



Notice is hereby given that a meeting of the Stewart Island/Rakiura Community Board will be held on:

Date: Thursday, 11 April 2024
Time: 8.45am
Meeting room: Stewart Island Pavilion
7 Ayr St, Stewart Island

Stewart Island/Rakiura Community Board Agenda OPEN

MEMBERSHIP

Chairperson	Aaron Conner
Deputy chairperson	Aaron Joy
Members	Mike Douglass Rakiura Herzhoff Daniel Meads Jon Spraggon Andrea Young

IN ATTENDANCE

Committee advisor	Kirsten Hicks
Community partnership leader	Karen Purdue

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www.southlanddc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. Should Members require further information relating to any reports, please contact the relevant manager, Chairperson or Deputy Chairperson.

Health and safety – emergency procedures

Toilets – The location of the toilets will be advised at the meeting.

Evacuation – Should there be an evacuation for any reason please exit via the exits indicated at the venue.

Earthquake – Drop, cover and hold applies in this situation and, if necessary, once the shaking has stopped we will evacuate the building to a safe location.

Phones – Please turn your mobile devices to silent mode.

Recording - These proceedings may be recorded for the purpose of live video, both live streaming and downloading. By remaining in this meeting, you are consenting to being filmed for viewing by the public.

Community board terms of reference

TYPE OF COMMITTEE	Community board (board)
RESPONSIBLE TO	Boards are responsible to Council Each board will also have relationships with Council committees (these committees are outlined in the delegations manual).
SUBCOMMITTEES	Some subcommittees will report to community boards – these are outlined in section 8.5 of the delegations manual.
MEMBERSHIP	Oreti and Waihopai Toetoe boards have seven members elected by the local authority triennial elections plus a member appointed by Council. All other boards have six members plus a member appointed by Council. The chairperson is elected by the board. Councillors who are not appointed to boards can only remain for the public section of the board meeting. They cannot stay for the public excluded section unless the board agrees.
FREQUENCY OF MEETINGS	Every second month, but up to 12 ordinary meetings a year with the approval of the chief executive.
QUORUM	Not less than four members
THE ROLE OF COMMUNITY BOARDS	<p>Governance</p> <p>Elected members are responsible for providing leadership, setting direction and for overseeing performance (at a high level).</p> <p>The chief executive and staff are responsible for management activities including the allocation of resources, overseeing the day to day operations of the community board, providing policy advice and implementing governance decisions.</p> <p>Roles outlined in the Local Government Act 2002</p> <ul style="list-style-type: none"> • appoint a chairperson and deputy chairperson • represent, and act as an advocate for, the interests of its community • consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the board • maintain an overview of services provided by the territorial authority within the community • prepare an annual submission to the territorial authority for expenditure within the community • communicate with community organisations and special interest groups within the community • undertake any other responsibilities that are delegated to it by the territorial authority. <p>Additional roles of boards</p> <p>Community wellbeing</p>

- a) promote the social, economic, environmental and cultural well-being of local communities
- b) monitor the overall well-being of local communities.

Community leadership

- a) to provide leadership to local communities on the strategic issues and opportunities that they face
- b) identify key issues and opportunities that will affect the future of the board’s community and work with Council staff and other local representatives to facilitate multi-agency collaborative opportunities
- c) promote a shared vision for the board’s community and develop and promote ways to work with others to achieve positive outcomes
- d) provide a local community perspective on Council’s long term plan key performance indicators and levels of service as detailed in the long term plan, and on local expenditure, rating impacts and priorities
- e) develop and manage community board plans including keeping these up to date and relevant to community needs and aspirations.

Engagement and relationships

- a) to develop relationships and communicate with key community organisations, special interest groups, residents and businesses within the community.

Advocacy

- a) as part of the long term plan or annual plan process, prepare a submission to Council on the proposed levels of service, income and expenditure within the community of interest
- b) as part of the long term plan or annual plan process, outline the relative priorities for the delivery of District services and levels of service within the board area (Council sets the levels of service for **District Activities**⁽ⁱⁱ⁾ if a board seeks a higher level of service, they need to recommend that to Council, and the higher level of service will need to be funded in an appropriate way (locally).

