



Services and Assets Committee

OPEN MINUTES

Minutes of a meeting of Services and Assets Committee held in the Council Chamber, Level 2, 20 Don Street, Invercargill on Wednesday, 13 July 2022 at 10.02am. (10.02am – 10.34am, 1.28pm – 1.52pm)

PRESENT

Chairperson	Ebel Kremer Mayor Gary Tong
Councillors	Don Byars John Douglas Paul Duffy Bruce Ford Darren Frazer Julie Keast Christine Menzies Karyn Owen Margie Ruddenklau Rob Scott

APOLOGIES

Councillor George Harpur

IN ATTENDANCE

Group manager infrastructure and environmental services – Matt Russell
Committee advisor – Fiona Dunlop

1 Apologies

There was an apology for absence from Councillor Harpur.

Moved Chairperson Kremer, seconded Cr Menzies and resolved:

That the Services and Assets Committee accept the apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

There were no conflicts of interest declared.

4 Public forum

There was no public forum.

5 Extraordinary/urgent items

There were no extraordinary/urgent items.

6 Confirmation of minutes

Resolution

Moved Chairperson Kremer, seconded Cr Scott and resolved:

That the Services and Assets Committee confirms the minutes of the meeting held on 3 June 2022 as a true and correct record of that meeting.

Reports

7.1 Ulva Island wharf renewal

Record No: R/22/6/28745

Community facilities manager – Mark Day and Community partnership leader – Karen Purdue were in attendance for this item.

Mr Day and Mrs Purdue advised that the purpose of the report was to seek approval from the Committee to proceed with the renewal of the Ulva Island wharf at Bathing Bay based on the revised design.

The Committee noted that there had been a report to the Stewart Island/Rakiura Community Board on 29 June 2020 which:

- recommended to Council the approval of unbudgeted expenditure of \$400,000 toward the renewal of the Ulva Island wharf, subject to a signed memorandum of understanding between the Hunter family and the Department of Conservation, guaranteeing access for a minimum of 20 years.
- recommended to Council that the unbudgeted expenditure above be funded by the Stewart Island/Rakiura visitor levy, a loan or any other funding options.
- Approved that the raising of the existing causeway be included in the 2021 – 2031 Long Term Plan as a project for investigation and construction towards the end beginning of the Long Term Plan period, on the proviso that an agreement be reached with the Hunter family.

The Committee noted that the three conditions identified above had been met.

As part of one of the conditions above, a funding application was lodged with the Ministry of Business, Innovation and Employment in April 2021 through the tourism infrastructure fund which was successful. With the funding available, staff had been able to undertake all of the due diligence required to provide a revised design that met **Council's legal and operational requirements**.

The Ministry of Business, Innovation and Employment required Council to have undertaken community consultation and have in place any consents that are required prior to entering into a contract for the release of the funding. Council was required to complete this piece of work prior to a contract being signed and the funding becoming available.

The Stewart Island/Rakiura community board recommended at their meeting on 9 June 2022 that **"Recommends to Council to make a decision to proceed with the renewal of the Ulva Island wharf based on the current revised design or not"**. This recommendation should have been recommending to the Services and Assets Committee.

Staff are now in a position to move forward and are seeking an approval from Council to proceed with the renewal of the Ulva Island wharf at Bathing Bay based on the revised design and the disposal of the existing wharf at Post Office Cove.

Resolution

Moved Chairperson Kremer, seconded Cr Ford and resolved:

That the Services and Assets Committee:

- a) **Receives the report titled "Ulva Island wharf renewal" dated 6 July 2022.**
- b) Determines that this matter or decision be recognised as not significant in terms of section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.

- d) Approves that staff proceed with the renewal of the Ulva Island wharf based on the current revised design at Bathing Bay and the disposal of the existing wharf at Post Office Cove.

Adjournment of meeting

The Chair advised that the meeting would be adjourning until the conclusion of the Finance and Assurance Committee meeting.

Resolution

Moved Chairperson Kremer, seconded Cr Owen and resolved:

That the Services and Assets Committee adjourns until the conclusion of the Finance and Assurance Committee meeting.

(The meeting adjourned at 10.34am to reconvene at the conclusion of the Finance and Assurance Committee.)

(The meeting reconvened at 1.28pm.)

(Mayor Tong and Councillors Kremer (Chair), Byars, Douglas, Duffy, Ford, Frazer, Keast, Menzies, Owen, Ruddenklau and Scott were present when the meeting reconvened.)

Public excluded

Exclusion of the public: Local Government Official Information and Meetings Act 1987

Resolution

Moved Chairperson Kremer, seconded Cr Ruddenklau and resolved:

That the public be excluded from the following part(s) of the proceedings of this meeting.

C8.1 Winton wastewater

C8.2 Manapouri wastewater

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Winton wastewater	s7(2)(h) - the withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
Manapouri wastewater	s7(2)(h) - the withholding of the information is necessary to enable the	That the public conduct of the whole or the relevant part of the

	local authority to carry out, without prejudice or disadvantage, commercial activities.	proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
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The public were excluded at 1.28pm.

The meeting returned to open meeting at 1.51pm.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

The meeting concluded at 1.52pm.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE SERVICES AND ASSETS
COMMITTEE HELD ON WEDNESDAY 13 JULY 2022.

DATE:.....

CHAIRPERSON:.....