



Notice is hereby given that a meeting of the Oreti Community Board will be held on:

Date: Monday, 20 June 2022
Time: 5.30pm
Meeting room: Winton RSA, ANZAC Room
Venue: 186 Great North Road
Winton

Oreti Community Board Agenda OPEN

MEMBERSHIP

Chairperson	Natasha Mangels
Deputy Chairperson	Peter Schmidt
Members	Andrew Dorricott
	Geoffrey Jukes
	Colin Smith
	Brian Somerville
	Treena Symons
	Councillor Darren Frazer

IN ATTENDANCE

Group manager infrastructure and environmental services - Matt Russell
Committee advisor - Fiona Dunlop
Community partnership leader - Karen Purdue

Contact telephone: 0800 732 732
Postal address: PO Box 903, Invercargill 9840
Email: emailsdc@southlanddc.govt.nz
Website: www.southlanddc.govt.nz
Online: [Southland District Council YouTube](#)

Full agendas **are available on Council's website**
www.southlanddc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

Health and safety – emergency procedures

Toilets – The location of the toilets will be advised at the meeting.

Evacuation – Should there be an evacuation for any reason please exit via the exits indicated at the venue.

Earthquake – Drop, cover and hold applies in this situation and, if necessary, once the shaking has stopped we will evacuate the building to a safe location.

Phones – Please turn your mobile devices to silent mode.

Recording - These proceedings may be recorded for the purpose of live video, both live streaming and downloading. By remaining in this meeting, you are consenting to being filmed for viewing by the public.

Terms of Reference – Community Boards

TYPE OF COMMITTEE	Community board
RESPONSIBLE TO	<p>Council</p> <p>Each community board will have a relationship with the committees in section 8.4.2 to 8.4.5 of the delegations manual based on the scope of the activities/functions delegated to each committee.</p>
SUBCOMMITTEES	As noted in section 8.5 of the delegations manual various subcommittees will report to specific community boards.
LEGISLATIVE BASIS	<p>Resolution made by Council through the representation arrangements as per the Local Electoral Act 2001.</p> <p>Role, status and membership as per subpart 2 of Part 4 of the Local Government Act 2002 (LGA).</p> <p>Treaty of Waitangi as per section 4, Part 1 of the LGA.</p> <p>Opportunities for Maori to contribute to decision-making processes as per section 14 of Part 2 of the LGA. Community boards delegated powers by Council as per schedule 7, clause 32, LGA.</p> <p>Appointment of councillors to community boards as per section 50, LGA.</p>
MEMBERSHIP	<p>Oreti and Waihopai Toetoe Community Boards have seven members elected by the local authority triennial elections plus a member appointed by Council. All other community boards have six members plus a member appointed by Council.</p> <p>The chairperson is elected by the community board.</p> <p>Councillors who are not appointed to community boards can only remain for the public section of the community board meeting. They cannot stay for the public excluded section unless the community board agrees.</p>
FREQUENCY OF MEETINGS	Every second month but up to ten ordinary meetings a year
QUORUM	Not less than four members
KEY FUNCTIONS	<ul style="list-style-type: none"> • to promote the social, economic, environmental and cultural well-being of local communities and in so-doing contribute to the realisation of Council's vision of one District offering endless opportunities • to provide leadership to local communities on the strategic issues and opportunities that they face • to be advocates and representatives for their local community and in so doing ensure that Council and other agencies have a clear understanding of local needs and aspirations • to be decision-makers on issues that are delegated to the board by Southland District Council • to develop relationships and communicate with key community organisations, special interest groups, residents and businesses within the community

	<ul style="list-style-type: none"> • to maintain an overview of the services Council delivers to its communities and assess the extent to which these services meet community needs • to recommend the setting of levels of service and budgets for local activities.
DELEGATIONS	<p>The community board shall have the following delegated powers and be accountable to Council for the exercising of these powers.¹</p> <p>In exercising the delegated powers, the community board will operate within:</p> <ol style="list-style-type: none"> 1) policies, plans, standards or guidelines that have been established and approved by Council 2) the needs of the local communities; and 3) the approved budgets for the activity. <p>Power to Act</p> <p>The community board will prepare and implement programmes of work, which will be reflected in its community board plan, which are relevant to the purposes of the community board that are consistent with the long term plan and annual plan processes of Council. Such programmes are to include budgetary provision for all costs associated with the work.</p> <p>Community Well-Being</p> <ol style="list-style-type: none"> 4) to develop local community outcomes that reflect the desired goals for their community/place 5) to monitor the overall well-being of local communities and use the information gathered to inform development of local strategies to address areas of need 6) work with Council and the community to develop a community board plan for the community of interest area – working in with any community plans that may exist. <p>Community Leadership</p> <ol style="list-style-type: none"> 7) communicate and develop a relationship with community organisations, local groups, and special interest groups within the local community of interest 8) identify key issues that will affect their community of interest's future and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities 9) promote a shared vision for the community of interest area and develop and promote ways to work with others to achieve positive outcomes 10) provide a local community perspective on Council's long term plan key performance indicators and levels of service as detailed in the long term plan, and on local expenditure, rating impacts and priorities.

¹ Local Government Act 2002, s.53

Advocacy

11) submissions

- a) authority to make recommendations to Council on matters to be considered in submissions Council may make to external organisations' regional or national policy documents, select committees
- b) authority to make submissions to Council or other agency on issues within its community of interest area
- c) authority to make submissions to Council on bylaws and recommend to Council the level of bylaw service and enforcement to be provided, having regard to the need to maintain consistency across the District for all Council bylaws.

12) authority to prepare a submission to Council on the proposed levels of service, income and expenditure within the community of interest area, for consideration as part of the long term plan/annual plan process

13) provide comment by way of the formal Annual Plan/Long Term Plan process on relative priorities for the delivery of District services and levels of service within the community board area.

District activities include:

- a) wastewater
- b) solid waste
- c) water supply
- d) parks and reserves
- e) roading
- f) libraries
- g) cemeteries
- h) emergency management
- i) stormwater
- j) public toilets
- k) community housing

14) Council will set the levels of service for District activities – if a community board seek a higher level of service they will need to recommend that to Council and it will need to be funded in an appropriate way (locally).

Community Assistance

- 15) authority to establish prioritisation for allocation based on an overarching set of criteria from council to guide the scope of the activity
- 16) authority to grant the allocated funds from the Community Partnership Fund

- 17) authority to allocate bequests or grants generated locally consistent with the terms of the bequest or grant fund

Northern Community Board

- 18) make decisions regarding funding applications to the Northern Southland Development Fund. The Northern Community Board may invite a representative of the community of Dipton to take part in the decisions on applications to the Northern Southland Development Fund.

Unbudgeted Expenditure

Approve unbudgeted operating expenditure for local activities of up to \$20,000.

Approve up to a \$20,000 increase in the projected cost of a budgeted capital works project/item that is included in the annual plan/LTP.

Authority to delegate to the chief executive, when approving a project definition/business case, over-expenditure of up to \$10,000 for capital expenditure against the budget detailed in the Annual Plan/LTP.

Service Delivery

Local Activities

For activities within the local activities category, the community board shall have authority to:

- a) recommend to Council levels of service for local activities having regard to Council budgets within the Long Term Plan and Annual Plan process
- b) recommend to Council the rates and/or user charges and fees to fund the local activities
- c) accept donations of a local asset eg a gas barbeque, park bench, etc with a value of less than \$20,000.
- d) approve project definitions/business cases for approved budgeted capital expenditure up to \$300,000
- e) recommend to the Services and Assets Committee the approval of project definitions/business case and procurement plan for capital expenditure over \$300,000 and/or any unbudgeted capital expenditure
- f) monitor the performance and delivery of the service in meeting the expected levels of service
- g) facilitate the development of local management plans (for subsequent recommendation to Council), where required by statute or in support of District or other plans for reserves, harbours, and other community facilities, except where powers:
 - have been delegated to Council officers; or
 - would have significance beyond the community board's area or otherwise involves a matter of

national importance (Section 6 Resource Management Act 1991); or

- involve the alienation of any part of a proposed or existing esplanade reserve by way of width reduction, easement, lease or otherwise.

Local activities include:

- i) community leadership
 - ii) local halls and community centres (within Council's overarching policy for community facilities)
 - iii) wharves and harbour facilities
 - iv) local parks and reserves
 - v) parking limits and footpaths
 - vi) Te Anau/Manapouri Airport (Fiordland Community Board)
 - vii) Stewart Island Electricity Supply Authority (SIESA) (Stewart Island/Rakiura Community Board)
 - (i) for the above two local activities only
 - (ii) recommend levels of service and annual budget to the Services and Assets Committee
 - (iii) monitor the performance and delivery of the service
- 19) naming reserves, structures and commemorative places
- a) authority to decide upon requests from the community, regarding names of reserves, the placement of structures and commemorative places.
- 20) naming roads
- a) authority to decide on the naming for public roads, private roads and rights of way
- 21) assist the chief executive by providing comment (through the board chairperson) to consider and determine temporary road closures applications where there are objections to the proposed road closure.

Rentals and Leases

In relation to all leases and licences of land and buildings for local activities within their own area, on behalf of Council;

- a) accept the highest tenders for rentals more than \$10,000
- b) approve the preferential allocation of leases and licenses where the rental is \$10,000 or more per annum.

Environmental management and spatial planning

- 22) provide comment on behalf of the relevant community/communities on resource consent applications referred to the community board for comment.
- 23) recommend to Council the level of bylaw service and enforcement to be provided within the community, having regard to the need to maintain consistency across the District.

	<p>24) provide advice to Council and its committees on any matter of interest or concern to the community board in relation to the sale of alcohol where statutory ability exists to seek such feedback.</p> <p>25) provide input into regulatory activities not otherwise specified above where the process allows.</p> <p>26) recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the board has made submissions; ability to provide input to support the development of community planning for a civil defence emergency; and after an emergency event, to provide input and information to support community response efforts.</p>
LIMITS TO DELEGATIONS	<p>No financial or decision making delegations other than those specifically delegated by Council.</p> <p>The community board shall only expend funding on purposes for which that funding was originally raised and in accordance with the budgets approved by Council through its Long Term Plan/Annual Plan. In accordance with the provisions of section 39(2) of Schedule 7 the board may not incur expenditure in excess of the approved budget.</p> <p>Matters which are not Delegated</p> <p>Southland District Council has not delegated to community boards the power to:</p> <ul style="list-style-type: none"> • make a rate or bylaw • acquire, hold or dispose of property • direct, appoint, suspend or remove staff • engage or enter into contracts and agreements and financial commitments • institute an action for recovery of any amount • issue and police building consents, notices, authorisations and requirements under acts, statutes, regulations, bylaws and the like; • institute legal proceedings other than the delegation to recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the community board has made submissions.
CONTACT WITH MEDIA	<p>The community board chairperson is the authorised spokesperson for the board in all matters where the board has authority or a particular interest.</p> <p>Board members, including the chairperson, do not have delegated authority to speak to the media and/or outside agencies on behalf of Council on matters outside of the board's delegations.</p>

	<p>The assigned Executive Leadership Team member will manage the formal communications between the board and its constituents and for the board in the exercise of its business. Correspondence with central government, other local government agencies or official agencies will only take place through Council staff and will be undertaken under the name of Southland District Council.</p>
REPORTING	<p>Community boards are unincorporated statutory bodies which are elected to represent the communities they serve.</p> <p>The boards maintain bound minute books of their own meetings.</p>

TABLE OF CONTENTS

ITEM	PAGE
 PROCEDURAL	
1 Apologies	13
2 Leave of absence	13
3 Conflict of interest	13
4 Public forum	13
5 Extraordinary/urgent items	13
6 Confirmation of minutes	13
 REPORTS	
7.1 Community Partnership Fund applications - March 2022 funding round	23
7.2 Wrey's Bush Hall - redistribution of rating boundary	41
7.3 Community leadership report	47
7.4 Operational Report for the Oreti Community Board	53
7.5 Chairperson's report	67

1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of interest

Community board members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public forum

Notification to speak is required by 12noon at least one clear day before the meeting. Further information is available at www.southlanddc.govt.nz or by phoning 0800 732 732.

