MARKETING AND PROMOTION**

**NZCT Marketing strategy**

- Brand awareness, leveraging partnerships, building database

Activities

- TRENZ – Singapore, North America and Australia
- Trade Directory
- Great Rides Signage Project
- Autumn Campaign
- Newsletter – new developments, community projects
- Photo competition

What's next

- NZCT Website review – 300K+ views, changing to a persona base
- Tourism NZ – newzealand.com
- Domestic Campaign – Spring
- Image library

Trails

- Images, videos, use of Great Rides brand, stories, news, newzealand.com– review content

NZCT Marketing



Featured
Partners
NZCT

Trade
Directory
NZCT

Survey
Support

OFFICIAL PARTNERS



An evaluation of the 22 Great Rides of Nga Haerenga, New Zealand Cycle Trails was conducted over 12 months from 1 July 2020 to 30 June 2021

Key Findings

- Over the 12 months from 1 July 2020 and 30 June 2021, almost 2.19 million trips were taken across the New Zealand Cycle Trail Great Rides network.
- 98.5% were domestic users.
- 27% of the New Zealand adult population has participated in a cycle tourism activity in the past year.
- Estimated health benefits of \$11 million resulting from trail use for cycling, such as improved sense of wellbeing and mental health; an increased appreciation of the natural environment; and physical fitness improvements.
- Cycle trail users brought an estimated direct economic contribution to regions of more than \$950 million.

Link to report:

<https://www.mbie.govt.nz/immigration-and-tourism/tourism/tourism-projects/nga-haerenga-the-new-zealand-cycle-trail/>

NZ Cycle Trails **Evaluation**



An independent insight-driven analysis of trends and opportunities to further develop cycle tourism and to increase its value to communities across New Zealand has been completed.

Key findings:

- 27% of kiwi adults participate in cycle tourism and a further 18% are interested in a cycle holiday in the next two years. The potential tourism market totals 1.8 million people.
- The re-opening of the Australian tourism market provides a prime opportunity to develop cycle tourism in New Zealand
- An estimated 21% of adult Australians already participate in cycle tourism, while a further 13% are interested in a cycle holiday in the next 2 years. The potential Australian cycle tourism market totals around 6.9 million people.
- The cycle trails in New Zealand are world-leading and the network in the lower half of the South Island is especially impressive.
- Opportunities to develop the market include better options for those with disabilities and their families, bike-packers, a low carbon tourism options, better connected destinations and improved accommodation, eateries, toilets, and cycle services on some trails.

CYCLE TOURISM INSIGHTS REPORT



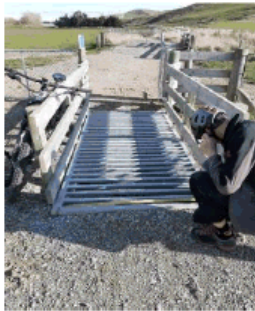
Current Projects

Cattlestop improvements in Parawa

- Works completed in May, reducing the number of cattlestops, and gates to open.

Heartland Ride

- Nevis Valley between Garston and Bannockburn, liaising with CODC



Centre Hill Erosion

- Council is liaising with Landcorp to identify suitable solutions including appropriate survey instruments for the site.

Cycle Trail Audit

- Actioning recommendations



Possible future projects

Medium term

- Kingston – Head/Finish of the Trail
- Sculpture - Fairlight

Long Term

- Feasibility study of trail alignment and accommodation - Mavora
- Ford Crossings - Von Valley

Cycle Trail **PROJECTS**

“A world class trail experience as a gateway to Southland Murihiku”

- The Trust’s draft aspiration long-term vision is for the trail to be a draw card to the region
- Creating connections with Fiordland (Te Anau) and then further into Southland linking into our other regional cycling product, current and planned.
- Economic benefit to our communities, as well as vibrancy
- Mission and purpose to be defined once vision finalised



Draft **VISION**



Operational Report for Northern Community Board

Record No: R/22/4/15029
Author: Brendan Gray, Project delivery manager
Approved by: Anne Robson, Chief financial officer

☐ Decision ☐ Recommendation ☒ Information

Purpose of report

- 1 The purpose of the report is to update the board on the operational activities in the Northern Community Board area.

