

Notice is hereby given that an Ordinary meeting of the Great South Joint Shareholders Committee will be held on:

Date: Friday, 23 February 2024
Time: 9:00 am
Meeting room: Great South, 143 Spey Street, Invercargill
Venue:

Great South Joint Shareholders Committee Agenda OPEN

MEMBERSHIP

Rob Scott, Mayor Southland District Council (Chair)	A class shareholder
Ben Bell, Mayor, Gore District Council	A class shareholder
Nobby Clark, Mayor, Invercargill City Council	A class shareholder
Nicol Horrell, Chair, Environment Southland	A class shareholder
Daryl Haggerty, Acting Chief Executive, Southern Institute of Technology	B class shareholder
Neil McAra, President, Southland Chamber of Commerce	B class shareholder
Mark Paterson, General Manager, Matura Licensing Trust	B class shareholder
Chris Ramsay, Chief Executive, Invercargill Licensing Trust	B class shareholder
Jackie Flutey, Chief Executive Officer, Community Trust South	Member

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

Health and safety – emergency procedures

Toilets – The location of the toilets will be advised at the meeting.

Evacuation – Should there be an evacuation for any reason please exit via the exits indicated at the venue.

Earthquake – Drop, cover and hold applies in this situation and, if necessary, once the shaking has stopped we will evacuate the building to a safe location.

Phones – Please turn your mobile devices to silent mode.

Recording - These proceedings may be recorded for the purpose of live video, both live streaming and downloading. By remaining in this meeting, you are consenting to being filmed for viewing by the public.

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1 Apologies

At the close of the agenda no apologies had been received.

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of Interest

Joint Committee members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Extraordinary/Urgent Items

To consider, and if thought fit, to pass a resolution to permit the Joint Committee to consider any further items which do not appear on the Agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the Chairperson must advise:

- (i) The reason why the item was not on the Agenda, and
- (ii) The reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."

5 Confirmation of Council Minutes

- 5.1 Meeting minutes of Great South Joint Shareholders Committee, 15 December 2023

Great South Joint Shareholders Committee

OPEN MINUTES

Minutes of a meeting of Great South Joint Shareholders Committee held at Great South, 143 Spey Street, Invercargill on Friday, 15 December 2023 at 8:00 am (8:01 – 9:20 am)(PE 8:51 – 9:20 am).

PRESENT

A class shareholders

Rob Scott, Mayor Southland District Council (Chair)
Keith Hovell, Acting Mayor, Gore District Council
Nobby Clark, Mayor, Invercargill City Council
Nicol Horrell, Chair, Environment Southland

B class shareholders

Neil McAra, President, Southland Chamber of Commerce (Video link 8:01-8:30 am)
Chris Ramsay, Chief Executive, Invercargill Licensing Trust

Member

Jackie Flutey, Chief Executive Officer, Community Trust South

IN ATTENDANCE

Ben Bell, Mayor, Gore District Council (Video link)
Ian Collier, Board Chair, Great South (Video link)
Chami Abeysinghe, Chief Executive, Great South
Suzanne Hotton, General Manager finance, IT and Facilities, Great South
Bonnie Lawrence, Strategic Programmes Manager, Environment Southland
Cameron McIntosh, Chief Executive, Southland District Council
Megan Seator, Policy Advisor, Southland Mayoral Forum
Michal Gray, Democracy Advisor, Southland District Council

1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of Interest

There were no conflicts of interest declared.

4 Extraordinary/Urgent Items

There were no Extraordinary/Urgent items.

5 Confirmation of Council Minutes

Resolution

Moved Mayor Scott, seconded Ms Flutey **and resolved:**

That the Great South Joint Shareholders Committee confirms the minutes of the meeting held on 6 October 2023 as a true and correct record of that meeting.

That the Great South Joint Shareholders Committee confirms the minutes of the Extraordinary meeting held on 20 October 2023 as a true and correct record of that meeting.

Reports

7.1 Great South update

Record No: R/23/12/58505

Chami Abeysinghe, Chief Executive and Ian Collier, Board Chair, Great South updated the committee on Great South's recent activities including the Mayoral Task Force for jobs, the launch of the Murihiku Southland Destination Strategy, and a technical hi held with Environment Southland staff.

