



Waihopai Toetoe Community Board

OPEN MINUTES

Minutes of a meeting of Waihopai Toetoe Community Board held in the Memorial Hall, Wyndham, 44 Balaclava Street, Wyndham on Tuesday, 28 June 2022 at 7.01pm. (7.01pm – 8.42pm)

PRESENT

Chairperson	Pam Yorke
Deputy Chairperson	Denise Fodie
Members	Pani Grey-Thomas (7.04pm – 8.42pm)
	Melanie Shepherd
	George Stevenson
	Andrea Straith
	Councillor Julie Keast

APOLOGIES

Gay Munro

IN ATTENDANCE

Councillor Paul Duffy
Committee advisor - Fiona Dunlop
Community leadership manager – Jared Cappie
Community partnership leader – Karen Purdue

1 Apologies

There were apologies for absence from Gay Munro.

Moved Chairperson Yorke, seconded Melanie Shepherd and resolved:

That the Waihopai Toetoe Community Board accept the apology.

2 Leave of absence

There were no requests for leave of absence.

(Councillor Duffy joined the meeting at 7.02pm.)

3 Conflict of interest

Councillor Duffy as a ward councillor was in attendance and declared a conflict of interest in relation to items:

- 7.2 – Building Disposal – Seaward Downs Recreation Reserve
- 7.4 - Community Partnership Fund applications - March 2022 funding round (application from the Seaward Downs Community Centre).

4 Public forum

There was no public forum.

5 Extraordinary/urgent items

There were no extraordinary/urgent items.

6 Confirmation of minutes

Resolution

Moved Deputy Chairperson Fodie, seconded Melanie Shepherd and resolved:

That the Waihopai Toetoe Community Board confirms the minutes of the meeting held on 26 April 2022 as a true and correct record of that meeting.

Reports

7.1 Community update

Record No: R/22/6/29537

Malcolm Peacey – Senior environmental manager, Fonterra Co-operative Group Limited – Malcolm Peacey was in attendance.

Mr Peacey gave an overview of the Fonterra Edendale 2021/2022 season.

He highlighted that:

- the drought had reduced milk volumes through March and April but overall the amounts were very similar over the season
- Covid 19 has caused some disruption to the site but all milk was managed to be processed with a few adjustments to product mix
- the site is tracking well on the waste to landfill and coat use of both being down significantly compared to the 2020/2021 season
- an update to the stormwater divert and containment system is currently being upgraded to enable quicker response to spills and reduced reliance on contractors.

Other items to note at Fonterra Edendale are:

- best site award for productivity and depot driver performance
- irrigation has finished for the season with around 200-500 kilograms of nitrogen per hectare has been applied to Fonterra land through wastewater and fertiliser
- the aquifer has been lower than normal through summer and autumn and is starting to recharge
- noise monitoring at the new tanker entrance to the Edendale site is showing technical compliance with tanker movements
- community grants have been received by various groups over the season

(During discussion, Pani Grey-Thomas joined the meeting at 7.04pm.)

Resolution

Moved Melanie Shepherd, seconded Cr Keast and resolved:

That the Waihopai Toetoe Community Board:

- a) acknowledges the attendance of the representative from Fonterra at the meeting.

7.2 Building Disposal - Seaward Downs Recreation Reserve

Record No: R/22/6/29126

Property advisor - Theresa Cavanagh was in attendance for this item.

Ms Cavanagh advised that the purpose of the report was for the Board to agree to recommend to Council that the Seaward Downs School building is surplus to requirements and be disposed of.

The Board noted that the building is a former school and is located at 710 Edendale Seaward Downs Road. It was built in 1891 on another site and relocated to the current site

in 1954. In 1983, the property was vested in the Southland County Council in trust for a recreation reserve.

Following discussion on the disposal the Board requested that the Seaward Downs Domain Committee report to the Board on the clearing up of the site when the building has been removed.

Resolution

Moved Deputy Chairperson Fodie, seconded George Stevenson recommendations a to d and a new e as indicated and resolved:

That the Waihopai Toetoe Community Board:

- a) **receives the report titled “Building Disposal - Seaward Downs Recreation Reserve” dated 20 June 2022.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) agrees to recommends to Council that the Seaward Downs School building is surplus to requirements and be disposed of.

New e) requests that the Seaward Downs Domain Committee report to the Board on the clearing up of the site when the building has been removed.

7.3 Wyndham hall kitchen upgrade - Retrospective unbudgeted expenditure

Record No: R/22/5/19136

Community facilities manager – Mark Day was in attendance for this item.

