



Notice is hereby given that a meeting of the Northern Community Board will be held on:

Date: Monday, 11 July 2022  
Time: 6pm  
Meeting room: Southland District Council Lumsden Office  
Venue: 18 Diana Street  
Lumsden

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## Northern Community Board Agenda OPEN

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### MEMBERSHIP

Chairperson	Greg Tither
Deputy Chairperson	Lance Hellewell
Members	Peter Bruce
	Pam Naylor
	Carolyn Smith
	Sonya Taylor
	Councillor John Douglas

### IN ATTENDANCE

Committee advisor	Fiona Dunlop
Community partnership leader	Kelly Tagg
Community liaison officer	Kathryn Cowie

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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.



## Health and safety – emergency procedures

Toilets – The location of the toilets will be advised at the meeting.

Evacuation – Should there be an evacuation for any reason please exit via the exits indicated at the venue.

Earthquake – Drop, cover and hold applies in this situation and, if necessary, once the shaking has stopped we will evacuate the building to a safe location.

Phones – Please turn your mobile devices to silent mode.

Recording - These proceedings may be recorded for the purpose of live video, both live streaming and downloading. By remaining in this meeting, you are consenting to being filmed for viewing by the public.

## Terms of Reference – Community Boards

TYPE OF COMMITTEE	Community board
RESPONSIBLE TO	<p>Council</p> <p>Each community board will have a relationship with the committees in section 8.4.2 to 8.4.5 of the delegations manual based on the scope of the activities/functions delegated to each committee.</p>
SUBCOMMITTEES	As noted in section 8.5 of the delegations manual various subcommittees will report to specific community boards.
LEGISLATIVE BASIS	<p>Resolution made by Council through the representation arrangements as per the Local Electoral Act 2001.</p> <p>Role, status and membership as per subpart 2 of Part 4 of the Local Government Act 2002 (LGA).</p> <p>Treaty of Waitangi as per section 4, Part 1 of the LGA.</p> <p>Opportunities for Maori to contribute to decision-making processes as per section 14 of Part 2 of the LGA. Community boards delegated powers by Council as per schedule 7, clause 32, LGA.</p> <p>Appointment of councillors to community boards as per section 50, LGA.</p>
MEMBERSHIP	<p>Oreti and Waihopai Toetoe Community Boards have seven members elected by the local authority triennial elections plus a member appointed by Council. All other community boards have six members plus a member appointed by Council.</p> <p>The chairperson is elected by the community board.</p> <p>Councillors who are not appointed to community boards can only remain for the public section of the community board meeting. They cannot stay for the public excluded section unless the community board agrees.</p>
FREQUENCY OF MEETINGS	Every second month but up to ten ordinary meetings a year
QUORUM	Not less than four members
KEY FUNCTIONS	<ul style="list-style-type: none"> <li>to promote the social, economic, environmental and cultural well-being of local communities and in so-doing contribute to the realisation of Council's vision of one District offering endless opportunities</li> <li>to provide leadership to local communities on the strategic issues and opportunities that they face</li> <li>to be advocates and representatives for their local community and in so doing ensure that Council and other agencies have a clear understanding of local needs and aspirations</li> <li>to be decision-makers on issues that are delegated to the board by Southland District Council</li> <li>to develop relationships and communicate with key community organisations, special interest groups, residents and businesses within the community</li> </ul>

	<ul style="list-style-type: none"> <li>• to maintain an overview of the services Council delivers to its communities and assess the extent to which these services meet community needs</li> <li>• to recommend the setting of levels of service and budgets for local activities.</li> </ul>
DELEGATIONS	<p>The community board shall have the following delegated powers and be accountable to Council for the exercising of these powers.<sup>1</sup></p> <p>In exercising the delegated powers, the community board will operate within:</p> <ol style="list-style-type: none"> <li>1) policies, plans, standards or guidelines that have been established and approved by Council</li> <li>2) the needs of the local communities; and</li> <li>3) the approved budgets for the activity.</li> </ol> <p><b>Power to Act</b></p> <p>The community board will prepare and implement programmes of work, which will be reflected in its community board plan, which are relevant to the purposes of the community board that are consistent with the long term plan and annual plan processes of Council. Such programmes are to include budgetary provision for all costs associated with the work.</p> <p><b>Community Well-Being</b></p> <ol style="list-style-type: none"> <li>4) to develop local community outcomes that reflect the desired goals for their community/place</li> <li>5) to monitor the overall well-being of local communities and use the information gathered to inform development of local strategies to address areas of need</li> <li>6) work with Council and the community to develop a community board plan for the community of interest area – working in with any community plans that may exist.</li> </ol> <p><b>Community Leadership</b></p> <ol style="list-style-type: none"> <li>7) communicate and develop a relationship with community organisations, local groups, and special interest groups within the local community of interest</li> <li>8) identify key issues that will affect their community of interest's future and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities</li> <li>9) promote a shared vision for the community of interest area and develop and promote ways to work with others to achieve positive outcomes</li> <li>10) provide a local community perspective on Council's long term plan key performance indicators and levels of service as detailed in the long term plan, and on local expenditure, rating impacts and priorities.</li> </ol>