Resolution

Moved Mayor Scott, seconded Chair Horrell **and resolved:**

That the Great South Joint Shareholders Committee:

- a) receives the report titled "Great South update".**

Great South Joint Shareholders Committee

15 December 2023

7.2 Meetings schedule for 2024

Record No: R/23/12/58501

Resolution

Moved Mayor Scott, seconded Member Flutey **and resolved:**

That the Great South Joint Shareholders Committee:

- a) **receives the report titled "Meetings schedule for 2024".**
- b) **agrees to meet monthly on the last Friday of each month, with the first two meetings being held on 26 January and 23 February 2024.**

Public Excluded

Exclusion of the public: Local Government Official Information and Meetings Act 1987

Resolution

Moved Mayor Scott, seconded Chair Horrell

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

C8.1 Great South Draft Statement of Intent 2024-2027

C8.2 SpaceOps NZ Draft Statement of Intent 2024-2025

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
SpaceOps NZ Draft Statement of Intent 2024-2025	s7(2)(i) - the withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.
Great South Draft Statement of Intent 2024-2027	s7(2)(i) - the withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

Great South Joint Shareholders Committee
15 December 2023

The public were excluded at 8:51.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

The meeting concluded in PE at 9:20 am

CONFIRMED AS A TRUE AND CORRECT RECORD AT A
MEETING OF THE GREAT SOUTH JOINT
SHAREHOLDERS COMMITTEE HELD ON 15
DECEMBER 2023

DATE:

CHAIRPERSON:

Great South update

Record no: R/24/2/7316

Author: Michal Gray, Democracy advisor

Approved by: Michael Aitken, GM strategy & partnerships (interim)

Decision

Recommendation

Information

The purpose of this report is to enable Chami Abeysinghe, Chief Executive and Ian Collier, Board Chair from Great South to update the Great South Joint Shareholders Committee.

Recommendation

That the Great South Joint Shareholders Committee:

- a) **receives the report titled “Great South update”.**

Attachments

There are no attachments for this report.

Schedule of meetings up to December 2024

Record No: R/24/2/7196

Author: Michal Gray, Democracy advisor

Approved by: Michael Aitken, GM strategy & partnerships (interim)

Decision

Recommendation

Information

Purpose

- 1 The purpose of the report is to approve a schedule of meeting dates for the Great South Joint Shareholders Committee up to December 2024 so meetings can be publicly notified in accordance with the requirements set by the Local Government Official Information and Meetings Act 1987.

Executive Summary

- 2 The adoption of a meeting schedule allows plenty of time to give public notice and it allows staff to plan for meeting agendas. The Local Government Official Information and Meetings Act 1987 has requirements for local authorities, including joint committees, to follow for public notification of meetings.
- 3 It is proposed that the Joint Shareholders Committee meet at 9:00 am on the following dates at Great South, 143 Spey Street, Invercargill:
 - Thursday 28 March 2024
 - Friday 19 April 2024
 - Friday 24 May 2024
 - Friday 21 June 2024
 - Friday 26 July 2024
 - Friday 30 August 2024
 - Friday 4 October 2024
 - Friday 1 November 2024
 - Friday 6 December 2024

Recommendation

That the Great South Joint Shareholders Committee:

- a) **Receives the report titled “Schedule of meetings up to December 2024” dated 20 February 2024.**
- b) **Determines that this matter or decision be recognised not as significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the Act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) **Agree to meet at 9:00 am on the following dates at Great South, 143 Spey Street, Invercargill:**
 - **Thursday 28 March 2024**
 - **Friday 19 April 2024**
 - **Friday 24 May 2024**
 - **Friday 21 June 2024**
 - **Friday 26 July 2024**
 - **Friday 30 August 2024**
 - **Friday 4 October 2024**
 - **Friday 1 November 2024**
 - **Friday 6 December 2024**

Background

- 4 An approved schedule of meetings dates is required so that meetings can be publicly notified in accordance with the Local Government Official Information and Meetings Act 1987.

Issues

- 5 It is proposed that the board adopt the meeting schedule outlined in the executive summary.

Factors to Consider

Legal and Statutory Requirements

- 6 The legal and statutory requirements for meetings of local authorities including joint committees are outlined out in the Local Government Act 2002 and the Local Government Official Information and Meetings Act 1987.

Community Views

- 7 No community views have been sought on this matter. It benefits the public when meeting times are set well in advance.

Policy Implications

8 There are no policy implications.

Analysis of Options

Option 1 – Adopt a meeting schedule

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">Joint Shareholder Committee members, their staff and the public will know when meetings are.	<ul style="list-style-type: none">There are no disadvantages.

Option 2 – Do not adopt a meeting schedule

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none">There are no advantages.	<ul style="list-style-type: none">The Joint Shareholders Committee will not be able to make decisions as no meetings will be held.Joint Shareholder Committee members, their staff and the public will not know when meetings are.

Assessment of Significance

9 This decision is not significant in accordance with the Local Government Act 2002 and Southland District Council’s Significance and Engagement Policy.

Recommended Option

10 The recommended option is option 1 – adoption of a schedule of meetings.

Next Steps

11 The next step, once the schedule is adopted, is to ensure that the meetings are publicly notified in accordance with the Local Government Official Information and Meetings Act 1987 to enable the Joint Shareholders Committee to meet.

Attachments

There are no attachments for this report.