



Notice is hereby given that a meeting of the Ardlussa Community Board will be held on:

**Date:** Wednesday, 10 April 2024  
**Time:** 7pm  
**Venue:** Riversdale Community Centre, 73 Newcastle Street,  
Riversdale

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## **Ardlussa Community Board Agenda OPEN**

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### **MEMBERSHIP**

<b>Chairperson</b>	Richard Clarkson
<b>Deputy chairperson</b>	Ray Dickson
<b>Members</b>	Chris Dillon
	Clarke Horrell
	Hilary Kelso
	Grant McFelin
	Councillor Matt Wilson

### **IN ATTENDANCE**

<b>Committee advisor/customer support partner</b>	Deborah-Ann Smith-Harding
<b>Community partnership leader</b>	Kelly Tagg

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**[www.southlanddc.govt.nz](http://www.southlanddc.govt.nz)**

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**Note:** The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.



## Health and safety – emergency procedures

**Toilets** – The location of the toilets will be advised at the meeting.

**Evacuation** – Should there be an evacuation for any reason please exit via the exits indicated at the venue.

**Earthquake** – Drop, cover and hold applies in this situation and, if necessary, once the shaking has stopped we will evacuate the building to a safe location.

**Phones** – Please turn your mobile devices to silent mode.

**Recording** - These proceedings may be recorded for the purpose of live video, both live streaming and downloading. By remaining in this meeting, you are consenting to being filmed for viewing by the public.

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## Community board terms of reference

<b>TYPE OF COMMITTEE</b>	Community board (board)
<b>RESPONSIBLE TO</b>	Boards are responsible to Council  Each board will also have relationships with Council committees (these committees are outlined in the delegations manual).
<b>SUBCOMMITTEES</b>	Some subcommittees will report to community boards – these are outlined in section 8.5 of the delegations manual.
<b>MEMBERSHIP</b>	Oreti and Waihopai Toetoe boards have seven members elected by the local authority triennial elections plus a member appointed by Council. All other boards have six members plus a member appointed by Council.  The chairperson is elected by the board. Councillors who are not appointed to boards can only remain for the public section of the board meeting. They cannot stay for the public excluded section unless the board agrees.
<b>FREQUENCY OF MEETINGS</b>	Every second month, but up to 12 ordinary meetings a year with the approval of the chief executive.
<b>QUORUM</b>	Not less than four members
<b>THE ROLE OF COMMUNITY BOARDS</b>	<p><b>Governance</b></p> <p>Elected members are responsible for providing leadership, setting direction and for overseeing performance (at a high level).</p> <p>The chief executive and staff are responsible for management activities including the allocation of resources, overseeing the day to day operations of the community board, providing policy advice and implementing governance decisions.</p> <p><b>Roles outlined in the Local Government Act 2002</b></p> <ul style="list-style-type: none"> <li>• appoint a chairperson and deputy chairperson</li> <li>• represent, and act as an advocate for, the interests of its community</li> <li>• consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the board</li> <li>• maintain an overview of services provided by the territorial authority within the community</li> <li>• prepare an annual submission to the territorial authority for expenditure within the community</li> <li>• communicate with community organisations and special interest groups within the community</li> <li>• undertake any other responsibilities that are delegated to it by the territorial authority.</li> </ul> <p><b>Additional roles of boards</b></p> <p><b>Community wellbeing</b></p>



	<ul style="list-style-type: none"> <li>a) promote the social, economic, environmental and cultural well-being of local communities</li> <li>b) monitor the overall well-being of local communities.</li> </ul> <p><b>Community leadership</b></p> <ul style="list-style-type: none"> <li>a) to provide leadership to local communities on the strategic issues and opportunities that they face</li> <li>b) identify key issues and opportunities that will affect the future of the board's community and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities</li> <li>c) promote a shared vision for the board's community and develop and promote ways to work with others to achieve positive outcomes</li> <li>d) provide a local community perspective on Council's long term plan key performance indicators and levels of service as detailed in the long term plan, and on local expenditure, rating impacts and priorities</li> <li>e) develop and manage community board plans including keeping these up to date and relevant to community needs and aspirations.</li> </ul> <p><b>Engagement and relationships</b></p> <ul style="list-style-type: none"> <li>a) to develop relationships and communicate with key community organisations, special interest groups, residents and businesses within the community.</li> </ul> <p>Advocacy</p> <ul style="list-style-type: none"> <li>a) as part of the long term plan or annual plan process, prepare a submission to Council on the proposed levels of service, income and expenditure within the community of interest</li> <li>b) as part of the long term plan or annual plan process, outline the relative priorities for the delivery of District services and levels of service within the board area (Council sets the levels of service for <b>District Activities</b><sup>(i)</sup> if a board seeks a higher level of service, they need to recommend that to Council, and the higher level of service will need to be funded in an appropriate way (locally).</li> </ul> <p><b>Local activities</b></p> <p>For local activities<sup>(ii)</sup></p> <ul style="list-style-type: none"> <li>a) recommend to Council levels of service<sup>(iii)</sup> and budgets for local activities, having regard to Council budgets in the long term plan or annual plan process</li> <li>b) recommend to Council rates, user charges and fees to fund local activities</li> </ul>
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	<ul style="list-style-type: none"> <li>c) recommend to Council or a relevant committee the approval of project definitions or business cases and procurement plans for capital expenditure over \$300,000</li> <li>d) recommend to Council or a relevant committee unbudgeted capital expenditure</li> <li>e) monitor the services Council delivers its communities and assess the extent these services meet community needs or the expected level of service</li> <li>f) support the development of local management plans where required by statute or in support of the district plan, or other plans (reserves, harbours, or other community facilities).</li> </ul> <p>These plans should then be recommended to Council. There are times when local management plans<sup>(iv)</sup> should not be developed:</p> <p>Environmental management and spatial planning</p> <ul style="list-style-type: none"> <li>a) provide comment on resource consent applications referred to the community board for comment</li> <li>b) to make recommendations to Council about bylaws and about enforcing bylaws within the community, having regard to the need to maintain consistency across the District</li> <li>c) provide advice to Council and its committees on any matter of interest or concern to the community board in relation to the sale of alcohol, where statutory ability exists to seek such feedback</li> <li>d) provide input into regulatory activities not otherwise specified above, where process allows</li> <li>e) recommend to Council initiating an appeal to the environment court on decisions relating to resource consent applications that the board has made submissions on</li> <li>f) provide support to the development of community plans for a civil defence emergency and the recovery afterwards.</li> </ul>
<b>DELEGATIONS</b>	<p>In exercising the delegated powers, boards will operate within:</p> <ul style="list-style-type: none"> <li>a) policies, plans, standards or guidelines that have been established and approved by Council</li> <li>b) the needs of the local communities</li> <li>c) the approved budgets for the activity.</li> </ul> <p>1) Boards shall have the following delegated powers and be accountable to Council for the exercising of these powers<sup>(v)</sup>.</p> <p>Community wellbeing</p> <ul style="list-style-type: none"> <li>a) develop local strategies to improve areas of wellbeing (where a need has been identified)</li> <li>b) to develop local community outcomes that reflect the desired goals for their community or place.</li> </ul>

	<p>Community board plans</p> <p>a) Regularly review and update the community board plan to keep the plan relevant.</p> <p>Decisions on locally funded assets and services</p> <p>a) accept donations of a local asset (e.g. a gas barbeque, park bench, etc) with a value of less than \$30,000</p> <p>b) approve project definitions or business cases for approved budgeted capital expenditure up to \$300,000.</p> <p>Unbudgeted expenditure</p> <p>a) approve unbudgeted operating expenditure for local activities of up to \$20,000</p> <p>b) approve up to a \$20,000 increase in the projected cost of a budgeted capital works project/item that is included in the annual plan or long term plan</p> <p>c) authority to delegate to the chief executive, when approving a project definition or business case, over-expenditure of up to \$10,000 for capital expenditure against the budget detailed in the annual plan or long term plan.</p> <p>Leases and licenses</p> <p>In relation to all leases and licences of land and buildings for local activities within their own area, and subject to any relevant legislation and/or policy requirement, on behalf of Council;</p> <p>a) accept the highest tenders for rentals more than \$10,000</p> <p>b) approve the preferential allocation<sup>(vi)</sup> of leases and licenses where the rental is \$10,000 or more per annum.</p> <p>Community assistance</p> <p>a) establish a system for prioritising allocations, based on criteria provided by Council</p> <p>b) grant funds from the Community Partnership Fund</p> <p>c) allocate bequests or grants generated locally, consistent with the terms of the bequest or grant fund.</p> <p>Northern Southland development fund</p> <p>a) the Northern board can make decisions regarding funding applications to the Northern Southland development fund.</p>
<b>LIMITS TO DELEGATIONS</b>	<p>Boards have no financial or decision-making delegations other than those specifically delegated by Council.</p> <p>Boards shall only expend funding on purposes for which that funding was originally raised and in accordance with the budgets approved by Council through its long term plan or annual plan.</p> <p>In accordance with the provisions of section 39(2) of Schedule 7 of the Local Government Act 2022 the board may not incur expenditure in excess of the approved budget.</p>

	<p>Matters that are not delegated</p> <p>Council has not delegated to boards the power to:</p> <ul style="list-style-type: none"> <li>a) make a rate or bylaw</li> <li>b) acquire, hold or dispose of property</li> <li>c) direct, appoint, suspend or remove staff</li> <li>d) engage or enter into contracts and agreements and financial commitments</li> <li>e) institute an action for recovery of any amount</li> <li>f) issue and police building consents, notices, authorisations and requirements under acts, statutes, regulations, bylaws and the like;</li> <li>g) institute legal proceedings other than the delegation to recommend to Council the initiating of an appeal to the environment court on decisions in respect to resource consent applications on which the board has made submissions.</li> </ul>
<b>CONTACT WITH MEDIA</b>	<p>The board chairperson is the authorised spokesperson for the board in all matters where the board has authority or a particular interest.</p> <p>Board members, including the chairperson, do not have delegated authority to speak to the media or outside agencies on behalf of Council on matters outside of the board's delegations.</p> <p>The leadership team member will manage the formal communications between the board and its constituents and for the board in the exercise of its business. Correspondence with central government, other local government agencies or official agencies will only take place through Council staff and will be undertaken under the name of Council.</p>
<b>REPORTING</b>	<p>Boards are unincorporated statutory bodies which are elected to represent the communities they serve.</p> <p>Copies of board meeting minutes are retained by Council.</p>

- (i) **District activities include:**
- a) community leadership at a district level (including district community grants)
  - b) wastewater
  - c) waste services
  - d) water supply
  - e) district open spaces (parks and reserves)
  - f) roading
  - g) district community services (library services, cemeteries, community housing and heritage/culture)
  - h) district community facilities (public toilets, library buildings, offices and amenity buildings)
  - i) environmental services (building services, resource management, environmental health, animal services, emergency management)
  - j) stormwater
  - k) corporate support services

- (ii) **Local activities include:**
- a) community leadership at a local board level (including local community grants)
  - b) local community facilities (halls and other amenity buildings within Council's overarching policy for community facilities)
  - c) water facilities (boat ramps, wharves, jetties and harbour facilities)
  - d) local open spaces (parks and reserves, playgrounds and streetscapes)
  - e) parking limits, footpaths and streetlights
  - f) Te Anau/Manapouri Airport (Fiordland board)
  - g) Stewart Island Electricity Supply Authority (SIESA) (Stewart Island/Rakiura board)
  - h) for the above two local activities only
  - i) recommend levels of service and annual budget to Council or a relevant committee
  - j) monitor the performance and delivery of the service
  - k) naming reserves, structures and commemorative places
  - l) authority to decide upon requests from the community, regarding names of reserves, the placement of structures and commemorative places.
  - m) naming roads
  - n) authority to decide on the naming for public roads, private roads and rights of way
  - o) assisting the chief executive by providing comment (through the board chairperson) to consider and determine temporary road closures applications where there are objections to the proposed road closure.
- (iii) Levels of service is a term in asset management referring to the quality of a given service. Defining and measuring levels of service is a key activity in developing infrastructure asset management plans. Levels of service may be tied to physical performance of assets or be defined by customer expectation and satisfaction.
- (iv) Local management plans should not be developed where powers:
- a) have been delegated to Council staff
  - b) would have significance beyond the board's area or otherwise involves a matter of national importance (Section 6 Resource Management Act 1991)
  - c) involve the alienation of any part of a proposed or existing esplanade reserve by way of width reduction, easement, lease or otherwise.
- (v) Local Government Act 2002, s.53
- (vi) A preferential allocation is when there is a preference that a lease or license is given to a particular person or group, rather than having an open process. For example, a neighbouring land owner or a community group that use a building may be asked if they want to lease the land/building, rather than giving the wider public the opportunity to tender or apply.
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**1 Apologies**

At the close of the agenda no apologies had been received.

**2 Leave of absence**

At the close of the agenda no requests for leave of absence had been received.

**3 Conflict of interest**

Community board members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

**4 Extraordinary/urgent items**

To consider, and if thought fit, to pass a resolution to permit the community board to consider any further items which do not appear on the agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the chairperson must advise:

- (i) the reason why the item was not on the agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
  - (i) that item is a minor matter relating to the general business of the local authority; and
  - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

**5 Confirmation of minutes**

5.1 Meeting minutes of Ardlussa Community Board, 21 February 2024

**6 Public participation**

Notification to speak is required by 12noon at least one clear day before the meeting. Further information is available at [www.southlanddc.govt.nz](http://www.southlanddc.govt.nz) or by phoning 0800 732 732.



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## Ardlussa Community Board

### OPEN MINUTES (UNCONFIRMED)

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Minutes of a meeting of Ardlussa Community Board held in the Balfour Community Centre, 68 Queen Street, Balfour on Wednesday, 21 February 2024 at 7pm (7.00pm to 9.27pm).

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#### PRESENT

<b>Chairperson</b>	Richard Clarkson
<b>Deputy chairperson</b>	Ray Dickson
<b>Members</b>	Clarke Horrell
	Hilary Kelso
	Grant McFelin
	Councillor Matt Wilson

#### APOLOGIES

Chris Dillon

#### IN ATTENDANCE

Committee advisor/customer support partner - Deborah-Ann Smith-Harding  
Community partnership leader - Kelly Tagg



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**1 Apologies**

An apology was received from Chris Dillon.

**Resolution**

Moved Chairperson Clarkson, seconded Hilary Kelso **and resolved:**

**That the Ardlussa Community Board accepts the apology from Chris Dillon.**

**2 Leave of absence**

There was a request for leave of absence from Councillor Matt Wilson from 6 July 2024 to 19 July 2024.

**Resolution**

Moved Chairperson Clarkson, seconded Hilary Kelso **and resolved:**

**That the Ardlussa Community Board accepts the request for leave of absence from Councillor Matt Wilson from 6 July 2024 to 19 July 2024.**

There was a request for leave of absence from Hilary Kelso from 2 June 2024 to 2 August 2024.

**Resolution**

Moved Deputy Chairperson Dickson, seconded Grant McFelin **and resolved:**

**That the Ardlussa Community Board accepts the request for leave of absence from Hilary Kelso from 2 June 2024 to 2 August 2024.**

**3 Conflict of interest**

There were no conflicts of interest declared.

**4 Extraordinary/urgent items**

There were no extraordinary/urgent items.

**5 Confirmation of minutes**

**Resolution**

Moved Chairperson Clarkson, seconded Clarke Horrell **and resolved:**

**That the Ardlussa Community Board confirms the minutes of the meeting held on 8 November 2023 as a true and correct record of that meeting with the correction in the Councillor's report to delete the words "from Active Southland" from the sentence, so**

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**the wording correctly reads “Waikaia Trails Trust is seeking clarity for the criteria for the Open Spaces policy which seems confusing”.**

## **6 Public participation**

There was no public participation

## **Reports**

### **7.1 Community board reporting**

#### **Record No: R/24/2/5784**

Mrs Tagg highlighted the current projects taking place and advised that the “Budget actual year to date “ sum of \$881,529 for the Riversdale wastewater-treatment upgrade detailed in the last report was an error and has been amended in the February report. Chair Clarkson asked if the site had been determined yet and Mrs Tagg advised she will follow up with the three waters teams.

In relation to this error, Mrs Kelso queried typos and the report checking process, asking for accuracy and attention to detail. Mrs Tagg informed the board that written reports are checked in a two-step check process, firstly by the projects team and secondly by the finance department.

Mrs Tagg included the calendar for upcoming board meetings and workshops for 2024 and noted that the dates still showing as 2023 will be corrected.

Regards the high vandalism around signs and posts requiring replacement, Chair Clarkson mentioned the individuals have been identified and asked whether the police have been informed? Mrs Kelso suggested the offenders could be submitted to community service to maintain the pump track, as an example.

Mr McFelin asked if the rubbish bin at Kruger Street could be shifted further down the street to the pump track area as it seemed hardly used. Mrs Tagg advised this had already happened.

The subject of the replacement rubbish bin at the Balfour Cemetery was also raised. It was noted that the school had previously emptied this bin. As this is not a Council owned cemetery the Trust will need to purchase a new bin. Mrs Tagg will find out the details of how to purchase a new bin and forward to Chair Clarkson.

The Lions Club are to erect some fencing along the back of the basketball hoop, however it was recommended that a fence also be erected on all three sides of the court for added safety to stop balls going onto the road and pump track. Chair Clarkson will speak with Lion’s Chair, John Van Vliet about the fencing proposal.

It was noted that the Balfour festive lights have been installed and Mrs Tagg asked for direction about when the lights should be switched on. The board suggested the lights be turned on for Christmas, Easter, Matariki plus any community events, such as Guy Fawkes and Balfour theatre week.

Deputy Chair Dickson confirmed the lights assigned for Waikaia have not been installed yet and Mrs Tagg undertook to follow up on this.

Mrs Tagg highlighted a cost saving for the slides at Waikaia playground by reusing equipment from a recent playground.

The board enquired about what happens to the dead trees that have recently been felled around the district. Mrs Tagg to follow up with the community facilities team.

The board also discussed the letter received from the Waikaia and Districts Progress League Inc. dated 20 November 2023. Mrs Tagg advised she had replied via email advising that for most part, these items qualified as a request for service (RFS). Furthermore, Mrs Tagg supplied a copy of local projects for their information and invited them to attend community board meetings for insight and welcomed input in "Public Participation" sessions (with the next Waikaia based community board meeting schedule for 12 June 2024). Mr Horrell requested the formal reply made by Mrs Tagg be recorded in the Minutes. Mrs Kelso reiterated that access to minutes and agendas are readily accessible for district knowledge.

At this point the board discussed whether or not it wished to put forward any new sites which would allow vendors to trade.

The board discussed and identified three suitable sites to be :

1. car park area around the Riversdale Community Centre
2. car park in front of Waikaia Community Centre
3. Kruger Street, Balfour, from the playground to the pump track.

### **Resolution**

Moved Hilary Kelso, seconded Deputy Chairperson Dickson **and resolved:**

**That the Ardlussa Community Board:**

- a) receives the report titled "Community board reporting" dated 14 February 2024.**
- b) formally replies to the Waikaia and Districts Progress League Inc. letter dated 20 November 2023**
- c) advises the Environmental Health team of the three locations to be put forward as approved sites for Trading in public places being:**
  - car park area around the Riversdale Community Centre
  - car park in front of Waikaia Community Centre
  - Kruger Street, Balfour, from the playground to the pump track.
- d) requests that staff provide an action sheet for each meeting to cover off responses to queries and issues raised at each meeting.**

## **7.2 Councillor update**

**Record No: R/24/1/2622**

Councillor Matt Wilson provided various updates to the board and addressed matters raised by the board in respect of the following:

**Speed Management Plan Review** - the issue of safety was again highlighted, particularly for Waikaia school zone. The board noted the speed will be reduced to 30kms/hour as part of this review. The subject of the pedestrian crossing outside Waikaia school was also discussed and staff undertook to continue to advocate for this on behalf of the board.

#### **Long Term Plan (LTP) update**

With the proposed change from the 100 day plan of central government, staff have been working to include all the water services assets back into the Long Term Plan (LTP) 2024-2034. The LTP team will be taking the supporting documents to the finance and assurance committee meeting on Wednesday 13 February 2024. The Ardlussa community board agreed that they prioritise projects for the district and Mr McFelin questioned how Council prioritises these projects and how Council could reduce the bureaucratic "red tape" as the Board values (and prioritises) core service delivery in certain areas such as water, waste and roading over the beautification of Open Spaces, as an example, notwithstanding those projects which are legislatively dictated by central government.

**Gravel and bridges** - Mr McFelin expressed concern about how to mitigate flood Damage to bridges during flooding events given the considerable gravel build up under several bridges in the Ardlussa area. Cr Wilson suggested that Professor Ian Fuller from Massey University, be invited to visit these sites as he wrote a scientific research paper on river channel dynamics, fluvial geomorphology and its associated socio-cultural relations with rivers. If necessary, the board may be able to obtain use of consent for a "permitted activity" to extract gravel on a site by site basis as was done with a precedent set in Mossburn. At this point, the board discussed next steps which included following up with Environment Southland as they had indicated they would provide timeframes to the board by the end of February 2024. The board also discussed drafting a resolution requesting the Mayor and Chief executive intervene in this matter. Mrs Tagg suggested Cr Wilson speak to Mayor Rob Scott, conveying how desperate the board feels towards a resolution for mitigating risk.