5 Extraordinary/urgent items

To consider, and if thought fit, to pass a resolution to permit the Community Board to consider any further items which do not appear on the agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the chairperson must advise:

- (i) the reason why the item was not on the agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further **discussion."**

6 Confirmation of minutes

6.1 Meeting minutes of Oreti Community Board, 04 April 2022



Oreti Community Board

OPEN MINUTES

Minutes of a meeting of Oreti Community Board held as a Virtual meeting via Zoom on Monday, 4 April 2022 at 5.33pm. (5.33pm – 6.47pm)

PRESENT

Chairperson	Natasha Mangels
Deputy Chairperson	Peter Schmidt
Members	Andrew Dorricott
	Geoffrey Jukes
	Colin Smith
	Brian Somerville
	Treena Symons (5.42pm – 6.47pm)
	Councillor Darren Frazer

IN ATTENDANCE

Councillor Menzies (5.33pm – 5.47pm)
Councillor Ruddenklau
Committee advisor - Fiona Dunlop
Community partnership leader - Karen Purdue

1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

Peter Schmidt advised that he had conflict of interest in relation to item 7.5 - Winton Rotary Club - grant application for Winton entrances sign and would not take part in discussion or voting.

Councillor Frazer advised that he had a conflict of interest in relation to item 7.2 - Project scope confirmation - 2022/2023 locally funded projects (Winton – Ivy Russell reserve development code P-10890) and would not take part in discussion or voting.

4 Public forum

Anne Robbie addressed the meeting in regarding trees in Winton. Mrs Robbie shared an idea that she had had of taking scions (cuttings) from the World War One (heritage listed) elm tree in ANZAC Oval to be used as replacement trees.

5 Extraordinary/urgent items

There were no extraordinary/urgent items.

6 Confirmation of minutes

Resolution

Moved Brian Somerville, seconded Chairperson Mangels and resolved:

That the Oreti community board confirms the minutes of the meeting held on 21 February 2022 as a true and correct record of that meeting.

Reports

7.1 Great North Road Tree Removal - Retrospective Unbudgeted expenditure

Record No: R/22/3/8087

Community facilities manager – Mark Day was in attendance for this item.

Mr Day advised that the purpose of the report was to seek approval for retrospective unbudgeted expenditure of up to \$7,000.00 for tree removal to be funded from the Winton general reserve.

(During discussion, Treena Symons joined the meeting at 5.42pm.)

(Councillor Menzies left the meeting at 5.47pm.)

Resolution

Moved Geoffrey Jukes, seconded Colin Smith and resolved:

That the Oreti Community Board:

- a) **Receives the report titled “Great North Road Tree Removal - Retrospective Unbudgeted expenditure” dated 30 March 2022.**
- b) Determines that this matter or decision be recognised as not significant in terms of section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Agrees to approve unbudgeted expenditure of up to \$7,000 to complete project P-10885 to be funded from the Winton general reserve.

7.2 Project scope confirmation - 2022/2023 locally funded projects

Record No: R/22/2/6259

Community facilities manager – Mark Day was in attendance for this item.

Due to technical difficulties with the online meeting facility for the officer with this item, the meeting moved onto other items.

See further down the minutes for the final resolution.

7.4 Operational Report for the Oreti Community Board

Record No: R/22/2/5415

Community partnership leader – Karen Purdue was in attendance for this item.

Resolution

Moved Colin Smith, seconded Cr Frazer and resolved:

That the Oreti Community Board:

- a) **Receives the report titled “Operational Report for the Oreti Community Board”**
dated 30 March 2022.

(Peter Schmidt withdrew due to a conflict of interest.)

7.5 Winton Rotary Club - grant application for Winton entrances sign

Record No: R/22/3/11841

Community partnership leader – Karen Purdue was in attendance for this item.

Mrs Purdue advised that the purpose of the report was to consider an application from the Winton Rotary Club for grant funding of \$5,000 towards the replacement and construction of three new welcome signs at the entrances to Winton.

The Board noted that the Rotary Club of Winton has applied to the Oreti Community Board for a grant of \$5,000 towards the replacement and construction of three new welcome signs at the entrances to Winton. The overall project cost is approximately \$10,000 and the other \$5,000 funding has been secured from the Strategic Tourism Asset Protection Program which is administered by Great South.

Resolution

Moved Cr Frazer, seconded Brian Somerville and resolved:

That the Oreti Community Board:

- a) receives **the report titled “Winton Rotary Club - grant application for Winton entrances sign” dated** 30 March 2022.
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) approves a grant of \$5,000, from the Winton property sales reserve to the Rotary Club of Winton towards construction of three welcoming signs at the entrances to Winton.

(Peter Schmidt returned to the meeting.)

7.6 Community leadership report

Record No: R/22/3/11644

Community partnership leader – Karen Purdue was in attendance for this item.

The Board noted that the report was to update them on the community leadership activities in the area.

Attached to the report was the Waka Kotahi final investment audit report and the snapshot of District statistics for your information.

Resolution

Moved Deputy Chairperson Schmidt, seconded Cr Frazer and resolved:

That the Oreti Community Board:

- a) **receives the report titled “Community leadership report” dated 30 March 2022.**

7.2 Project scope confirmation - 2022/2023 locally funded projects

Record No: R/22/2/6259

Community facilities manager – Mark Day was in attendance for this item.

Mr Day advised that the purpose of the report was to seek approval from the Oreti Community Board for the scope of the locally funded projects within their board area that will be delivered in the 2022/2023 financial year.

Moved Geoff Jukes, seconded Chairperson Mangels recommendations a to c and d with an amendment to Wallacetown – Walking track construction ~~investigation~~ project code P-10839

Recommendations a to c were put and declared CARRIED.

Recommendation d - Winton – Drill hall disposal or demolition code P-10587 was put and declared CARRIED.

Recommendation d - Winton – Centennial Park grandstand refurbishment code P-10588 was put and declared CARRIED.

Recommendation d - Winton – Maternity centre exterior painting code P-10738 was put and declared CARRIED.

Recommendation d - Winton – Medical centre window replacement and recladding code P-10740 was put and declared CARRIED.

Recommendation d - Winton – Great North Road tree removal stage 2 code P-10886 was put and declared CARRIED.

Councillor Frazer requested that his dissenting vote be recorded to the Great North Road tree removal.

(Councillor Frazer withdrew from the meeting due at conflict of interest.)

Recommendation d - Winton – Ivy Russell reserve development code P-10890 was put and declared CARRIED.

(Councillor Frazer returned from the conflict of interest.)

Recommendation d - Winton – Memorial hall electric blind installation code P-10947 was put and declared CARRIED.

Recommendation d - Walking track construction investigation project code P-10839 was put and declared CARRIED.

Recommendation d - Dipton – Hall toilet refurbishment code P-10930 was put and declared CARRIED.

Final resolution

That the Oreti Community Board:

- a) **Receives the report titled “Project scope confirmation - 2022/2023 locally funded projects” dated 30 March 2022.**
- b) Determines that this matter or decision be recognised as not significant in terms of section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Agrees to approve the scope of the projects identified (as indicated below) and with the details in the attachments to the staff report.
 - Winton – Drill hall disposal or demolition code P-10587
 - Winton – Centennial Park grandstand refurbishment code P-10588
 - Winton – Maternity centre exterior painting code P-10738
 - Winton – Medical centre window replacement and recladding code P-10740
 - Winton – Great North Road tree removal stage 2 code P-10886
 - Winton – Ivy Russell reserve development code P-10890
 - Winton – Memorial hall electric blind installation code P-10947
 - Wallacetown – Walking track construction investigation project code P-10839
 - Dipton – Hall toilet refurbishment code P-10930.

7.3 Oreti Hall - Retrospective Unbudgeted expenditure

Record No: R/22/3/8083

Community facilities manager – Mark Day was in attendance for this item.

Mr Day advised that the purpose of the report was to seek approval for retrospective unbudgeted expenditure of up to \$7,000.00 for the electrical load sharing and heat pump installation to be funded from a loan. The report is further to the one considered by the Board at its meeting 21 February 2022.

The Board noted that the retrospective unbudgeted expenditure was for two issues in relation to :

- the electrical distribution board which does not have enough capacity to cater for the amount of load that is being placed on it when multiple appliances are in use.
- the car park area outside the hall which is being used by transport companies as a layby and storage area and the local school bus in addition to hall users. It is also at the intersection of Oreti Plains Road and Drummond Oreti Road which makes egress from the car park difficult.

Resolution

Moved Brian Somerville, seconded Deputy Chairperson Schmidt and resolved:

That the Oreti Community Board:

- Receives the report titled “Oreti Hall - Retrospective Unbudgeted expenditure” dated 30 March 2022.**
- Determines that this matter or decision be recognised as not significant in terms of section 76 of the Local Government Act 2002.
- Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- Agrees to approve unbudgeted expenditure of up to \$7,000 to install heat pumps and electrical lodge sharing to be funded from a loan.

7.7 Council report

Record No: R/22/3/11471

Councillor Frazer to the Board through the Council report.

Resolution

Moved Colin Smith, seconded Geoffrey Jukes and resolved:

That Oreti Community Board:

- Receives the report titled “Council report” dated 30 March 2022.**

7.8 Chairperson's report

Record No: R/22/3/11306

Chairperson Mangels took the Board through her report.

Resolution

Moved Chairperson Mangels, seconded Deputy Chairperson Schmidt

That the Oreti Community Board:

- a) **receives the report titled "Chairperson's report" dated** 24 March 2022.

The meeting concluded at 6.47pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE ORETI COMMUNITY BOARD HELD
ON MONDAY 4 APRIL 2022.

DATE:.....

CHAIRPERSON:.....

Community Partnership Fund applications - March 2022 funding round

Record no: R/22/6/21077

Author: Kathryn Cowie, Community liaison officer

Approved by: Fran Mikulicic, Group manager democracy and community

☒ Decision

☐ Recommendation

☐ Information

Purpose

- 1 The purpose of this report is for the Oreti Community Board to allocate funding for the March 2022 round of the Oreti Community Partnership Fund.

Executive summary

- 2 A total of four applications have been received for the March 2022 funding round of the Oreti Community Partnership Fund. The applications are included as an attachment to this report. Please note that the attachments to the applications (including financials) are not attached to this report as they contain information sensitive to the applicant's privacy. These attachments were provided to the community board with the applications for their perusal prior to the meeting.
- 3 The Oreti Community Board has \$24,166 remaining to allocate from the Oreti Community Partnership Fund in the 2021/2022 financial year.
- 4 A total of \$20,306 has been received in requests.

Recommendation

That the Oreti Community Board:

- a) **receives the report titled “Community Partnership Fund applications - March 2022 funding round” dated 1 June 2022.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) receives applications from the following:
 - 1. Wallacetown Community Centre
 - 2. Graeme Dingle Foundation Southland
 - 3. Central Southland Hospital Charitable Trust
 - 4. Ryal Bush Community Centre
- e) approves/declines a grant of \$4,922 to the Wallacetown Community Centre for assistance towards the replacement of three external doors to the facility.
- f) approves/declines a grant of \$3,750 to the Graeme Dingle Foundation Southland for assistance towards the costs associated with delivering the KiwiCan programme at Wallacetown School.
- g) approves/declines a grant of \$10,000 to the Central Southland Hospital Charitable Trust for operational costs to support the Winton Community Worker.
- h) approves/declines a grant of \$1,634 to the Ryal Bush Community Centre to assist with purchasing a BBQ, outdoor tables and chairs and a new vacuum cleaner for the facility.