Recommendation

That the Northern Community Board:

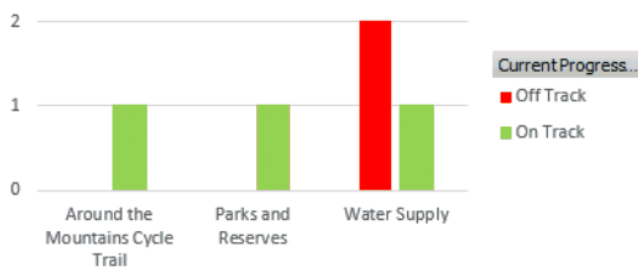
- a) **Receives the report titled “Operational Report for Northern Community Board”**
dated 1 June 2022.

Attachments

- A Report to Northern Community Board - operational report - 13 June 2022 [↓](#)



1. Projects within current financial year as at 17 May 2022



2. Progress since last reporting period

CLARIFICATION OF FUNDING SOURCES

Local funded: footpaths, SIESA, water facilities, airport and halls.

District funded: water, sewerage, stormwater, cemeteries, toilets and roading.

Local or District funded (dependent on service): community facilities, open spaces and community grants.

ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	BUDGET
AROUND THE MOUNTAINS CYCLE TRAIL	P-10746	Improve the ATMCT experience (completion works)	Pre-delivery phase	On track	\$189,353
Negotiations with landowners continue as we look to finalise easement agreements.					
PARKS AND RESERVES	P-10950	Garston - memorial seat	Pre-delivery phase	On track	\$7,100
Delivery of the Garston seat has been reprogrammed for June/ July 2022 due to a subdivision that might impact the placement and location. This will give the required time to have the seat placed in the right and agreed location with all parties involved, and the writing on the seating confirmed - roading department has advised lodgement and plan of the subdivision to the community team leader.					



ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	BUDGET
WATER SUPPLY	P-10265	District metered areas - Lumsden Balfour	Delivery phase	On track	\$50,750
The 2021/2022 work is scheduled to be completed late May.					
WATER SUPPLY	P-10423	Improvements (to be determined) to improve water quality due to possible potable use - Matuku rural schemes	Pre-delivery phase	Off track	\$80,000
We are currently reviewing all options for projects P-10422, P-10423 and P-10428 related to rural water schemes. The actual decisions and any improvement work will now occur in the 2022/2023 year.					
WATER SUPPLY	P-10428	Five Rivers - improvements due to possible potable use	Pre-delivery phase	Off track	\$25,000
We are currently reviewing all options for projects P-10422, P-10423 and P-10428 related to rural water schemes. The actual decisions and any improvement work will now occur in the 2022/2023 year.					

3. Service contracts

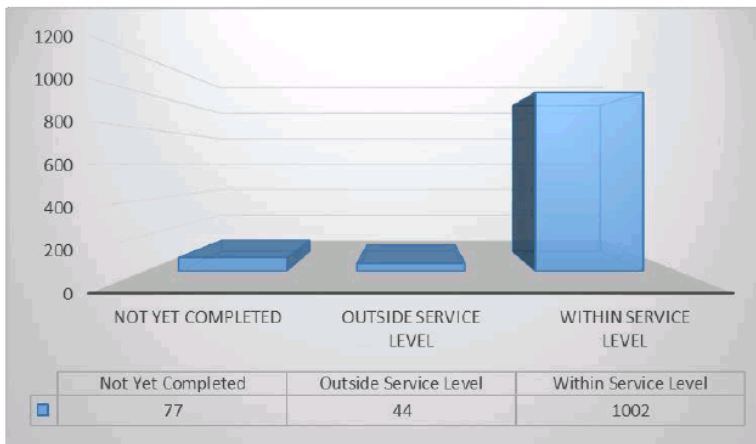
CONTRACT NAME	CONTRACT MANAGER COMMENTARY
10/01 – Water and wastewater services operation and maintenance	<p>Contract continues to run well. Following recent drought conditions, it was identified that the aquifer, which the Mossburn water treatment plant draws from was failing to recharge, options to manually recharge the aquifer were in place if required, but was not needed in the end as the drought was broken and the aquifer naturally recharged.</p> <p>Planning remains in places to ensure the ongoing delivery of essential services in the event of Covid-19 cases affecting Council and contracting staff.</p>
17/ 03 – Waimea Alliance	<p>Routine maintenance and cyclic works are ongoing.</p> <p>2022/2023 pre-reseal repair works are ongoing with all stabilising completed, along with a small amount of depressions and edge break. Maintenance metaling has been continuing.</p> <p>Crews have been able to get ahead with “all fault” marking and repairs, these are outside of the pre-reseal repairs.</p> <p>Sealed road spraying has been completed and unsealed has begun.</p> <p>The Waimea drainage crew are working in the Tuatapere area, before going into Ardlussa for some works, and the northern area for some non-maintenance works at the Lumsden rail precinct and the around the mountains cycle trail.</p>
21/18 - Mowing	<p>A review of the mowing contracts after four months found that the previous contractor had been mowing areas outside the contract maps, a review has seen the areas increased for the new contract and prices adjusted accordingly. The overall cost is still less than the previous contract pricing. There have been very few queries relating to mowing.</p>