#### **Resolution**

Moved Deputy Chairperson Dickson, seconded Clarke Horrell **and resolved:**

#### **That the Ardlussa Community Board:**

- a) **receives the report titled "Councillor update".**
- b) **recommends to Council Chief executive Cameron McIntosh and Mayor Rob Scott to reconsider the decision held by the Council's roading team and moreover, to meet with the Board at the site of two bridges, namely Dome Creek and Tomogalak, to reconsider the use of the available "permitted activity" consent and supply reasons for the Council's non concern for mitigating asset loss or damage to Council assets with an immediate and formal, written response to the Ardlussa Community Board.**

### **7.3 Chairperson's report**

**Record No: R/24/2/6458**

Chair Clarkson mentioned the following matters to the board:

- the Chair requested feedback regards the sale of 58 Kruger Street (and development thereof protected with covenants) and Mrs Tagg indicated the report will be available at the next community board meeting
- the Chair mentioned the fact the lights for Riversdale and Waikaia are not installed yet
- the Chair has been approached by Paul Eaton to revisit whether street lights could be erected on Balfour Road
- the rebuild of St Johns in Riversdale requires the sign off from Fire and Emergency New Zealand
- the tree removal at Riversdale green waste will be undertaken by Murray O'Connor
- a new tree needs to be bought and planted to replace the dead one where the plaque remains as the memorial of Trooper William George Earle
- for the next workshop, the Chair wishes to invite Council staff Mark Day and Lance Spencer from Community facilities to supply area maps for mowing and the Chair recommends there be no change to the current level of service
- the Chair will attend the Representation Review workshop on 26 February 2024
- Bridget Ponga expressed her appreciation for the board's support to enable her to work with the Department of Conservation to achieve a good outcome for the memorial seat for her late son
- the dead blue gum trees and trees under the powerlines need to be felled and added to the list, to be disposed of or alternatively kept as suggested by Mrs Kelso
- the recycling station in Riversdale is looking very untidy and the Southland District Council branding needs to be updated. Staff will enter a request for service (RFS) to have this attended to
- after attending the Chair's meeting held in Winton on Tuesday, 20 February 2024, the Chair advised that a discussion around the importance of spatial planning for our townships took place. This would allow areas for growth and development in our towns. Mayor Rob Scott quoted some successful examples in Rolleston, Christchurch for this strategy.

**Deputy Chair, Ray Dickson**

- Mr Dickson enquired if, when graders are in the area, are all gravel roads graded. Mrs Tagg to make enquiries and advise
- Mr Dickson enquired if it would be possible for the local fire brigade to have contact details for all property owners in Waikaia. Mrs Tagg to make enquiries and advise.

**Grant McFelin**

- Mr McFelin asked about the Balfour town sign rusting on both sides and it was confirmed that this was a Lion's club project and not a Council sign.

**Hilary Kelso**

- At this point, queries were raised about the maintenance of the bulbous kerbs in Riversdale and whether or not the maintenance of these could be included in the Taskforce maintenance contract.

**Resolution**

Moved Chairperson Clarkson, seconded Deputy Chairperson Dickson **and resolved:**

**That the Ardlussa Community Board:**

- a) **receives the report titled “Chairperson's report” dated 15 February 2024.**

**7.4 Next meeting report**

**Record No: R/24/2/6455**

Customer support partner/committee advisor – Deborah-Ann Smith Harding was present for this item.

The Board noted that their next meeting is scheduled for 7pm on Wednesday 10 April 2024 to be held at the Riversdale Community Centre, 73 Newcastle Street, Riversdale.

**Resolution**

Moved Chairperson Clarkson, seconded Clarke Horrell **and resolved:**

**That the Ardlussa Community Board:**

- a) **confirms that the next meeting of the Board is at 7pm on Wednesday 10 April 2024 to be held at the Riversdale Community Centre, 73 Newcastle Street, Riversdale.**

The meeting concluded at 9.27pm

CONFIRMED AS A TRUE AND CORRECT RECORD AT A  
MEETING OF THE ARDLUSSA COMMUNITY BOARD  
HELD ON WEDNESDAY 21 FEBRUARY 2024.

**DATE:**.....

**CHAIRPERSON:**.....

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## **Financial Report for period ended 29 February 2024**

**Record No:** R/24/3/24518

**Author:** Avneet Deo, Finance Business Partner

**Approved by:** Anne Robson, Group manager finance and assurance

☐ Decision

☐ Recommendation

☒ Information

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### **Summary**

- 1 The purpose of this report is to present the financial results and supporting information for the local activities within the Ardlussa Community Board area for period ended 29 February 2024. The financial report is contained within attachment A of this report.

### **Recommendation**

**That the Ardlussa Community Board:**

- a) **Receives the report titled “Financial Report for period ended 29 February 2024”.**

### **Attachments**

- A Financial report for period ended 29 February 2024



## Ardlussa Community Board

Detailed financial report for period ended 29 February 2024

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## Introduction

This report provides a detailed breakdown of the community board financial information for the period ended 29 February 2024. The information is prepared on the same basis as the *local budget information* graph included in the two-monthly community board (CB) operational report and *detailed financial report to 30 June 2023* presented to the board at the end of the previous financial year.

It shows the financial results for the community board activities year to date including income, operating expenses (opex), capital expenses (capex), reserves, loans, projects, carry forward expenditure and any applicable development and financial contributions communities within the board's area for the period ended 29 February 2024.

The financial statements in this report show:

Diagram illustrating the components of the financial statements:

- what has actually happened year to date (**"Actual"**)
- what is expected to occur year to date (**"Projection"**)
- the difference between the actual and projection year to date (**"Variance (Act v Prjn)"**)
- what was included in the annual plan budget (**"AP Budget"**)

Income				Operating expenses				Capital expenses			
Actual	Projection	Variance (Act v Prjn)	AP Budget	Actual	Projection	Variance (Act v Prjn)	AP Budget	Actual	Projection	Variance (Act v Prjn)	AP Budget

► **"Projection"** figures include the original Annual Plan 2023/2024 budget (AP Budget) adjusted for:

- any expenditure carried forward from the prior year (2022/2023) approved by Council (Sep 2023)
- any unbudgeted expenditure approved by the board or Council during the financial year.

**"AP Budget"** data shows the Annual Plan (AP) budget for 2023/2024 excluding the projection adjustments noted above.

Significant variances between the **"Actual"** financial information and **"Projection"** are explained. Variances in red text with brackets (**\$4,500**) indicate a variance where the actuals are less than projection.

The report is broken into key sections as detailed below. While the same financial data is used in sections 1, 2 and 7, the sections provide different levels of detail to accommodate varying requests of elected members:

- **section 1** shows summary financials at activity level  
(e.g. CB > parks and reserves)
- **section 2** shows summary financials at activity, business unit, asset type and location (area/town)  
(e.g. CB > parks and reserves > playground > Ardlussa)
- **section 7** shows detailed financials at activity, business unit asset type, location and account code level  
(e.g. CB > parks and reserves > playground > Ardlussa > maintenance).

## Section

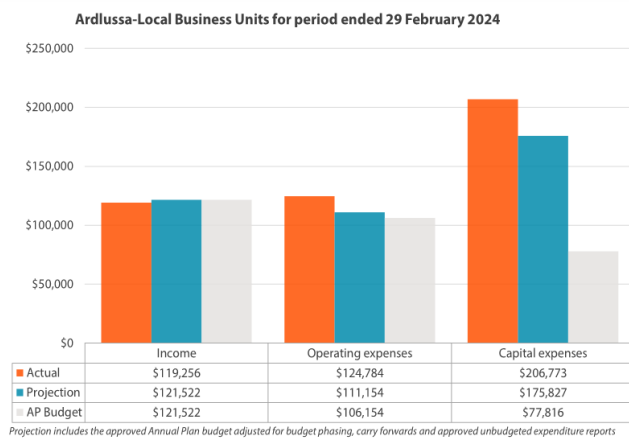
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## 1. Financial overview by activity

The table and graph provides an overview of the financials for the board by activity – showing income, operating expenses and capital expenses. “Total CB” shows the overall financial results for all board activities along with “Actual v Projection (%)” variance. The key reasons for these variances are also summarised with more detailed commentary included in section 2 (Activity and Business Unit Breakdown) and section 3 (Projects).

Ardlussa - Sub Activity Detail for period ended 29 February 2024												
Sub activity	Income				Operating expenses				Capital expenses			
	Actual	Projection	Variance (Act v Prjn)	AP Budget	Actual	Projection	Variance (Act v Prjn)	AP Budget	Actual	Projection	Variance (Act v Prjn)	AP Budget
Parks & Reserves	\$43,300	\$43,363	(\$64)	\$66,545	\$44,343	\$24,166	\$20,176	\$35,058	\$9,680	\$28,266	(\$18,586)	\$31,500
Streetscapes	\$66,404	\$68,471	(\$2,067)	\$101,393	\$56,503	\$58,453	(\$1,950)	\$87,679	\$9,693	\$12,000	(\$2,307)	\$12,000
Footpaths	\$6,551	\$6,687	(\$137)	\$10,031	\$9,917	\$14,513	(\$4,596)	\$21,770	\$187,400	\$135,561	\$51,839	\$64,553
Community & Futures	\$3,002	\$3,000	\$2	\$11,022	\$14,022	\$14,022	\$0	\$9,022	\$0	\$0	\$0	\$0
<b>Total CB</b>	<b>\$119,256</b>	<b>\$121,522</b>	<b>(\$2,265)</b>	<b>\$188,991</b>	<b>\$124,784</b>	<b>\$111,154</b>	<b>\$13,630</b>	<b>\$153,529</b>	<b>\$206,773</b>	<b>\$175,827</b>	<b>\$30,946</b>	<b>\$108,053</b>
<b>Act v Projn (%)</b>			<b>(2%)</b>				<b>12%</b>				<b>18%</b>	



### Summary of financial results

**Income** was \$2k (2%) lower than projected due to government grants (Better off Funding) as the related project was completed for less than was anticipated.

**Operating expenses** were \$14k (12%) higher than projected mainly due to grants provided for the Balfour playground basketball court, this was originally budgeted as capital expenditure.

**Capital expenses** were \$31k (18%) higher than projected due to phasing of project relating to Waikaia Township seal extension, however cost is expected to be on track by the year end.

## 2. Financial breakdown by activity and business unit type (area/asset)

This section breaks down the income, operating expenses and capital expenses for each of the activity areas showing the individual business units. The business units show the type of activity/asset and the location by area/town. The significant variances between actual and projection are explained. Section 7 includes a more detailed breakdown of this data by business unit and detailed account code information (e.g. rate income, maintenance opex, renewal capex).

Sub activity & Business Unit	Income				Operating expenses				Capital expenses			
	Actual	Projection	Variance (Act v Prjn)	AP Budget	Actual	Projection	Variance (Act v Prjn)	AP Budget	Actual	Projection	Variance (Act v Prjn)	AP Budget
<b>Parks &amp; Reserves</b>												
Rec Reserve - Ardlussa	\$5,111	\$5,107	\$4	\$7,661	\$5,740	\$5,901	(\$161)	\$7,661	\$0	\$0	\$0	\$0
Playground - Balfour	\$25,149	\$25,145	\$4	\$27,718	\$30,446	\$5,319	\$25,128	\$7,978	\$0	\$20,000	(\$20,000)	\$20,000
Playground - Riversdale	\$7,890	\$7,883	\$6	\$11,825	\$5,655	\$7,067	(\$1,412)	\$10,601	\$0	\$0	\$0	\$0
Playground - Dickson Park	\$5,149	\$5,227	(\$78)	\$19,341	\$2,501	\$5,879	(\$3,378)	\$8,818	\$9,680	\$8,266	\$1,414	\$11,500
<b>Total</b>	<b>\$43,300</b>	<b>\$43,363</b>	<b>(\$64)</b>	<b>\$66,545</b>	<b>\$44,343</b>	<b>\$24,166</b>	<b>\$20,176</b>	<b>\$35,058</b>	<b>\$9,680</b>	<b>\$28,266</b>	<b>(\$18,586)</b>	<b>\$31,500</b>

No significant variance for income.

Operating expenses were \$20k (83%) over projection due to grants provided for Balfour playground basketball court.

Capital expenses were \$18k (66%) under projection as for the works planned at Balfour playground for a basketball court had been captured as operating expense for grants provided.

Sub activity & Business Unit	Income				Operating expenses				Capital expenses			
	Actual	Projection	Variance (Act v Prjn)	AP Budget	Actual	Projection	Variance (Act v Prjn)	AP Budget	Actual	Projection	Variance (Act v Prjn)	AP Budget
<b>Footpaths</b>												
Street Works - Balfour	\$742	\$741	\$1	\$1,112	\$80	\$821	(\$741)	\$1,232	\$0	\$20,791	(\$20,791)	\$31,186
Street Works - Riversdale	\$928	\$927	\$1	\$1,391	\$746	\$1,615	(\$869)	\$2,423	\$0	\$3,038	(\$3,038)	\$4,050
Street Works - Waikaia	\$4,880	\$5,019	(\$138)	\$7,528	\$9,091	\$12,077	(\$2,986)	\$18,115	\$187,400	\$111,733	\$75,667	\$29,317
<b>Total</b>	<b>\$6,551</b>	<b>\$6,687</b>	<b>(\$137)</b>	<b>\$10,031</b>	<b>\$9,917</b>	<b>\$14,513</b>	<b>(\$4,596)</b>	<b>\$21,770</b>	<b>\$187,400</b>	<b>\$135,561</b>	<b>\$51,839</b>	<b>\$64,553</b>

No significant variance for income.

Operating expenses were \$5k (32%) under projection due to internal footpath maintenance and interest charge on term loans. Interest charge on term loans will remain under budget at year end as not all expected loans were drawn down at 30 June 2023.

Capital expenses were \$52k (38%) over projection mainly due to phasing of project work relating to Waikaia Township seal extension. Projects relating to footpath work will commence in April 2024 and is expected to be completed by year end. Overall costs are expected to be on track by the year end.

Sub activity & Business Unit	Income				Operating expenses				Capital expenses			
	Actual	Projection	Variance (Act v Prjn)	AP Budget	Actual	Projection	Variance (Act v Prjn)	AP Budget	Actual	Projection	Variance (Act v Prjn)	AP Budget
<b>Streetscapes</b>												
Beautification - Balfour	\$24,722	\$27,017	(\$2,295)	\$36,264	\$10,072	\$15,017	(\$4,946)	\$22,526	\$9,693	\$12,000	(\$2,307)	\$12,000
Beautification - Riversdale	\$20,230	\$20,214	\$16	\$30,554	\$25,146	\$20,795	\$4,351	\$31,192	\$0	\$0	\$0	\$0
Beautification - Waikaia	\$21,452	\$21,239	\$212	\$34,575	\$21,285	\$22,641	(\$1,355)	\$33,961	\$0	\$0	\$0	\$0
<b>Streetscapes Total</b>	<b>\$66,404</b>	<b>\$68,471</b>	<b>(\$2,067)</b>	<b>\$101,393</b>	<b>\$56,503</b>	<b>\$58,453</b>	<b>(\$1,950)</b>	<b>\$87,679</b>	<b>\$9,693</b>	<b>\$12,000</b>	<b>(\$2,307)</b>	<b>\$12,000</b>

Income was \$2k (3%) under projection due to government grants (Better off Funding) as work for Balfour festival lights was completed for less than was anticipated.

Operating expenses were \$2k (3%) under projection relating to mowing cost. This is due to a timing lag of monthly mowing invoices, however this cost is on track to meet projection at year end.

Capital expenses were \$2k (19%) under projection due to project relating to Balfour Festival Lights. This project was completed lower than the budget and was funded with Better off Funding.

Sub activity & Business Unit	Income				Operating expenses				Capital expenses			
	Actual	Projection	Variance (Act v Prjn)	AP Budget	Actual	Projection	Variance (Act v Prjn)	AP Budget	Actual	Projection	Variance (Act v Prjn)	AP Budget
<b>Community &amp; Futures</b>												
Community Leadership	\$3,002	\$3,000	\$2	\$11,022	\$14,022	\$14,022	\$0	\$9,022	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$3,002</b>	<b>\$3,000</b>	<b>\$2</b>	<b>\$11,022</b>	<b>\$14,022</b>	<b>\$14,022</b>	<b>\$0</b>	<b>\$9,022</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

No significant variance.

### 3. Projects for 2023/2024 and carry forward expenditure

The table details the locally funded projects planned to be undertaken by the Ardlussa Community Board in 2023/2024. It does not include any district funded projects in the board area. It consists of projects from the Annual Plan 2023/2024, prior year projects carried forward and any additional projects approved by the board during the year. The table details the project status for the period ending 29 February 2024 and actual costs incurred compared to projection as well as the original Annual Plan (AP) budget. It also identifies any project/other expenditure that has been prioritised to 2024/2025 or beyond, as approved by Council on 20 September 2023.

Activity	Type	Business Unit	Code	Name	Status and comment	Actual	Projection Budget	AP Budget	Carry forward 24/25 or LTP	Funding source
<b>PROJECTS</b>										
Streetscapes	Capex	Beautification - Balfour	P-11083	Beautification - Balfour Festival Lights	Completed	\$9,693	\$12,000	\$12,000	\$0	Grant
Parks & Reserves	Capex	Playground - Dickson Park	P-10826	Dixon Park playground equipment	Completed	\$9,680	\$8,266	\$0	\$0	Reserves
Parks & Reserves	Capex	Playground - Dickson Park	P-11084	Playground - Waikaia sculpture walk	Not Started	\$0	\$11,500	\$11,500	\$0	Grant
Parks & Reserves	Capex	Playground - Balfour	P-11082	Playground Balfour - Basketball hoop and half court concrete	Completed	\$20,000	\$20,000	\$20,000	\$0	Grant
Parks & Reserves	Capex	Playground - Riversdale	P-10789	Riversdale playground equipment	Not required	\$0	\$15,611	\$0	\$0	Loan
Footpaths	Capex	Street Works - Riversdale		Footpaths - Renewal	In Progress	\$0	\$4,050	\$4,050	\$0	Reserves
Footpaths	Capex	Street Works - Riversdale		Street Lighting - Acquis LOS	In Progress	\$0	\$8,596	\$0	\$0	Reserves
Footpaths	Capex	Street Works - Waikaia		Street Lighting - Acquis LOS	In Progress	\$0	\$2,149	\$0	\$0	Reserves
Footpaths	Capex	Street Works - Waikaia		Footpaths - Acquisition LOS	In Progress	\$0	\$22,432	\$22,432	\$0	Loan
Footpaths	Capex	Street Works - Waikaia		Footpath renewal – Local funding portion	Not Started	\$0	\$6,885	\$6,885	\$0	Reserves
Footpaths	Capex	Street Works - Waikaia		Footpath renewal – Local funding portion	Not Started	\$0	\$31,186	\$31,186	\$0	Reserves
Footpaths	Capex	Street Works - Waikaia	P-10926	Waikaia Township seal extension	In Progress	\$187,400	\$179,490	\$0	\$0	Loan & Reserve
<b>Total Projects</b>						<b>\$226,773</b>	<b>\$322,165</b>	<b>\$108,053</b>	<b>\$0</b>	

#### 4. Current loans

The table below details the existing loans within the community board area as at 30 June 2023. Any new loans will be detailed in the end of year financial report for 30 June 2024. Years remaining are as at 1 July 2024.

Area / Town	Business Unit	Loan Name	Opening balance 1 July 2023	Closing balance 30 June 2024	Years remaining
Riversdale	Playground Riversdale	Riversdale playground equipment P-10789 21/22	\$24,843	\$23,634	14
Riversdale	Street works Riversdale	Riversdale street lights 21/22	\$2,009	\$1,944	19

#### 5. Development and financial contributions as at 30 June 2023

From time to time Council collects development and financial contributions from developments (e.g. subdivisions) to fund capital expenditure or projects required because of growth (development contributions under LGA) or to mitigate adverse effects of developments (financial contributions under RMA/District Plan).

The table below shows the current breakdown of the contributions held by Council which are linked to the board area. **As at 30 June 2023 Council held \$1,500 of development contributions collected from developments Waikaia within the Ardlussa Community Board (CB) area and \$245,726 from contributions taken for developments in the catchment based on the Mararoa Waimea ward area.**

These can be used to fund park/reserve capital projects that meet certain policy and legislative requirements. Given the restrictions around the use of these funds, staff consider this funding source when projects are in the planning stage and also again prior to the end of the financial year.

Area collected from	Total contributions (Parks/Reserves)	Contributions expiring 30 June 2024
Ardlussa CB (towns)	\$1,500	\$1,500
Mararoa Waimea Ward (catchments)	\$245,726	\$0
<b>Total</b>	<b>\$245,726</b>	<b>\$1,500</b>

Contributions shown by *CB (towns)* are those that were collected for capital projects across the district prior to late 2014 but have been tracked by town/area where the development occurred. Contributions shown by *Ward (catchments)* are those collected for capital projects within each the ward area after late 2014 when geographic catchments based on wards were introduced in the contributions policy. These catchment contributions must be used for projects within each ward area. Staff are currently reviewing how decisions on the use of ward contributions should be made where the ward covers multiple board areas (Mararoa-Waimea, Waiau Aparima). Please note that these contributions have a ten-year expiry date. The table above shows any funds that are due to expire in the next financial year. Any unused development and financial contributions taken across the district which are due to expire by 30 June 2024 and haven't been identified for use by community boards will be used to fund other district projects including funding the outstanding loan for the acquisition of additional reserve land at Curio Bay.