Background

- 5 Southland District Council’s community assistance activity seeks to contribute to a District of ‘proud, connected communities that have an attractive and affordable lifestyle’ by enabling Southland’s communities to be desirable places to live, grow up, work, run a business, raise a family and enjoy a safe and satisfying life. Through providing financial assistance by way of grant funding, community groups and individuals are supported to undertake their desired activities.
- 6 A review of community assistance was completed in early 2019, which resulted in the establishment of the Community Partnership Fund whereby the nine community boards in the District allocate funding directly to their communities.
- 7 The Oreti Community Board set the following criteria for their Community Partnership Fund:

- consideration will be given to all funding requests on a case-by-case basis
- the board will give preference to applications that directly benefit the community board area and link to the community board plan outcomes
- there is no cap on the amount applicants can request
- co-funding is preferable, but not essential
- more than one quote is preferable, but if not possible to get more than one quote an explanation why will be sufficient
- applicants may be invited to speak to the board about their funding request
- applicants do not have to be a legal entity to apply
- applications from individuals will be considered on a case-by-case basis
- applications relating to improvements to council-owned facilities are not eligible for funding.

Applications received	4
Total amount requested	\$20,306
Funds available	\$24,166

1 **Wallacetown Community Centre**

Request assistance towards costs of replacing three external doors at the community centre.

Total project cost	\$4,922
Amount requested	\$4,922

2 **Graeme Dingle Foundation**

Request assistance towards the cost of delivering the KiwiCan programme at Wallacetown School.

Total project cost	\$21,147
Amount requested	\$3,750

3 **Central Southland Hospital Charitable Trust**

Request assistance towards costs to support the Winton Community Worker position (wages, mileage, phone, office expenses, general running costs).

Total project cost	\$49,450
Amount requested	\$10,000

4 Ryal Bush Community Centre

Request assistance towards costs of a new vacuum cleaner at the community centre as well as a new BBQ and BBQ tables.

Total project cost **\$1,634**

Amount requested **\$1,634**

Issues

- 8 There are no issues identified.

Factors to consider

Legal and statutory requirements

- 9 There are no legal and statutory requirements to consider.

Community views

- 10 The board, as representatives of the Oreti area will consider each application and how it benefits their communities.

Costs and funding

- 11 The Oreti Community Board has \$24,166 remaining to be allocated through the Oreti Community Partnership Fund in the 2021/2022 financial year. A total of \$20,306 has been received in requests.

Policy implications

- 12 There are no policy implications.

Analysis

Options considered

- 13 The options for consideration are to allocate funding pursuant to the funding criteria set by the community board or decline the applications.

Analysis of options

Option 1 – Approves and allocates funding pursuant to the funding criteria set by the community board.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">support community groups to achieve local initiatives	<ul style="list-style-type: none">there are no disadvantages

Option 2 – Declines the applications.

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">• there are no advantages	<ul style="list-style-type: none">• no funds awarded could hinder the progress of community led development due to lack of financial support

Assessment of significance

- 14 This is not considered significant.

Recommended option

- 15 The recommended option is ‘option 1 – approves and allocates funding pursuant to the funding criteria set by the community board.

Next steps

- 16 Inform the applicants of the allocation decisions.

Attachments

- A Wallacetown Community Centre - external doors - March 2022
- B Graeme Dingle Foundation - Wallacetown School programme - March 2022 [↓](#)
- C Central Southland Hospital Charitable Trust - community worker costs - March 2022
- D Ryal Bush Community Centre - BBQ - March 2022

Community Partnership Fund Application Form

PLEASE TICK WHICH COMMUNITY PARTNERSHIP FUND YOU ARE APPLYING FOR:

- ☐ Fiordland Community Board
☒ Oreti Community Board
☐ Oraka Aparima Community Board
☐ Northern Community Board
☐ Ardlussa Community Board
☐ Waihopai Toetoe Community Board
☐ Tuatapere Te Waewae Community Board
☐ Wallace Takitimu Community Board
☐ Stewart Island/Rakiura Community Board



YOUR DETAILS

Name of organisation **WALLACETOWN COMMUNITY CENTRE SOCIETY INC**
 Postal address **PO BOX 5128, INVERCARGILL 9843**
 Street address **57 DUNLOP STREET, WALLACETOWN**

CONTACT NAMES

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name	Mat Darling	Phone	(day)	0273922021
Email	Mat.darling@gmail.com		(evening)	0273922021
Name	Alaister Marshall	Phone	(day)	027 433 7563
Email	amlm66@outlook.com		(evening)	027 433 7563

BANK ACCOUNT NUMBER TO DIRECT CREDIT GRANT PAYMENT IF APPLICATION SUCCESSFUL:

To help speed the process up in the event of your grant being approved, can you please provide verification of your bank account details. This can be a screen shot or banking slip and it must be attached to your application.

PROJECT DETAILS

How many members belong to your club/organisation? 300

Please describe fully: (Continue on a separate sheet if necessary)

For what purpose does your organisation seek a Community Partnership Fund subsidy?

Seeking funding for the replacement of three external doors at the Community Centre, which
Provide access to the facility, changing rooms and bathrooms from the adjacent sports ground.
The existing wooden doors are failing and are increasingly becoming more vulnerable to
Weather. This is part of a wider repairs and maintenance program being managed by the centre
This year.

If your application relates to a facility – who uses the facility and how often?

Regular bookings include: Wallacetown School (indoor physical activities, performances, school productions), Wallacetown Senior Citizens (indoor physical exercise/mobility), Sporting Group (including marching, roller derby, bowls), Family events, Industry consultations and meetings (e.g. farming, Emergency Management Southland), and Netball Teams (amateur and professional teams). Most of these events are seasonal, but facility gets frequent use.

Does the facility have a long term development and maintenance plan? ☒ Yes ☐ No

How will your project benefit the organisation or community?

Our project allows from critical repairs and maintenance to a key and strategic community asset which is enjoyed by Wallacetown residents, and wider Southland rate payers alike.

Outcomes from our facility, ensure access to sport, community connectedness and resilience,

This is what drives a group of volunteer residents in ensuring the facility remains well maintained and looked after for years to come

Start date of your project	Depends on supplier availability	Finish date of your project	Likely 1 week install time
----------------------------	----------------------------------	-----------------------------	----------------------------

FINANCIAL DETAILS

Are you registered for GST? ☐ No ☒ Yes GST number 5 5 2 5 7 7 9 5

Applicants that are not GST-registered need to provide budget figures that include GST

Applicants that are GST-registered need to provide budget figures that exclude GST.

Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.

PLEASE ROUND ALL FIGURES TO THE NEAREST DOLLAR

EXPENDITURE		INCOME	\$
Project costs	GST exclusive	Your contribution	
Thwaites Aluminium Limited Supply and Install of Three Doors	\$4,921.86	Fees/subs	
		Fundraising	
		Loan/mortgage	
		Cash savings	
		Other	
		Sub-total	
		Other grants and sponsorship applied for	
		Sponsorship	
		Grants (successful and proposed)	Amount requested Result date

Total cost of the project is	\$4,921.86	Sub-total	
		Total Income	
How much money are you applying for?	\$4,921.86		
Briefly describe any voluntary effort or donated materials provided for the project.			
Voluntary effort (eg number of hours)			
N/A			
Donated materials (eg approximate \$ value)			
N/A			
How do you envisage paying for the future operational costs of this project?			
Existing operational funding is available to the Centre through the rates uplift (SDC) which covers			
Our insurance bill, and our small operational budget comes from our collection in hire fees.			

DECLARATION (PLEASE PROVIDE TWO SIGNATURES)

We **Wallacetown Community Centre Society** consent to Southland District Council collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.

Name **Alaister Colin Marshall**
 Position in organisation **Chairman**
 Signature **[Signature]** Date **31/3**
 Name **Ainslie Forbes-McEwan**
 Position in organisation **Treasurer**
 Signature **[Signature]** Date **31/3**

Please attach

a current statement of income and expenditure	<input type="checkbox"/>
a current bank statement from your organisation	<input type="checkbox"/>
quotations, where relevant	<input type="checkbox"/>
letters of support (if applicable)	<input type="checkbox"/>

These items will complete your application

PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.

Community Partnership Fund Application Form

PLEASE TICK WHICH COMMUNITY PARTNERSHIP FUND YOU ARE APPLYING FOR:

- ☐ Fiordland Community Board
☒ Oreti Community Board
☐ Oraka Aparima Community Board
☐ Northern Community Board
☐ Ardlussa Community Board
☐ Waihopai Toetoe Community Board
☐ Tuatapere Te Waewae Community Board
☐ Wallace Takitimu Community Board
☐ Stewart Island/Rakiura Community Board



YOUR DETAILS

Name of organisation	Graeme Dingle Foundation Southland
Postal address	PO Box 224, Invercargill 9840
Street address	

CONTACT NAMES

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name	Kate Sanderson	Phone	(day)	021355102
Email	Kate.Sanderson@dinglefoundation.org.nz		(evening)	
Name	Dave Gibbs	Phone	(day)	0226390191
Email	dave.gibbs@dinglefoundation.org.nz		(evening)	

BANK ACCOUNT NUMBER TO DIRECT CREDIT GRANT PAYMENT IF APPLICATION SUCCESSFUL:

To help speed the process up in the event of your grant being approved, can you please provide verification of your bank account details. This can be a screen shot or banking slip and it must be attached to your application.

PROJECT DETAILS

How many members belong to your club/organisation? 1200+

Please describe fully: (Continue on a separate sheet if necessary)

For what purpose does your organisation seek a Community Partnership Fund subsidy?

Funds are sought towards the delivery of Kiwi Can, our life skills and values programme, at Wallacetown School. This small community school joined the Kiwi Can whanau in term 3 2021, and already Principal Lisa Brady acknowledges the positive impact Kiwi Can has had on their learners (letter of support attached). Kiwi Can is a long-standing and highly successful programme with incredibly strong outcomes in the areas of building resilience and self-confidence, in developing pro-social skills and in fostering well-being for

tamariki. Kiwi Can helps with engagement at school which is especially important given the continued uncertainty and challenges we face every day.

If your application relates to a facility – who uses the facility and how often?

N/A

Does the facility have a long term development and maintenance plan? ☐ Yes ☐ No

How will your project benefit the organisation or community?

Kiwi Can has individual, civic (community) and institutional benefits. More: Respect displayed for self, others, belongings, objects, and places; Pride taken in schools, communities, and environments; Enhanced relationships. Less: Antisocial behaviour (bullying, graffiti, bad language); Disengagement with learning and community. Akonga will also participate in a Community Project where they will learn to give back to their community.

Start date of your project 01/02/22 Finish date of your project 31/12/22

FINANCIAL DETAILS

Are you registered for GST? ☐ No ☒ Yes GST number 8 7 2 2 6 1 1 5



Applicants that are not GST-registered need to provide budget figures that include GST

Applicants that are GST-registered need to provide budget figures that exclude GST.

Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.