4. Request for service data 10 March 2022 – 13 May 2022

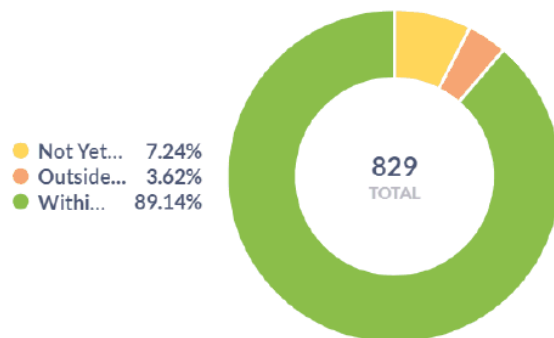


REQUEST TYPE	COUNT
Community facilities - halls – repairs and maintenance	2
Council housing - repairs and maintenance	3
Council property enquiry	1
Miscellaneous problem	1
Paper roads	1
Parks and reserves - playground repairs and maintenance	2
Parks and reserves - repairs and maintenance	1
Rapid numbers – new	1
Streetscape -vegetation	1
Toilets - cleaning, repairs and maintenance	1
Transport - road complaints	1
Transport general enquiries	3
Urban stormwater (manholes, grates)	1
Water and waste general	8
Water asset damaged (main, hydrant, valve or meter)	1
Water asset leak (main, hydrant, valve or meter)	2
Water toby damaged (not safety issue)	1
Water toby leak	3
Wheelie bin - non-compliance	2
Wheelie bin cancel/damaged/stolen	2
Wheelie bin collection complaints	1
Wheelie bin new/size change/additional	1
TOTAL	40

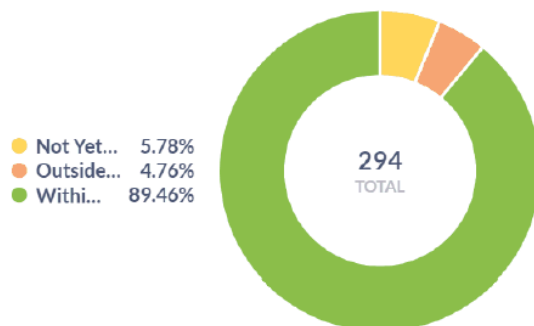
RFS Count by completion time status - district