## 6. Reserves balances

The table below details the forecast individual community board reserve balances as at 29 February 2024.

Reserve	Actual 30 June 2023	Budget 30 June 2024	Forecast 30 June 2024
Ardlussa CB	\$32,912	\$32,457	\$30,551
<b>Total - Ardlussa CB</b>	<b>\$32,912</b>	<b>\$32,457</b>	<b>\$30,551</b>
Balfour general	\$30,601	\$1,153	\$1,153
<b>Total - Balfour</b>	<b>\$30,601</b>	<b>\$1,153</b>	<b>\$1,153</b>
Riversdale general	\$3,260	(\$106)	\$0
<b>Total - Riversdale</b>	<b>\$3,260</b>	<b>(\$106)</b>	<b>\$0</b>
Waikaia Dickson park	\$17,864	\$17,987	\$9,721
Waikaia general	\$185,044	\$180,583	\$35,723
Waikaia museum donations	\$3,138	\$5,430	\$5,430
Waikaia refuse removal	\$10,584	\$10,797	\$0
<b>Total - Waikaia</b>	<b>\$216,631</b>	<b>\$214,797</b>	<b>\$50,874</b>
<b>Total reserves</b>	<b>\$283,404</b>	<b>\$248,301</b>	<b>\$82,578</b>



## 7. Detailed business unit and account code financial information

				Actual	Projection	Variance (Act v Prjn)	AP Budget
**anything relating to funding source is done at the year end							
<b>Parks &amp; Reserves</b>							
<b>Rec Reserve - Ardlussa</b>							
<b>Income</b>	11171	Rates - Collected		\$5,039	\$5,107	(\$68)	\$7,661
	11176	Rates - Adjustments		\$0	\$0	\$0	\$0
	19171	Internal Rates Income		\$72	\$74	(\$2)	\$111
	19175	Internal Rates offset		\$0	(\$74)	\$74	(\$111)
<b>Income Total</b>				(\$5,111)	(\$5,107)	(\$4)	(\$7,661)
<b>Opex</b>	31527	Mowing		\$2,755	\$3,519	(\$764)	\$5,279
	31528	Rates		\$437	\$457	(\$20)	\$457
	43346	Internal - Work scheme service		\$0	\$0	\$0	\$0
	43366	Internal Rates expense		\$2,548	\$1,925	\$623	\$1,925
<b>Opex Total</b>				\$5,740	\$5,901	(\$161)	\$7,661
<b>Funding Sources</b>	87307	Ex-BALF General - RE		\$0	\$0	\$0	\$0
	87685	Ex-RDAL General - RE		\$0	\$0	\$0	\$0
	88253	Ex-WAIF General		\$0	\$0	\$0	\$0
	89197	Ex - Mararoa/Waimea		\$0	\$0	\$0	\$0
	89297	Ex- Ardlussa CB		\$0	\$0	\$0	\$0
<b>Funding Sources Total</b>				\$0	\$0	\$0	\$0
<b>Rec Reserve - Ardlussa Total</b>				\$629	\$794	(\$165)	\$0
<b>Ardlussa - parks &amp; reserves</b>							
<b>Income</b>	11171	Rates - Collected		\$0	\$0	\$0	\$0
<b>Income Total</b>				\$0	\$0	\$0	\$0
<b>Ardlussa - parks &amp; reserves Total</b>				\$0	\$0	\$0	\$0
<b>Playground - Balfour</b>							
<b>Income</b>	11153	Grants - Government (operating)		\$20,000	\$0	\$20,000	\$0
	11163	Grants Government (capital)		\$0	\$20,000	(\$20,000)	\$20,000
	11171	Rates - Collected		\$5,077	\$5,145	(\$69)	\$7,718
	11176	Rates - Adjustments		\$0	\$0	\$0	\$0
	19171	Internal Rates Income		\$73	\$5	\$68	\$7
	19175	Internal Rates offset		\$0	(\$5)	\$5	(\$7)
<b>Income Total</b>				(\$25,149)	(\$25,145)	(\$4)	(\$27,718)
<b>Opex</b>	21836	Miscellaneous Grant		\$20,000	\$0	\$20,000	\$0
	35214	Maint - General		\$10,273	\$5,145	\$5,128	\$7,718
	41118	Depn - Improvement		\$173	\$173	\$0	\$260
<b>Opex Total</b>				\$30,446	\$5,319	\$25,128	\$7,978
<b>Capex</b>	65171	Improvements - Acq LOS		\$0	\$20,000	(\$20,000)	\$20,000
	65173	Improvements - Renewals		\$0	\$0	\$0	\$0
<b>Capex Total</b>				\$0	\$20,000	(\$20,000)	\$20,000
<b>Funding Sources</b>	86053	Ex- Global - RE		\$0	\$0	\$0	\$0
	87291	Ex-BALF General - OP		\$0	\$0	\$0	\$0
	88880	To-BALF Local Rates Res		\$0	\$0	\$0	\$0
	88881	Ex-BALF Local Rates Res		\$0	\$0	\$0	\$0
	89296	To- Ardlussa CB		\$0	\$0	\$0	\$0
	99511	Add Back Non Cash Depn		(\$173)	(\$173)	\$0	(\$260)
<b>Funding Sources Total</b>				(\$173)	(\$173)	\$0	(\$260)
<b>Playground - Balfour Total</b>				\$5,124	\$0	\$5,124	\$0
<b>Playground - Riversdale</b>							
<b>Income</b>	11171	Rates - Collected		\$7,778	\$7,883	(\$105)	\$11,825
	11176	Rates - Adjustments		\$0	\$0	\$0	\$0
	19171	Internal Rates Income		\$111	\$2	\$109	\$3
	19175	Internal Rates offset		\$0	(\$2)	\$2	(\$3)
<b>Income Total</b>				(\$7,890)	(\$7,883)	(\$6)	(\$11,825)
<b>Opex</b>	21225	Term Loans - Interest Charge		(\$0)	\$1,255	(\$1,255)	\$1,883
	35214	Maint - General		\$4,268	\$5,145	(\$877)	\$7,718
	41118	Depn - Improvement		\$667	\$667	\$0	\$1,000
	43317	Internal -Interest on Loans		\$720	\$0	\$720	\$0
<b>Opex Total</b>				\$5,655	\$7,067	(\$1,412)	\$10,601
<b>Capex</b>	65171	Improvements - Acq LOS		\$0	\$0	\$0	\$0
	65173	Improvements - Renewals		\$0	\$0	\$0	\$0
<b>Capex Total</b>				\$0	\$0	\$0	\$0
<b>Funding Sources</b>	71532	Internal Loans - Princ		\$0	\$0	\$0	\$0
	81111	Term Loans - Principal		\$0	(\$10,407)	\$10,407	\$0
	87671	Ex-RDAL General - OP		\$0	\$0	\$0	\$0
	87684	To-RDAL General - RE		\$0	\$0	\$0	\$0



			Actual	Projection	Variance (Act v Prjn)	AP Budget
	87685	Ex-RDAL General - RE	\$0	\$0	\$0	\$0
	88888	To-RDAL Local Rates Res	\$0	\$0	\$0	\$0
	88889	Ex-RDAL Local Rates Res	\$0	\$0	\$0	\$0
	89296	To- Ardulussa CB	\$0	\$0	\$0	\$0
	89302	To - LGFA repayment RES	\$806	\$1,483	(\$677)	\$2,224
	99511	Add Back Non Cash Depn	(\$667)	(\$667)	\$0	(\$1,000)
<i>Funding Sources Total</i>			\$139	(\$9,591)	\$9,731	\$1,224
<b>Playground - Riversdale Total</b>			<b>(\$2,095)</b>	<b>(\$10,407)</b>	<b>\$8,312</b>	<b>\$0</b>
<b>Playground - Dickson Park</b>						
<b>Income</b>	11163	Grants Government (capital)	\$0	\$0	\$0	\$11,500
	11171	Rates - Collected	\$5,077	\$5,145	(\$69)	\$7,718
	11176	Rates - Adjustments	\$0	\$0	\$0	\$0
	19151	Internal - Interest on Reserve	\$0	\$82	(\$82)	\$123
	19171	Internal Rates Income	\$73	\$4	\$69	\$6
	19175	Internal Rates offset	\$0	(\$4)	\$4	(\$6)
<i>Income Total</i>			<i>(\$5,149)</i>	<i>(\$5,227)</i>	<i>\$78</i>	<i>(\$19,341)</i>
<b>Opex</b>	35214	Maint - General	\$1,767	\$5,145	(\$3,378)	\$7,718
	41118	Depn - Improvement	\$733	\$733	\$0	\$1,100
<i>Opex Total</i>			<i>\$2,501</i>	<i>\$5,879</i>	<i>(\$3,378)</i>	<i>\$8,818</i>
<b>Capex</b>	65171	Improvements - Acq LOS	\$0	\$0	\$0	\$11,500
	65173	Improvements - Renewals	\$12,414	\$8,266	\$4,148	\$0
	67512	WIP - Improvements	(\$2,734)	\$0	(\$2,734)	\$0
<i>Capex Total</i>			<i>\$9,680</i>	<i>\$8,266</i>	<i>\$1,414</i>	<i>\$11,500</i>
<b>Funding Sources</b>	86053	Ex- Global - RE	\$0	\$0	\$0	\$0
	88232	To-WAIK Dickson Park - OP	\$0	\$82	(\$82)	\$123
	88233	Ex-WAIK Dickson Park - OP	\$0	(\$5,511)	\$5,511	\$0
	88252	To-WAIK General	\$0	\$0	\$0	\$0
	88850	To-WAIK Town Local Rates Res	\$0	\$0	\$0	\$0
	88851	Ex-WAIK Town Local Rates Res	\$0	\$0	\$0	\$0
	89296	To- Ardulussa CB	\$0	\$0	\$0	\$0
	99511	Add Back Non Cash Depn	(\$733)	(\$733)	\$0	(\$1,100)
<i>Funding Sources Total</i>			<i>(\$733)</i>	<i>(\$6,162)</i>	<i>\$5,429</i>	<i>(\$977)</i>
<b>Playground - Dickson Park Total</b>			<b>\$6,298</b>	<b>\$2,755</b>	<b>\$3,543</b>	<b>\$0</b>
<b>Parks &amp; Reserves Total</b>			<b>\$9,956</b>	<b>(\$6,858)</b>	<b>\$16,814</b>	<b>\$0</b>
<b>Streetscapes</b>						
<b>Beautification - Balfour</b>						
<b>Income</b>	11163	Grants Government (capital)	\$9,693	\$12,000	(\$2,307)	\$12,000
	11171	Rates - Collected	\$14,817	\$15,017	(\$201)	\$22,526
	11176	Rates - Adjustments	\$0	\$0	\$0	\$0
	19151	Internal - Interest on Reserve	\$0	\$0	\$0	\$1,738
	19171	Internal Rates Income	\$212	\$84	\$128	\$126
	19175	Internal Rates offset	\$0	(\$84)	\$84	(\$126)
<i>Income Total</i>			<i>(\$24,722)</i>	<i>(\$27,017)</i>	<i>\$2,295</i>	<i>(\$36,264)</i>
<b>Opex</b>	31527	Mowing	\$5,113	\$13,198	(\$8,085)	\$19,797
	35213	Maint - Gardening	\$3,057	\$1,819	\$1,237	\$2,729
	35214	Maint - General	\$1,902	\$0	\$1,902	\$0
<i>Opex Total</i>			<i>\$10,072</i>	<i>\$15,017</i>	<i>(\$4,946)</i>	<i>\$22,526</i>
<b>Capex</b>	65173	Improvements - Renewals	\$9,693	\$12,000	(\$2,307)	\$12,000
<i>Capex Total</i>			<i>\$9,693</i>	<i>\$12,000</i>	<i>(\$2,307)</i>	<i>\$12,000</i>
<b>Funding Sources</b>	87291	Ex-BALF General - OP	\$0	\$0	\$0	\$0
	87306	To-BALF General - RE	\$0	\$1,159	(\$1,159)	\$1,738
	87307	Ex-BALF General - RE	\$0	\$0	\$0	\$0
	88880	To-BALF Local Rates Res	\$0	\$0	\$0	\$0
	88881	Ex-BALF Local Rates Res	\$0	\$0	\$0	\$0
	89296	To- Ardulussa CB	\$0	\$0	\$0	\$0
<i>Funding Sources Total</i>			<i>\$0</i>	<i>\$1,159</i>	<i>(\$1,159)</i>	<i>\$1,738</i>
<b>Beautification - Balfour Total</b>			<b>(\$4,957)</b>	<b>\$1,159</b>	<b>(\$6,116)</b>	<b>(\$0)</b>
<b>Beautification - Riversdale</b>						
<b>Income</b>	11171	Rates - Collected	\$19,944	\$20,214	(\$270)	\$30,321
	11176	Rates - Adjustments	\$0	\$0	\$0	\$0
	11254	Vested Assets - Income	\$0	\$0	\$0	\$0
	19151	Internal - Interest on Reserve	\$0	\$0	\$0	\$233
	19171	Internal Rates Income	\$286	\$78	\$208	\$117
	19175	Internal Rates offset	\$0	(\$78)	\$78	(\$117)
<i>Income Total</i>			<i>(\$20,230)</i>	<i>(\$20,214)</i>	<i>(\$16)</i>	<i>(\$30,554)</i>
<b>Opex</b>	31211	Electricity	\$19	\$16	\$3	\$24
	31527	Mowing	\$14,919	\$16,463	(\$1,545)	\$24,695
	35213	Maint - Gardening	\$3,314	\$993	\$2,321	\$1,490
	35214	Maint - General	\$6,136	\$2,744	\$3,392	\$4,116

			Actual	Projection	Variance (Act v Prjn)	AP Budget
	41118	Depn - Improvement	\$578	\$578	\$0	\$867
	43346	Internal - Work scheme service	\$180	\$0	\$180	\$0
<b>Opex Total</b>			<b>\$25,146</b>	<b>\$20,795</b>	<b>\$4,351</b>	<b>\$31,192</b>
<b>Capex</b>	65171	Improvements - Acq LOS	\$0	\$0	\$0	\$0
	65184	Vested Assets - Land	\$0	\$0	\$0	\$0
<b>Capex Total</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Funding Sources</b>	87670	To-RDAL General - OP	\$0	\$0	\$0	\$0
	87684	To-RDAL General - RE	\$0	\$153	(\$153)	\$229
	87685	Ex-RDAL General - RE	\$0	\$0	\$0	\$0
	88888	To-RDAL Local Rates Res	\$0	\$0	\$0	\$0
	88889	Ex-RDAL Local Rates Res	\$0	\$0	\$0	\$0
	89296	To- Ardlussa CB	\$0	\$0	\$0	\$0
	89297	Ex- Ardlussa CB	\$0	\$0	\$0	\$0
	99511	Add Back Non Cash Depn	(\$578)	(\$578)	\$0	(\$867)
<b>Funding Sources Total</b>			<b>(\$578)</b>	<b>(\$425)</b>	<b>(\$153)</b>	<b>(\$638)</b>
<b>Beautification - Riversdale Total</b>			<b>\$4,338</b>	<b>\$155</b>	<b>\$4,182</b>	<b>\$0</b>
<b>Beautification - Waikaia</b>						
<b>Income</b>	11111	Rentals	\$196	\$0	\$196	\$0
	11171	Rates - Collected	\$20,956	\$21,239	(\$284)	\$31,859
	11176	Rates - Adjustments	\$0	\$0	\$0	\$0
	19151	Internal - Interest on Reserve	\$0	\$0	\$0	\$2,716
	19171	Internal Rates Income	\$300	\$65	\$235	\$98
	19175	Internal Rates offset	\$0	(\$65)	\$65	(\$98)
<b>Income Total</b>			<b>(\$21,452)</b>	<b>(\$21,239)</b>	<b>(\$212)</b>	<b>(\$34,575)</b>
<b>Opex</b>	31527	Mowing	\$13,333	\$14,665	(\$1,331)	\$21,997
	35213	Maint - Gardening	\$210	\$402	(\$192)	\$603
	35214	Maint - General	\$4,328	\$1,146	\$3,182	\$1,719
	36914	Misc Plant Charges	\$0	\$3,015	(\$3,015)	\$4,522
	41123	Depn - Other Plant	\$1,401	\$1,401	\$0	\$2,102
	43311	Internal - Building Rent	\$2,012	\$2,012	\$0	\$3,018
<b>Opex Total</b>			<b>\$21,285</b>	<b>\$22,641</b>	<b>(\$1,355)</b>	<b>\$33,961</b>
<b>Capex</b>	65213	Vehicles - Renewal	\$0	\$0	\$0	\$0
	65241	Other Plant - Acq LOS	\$0	\$0	\$0	\$0
	65243	Other Plant - Renewal	\$0	\$0	\$0	\$0
<b>Capex Total</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Funding Sources</b>	88230	To-WAIK General - OP	\$0	\$0	\$0	\$0
	88234	To-WAIK Museum Donations - OP	\$0	\$195	(\$195)	\$292
	88245	Ex-WAIK Drain Filling	\$0	\$0	\$0	\$0
	88252	To-WAIK General	\$0	\$1,616	(\$1,616)	\$2,424
	88253	Ex-WAIK General	\$0	\$0	\$0	\$0
	88254	To-WAIK Stormwater - RE	\$0	\$0	\$0	\$0
	88850	To-WAIK Town Local Rates Res	\$0	\$0	\$0	\$0
	88851	Ex-WAIK Town Local Rates Res	\$0	\$0	\$0	\$0
	89296	To- Ardlussa CB	\$0	\$0	\$0	\$0
	89297	Ex- Ardlussa CB	\$0	\$0	\$0	\$0
	99511	Add Back Non Cash Depn	(\$1,401)	(\$1,401)	\$0	(\$2,102)
<b>Funding Sources Total</b>			<b>(\$1,401)</b>	<b>\$409</b>	<b>(\$1,811)</b>	<b>\$614</b>
<b>Beautification - Waikaia Total</b>			<b>(\$1,568)</b>	<b>\$1,811</b>	<b>(\$3,378)</b>	<b>(\$0)</b>
<b>Streetscapes Total</b>						
			<b>(\$2,187)</b>	<b>\$3,125</b>	<b>(\$5,312)</b>	<b>(\$0)</b>
<b>Footpaths</b>						
<b>Street Works - Balfour</b>						
<b>Income</b>	11171	Rates - Collected	\$731	\$741	(\$10)	\$1,112
	11176	Rates - Adjustments	\$0	\$0	\$0	\$0
	19171	Internal Rates Income	\$10	\$26	(\$16)	\$39
	19175	Internal Rates offset	\$0	(\$26)	\$26	(\$39)
<b>Income Total</b>			<b>(\$742)</b>	<b>(\$741)</b>	<b>(\$1)</b>	<b>(\$1,112)</b>
<b>Opex</b>	31538	Street Litter Bins	\$0	\$0	\$0	\$0
	41118	Depn - Improvement	\$80	\$80	\$0	\$120
	43383	Internal Footpath Maintenance	\$0	\$741	(\$741)	\$1,112
<b>Opex Total</b>			<b>\$80</b>	<b>\$821</b>	<b>(\$741)</b>	<b>\$1,232</b>
<b>Capex</b>	65521	Footpaths - Acquisition LOS	\$0	\$0	\$0	\$0