Local activities

For local activities⁽ⁱⁱⁱ⁾

- a) recommend to Council levels of service⁽ⁱⁱⁱ⁾ and budgets for local activities, having regard to Council budgets in the long term plan or annual plan process
- b) recommend to Council rates, user charges and fees to fund local activities

	<ul style="list-style-type: none"> c) recommend to Council or a relevant committee the approval of project definitions or business cases and procurement plans for capital expenditure over \$300,000 d) recommend to Council or a relevant committee unbudgeted capital expenditure e) monitor the services Council delivers its communities and assess the extent these services meet community needs or the expected level of service f) support the development of local management plans where required by statute or in support of the district plan, or other plans (reserves, harbours, or other community facilities). <p>These plans should then be recommended to Council. There are times when local management plans^(iv) should not be developed</p> <p>Environmental management and spatial planning</p> <ul style="list-style-type: none"> a) provide comment on resource consent applications referred to the community board for comment b) to make recommendations to Council about bylaws and about enforcing bylaws within the community, having regard to the need to maintain consistency across the District c) provide advice to Council and its committees on any matter of interest or concern to the community board in relation to the sale of alcohol, where statutory ability exists to seek such feedback d) provide input into regulatory activities not otherwise specified above, where process allows e) recommend to Council initiating an appeal to the environment court on decisions relating to resource consent applications that the board has made submissions on f) provide support to the development of community plans for a civil defence emergency and the recovery afterwards.
DELEGATIONS	<p>In exercising the delegated powers, boards will operate within:</p> <ul style="list-style-type: none"> a) policies, plans, standards or guidelines that have been established and approved by Council b) the needs of the local communities c) the approved budgets for the activity. <p>1) Boards shall have the following delegated powers and be accountable to Council for the exercising of these powers^(v).</p> <p>Community wellbeing</p> <ul style="list-style-type: none"> a) develop local strategies to improve areas of wellbeing (where a need has been identified) b) to develop local community outcomes that reflect the desired goals for their community or place.

	<p>Community board plans</p> <p>a) Regularly review and update the community board plan to keep the plan relevant.</p> <p>Decisions on locally funded assets and services</p> <p>a) accept donations of a local asset (e.g. a gas barbeque, park bench, etc) with a value of less than \$30,000</p> <p>b) approve project definitions or business cases for approved budgeted capital expenditure up to \$300,000.</p> <p>Unbudgeted expenditure</p> <p>a) approve unbudgeted operating expenditure for local activities of up to \$20,000</p> <p>b) approve up to a \$20,000 increase in the projected cost of a budgeted capital works project/item that is included in the annual plan or long term plan</p> <p>c) authority to delegate to the chief executive, when approving a project definition or business case, over-expenditure of up to \$10,000 for capital expenditure against the budget detailed in the annual plan or long term plan.</p> <p>Leases and licenses</p> <p>In relation to all leases and licences of land and buildings for local activities within their own area, and subject to any relevant legislation and/or policy requirement, on behalf of Council;</p> <p>a) accept the highest tenders for rentals more than \$10,000</p> <p>b) approve the preferential allocation^(vi) of leases and licenses where the rental is \$10,000 or more per annum.</p> <p>Community assistance</p> <p>a) establish a system for prioritising allocations, based on criteria provided by Council</p> <p>b) grant funds from the Community Partnership Fund</p> <p>c) allocate bequests or grants generated locally, consistent with the terms of the bequest or grant fund.</p> <p>Northern Southland development fund</p> <p>a) the Northern board can make decisions regarding funding applications to the Northern Southland development fund.</p>
LIMITS TO DELEGATIONS	<p>Boards have no financial or decision-making delegations other than those specifically delegated by Council.</p> <p>Boards shall only expend funding on purposes for which that funding was originally raised and in accordance with the budgets approved by Council through its long term plan or annual plan.</p> <p>In accordance with the provisions of section 39(2) of Schedule 7 of the Local Government Act 2022 the board may not incur expenditure in excess of the approved budget.</p>