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<sup>1</sup> Local Government Act 2002, s.53

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### **Advocacy**

#### 11) submissions

- a) authority to make recommendations to Council on matters to be considered in submissions Council may make to external organisations' regional or national policy documents, select committees
- b) authority to make submissions to Council or other agency on issues within its community of interest area
- c) authority to make submissions to Council on bylaws and recommend to Council the level of bylaw service and enforcement to be provided, having regard to the need to maintain consistency across the District for all Council bylaws.

#### 12) authority to prepare a submission to Council on the proposed levels of service, income and expenditure within the community of interest area, for consideration as part of the long term plan/annual plan process

#### 13) provide comment by way of the formal Annual Plan/Long Term Plan process on relative priorities for the delivery of District services and levels of service within the community board area.

District activities include:

- a) wastewater
- b) solid waste
- c) water supply
- d) parks and reserves
- e) roading
- f) libraries
- g) cemeteries
- h) emergency management
- i) stormwater
- j) public toilets
- k) community housing

#### 14) Council will set the levels of service for District activities – if a community board seek a higher level of service they will need to recommend that to Council and it will need to be funded in an appropriate way (locally).

### **Community Assistance**

- 15) authority to establish prioritisation for allocation based on an overarching set of criteria from council to guide the scope of the activity
- 16) authority to grant the allocated funds from the Community Partnership Fund

- 17) authority to allocate bequests or grants generated locally consistent with the terms of the bequest or grant fund

### **Northern Community Board**

- 18) make decisions regarding funding applications to the Northern Southland Development Fund. The Northern Community Board may invite a representative of the community of Dipton to take part in the decisions on applications to the Northern Southland Development Fund.

### **Unbudgeted Expenditure**

Approve unbudgeted operating expenditure for local activities of up to \$20,000.

Approve up to a \$20,000 increase in the projected cost of a budgeted capital works project/item that is included in the annual plan/LTP.

Authority to delegate to the chief executive, when approving a project definition/business case, over-expenditure of up to \$10,000 for capital expenditure against the budget detailed in the Annual Plan/LTP.

### **Service Delivery**

#### **Local Activities**

For activities within the local activities category, the community board shall have authority to:

- a) recommend to Council levels of service for local activities having regard to Council budgets within the Long Term Plan and Annual Plan process
- b) recommend to Council the rates and/or user charges and fees to fund the local activities
- c) accept donations of a local asset eg a gas barbeque, park bench, etc with a value of less than \$20,000.
- d) approve project definitions/business cases for approved budgeted capital expenditure up to \$300,000
- e) recommend to the Services and Assets Committee the approval of project definitions/business case and procurement plan for capital expenditure over \$300,000 and/or any unbudgeted capital expenditure
- f) monitor the performance and delivery of the service in meeting the expected levels of service
- g) facilitate the development of local management plans (for subsequent recommendation to Council), where required by statute or in support of District or other plans for reserves, harbours, and other community facilities, except where powers:
  - have been delegated to Council officers; or
  - would have significance beyond the community board's area or otherwise involves a matter of

national importance (Section 6 Resource Management Act 1991); or

- involve the alienation of any part of a proposed or existing esplanade reserve by way of width reduction, easement, lease or otherwise.

