



Oreti Community Board OPEN MINUTES

Minutes of a meeting of Oreti Community Board held in the Wallacetown Community Centre, 57 Dunlop Street, Wallacetown on Monday, 15 April 2024 at 6pm (6:01 – 8:32 pm).

PRESENT

Chairperson	Colin Smith
Members	Katie Allan
	Dave Diack
	Chris Herud
	Tracy Kennedy
	Karen Maw
	Councillor Darren Frazer

APOLOGIES

Deputy chairperson	Philip Dobson
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IN ATTENDANCE

Councillor Margie Ruddenklau	
Councillor Christine Menzies	
Democracy advisor	Michal Gray
Community partnership leader	Karen Purdue
Community facilities manager	Mark Day
Group manager customer and wellbeing	Sam Marshall
Group manager strategy and partnerships	Michael Aitkin
Group manager regulatory services	Adrian Humphries
Manager property services	Kevin McNaught
Governance legal manager	Robyn Rout

1 Apologies

There were apologies for absence from Philip Dobson.

Moved Chairperson Smith, seconded Tracy Kennedy

That the Oreti Community Board accept the apology.

Carried

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

There were no requests for leave of absence.

3 Conflict of interest

There were no conflicts of interest declared.

4 Extraordinary/urgent items

There were no extraordinary/urgent items.

5 Confirmation of minutes

Moved Karen Maw, seconded Chris Herud the following motion:

That the Oreti Community Board confirms the minutes of the meeting held on 19 February 2024 as a true and correct record of that meeting.

The motion was put and declared lost. Tracey Kennedy, Katie Allan and Dave Diack requested that their dissenting votes be recorded.

6 Public forum

- Maria Scammell from the Winton Business Association spoke on the CCTV cameras.
- Susan Reid from Winton Promotions spoke on CCTV cameras and presented the results of a community survey that asked if people support or not support the Oreti Community Board fund the upgrade of 5 new cameras in Winton from the Winton Property Sales Reserve Fund. 198 people indicated their support, one indicated their support if the costs was split with the Winton Business Association and five people indicated that they did not support.
- Alex Gordon from ASI Systems Integration Ltd spoke on CCTV cameras, privacy of data and communications.

REPORTS

7.1 PROPOSED REGIONAL CLIMATE CHANGE STRATEGY CONSULTATION

RECORD NO: R/24/3/22960

GROUP MANAGER STRATEGY AND PARTNERSHIP, MICHAEL AITKIN PRESENTED THIS REPORT. THE PURPOSE OF THE REPORT IS PROVIDE INFORMATION ABOUT CONSULTATION ON THE PROPOSED REGIONAL CLIMATE CHANGE STRATEGY FOR MURIHIKU SOUTHLAND (PROPOSED STRATEGY).

RESOLUTION

MOVED KATIE ALLAN, SECONDED TRACY KENNEDY :

THAT THE ORETI COMMUNITY BOARD:

- A) **RECEIVES THE REPORT TITLED “PROPOSED REGIONAL CLIMATE CHANGE STRATEGY CONSULTATION”.**

THE MOTION WAS PUT AND DECLARED LOST. KATIE ALLAN, TRACY KENNEDY, DAVE DIACK, CHRIS HERUD AND KAREN MAW REQUESTED THAT THEIR DISSENTING VOTES BE RECORDED.

7.2 FINANCIAL REPORT FOR THE PERIOD ENDED 29 FEBRUARY 2024

RECORD NO: R/24/4/25387

COMMUNITY PARTNERSHIP LEADER, KAREN PURDUE PRESENTED THIS REPORT. THE PURPOSE OF THE REPORT IS TO PRESENT THE FINANCIAL RESULTS AND SUPPORTING INFORMATION FOR THE LOCAL ACTIVITIES WITHIN THE ORETI COMMUNITY BOARD AREA FOR THE PERIOD ENDED 29 FEBRUARY 2024.