			Actual	Projection	Variance (Act v Prjn)	AP Budget
	65576	Internal capital footpaths	\$0	\$20,791	(\$20,791)	\$31,186
<i>Capex Total</i>			\$0	\$20,791	(\$20,791)	\$31,186
<b>Funding Sources</b>	87300	To-BALF Streetworks - OP	\$0	\$0	\$0	\$0
	87306	To-BALF General - RE	\$0	\$0	\$0	\$0
	87307	Ex-BALF General - RE	\$0	(\$20,791)	\$20,791	(\$31,186)
	88880	To-BALF Local Rates Res	\$0	\$0	\$0	\$0
	88881	Ex-BALF Local Rates Res	\$0	\$0	\$0	\$0
	89296	To- Ardlussa CB	\$0	\$0	\$0	\$0
	99511	Add Back Non Cash Depn	(\$80)	(\$80)	\$0	(\$120)
<i>Funding Sources Total</i>			(\$80)	(\$20,871)	\$20,791	(\$31,306)
<b>Street Works - Balfour Total</b>			<b>(\$742)</b>	<b>\$0</b>	<b>(\$742)</b>	<b>\$0</b>
<b>Street Works - Riversdale</b>						
<b>Income</b>	11171	Rates - Collected	\$915	\$927	(\$12)	\$1,391
	11176	Rates - Adjustments	\$0	\$0	\$0	\$0
	19171	Internal Rates Income	\$13	\$31	(\$18)	\$46
	19175	Internal Rates offset	\$0	(\$31)	\$31	(\$46)
<i>Income Total</i>			(\$928)	(\$927)	(\$1)	(\$1,391)
<b>Opex</b>	21225	Term Loans - Interest Charge	(\$0)	\$0	(\$0)	\$0
	41118	Depn - Improvement	\$688	\$688	\$0	\$1,032
	43317	Internal -Interest on Loans	\$58	\$0	\$58	\$0
	43383	Internal Footpath Maintenance	\$0	\$927	(\$927)	\$1,391
<i>Opex Total</i>			\$746	\$1,615	(\$869)	\$2,423
<b>Capex</b>	65171	Improvements - Acq LOS	\$0	\$0	\$0	\$0
	65172	Improvements - Acquis Demand	\$0	\$0	\$0	\$0
	65521	Footpaths - Acquisition LOS	\$0	\$0	\$0	\$0
	65523	Footpaths - Renewal	\$0	\$3,038	(\$3,038)	\$4,050
	65576	Internal capital footpaths	\$0	\$0	\$0	\$0
	67371	Street Lighting - Acquis LOS	\$3,404	\$0	\$3,404	\$0
	67372	Street Lighting - Acq Demand	\$0	\$0	\$0	\$0
	67517	WIP - Roading	(\$3,404)	\$0	(\$3,404)	\$0
<i>Capex Total</i>			\$0	\$3,038	(\$3,038)	\$4,050
<b>Funding Sources</b>	71532	Internal Loans - Princ	\$0	\$0	\$0	\$0
	71533	Internal Loans - Repaid	\$0	\$0	\$0	\$0
	81111	Term Loans - Principal	\$0	(\$5,731)	\$5,731	\$0
	87672	To-RDAL Streetworks - OP	\$0	\$0	\$0	\$0
	87684	To-RDAL General - RE	\$0	\$0	\$0	\$0
	87685	Ex-RDAL General - RE	\$0	(\$2,397)	\$2,397	(\$3,595)
	88888	To-RDAL Local Rates Res	\$0	\$0	\$0	\$0
	89131	Ex Parks Contribution Reserv	\$0	\$0	\$0	\$0
	89296	To- Ardlussa CB	\$0	\$0	\$0	\$0
	89297	Ex- Ardlussa CB	\$0	(\$303)	\$303	(\$455)
	89302	To - LGFA repayment RES	\$43	\$0	\$43	\$0
	99511	Add Back Non Cash Depn	(\$688)	(\$688)	\$0	(\$1,032)
<i>Funding Sources Total</i>			(\$645)	(\$9,119)	\$8,474	(\$5,082)
<b>Street Works - Riversdale Total</b>			<b>(\$826)</b>	<b>(\$5,393)</b>	<b>\$4,567</b>	<b>\$0</b>
<b>Street Works - Waikaia</b>						
<b>Income</b>	11171	Rates - Collected	\$4,812	\$4,877	(\$65)	\$7,315
	11176	Rates - Adjustments	\$0	\$0	\$0	\$0
	19151	Internal - Interest on Reserve	\$0	\$142	(\$142)	\$213
	19171	Internal Rates Income	\$69	\$5	\$64	\$8
	19175	Internal Rates offset	\$0	(\$5)	\$5	(\$8)
<i>Income Total</i>			(\$4,880)	(\$5,019)	\$138	(\$7,528)
<b>Opex</b>	21225	Term Loans - Interest Charge	\$0	\$2,541	(\$2,541)	\$3,811
	41118	Depn - Improvement	\$9,091	\$9,091	\$0	\$13,636
	43383	Internal Footpath Maintenance	\$0	\$445	(\$445)	\$668

## Ardlussa Community Board

			Actual	Projection	Variance (Act v Prjn)	AP Budget
<i>Opex Total</i>			\$9,091	\$12,077	(\$2,986)	\$18,115
<b>Capex</b>	65171	Improvements - Acq LOS	\$189,541	\$89,745	\$99,796	\$0
	65173	Improvements - Renewals	\$0	\$0	\$0	\$0
	65521	Footpaths - Acquisition LOS	\$0	\$16,824	(\$16,824)	\$22,432
	65576	Internal capital footpaths	\$0	\$5,164	(\$5,164)	\$6,885
	67371	Street Lighting - Acquis LOS	\$851	\$0	\$851	\$0
	67517	WIP - Roading	(\$2,992)	\$0	(\$2,992)	\$0
<i>Capex Total</i>			\$187,400	\$111,733	\$75,667	\$29,317
<b>Funding Sources</b>	81111	Term Loans - Principal	\$0	(\$32,276)	\$32,276	(\$22,432)
	88231	Ex-WAIK General - OP	\$0	\$0	\$0	\$0
	88236	To-WAIK Refuse Removal - OP	\$0	\$142	(\$142)	\$213
	88252	To-WAIK General	\$0	\$0	\$0	\$0
	88253	Ex-WAIK General	\$0	(\$108,361)	\$108,361	(\$6,885)
	88850	To-WAIK Town Local Rates Res	\$0	\$0	\$0	\$0
	88851	Ex-WAIK Town Local Rates Res	\$0	\$0	\$0	\$0
	89296	To- Ardlussa CB	\$0	\$0	\$0	\$0
	89302	To - LGFA repayment RES	\$0	\$1,891	(\$1,891)	\$2,836
	99511	Add Back Non Cash Depn	(\$9,091)	(\$9,091)	\$0	(\$13,636)
<i>Funding Sources Total</i>			(\$9,091)	(\$147,695)	\$138,605	(\$39,904)
<i>Street Works - Waikaia Total</i>			\$182,520	(\$28,905)	\$211,424	\$0
8.						
<b>Footpaths Total</b>			\$180,951	(\$34,298)	\$215,249	\$0
<b>Community &amp; Futures</b>						
<b>Community Leadership Ardlussa</b>						
<b>Income</b>	11133	Contribution - Other	\$0	\$0	\$0	\$0
	11171	Rates - Collected	\$2,960	\$3,000	(\$40)	\$4,500
	11176	Rates - Adjustments	\$0	\$0	\$0	\$0
	19151	Internal - Interest on Reserve	\$0	\$0	\$0	\$0
	19171	Internal Rates Income	\$42	\$0	\$42	\$0
	19186	Internal - Grant Income	\$0	\$0	\$0	\$6,522
<i>Income Total</i>			(\$3,002)	(\$3,000)	(\$2)	(\$11,022)
<b>Opex</b>	21817	Community Partnership	\$5,800	\$6,522	(\$722)	\$6,522
	21836	Miscellaneous Grant	\$3,222	\$7,500	(\$4,278)	\$2,500
	31542	General Projects	\$5,000	\$0	\$5,000	\$0
<i>Opex Total</i>			\$14,022	\$14,022	\$0	\$9,022
<b>Funding Sources</b>	85037	Ex- Com Dev Fnd-Lns - ALO	\$0	\$0	\$0	\$0
	87307	Ex-BALF General - RE	\$0	\$0	\$0	\$0
	88234	To-WAIK Museum Donations - OP	\$0	\$1,333	(\$1,333)	\$2,000
	88235	Ex-WAIK Museum Donations - OP	\$0	\$0	\$0	\$0
	88253	Ex-WAIK General	\$0	\$0	\$0	\$0
	89197	Ex - Mararoa/Waimea	\$0	\$0	\$0	\$0
	89296	To- Ardlussa CB	\$0	\$0	\$0	\$0
	89297	Ex- Ardlussa CB	\$0	(\$1,200)	\$1,200	\$0
<i>Funding Sources Total</i>			\$0	\$133	(\$133)	\$2,000
<i>Community Leadership Ardlussa Total</i>			\$11,020	\$11,155	(\$136)	\$0
9.						
<b>Community &amp; Futures Total</b>			\$11,020	\$11,155	(\$136)	\$0
<b>Community Assistance</b>						
<b>Ardlussa Pool</b>						
<b>Income</b>	11171	Rates - Collected	\$0	\$0	\$0	\$0
			\$0	\$0	\$0	\$0
<i>Income Total</i>			\$0	\$0	\$0	\$0
<i>Ardlussa Pool Total</i>			\$0	\$0	\$0	\$0
<b>Community Assistance Total</b>			\$0	\$0	\$0	\$0
<b>Grand Total</b>			\$199,739	(\$26,876)	\$226,615	(\$0)

## Riversdale lighting project - unbudgeted expenditure request

**Record no:** R/24/3/24062

**Author:** Kelly Tagg, Community partnership leader

**Approved by:** Sam Marshall, Group manager customer and community wellbeing

☒ Decision

☐ Recommendation

☐ Information

### Purpose

- 1 The purpose of this report is for the Ardlussa Community Board to consider whether or not it wishes to recommend to Council that unbudgeted expenditure be approved to carry out a lighting improvement project in Riversdale.

### Executive summary

- 2 The Ardlussa Community Board noted when determining projects for the 2024-2034 long term plan that it would like to improve the lighting around the Riversdale Community Centre.
- 3 It was noted that the preference of the board was to have this project occur in the current financial year.
- 4 A quote has been received from an approved contractor for up to \$25,000 plus GST. The board has previously indicated that it would look to fund this project from the Ardlussa general reserve. The balance of which is forecast to be \$30,551 as at June 2024, however \$22,615 has been budgeted to fund tree and hedge maintenance costs in 2024/2025. The balance of \$8,321 at 30 June 2025 is available to be funded from the reserve with the remainder to be funded from operational underspends during 2023/2024 or a loan to be repaid over 15 years.

## **Recommendation**

**That the Ardlussa Community Board:**

- a) receives the report titled “Riversdale lighting project - unbudgeted expenditure request”.**
- b) determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**
- d) recommends to Council that unbudgeted expenditure of up to \$25,000 plus GST be approved for the lighting improvement project in Riversdale.**
- e) Recommends to Council that the project be funded as follows;**
  - \$8,321 from the Ardlussa community board general reserve,**
  - any operational underspends in 2023/2024;**
  - with the remainder to be funded by a 15-year loan repaid through the Ardlussa community board rate.**

## **Background**

- 5 The Ardlussa Community Board has indicated a desire to improve the lighting around the Riversdale Community Centre.
- 6 The community centre building is owned by the Riversdale Progress League and the land under the building and surrounding area is owned by Council.
- 7 Furthermore, Council has an agreement with the progress league whereby the public toilets are part of the community centre and Council pays a fee for cleaning to the progress league.
- 8 A council owned playground is adjacent to the community centre and public toilets. There is also an off-street car parking area and behind the community centre is the recycling centre and a self-contained camping area.
- 9 The board has noted that the lighting in this area is very poor and that, for safety reasons, they wish to improve the lighting around the community centre area which is Council owned land.

- 10 Staff have discussed this proposal with the community centre who have indicated that they would allow the community centre power supply to be used for this project. A separate power metre will be installed, the cost of which is included in the quote, and the power costs on-charged to Council.
- 11 Staff have received a price of approximately \$25,000 plus GST to undertake this work.
- 12 The Ardlussa Community Board reserve is forecast to have a balance of \$30,551 as at 30 June 2024. However, \$22,615 has been budgeted to fund tree and hedge maintenance costs in 2024/2025. The balance of \$8,321 at 30 June 2025 is available to be funded from the reserve with the remainder to be funded from operational underspends during 2023/2024 or a loan to be repaid over 15 years.
- 13 The scope of the work includes installing external spotlights, upgrading the existing lights on the toilets, installing lighting into the playground and installing additional lights on the power poles facing towards the community centre on the edge of the road.

### **Issues**

- 14 The Ardlussa Community Board must determine whether or not it wishes to recommend to Council that unbudgeted expenditure of up to \$25,000 plus GST, to be funded from the Ardlussa general reserve, be approved.
- 15 There will also be a power charge from the power metre in the community centre which will be invoiced to Council. There are funds available within the general maintenance budget for this board area to cover these costs.

### **Factors to consider**

#### **Legal and statutory requirements**

- 16 The board has delegated authority to approve unbudgeted expenditure of up to \$20,000 and costs over that amount must be approved by Council.

#### **Community views**

- 17 The views of the community board are deemed to represent the views of the community.

#### **Costs and funding**

- 18 A quote from a council approved contractor of approximately \$25,000 plus GST has been received.
- 19 The Ardlussa Community Board reserve is forecast to have a balance of \$30,551 as at 30 June 2024. However, \$22,615 has been budgeted to fund tree and hedge maintenance costs in 2024/2025. The balance of \$8,321 at 30 June 2025 is available to be funded from the reserve with the remainder to be funded from operational underspends during 2023/2024 or a loan to be repaid over 15 years.
- 20 A loan of \$16,679 would require repayments of \$1,680.48 per annum at the interest rate of 5.67%. This will increase the Ardlussa community board rate by \$1,849.75 (GST inclusive) or 1.08% from the amount recommended by the Board in the report titled 'Direction-setting for Long Term Plan 2034' on 18 October 2023

## **Policy implications**

- 21 None identified.

## **Analysis**

### **Options considered**

- 22 The Ardlussa Community Board must determine whether or not it wishes to recommend to Council that unbudgeted expenditure of up to \$25,000 plus GST, to be funded from the Ardlussa Community Board reserve, be approved.

## **Analysis of Options**

**Option 1 – recommends to Council that unbudgeted expenditure of up to \$25,000 plus GST (\$8,321 to be funded from the Ardlussa general reserve, and a combination of operational underspends during 2023/24 and a loan to be repaid over 15 years) be approved for the lighting improvement project in Riversdale.**

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> <li>The lighting around the Riversdale Community centre, which includes a car park, public toilets, playground and self-contained camping area will be improved.</li> <li>Improved lighting will also likely mean the chances of vandalism in the area are decreased and perceptions of public safety in the area will improve.</li> </ul>	<ul style="list-style-type: none"> <li>There will be less funds available to use in the Ardlussa Community Board reserve for other projects</li> </ul>

**Option 2 – does not agree to recommend to Council that unbudgeted expenditure of up to \$25,000 plus GST (\$8,321 to be funded from the Ardlussa general reserve, and a combination of operational underspends during 2023/24 and a loan to be repaid over 15 years) be approved for the lighting improvement project in Riversdale.**

<i>Advantages</i>	<i>Disadvantages</i>
<ul style="list-style-type: none"> <li>These funds are available to be used for future projects as identified in the 2024-2034 long term plan.</li> </ul>	<ul style="list-style-type: none"> <li>The lighting will not be able to be improved and may prevent people feeling safe using this area at night.</li> </ul>

## **Assessment of significance**

- 23 Under Council's significance and engagement policy, this is not considered a significant issue.

## **Recommended option**

- 24 Option one – recommends to Council that unbudgeted expenditure of up to \$25,000 plus GST (\$8,321 to be funded from the Ardlussa general reserve, and the balance from a combination of operational underspends during 2023/24 and a loan to be repaid over 15 years) be approved for the lighting improvement project in Riversdale.



25 **Next steps**

26 A report to Council will be prepared.

**Attachments**

A Riversdale lighting design locations - March 2024

**Riversdale lighting design locations**

- B spotlight to lawn area
- C improved toilet lighting
- D/E floodlights
- F button LED light inside shelter
- G/H TerraLED mini lights on power poles facing the community centre

## Proposed Regional Climate Change Strategy consultation

Record no: R/24/3/22958

Author: Rochelle Francis, Climate change lead

Approved by: Michael Aitken, GM strategy & partnerships (interim)

☐ Decision

☐ Recommendation

☒ Information

### Purpose

- 1 The purpose of this report is to provide information about consultation on the Proposed Regional Climate Change Strategy for Murihiku Southland (Proposed Strategy).

### Information about the Proposed Strategy and consultation

- 2 The Proposed Strategy was developed and endorsed by the four Southland councils (Environment Southland (ES), Gore District Council, Invercargill City Council and Southland District Council) and Te Ao Mārama Inc.
- 3 ES is coordinating public consultation on the Proposed Strategy on behalf of all parties. Feedback has the potential to influence both the strategy and the framework for action on climate change, in addition to individual council work programmes.
- 4 Members of the public are asked to provide feedback on the Proposed Strategy's aspirations including a regional Net Zero goal, and to indicate which climate change impact they are most concerned about. They are also invited to provide any other comments regarding the Proposed Strategy and/or Southland councils' responses to a changing climate.
- 5 As part of the consultation process, ES will hold a special hearing to enable people and organisations that have provided feedback an opportunity to be heard in person.
- 6 People can read the Proposed Regional Climate Change Strategy and provide feedback at [www.es.govt.nz/climate-change-strategy](http://www.es.govt.nz/climate-change-strategy). The consultation closes on 8 May 2024.

### Recommendation

**That the Ardlussa Community Board:**

- a) receives the report titled "Proposed Regional Climate Change Strategy consultation".

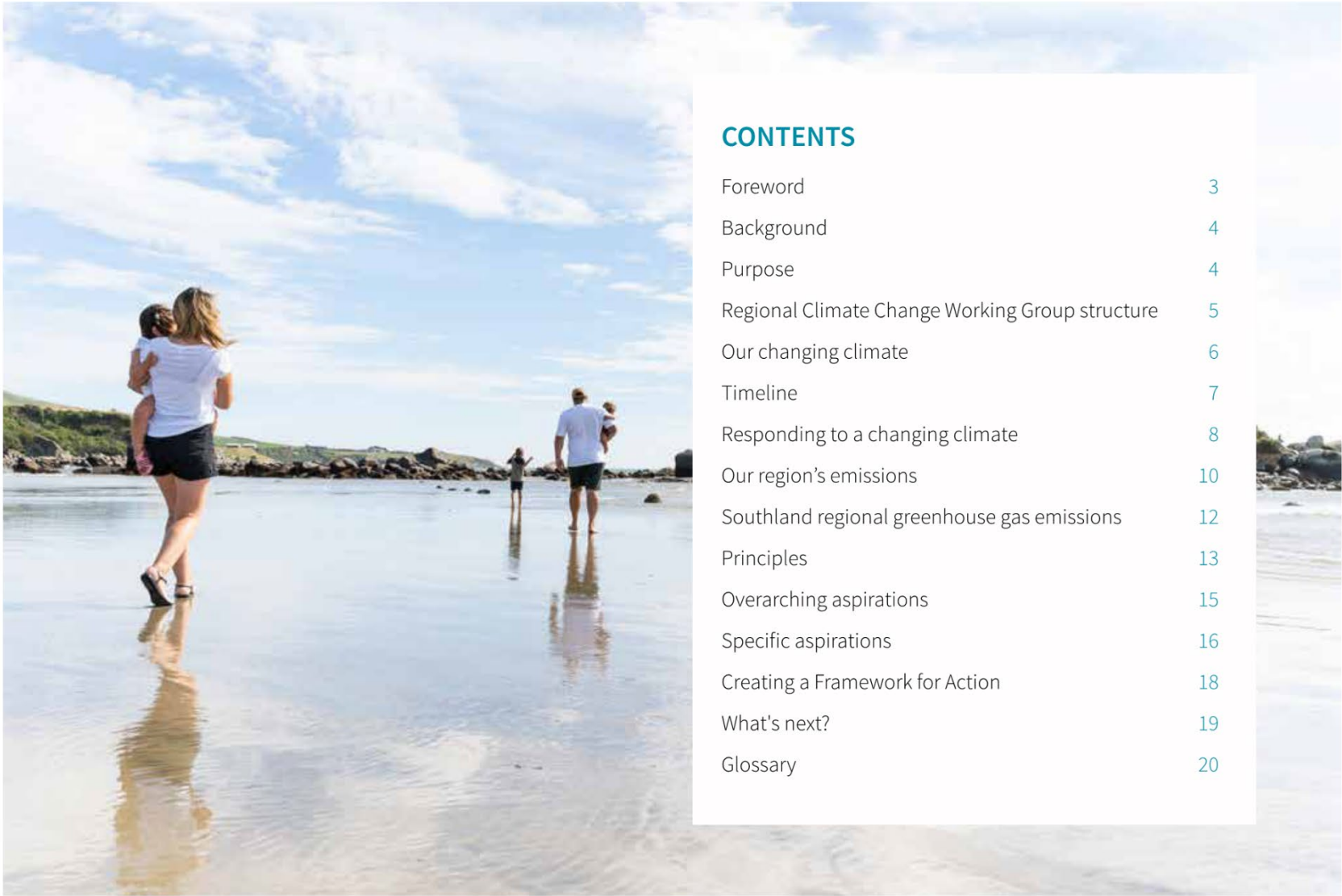
### Attachments

- A Proposed Regional Climate Change Strategy - final version for consultation



# Proposed **Regional Climate Change Strategy for Murihiku Southland** Phase One





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## Foreword

Murihiku Southland Councils, alongside Te Ao Mārama Inc, have committed to a collaborative and inclusive partnership in defining our regional strategic response to a changing climate.

In doing so, it is important to build trust, confidence and capacity for continuing cooperation with our communities.

Murihiku Southland is not alone in addressing the challenges and opportunities of a changing climate. We are part of a global community responding to a shared crisis. We are able to learn from the experiences and efforts of others, both within Aotearoa New Zealand and abroad. However, we also recognise the distinctive character of our regional needs. Our actions will be guided by an appropriate mix of global and local knowledge including mātauranga Māori, ensuring the choices we make remain tailored to our unique environment, economy, and communities.

In aligning with national policy, this strategy distinguishes between the two pillars of climate change mitigation and

climate change adaptation. Mitigation involves the decarbonisation of our economy, as well as widespread behavioural change. This will be a challenging journey but it's an important pathway for our community to minimise the escalating impacts of a changing climate. There is significant scope to learn from others, benchmark, and leverage technology as we pursue our net-zero greenhouse gas goals. Our region is on a pleasing pathway, with the 2022 measurements indicating that regional emissions have been reduced by 14.8% since 2018.

Alongside mitigation, adaptation pathways may be the more demanding of the two. As New Zealand's Climate Change Commissioner, Rodd Carr, stated in a presentation at Environment Southland in September 2022:

*“Adaptation is going to be one of the most challenging conversations local and regional governments have to have, because adaptation is inherently local – it is inherently about communities directly affected by the changed climate.”*

Accepting this challenge, it is important to recognise that the pursuit of climate change mitigation and adaptation are two pillars which often intersect,

offering a path toward resilience and sustainability. While opportunities may not always be immediately evident, we embrace the notion that actions to reduce emissions might enhance our adaptive capacity, and adaptation measures may contribute to mitigation efforts. This synergy highlights the importance of a holistic and flexible approach in response to the complex challenges and opportunities posed by a changing climate.