Local activities include:

- i) community leadership
  - ii) local halls and community centres (within Council's overarching policy for community facilities)
  - iii) wharves and harbour facilities
  - iv) local parks and reserves
  - v) parking limits and footpaths
  - vi) Te Anau/Manapouri Airport (Fiordland Community Board)
  - vii) Stewart Island Electricity Supply Authority (SIESA) (Stewart Island/Rakiura Community Board)
    - (i) for the above two local activities only
    - (ii) recommend levels of service and annual budget to the Services and Assets Committee
    - (iii) monitor the performance and delivery of the service
- 19) naming reserves, structures and commemorative places
- a) authority to decide upon requests from the community, regarding names of reserves, the placement of structures and commemorative places.
- 20) naming roads
- a) authority to decide on the naming for public roads, private roads and rights of way
- 21) assist the chief executive by providing comment (through the board chairperson) to consider and determine temporary road closures applications where there are objections to the proposed road closure.

### **Rentals and Leases**

In relation to all leases and licences of land and buildings for local activities within their own area, on behalf of Council;

- a) accept the highest tenders for rentals more than \$10,000
- b) approve the preferential allocation of leases and licenses where the rental is \$10,000 or more per annum.

### **Environmental management and spatial planning**

- 22) provide comment on behalf of the relevant community/communities on resource consent applications referred to the community board for comment.
- 23) recommend to Council the level of bylaw service and enforcement to be provided within the community, having regard to the need to maintain consistency across the District.



	<p>24) provide advice to Council and its committees on any matter of interest or concern to the community board in relation to the sale of alcohol where statutory ability exists to seek such feedback.</p> <p>25) provide input into regulatory activities not otherwise specified above where the process allows.</p> <p>26) recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the board has made submissions; ability to provide input to support the development of community planning for a civil defence emergency; and after an emergency event, to provide input and information to support community response efforts.</p>
LIMITS TO DELEGATIONS	<p>No financial or decision making delegations other than those specifically delegated by Council.</p> <p>The community board shall only expend funding on purposes for which that funding was originally raised and in accordance with the budgets approved by Council through its Long Term Plan/Annual Plan. In accordance with the provisions of section 39(2) of Schedule 7 the board may not incur expenditure in excess of the approved budget.</p> <p><b>Matters which are not Delegated</b></p> <p>Southland District Council has not delegated to community boards the power to:</p> <ul style="list-style-type: none"> <li>• make a rate or bylaw</li> <li>• acquire, hold or dispose of property</li> <li>• direct, appoint, suspend or remove staff</li> <li>• engage or enter into contracts and agreements and financial commitments</li> <li>• institute an action for recovery of any amount</li> <li>• issue and police building consents, notices, authorisations and requirements under acts, statutes, regulations, bylaws and the like;</li> <li>• institute legal proceedings other than the delegation to recommend to Council the initiating of an appeal or reference to the environment court on decisions in respect to resource consent applications on which the community board has made submissions.</li> </ul>
CONTACT WITH MEDIA	<p>The community board chairperson is the authorised spokesperson for the board in all matters where the board has authority or a particular interest.</p> <p>Board members, including the chairperson, do not have delegated authority to speak to the media and/or outside agencies on behalf of Council on matters outside of the board's delegations.</p>

	<p>The assigned Executive Leadership Team member will manage the formal communications between the board and its constituents and for the board in the exercise of its business. Correspondence with central government, other local government agencies or official agencies will only take place through Council staff and will be undertaken under the name of Southland District Council.</p>
REPORTING	<p>Community boards are unincorporated statutory bodies which are elected to represent the communities they serve.</p> <p>The boards maintain bound minute books of their own meetings.</p>

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1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of interest

Community board members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Public forum

Notification to speak is required by 12noon at least one clear day before the meeting. Further information is available at [www.southlanddc.govt.nz](http://www.southlanddc.govt.nz) or by phoning 0800 732 732.