	<p>Matters that are not delegated</p> <p>Council has not delegated to boards the power to:</p> <ul style="list-style-type: none"> a) make a rate or bylaw b) acquire, hold or dispose of property c) direct, appoint, suspend or remove staff d) engage or enter into contracts and agreements and financial commitments e) institute an action for recovery of any amount f) issue and police building consents, notices, authorisations and requirements under acts, statutes, regulations, bylaws and the like; g) institute legal proceedings other than the delegation to recommend to Council the initiating of an appeal to the environment court on decisions in respect to resource consent applications on which the board has made submissions.
CONTACT WITH MEDIA	<p>The board chairperson is the authorised spokesperson for the board in all matters where the board has authority or a particular interest.</p> <p>Board members, including the chairperson, do not have delegated authority to speak to the media or outside agencies on behalf of Council on matters outside of the board’s delegations.</p> <p>The leadership team member will manage the formal communications between the board and its constituents and for the board in the exercise of its business. Correspondence with central government, other local government agencies or official agencies will only take place through Council staff and will be undertaken under the name of Council.</p>
REPORTING	<p>Boards are unincorporated statutory bodies which are elected to represent the communities they serve.</p> <p>Copies of board meeting minutes are retained by Council.</p>

- (i) **District activities include:**
- a) community leadership at a district level (including district community grants)
 - b) wastewater
 - c) waste services
 - d) water supply
 - e) district open spaces (parks and reserves)
 - f) roading
 - g) district community services (library services, cemeteries, community housing and heritage/culture)
 - h) district community facilities (public toilets, library buildings, offices and amenity buildings)
 - i) environmental services (building services, resource management, environmental health, animal services, emergency management)
 - j) stormwater
 - k) corporate support services

- (ii) **Local activities include:**
- a) community leadership at a local board level (including local community grants)
 - b) local community facilities (halls and other amenity buildings within Council's overarching policy for community facilities)
 - c) water facilities (boat ramps, wharves, jetties and harbour facilities)
 - d) local open spaces (parks and reserves, playgrounds and streetscapes)
 - e) parking limits, footpaths and streetlights
 - f) Te Anau/Manapouri Airport (Fiordland board)
 - g) Stewart Island Electricity Supply Authority (SIESA) (Stewart Island/Rakiura board)
 - h) for the above two local activities only
 - i) recommend levels of service and annual budget to Council or a relevant committee
 - j) monitor the performance and delivery of the service
 - k) naming reserves, structures and commemorative places
 - l) authority to decide upon requests from the community, regarding names of reserves, the placement of structures and commemorative places.
 - m) naming roads
 - n) authority to decide on the naming for public roads, private roads and rights of way
 - o) assisting the chief executive by providing comment (through the board chairperson) to consider and determine temporary road closures applications where there are objections to the proposed road closure.
- (iii) Levels of service is a term in asset management referring to the quality of a given service. Defining and measuring levels of service is a key activity in developing infrastructure asset management plans. Levels of service may be tied to physical performance of assets or be defined by customer expectation and satisfaction.
- (iv) Local management plans should not be developed where powers:
- a) have been delegated to Council staff
 - b) would have significance beyond the board's area or otherwise involves a matter of national importance (Section 6 Resource Management Act 1991)
 - c) involve the alienation of any part of a proposed or existing esplanade reserve by way of width reduction, easement, lease or otherwise.
- (v) Local Government Act 2002, s.53
- (vi) A preferential allocation is when there is a preference that a lease or license is given to a particular person or group, rather than having an open process. For example, a neighbouring land owner or a community group that use a building may be asked if they want to lease the land/building, rather than giving the wider public the opportunity to tender or apply.
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1 Apologies

Apology received for non-attendance from Daniel Meads

2 Leave of absence

At the close of the agenda no requests for leave of absence had been received.

3 Conflict of interest

Community board members are reminded of the need to be vigilant to stand aside from decision-making when a conflict arises between their role as a member and any private or other external interest they might have.