Finally, it is recognised that this strategy is framed against a backdrop of uncertainty in an increasingly changing world. Yet, given the potential consequences and costs of indecision, delay, and inaction, we need to do what we can with what we have now. Thus, we subscribe to the notion that local government agencies have a dual role – to lead as well as empower others to act. We understand that in navigating the complexities of a changing climate, we may not always ‘get it right’. But we believe that purposeful action accompanied by reflexive learning are essential elements of our response.

This challenge is ours to meet – and with humility *mahaki*, resolve *maia*, and commitment *manawanui*, together

“Adaptation is going to be one of the most challenging conversations local and regional governments have to have, because adaptation is inherently local – it is inherently about communities directly affected by the changed climate.”

RODD CARR  
New Zealand Climate  
Change Commissioner  
September 2022

*kotahitanga*, we can secure Murihiku Southland for future generations. Mō tātou, ā, mō kā uri ā muri ake nei.

**Environment Southland Councillor,  
Phil Morrison and Te Ao Mārama (TAMI)  
Kaupapa Taiao Manager, Dean Whaanga**  
*Co-chairs, Murihiku Southland Regional  
Climate Change Working Group*

## Background

At a regional hui held in July 2022, recognising our strong mutual interdependence, it was agreed that local government agencies need to work together to establish a regional approach to respond to Murihiku Southland's changing climate.

Environment Southland and Te Ao Mārama initiated discussions to create an inter-agency working group as a starting point for bringing Councils together – with Gore District Council, Invercargill City Council and Southland District Council being key partners in developing a regional approach. Great South, as Southland's regional economic development agency have also been involved.

This strategic collaboration will initially be defined and guided by two key documents as follows.

### Phase One

**Regional Climate Change Strategy for Murihiku Southland** (this strategy) defining how local government agencies will work together (principles) and toward what outcomes that work will focus (aspirations).

### Phase Two

**Regional Framework for Action** (being developed) which will define and prioritise the specific actions and initiatives needed to realise the outcomes being aspired to. It is expected the Regional Framework for Action will:

- Enable each individual local government agency to create Action Plans that align with the aspirations set out in this strategy.
- Define the continuing or new collaborative actions to which local government agencies will commit.
- Identify opportunities for collaboration beyond local government – empowering the aspirations, energies, and creativity of communities and industry.

## Purpose

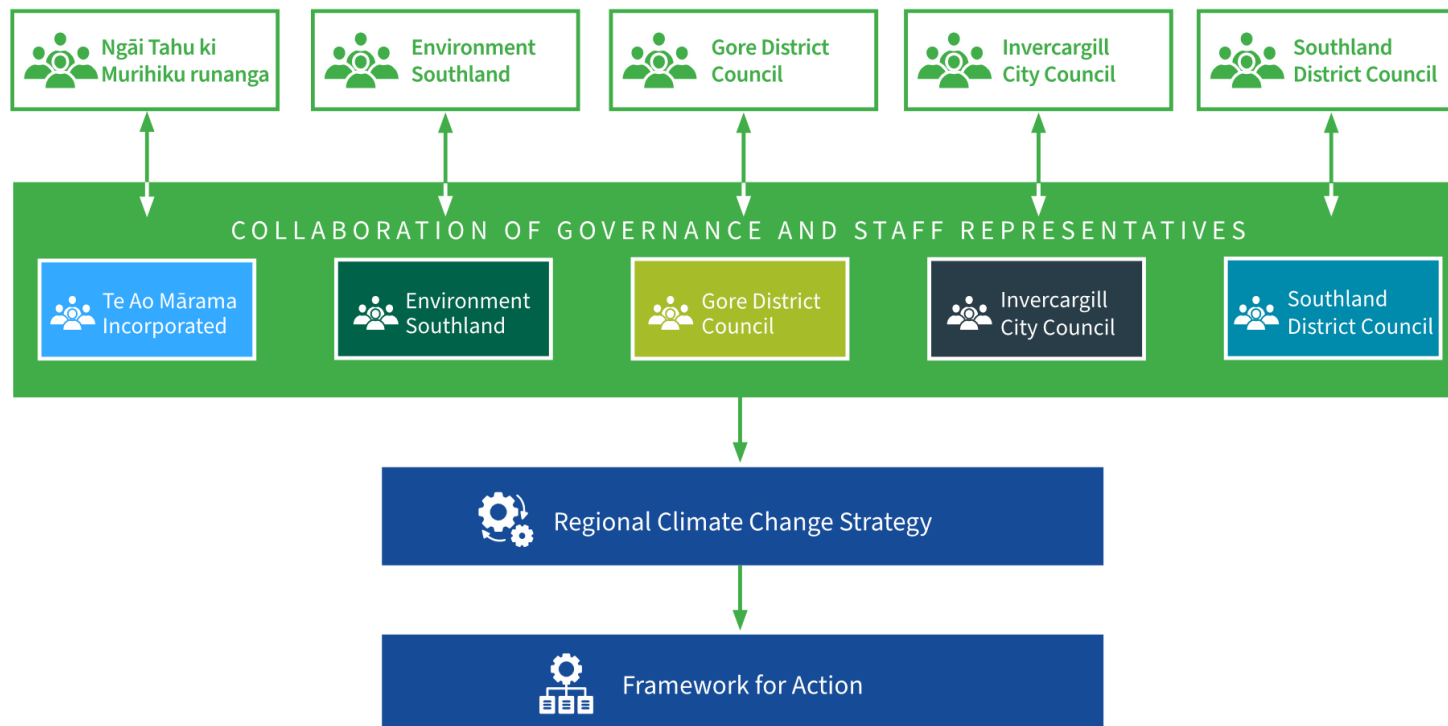
The purpose of this strategy is to unite the efforts of our four local government councils, Te Ao Mārama Inc and Great South to support a cohesive response to help protect our environmental, economic, cultural and social wellbeing against the effects of a changing climate by agreeing on broad principles and aspirations.

This strategy will enable local government agencies and our communities to work together efficiently and effectively, optimising the use of resources and expertise for the benefit of all ratepayers towards a resilient future for our region.



## Regional Climate Change Working Group structure

The Regional Climate Change Working Group (RCCWG) was established in early 2023 with governance representatives from each council and Te Ao Mārama Inc, supported by a staff level inter-agency group. This informal working group has been instrumental in enabling cross-agency discussions and collaboration to progress strategy development.





## Our changing climate

Our global, national and regional understanding of the changing climate has developed over time; though this has significantly accelerated during the past decade.

While the concept of a changing climate has been something that ‘will happen sometime in the future’, it is now accepted that our region is already experiencing the effects of increasing severe weather events.

Some parts of Murihiku Southland are already prone to flooding. Recent events include the Maitava catchment flooding in February 2020 (which also affected Fiordland), as well as all catchments experiencing significant flooding in September 2023.

In contrast, during the summers of 2021-22 and 2022-23 dry spells and drought conditions were experienced in many parts of our region.

These severe weather events often have serious economic, social and environmental impacts on the region. When these kinds of significant weather events are projected into the future, it can be daunting and overwhelming to consider.

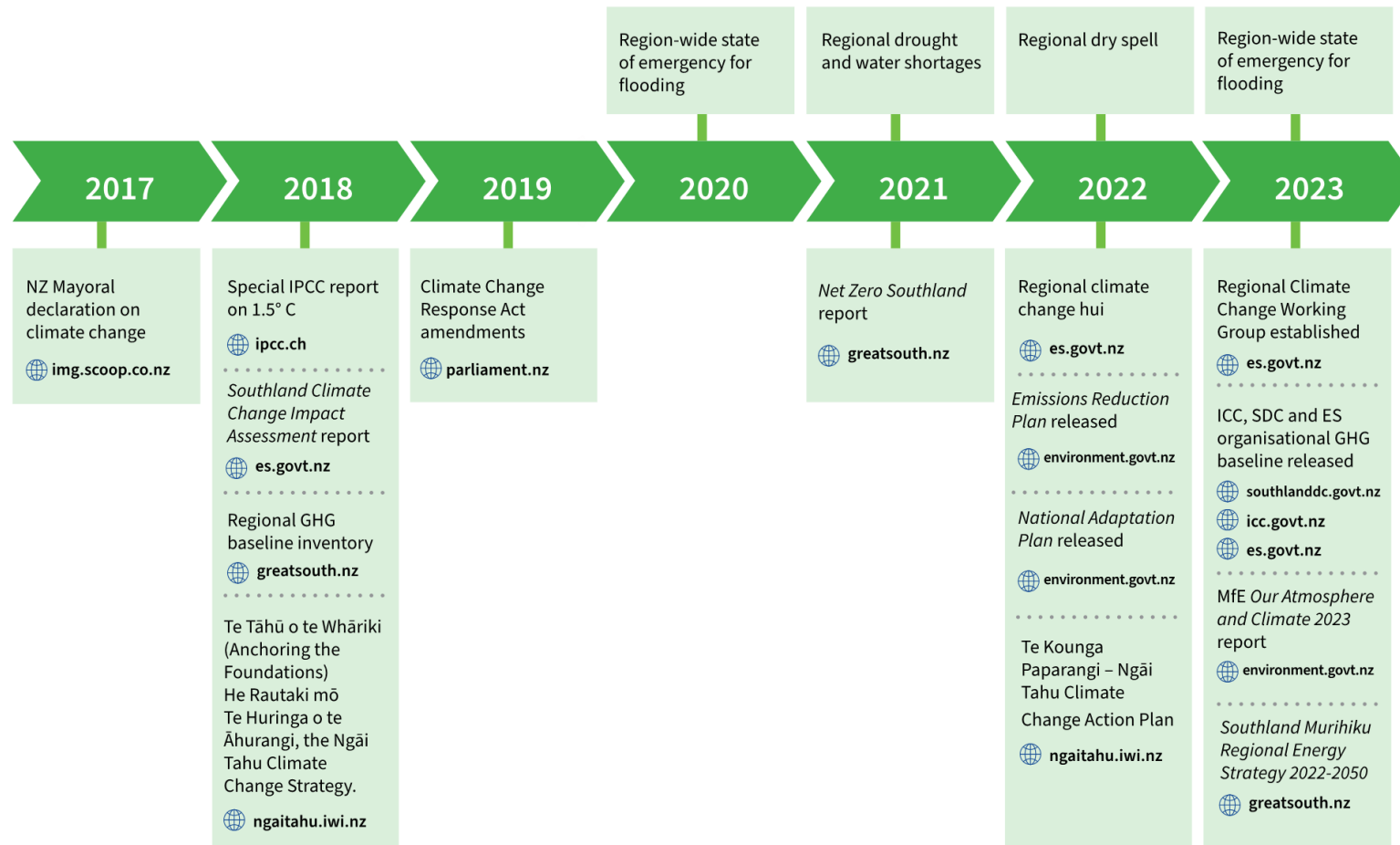
Determining what on-the-ground action can be pursued as individuals and as communities right now, could change the course of this future. Understanding the opportunities (and opportunity costs) of investing in resilience versus the costs of post-event recovery will be an important consideration.

This climate change strategy seeks to guide this journey for the Murihiku Southland region.



The Maitava River in flood at Gore, February 2020.

# Timeline



# Responding to a changing climate

## Local government's role

Collective and collaborative regional leadership is important to enable the implications of a changing climate to be considered for the Murihiku Southland region. A core purpose of local government is to promote community wellbeing in the present and in the future. This is at the heart of how our local government agencies need to work together towards a more resilient future.

The Climate Change Response Act 2002 directs the development of clear and stable climate change policies, in order for New Zealand to meet its international obligations and administer a greenhouse gas emissions trading scheme. While New Zealand's resource management legislation is in the midst of significant and ongoing reforms, national policy directions currently issued under the RMA relating to freshwater, biodiversity, and coastal

management require decision-makers to consider the need for enhancing climate resilience. The resource management reforms aim to ensure that appropriate regard is given to the implications of a changing climate among other national priorities, including community wellbeing.

Environment Southland as the regional council, has specific responsibilities for example, managing flood risk under various pieces of legislation including the Local Government Act 2002 and Soil Conservation and Rivers Control Act 1941. Gore District Council, Invercargill City Council and Southland District Council also have a range of obligations to consider natural hazard risks in planning and infrastructure decisions.

Emergency Management Southland has the responsibility for the delivery of emergency management responses

if a significant climate related event was to occur. While historically flood banks have been the main solution for protecting communities at risk, over the longer term there is a need to redesign the way we manage our catchments to help manage this risk.

A crucial step towards regional leadership is an opportunity for each agency to carry out individual organisational efforts to support this work. This is important, not only for role modelling, but also ensuring each agency understands what is required to enable the support of others; as well as contributing towards a collective community effort.

For the Murihiku Southland region, this climate change strategy is a key step for local government agencies in undertaking this journey.

Environment Southland as the regional council, has specific responsibilities for example, managing flood risk under various pieces of legislation including the Local Government Act 2002 and Soil Conservation and Rivers Control Act 1941.

Gore District Council, Invercargill City Council and Southland District Council also have a range of obligations to consider natural hazard risks in planning and infrastructure decisions.



## Key components of this strategy

Following the international and national lead, this strategy focuses on two key strands – mitigation and adaptation. Communication and engagement are needed to support these two inter-connected strands of the climate change conversation.

### Mitigation

Mitigation is the human actions to reduce emissions by sources; or enhance removals of greenhouse gases. At a national level this is guided by the Emissions Reduction Plan. Examples include increasing the energy efficiency of homes and offices; or replacing a coal boiler with a renewable electric-powered one. An example of increasing the removal of greenhouse gases is growing new trees to absorb carbon from the atmosphere.

This strategy guides the development of future action in relation to each of these key components.



### Adaptation

Adaptation is the process of adjusting to actual or expected climate and its effects. At a national level this is guided by the National Adaptation Plan. Examples of adaptation include managed retreat, land-use changes, and investment in climate resilient infrastructure.

This process is inherently local and about communities directly affected by the changing climate. In addition, the inter-generational ramifications are an important consideration as our collective grandchildren and future generations will face increasing consequences of a changing climate.

## Strategy review

This strategy has been written within a national context of ongoing revisions to the legislative framework, not only for climate change policy, resource management but also local government reform. It will be reviewed by June 2025 to ensure it remains current and aligned with anticipated national legislative and policy changes.

The principles, aspirations and strategy as a whole are a starting point of a long-term partnership and journey. It is anticipated that the next iteration of this strategy will extend beyond the needs of local government with greater consideration of the needs of key stakeholders and our communities.

## Our region's emissions



### Regional emissions inventory

In 2018, a baseline emission inventory for the region was established. This highlighted that we all contribute to our regional emissions profile, as individuals, communities, businesses and industry. This profile indicated that with 12% of New Zealand's total land area and producing 15% of New Zealand's tradeable exports, Southland (with only 2% of New Zealand's population in 2018) contributed 9.7% of New Zealand's gross emissions\*.

It is best practice for this kind of regional inventory to be updated on a regular

3 or 5-yearly cycle in order to monitor changes over time. This inventory has been repeated regularly by Great South\*\* since 2020, which has indicated a progressive downward trend in regional net emissions compared to the 2018 baseline. Great South will continue to report against the 2018 baseline annually and plays an important role in supporting local businesses to measure and reduce emissions, assisting the region's net zero greenhouse gas journey.

### Regional emissions modelling

Further to the emissions inventory work, Great South (working alongside MfE and the Tindall Foundation) has undertaken regional emissions modelling as part of developing a carbon neutral advantage programme. The Net Zero Southland 2050 report (March 2021) provides direction on potential economic mitigation pathways for Southland.

Part of this modelling seeks to understand the economic value of emissions reduction, which could enable our region to contribute towards achieving national net zero emissions by 2050. It also notes that a low emission economy would provide Southland with major opportunities to support economic and social prosperity while mitigating the risks posed by a changing climate.

\* Southland Regional Carbon Footprint 2018 – [www.greatsouth.nz/resources/southlands-greenhouse-gas-emissions-2018](http://www.greatsouth.nz/resources/southlands-greenhouse-gas-emissions-2018)

\*\* Great South is a council-controlled organisation, jointly owned by Invercargill City Council, Southland District Council, Gore District Council, Environment Southland, Invercargill Licensing Trust, Mātāura Licensing Trust, Southland Chamber of Commerce, Southern Institute of Technology and Community Trust South. It is Southland's regional development agency which facilitates the implementation of the B2025 Southland Long Term Plan, as well as supporting the regional emissions reduction journey by working with businesses to reduce their greenhouse gas emissions across the region.



## Regional emissions reductions pathways

Our region is already on a net zero greenhouse gas journey and while some progress has been made since the 2018 baseline inventory, achieving this goal will involve individuals, communities, businesses and industries all evaluating their contribution/s.

In 2018 our region contributed 9.7% of the country's emissions. This has reduced by 14.8%, to contribute 8.2% of the country's emissions in 2022. This is due to the decarbonisation of fossil-fuelled boilers and a systematic reduction in emissions for agriculture, energy, transport, manufacturing

and waste. Partnerships with EECA, Government, the private and public sector as well as educational outreach has created the impetus for the success of this programme.

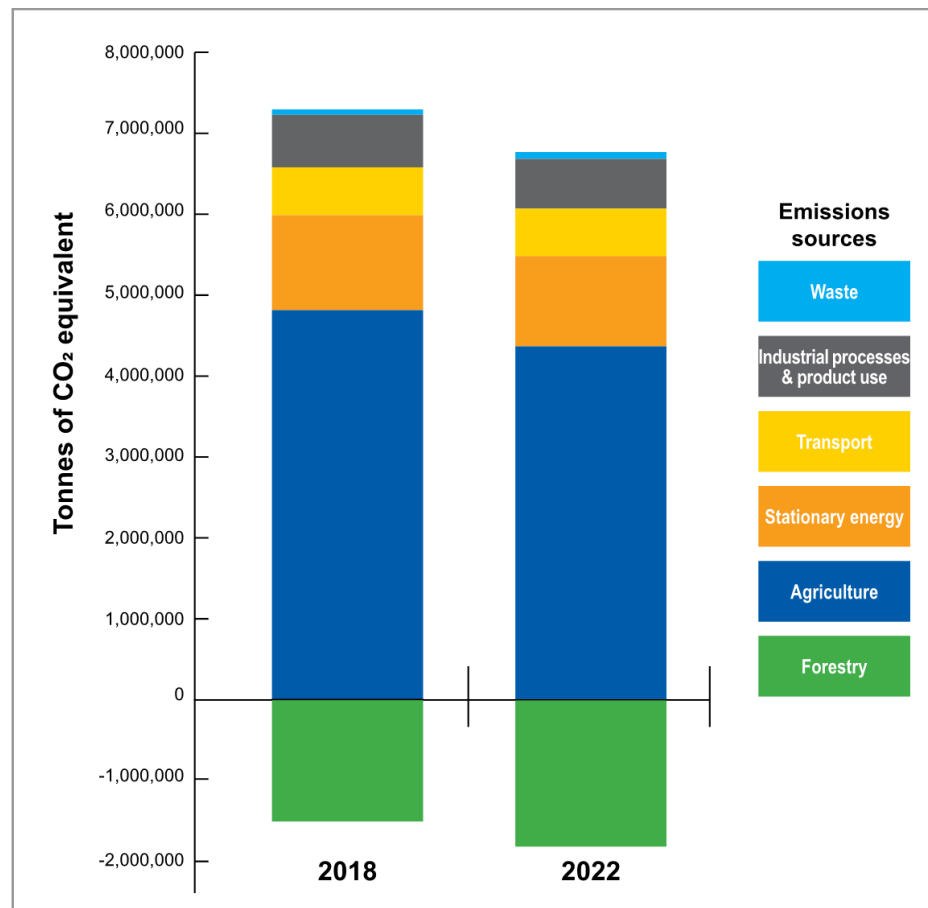
Achieving net zero greenhouse gases by 2050, will require everyone to play their part. In the short-term, local government agencies in Murihiku Southland are focusing on ensuring each organisation is on track to achieving net zero goals; while the longer-term focus is determining how local government should best play its part regionally.



## Southland regional greenhouse gas emissions

Southland regional net greenhouse gas emissions 2018 and 2022 as measured by Great South. This graph illustrates that overall regional greenhouse gas emissions have reduced by 14.8% from 2018 to 2022.