5 Extraordinary/urgent items

To consider, and if thought fit, to pass a resolution to permit the Community Board to consider any further items which do not appear on the agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the chairperson must advise:

- (i) the reason why the item was not on the agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

**“Where an item is not on the agenda for a meeting,-**

- (a) that item may be discussed at that meeting if-
  - (i) that item is a minor matter relating to the general business of the local authority; and
  - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further **discussion.”**

6 Confirmation of minutes

6.1 Meeting minutes of Northern Community Board, 13 June 2022



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## Northern Community Board

### OPEN MINUTES

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Minutes of a meeting of Northern Community Board held in the Mossburn Senior Citizens Rooms, 54 Devon Street, Mossburn on Monday, 13 June 2022 at 6.00pm. (6pm – 7.17pm)

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#### PRESENT

Chairperson	Greg Tither
Deputy Chairperson	Lance Hellewell
Members	Pam Naylor
	Carolyn Smith
	Sonya Taylor
	Councillor John Douglas (6.03pm – 7.17pm)

#### APOLOGIES

Peter Bruce  
Councillor Douglas (lateness)

#### IN ATTENDANCE

Councillor Scott  
Committee advisor – Fiona Dunlop  
Community leadership manager – Jared Cappie  
Community partnership leader - Kelly Tagg  
Community liaison officer - Kathryn Cowie

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1 Apologies

There were apologies for absence from Peter Bruce and for lateness from Councillor Douglas.

Moved Pam Naylor, seconded Carolyn Smith and resolved:

That the Northern Community Board accept the apology.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

Councillor Scott was in attendance for the meeting as a ward councillor. He declared a conflict of interest in relation to item 7.1 - Northern Southland Development Fund Applications - March 2022 application 1 - Lumsden Heritage Trust.

4 Public forum

There was no public forum.

5 Extraordinary/urgent items

There were no extraordinary/urgent items.

6 Confirmation of minutes

Resolution

Moved Deputy Chairperson Hellewell, seconded Pam Naylor and resolved:

That the Northern Community Board confirms the minutes of the meeting held on 11 April 2022 as a true and correct record of that meeting.

Reports

7.1 Northern Southland Development Fund Applications - March 2022

Record No: R/22/5/20303

Community liaison officer – Kathryn Cowie was in attendance for this item.

Mrs Cowie advised that the purpose of the report was to allocate grants to various applicants who applied for funding to the March 2022 round of the Northern Southland Development Fund.

The Board noted that there were six applications received with requests totalling \$23,365 with 9,728 available to distribute for this funding round.

Mrs Cowie further advised that funding available for distribution is three percent of the fund capital at 1 July each year however the Board may also allocate funds from the fund capital if they wish to do so.

(During discussion, Councillor Douglas joined the meeting at 6.03pm.)

Moved Pam Naylor, seconded Carolyn Smith recommendations a to d of the report.

The motion was put and declared CARRIED.

Moved Carolyn Smith, seconded Pam Naylor the following motion:

That the Northern Community Board:

- e) Approves/~~declines~~ a grant of ~~\$5,000~~ \$3,080 to the Lumsden Heritage Trust for the recovery and restoration of a historic C-Class passenger carriage.

The motion was put and declared CARRIED.

Moved Chair Tither, seconded Sonya Taylor the following motion:

That the Northern Community Board:

- f) Lies the application from the Dipton Community Water Supply on the table as officers are to investigate the status of the water supply and the funding of it.  
~~Approves/declines a grant of \$3,565 to the Dipton Community Water Supply to upgrade the filter and pump system.~~

The motion was put and declared CARRIED.

Moved Pam Naylor, seconded Sonya Taylor the following motion:

That the Northern Community Board:

- g) ~~Approves/Declines~~ a grant of \$2,500 to the Mossburn Community Pool Inc. to install concrete and replace toilet roll holders.

The motion was put and declared CARRIED.

Moved Pam Naylor, seconded Sonya Taylor the following motion:

That the Northern Community Board:

- h) ~~Approves/Declines~~ a grant of \$4,000 to the Northern Southland Community Pool Trust to repaint the interior of the pool.

The motion was put and declared CARRIED.



Moved Sonya Taylor, seconded Carolyn Taylor the following motion:

That the Northern Community Board:

- i) ~~Approves/declines~~ a grant of ~~\$2,644 \$4,300~~ to the Lumsden and Areas Activities for Miniature Bodies Society (LAAMBS) to purchase two new bouncy castles.

The motion was put and declared CARRIED.

Moved Carolyn Taylor, seconded Pam Naylor the following motion:

That the Northern Community Board:

- j) ~~Approves/declines~~ a grant of ~~\$2,464 \$4,300~~ to Reforest Northern Southland to purchase two new shade houses for the community nursery.

The motion was put and declared CARRIED.