4 Extraordinary/urgent items

To consider, and if thought fit, to pass a resolution to permit the community board to consider any further items which do not appear on the agenda of this meeting and/or the meeting to be held with the public excluded.

Such resolution is required to be made pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act 1987, and the chairperson must advise:

- (i) the reason why the item was not on the agenda, and
- (ii) the reason why the discussion of this item cannot be delayed until a subsequent meeting.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) that item may be discussed at that meeting if-
 - (i) that item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further **discussion.”**

5 Confirmation of minutes

5.1 Meeting minutes of Stewart Island/Rakiura Community Board, 15 February 2024

5.2 Meeting minutes of Extraordinary Stewart Island/Rakiura Community Board, 22 February 2024

6 Public participation

Notification to speak is required by 12noon at least one clear day before the meeting. Further information is available at www.southlanddc.govt.nz or by phoning 0800 732 732.



Stewart Island/Rakiura Community Board

OPEN MINUTES UNCONFIRMED

Minutes of a meeting of Stewart Island/Rakiura Community Board held in the Stewart Island Pavilion, Ayr St, Oban on Thursday, 15 February 2024 at 8.45am (8.47 – 10.21am)

PRESENT

Chairperson	Aaron Conner
Deputy chairperson	Aaron Joy
Members	Mike Douglass Daniel Meads Andrea Young Councillor Jon Spraggon

APOLOGIES

Rakiura Herzhoff

IN ATTENDANCE

Committee advisor	Kirsten Hicks
Community partnership leader	Karen Purdue

1 Apologies

An apology for non-attendance was received from Rakiura Herzhoff.

Moved Cr Jon Spraggon, seconded Andrea Young and resolved:

That the Stewart Island/Rakiura Community Board accept the apology for non-attendance from Rakiura Herzhoff.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

There were no conflicts of interest declared.

4 Extraordinary/urgent items

There were no extraordinary/urgent items.

5 Confirmation of minutes

Resolution

Moved Deputy Chairperson Aaron Joy, seconded Daniel Meads

That the Stewart Island/Rakiura Community Board confirms the minutes of the meeting held on 14 December 2023 as a true and correct record of that meeting.

6 Public participation

Ulva Goodwillie – Concerns relating to the proposed wharf closure date and the apparent lack of reporting on this matter

REPORTS

7.1 COMMUNITY UPDATE

RECORD NO: R/24/1/1737

JENNIFER ROSS (DEPARTMENT OF CONSERVATION) SPOKE TO THE BOARD ON THE FOLLOWING TOPICS:

- SOUTHERN NEW ZEALAND DOTTEREL PROGRAMME
- ULVA ISLAND RAT ERADICATION PROGRAMME – RAHUI EXTENDED BY MATAITAI
- VOLUNTEER PROGRAMME

- VISITOR SURVEY
- TRACK CUTTING, NORTHERN CIRCUIT
- MASON BAY RESTORATION
- CHRISTMAS VILLAGE HUT MAINTENANCE
- PROPOSED ULVA ISLAND TRACK CONNECTION TO BATHING BAY OWNERSHIP CONFIRMED BY DEPARTMENT OF CONSERVATION (DOC)
- RAKIURA TRACK MAINTENANCE.

RESOLUTION

MOVED CR SPRAGGON, SECONDED DANIEL MEADS AND RESOLVED:

THAT THE STEWART ISLAND/RAKIURA COMMUNITY BOARD:

- A) ACKNOWLEDGES THE ATTENDANCE OF REPRESENTATIVES FROM COMMUNITY AGENCIES AT THE MEETING

7.2 COMMUNITY BOARD REPORTING

RECORD NO: R/24/1/4237

COMMUNITY PARTNERSHIP LEADER KAREN PURDUE WAS IN ATTENDANCE FOR THIS ITEM.