RESOLUTION

MOVED KATIE ALLAN, SECONDED DAVE DIACK :

THAT THE ORETI COMMUNITY BOARD:

- A) **RECEIVES THE REPORT TITLED “FINANCIAL REPORT FOR THE PERIOD ENDED 29 FEBRUARY 2024” DATED 10 APRIL 2024.**

CARRIED. KATIE ALLAN AND TRACY KENNEDY REQUESTED THAT THEIR DISSENTING VOTES BE RECORDED.

7.3 LOCHIEL RECREATION RESERVE GRAZING LICENCE

RECORD NO: R/24/2/7666

MANAGER PROPERTY SERVICES, KEVIN MCNAUGHT PRESENTED THIS REPORT. THE PURPOSE OF THE REPORT IS TO PROVIDE THE BOARD WITH AN OPPORTUNITY TO COMMENT ON THE ISSUE OF A NEW FIVE YEAR GRAZING LICENCE OVER THE LOCHIEL RECREATION RESERVE.

RESOLUTION

MOVED CR FRAZER, SECONDED CHRIS HERUD :

THAT THE ORETI COMMUNITY BOARD:

- A) RECEIVES THE **REPORT TITLED “LOCHIEL RECREATION RESERVE GRAZING LICENCE”**.

CARRIED

7.4 DIPTON HALL PROJECTS

RECORD NO: R/24/4/25658

RESOLUTION

MOVED KATIE ALLAN, SECONDED TRACY KENNEDY RECOMMENDATIONS A) TO C)

THAT THE ORETI COMMUNITY BOARD:

- A) **RECEIVES THE REPORT TITLED “DIPTON HALL PROJECTS”**.
- B) DETERMINES THAT THIS MATTER OR DECISION BE RECOGNISED AS NOT SIGNIFICANT IN TERMS OF SECTION 76 OF THE LOCAL GOVERNMENT ACT 2002.
- B) DETERMINES THAT IT HAS COMPLIED WITH THE DECISION-MAKING PROVISIONS OF THE LOCAL GOVERNMENT ACT 2002 TO THE EXTENT NECESSARY IN RELATION TO THIS DECISION; AND IN ACCORDANCE WITH SECTION 79 OF THE ACT DETERMINES THAT IT DOES NOT REQUIRE FURTHER INFORMATION, FURTHER ASSESSMENT OF OPTIONS OR FURTHER ANALYSIS OF COSTS AND BENEFITS OR ADVANTAGES AND DISADVANTAGES PRIOR TO MAKING A DECISION ON THIS MATTER.

RECOMMENDATIONS A) TO C) WERE PUT AND DECLARED CARRIED.

KATIE ALLAN MOVED AND TRACY KENNEDY SECONDED THE FOLLOWING MOTION:

THAT THE ORETI COMMUNITY BOARD:

- C) CONSIDERS THE NOTICE OF REVOCATION AND NOTICE OF MOTION RECEIVED BY THE CEO (COPY ATTACHED TO THE MINUTES) AND RESOLVES TO COMBINE PROJECTS P-10930 AND P-10931 REFURBISH TOILETS, HEATPUMPS, CHANGING BUDGET TO \$76,667 BOF.
- D) REQUESTS THAT THE CHIEF EXECUTIVE DIRECT STAFF TO PREPARE A REPORT ON ALL RECENTLY COMPLETED, CURRENT AND PROPOSED PROJECTS INCLUDING THE SCOPE AND AN ACTUAL ITEMISED COST BREAKDOWN.

THE MEETING ADJOURNED AT 7:06PM AND RECONVENED AT 7:18 PM

WITH THE APPROVAL OF THE MOVER AND SECONDER THE MOTION WAS CHANGED TO READ AS FOLLOWS:

THAT THE ORETI COMMUNITY BOARD:

- D) CONSIDERS THE NOTICE OF REVOCATION AND NOTICE OF MOTION RECEIVED BY THE CHIEF EXECUTIVE (COPY ATTACHED TO THE MINUTES) AND REVOKES THE RESOLUTION MADE AT THE 18 DECEMBER 2023 MEETING OF THE BOARD: **“THAT PROJECTS IN RELATION TO THE DIPTON HALL BE RETAINED AS IDENTIFIED IN THE LONG TERM PLAN AND THE 2023/2024 ANNUAL PLAN”**
- E) AND THE BOARD RESOLVES TO COMBINE PROJECTS P-10930 AND P-10931 REFURBISH TOILETS, HEATPUMPS, CHANGING BUDGET TO \$76,667 BOF.
- E) REQUESTS THAT THE CHIEF EXECUTIVE DIRECT STAFF TO PREPARE A REPORT ON ALL RECENTLY COMPLETED, CURRENT AND PROPOSED PROJECTS INCLUDING THE SCOPE AND AN ACTUAL ITEMISED COST BREAKDOWN.