Final resolution

That the Northern Community Board:

- a) **Receives the report titled “Northern Southland Development Fund Applications - March 2022” dated 1 June 2022.**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Receives applications from the following:
  - 1. Lumsden Heritage Trust
  - 2. Dipton Community Water Supply
  - 3. Mossburn Community Pool Inc.
  - 4. Northern Southland Community Pool Trust
  - 5. Lumsden and Areas Activities for Miniature Bodies Society (LAAMBS)
  - 6. Reforest Northern Southland
- e) Approves a grant of \$3,080 to the Lumsden Heritage Trust for the recovery and restoration of a historic C-Class passenger carriage.
- f) Lies the application from the Dipton Community Water Supply on the table as officers are to investigate the status of the water supply and the funding of it.

- g) Declines a grant of \$2,500 to the Mossburn Community Pool Inc. to install concrete and replace toilet roll holders.
- h) Declines a grant of \$4,000 to the Northern Southland Community Pool Trust to repaint the interior of the pool.
- i) Approves a grant of \$2,644 to the Lumsden and Areas Activities for Miniature Bodies Society (LAAMBS) to purchase two new bouncy castles.
- j) Approves a grant of \$2,464 to Reforest Northern Southland to purchase two new shade houses for the community nursery.

## 7.2 Community leadership report

Record No: R/22/5/20708

Community partnership leader – Kelly Tagg was in attendance for this item.

Mrs Tagg updated the Board on the Lumsden gardening contract, Sport New Zealand rural travel fund, Welcoming Communities funding from the Ministry of Business, Innovation and Employment, Waikaia forest.

The Board noted that there had been a meeting in Lumsden on 23 May 2022 with the Around the Mountains Cycle Trail Trust. A copy of their presentation had been appended to the Community leadership report.

### Resolution

Moved Deputy Chairperson Hellewell, seconded Carolyn Smith and resolved:

That the Northern Community Board:

- a) **receives the report titled “Community leadership report” dated 1 June 2022.**

## 7.3 Operational Report for Northern Community Board

Record No: R/22/4/15029

Community partnership leader – Kelly Tagg was in attendance for this item.

Mrs Tagg updated the Board on the progress of various projects, service contracts and requests for service.

### Resolution

Moved Deputy Chairperson Hellewell, seconded Pam Naylor and resolved:

That the Northern Community Board:

- a) **Receives the report titled “Operational Report for Northern Community Board” dated 1 June 2022.**

7.4 Chairperson's report

Record No: R/22/5/20656

Chair Greg Tither was in attendance for this item.

Chair Tither advised that he had attended a meeting in Lumsden with the newly appointed Around the Mountains Cycle Trail Board and also provided an update about the Lumsden garden contract and projected start date.

Board members shared the following:

- Carolyn Smith - recently attended an event in the Lumsden hall and advised that the ovens in the kitchen were getting quite old, were difficult to use and queried if they could be replaced.
- Pam Naylor – **a reminder that the garden behind the memorial seat in Athol still hasn't been reinstated.**
- Lance Hellewell – inquired about the trees in the Mossburn cemetery and what is the plan, who owns, who benefits from the sale and what is the timeframe for harvest.
- Councillor Scott – Information centre in Lumsden had a quick tidy up and turned into a pseudo museum of railway memorabilia and random bits and pieces.

Resolution

Moved Pam Naylor, seconded Sonya Taylor and resolved:

That the Northern Community Board:

- a) **receives the report titled "Chairpersons report" dated 1 June 2022.**

The meeting concluded at 7.17pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A  
MEETING OF THE NORTHERN COMMUNITY BOARD  
HELD ON MONDAY 13 JUNE 2022.

DATE:.....

CHAIRPERSON:.....



## Mararoa Waimea ward reserves - recommendation for grant payment

Record no: R/22/6/31847  
Author: Kelly Tagg, Community partnership leader  
Approved by: Anne Robson, Chief financial officer

☐ Decision ☒ Recommendation ☐ Information

### Purpose

- 1 The purpose of this report is for the Northern Community Board to determine whether or not it wishes to recommend to Council that two \$5,000 grants be made from the Mararoa Waimea ward reserve to the Northern Southland Community Pool Trust and the Mossburn Community Pool Inc.