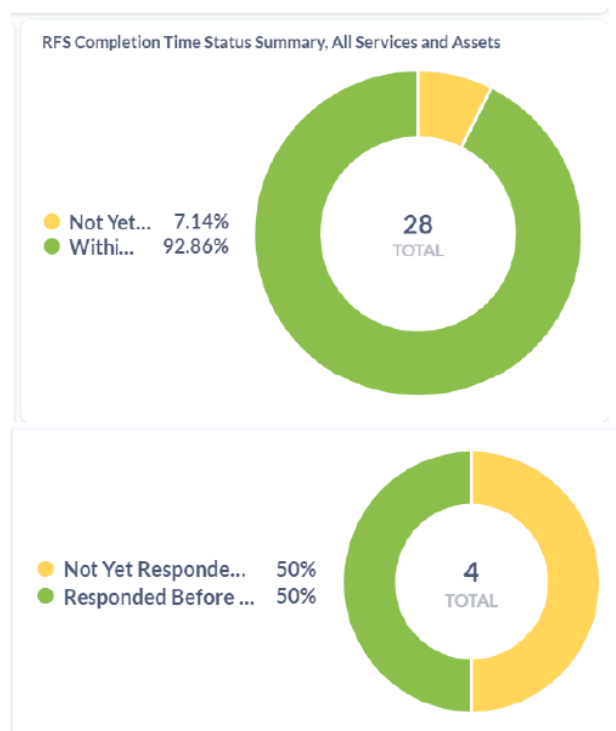


RFS Completion Time Status Summary, All Services and Assets



RFS Completion Time, Services and Assets Group, not street address



RFS Count by completion time status - local

Note: RFS that were not yet completed or outside the service level were due to factors including further investigations/ work required and extensions of time to complete the requests.



5. Local finance reporting

Athol - Business Units as at 30 April 2022									
	Income			Expenses			Capital		
Business Unit	Actual YTD	Projection YTD	Projection Full Year	Actual YTD	Projection YTD	Projection Full Year	Actual YTD	Projection YTD	Projection Full Year
Streetworks - Athol									\$7,500
Beautification -Athol	\$15,867	\$15,916	\$19,350	\$16,589	\$13,229	\$20,915			
Playground - Athol	\$6,231	\$6,250	\$7,500	\$12,169	\$16,270	\$19,524	\$4,195		
Hall - Athol	\$11,889	\$12,137	\$14,726	\$6,952	\$12,060	\$14,890			
Total	\$33,988	\$34,303	\$41,576	\$35,710	\$41,559	\$55,329	\$4,195	\$0	\$7,500

Athol income is \$33,988 which is slightly less than budget (\$315).

Expenditure is \$35,710, \$5,849 underspent. Beautification expenditure is \$3,360 over budget largely due to the supply and installation of two welcome signs (\$5,040) planned to be completed in June 2022. A report to the community board on 22 November 2021 approved bringing forward the Athol signage project (P-10861) from 2022/2023 to 2021/2022 as well as an increase in the budget from \$4,116 to \$5,040, with the additional \$924 to be funded from anticipated savings in general maintenance. Playground costs are under budget by \$4,101 due to a portion of the maintenance project being coded to capital as noted below. Hall costs are \$5,108 less than budget due to low operating costs and minimal maintenance being required to date.

Playground capital expenditure (\$4,195) relates to the maintenance project carried forward from 2020/2021 (\$12,024). This project includes new boxing being installed, replacing the soft fall and replacing a piece of equipment. The majority of these costs are included in the operating expenditure of the playground. The classification of this expenditure will be reviewed and amended as needed prior to the end of the financial year.

Garston - Business Units as at 30 April 2022									
	Income			Expenses			Capital		
Business Unit	Actual YTD	Projection YTD	Projection Full Year	Actual YTD	Projection YTD	Projection Full Year	Actual YTD	Projection YTD	Projection Full Year
Beautification - Garston	\$9,164	\$9,192	\$11,632	\$6,385	\$6,066	\$9,779	\$4,348	\$11,448	\$11,448
Playground - Garston	\$6,231	\$6,250	\$7,500	\$1,419	\$7,237	\$8,684			
Playcentre Building	\$1,250	\$1,254	\$1,505	\$2,393	\$1,426	\$1,505			
Total	\$16,645	\$16,696	\$20,637	\$10,197	\$14,729	\$19,968	\$4,348	\$11,448	\$11,448

Garston income is \$16,645, which is slightly below budget (\$51).

Expenditure is \$10,197, \$4,532 under budget. Playground expenditure is \$5,818 lower than budget due to minimal general maintenance costs to date.