PLEASE ROUND ALL FIGURES TO THE NEAREST DOLLAR				
EXPENDITURE	\$	INCOME	\$	
Project costs	GST inclusive or GST exclusive	Your contribution		
Kiwi Can Leader x 2	\$14,040	Fees/subs <small>School contribution</small>	\$1,400	
Kiwi Can Coordinator	\$6,032	Fundraising	\$1,062	
Community Project	\$250	Loan/mortgage		
Annual mileage	\$825	Cash savings		
		Other <small>Apprenticeship boost</small>	\$1,935	
		Sub-total	\$4,397	
		Other grants and sponsorship applied for		
		Sponsorship		
		Grants (successful and proposed)	Amount requested	Result date
		Tindall Foundation	\$5,000	
		Sybil Ada Hensley	\$2,000	
		% Community Trust Southland*	\$6,000	

*application across all programmes in Southland

		Sub-total	\$13,000
Total cost of the project is	\$21,147	Total Income	\$17,397
How much money are you applying for?		\$3,750	
Briefly describe any voluntary effort or donated materials provided for the project.			
Voluntary effort (eg number of hours)			
We anticipate working with local volunteers during our annual community project, a few hours across a day. We also have a voluntary board who meet monthly.			
Donated materials (eg approximate \$ value)			
N/A			
How do you envisage paying for the future operational costs of this project?			
Through ongoing grant applications, fundraising initiatives and sponsorship.			
DECLARATION (PLEASE PROVIDE TWO SIGNATURES)			
We		Dave Gibbs & Kate Sanderson	
		consent to Southland District Council	
collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.			
Name	Dave Gibbs		
Position in organisation	General Manager		
Signature		Date	15/03/22
Name	Katie Sanderson		
Position in organisation	Grants Manager		
Signature		Date	15/03/22
Please attach			Check
a current statement of income and expenditure			<input checked="" type="checkbox"/>
a current bank statement from your organisation			<input checked="" type="checkbox"/>
quotations, where relevant Staff contracts can be supplied if requested.			<input type="checkbox"/>
letters of support (if applicable)			<input checked="" type="checkbox"/>
These items will complete your application			
PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.			
NOW YOU CAN SUBMIT YOUR APPLICATION IN ONE OF THE FOLLOWING WAYS:			

Community Partnership Fund Application Form

PLEASE TICK WHICH COMMUNITY PARTNERSHIP FUND YOU ARE APPLYING FOR:

- ☐ Fiordland Community Board
☒ Oreti Community Board
☐ Oraka Aparima Community Board
☐ Northern Community Board
☐ Ardlussa Community Board
☐ Waihopai Toetoe Community Board
☐ Tuatapere Te Waewae Community Board
☐ Wallace Takitimu Community Board
☐ Stewart Island/Rakiura Community Board



YOUR DETAILS

Name of organisation **Central Southland Hospital Charitable Trust**
 Postal address **C/- Findex PO Box 28 Winton**
 Street address **221 Great North Road Winton**

CONTACT NAMES

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name	Bruce Kooman	Phone	(day)	03 236 6117
Email	brucekooman@findex.co.nz		(evening)	0272741003
Name	Helen McLees	Phone	(day)	0276959945
Email	a.hmclees@xtra.co.nz		(evening)	0276959945

BANK ACCOUNT NUMBER TO DIRECT CREDIT GRANT PAYMENT IF APPLICATION SUCCESSFUL:

To help speed the process up in the event of your grant being approved, can you please provide verification of your bank account details. This can be a screen shot or banking slip and it must be attached to your application.

PROJECT DETAILS

How many members belong to your club/organisation?

Please describe fully: (Continue on a separate sheet if necessary)

For what purpose does your organisation seek a Community Partnership Fund subsidy?

For on-going costs to support the position of the Winton Community Support Worker, including wages, mileage, phone, office expenses and general running costs. The Winton Community Support Worker position was established when a need was identified to support the community's social, cultural and educational needs by offering activities and services that will enhance the well-being of the people of Winton and surrounding areas. The Community Worker works closely with the local nurses and Lets Link Group (food bank, transport and odd job services.)

The service is available to families, individuals, elderly, groups, organisations and anyone who has a need within the Central Southland Area.

The position is supported by a committee of 8 - 10 members under the governing body of the Central Southland Hospital Charitable Trust, who are also the governing body of the Winton Medical Services, Winton Maternity Services and the Elderly Day Care Centre.

If your application relates to a facility – who uses the facility and how often?

Does the facility have a long term development and maintenance plan? ☐ Yes ☐ No

How will your project benefit the organisation or community?

This is a support and referral position where anyone from the Central Southland District can get assistance to reach appropriate services. Training courses are run in response to identified community needs. Assistance is given with resources and funding. Information and advocacy are provided as needed.

Start date of your project On-going Finish date of your project

FINANCIAL DETAILS

Are you registered for GST? ☐ No ☒ Yes GST number 5 2 3 0 9 3 8 7

Applicants that are not GST-registered need to provide budget figures that include GST

Applicants that are GST-registered need to provide budget figures that exclude GST.

Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.

PLEASE ROUND ALL FIGURES TO THE NEAREST DOLLAR

EXPENDITURE	\$	INCOME	\$
Project costs		Your contribution	
GST inclusive or			
GST exclusive			
		Fees/subs	
		Fundraising	
		Loan/mortgage	
		Cash savings	
		Other	
		Sub-total	
		Other grants and sponsorship applied for	
		Sponsorship	
		Grants (successful and proposed)	
		Amount requested	Result date
		Lotteries Community	\$20,000 7 9 22
		COGS	5,000 29 7 22
		Community Trust of Southland	10,000 4 8 22

Sub-total \$35,000
 Total Income \$10,000
 Total cost of the project is \$49,450
 How much money are you applying for?
 Briefly describe any voluntary effort or donated materials provided for the project.
 Voluntary effort (eg number of hours)

Donated materials (eg approximate \$ value)

How do you envisage paying for the future operational costs of this project?

As this is a non-earning position we will continue to apply for funding from appropriate bodies/ organisations.

DECLARATION (PLEASE PROVIDE TWO SIGNATURES)

We **Central Southland Hospital Charitable Trust** consent to Southland District Council collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.

Name	Bruce Kooman		
Position in organisation	Treasurer		
Signature	<i>B D Kooman</i>	Date	1 April 2022
Name	Helen McLees		
Position in organisation	Funding Assistant		
Signature	<i>Helen McLees</i>	Date	5 - 4 - 22

Please attach

- a current statement of income and expenditure
- a current bank statement from your organisation
- quotations, where relevant
- letters of support (if applicable)

Check

- ☒
- ☒
- ☐
- ☐

These items will complete your application

PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.


NOW YOU CAN SUBMIT YOUR APPLICATION IN ONE OF THE FOLLOWING WAYS:

3-1972

Community Partnership Fund Application Form

PLEASE TICK WHICH COMMUNITY PARTNERSHIP FUND YOU ARE APPLYING FOR:

☐ Fiordland Community Board
☒ Oreti Community Board
☐ Oraka Aparima Community Board
☐ Northern Community Board
☐ Ardlussa Community Board
☐ Waihopai Toetoe Community Board
☐ Tuatapere Te Waewae Community Board
☐ Wallace Takitimu Community Board
☐ Stewart Island/Rakiura Community Board


 SOUTHLAND
DISTRICT COUNCIL

YOUR DETAILS

Name of organisation: Ryal Bush Community Centre
 Postal address: 159 Breeze Road
 Street address: 55 School Road (Ryal Bush School Rd)

CONTACT NAMES

Ann Robbie (Russell Morton)

Please give the names of two people who can be contacted if further information is required. The first contact must be the person who filled out the form. Under the Privacy Act (1993) consent from these people must be given before their details are recorded here.

Name	Ann Robbie	Phone	(day)	0273538488 (txt only)
Email	parobbie123@gmail.com		(evening)	032217117
Name	Russell Morton	Phone	(day)	032217136
Email	mortbied01@gmail.com		(evening)	0274429759

BANK ACCOUNT NUMBER TO DIRECT CREDIT GRANT PAYMENT IF APPLICATION SUCCESSFUL:

To help speed the process up in the event of your grant being approved, can you please provide verification of your bank account details. This can be a screen shot or banking slip and it must be attached to your application.

PROJECT DETAILS

How many members belong to your club/organisation? Community + 9 Committee

Please describe fully: (Continue on a separate sheet if necessary)

For what purpose does your organisation seek a Community Partnership Fund subsidy?

To enhance the usage of the venue.
 Makes venue more attractive for users.
 Saves committee taking B.B.Q to community Centre
 Improves outdoor usage. Old table chairs (donated) rotten

If your application relates to a facility – who uses the facility and how often?

Steiner group fortnightly, Yoga 4x week
 Book bus 1x month, Pilates weekly,
 private hire, birthdays, car club, upholstery, bible
 study, First Aid, Floral Art, Anzac

Does the facility have a long term development and maintenance plan? ☒ Yes ☐ No

How will your project benefit the organisation or community?

Increases facilities for outdoor usage
 Plus vacuum will help with cleaning.

Start date of your project 1 May 22 Finish date of your project 30 Nov 22

FINANCIAL DETAILS

Are you registered for GST? ☒ No ☐ Yes GST number

Applicants that are not GST-registered need to provide budget figures that include GST

Applicants that are GST-registered need to provide budget figures that exclude GST.

Successful applicants who are GST-registered will be required to submit a GST invoice, after being notified the result of the application and prior to the grant being paid out.

PLEASE ROUND ALL FIGURES TO THE NEAREST DOLLAR

EXPENDITURE	\$	INCOME	\$
Project costs	GST inclusive or GST exclusive	Your contribution	
Vacuum	276	Fees/subs	
B.BQ	500 - 800	Fundraising	
B.BQ Tables x2	558	Loan/mortgage	
		Cash savings	
		Other	
		Sub-total	
		Other grants and sponsorship applied for	
		Sponsorship	
		Grants (successful and proposed)	Amount requested
			Result date

Total cost of the project is	\$1634	Sub-total	
Total Income			
How much money are you applying for?	\$1634		
Briefly describe any voluntary effort or donated materials provided for the project.			
Voluntary effort (eg number of hours)			
Donated materials (eg approximate \$ value)			
B.B.Q table will be constructed by community volunteers.			
How do you envisage paying for the future operational costs of this project?			
DECLARATION (PLEASE PROVIDE TWO SIGNATURES)			
We	R.B.C.C. committee	consent to Southland District Council	
collecting the personal contact details provided on this form. The consent is given in accordance with the requirements of the Privacy Act 1994. We also confirm that the information provided is accurate and complete and that the organisation committee has agreed to this project/funding application.			
Name	Ann Robbie		
Position in organisation	Chair		
Signature	G.A. Robbie	Date	30-3-22.
Name	Russell Morton		
Position in organisation	Secy/Treasurer		
Signature	MMML	Date	30-3-22
Please attach		Check	
a current statement of income and expenditure		<input type="checkbox"/>	
a current bank statement from your organisation		<input type="checkbox"/>	
quotations, where relevant		<input type="checkbox"/>	
letters of support (if applicable)		<input type="checkbox"/>	
These items will complete your application			
PLEASE ENSURE THAT ALL QUESTIONS ARE ANSWERED IN FULL AND THAT RELEVANT DOCUMENTATION ACCOMPANIES THE APPLICATION FORM.			
NOW YOU CAN SUBMIT YOUR APPLICATION IN ONE OF THE FOLLOWING WAYS:			

Wrey's Bush Hall - redistribution of rating boundary

Record no: R/22/6/21302

Author: Kathryn Cowie, Community liaison officer

Approved by: Fran Mikulicic, Group manager democracy and community

☐ Decision

☒ Recommendation

☐ Information

Purpose

- 1 The purpose of this report is for the Oreti Community Board to decide if they will approve a proposed redistribution of the Wrey's Bush hall rating boundary.

Executive summary

- 2 The Wrey's Bush hall is a community owned asset and Southland District Council collects rates on their behalf. The current rating boundary of the Wrey's Bush Hall contains 30 rateable properties.
- 3 The Wrey's Bush hall has recently been sold so there is now no need to collect rates for the entity that owns the hall.
- 4 It is proposed that the current boundary be split and added to the Aparima and Nightcaps hall boundaries.

Recommendation

That the Oreti Community Board:

- a) **receives the report titled "Wrey's Bush Hall - redistribution of rating boundary"** dated 8 June 2022.
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) recommends to Council to **redistribute the Wrey's Bush hall rating boundary** between the Aparima and Nightcaps hall rating boundaries.

Background

- 5 The Wrey's Bush Hall is a community owned asset, owned by the Wrey's Bush Hall Charitable Trust. Located on the Winton-Wrey's Bush Highway, it has been a part of the community for over 100 years.

- 6 The hall usage has declined steadily and it has not been used for at least five years. The Wrey's Bush Hall Charitable Trust put the property on the market earlier this year. Any proceeds from the sale will go back into the local community.
- 7 Southland District Council collects a rate for the Wrey's Bush Hall, and these funds are passed on to the Wrey's Bush Hall Charitable Trust. As the hall is now on the market, the entity no longer needs the funds and it is proposed that their hall rating boundary be split between neighbouring halls, and the rates collected be redistributed accordingly.
- 8 The current boundaries are shown in the map in Attachment A. The current Wrey's Bush Hall rating boundary contains 30 rateable properties.
- 9 The Wrey's Bush Hall Charitable Trust, as members of that local community have been asked by Council staff to indicate their recommendation for how their rating boundary should be redistributed.
- 10 They have suggested that the boundary be split at Wrey's Bush Wairio Road, with the south half redistributed to the Aparima Hall rating boundary, and the north half redistributed to the Nightcaps hall rating boundary. This would add nine rateable properties to the Aparima Hall boundary and 21 to the Nightcaps Hall boundary.
- 11 Their proposed change is shown in Attachment B.
- 12 Any proposed changes will not come into effect until the 2023/24 financial year.