### Executive summary

- 2 The Northern Southland Pool Committee and the Mossburn Community Pool Inc. are both seeking grants of \$5,000 from the Mararoa Waimea ward reserve to assist with capital projects at each of their respective pools.
- 3 The Northern Community Board does not have delegated authority to approve expenditure from the Mararoa Waimea ward reserve. As such staff are asking the committee to consider whether or not they wish to recommend to Council that unbudgeted expenditure in the amount of \$10,000 be approved to provide grants to the pools.
- 4 It is also worth noting that from 1 July 2022, a new Northern Southland Community Pool Rate has been established with the purpose of collecting \$17,825 (incl GST) from ratepayers living in the current Lumsden, Mossburn and Five Rivers hall rating area.
- 5 These funds are available for uplift by the Northern Southland Community Pool Trust and the Mossburn Community Pool Inc. via an application process for the purpose of assisting the pool committees with ongoing operational costs.

## Recommendation

That the Northern Community Board:

- a) **receives the report titled “Mararoa Waimea ward reserves - recommendation for grant payment” dated 6 July 2022.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) agrees to recommend to Council that unbudgeted expenditure in the amount of \$10,000 be approved from the Mararoa Waimea ward reserve to allow for grants of \$5,000 each to be made to the Northern Southland Community Pool Trust and the Mossburn Community Pool Inc

## Background

- 6 The Northern Southland Community Pool Trust and the Mossburn Community Pool Inc. have submitted requests to Council for further financial assistance towards capital projects at their respective pools.
- 7 Both pools are seeking a grant of \$5,000 from funds held within the Mararoa Waimea ward reserve. The balance of this reserve was forecast to be \$62,893 as at 30 June 2022.
- 8 The Northern Southland Community Pool Trust and the Mossburn Community Pool Inc. are also now the recipient organisations for the new Northern Southland Community Pool Rate that came into effect on 1 July 2022. The intent of the fund is to provide annual funding assistance to the two pools to assist largely with operational costs.
- 9 The new rate will collect \$17,825 (incl GST) per annum from all the ratepayers in the current Lumsden, Mossburn and Five Rivers hall rating boundary and will be uplifted via an application process in approximately July/August each year.
- 10 The Northern Southland Community Pool Trust is currently undertaking a project to reseal and paint the pool surface. The committee has a budget of \$38,875 plus GST for this project which includes a quoted cost of \$34,875 plus GST together with a \$4,000 contingency.
- 11 A recent capital project at the pool to replace the roof has seen many people return to the using the pool and they have also enjoyed a growth in numbers. Currently, they have 92 key holders, 19 of whom (20%) are new users.

- 12 The Mossburn Community Pool Inc. are seeking funding to assist towards the following purchases;

Purchase – 2 barbecue tables (\$450 each) for outside area	\$900
Purchase – two bench seats (\$400 each) to be used inside for parents when supervising their children	\$800
Pools covers – main pool and children’s pool – present ones are starting to disintegrate	\$9,500
<b>Total</b>	<b>\$11,200</b>

- 13 Both pools have also recently applied to the Northern Southland Community Board Community Partnership Fund and have received the following grants:

<b>Pool</b>	<b>Round</b>	<b>Project</b>	<b>Amount</b>
Northern Southland	August 2020	Recladding and re-roofing	\$5,000
Mossburn	August 2021	New vacuum cleaner and fencing	\$1,700

- 14 The pools also made recent funding applications to the Northern Southland Development Fund, however, as the fund was oversubscribed in terms of requests their applications were declined on the basis that they would have access to their pool rate funds from 1 July 2022.

Mossburn Community Pool Inc.	External concrete and toilet roll holders	\$2,500
Northern Southland Community Pool Trust	Pool repainting	\$4,000

## Issues

- 15 The Mararoa Waimea ward reserves are historical funds essentially left over from rates collected via the former Mararoa Waimea ward. The majority of the rates collected under the ward primarily included rural properties outside of our town boundaries.
- 16 The 2013 representation review saw the amalgamation of 12 wards into the current five wards. Each of the former 12 wards had reserve funds which were ring-fenced for a period of time so that the funds were used in the area that they were collected.
- 17 The representation review that was undertaken in 2019 saw the disestablishment of ward rates and instead all properties now pay a community board rate based on either an urban, semi-urban or rural differential.
- 18 The ward reserves are shared across the Northern, Fiordland and Ardlussa areas.