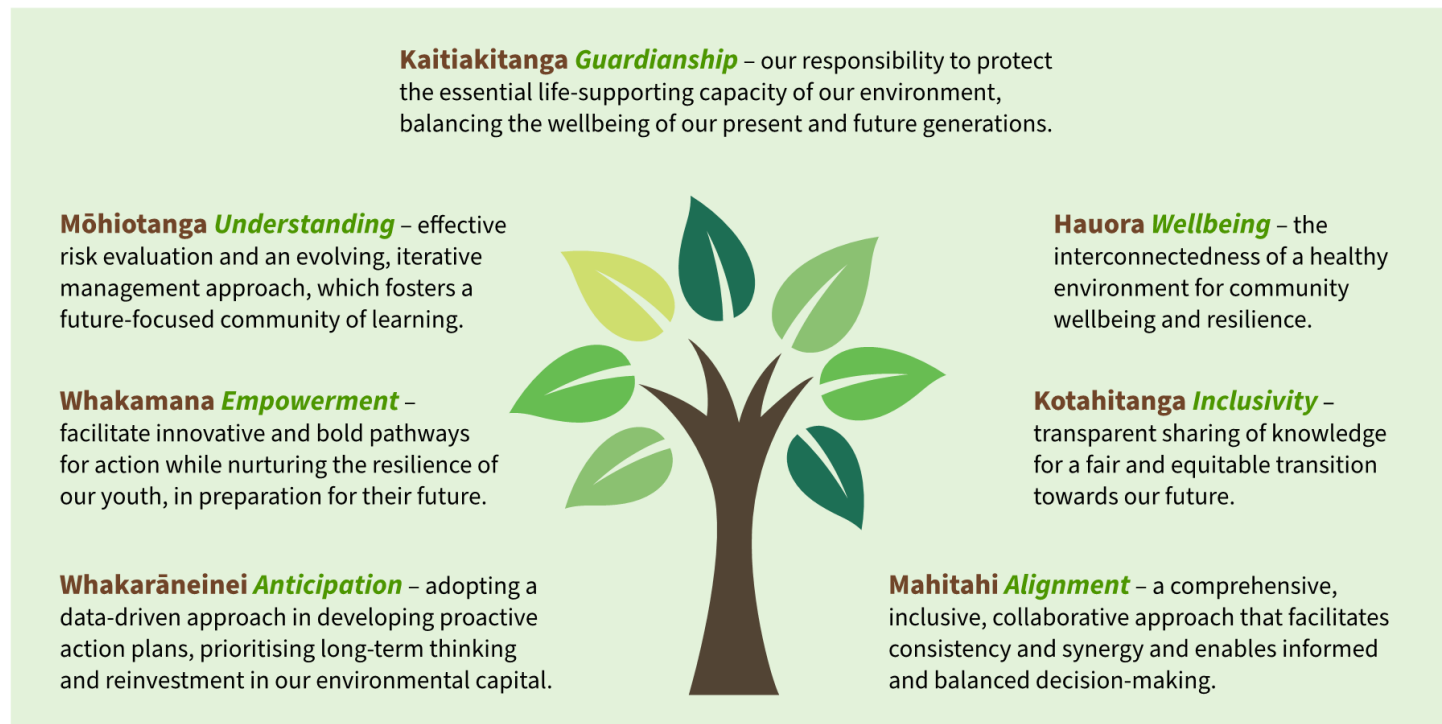
	2018	2022
Total gross	7,308,128	6,753,059
Total sequestration	-1,498,508	-1,805,554
Total net	5,809,620	4,947,505



Southland Greenhouse Gas Emissions Inventory for 2022 – [www.greatsouth.nz/resources](http://www.greatsouth.nz/resources)

## Principles

Principles provide direction on ways of working together to create a regional response to the impact of a changing climate on Murihiku Southland. The seven principles provide the foundation for regional efforts to respond to the challenges and opportunities presented by our changing climate and associated environmental effects such as sea-level rise, indigenous biodiversity loss and biosecurity incursions.





## Detailed principles

These principles will guide how Murihiku Southland local government agencies will work together, including prioritising to determine regional action.

They highlight the importance of recognising mutual dependencies and for example, taking a catchment focused and/or community focused approach to working across boundaries and prioritising the key issues.

These Murihiku Southland principles can be understood in more detail as follows.

### Kaitiakitanga *Guardianship*

- Recognise our duty of care to safeguard our environment's fundamental life supporting capacity.
- Create a balanced framework, which supports many inter-connected strands.
- Value the wellbeing and livelihoods of our present and future generations.

### Hauora *Wellbeing*

- Live with and understand how everything is connected.
- Recognise a healthy, functioning environment is inherent to our individual and collective wellbeing(s).
- Enhance community and environmental resilience in the face of change.

### Whakarāneinei *Anticipation*

- Think and act with a long-term perspective, valuing and reinvesting in our environmental capital.
- Create proactive pathways for action, doing what we can now with what we know now.
- Ensure relevant regional science and information underpins a data-led approach.

### Mōhiotanga *Understanding*

- Understand risks and look for potential ways to avoid, mitigate and manage risk.
- Pursue iterative management, adapting our approach as we learn and know better.
- Sow the seeds of how our future may be different, creating a broad community of learning.

### Kotahitanga *Inclusivity*

- Share knowledge widely and transparently.
- Proactively consider those most vulnerable and voices least heard.
- Create a fair transition to our future.

### Whakamana *Empowerment*

- Enable courageous pathways for action, inspiring individual and collective action.
- Look for opportunities and respond with innovation and creativity.
- Support our young people to understand, participate and be resilient in the face of their future – offering them hope.

### Mahitahi *Alignment*

- Think ki uta ki tai – mountains to the sea, considering the effects in every direction and across boundaries.
- Adopt a united, integrated, consistent, and holistic approach enabling informed and balanced decision-making.
- Foster collaboration among various stakeholders, businesses, community groups and individuals.

## Overarching aspirations

Our collective values spanning science, beliefs and hopes for the future, come together to form our aspirations for our regional response to a changing climate.

They provide an agreed 'direction of travel' for local government agencies, which can be improved and modified as the journey progresses.

Ongoing cross-agency discussions will help develop and implement aligned pathways towards these aspirations. These pathways will include managing the effects of a changing climate as well as capitalising

on potential opportunities that may benefit the region, keeping in mind the importance of ensuring that our future generations will also have the best possible opportunities. Additional specific aspirations may be developed, as part of the journey towards creating a Framework for Action.

The following aspirations reflect the collective intent of local government agencies to support effective responses to our changing climate across Murihiku Southland.

In addition to these overarching aspirations, further aspirations provide a direction regarding mitigation, adaptation as well as communications and engagement as per the key focus areas of this strategy.

### Our aspirations

- 1 Te Mana o Te Ao Turoa – the mana of the environment is valued and respected enabling our people to be responsive as our climate changes.
- 2 Science and Mātauranga underpins our response to our changing climate in Murihiku Southland.
- 3 We understand the changes, challenges and opportunities associated with our changing climate and will act courageously, building resilience to respond and thrive.
- 4 We will create meaningful change within one generation\* and inspire future generations to continue this work.

\* One generation equates to 25 years



## Specific aspirations

### Mitigation

Local government agencies need to collectively contribute towards mitigating the changing climate by reducing organisational emissions, offsetting if necessary and becoming more sustainable organisations. This will also enable Councils to understand the challenges businesses and other organisations face in reducing emissions and aid the efforts towards developing a best practice consistent approach.

Each agency is on their own organisational learning journey, of which measuring organisational greenhouse gas emissions is a first step towards understanding how these emissions can be reduced.

Councils are also working on understanding their mitigation role within the community. This is an important step towards being able to support the aspiration of becoming a net zero region.

5 Environment Southland, Gore District Council, Invercargill City Council, Southland District Council and Great South will be net zero\* organisations by 2050 or earlier.

6 By June 2026\*\*, all four Councils will measure their organisational greenhouse gas baseline and develop emissions reductions targets for progressive reduction of greenhouse gas emissions toward 2050.

7 Councils understand their role in leading Murihiku Southland to become a net zero region by 2050.

\* Net zero refers to the reduction of organisational greenhouse gas emissions to a net zero level.

\*\* This date is being referenced to ensure the direction resulting from organisational baseline measuring of greenhouse gas emissions, can be incorporated into planning as part of the LTP cycle 2027-2037.

### Adaptation

The changing climate will significantly impact our communities, ecosystems and natural resources. It is likely to result in changes to land use, not only in terms of where people live, but also the location of key infrastructure, where and how businesses operate and how natural resources are used. It is therefore important to ensure that local government agencies understand the risks and opportunities this presents, in order to consider the regional spatial planning implications.

Adaptation is about undertaking actions to minimise threats or to maximise opportunities resulting from the impact of a changing climate. A first step to this is that Councils will need to align on climate change scenarios to inform regional planning decisions; as well as collaborate to consider regional issues anew with a climate change lens.

8 We fully understand the risks and opportunities to our communities associated with the impact of our changing climate on Murihiku Southland.

9 Councils align on climate change scenarios to inform key regional decisions.\*

10 We collaborate to create regional pathways for action\*\*, acknowledging the inter-connectedness of specific issues.

\* This is important as local government agencies collectively work towards planning for the LTP cycle 2027-2037, however it is also relevant for regional decisions in a broader sense as well.

\*\* Examples are: carbon forestry, sustainable transport, water availability, waste management, biodiversity etc. The intention is that these RCCWG discussions will be ongoing and aligned pathways for action will be able to be incorporated into the planning for the LTP cycle 2027-2037 and beyond.

## Communications and engagement

It is clear that as a community we are all at different stages of learning and understanding about the implications of a changing climate for our region. It is important to bring people on the journey, of which Councils are also a part, so that we can learn from each other and contribute to increasing collective knowledge.

Councils have a role to play to find ways of supporting people's learning, wherever they might be at on their journey responding to our changing climate. In particular, our young people will face increasing implications as the climate changes and are therefore a key audience to engage and empower.

11 We build a regional community of learning, collectively improving our understanding of the complexity of our changing climate and its implications for Murihiku Southland.

12 We support individuals, businesses, community groups, and organisations to start and progress their journey responding to our changing climate.

13 We engage our children and young people to empower active participation in ongoing climate change conversations.





## Creating a Framework for Action

This strategy sets out how local government agencies will work together towards these aspirations. The key next step for the Regional Climate Change Working Group is to develop a Framework for Action (Phase 2).

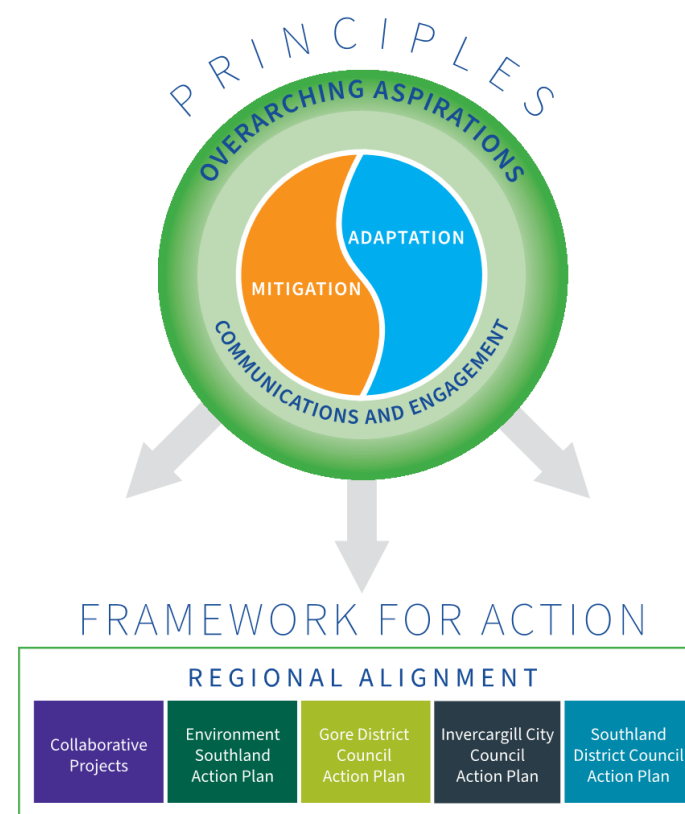
The purpose is to create 'regional action pathways' focusing on where there will be regional benefit. The pathways will highlight where agencies can collaborate and align, enabling each agency to progress these in their own way. It will be important to determine what the ongoing steps will be and the role and responsibilities of each agency to support these pathways.

The resulting pathways will inform the setting of regional priorities as well as future long-term planning cycles; keeping in mind the agreed principle of doing what we can now, with what we have now.

Partnerships with key stakeholders and wider Murihiku Southland communities will be important to input, influence and support the progression of these pathways.

### Framework for Action

It is envisaged that the Framework for Action will follow the structured approach set out in this strategy. It will enable iterative planning, providing direction for both mitigation as well as adaptation pathways.



## What's next?

Science and information are very important to understanding the regional implications of a changing climate.

Regional LiDAR data mapping has been commissioned.

Work is also underway to develop a scope for updating and expanding the 2018 NIWA regional climate change report using updated global and national projections. Following the national work, regional climate, hydrological and sea level rise projections will be developed, which will increase the understanding of which areas of our region are most vulnerable and what this might mean for changes in land-use.

As our collective understanding of human risk, significance and environmental impacts develops, this will enable iterative risk assessment and reflexive learning.

The Regional Climate Change Working Group plans to develop a proposal for setting up a wider Murihiku regional climate change forum to enable this learning to be widely shared\*. The purpose of this forum will be to ensure the climate change conversation becomes more inclusive for individuals, businesses, community groups, and organisations that would like to be involved. This is likely to be a key initial stepping stone towards building a regional community of learning to support information sharing as well as on-the-ground action taking place.

It is also important to acknowledge that at any time our region may be subjected to a significant climate related event and preparation for these will aid our capacity for resilience. Emergency Management Southland provide significant resources enabling individuals, businesses and our communities to 'be ready' if this was to occur.

In the meantime, the Regional Climate Change Working Group will continue to progress a regional Framework for Action with a sense of urgency. Determining what on-the-ground action can be pursued as individuals and as communities is important to achieve a more resilient future.



\* The concept of a wider regional climate change forum was also a recommendation of the *Beyond 2025 Southland Regional Long Term Plan* prepared by Great South, June 2023.

## Glossary

<b>Adaptation</b>	In human systems, the process of adjusting to actual or expected climate and its effects, to moderate harm or take advantage of beneficial opportunities. In natural systems, the process of adjusting to actual climate and its effects. Human intervention may help these systems to adjust to expected climate and its effects. Ministry for the Environment (2022) National Adaptation Plan.
<b>Aspirations</b>	Aspirations provide a regionally agreed 'direction of travel' and do not specify how something will be achieved. Collective discussions will be ongoing to develop and implement aligned pathways for how these aspirations will be achieved.
<b>Baseline</b>	An initial set of critical observations or data used for comparison or a control. Ministry for the Environment (2022) National Adaptation Plan.
<b>B2025</b>	Beyond 2025 – the project lead by Great South to develop a Regional Long Term Plan for Murihiku Southland.
<b>Climate</b>	Informally, the average weather over a period ranging from months to thousands or millions of years. In more formal terms, a statistical description of the mean and variability of quantities, usually of surface variables such as temperature, precipitation and wind, averaged over a period (typically 30 years, as defined by the World Meteorological Organization). More broadly, climate is the state, including a statistical description, of the climate system. Ministry for the Environment (2022) National Adaptation Plan.
<b>Climate Change</b>	A change in the state of the climate that can be identified (eg, by using statistical tests) by changes or trends in the mean and/or the variability of its properties, and that persists for an extended period, typically decades to centuries. Includes natural internal climate processes and external climate forcings such as variations in solar cycles, volcanic eruptions and persistent anthropogenic changes in the composition of the atmosphere or in land use. The United Nations Framework Convention on Climate Change (UNFCCC) definition of climate change specifically links it to direct or indirect human causes, as: "a change of climate which is attributed directly or indirectly to human activity that alters the composition of the global atmosphere and which is in addition to natural climate variability observed over comparable time periods". The UNFCCC thus makes a distinction between climate change attributable to human activities altering the atmospheric composition and climate variability attributable to natural causes. Ministry for the Environment (2022) National Adaptation Plan.
<b>Climate Change Commission (CCC)</b>	A Crown entity that gives independent, expert advice to the Government on climate change matters and monitors progress towards the Government's mitigation and adaptation goals. Ministry for the Environment (2022) Emissions Reduction Plan.
<b>Climate Change Scenario</b>	A plausible description of how the future may develop based on a coherent and internally consistent set of assumptions about key driving forces (e.g., rate of technological change, prices) and relationships. Note that scenarios are neither predictions nor forecasts, but are used to provide a view of the implications of developments and actions. IPCC (2023) AR6 Glossary <a href="https://apps.ipcc.ch/glossary/">https://apps.ipcc.ch/glossary/</a>
<b>Climate projection</b>	A potential future evolution of a quantity or set of quantities, often computed with the aid of a model. Unlike predictions, projections are conditional on assumptions concerning, for example, future socio-economic and technological developments that may or may not be realised. IPCC (2023) AR6 Glossary <a href="https://apps.ipcc.ch/glossary/">https://apps.ipcc.ch/glossary/</a>



<b>Climate resilience</b>	The ability to anticipate, prepare for and respond to the impacts of a changing climate, including the impacts that we can anticipate and the impacts of extreme events. It involves planning now for sea-level rise and more frequent flooding. It is also about being ready to respond to extreme events such as forest fires or extreme floods, and to trends in precipitation and temperature that emerge over time such as droughts. Ministry for the Environment (2022) National Adaptation Plan.
<b>Climate variability</b>	Deviations of climate variables from a given mean state (including the occurrence of extremes, etc.) at all spatial and temporal scales beyond that of individual weather events. Variability may be intrinsic, due to fluctuations of processes internal to the climate system (internal variability), or extrinsic, due to variations in natural or anthropogenic external forcing (forced variability) IPCC (2023) AR6 Glossary <a href="https://apps.ipcc.ch/glossary/">https://apps.ipcc.ch/glossary/</a>
<b>Decarbonise</b>	Reduce greenhouse gas emissions e.g. through the use of low-emissions power sources and electrification. Ministry for the Environment (2022) Emissions Reduction Plan.
<b>Drought</b>	An exceptionally long period of water shortage for existing ecosystems and the human population (due to low rainfall, high temperature and/or wind). Ministry for the Environment (2022) National Adaptation Plan.
<b>Dynamic adaptive pathways planning (DAPP)</b>	A framework that supports climate adaptation decision-making by developing a series of actions over time (pathways). It is based on the idea of making decisions as conditions change, before severe damage occurs, and as existing policies and decisions prove no longer fit for purpose. Ministry for the Environment (2022) National Adaptation Plan.
<b>Emergency management</b>	The process of applying knowledge, measures and practices that are necessary or desirable for the safety of the public or property, and are designed to guard against, prevent, reduce, recover from or overcome any hazard, harm or loss associated with any emergency. Activities include planning, organising, coordinating and implementing those measures, knowledge and practices. Ministry for the Environment (2022) National Adaptation Plan.
<b>Emergency Management Southland (EMS)</b>	Emergency Management Southland (EMS) was established by the four local government agencies in Murihiku Southland and is responsible for the delivery of Civil Defence and Emergency Management responses throughout this region. As part of this, Emergency Management Southland coordinates the 24/7 operation of the Emergency Coordination Centre which facilitates planning and operational activity during an event. Emergency Management Southland (2023) About US
<b>Environment Southland</b>	Environment Southland is a regional council as defined under the Local Government Act 2002. Environment Southland is responsible for the sustainable management of Southland's natural resources - land, water, air and coast - in partnership with the community.
<b>Emissions</b>	In the context of climate change, emissions of greenhouse gases, precursors of greenhouse gases and aerosols caused by human activities. These activities include the burning of fossil fuels, deforestation, land use and land-use change, livestock production, fertilisation, waste management and industrial processes. Ministry for the Environment (2022) National Adaptation Plan.
<b>Emissions reduction plan</b>	A plan that sets out the policies and strategies to meet emissions budgets by reducing emissions and increasing removals. A new emissions reduction plan must be in place before the beginning of each emissions budget period. Ministry for the Environment (2022) Emissions Reduction Plan.