Issues

- 13 There are no issues to consider.

Factors to consider

Legal and statutory requirements

- 14 Any changes to the hall rating boundaries will be included for Council to adopt as part of the supporting information for the next Annual Plan.

Community views

- 15 The Wrey's Bush Hall Charitable Trust, as representatives of the local community, have recommended proposed changes to the Oreti Community Board. A letter can also be sent to the 30 properties in the current Wrey's Bush Hall boundary advising them of the proposed changes.

Costs and funding

- 16 The proposed changes would add 9 units to the Aparima Hall rating boundary and 21 units to the Nightcaps Hall rating boundary.

Policy implications

- 17 There are no policy implications.

Analysis

Options considered

- 18 Recommends or does not recommend to Council to redistribute the Wrey's Bush Hall rating boundary to be split between the Aparima and Nightcaps Hall rating boundaries.

Analysis of Options

Option 1 – **recommends to Council to redistribute the Wrey's** Bush Hall rating boundary to be split between the Aparima and Nightcaps hall rating boundaries

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">both the Nightcaps and Aparima Halls will receive an increase in their rate collection which could assist with their operating costs.	<ul style="list-style-type: none">ratepayers in the current Wrey's Bush Hall rating boundary may not wish to contribute to either the Aparima or Nightcaps halls.

Option 2 – **does not recommend to Council to redistribute the Wrey's** Bush hall rating boundary to be split between the Aparima and Nightcaps hall rating boundaries

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">there are no advantages.	<ul style="list-style-type: none">users and potential users of the Aparima and Nightcaps halls are not contributing to the costs to operate and maintain it

Assessment of significance

- 19 Not considered significant.

Recommended option

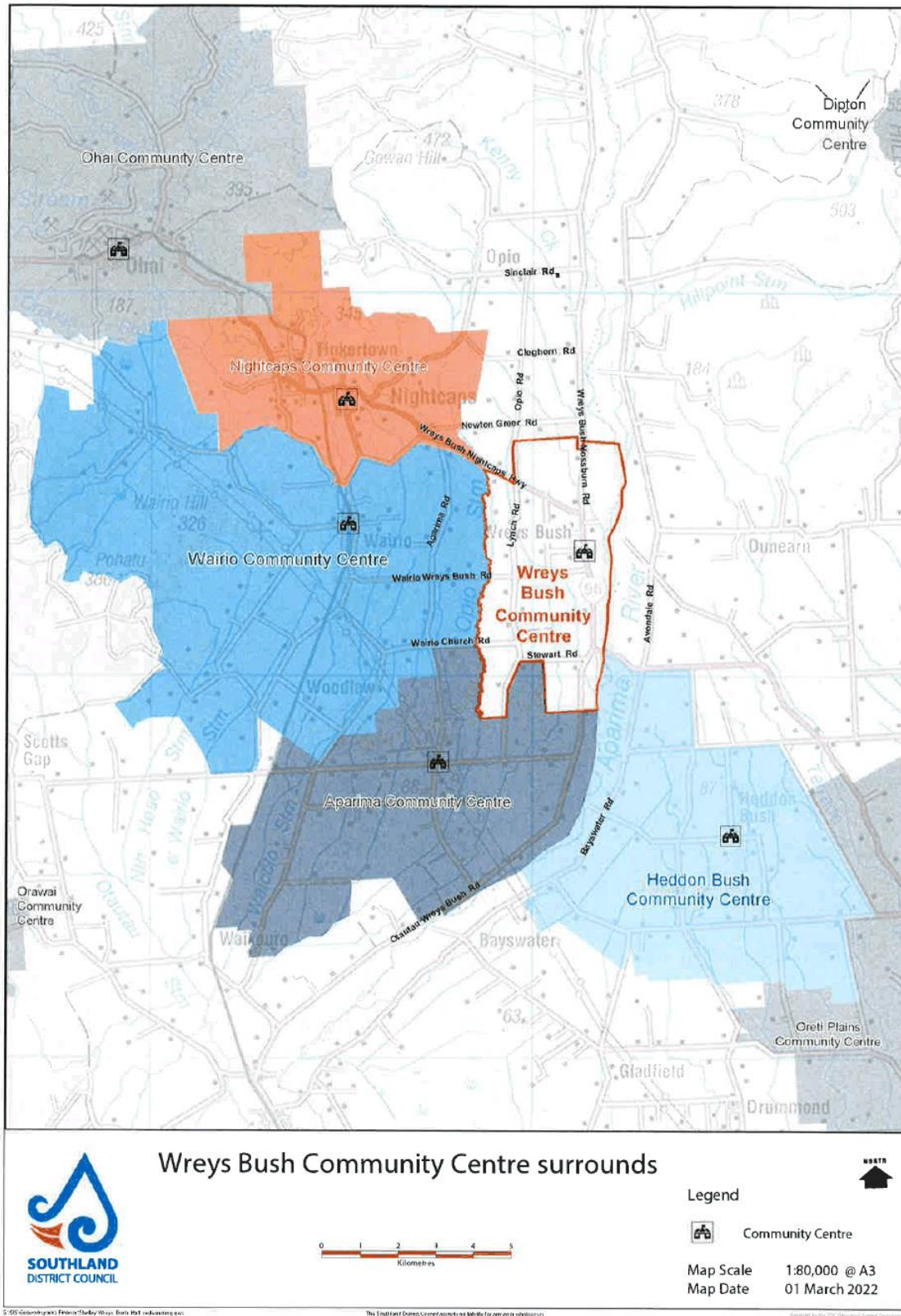
Option 1 – recommends to Council to redistribute the Wrey's Bush Hall rating boundary to be split between the Aparima and Nightcaps Hall rating boundaries

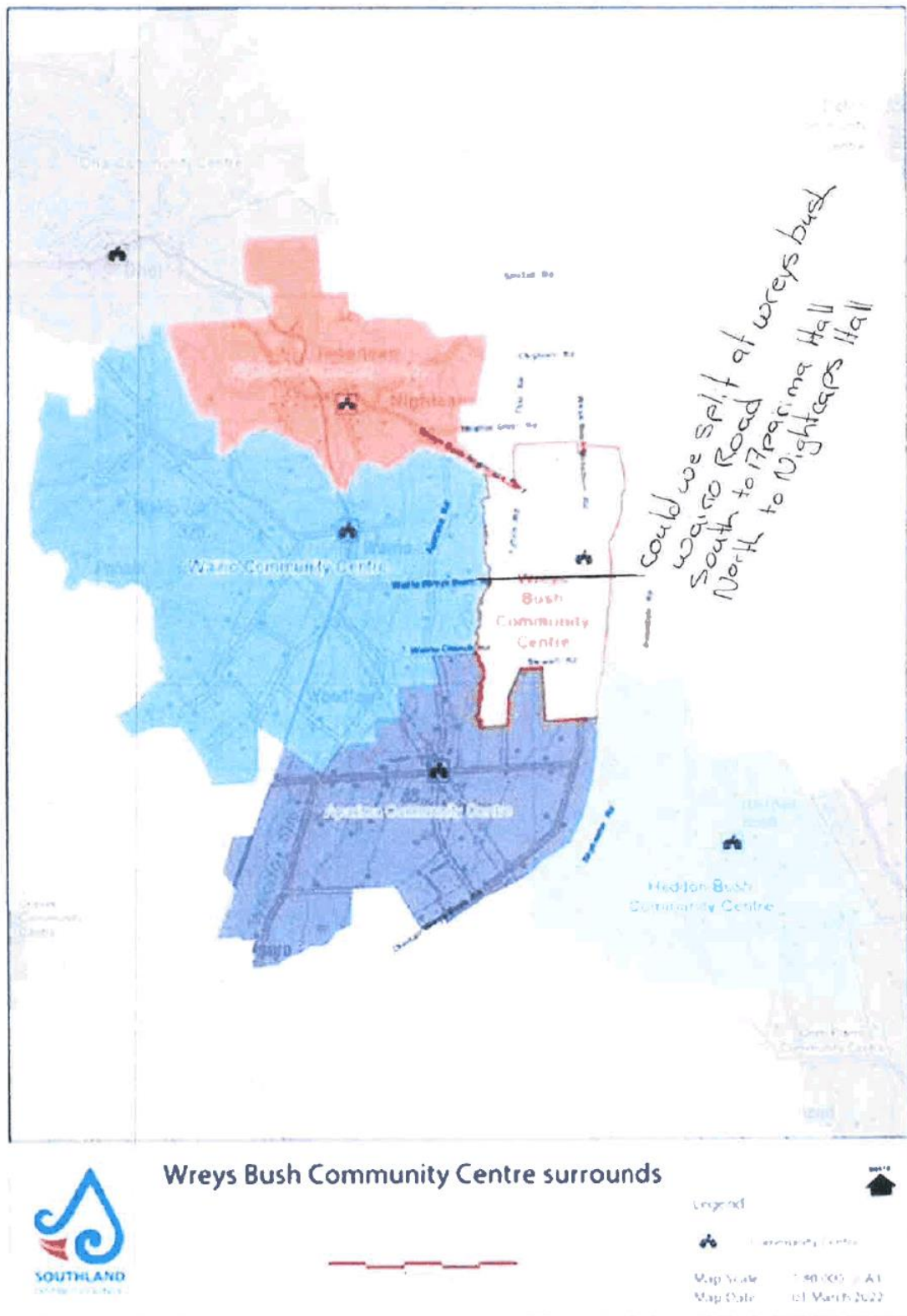
Next steps

- 20 The recommendation gets included for Council to adopt as part of the supporting information for the next Annual Plan.

Attachments

- A map - current Wrey's Bush hall boundary [↗](#)
B map - proposed redistribution of Wrey's Bush hall boundary [↗](#)





Community leadership report

Record no: R/22/5/20715

Author: Karen Purdue, Community partnership leader

Approved by: Fran Mikulicic, Group manager democracy and community

☐ Decision

☐ Recommendation

☒ Information

Purpose

- 1 The purpose of this report is to inform the board of the community leadership activities in the area.

Recommendation

That the Oreti Community Board:

- a) **receives the report titled “Community leadership report” dated 9 June 2022.**

Attachments

- A Community leadership report [↓](#)



What's happening in your area

Community partnership fund

Four applications have been received for the Oreti Community Partnership Fund that closed on 31 March. The board will discuss and allocate funds as per the report on this agenda.

Regional funding outcomes

The following organisations were granted funds at the SDC Community and Strategy meeting on Wednesday, 25 May.

Sport New Zealand Rural Travel Fund

- Central Southland College \$1,500
- Otautau Netball Club \$1,200
- Menzies College Netball Club \$1,500
- Fiordland College \$1,500
- Northern Southland College \$1,500
- Otara Pony Club \$1,200
- Te Anau Rugby Club \$1,200
- Winton Cricket Club \$1,500
- Winton Football Club \$1,000

District Initiatives Fund

- Lumsden Heritage Trust \$5,000
- Fiordland Trails Trust \$17,175

What's happening across the District?

Welcoming Communities

Rebecca McElrea, from McElrea Consulting will be holding workshops in Edendale, Winton, Te Anau, and for rangatahi, in early July to develop a welcoming plan for the District. A Zoom workshop is also planned for Stewart Island Rakiura. In addition, a survey will be sent to all residents.

Welcoming Communities recognises the fact that communities are healthier, more vibrant, happier and more productive when those new to the area are welcomed into the community.

A strong, vibrant community is one that enables all members of the community to participate in its economic, civic and social life.

Waikaia Forest Trails

Work to progress the establishment of a mountain bike network in the Waikaia Forest is ongoing.