MATTER DISCUSSED INCLUDED:

- THE BETTER OFF FUNDED BUTTERFIELD BEACH SECTION OF THE HORSESHOE BAY TRACK IS DUE TO BE COMPLETED IN MARCH
- MILITARY SUPPORT IS AVAILABLE UPON REQUEST FOR ANZAC DAY SERVICES
- TRADING IN PUBLIC PLACES – SHOULD THERE BE A LOCAL AREA IDENTIFIED?
- COMMUNITY FACILITIES TEAM ARE VERY STRETCHED AT THE MOMENT. PLEASE USE THE RFS SYSTEM
- LONG TERM PLAN – SCOPING FOR THIS WILL BE UNDERTAKEN EARLIER THAN USUAL
- VICTIM SUPPORT ARE SEEKING MORE LOCAL VOLUNTEERS
- VISITOR LEVY APPLICATIONS ARE DUE MAY 2024. A REPORT WILL NEED TO COME TO THE BOARD IN APRIL
- REQUEST FOR SERVICE NUMBERS
- FOVEAUX ALLIANCE ARE HAVING ISSUES WITH GREENWASTE BEING DUMPED IN ROADING RESERVE
- GOLDEN BAY MASTERPLAN STILL AWAITING FINAL SIGN OFF
- UPDATED CONFLICT OF INTEREST FORMS WILL BE SENT OUT TO ELECTED MEMBERS SHORTLY
- REPRESENTATION REVIEW OPTIONS ARE PROGRESSING.

RESOLUTION

MOVED DEPUTY CHAIRPERSON AARON JOY, SECONDED ANDREA YOUNG AND RESOLVED:

THAT THE STEWART ISLAND/RAKIURA COMMUNITY BOARD:

- A) RECEIVES THE REPORT **TITLED “COMMUNITY BOARD REPORTING” DATED 2 FEBRUARY 2024.**

7.3 COUNCILLOR UPDATE

RECORD NO: R/24/1/2571

COUNCILLOR JON SPRAGGON PRESENTED THIS REPORT.

- THE TRADING IN PUBLIC PLACES BYLAW HAS BEEN PASSED, AND CONTAINS INFORMATION ABOUT SIGNAGE
- THE DRAFT MANAGEMENT PLAN HAS BEEN DELAYED
- HOLLYFORD AND CATLINS ROADS HAVE NOW BECOME A FUNDING RESPONSIBILITY FOR COUNCIL, AND THIS WILL HAVE AN EFFECT ON THE OVERALL ROADING BUDGET
- THE REPEAL OF THE 3 WATERS ACT WILL HAVE A SIGNIFICANT IMPACT ON COUNCIL PLANNING, IN PARTICULAR THE LONG TERM PLAN (LTP).

RESOLUTION

MOVED MIKE DOUGLASS, SECONDED DANIEL MEADS AND RESOLVED:

THAT THE STEWART ISLAND/RAKIURA COMMUNITY BOARD:

- A) RECEIVES THE REPORT **TITLED “COUNCILLOR UPDATE”**.

7.4 SIESA POWERNET MONTHLY REPORTS

RECORD NO: R/24/1/2319

KAREN PURDUE, COMMUNITY PARTNERSHIP LEADER, WAS IN ATTENDANCE FOR THIS REPORT.

BOARD MEMBERS ASKED THAT THE ISSUE OF FIRE ALARMS AT THE POWER STATION BE FOLLOWED UP URGENTLY.

RESOLUTION

MOVED ANDREA YOUNG, SECONDED DEPUTY CHAIRPERSON AARON JOY AND RESOLVED:

THAT THE STEWART ISLAND/RAKIURA COMMUNITY BOARD:

- A) RECEIVES THE REPORT **TITLED “SIESA POWERNET MONTHLY REPORTS”**.

7.5 CHAIRPERSON'S REPORT

RECORD NO: R/24/1/1733

CHAIRPERSON AARON CONNER LED DISCUSSIONS ON THE FOLLOWING TOPICS:

- ULVA ISLAND WHARF – ON 22 DECEMBER 2023 THE DEPARTMENT OF CONSERVATION AGREED TO OWNERSHIP OF THE PROPOSED BATHING BAY WALKING TRACK
- PARKING – THE OPENING OF THE ROADING BYLAW HAS BEEN PUSHED BACK DUE TO A STAFFING SHORTAGE, AND THE URGENCY TO PROGRESS OTHER POLICY WHICH NEEDED TO BE ADOPTED FOR THE LONG TERM PLAN (LTP). RESOLUTION ADDED BELOW
- SIESA PRICE INCREASE- CURRENTLY THE DIESEL PRICES ARE REASONABLY STABLE. THE BOARD APPRECIATE THE WEEKLY DIESEL PRICE UPDATE FROM FINANCE. \$300K HAS BEEN APPROVED BY GOVERNMENT TO PROGRESS ALTERNATIVE ENERGY INVESTIGATIONS. THIS FUNDING WILL ENABLE PLANNING TO CONTINUE AND BUSINESS CASES SHOULD BE FORTHCOMING SHORTLY. THE BOARD SEEKS CLARIFICATION RELATING TO WHAT LEVEL OF AUTHORITY THEY HAVE IN RESOLVING PRICE CHANGES. THEY FEEL THAT FLEXIBILITY OF PRICING ADJUSTMENTS IS PERTINENT
- RECYCLING REVIEW – NO PROGRESS
- GOAL POSTS AT TRAILL PARK – THERE HAS BEEN AN OFFER FROM A PRIVATE INDIVIDUAL TO DONATE A SET. THE OLD ONES NEED TO BE FULLY REMOVED (RFS TO BE LODGED)
- SEAWALL VEGETATION – NO FURTHER ACTION ON THIS (RFS TO BE LODGED)
- GOLDEN BAY MASTERPLAN – NO FUNDING SOURCE IS AS YET AVAILABLE FOR THIS PROJECT. THE BOARD WERE ADVISED THAT GOLDEN BAY WHARF IS CONSIDERED TO HAVE A WORK LIFE OF 4 MORE YEARS. THE PROJECT COULD BE BROKEN INTO SHOVEL-READY STAGES
- HORSESHOE BAY WALKING TRACK – PLANTINGS ARE FAILING TO THRIVE ALONG THE SECTION LEADING DOWN TO MILL CREEK. REMOVAL OF THE HESSIAN-TYPE FABRIC AND SPRAYING OF THE WEEDS BETWEEN THE ROAD AND TRACK HAVE BEEN REQUESTED
- GARDENING – VIEW OF TRAFFIC IS OBSCURED BY TALL PLANTINGS ON THE CORNER OF ELGIN TERRACE AND MAIN ROAD. THIS HAS BEEN AN ONGOING ISSUE. THE BOARD BELIEVE THAT LARGE PLANTS NEED TO BE REPLACED BY LOWER GROWING VARIETIES
- TOY LIBRARY LEASE – **THE TOY LIBRARY'S** AGREEMENT LEASE FOR TRAILL PARK IS DUE FOR RENEWAL. GIVEN THAT PLANS FOR THIS AREA MAY CHANGE THE USE OF THE PAVILION, A SHORTER LEASE IS ADVISED. THE BOARD RESOLUTION IS BELOW
- CRUISE SHIP PEDESTRIANS – THIS IS A VERY APPARENT ISSUE WHENEVER A CRUISE SHIP VISITS. THERE IS CONCERN THAT ACCIDENTS MAY HAPPEN IF THE NUMBER OF PEOPLE WALKING/STANDING AROUND THE NARROW ISLAND ROADS DOESN'T REDUCE.

RESOLUTION

MOVED CHAIRPERSON AARON CONNER, SECONDED DANIEL MEADS AND RESOLVED RECOMMENDATION A, AND NEW B AND C (UNDERLINED), AND RESOLVED:

THAT THE STEWART ISLAND/RAKIURA COMMUNITY BOARD:

- A) RECEIVES THE REPORT **TITLED “CHAIRPERSON'S REPORT”**.
- B) REQUESTS THE URGENT REVIEW OF THE ROADING BYLAW, IN PARTICULAR RELATION TO PARKING AND THE PROPOSED ONE-WAY SYSTEM ON STEWART ISLAND
- C) CONFIRMS THE RENEWAL OF THE LEASE OF THE TRAILL PARK PAVILION TO THE TOY LIBRARY, WITH THE LEASE TERM BEING REDUCED FROM 5 YEARS TO 2

YEARS (TO ENABLE ANY PROPOSED DEVELOPMENT TO THE SITE IN RELATION TO THE GOLDEN BAY MASTERPLAN)

7.6 NEXT MEETING

RECORD NO: R/24/1/1739

COMMITTEE ADVISOR KIRSTEN HICKS ADVISED THE TIME, DATE AND VENUE FOR THE NEXT MEETING OF THE BOARD.