CARRIED. COUNCILLOR FRAZER REQUESTED THAT HIS DISSENTING VOTE BE RECORDED AND SMITH REQUESTED THAT HIS ABSTENTION BE RECORDED.

ATTACHMENT TO MINUTES: NOTICE OF REVOCATION AND NOTICE OF MOTION DATED 18 MARCH 2024.

7.5 COMMUNITY BOARD REPORTING

RECORD NO: R/24/3/23693

COMMUNITY PARTNERSHIP LEAD, KAREN PURDUE PRESENTED THIS REPORT. THE PURPOSE OF THE REPORT IS TO INFORM THE BOARD OF THE COMMUNITY LEADERSHIP, OPERATIONAL AND COUNCIL ACTIVITIES IN THE BOARD AREA AND ACROSS THE DISTRICT.

RESOLUTION

MOVED KAREN MAW, SECONDED CHRIS HERUD:

THAT THE ORETI COMMUNITY BOARD:

- A) **RECEIVES THE REPORT TITLED “COMMUNITY BOARD REPORTING” DATED 9 APRIL 2024.**

CARRIED

7.6 COUNCILLOR UPDATE

RECORD NO: R/24/3/23066

COUNCILLOR FRAZER TOOK THE BOARD THROUGH THE REPORT WHICH HIGHLIGHTED ITEMS THAT COUNCIL CONSIDERED AT MEETINGS HELD IN FEBRUARY AND MARCH 2024.

RESOLUTION

MOVED CHRIS HERUD SECONDED DAVE DIACK:

THAT THE ORETI COMMUNITY BOARD:

A) RECEIVES THE REPORT TITLED **“COUNCILLOR UPDATE”**.

CARRIED

7.7 CHAIRPERSON'S REPORT

RECORD NO: R/24/4/25701

RESOLUTION

CHAIR SMITH MOVED AND KAREN MAW SECONDED:

THAT THE ORETI COMMUNITY BOARD:

A) **RECEIVES THE REPORT TITLED “CHAIRPERSON'S REPORT”**.

CHAIR SMITH MOVED THE FOLLOWING MOTION:

THAT THE ORETI COMMUNITY BOARD:

B) REQUESTS THAT THE CHIEF EXECUTIVE ARRANGE FOR A REPORT BE UNDERTAKEN ON A WAY FORWARD REPLACE/UPGRADE CLOSED CIRCUIT TV CAMERAS IN WINTON AND THAT THE REPORT REQUESTS THAT STAFF SEEK QUOTES AND REPORT BACK TO THE BOARD WITH THEIR FINDINGS.

THE MEETING WAS ADJOURNED AT 8:19 AND RECONVENED AT 8:20 PM

COUNCILLOR FRAZER SECONDED THE MOTION MOVED BY CHAIR SMITH.

WITH THE APPROVAL OF THE MOVER AND SECONDER THE MOTION WAS CHANGED TO READ AS FOLLOWS:

THAT THE ORETI COMMUNITY BOARD:

B) REQUESTS THAT THE CHIEF EXECUTIVE ARRANGE FOR A REPORT BE UNDERTAKEN ON A WAY FORWARD REPLACE/UPGRADE CLOSED CIRCUIT TV CAMERAS IN WINTON (INCLUDING SPECIFICATIONS AND SECURITY ASPECTS) AND THAT THE REPORT REQUESTS THAT STAFF SEEK ESTIMATES AND REPORT BACK TO THE BOARD WITH THEIR FINDINGS.

CARRIED

KATIE ALLAN AND TRACY KENNEDY REQUESTED THAT THEIR DISSENTING VOTES BE RECORDED.