This is a community led project that is being managed by the Waikaia Trails Trust with support from Council and the wider community. Further information, including a copy of their masterplan, can be found here; <https://www.waikaiaforesttrails.co.nz/plan>

TIF funding

In 2021 Council was successful with its applications to round five of the Tourism Infrastructure Fund. At that time the focus was primarily on supporting tourism areas particularly hard hit by the impacts of Covid-19. Council applied for bundles of projects for Manapouri and Te Anau and, following completion of design and consenting for a number of those, it is about to sign the final funding agreements with the Ministry of Business, Innovation and Employment. The projects in the applications included toilets, boat ramps, car park and walkway upgrades, and Otta Sealing Frasers Beach road.

Also approved in round five was the Ulva Island Wharf replacement and that project will likely be discussed by the community board and the council in reports to their June meetings.

Council made an application to round six of the TIF this year and at the time of writing it is yet to hear back about whether it has been successful with the Matariki and supporting infrastructure project that was proposed.

What's coming up?

Shaping our futures

We have believed for some time there is a need to have a Southland District set of goals for the future – what Southlanders want for Southland. This is something that can't be created by Council as it needs to come from our people. It's the next step after the community board plans, which lay out what the community wants for itself. This project has loosely been called Together Murihiku 2050 and the overarching idea for it was approved by Council in 2020.

Recently we were approached by a community organisation called Shaping our Futures, which has been involved in creating visionary plans for communities in Central Otago – starting with Queenstown, and moving to Hawea, Glenorchy and more. After a conversation with staff, Shaping our Futures said it could

get funding to carry out the Together Murihiku project, so Council could step back, support the project and not be seen to be leading it. Hopefully this will encourage more people to be involved.

Shaping our Futures was successful in getting Lotteries funding and is now about to start work on finding out what Southlanders want for their province. There will be community workshops across the district in July, online surveys and other opportunities to have your say, and then the group will go back to the community with the results, and the community makes the decision about what the key aspirations are.

Council can then use that information as the basis of the community outcomes for our long-term plan and for other planning, and the exciting part is that the information can be used by other agencies in their planning as well – government departments, NGOs etc.

Governance

2022 triennial Council elections

Staff are working with Electionz (Council's elections service provider) to prepare candidacy information booklets and candidacy information nights, to provide election protocols to staff and current elected members, and to prepare for nomination and voting processes.

Governance matters relating to community boards

Staff have received feedback from community boards on a number of governance matters. A high-level summary of the feedback received is given in the table below.

Topic	Feedback
Timing and frequency of meetings	Boards relayed they were largely happy with the timing and frequency of their meetings and workshops. One board has changed its meeting time.
Chairs attending Council/committee meetings in non-voting capacity	There was interest in chairs attending Council/committee meeting if a local issue is to be discussed. Some concerns were raised about fitting this in around other commitments etc.
Boards attending Council meetings in the District	Some boards were keen to have Council meetings in the District – particularly if a local issue is to be discussed.
Recording virtual meetings	Boards were quite comfortable with meetings being live streamed and felt it increased transparency.
Style of meeting minutes	Two boards are already having the key discussion points of agenda items recorded in meeting minutes. A majority of the remaining boards supported having brief discussion points included.
Excerpts of other feedback received	<p>The report template could relate to community board plans.</p> <p>It would be good to have more time to read agendas.</p> <p>There is a desire to have more meetings of board chairs.</p> <p>Opportunities for board members and councillors to catch up might be valuable.</p> <p>That the content of meeting agendas should be reviewed.</p>

Staff are currently considering the feedback received and deciding what changes to make and when. A board chairs meeting is being planned for late June – staff will be providing details on this soon.

Training opportunities

Council cannot promote or help the re-election prospects of a sitting member, whether directly or indirectly (particular care has to be taken in the three-month period before elections). On this basis, information on potential training opportunities for board members will be provided after the elections.

Conflicts of interest register

Staff are going to review this register and will be contacting elected members for any updates.

Community service awards

Staff are working with community boards to facilitate the community service awards.

Strategy and policy

The Stewart Island/Rakiura Visitor Levy Bylaw and Policy

Hearings for the draft bylaw and policy were undertaken 27 April 2022, and Council deliberated on these at the Council meeting 11 May 2022. Council has endorsed raising the levy from \$5 to \$10 effective October 2023, and will raise the levy again in 2025 to \$15. Council will adopt the new policy and bylaw 22 June 2022.

Alcohol Control Bylaw

Feedback has been sought from community boards and Council will seek wider community input on how Council should proceed. The bylaw is scheduled for review late 2022.

Privacy Policy

A draft policy has been developed and staff are both assessing and looking to implement, any required changes to operational practice. The draft policy is scheduled to go to Council for adoption 22 June 2022.

TAB and Gambling Venue Policies

These draft policies were presented to Council 11 May 2022 and were approved to go out for public consultation from 13 May to 13 June 2022. Following consultation, hearings are scheduled for Council's meeting 22 June 2022.

Annual Plan

Work is progressing on the Annual Plan.-The draft Annual Plan is scheduled to be presented to the Finance and Assurance committee meeting on 15 June followed by the adoption of the Annual Plan by Council on 22 June.

Communications and engagement

As part of the community board health check, boards had identified that they needed assistance with getting information out to their communities about what they are doing. To help with this, communications staff will be in contact with the board chairs soon to set up a time that is suitable for the board to discuss what communications they want to do, how they want to do them and when they want to do it.

Staff will then create an implementation plan for each board and will assist where needed. This implementation plan will be reviewed on a regular basis and will also feed into an overarching communications and engagement strategy for all community boards.

Stakeholder updates

Waka Kotahi

Winter is now just around the corner. We have installed another weather camera in Siberia near Athol, meaning we now have four weather cameras across Southland which we use alongside professional weather modelling to guide decision making for preventative winter processes.

A regular email is sent to stakeholders with expected weather forecasts and in the case of a weather event, regular updates are sent to this list throughout the day to help road users make effective decisions about driving conditions. If anyone would like to be added to this list, please email SNOAdmin@southroads.co.nz with 'winter email' in the subject line.

During winter, we also have regular updates via our Facebook page www.facebook.com/HighwaysSouthNZ.

Now is a good time for our communities to get winter-ready for driving conditions. This includes ensuring wiper blades, lights and brakes are clean and working properly and tyres have sufficient tread. Road users should expect grit on highways over winter, especially in early mornings, and are reminded that weather conditions can change quickly. 0800 4 HIGHWAYS (0800 44 44 49) is a 24/7 number road users can report any concerns or issues on the road.

We are noticing a lot of road users driving with their lights off in early morning and early evening, and school children not wearing high visibility vests while walking or biking in the morning – both of which make them almost invisible in low light. We'd appreciate your support to get the message out regarding visibility and safety.

We are currently seeking resource consent to replace the culvert at Ram Creek at Josephville which is likely to be quite disruptive to road uses. This will be after winter and we'll update you with more details in the next report.

We will be replacing a culvert in Woodlands before the end of June.

Mooooving Day (as we like to call it) is coming up on 1 June. Just a reminder to communities to please ensure road user safety during this time and to clean up any mess left behind so this doesn't become a hazard for other road users.

Wandering stock continues to be of high concern across Southland. We're working on a video with NZ Police, FENZ and Federated Farmers to draw attention to the issue, but encourage those with farms fronting state highways to please ensure fencing is secure and effective.

Operational Report for the Oreti Community Board

Record No: R/22/4/15038

Author: Brendan Gray, Project delivery manager

Approved by: Matt Russell, Group manager infrastructure and environmental services

☐ Decision

☐ Recommendation

☒ Information

Purpose of report

- 1 The purpose of the report is to update the board on the operational activities in the Oreti Community Board area.

Recommendation

That the Oreti Community Board:

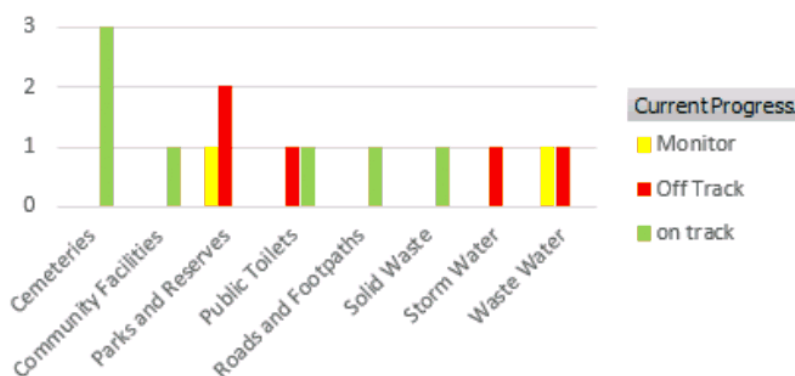
- a) **Receives the report titled “Operational Report for the Oreti Community Board”**
dated 2 June 2022.

Attachments

- A Report to Oreti Community Board - operational report - 20 June 2022 [↓](#)



1. Projects within current financial year as at 25 May 2022



2. Current projects

CLARIFICATION OF FUNDING SOURCES

Local funded: footpaths, SIESA, water structures, airports and halls.

District funded: water, sewerage, stormwater, cemeteries, toilets and roading.

Local or District funded (dependent on service): Community facilities, open spaces and community grants.

ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	BUDGET
CEMETERIES	P-10364	Construct new information kiosks at East Winton cemetery and the Old Cemetery	Delivery phase	On track	\$15,744

The steel structures are being constructed and will be installed when it's completed, at which point the cemetery boards will be added.



ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	BUDGET
CEMETERIES	P-10895	Wallacetown cemetery works	Pre-delivery phase	On track	\$50,000
This project has been carried forward into the 2022/2023 financial year. Staff have engaged onsite with the adjoining land owner and have an agreement in principle to remove the trees. There is a Chorus cell phone tower on their property that has an agreement associated with it. Staff have requested this from Chorus however they have refused to provide a copy. The landowner is going to provide a copy of the agreement so that we can make sure that removing the trees won't have any consequences on the agreement. The landowner has requested that we don't remove the trees during the winter season and preferably not until after lambing. We will schedule the work to be completed in November/ December 2022.					
CEMETERIES	P-10981	Install new ashes beams at Lumsden cemetery	Delivery phase	On track	\$4,178
Accepted the quote from Amenity Contracting. They are aiming for mid-June to prepare the site and pour concrete for the beam.					
COMMUNITY FACILITIES	P-10745	Winton office refurbishment	Delivery phase	On track	\$1,251,597
Stage 2 (the old part of the building) most of the construction works have been completed except for the supply and installation of glass to the aluminium partitions/ automatic door, and the essential floor power boxes that run the reception and public computers, the building works have now moved into the defects and commissioning phase. On the library operation side of it we are still awaiting delivery of furniture as well as some essential items like our reception counter, so we are holding off any formal opening plans until we have dates locked in for these remaining works. Hopefully sometime later in June for a soft opening and the shifting of the full RSA library services over into the new library with a formal opening locked in afterwards.					
PARKS AND RESERVES	P-10586	Winton – Centennial Park	Pre-delivery phase	Off track	\$20,000
The fence replacement will commence in June.					
PARKS AND RESERVES	P-10758 P-10366	Dipton playground - equipment replacement	Delivery phase	Monitor	\$88,100
Waiting on the equipment dispatch date to be confirmed by the supplier.					
PARKS AND RESERVES	P-10955	Oreti Community Board area - investigation project	Pre-delivery phase	Off track	\$50,000
Site visits and initial meetings with the community board have occurred. Consultants are pulling together information gathered during site visits and meetings. A follow up meeting is to occur early June.					
PUBLIC TOILETS	P-10660	Winton - John Street toilet – new	Delivery phase	On track	\$250,000
Contractor is hooking up services and preparing for the concrete. The communications team are working with the community board on the wrap.					
PUBLIC TOILETS	P-10891	Winton - Moores reserve toilets	Delivery phase	Off track	\$20,000
Painting is all that was required to finish off the project, due to painters not being available community facilities assisted the task force team to get this done.					