RESOLUTION

MOVED MIKE DOUGLASS, SECONDED DANIEL MEADS

THAT THE STEWART ISLAND/RAKIURA COMMUNITY BOARD:

- A) RECEIVES THE REPORT **TITLED "NEXT MEETING"**.

- B) CONFIRMS THAT THE NEXT MEETING OF THE STEWART ISLAND/RAKIURA COMMUNITY BOARD WILL BE HELD AT 8.45AM ON THURSDAY 11 APRIL 2024, AT THE PAVILION, 7 AYR STREET, STEWART ISLAND.

The meeting concluded at 10.21am

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE STEWART ISLAND/RAKIURA COMMUNITY BOARD HELD ON THURSDAY 15 FEBRUARY 2024

DATE:.....

CHAIRPERSON:.....



Extraordinary Stewart Island/Rakiura Community Board

OPEN MINUTES

Unconfirmed

Minutes of a meeting of Extraordinary Stewart Island/Rakiura Community Board held in the Stewart Island Pavilion, Ayr St, Oban on Thursday, 22 February 2024 at 7.30am (7.30am – 7.56am)

PRESENT

Chairperson	Aaron Conner
Deputy chairperson	Aaron Joy
Members	Mike Douglass Rakiura Herzhoff Daniel Meads Andrea Young Councillor Jon Spraggon

IN ATTENDANCE

Chief executive	Cameron McIntosh
Committee advisor	Kirsten Hicks
Strategic project lead	Simon Moran

1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

Rakiura Herzhoff declared a conflict of interest in item 6.1 Ulva Island wharf and abstained from discussion and voting.

4 Extraordinary/urgent items

There were no extraordinary/urgent items.

5 Public participation

1. Ulva Goodwillie asked that the date of wharf closure be reconsidered. She suggested changing from 31 March 2024 to 30 April 2024, which would more accurately reflect the tourism season. Ms Goodwillie suggested seeking funding from Environment Southland (if the Bathing Bay proposal proceeds) but supported the Hunter family proposal as the best option.
2. Paul Norris (Real NZ) spoke about the importance of Ulva Island to tourism (on a regional as well as a local level) and how important it was for operators to know that access was guaranteed for future bookings. He was in favour of Southland District Council (SDC) retaining ownership, and stressed the importance of a well maintained facility which allowed vessels to berth alongside. Mr Norris supported 30 April as being the traditional close of the tourism season.

Reports

6.1 Ulva Island wharf

Record No: R/24/2/4887

Strategic project lead Simon Moran was in attendance for this report.

Council and the community board have been working to find a sustainable solution for the replacement of the Ulva Island wharf for some time. The preferred option has ended up being a new wharf in Bathing Bay, however, that option also requires the construction of a section of new track approximately 400m long to link into the existing track network.

Ulva Island wharf is a locally funded piece of infrastructure. Estimates are that it will cost approximately \$1.5 million for this work with \$600,000 potentially available from a successful Tourism Infrastructure Fund application.

There is currently approximately \$300,000 allocated as a grant from the Stewart Island Visitor Levy and further applications could be made. If those applications are not successful, however, then the community will need to be rated to pay for any loan taken out on its behalf to fund the capital costs of the project. It will also be responsible for the ongoing maintenance of the structure.

The Department of Conservation (DOC) and Council have worked together to identify a preferred new track alignment. DOC has agreed in principle to taking over the ownership and maintenance obligations for the track once it is constructed but is unable to contribute to its capital funding. Preliminary estimates are that it could cost between \$400,000 and \$500,000 to construct with \$200,000 potentially available from a successful Tourism Infrastructure Fund application. The community will need to fund the local share to match the TIF funding and cover any additional construction costs.