Mr Day advised that the purpose of the report was to seek approval for retrospective unbudgeted expenditure of up to \$15,000 to cover the additional costs for out of scope items requested by the Waihopai Toetoe Community Board to be funded from the Edendale Wyndham Community Centre reserve.

The Board noted that as the project progressed the requested changes to the original scope of works had resulted in additional costs to the project which were as follows:

- purchase and installation of a new oven (the original scope was to use the two existing ovens), an extractor fan over the oven, dish steriliser and additional roller door from the supper room (two doors allowed for in the original scope).

Resolution

Moved Deputy Chairperson Fodie, seconded Andrea Straith and resolved:

That the Waihopai Toetoe Community Board:

- a) **Receives the report titled “Wyndham hall kitchen upgrade - Retrospective unbudgeted expenditure” dated 20 June 2022.**
- b) Determines that this matter or decision be recognised as not significant in terms of section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Agrees to approve retrospective unbudgeted expenditure up to \$15,000 to cover the additional costs of out of scope items requested by the Waihopai Toetoe Community Board to be funded from the Edendale Wyndham Community Centre reserve.

7.4 Community Partnership Fund applications - March 2022 funding round

Record No: R/22/6/28263

Community partnership leader – Karen Purdue was in attendance for this item.

The Board discussed the applications that had been received for the March 2022 round from Tokanui Tamariki Trust, Seaward Downs Community Centre, Edendale Netball Club and Menzies College PTA.

Resolution

Moved Pani Grey-Thomas, seconded Deputy Chairperson Fodie recommendations a to e, f with an addition and g and h and resolved:

That the Waihopai Toetoe Community Board:

- a) **receives the report titled “Community Partnership Fund applications - March 2022 funding round” dated 20 June 2022.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs

and benefits or advantages and disadvantages prior to making a decision on this matter.

- d) receives applications from the following:
 - 1. Tokanui Tamariki Trust
 - 2. Seaward Downs Community Centre
 - 3. Edendale Netball Club
 - 4. Menzies College PTA
- e) approves a grant of \$2,000 to the Tokanui Tamariki Trust for assistance towards the purchase of equipment for mini movers programme.
- f) approves a grant of \$1,600 to the Seaward Downs Community Centre for assistance towards maintenance work on the Seaward Downs war memorial to be topped up by the board should be unsuccessful in obtaining other funding.
- g) approves a grant of \$300 to the Edendale Netball Club for assistance towards purchasing new equipment for the club.
- h) approves a grant of \$2,640 to the Menzies College PTA for assistance towards costs to implement a community garden.

7.5 Community leadership report

Record No: R/22/5/20716

Community partnership leader – Karen Purdue was in attendance for this item.

Mrs Purdue updated the Board on the Sport New Zealand rural travel fund, Welcoming Communities initiatives, Shaping our Futures (Together Murihiku 2050), Elections 2022, Stewart Island/Rakiura Visitor Levy, Alcohol Control Bylaw, Waka Kotahi and noted that there had been a successful community service award presentation on Friday 3 June 2022.

Resolution

Moved Chairperson Yorke, seconded Cr Keast and resolved:

That the Waihopai Toetoe Community Board:

- a) **receives the report titled “Community leadership report” dated** 21 June 2022.

7.6 Operational Report for Waihopai Toetoe Community Board

Record No: R/22/4/15043

Community partnership leader – Karen Purdue and Community facilities manager – Mark Day were in attendance for this item.

Mrs Purdue and Mr Day updated the Board on the progress of various projects, service contracts and requests for service.

Resolution

Moved Andrea Straith, seconded Melanie Shepherd and resolved:

That the Waihopai Toetoe Community Board:

- a) **Receives the report titled “Operational Report for Waihopai Toetoe Community Board” dated 20 June 2022.**

7.7 Chairperson's report

Record No: R/22/6/30223

Chair Yorke took the Board through her report and highlighted the following:

- finalisation of the memorandum of understanding with Gorge Road community group
- frustration with the hall booking system
- lichen and moss on footpaths.

Resolution

Moved Chairperson Yorke, seconded Andrea Straith and resolved:

That the Waihopai Toetoe Community Board:

- a) **receives the report titled “Chairperson's report” dated 21 June 2022.**

The meeting concluded at 8.42pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE WAIHOPAI TOETOE COMMUNITY
BOARD HELD ON TUESDAY 28 JUNE 2022.

DATE:.....

CHAIRPERSON:.....