ACTIVITY	CODE	NAME	CURRENT PHASE	CURRENT PROGRESS	BUDGET
ROADS AND FOOTPATHS	P-10925	John Street footpath and parking project	Delivery phase	On track	\$165,000
Works have been scoped, tendered and procured. Construction is programmed between June and August.					
SOLID WASTE	P-10427	Winton transfer station greenwaste improvements	Delivery phase	On track	\$80,000
We have just received the power pricing and singled out our preferred option to be approved by the community board. We will submit the costings end of May to the community board for consideration, final approval, then we will have to submit an unbudgeted expenditure report to Council as the cost is currently over budget and is likely to be a carry forward to 2022/2023 (construction).					
STORMWATER	P-10445	Winton storm - replace storm main – multi-year project	Delivery phase	Off track	\$500,000
Council has received the masterplan storm water model from WSP. It is being reviewed with the report's recommendations to be considered. Any construction works will be in the 2022/2023 programme however, we are trying to get some improvement work at Gap Road and Moore's Road completed by the end of June.					
WASTEWATER	P-10126	Preparing consent renewal for Winton scheme	Delivery phase	Monitor	\$255,898
The short-term proposal was accepted, and the short-term work has been completed allowing an extension of the current consent. This will allow us that extra time to thoroughly consider the best long-term improvement strategy for the Winton wastewater scheme. The liaison group, consultants (GHD) and Council will keep all parties informed as we navigate the way forward.					
WASTEWATER	P-10487	Winton wastewater-infiltration project – multi-year project	Delivery phase	Off track	\$187,510
The investigation work is still ongoing and this project will be a carry forward project into 2022/2023.					

3. Community board contracts

CONTRACT NAME	CONTRACT MANAGER COMMENTARY
10/01 – Water and wastewater services operation and maintenance	<p>The 10/01 contract continued to operate well over the past reporting period. Some challenges around Covid-19 continuing to play its part in disrupting “normal” routine but was well dealt with amongst the Downer operators with no major concerns being raised.</p> <p>Recent rainfall has helped relieve some pressure on water supply with intakes replenishing after a long dry summer.</p> <p>Coming into winter it is expected that it will remain as status-quo with an increase in reactive storm water works across the district.</p>
17/02 - Central Alliance roading contract	<p>March was a continuation, on steroids, of the large-scale atmospheric circulation for much of the summer of 2021/2022 which resulted in some intense rainfall events on both sides of the Tasman sea, but much lower-than-average rainfalls across much of the lower half and west of the south island. The lower south island became gripped by a record-breaking dry spell. After a dry December (47.8% of</p>



CONTRACT NAME	CONTRACT MANAGER COMMENTARY
	<p>normal rainfall) January (31.8% of normal) and February (68.1% of normal), Invercargill recorded only 16.4mm in March, a record-breaking 16.8% of the normal value. Both the OGEM and stabilisation crews have completed all the pre-reseal repairs for the 2022/2023 reseal season. The remaining works include high shoulder removal, low shoulders work, accessway tidy up, some minor pot hole repairs and small edge breaks. Once winter has passed we will review all sites and repair any remaining issues. The bridging crews have been busy replacing the deck on Harbour Endowment Road and continued painting on other structures. Fraser Road requires a deck replacement which is programmed for the end of May. The suction sweeper has been completing the township sweeping across Central with only Winton and Dipton remaining prior to this moving into the Waimea Alliance.</p> <p>Due to budget constraints the next three months will be quiet in terms of work programmed. The bulk of work being completed will be grading, township cyclic and rural cyclic. We have a couple of dig outs to address and a culvert replacement with other projects on hold until the new financial year.</p>
19/9 – Central area gardening	The gardener is undertaking the winter tasks, all the gardens are looking good. All feedback has been positive.
20/57 – Wallacetown township gardening	Four trees were removed from the community centre boundary garden, the wood chips are going to be used on the town gardens.
20/53 – Maintenance of Dunsdale reserve, mowing and toilets	The reserve is now closed for winter, the road to the reserve will also close for the tree harvesting.
20/53 – Central area mowing	The mowing is now going into winter mode with increased time between mows.
Oreti Board tree management	<p>Work is progressing with the consultant to implement a tree policy, and tree maintenance guidelines to get a consistent approach for trees across the district.</p> <p>Several dead trees in Wallacetown have been removed as well as the 20 trees on Great North Road.</p>

4. Request for service data 6 March 2022 – 20 May 2022

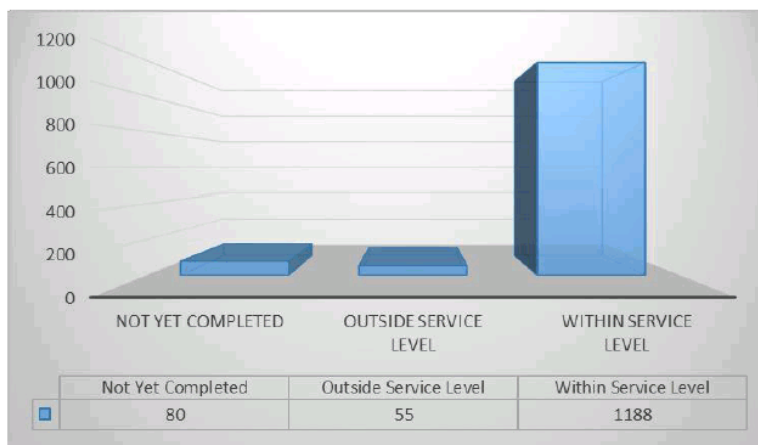
 <p>Community Board</p> <p>Requests for Service 6/3/22 – 20/5/22 138</p>	<p>District wide</p> <p>Requests for Service 6/3/22 – 20/5/22 1,323</p> <p>3 Waters Service requests 6/3/22 – 20/5/22 182</p>
--	--

REQUEST TYPE	COUNT
Abandoned vehicles	1
Cemeteries/memorials - repairs and maintenance	2
Community facilities - halls - repairs/maintenance	8
Community facilities general	3
Council property enquiry	4
Culverts blocked – rural	3
Footpaths	2
Gravel road faults	8
Hazards	1
New sign requests	1
Parks and reserves - repairs and maintenance	4
Rapid numbers – new	2
Sewer main (pipe) damaged	1
Signs repairs (not stop/give way)	3
Stop/give way signs - repairs (urgent 24hr fix)	1
Street lights out	1
Streetscape -vegetation	11
Toilets - cleaning, repairs and maintenance	3
Transfer/recycling station matters	1
Transport - road complaints (e-pathway only)	1
Transport general enquiries	18
Urban stormwater (manholes, grates)	2
Water and waste general	15
Water asset leak (main, hydrant, valve or meter)	3
Water quality: Smell, taste, colour, clarity	1
Water toby damaged (not safety issue)	1
Water toby leak	3
Wheelie bin – non-compliance	2
Wheelie bin cancel/damaged/stolen	8
Wheelie bin collection complaints	8
Wheelie bin general enquiry	6

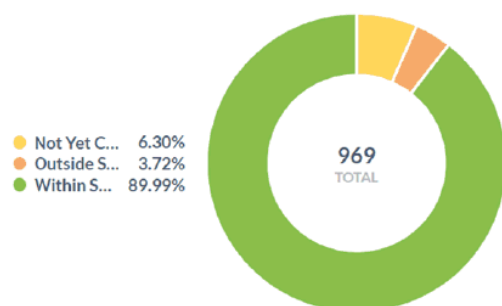


REQUEST TYPE	COUNT
Wheelie bin new/size change/additional	10
TOTAL	138

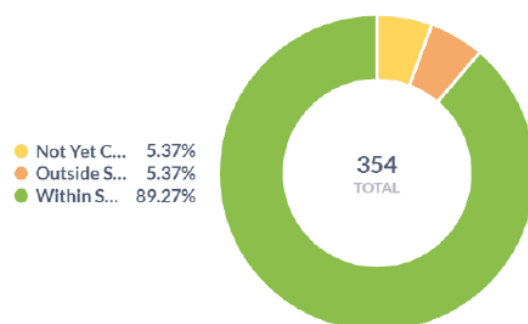
RFS count by completion time status – district



RFS Completion Time Status Summary, All Services and Assets

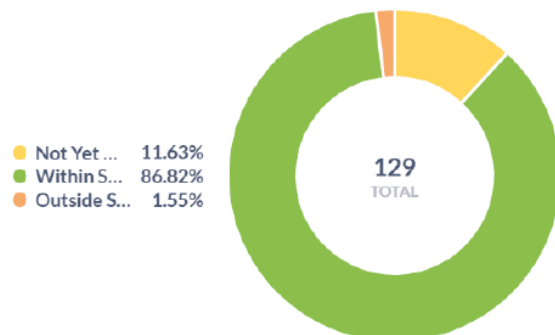


RFS Completion Time, Services and Assets Group, not street address



**RFS count by completion time status – local**

RFS Completion Time Status Summary, All Services and Assets



IPS Requests, Response Time Status



Note: RFS/SR that were not yet completed or outside the service level were due to factors including further investigations/work required and extensions of time to complete the requests.

5. Local finance reporting

Browns - Business Units as at 30 April 2022									
	Income			Expenses			Capital		
Business Unit	Actual YTD	Projection YTD	Projection Full Year	Actual YTD	Projection YTD	Projection Full Year	Actual YTD	Projection YTD	Projection Full Year
Street Works - Browns	\$532	\$531	\$1,561	\$175	\$706	\$847			\$1,500
Beautification - Browns	\$15,873	\$15,833	\$19,000	\$8,953	\$11,667	\$19,000			
Hall - Browns	\$5,946	\$6,437	\$7,733	\$5,794	\$6,859	\$7,958			
Total	\$22,351	\$22,801	\$28,294	\$14,923	\$19,231	\$27,805	\$0	\$0	\$1,500

Browns income is \$22,351, which is slightly under budget (\$450).

Expenditure is \$14,923, \$4,308 less than budget. Beautification is \$2,714 underspent as some of the mowing contractors are invoicing a month in arrears. From May, these costs will be accrued which will remove a significant portion of the variance, and better reflect actual costs incurred. Browns hall is \$1,065 under budget due to less maintenance and electricity costs.

Dipton - Business Units as at 30 April 2022									
	Income			Expenses			Capital		
Business Unit	Actual YTD	Projection YTD	Projection Full Year	Actual YTD	Projection YTD	Projection Full Year	Actual YTD	Projection YTD	Projection Full Year
Refuse Collection - Dipton	\$1,002	\$1,000	\$1,200	\$1,026	\$1,000	\$1,200			
Cemetery - Dipton	\$7,507	\$7,495	\$9,297	\$4,863	\$7,578	\$9,094		\$10,000	\$10,000
Beautification - Dipton	\$10,692	\$10,666	\$13,168	\$9,442	\$10,666	\$12,799			
Playground - Dipton	\$6,266	\$6,250	\$7,500	\$6,874	\$9,088	\$10,905	\$50,000	\$88,100	\$88,100
Hall - Dipton	\$15,817	\$15,589	\$18,711	\$20,668	\$24,153	\$68,330			
Total	\$41,284	\$41,000	\$49,876	\$42,873	\$52,484	\$102,328	\$50,000	\$98,100	\$98,100

Dipton income is \$41,284 slightly over budget (\$284).



Expenditure is \$42,873, \$9,611 less than budget. Cemetery and beautification are under budget (\$2,716 and \$1,224 respectively) as some of the mowing contractors are invoicing a month in arrears. From May, these costs will be accrued which will remove a significant portion of the variance, and better reflect actual costs incurred. The playground and Dipton hall are \$2,214 and \$3,485 underspent due to less maintenance to date.

Dipton playground - equipment replacement (P-10758 and P-10366) is currently in the manufacture/ supply stage and is on track to be completed by the end of the financial year and is currently \$38,100 under budget. There have been no costs incurred to date for the new memorial wall project at the Dipton cemetery. All of the concrete bases have been finished, the bricks have arrived and the memorial walls are on schedule to be completed by the end of June.

Limehills - Business Units as at 30 April 2022									
	Income			Expenses			Capital		
Business Unit	Actual YTD	Projection YTD	Projection Full Year	Actual YTD	Projection YTD	Projection Full Year	Actual YTD	Projection YTD	Projection Full Year
Beautification - Limehills	\$11,670	\$11,641	\$14,189	\$6,259	\$11,803	\$14,164			
Community Centre - Limehills	\$14,844	\$15,295	\$18,354	\$8,960	\$16,968	\$20,053			
Total	\$26,514	\$26,936	\$32,543	\$15,220	\$28,772	\$34,217	\$0	\$0	\$0

Limehills income is \$26,514, which is slightly under budget (\$422).