Capital expenditure is \$7,100 underspent due to the Garston seat project being reprogrammed for June/ July 2022 as discussed earlier in this report. The costs to date relate to the purchase of two railway wagons for Garston. This unbudgeted expenditure was approved by the board at the 11 April 2022 meeting and will be funded from the Garston special projects reserve



Lumsden - Business Units as at 30 April 2022									
	Income			Expenses			Capital		
Business Unit	Actual YTD	Projection YTD	Projection Full Year	Actual YTD	Projection YTD	Projection Full Year	Actual YTD	Projection YTD	Projection Full Year
Street Works - Lumsden	\$1,125	\$1,128	\$1,443	\$12,187	\$13,315	\$15,978			\$48,000
Refuse Collection - Lumsden	\$26,154	\$26,113	\$31,335	\$19,024	\$26,113	\$31,335			
Cemetery - Lumsden	\$7,577	\$7,499	\$9,013	\$5,416	\$6,743	\$8,092		\$10,000	\$10,000
Beautification - Lumsden	\$49,896	\$49,748	\$61,239	\$40,957	\$60,370	\$72,444			
Recreation Reserve - Lumsden	\$14,187	\$13,910	\$16,692	\$9,738	\$13,051	\$15,317			
Playground - Lumsden	\$6,231	\$6,250	\$7,500	\$4,482	\$7,610	\$9,132			
Camping Ground - Lumsden	\$900	\$1,000	\$1,200						
Hall - Lumsden	\$17,065	\$17,054	\$20,567	\$12,543	\$18,569	\$21,069			
Information - Centre	\$2,550	\$2,647	\$3,177	\$6,952	\$4,915	\$5,551			
Total	\$125,686	\$125,349	\$152,166	\$111,298	\$150,685	\$178,918	\$0	\$10,000	\$58,000

Lumsden income is \$125,686, which is slightly above budget (\$337).

Expenditure is \$111,298, which is \$39,387 less than budget. Refuse collection is \$7,089 underspent due to less street litter bin costs being required to date due to less visitors in the area. Cemetery expenditure is \$1,327 under budget due to less mowing costs to date. Beautification expenditure is \$19,413 under budget. This is largely made up of an underspend in mowing of \$5,602 and an underspend in garden maintenance of \$13,496. Some of the mowing contractors are invoicing a month in arrears so from May these will be accrued which will remove a significant portion of the mowing variance, and better reflect actual costs incurred. Playground expenditure is \$3,128 under budget due to less general maintenance. Lumsden hall expenditure is \$6,026 underspent primarily due to lower electricity, cleaning and internal work scheme costs. These underspends are offset by an overspend in Lumsden information centre (\$2,037) due to costs associated with repairing the lights at the railway station.

Lumsden Cemetery capital works currently has no expenditure. The \$10,000 budget relates to the new memorial wall project. All of the concrete bases have been finished, the bricks have arrived and the memorial walls are on schedule to be completed by the end of June.

Mossburn - Business Units as at 30 April 2022

	Income			Expenses			Capital		
Business Unit	Actual YTD	Projection YTD	Projection Full Year	Actual YTD	Projection YTD	Projection Full Year	Actual YTD	Projection YTD	Projection Full Year
Street Works - Mossburn	\$876	\$878	\$1,054		\$878	\$1,054			\$3,000
Refuse Collection - Mossburn	\$12,473	\$12,453	\$14,944	\$12,288	\$12,453	\$14,944			
Cemetery - Mossburn	\$6,594	\$6,583	\$7,900	\$2,025	\$3,922	\$4,706	\$10,000		\$10,000
Beautification - Mossburn	\$13,874	\$13,917	\$18,235	\$6,260	\$17,150	\$20,580			
War Memorial Park	\$10,783	\$10,816	\$12,979	\$6,892	\$12,194	\$14,397			
Playground - Mossburn	\$6,231	\$6,250	\$7,500	\$2,760	\$6,618	\$7,942			
Total	\$50,831	\$50,897	\$62,612	\$30,225	\$53,216	\$63,623	\$0	\$10,000	\$13,000

Mossburn income is \$50,831, which is on budget.

Expenditure is \$30,225, \$22,991 under budget. Beautification expenditure is \$10,890 less than budget primarily due to no tree and hedge maintenance and lower gardening costs. War Memorial Park and playground expenditure are underspent due to minimal maintenance required to date (\$5,302 and \$3,858 respectively).

Mossburn cemetery capital works currently has no expenditure. The \$10,000 budget relates to the new memorial wall project. As noted above, the memorial walls are on schedule to be completed by the end of June.