- 19 When the two pool committees first presented to the board in November 2021 they were seeking rates funding to assist with shortfalls in pool operating costs required to keep the pools open and to enable other fundraising efforts to focus on longer-term capital projects to ensure the facilities are well maintained.
- 20 The Northern Southland Community Pool Trust and Mossburn Community Pool Inc have both been invited to present to the board's August 2022 meeting in order to uplift funds collected from the Northern Southland Community Pool rate.
- 21 The committees have been asked to supply a cover letting outlining the amount requested, what it will be used for, financial statement for past 12 months, long term maintenance plan and general information about how the latest season went.
- 22 The board may wish to consider this recommendation in conjunction with the information to be provided at the boards August meeting so an option could be for the board to lay this report on the table if it feels it requires additional information.

#### Factors to consider

##### Legal and statutory requirements

- 23 Only Council has delegation to distribute funds held within the Mararoa Waimea ward reserve however, the board is being asked whether or not it wishes to recommend to Council that funds be distributed by way of a grant to the two pool committees from this reserve.

##### Community views

- 24 Parts of the community are aware of the existence of ward reserves and have petitioned staff, council and elected members for access to these funds in the past.
- 25 Monies collected by the ward rate must be used for activities and costs they were collected for.
- 26 Specific community consultation has not been carried out on this matter however, the Northern Community Board has been asked to support or not, the recommendation to Council on whether or not the grants are approved.
- 27 The Northern Community Board are deemed to represent the views of the local community.

##### Costs and funding

- 28 The balance of the Mararoa Waimea ward reserve was forecast to be \$62,893 as at 30 June 2022. Council staff are currently in the process of completing year end processes which will include the application of interest to this reserve.
- 29 The Northern Community Board has also expressed an interest in using some of these funds to assist with the purchase and installation of a "FlagTrax" system in Athol, Garston, Lumsden and Mossburn.

##### Policy implications

- 30 None identified at this stage.



## Analysis

### Options considered

- 31 The board is being asked to consider whether or not it wishes to recommend to Council that unbudgeted expenditure in the amount of \$10,000 be approved from the Mararoa Waimea ward reserve for the purpose of paying a \$5,000 grant to each of the Northern Southland Community Pool Trust and the Mossburn Community Pool Inc., to assist with current capital projects.

### Analysis of Options

Option 1 – Recommends to Council that unbudgeted expenditure in the amount of \$10,000 be approved from the Mararoa Waimea ward reserve for the purpose of making grants to the Northern Southland Community Pool Trust (\$5,000) and the Mossburn Community Pool Inc. (\$5,000).

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> <li>Northern Southland Community Pool Trust and Mossburn Community Pool Inc. will receive funding to assist towards their capital projects</li> <li>The Mararoa Waimea ward reserves are being used to benefit and upgrade community owned assets</li> </ul>	<ul style="list-style-type: none"> <li>There will be less funds available for other potential projects in the total ward area</li> </ul>

Option 2 – does not recommend to Council that unbudgeted expenditure in the amount of \$10,000 be approved from the Mararoa Waimea ward reserve for the purpose of making grants to the Northern Southland Pool Committee (\$5,000) and the Mossburn Community Pool Inc (\$5,000).

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> <li>More funds are available for other potential projects in the Mararoa Waimea ward area.</li> </ul>	<ul style="list-style-type: none"> <li>The Northern Southland Community Pool Trust and Mossburn Community Pool Inc will not receive funding to assist towards their capital projects</li> </ul>

### Assessment of significance

- 32 Under Council's significance and engagement policy this is not a significant issue.

### Recommended option

- 33 Option one - Recommends to Council that unbudgeted expenditure in the amount of \$10,000 be approved from the Mararoa Waimea ward reserve for the purpose of making grants to the

Northern Southland Community Pool Trust (\$5,000) and the Mossburn Community Pool Inc. (\$5,000).

#### Next steps

- 34 Prepare a report for Council seeking unbudgeted expenditure approval for the purpose of paying two \$5,000 grants to the Northern Southland Community Pool Trust and the Mossburn Community Pool Inc. to assist with current capital projects.

#### Attachments

There are no attachments for this report.