7.8 NEXT MEETING

RECORD NO: R/24/4/25700

RESOLUTION

MOVED COUNCILLOR FRAZER, SECONDED KAREN MAW:

THAT THE ORETI COMMUNITY BOARD:

- A) **RECEIVES THE REPORT TITLED "NEXT MEETING".**
- B) CONFIRMS THAT THEIR NEXT MEETING IS AT 6 PM ON MONDAY 24 JUNE 2024 IN THE SUPPER ROOM, WINTON MEMORIAL HALL, MELDRUM STREET, WINTON.

CARRIED

The meeting concluded at 8:32 pm


CONFIRMED AS A
TRUE AND CORRECT RECORD AT A MEETING OF THE
ORETI COMMUNITY BOARD HELD ON 15 APRIL 2024.

DATE: 24 June 2024

CHAIRPERSON:..

Attachment

To: Chief Executive of SDC, Cameron McIntosh

From: Katie Allan - Oreti Community Board

Date: 18.3.2024

Notice of Revocation and Notice of Motion

In accordance with Standing Orders 24.1 the Elected Members whose names and signatures appear below request that the following 'Notice of Revocation' to be included on the agenda for the next Oreti Community Board meeting on 15th of April 2024.

Below revocation of resolution made on 18th of December 2023:

That projects in relation to the Dipton Hall be retained as identified in the Long Term Plan and 2023/2024 Annual Plan.

In accordance with Standing Order 27.1 the Elected Members whose names and signatures appear below request that the following 'Notice of Motion' to be included on the agenda for the next Oreti Community Board meeting on 15th of April 2024.

Below Replacement Motion

That the Oreti Community Board agrees combining and moving projects P-10930 and P10931 'refurbish toilets, heat-pumps' to 24/25, changing budget to \$76,667 BOF.

Background and reasons for above notices

1.) The board Chair did not follow the board's Standing Orders.

- a)** The mover and seconder were not asked for their agreement to withdraw the original motion. (SO 23.4)
- b)** The 'amendment' is a direct negative as it nullifies the original motion. (SO 23.5)
- c)** The 'amendment' was unnecessary as resolutions were already made in prior meetings.
- d)** The 'amendment' motion was not stated as such and was neither moved or seconded, but was put to a vote by the Chair. (SO 23.1) Refer also notes under e)

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e) The Chair did not state the exact wording of the motion or amendment he wanted to make prior to voting. His words were along the lines: *"This is what the community wants, we are working on the toilet upgrade for the last three years and they finally decided what they want. We are not going to change this. The community is happy to go ahead, so it is going ahead. So, all in favour show your hand."* The Chair was then asked if he was moving that as a motion and he said: *"I suppose I should"*.

f) There was an unannounced adjournment, one of several during the meeting, where staff held private conversations about the process. After the first adjournment, the Chair announced, that because my motion was moved and seconded the board must vote on that motion first before voting on his. He then was interrupted by staff, who left the meeting for another private discussion. After their return they announced: *"This is now called a substantive motion and there is no need to vote on Katie's original motion"*. The Chair was asked by the Seconder: *"When a motion is moved and seconded, can someone move another motion and the existing motion was ignored?"* He replied: *"After discussion, yes"*. The recording in the minutes of the motions in question were subsequently changed again at the following board meeting on 19.2.2024 to: *'The motion was not put to the vote because the meeting moved to an amendment proposed by the Chair as follows...'*

g) The Chair did not put my procedural motion, which was seconded by Tracy Kennedy, to close the debate on my original motion. (SO 25.1.)

2.) The decision-making provisions of sections 77 - 82 of the LGA 2002.

The board has received conflicting information from staff and the board chair:

a) The Chair advised the board the community was consulted with, when in fact it was not.

b) Staff stated prior to the board meeting: "work is under way", when in fact it was not.

c) The LTP worksheets had incorrectly included a 'Better Off Funding' figure in the calculation matrix, therefore an incorrect rate and loan forecast was provided, which affects Council's rates affordability, debt affordability and debt servicing benchmarks. The board was asked to base its decision on incorrect and incomplete information.

d) The 'new' scope of the three projects including budget and funding review was not discussed or approved by the whole board. During discussion on 18.12.2023, staff said they will use existing contractors to carry out all three projects to economics of scale. Staff said all three projects are already in progress and can't be stopped, as board has already approved them. Staff advised the board that they got an agreement of the scope from the hall committee, the week prior to 18.12.23 and they now can go out to the market.