Northern Southland development fund - Business Units as at 30 April 2022

	Income			Expenses			Capital		
Business Unit	Actual YTD	Projection YTD	Projection Full Year	Actual YTD	Projection YTD	Projection Full Year	Actual YTD	Projection YTD	Projection Full Year
Northern Southland Devlpt Fund			\$13,960			\$9,825	\$0	\$0	\$0
Total	\$0	\$0	\$13,960	\$0	\$0	\$9,825	\$0	\$0	\$0

As expected, there is no Northern Southland development income or expenditure for the period to date, due to grants not being considered and awarded from the fund until the board's June meeting.



Northern - Business Units as at 30 April 2022									
	Income			Expenses			Capital		
Business Unit	Actual YTD	Projection YTD	Projection Full Year	Actual YTD	Projection YTD	Projection Full Year	Actual YTD	Projection YTD	Projection Full Year
Community Leadership Northern			\$6,069	\$6,069	\$6,069	\$6,069			
Rec Reserve - Northern	\$639	\$641	\$769	\$927	\$769	\$769			\$0
Total	\$639	\$641	\$6,838	\$6,996	\$6,838	\$6,838	\$0	\$0	\$0

Community leadership income and expenditure are on budget. Applications for the first round of the Northern Community Partnership fund closed on 31 August, and approved grants, where all conditions have been met, have subsequently been paid.

Recreation reserve income is in line with budget. Expenditure is \$158 over budget due to increased rates.

Halls - Business Units as at 30 April 2022									
	Income			Expenses			Capital		
Business Unit	Actual YTD	Projection YTD	Projection Full Year	Actual YTD	Projection YTD	Projection Full Year	Actual YTD	Projection YTD	Projection Full Year
Hall - Five Rivers	\$8,715	\$7,407	\$8,893	\$3,020	\$6,168	\$8,134	\$0	\$0	\$0
Total	\$8,715	\$7,407	\$8,893	\$3,020	\$6,168	\$8,134	\$0	\$0	\$0

Five Rivers hall income is over budget (\$1,308) due to additional hire income received.

Expenditure is \$3,148 under budget primarily due to no general maintenance and minimal work scheme costs being incurred to date, offset by higher than expected insurance costs.



Reserve balances

RESERVE	ACTUAL 30 JUNE 2021	BUDGET 30 JUNE 2022	FORECAST 30 JUNE 2022
Athol community centre	\$7,727	\$7,889	\$7,889
Athol general	\$8,028	\$8,279	\$2,137
Total – Athol	\$15,755	\$16,168	\$10,026
Five Rivers hall	\$489	\$494	\$494
Total – Five Rivers	\$489	\$494	\$494
Garston special projects	\$38,938	\$32,440	\$28,926
Total – Garston	\$38,938	\$32,440	\$28,926
Lumsden community centre	\$12,731	\$12,833	\$12,833
Lumsden cemetery	\$693	\$707	\$707
Lumsden footpaths	\$10,684	\$1,865	\$1,865
Lumsden general	\$90,756	\$93,497	\$135,278
Lumsden stormwater	\$56,285	\$47,255	-
Total – Lumsden	\$161,149	\$156,157	\$150,683
Mossburn general	\$95,719	\$87,554	\$95,214
Total – Mossburn	\$95,719	\$87,554	\$95,214
Northern Southland development fund	\$324,264	\$328,339	\$328,399
Total – Northern Southland development fund	\$324,264	\$328,339	\$328,399
TOTAL RESERVES	\$63,314	\$621,152	\$613,742

Chairperson's report

Record no: R/22/5/20656

Author: Fiona Dunlop, Committee advisor

Approved by: Fran Mikulicic, Group manager democracy and community

☐ Decision

☐ Recommendation

☒ Information

Purpose of report

- 1 The purpose of the report is to provide an update to the Northern Community Board on activities that the chairperson has been involved in since the April 2022 meeting.
- 2 The report also provides an opportunity for the board chairperson to present an overview of the issues he has been involved with.
- 3 Items of interest that the chair is reporting on are as follows:
 - attended a meeting in Lumsden for the new appointed Around the Mountains Cycle Trail Board
 - Lumsden garden plan update.
- 4 Chairperson Greg Tither will update the members further at the meeting.

Board member updates

- 5 This is an opportunity for Board members to update on areas of interest.

Recommendation

That the Northern Community Board:

- a) **receives the report titled "Chairpersons report" dated** 1 June 2022.

Attachments

There are no attachments for this report.