<b>Extreme weather event</b>	An event that is rare at a particular place and time of year. What is 'extreme weather' may vary from place to place in an absolute sense. The measure of what is 'rare' may also vary but it involves the occurrence of a value of a weather or climate variable above (or below) a threshold value near the upper (or lower) ends of the range of observed values of the variable. In general, an extreme weather event would be as rare as, or rarer than, the 10th or 90th percentile of a probability density function estimated from observations. When a pattern of extreme weather persists for some time, such as a season, it may be classified as an extreme climate event, especially if it yields an average or total that is itself extreme (eg, high temperature, drought or heavy rainfall over a season). Ministry for the Environment (2022) National Adaptation Plan. <i>While not explicitly stated, extreme weather events are linked to wider climatic changes as a whole, and as such, intertwined with our changing climate. The actual magnitude and frequency of events may continue to change and need to be assessed against new baselines as climate change takes effect.</i>
<b>Flood</b>	An event where the normal boundaries of a stream or other water body overflow, or water builds up over areas that are not normally underwater. Floods can be caused by unusually heavy rain – for example, during storms and cyclones. Floods include river (fluvial) floods, flash floods, urban floods, rain (pluvial) floods, sewer floods, coastal floods and glacial lake outburst floods. Ministry for the Environment (2022) National Adaptation Plan.
<b>Framework for Action</b>	Phase 2: The Framework for Action will provide clarity on how local government agencies in Southland will collectively achieve the aspirations outlined in this strategy; as well as focusing where there will be regional benefit for agencies to collaborate and potentially align on.
<b>Gore District Council</b>	Gore District Council is a territorial authority as defined under the Local Government Act 2002.
<b>Great South</b>	Great South is a Council-controlled organisation, jointly owned by ICC, SDC, GDC, ES, Invercargill Licensing Trust, Maitaia Licensing Trust, Southland Chamber of Commerce, SIT and its member Community Trust South. It is Southland's regional development agency which facilitates the implementation of the B2025 Southland Long Term Plan; as well as supporting the regional emissions reduction journey by working with businesses to reduce their greenhouse gas emissions across the region.
<b>Greenhouse gases (GHG)</b>	Atmospheric gases that trap or absorb heat and contribute to climate change. The gases covered by the Climate Change Response Act 2002 are carbon dioxide (CO <sub>2</sub> ), methane (CH <sub>4</sub> ), nitrous oxide (N <sub>2</sub> O), hydrofluorocarbons (HFCs), perfluorocarbons (PFCs), and sulphur hexafluoride (SF <sub>6</sub> ). Ministry for the Environment (2022) Emissions Reduction Plan.
<b>Hazard</b>	The potential occurrence of a natural or human-induced physical event or trend that may cause loss of life, injury or other health impacts, as well as damage and loss to property, infrastructure, livelihoods, service provision, ecosystems and environmental resources. Ministry for the Environment (2022) National Adaptation Plan.
<b>Invercargill City Council</b>	Invercargill City Council is a territorial authority as defined under the Local Government Act 2002.
<b>Intergovernmental Panel on Climate Change (IPCC)</b>	The United Nations body for assessing the science related to climate change. The IPCC is organised into three working groups and a task force: <ul style="list-style-type: none"> <li>• Working Group I (WGI) – physical science basis</li> <li>• Working Group II (WGII) – impacts, adaptation and vulnerability</li> <li>• Working Group III (WGIII) – mitigation</li> <li>• Task Force on national greenhouse gas inventories. Ministry for the Environment (2022) National Adaptation Plan.</li> </ul>



<b>LiDAR</b>	Light Detection and Ranging is a remote sensing method. It uses light in the form of a pulsed laser to measure ranges (variable distances) from the LiDAR instrument to the Earth. These are used to create 3D models and maps of objects and environments.
<b>Long Term Plan (LTP)</b>	Called the Long Term Council Community Plan (LTCCP) prior to 2012, the Long term plan is a document required under the Local Government Act 2002 that sets out a local authority's priorities in the medium to long term.
<b>Mana</b>	Prestige, authority, control, power, influence, status, spiritual power, charisma. Ministry for the Environment (2022) National Adaptation Plan.
<b>Mātauranga</b>	Māori knowledge systems and worldviews, including traditional concepts. Ministry for the Environment (2022) National Adaptation Plan.
<b>MfE</b>	Ministry for the Environment
<b>Mitigation (of a changing climate)</b>	In the context of climate change, a human intervention to reduce the sources or enhance the sinks of greenhouse gases. Ministry for the Environment (2022) National Adaptation Plan.
<b>Nature Based Solutions</b>	Solutions that are inspired and supported by nature and are cost effective, and at the same time provide environmental, social and economic benefits and help build resilience. Such solutions bring more, and more diverse, nature and natural features (eg, vegetation and water features) and processes into cities, landscapes and seascapes, through locally adapted, resource-efficient and systemic interventions. For example, using vegetation (eg, street trees or green roofs) or water elements (eg, rivers or water-treatment facilities) can help reduce heat in urban areas or support stormwater and flood management. Ministry for the Environment (2022) National Adaptation Plan.
<b>NEMA</b>	National Emergency Management Agency
<b>NIWA</b>	National Institute of Water and Atmospheric Research
<b>Net Zero</b>	A target of completely negating the greenhouse gas emissions produced by human activity. This can be done by balancing emissions and removals or by eliminating the production of emissions in the first place. Ministry for the Environment (2022) Emissions Reduction Plan.
<b>Pathway</b>	The evolution of natural and/or human systems over time towards a future state. Pathway concepts range from sets of quantitative and qualitative scenarios or narratives of potential futures to solution-oriented, decision-making processes to achieve desirable social goals. Pathway approaches typically focus on biophysical, techno-economic and/or socio-behavioural changes, and involve various dynamics, goals and participants across different scales. Ministry for the Environment (2022) National Adaptation Plan.
<b>Principles</b>	Principles provide direction on agencies' collective agreed way of working together to create a regional response to the impact of a changing climate on Murihiku Southland.
<b>Representative Concentration Pathways (RCPs)</b>	Scenarios that include time series of emissions and concentrations of the full suite of greenhouse gases and aerosols and chemically active gases, as well as land use/land cover (Moss et al., 2008; van Vuuren et al., 2011). IPCC (2023) AR6 Glossary <a href="https://apps.ipcc.ch/glossary/">https://apps.ipcc.ch/glossary/</a>

<b>RCCS</b>	Regional Climate Change Strategy (this strategy).
<b>RCCWG</b>	Regional Climate Change Working Group, which consists of governance representatives from Environment Southland, Te Ao Mārama, Gore District Council, Invercargill City Council and Southland District Council as key partners in developing a regional approach to a changing climate.
<b>Resilience/resilient</b>	The capacity of interconnected social, economic and ecological systems to cope with a hazardous event, trend or disturbance, by responding or reorganising in ways that maintain their essential function, identity and structure. Resilience is a positive attribute when it allows systems to maintain their capacity to adapt, learn and/or transform. Ministry for the Environment (2022) National Adaptation Plan.
<b>RSS</b>	Regional Spatial Strategy for which there is an expectation that this will be legislated for as a requirement to be produced regionally as part of the ongoing RMA reforms.
<b>Sea level rise</b>	Change to the height of sea levels over time, which may occur globally or locally. Ministry for the Environment (2022) National Adaptation Plan.
<b>Southland District Council</b>	Southland District Council is a territorial authority as defined under the Local Government Act 2002.
<b>Southland Mayoral Forum</b>	The Southland Mayoral Forum includes the Mayors and Deputy Mayors from all four local government agencies in Southland. There is a standing invitation for all Rūnanga chairs or nominee, to attend meetings of the Southland Mayoral Forum. Te Ao Mārama Inc. also reports directly to their Board representing Ngāi Tahu ki Murihiku Rūnanga.
<b>Shared Socioeconomic Pathways (SSPs)</b>	A scenario that describes a plausible future in terms of population, gross domestic product (GDP), and other socio-economic factors relevant to understanding the implications of climate change. IPCC (2023) AR6 Glossary <a href="https://apps.ipcc.ch/glossary/">https://apps.ipcc.ch/glossary/</a>
<b>Te Ao Mārama Inc.</b>	Te Ao Mārama Inc. looks after mana whenua interests in resource management and other aspects related to local government in Southland. It is authorised to represent Ngāi Tahu papatipu rūnanga in Murihiku/Southland. It is involved in the protection of the spiritual and cultural values of the region, including wahi tapu (sacred places), mahinga kai (gathering of food and resources) and other natural resources. Te Ao Mārama Inc. reports directly to their Board representing Ngāi Tahu ki Murihiku Rūnanga.
<b>Wellbeing</b>	The health, happiness and prosperity of an individual or group. It can cover material wellbeing (eg, income and wealth, jobs and earnings, and housing), health (eg, health status and work-life balance), security (eg, personal security and environmental quality), social relations (eg, social connection, subjective wellbeing, cultural identity and education) and freedom of choice and action (eg, civic engagement and governance). Ministry for the Environment (2022) National Adaptation Plan.



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## Community board reporting

**Record no:** R/24/3/23690

**Author:** Kelly Tagg, Community partnership leader

**Approved by:** Sam Marshall, Group manager customer and community wellbeing

☐ Decision

☐ Recommendation

☒ Information

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### Purpose

- 1 The purpose of this report is to inform the board of the community leadership, operational and Council activities in the board area and across the district.

### Recommendation

**That the Ardlussa Community Board:**

- a) receives the report titled “Community board reporting” dated 4 April 2024.


### Attachments

- A Ardlussa Community Leadership Report - 10 April 2024
- B Active Southland - SDC Holiday programme Summary - January and February 2024
- C Ardlussa operational report - 10 April 2024



## What's happening in your area

### Better-off funding projects update

PROJECT	FUNDING	CURRENT STATUS
Waikaia Trails Trust	\$200,000 (grant to trust)	<p>Work on stage 2 commenced in early February 2024. This work involves constructing the mountain bike trails in the Waikaia Forest. The Waikaia Trails Trust has now received \$185,000 in funding to date and is due the final \$15,000 (plus GST) on completion of stage two.</p> 
Balfour festive lights	\$12,000 (Council to deliver)	The project is now complete.
Waikaia sculpture trail project	\$11,500 (grant)	The committee has decided on the sculpture and have indicated they wish to install it at the bike park instead of The Lodge as originally planned. They are awaiting the quote and once this is received the grant will be released.
Riversdale tennis courts	\$30,000 (grant to tennis club)	<p>Stage one was the re-surfacing of courts 5 and 6 which have been completed using the plexipave method of resurfacing. The better off contribution to this stage was \$19,199.40 and has been paid to the tennis club.</p> <p>The tennis club have now advised that courts 3 &amp; 4 will be resurfaced with asphalt. The remaining funds available for this stage is</p>



PROJECT	FUNDING	CURRENT STATUS
		\$10,800.60 and will be granted to the tennis club upon Council receiving a copy of the accepted quote, project budget including allowances for cofunding and confirmation of the project commencement date.
Balfour basketball hoop and half court concrete pad	\$20,000 (grant to Balfour Lions)	This project is now complete.

### Future planning for community boards

Work is underway to scope and carry out a SDC led project to develop future focussed, local plans for some settlements across the district (sometimes referred to as spatial plans). Essentially these plans will, at a high level, consider opportunities for where settlements could grow in relation to new housing, business and community activities. It would also consider key limitations such as natural hazards and provide a start point for a co-ordinated approach to future development.

This work will be carried out in partnership with community boards and be co-ordinated with other projects such as the review of community board plans. It is proposed that the current community board plans continue in their current form and be revised in time to inform the next Long Term Plan review. This will allow boards to include and prioritise outcomes from the spatial planning project in their community board plans (should boards want to).

### What's happening across the district

#### Mayors Taskforce for Jobs

The Mayors Taskforce for Jobs (MTFJ) Community Employment Programme (CEP) was successfully launched in Riverton, Winton and Te Anau in February, with more than 60 people attending. These events provided an opportunity for employers, social support agencies, schools, and other interested parties to come together to talk about the CEP and how it will work in their respective communities.

Feedback gathered from attendees was overwhelmingly positive, with many expressing eagerness to participate in the initiative and the community's response since indicates a strong desire to get involved and support the programme.

Following the launches, job hubs have been held in Riverton, Winton and Te Anau libraries, where young people were invited to attend and find out more about the programme in an informal setting. More than ten people attended the hubs, many of whom will be a good fit for the programme. We will be looking to expand the number of locations where the job hubs are held.

Throughout the year we will be running courses that meet the needs of the local community to assist individuals to gain skills on their way to work readiness. We are currently working with the Tuatapere community to organise a first aid course.

Referrals are already being received from schools, parents, agencies and young people are applying themselves. We are currently working with 12 young people to help them write CVs, identify employment opportunities, find training pathways and other support where needed to help them on their way to work readiness.

#### Murihiku Southland cycle tourism opportunity assessment

This document was released in December 2023 and suggested that some of the next steps are an investigation of a potential regional trails' entity.

Pages 64 and 65 of the Murihiku Southland cycle tourism opportunity assessment discusses regional trail organisations and outlined the future opportunity “to recommend that further investigation be undertaken to provide an assessment of the merits, issues and opportunities of a regional trails’ entity. This investigation should also include reviewing the Ride Southland Governance Group role and consider the potential cycle tourism partners group in determining the scope of a regional trails’ entity”.

Great South have contracted Rob MacIntyre from Destination Planning Ltd (who also completed the cycle tourism opportunity assessment) to complete this report which will provide:

1. Desktop research of other regional models to consider for Murihiku Southland  
Investigation and/ or case studies from other regions, national and international models that could be considered for Murihiku Southland.
2. Proposed regional entity structure for Murihiku Southland  
A draft scope and/ or terms of reference outlined, along with a framework for what the potential regional entity would cover, advocate for and how it would interact or complement existing entities (Ride Southland Governance Group, existing trusts, clubs etc).

Stakeholder workshops have been held around the district in March to understand their position on any potential regional trails’ entity and to test proposed scopes and/ or terms of references.

A copy of the full assessment is available on Great South’s website.

### Stewart Island/Rakiura – visitor levy numbers

The table below shows visitor numbers to Stewart Island for the periods February 2022 - January 2023 and February 2023 – January 2024.

An increase of 6,874 visitors was recorded for the February 2023- January 2024 period over the previous period.

This also resulted in an increase in the amount collected of \$102,522 (excluding GST). The increase in the levy amount from \$5 to \$10 was effective from October 2023.

2023-2024			2022-2023			Difference
	Number of visitors	Levy collected (excl. GST).		Number of visitors	Levy collected (excl. GST).	
Feb-23	6,660	\$ 28,995	Feb-22	2,967	\$ 12,898	\$ 16,097
Mar-23	4,928	\$ 21,426	Mar-22	2,928	\$ 12,733	\$ 8,693
Apr-23	3,808	\$ 16,557	Apr-22	2,986	\$ 12,984	\$ 3,573
May-23	1,991	\$ 8,654	May-22	2,148	\$ 9,338	-\$ 684
Jun-23	1,309	\$ 5,691	Jun-22	1,437	\$ 6,248	-\$ 557
Jul-23	2,274	\$ 9,887	Jul-22	1,298	\$ 5,643	\$ 4,244
Aug-23	1,639	\$ 7,125	Aug-22	1,494	\$ 6,496	\$ 629
Sep-23	1,952	\$ 8,486	Sep-22	1,899	\$ 8,258	\$ 228
Oct-23	2,880	\$ 25,044	Oct-22	3,268	\$ 14,209	\$ 10,835
Nov-23	2,929	\$ 25,470	Nov-22	3,879	\$ 16,865	\$ 8,605
Dec-23	4,603	\$ 40,024	Dec-22	4,770	\$ 20,738	\$ 19,286
Jan-24	6,287	\$ 54,668	Jan-23	5,312	\$ 23,095	\$ 31,573
<b>Total</b>	<b>41,260</b>	<b>\$ 252,027</b>		<b>34,386</b>	<b>\$ 149,505</b>	<b>\$ 102,522</b>



## Community funding

### Community Partnership Fund

The next round of the Ardlussa Community Partnership fund closes on 30 September 2024.

### Other funding opportunities

The following funds are administered by Council and had funding rounds closing on 31 March 2024. Decisions will be made for these grants in May and the allocations will be detailed in the next community leadership report.

- district initiatives
- Sport New Zealand Rural Travel Fund
- Creative Communities Fund
- Ohai Railway Fund
- Northern Southland Development Fund.

All application forms are on the SDC website: <https://www.southlanddc.govt.nz/council/funding-and-grants/> or email [funding@southlanddc.govt.nz](mailto:funding@southlanddc.govt.nz)

## Council department updates

### Governance

Staff are busy on a number of work streams including:

**The representation review** – staff have undertaken a community engagement process on representation in the district, and came up with representation options. These options have now been discussed with Council, the elected member working group, community boards and Council's peoples panel. Staff will present a report to Council in April outlining the feedback received, the options generated, and it will outline what will be presented to Council as the initial proposal. It is anticipated Council will adopt the initial proposal in May, and it will be consulted on after the long-term plan (probably July).

**Pecuniary and other conflicts of interests** – staff are compiling the register of elected member's interests. If you have not filled in the form to declare your interests, please do so as soon as possible.

**Delegation changes** – staff are writing reports to Council to keep the delegations manual up to date and to ensure the manual reflects the current governance structure.

**Reviewing the report template for meetings** – staff are beginning to review the report template used to produce reports for formal meetings. If you have any feedback on the current template or have suggested changes please email [michal.gray@southlanddc.govt.nz](mailto:michal.gray@southlanddc.govt.nz) or let your community partnership leader know.

**Public excluded reports** – governance staff are producing guidance for staff on when reports in the public excluded part of a meeting can later be made available to the public. There is going to be a recommendation in each public excluded report outlining when, or if, it can be released.

**Akona learning platform** – we really encourage you to use this learning tool – there are currently sessions/ modules available on:

- governance – focusing on the big picture
- navigating local government meetings
- managing conflicts of interest
- engaging with your local community
- remuneration and tax for elected members

- and there are Ako hours (videos to view) on:
  - avoiding the pitfalls of pecuniary and non-pecuniary interests
  - applied governance
  - deliberative democracy
  - social media safety
  - Te Tiriti o Waitangi.

### Long Term Plan (LTP)

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The LTP team is working on an extended timeline due to the changes in legislation. The dates will be presented to Council's March Finance and Assurance Committee with the proposed completion of the LTP moving to August 2024.

This additional time allows for the most up to date and robust information to be prepared in relation to the consultation topics – one of which is related to water services.

Central government has given local government the option of extending the sign off of LTPs to September or to defer the LTP for 12 months due to the repeal of the Water Services Entity Bill.

There are opportunities and risks in both options. SDC plans to hold the consultation process in June then to hold hearings and deliberations in July and sign off in August 2024.

### Community facilities team update

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#### Requests for service

A reminder, where possible, to please use the request for service (RFS) option to report problems in the first instance or contact your CPL.

#### Project scopes

Most community boards have now had a visit from the team and discussed the scoping of projects. These project scopes are currently being finalised and will be on the boards next formal meeting agenda for approval.

### Stakeholder updates

#### Fire and Emergency New Zealand

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Fire and Emergency New Zealand is establishing a Local Advisory Committee (LAC) in Murihiku Southland and is currently seeking expressions of interest for committee members.

Our LAC ensures community voices and interests are reflected in our national and local planning. Having our own LAC is great news for the Southland district team as it gives our local community a chance to have a say in how we deliver fire and emergency services here in Murihiku Southland and will give independent advice to the local district team on what's important to local communities and what risks they feel they face.

To ensure our LAC is reflective of the Southland community, we are looking for people from diverse community and industry groups, who are well connected and respected within those groups, and able to provide deeper insights into their views and concerns. Some governance and/ or strategic management experience is preferred. There is plenty of information on our website at [www.fireandemergency.nz/LACs](http://www.fireandemergency.nz/LACs) and the opportunity is also currently being advertised on SEEK.

Expressions of interest for membership are now open and close on 14 April 2024 and please feel free to share this opportunity through your networks.

If you have any questions, or you can recommend a good opportunity to speak about LACs with interested groups in our community, please email [readinessandrecovery@fireandemergency.nz](mailto:readinessandrecovery@fireandemergency.nz) or call 0800 65 65 61.

### **Highways South update**

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Work throughout the district is almost complete for the season. A reminder that, with a cold winter ahead of us, CMA treatments for ice on roads will be used which can look like a spill on roads.

A reminder that the 30km/hr speed limits are there not only to protect the roading crews but also to protect road users from hazards which may not be obvious and to protect new pavement. Speeding through newly finished worksites can mean a need to return to do remedial repairs. The team is working hard to ensure their traffic management is appropriate and removed as soon as possible also.

### **Active Southland – SDC Holiday programme update**

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Active Southland once again partnered with Council to deliver the holiday programme in January and February of this year. The programme visited eight towns across the district including three new locations being Mossburn, Riversdale and Tuatapere. The full report from Active Southland is attached to this report.

## SOUTHLAND DISTRICT COUNCIL & ACTIVE SOUTHLAND HOLIDAY PROGRAMME 2024

### OVERVIEW OF THE PROGRAMME

Active Southland was delighted to partner again with the Southland District Council to deliver the Southland District Council Holiday Programme in Jan/Feb 2024. We delivered in 8 towns across the Southland District including 3 new locations, Mossburn, Riversdale & Tuatapere. There was a considerable increase in registrations, jumping from 200 in 2023, to 352 in 2024.

Southern Reap came on board this year delivering their swim safe programme across the District, this was a valued component for Tamariki to learn swim safe skills, utilising local pools. According to our survey whānau appreciated the learning, one parent commenting 'my son still shows me what he learnt from the REAP swimming every time we go to the pool - he tries to teach his brother how to do the mushroom'. Drowning stats within NZ are at an all-time high with Water Safety NZ stating it is at crisis level. This is our part in supporting their mahi and educating young people.

The programme was advertised on social media, in schools and within community networks - transport support was offered if needed. Active Southland sourced staff lunches from local cafes & 4 square outlets and where possible, materials for the programme were bought locally.

Moving the programme to new locations may have contributed to the increase in numbers - people in these townships were appreciative. 93% of whānau filling out the survey were "very satisfied" with the programme. Asked if they would come back if to a similar programme in 2025 - 96% said "very likely" and 93% would recommend the holiday programme to others in their community.