Expenditure is \$15,220, which is \$13,552 underspent. Beautification is \$5,544 under budget due to less mowing costs to date (\$1,580) and less reactive maintenance needed (\$2,990). The community centre is \$8,008 underspent due to less electricity costs (\$2,023) and less reactive maintenance being required to date (\$5,433).

Oreti - Business Units as at 30 April 2022									
	Income			Expenses			Capital		
Business Unit	Actual YTD	Projection YTD	Projection Full Year	Actual YTD	Projection YTD	Projection Full Year	Actual YTD	Projection YTD	Projection Full Year
Community Leadership Oreti	\$501	\$500	\$21,718	\$12,506	\$12,506	\$47,272			\$0
Rec Reserve - North Makarewa	\$50	\$750	\$900						\$0
Rec Reserve - Oreti	\$2,737	\$1,239	\$1,487	\$4,729	\$4,211	\$54,895			\$0
Total	\$3,289	\$2,489	\$24,105	\$17,236	\$16,717	\$102,167	\$0	\$0	\$0



Oreti income is \$3,289, \$800 above budget. Oreti recreation reserve income is \$1,498 above budget due to funds received from the Hedgehope Domain Board, as the reserve committee is no longer a sub-committee of Council. These funds are being held in a specific Hedgehope recreation reserve financial reserve.

Oreti expenditure is \$17,236, which is slightly over budget (\$518).

Winton - Business Units as at 30 April 2022									
	Income			Expenses			Capital		
Business Unit	Actual YTD	Projection YTD	Projection Full Year	Actual YTD	Projection YTD	Projection Full Year	Actual YTD	Projection YTD	Projection Full Year
Street Works - Winton	\$17,802	\$17,758	\$21,309	\$10,698	\$32,382	\$38,859	\$27,168		\$165,000
Refuse Collection - Winton	\$27,897	\$27,853	\$33,423	\$21,305	\$27,853	\$33,423			
Cemetery - Winton	\$24,974	\$24,934	\$45,665	\$21,377	\$26,804	\$32,165			\$15,744
Beautification - Winton	\$97,985	\$98,678	\$123,288	\$76,374	\$141,096	\$169,099			
Winton Parks & Reserves	\$60,071	\$58,790	\$70,548	\$33,619	\$63,764	\$106,646	\$6,201	\$28,000	\$28,000
Winton Swimming Pool	\$18,926	\$18,800	\$22,560	\$30,560	\$30,560	\$30,560			
Hall - Memorial	\$27,918	\$26,978	\$32,812	\$40,590	\$51,990	\$64,867			
Hall - RSA	\$11,456	\$14,366	\$17,239	\$7,790	\$16,904	\$19,817			
Hall - Drill	\$4,892	\$4,806	\$5,767	\$2,940	\$5,230	\$5,767			
Medical Centre - Winton	\$30,517	\$24,657	\$32,536	\$19,455	\$16,224	\$18,273			
Winton Maternity Centre	\$10,493	\$8,561	\$10,274	\$15,386	\$12,942	\$14,246	\$5,351	\$15,158	\$18,190
Other Leased Property	\$1,830	\$5,789	\$9,638		\$366	\$439			
Total	\$334,761	\$331,967	\$425,059	\$280,093	\$426,115	\$534,161	\$38,720	\$43,158	\$226,934

Winton income is \$334,761, \$2,794 above budget. The medical centre received additional income from the renewed lease agreement (\$5,860) and the Memorial hall received increased hire income (\$941). The parks and reserves business unit also received unbudgeted income, being reparation for damage caused to a fence. These increases in income are offset by less RSA hall hire income (\$2,910) and lower than budgeted rental income for other leased property income (\$3,959).

Expenditure is \$280,093, \$146,021 less than budget. Street works, cemetery, beautification and parks and reserves are under budget due to less mowing and maintenance costs (\$121,979) as some of the mowing contractors are invoicing a month in arrears. From May, these costs will be accrued which will remove a significant portion of the variance, and better reflect actual costs incurred. The Memorial, RSA and Drill halls are all underspent (\$11,400, \$9,114 and \$2,290).

respectively) due to less electricity, caretaker costs and maintenance for the year. Additional internal maintenance being required to fix lagging and flooring has resulted in the Winton maternity centre being \$2,444 over budget.

Capital expenditure is \$38,720, \$4,438 less than budget. Street works is \$27,168 over budget due to initial costs on the John Street footpath and parking project (P-10925). Winton parks and reserves are \$21,799 under budget. The McKenzie Street playground (P-10892) project which was completed in December came in \$1,799 under budget. The \$20,000 relates to the repair and painting of the toilets at Moores reserve (P-10891). This project is currently off track, however the painting required to complete this project was completed in May. Winton maternity centre is \$9,807 below budget due to the majority of costs for the replacement of the windows being accounted for in the 2020/2021 year with the balance \$5,351, being accounted for in 2021/2022. This project was carried forward from 2020/2021 and came in under budget.

Wallacetown - Business Units as at 30 April 2022									
	Income			Expenses			Capital		
Business Unit	Actual YTD	Projection YTD	Projection Full Year	Actual YTD	Projection YTD	Projection Full Year	Actual YTD	Projection YTD	Projection Full Year
Street Works - Wallacetown	\$441	\$440	\$528	\$415	\$659	\$791			\$35,600
Refuse Collection - Wallacetown	\$4,685	\$4,678	\$5,613	\$5,614	\$4,678	\$5,613			
Cemetery - Wallacetown	\$14,859	\$14,835	\$19,164	\$26,279	\$18,412	\$72,094			
Beautification - Wallacetown	\$50,393	\$50,201	\$63,101	\$20,565	\$49,058	\$60,328			
Ellerslie Square	\$8,895	\$8,873	\$10,648	\$2,630	\$8,873	\$10,648			
Playground - Ailsa Street	\$8,939	\$8,917	\$10,700	\$3,834	\$10,258	\$12,309			
Total	\$88,212	\$87,943	\$109,754	\$59,338	\$91,937	\$161,783	\$0	\$0	\$35,600

Wallacetown income is \$88,212, which is slightly over budget (\$269).

Expenditure is \$59,338, which is \$32,599 below budget. The beautification, Ellerslie Square and playground business units are underspent due to less mowing and maintenance costs. Some of the mowing contractors are invoicing a month in arrears. From May, these costs will be accrued which will remove a significant portion of the variance, and better reflect actual costs incurred. Additionally, the majority of the underspend in beautification (\$18,185) relates to less tree and hedge maintenance to date. \$10,000 of this budget was spent on maintenance of the main street trees in March and April, yet the invoice for this work is yet to be received. Accordingly, the majority of this budget is expected to be spent by 30 June.



Halls - Business Units as at 30 April 2022									
	Income			Expenses			Capital		
Business Unit	Actual YTD	Projection YTD	Projection Full Year	Actual YTD	Projection YTD	Projection Full Year	Actual YTD	Projection YTD	Projection Full Year
Hall - Ryall Bush	\$6,281	\$6,289	\$7,604	\$7,086	\$7,018	\$8,214			
Hall - Tussock Creek	\$8,710	\$8,709	\$10,451	\$2,251	\$8,135	\$9,633			
Hall - Waianiwa	\$6,924	\$6,423	\$7,708	\$30,013	\$6,975	\$8,308			
Hall - Otapiri/Lora Gorge	\$4,764	\$4,763	\$6,784	\$2,878	\$9,802	\$11,431			
Hall - Oreti	\$9,016	\$7,354	\$9,147	\$13,984	\$7,224	\$35,065			
Total	\$35,694	\$33,539	\$41,694	\$56,212	\$39,154	\$72,651	\$0	\$0	\$0

Halls income is \$35,694, which is slightly over budget (\$2,155), due to additional hire income received for the Oreti hall that was not budgeted for.

Expenditure is \$56,212, \$17,058 more than budget. This is due to the Waianiwa hall being sold and the associated surplus funds of \$25,861 being paid to the Waianiwa Centennial Hall Incorporated. The other halls are all under budget due to limited maintenance required to date.

Reserve balances

RESERVE	ACTUAL 30 JUNE 2021	BUDGET 30 JUNE 2022	FORECAST 30 JUNE 2022
Browns community centre	\$1,321	\$1,330	\$1,330
Browns general	\$47,175	\$46,599	\$46,599
Total – Browns	\$48,496	\$47,929	\$47,929
Dipton community centre	\$3,541	\$3,115	\$2,952
Dipton cemetery	\$16,844	\$7,147	\$7,147
Dipton general	\$61,525	\$24,982	\$22,018
Dipton stormwater	\$18,871	\$19,036	\$-
Total – Dipton	\$100,691	\$54,280	\$34,117
Limehills general	\$13,892	\$14,112	\$59,357
Limehills stormwater	\$44,466	\$45,245	\$-
Total – Limehills	\$58,358	\$59,357	\$59,357
Winton community centre	\$36,754	\$37,193	\$37,193
Waitane Glencoe reserve	\$2,231	\$2,276	\$2,276
Winton general	\$208,031	\$147,288	\$164,907
Winton medical centre general	\$143,937	\$165,992	\$147,802
Winton property sales	\$201,612	\$210,811	\$160,811
Winton reserve capital development	\$105,252	\$107,378	\$107,378
Winton stormwater	\$99,186	\$18,149	\$-
Total – Winton	\$797,002	\$689,087	\$620,367
Wallacetown cemetery bequest	\$69,789	\$61,751	\$69,223
Wallacetown general	\$190,994	\$193,854	\$206,214
Wallacetown stormwater	\$48,551	\$49,392	\$-
Total – Wallacetown	\$309,334	\$304,997	\$275,437
Hall – Ryal Bush	\$3,744	\$3,801	\$3,801
Hall – Tussock Creek	\$5,187	\$5,187	\$5,187
Hall - Waianiwa	\$25,862	\$25,862	\$25,262
Hall – Otapiri/Lora gorge	\$67,180	\$62,533	\$62,533
Hall - Oreti	\$18,882	\$19,204	\$325
Total – Halls	\$120,855	\$116,587	\$97,108
TOTAL RESERVES	\$1,434,736	\$1,272,237	\$1,134,315

Chairperson's report

Record No: R/22/5/20403

Author: Fiona Dunlop, Committee advisor

Approved by: Fran Mikulicic, Group manager democracy and community

☐ Decision

☐ Recommendation

☒ Information

Purpose of report

- 1 The purpose of the report is to provide an update to the Oreti Community Board on activities that the chairperson has been involved with since April 2022.
- 2 The report also provides an opportunity for the board chairperson to present an overview of the issues she has been involved with.
- 3 Items of interest include the following:
 - Thank you to the members of the Board and Southland District Council employees who attended and helped following the Drill hall annual general meeting. At the meeting the board's intention was reiterated of divesting our interest in this facility in the future and connected the Drill hall committee with other stakeholders and internal staff that can assist with this process.
 - A beautiful sunny day was turned on to take a full-day tour of our open spaces and attend an evening workshop with consultants from Boffa Miskell. They were very impressed with our amazing backyard.
 - A successful community board workshop held with a solid focus on specific tasks for the remainder of our term.
 - There has been discussion on future candidates for elections and how we could attract new members that are associated with our health, youth, business, infrastructure, open spaces, environment, and cultural community, as diversity is the key to creating awesome planning for now and in the future.
 - A function is being held on Friday 10 June 2022 to present Peter King with his well-deserved community service award. It's unfortunate we could not do this sooner because of the COVID restrictions.
 - A flyer has been delivered to households in Winton, Limehills, and Browns seeking ideas for beautification in the areas where trees have either been removed or are planned to be removed which will be discussed further at the board meeting.
 - Letters have been received from room 5 at Winton School regarding the tree removal on the Main Road. A response has been provided thanking them for their letters and providing some information about the reasons for removal.

Recommendation

That the Oreti Community Board:

- a) **receives the report titled "Chairperson's report" dated 27 May 2022.**

Attachments

There are no attachments for this report.