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As this was contradictory to the previous statement I challenged staff, who then said, the only project that can be taken out is the flooring one, as that was originally not planned for this year. Staff stated in their report on 14.2.2024 that 'the board Chair has signed off the scope of work.' Previous reports and worksheets staff provided to the board showed some of the projects as being 'in progress', when they in fact were not, except possible engagement with the building consent team and an external consultant for the toilet project. Staff to date still has not provided a copy of the newly agreed scope of works to board members as I requested on 28th February 2024 and again on 11th March 2024.

e) The projects were without board knowledge, discussion or approval combined and presented to council for approval in March 2023 in the AP 2023/2024 review report. The board was only made aware of the projects having been combined in late 2023, when the information of 'Carried Forward' projects was provided at a workshop in Sept/October 2023.

d) The board Chair did not allow discussions on advantages and disadvantages of my motion.

3.) The council has not fulfilled its obligations to support elected members.

a) Council's AP for 2023/2024 includes plans regarding representation and advocacy, and community and future (page 33-34), which have not eventuated for our board yet.

b) My motion was recorded in the unconfirmed minutes as: 'This motion was not.' I requested correction of many items in the minutes in a timely manner, but regarding this motion, staff advised they will come back to me separately, which occurred during our board meeting on 14.2.2024, when staff gave the board the wording that will be recorded in the minutes: 'The motion was not put to the vote because the meeting moved to an amendment proposed by the chair as follows'. This was also the first time the board received the actual wording of the motion staff said the Chair had put as an amendment to mine.

c) Against SO 9.9, the CFO withdrew the LTP report from our November 2023 agenda, after I pointed out many errors in the provided documentation. The CFO advised the board in prior meetings, that if the board 'does not get on with it and approve' the LTP, staff will recommend to council what they had originally proposed, which was a 20% rate increase for next year and a 38% rate increase over the next three years and some significant increases for some hall rates. As there were several motions passed on 18.12.2023, which given council approval will result in a decrease of our board rate to below 4% for next year, and significant reductions of some hall rates, I felt it was absolutely crucial and for the benefit of our communities to get the minutes and with that the resolutions approved so they would be presented to council as our board's recommendation for the LTP.

d) I requested in a timely manner from staff to provide information regarding the LTP. The board received a twenty-page long reply to my questions only on the day of our board meeting on 18.12.2023. I personally was not aware of their reply email until two hours or so before the actual start of our meeting. During the meeting only once did staff refer to these answers on one particular item. The rest of their email reply was neither read nor discussed. Therefore, the board was not equipped to comply with the decision-making provisions of LGA 2002.


e) On the agenda from 21.11.2022 on page 30 is stated: "Training will be offered for elected members and the standing orders will also be made available on Council's website. A hard copy of standing orders will be provided to each board member." Hard copies were only handed out on 19.2.2024 and only after a member's multiple requests. There has only been one offer for training for the entire district in late 2023, which was cancelled due to low uptake. This was proposed to happen during business hours on a Monday for most of the day, which for myself like assumingly many other elected members was an unsuitable time.

f) The minutes for the meeting held on 21.11.2022 state on page 12 under 8: "SOME BOARD MEMBERS HAD CONCERNS THAT THEY WERE NOT ENTIRELY FAMILIAR WITH STANDING ORDERS. AFTER DISCUSSION, IT WAS AGREED THAT THIS ITEM WOULD BE DEFERRED TO THE FEBRUARY 2023 BOARD MEETING, SO THAT BOARD MEMBERS COULD RECEIVE TRAINING ON STANDING ORDERS." I am not aware any follow up attempts were made by staff to address this issue.

Katie Allan (Mover)



Tracy Kennedy (Seconder)



Karen Maw



Dave Diack



Chris Herud