LOCATION	ACTIVITIES OFFERED VIA A ROTATION
Mossburn	Cupcake Decorating, Football, Swimsafe, Play
Rakiura	Football, Swimsafe, Games, Play
Riversdale	Football, Swimsafe, Cupcake Decorating, Cycling
Riverton	Football, Swimsafe, Rugby, Play
Te Anau	Rock Climbing, Cupcake Decorating, Football, Swimsafe
Tuatapere	Football, Swimsafe, Dance, Play
Winton	Football, Swimsafe, Dance, Basketball
Wyndham	Football, Swimsafe, Athletics, Cycling
ORGANISATIONS/INDIVIDUALS SUPPORTING THE HOLIDAY PROGRAMME	
Active Southland, Southland Football, Athletics Southland, Southern REAP	

NUMBERS ATTENDED

A total of 352 children participated over 8 locations. 47% male, 53% female. Specific location numbers:



COMMENTS

*"My son did not want to go, even the day before. I pushed him into it and he asked after - can you please let me go to every holiday program because I love them"*

*"It seemed like it was well organised, friendly leaders, safe and something different for our kids. If it was available more days then I would certainly be registering my kids"*

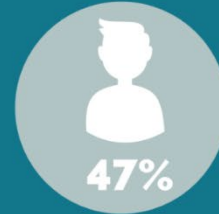
*"Such a great day, it was a blast, and she really enjoyed seeing the Active Southland team that were familiar with the school and the kids, meant it was less daunting. And loved the range of sports!"*



# 2024 HOLIDAY PROGRAMME AT A GLANCE



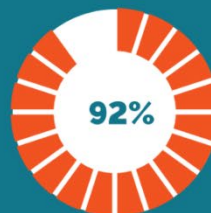
**352**  
**CHILDREN**



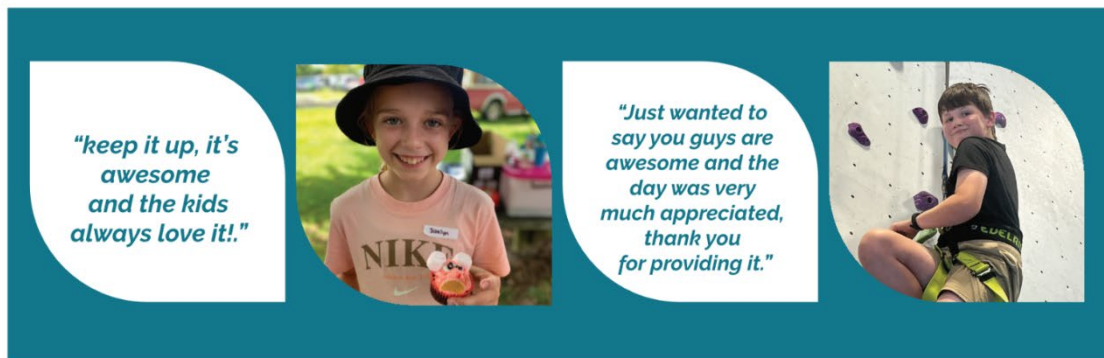
## TAMARIKI FEEDBACK



of children said they  
"HAD AN AWESOME DAY"



of children said they  
"WOULD LOVE TO COME  
BACK AGAIN"



## FEEDBACK FROM PARENTS

### What did your tamariki enjoy most about the Holiday Programme?

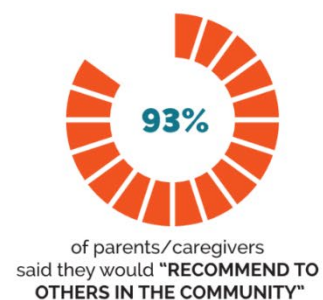
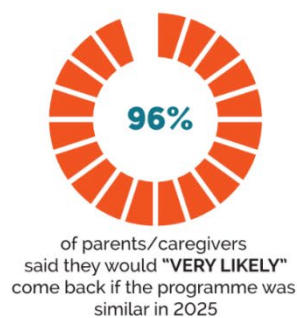
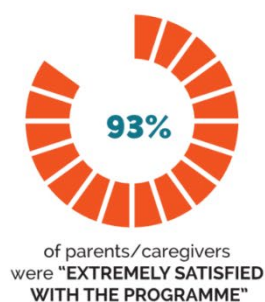
- He loved it all. He did not want to go but got there and had the best day.
- The swimming component.
- Variety, sports, familiar faces of Active Southland team.
- Everything. Liked moving around different activities.
- Icing the cupcakes! Extra points for catering to his egg allergy! He was so stoked that he still got to participate as often with these types of things he has to forgo the activity.

### Suggestions to help improve the Holiday Programme

- Please ensure it is running before school goes back. I know it's tricky when schools vary, and staffing. Luckily, we could come to the Winton one this year, but last year our school had started back.
- We loved it, please come back!
- Having more days available
- Learning new games was a highlight for 1 of my kids, 1 said more free play.
- Would be amazing to have more than 1 day for each area. Our kids loved it and asked to go back.

### Individual experiences from the Holiday Programme

- My son still shows me what he learnt from the REAP swimming every time we go to the pool and tries to teach his brother how to do the 'mushroom'.
- My two girls came back extremely happy and great value for money also.
- They had trouble finding one thing they loved because they loved the whole day!
- Both our children (one sporty and one who is not into sports) absolutely loved the day. Thank you so much.
- Our girls absolutely loved the program, fun interactive staff running it. Any apprehensions they had soon disappeared.





## INSIGHTS, REFLECTION & RECOMMENDATIONS

Based on the insights gathered during the planning, delivery and evaluation of the 2024 Holiday Programme:

- Whānau would like more days of delivery and consecutive days.
- More free play – not so many sports.
- New locations or take back to towns that didn't have the programme in 2024 but did in 2023.

Active Southland looks forward to continuing to work alongside Southland District Council to ensure Southland tamariki have opportunities to engage and participate in quality play, sport, active recreation and art experiences. These support the development of happy and healthier people, strengthening community connectedness, and contributing to a sense of belonging, making a positive impact in our communities.





Ardlussa Community Board

Tracker - ongoing

Better-off funding agreements and project scoping  
Fill from road works going into natural ditches – RFS entered  
Sale of Council owned land on Kruger St, Balfour  
Riversdale Pool – review of pool rate decision  
Riversdale and Waikaia greenwaste  
River/gravel management

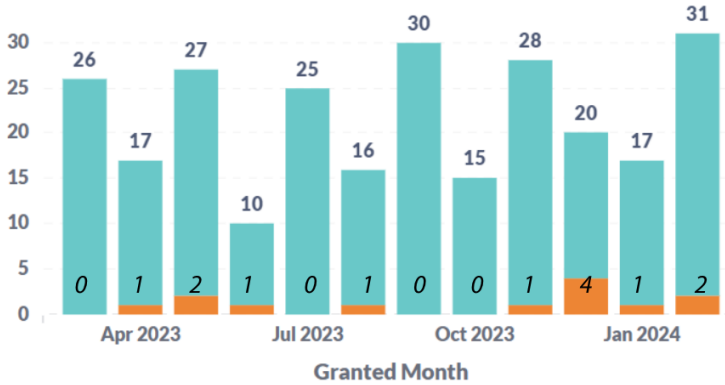
Upcoming priorities

Community board plan review

Resource consents granted

RM applications granted for community board

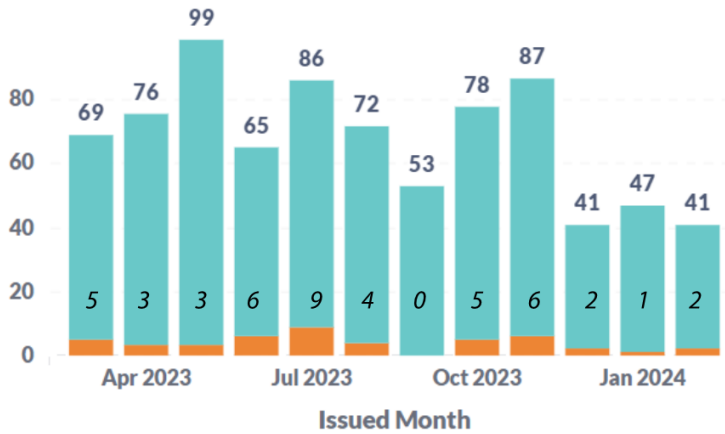
RestOfSDC BoardCount



Building consents granted

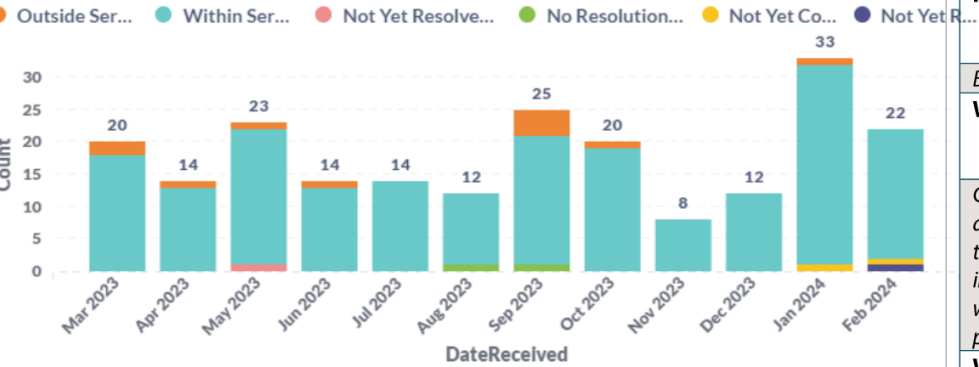
Building Consents issued for community board

RestOfSDC BoardCount



Service requests

Across the district, there were 989 requests for service lodged during the period January and February 2024, of which 204 were related to three waters. 55 of the total requests received belong to this board area. A full summary of those requests is included below.



Request Type	Count
Abandoned vehicles	1
Community housing - repairs and maintenance	1
Culverts blocked - rural	2
Emergency services assistance	1
Inspection and assessment	1
Parks and reserves - playground repairs/maintenance	1
Rural water - no water supply	7
Rural water asset leak	12
Rural water main leak urgent	2
Sewer lateral blockage	1
Streetscape - vegetation	3
Toilets - cleaning, repairs and maintenance	1
Transport general enquiries	4
Water and waste general	5
Water asset leak (main, hydrant, valve or meter)	4
Water no supply	2
Water pressure low	1
Water toby leak	1
Wheelie bin cancel/damaged/stolen	2
Wheelie bin collection complaints	1
Wheelie bin new/additional	2
TOTAL	55

Local projects update

Activity	Name	Current Phase	Current Progress	Budget actual ytd
ROADS AND FOOTPATHS	Waikaia township seal extension - Cleadon Street and Scotswood Street	Delivery phase	On track	\$179,490 \$187,400 P-10926
Both sites are in defects period.				
WASTEWATER	Balfour wastewater consent renewal and replacements	Delivery phase	On track	\$1,200,000 \$92,274 P-10453
GHD have applied for a bridging consent which is currently sitting with Environment Southland for approval. Design has been placed on hold until works are undertaken on the network to reduce the infiltration through the wastewater network which will take place this financial year. The infiltration work is currently out to tender and closed at the end of March. Reducing the infiltration will reduce the capital expenditure and land disposal requirements on the main upgrade. The main project upgrade construction will be 2026 to 2028.				
WASTEWATER	Riversdale wastewater consent renewal. Wet well and pump station renewal	Delivery phase	On track	\$282,299 \$102,457 P-10467
The physical works are complete with the final commissioning to be completed by the end of April 2024.				
WASTEWATER	Riversdale wastewater-treatment upgrade 2	Delivery phase	On track	\$716,294 \$529,677 P-10468
The final electrical work and commissioning was finished at the end of March and will be closed out in April.				

Service contracts

Water and wastewater services operation and maintenance

The 23/01 operations and maintenance contract is running well across the Ardlussa Community Board region. Water and wastewater services across the area have continued to operate with no significant increase to RFSs or SRs outside of ordinary functions being submitted to Council or Downer. With the summer months being milder than previous years there has not been the same amount of pressure on Council's three waters infrastructure, as a result, all aspects of three waters delivery has functioned well.  
There are no significant events of note that have occurred over the last month.  
**Mowing contracts (Balfour, Waikaia and Riversdale)**  
No issues with mowing in these areas.

Waimea Alliance

February had the drainage crew repairing/ replacing culverts in the Garston area, this included work from the Christmas flood.  
The first round of shoulder mowing has been completed on the sealed network and the spraying has been completed on the sealed network and moves onto the unsealed.  
The premix crew have completed the Waimea 2024/2025 pre reseal programme.  
SouthRoads have been managing road closures for the Bluecliffs state of emergency.  
16 RFSs in February and 16 RFSs in January, all completed on time. A year to date total of 178 RFSs (reminding that our year is 1 July – 30 June).  
385km of grading in February and 385km in January, for a year to date total of 3018km.  
Maintenance metalling across the network area is at 937m<sup>3</sup> for the year.  
Some strong winds felled some trees on Supply Bay Road between Te Anau and Manapouri and trapped some people until SouthRoads could cut a way through, and then some bigger gear finished off and removed the trees.  
A tractor hit a bridge in Balfour and will need repairs from the civil crew when they can get there, the bridge is safe and usable in the interim.



JANUARY 2024	FEBRUARY 2024	MARCH 2024	APRIL 2024	MAY 2024	JUNE 2024	JULY 2024	AUGUST 2024	SEPTEMBER 2024	OCTOBER 2024	NOVEMBER 2024	DECEMBER 2024
	21 Feb - Board meeting in Balfour @ 7pm		10 April - Board meeting in Riversdale @ 7pm		12 June Board meeting in Waikaia @ 6pm		14 August - Board meeting in Balfour @ 6pm		9 Oct - Board meeting in Riversdale @7pm		11 Dec - Board meeting in Waikaia @ 7pm
		13 Mar - Board workshop in Riversdale @ 7pm		8 May - Board workshop in Riversdale @ 6pm		10 Jul - Board workshop in Riversdale @ 6pm		11 Sept - Board workshop in Riversdale @ 6pm		13 Nov - Board workshop and meeting in Riversdale @ 7pm	
		District Initiative fund, Creative Communities Fund, Sport New Zealand Rural Travel fund applications close 31 March						District Initiative fund, Creative Communities Fund, Sport New Zealand Rural Travel fund applications close on 30 September			Scholarships and bursary applications close 20 December
								Community Partnership fund applications close 30 September			
								Community service award nominations close 30 September			

## Councillor update

**Record no:** R/24/3/23059

**Author:** Rachael Poole, Committee advisor

**Approved by:** Michael Aitken, GM strategy & partnerships (interim)

☐ Decision

☐ Recommendation

☒ Information

### Purpose of report

- 1 This report is to provide the board an overview of the matters that have been considered at Council and Finance and Assurance Committee meetings in February and early March 2024.
- 2 To watch any of the previous Council or Finance and Assurance Committee meetings select this link: [SDC youtube](#)
- 3 An overview of reports presented is given in the table below.
- 4 This report is also to provide an opportunity for Councillor Wilson to update the board on any other issues that have arisen around the Council table.

24 January 2024- Council meeting	
Report	Overview
Granting of consent for an easement over Te Anau gardens recreation reserve, Little Park Lane, Te Anau	Council approved the consent to grant a Right to Convey Electricity easement to The Power Company Ltd over part of the recreation reserve at Little Park Lane.
Proposed Regional Climate Change Strategy for Murihiku Southland	The purpose of the report was to provide information regarding the Proposed Regional Climate Change Strategy for Murihiku Southland that has been developed to enable a regional approach to respond to our changing climate. Council endorsed the proposed strategy to enable public consultation to be undertaken by Environment Southland.
SIESA price adjustment 2024	The purpose of the report was to recommend to Council that the price of per kilowatt hour (Kwh) for SIESA increases, due to the increasing cost of diesel, to the value of \$0.85 Kwh. Council agreed to change the Stewart Island Electricity Supply Authority (SIESA) schedule of fees and charges for 2023/2024 for the SIESA standard rate per unit to \$0.85 with the increase to take effect from 1 March 2024 and electricity used in March 2024 will be invoiced in April 2024 at the new rate and then thereafter
Proposed update to Delegations Manual	Minor updates were made to Council's delegations manual including: <ul style="list-style-type: none"> <li>• updates to reflect Council's staffing structure following the re-alignment process</li> <li>• updating delegations to the District Licensing Committee and to staff under the Sale of Alcohol Act 2012 and the Sale and Supply of Alcohol (Fees) Regulations 2012</li> </ul>

	<ul style="list-style-type: none"> <li>• updating delegations under the Food Act 2014</li> <li>• additional delegations and changes to delegations under the Resource Management Act 1991.</li> </ul>
<b>14 February 2024 – Finance and Assurance Committee meeting</b>	
Finance and Assurance Committee work plan to 30 June 2024	Chief executive, Cameron McIntosh updated the committee on the implications to the Long Term Plan with the 3 waters programme being stopped by the new government.
Commercial infrastructure - forestry estate - carbon investment	The purpose of the report was to inform the Finance and Assurance Committee of the current market environment for New Zealand Emission Units (NZUs) held in the Emissions Trading Scheme (ETS). Council asked staff to review Councils ongoing position in relation to its existing forestry estate NZUs and forest estate and report to the Committee by June 2024.
Draft revenue and financing policy for long term plan 2024-2034	The purpose of the report was for the Finance and Assurance Committee to consider and provide feedback on the draft Revenue and Financing Policy and recommend to Council that it endorse the draft policy for consultation as part of the 2024-2034 Long Term Plan. Various rating changes were endorsed to be consulted on and this public consultation will take place alongside other financial policies and the LTP 2024-2034, with dates to be confirmed.
Supporting Documentation - Long Term Plan 2024-2034	<p>The purpose of the report was to recommend the committee endorse the supporting documents for the Long Term Plan 2024-2034 for release to the auditors and to support the consultation document.</p> <p>Council endorsed and recommended to Council the following draft supporting information:</p> <ul style="list-style-type: none"> <li>• draft performance management framework</li> <li>• transport draft activity management plan</li> </ul> <p>These documents will be made publicly available during the consultation period.</p>
<b>6 March 2024- Council meeting</b>	
Review of rates remission decision - 10 Rata Street Stewart Island/Rakiura	The purpose of the report was to consider the request of the ratepayer of 10 Rata Street, Stewart Island/Rakiura for Council to review the staff decision made under delegated authority not to reduce rates for the property for the 2023/2024 financial year. Council agreed that no rate remission will be applied to 10 rata Street, Stewart Island/Rakiura for the 2023/2024 financial year.
Mayor's Taskforce for Jobs - update from Great South	Great South Southland youth futures team manager – Renata Gill updated Council on how the taskforce launches went and how the program is progressing. Launches were held in Riverton, Winton and Te Anau.
Financial Report for the period ended 31 January 2024	Council was provided with an overview of the draft financial results for the seven months to 31 January 2024 by Council's seven activity groups, as well as the draft financial position and the draft statement of cashflows as at 31 January 2024.

Mayor's report	Mayor Scott introduced his report and reported on meetings and events that he had attended during December 2023 and January and February 2024. Fiordland chair, Diane Holmes and deputy chair, Julie Burgess spoke to Council on the different events that have been happening within their community. Wallace Takitimu Chair, Tony Philpott spoke to Council on what has been happening within his communities.
Ulva Island wharf	Council have agreed to consider a proposal received from the Hunter Family Trust to take over the ownership and management of the Ulva Island wharf at Post Office Cove, Stewart Island/Rakiura.
Water services update	Chief executive, Cameron McIntosh updated Council on water services following the repeal of Affordable Water legislation by the new government in December 2023.

## **Recommendation**

**That the Ardlussa Community Board:**

- a) receives the report titled “Councillor update”.**

## **Attachments**

There are no attachments for this report.





## Chairperson's report

**Record no:** R/24/3/23844

**Author:** Deborah-Ann Smith-Harding, Committee advisor/customer support partner

**Approved by:** Michael Aitken, GM strategy & partnerships (interim)

☐ Decision

☐ Recommendation

☒ Information

### Purpose of report

- 1 The purpose of the report is for Chair Clarkson to provide an update to the Ardlussa Community Board on activities he has been involved with since February 2024 and wishes to report on the following:

- Chair Clarkson has been contacted by Alex Glennie regarding the sign for Sally the elephant being incorrect, and the rail heritage trust are wanting to correct the images on the sign with relocating the sign for better visibility. Chair Clarkson has handed this request on to Kelly Tagg, Community partnership lead at Southland District Council who has directed this to the appropriate person at Council.
- Chair Clarkson has been contacted by a group who are keen to tidy up the bulbless curbs in Riversdale to remove stones, re-mulch and replant and asks if the Board is able to use beatification funds for this?
- the resource consent for St John is granted and the building consent submitted to Council.
- Chair Clarkson attended a representation review meeting in February, and we went over the four proposed options and changes to the ward map.
- Chair Clarkson attended the Chair's meeting held in February.

### Ongoing issues:

- the sale of Kruger Street sections in Balfour with the approval paper due by 10 April 2024
- maps are required of sections in Riversdale
- a map is required of the trees for removal in the Ardlussa area
- the need for a wheelie bin for the Balfour cemetery (the Challenge garage at Riversdale is to buy and supply)
- the need for speed reduction for the Waikaia trails trust cycle crossing
- the Riversdale recycling centre signage at Riversdale needs to be tidied up (not yet completed).

### Board member updates

- 2 This report is also an opportunity for board members to provide updates on areas of interest.

## **Recommendation**

**That the Ardlussa Community Board:**

- a) receives the report titled “Chairperson's report” dated 25 March 2024.**

## **Attachments**

There are no attachments for this report.

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## Next meeting report

**Record no:** R/24/3/22764

**Author:** Deborah-Ann Smith-Harding, Committee advisor/customer support partner

**Approved by:** Fiona Dunlop, Committee advisor

☐ Decision

☐ Recommendation

☒ Information

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### Purpose

- 1 For the Board to confirm that their next meeting is at 6pm on Wednesday 12 June 2024 to be held at the Switzers Museum, 39 Blaydon Street, Waikaia.

### Recommendation

**That the Ardlussa Community Board:**

- a) **confirms that the next meeting of the Board is at 6pm on Wednesday 12 June 2024 to be held at the Switzers Museum, 39 Blaydon Street, Waikaia.**

### Attachments

There are no attachments for this report.