Council had received a proposal from the Hunter Family Trust to take over the existing wharf. The proposal was included in the officers report for the community board to consider whether or not it supports Council giving it consideration.

The board also noted that should the Bathing Bay option be pursued, it is expected it would take at least 12-18 months for construction to be completed. This would mean that it would not be available for the next summer season. The Bathing Bay option is at the stage of requiring resource consents.

Reassurance was given that the Hunter family intent is for the wharf to be available for both private and commercial use.

Following discussion on the report, the Board were of the view to support the proposal of the Hunter Family Trust.

The Board noted that a final agreement would need a lot more detail but the following is the high level proposed approach:

- that the ownership of the Post Office Bay wharf and causeway transfer from the Southland District Council (SDC) to the Hunter family
- we (Hunter Family Trust) would continue to allow public and commercial use
- commercial users would need to be registered
- if significant repairs are required a funding plan would be worked through with commercial users
- existing conditions of use put in by SDC would stay
- in transferring the ownership, the Hunter family would take over the risk from SDC
- should SDC build the new wharf in Bathing Bay the Hunter Family would close the Post Office Bay wharf to the public and commercial users
- the Hunter Family understands the **wharf and causeway's historical significance and** would undertake best endeavors to preserve its heritage
- SDC will not object to any applications made by the Hunter family to extend the wharfs resource consent.

While the Board supported the proposal of the Hunter Family Trust, recommendation e of the officers report would not be required to vote on and the next step for the consideration of the proposal is for a report to Council.

Moved Cr Jon Spraggon, seconded Daniel Meads the following motion:

That the Stewart Island/Rakiura Community Board:

- a) **Receives the report titled "Ulva Island wharf".**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Determines that it ~~supports / does not support~~ consideration of the proposal by the Hunter Family Trust.

The motion was put and declared CARRIED.

Moved Daniel Meads, seconded Mike Douglass the following motion:

That the Stewart Island/Rakiura Community Board:

- New e) recommends the extension of the closing date of the Ulva Island wharf to 30 June 2024.
- New f) approves up to \$5000 expenditure for minor maintenance, to be funded from the Stewart Island Jetties general maintenance budget.

The motion was put and declared CARRIED.

Final resolution

That the Stewart Island/Rakiura Community Board:

- a) **Receives the report titled "Ulva Island wharf".**
- b) Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.
- c) Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.
- d) Determines that it supports consideration of the proposal by the Hunter Family Trust.

New e) recommends the extension of the closing date of the Ulva Island wharf to 30 June 2024.

New f) Approves up to \$5000 expenditure for minor maintenance, to be funded from the Stewart Island Jetties general maintenance budget.

The meeting concluded at 7.56am.

CONFIRMED AS A TRUE AND CORRECT RECORD AT A MEETING OF THE STEWART ISLAND/RAKIURA COMMUNITY BOARD HELD ON THURSDAY 22 FEBRUARY 2024.

DATE:.....

CHAIRPERSON:.....

Community update

Record no: R/24/3/22953

Author: Kirsten Hicks, Committee advisor/customer support partner

Approved by: Michael Aitken, GM strategy & partnerships (interim)

Decision

Recommendation

Information

Recommendation

That the Stewart Island/Rakiura Community Board:

- a) Acknowledges the attendance of representatives from community agencies at the meeting.

Attachments

There are no attachments for this report.

Community board reporting

Record no: R/24/3/23692
Author: Karen Purdue, Community partnership leader
Approved by: Sam Marshall, Group manager customer and community wellbeing

Decision Recommendation Information

Purpose

- 1 The purpose of this report is to inform the board of the community leadership, operational and Council activities in the board area and across the district.

Recommendation

That the Stewart Island/Rakiura Community Board:

- a) **receives the report titled “Community board reporting” dated** 28 March 2024.

Attachments

- A Stewart Island Rakiura community leadership report - 11 April 2024 [↓](#)
- B Active Southland - SDC Holiday programme Summary - January and February 2024 [↓](#)
- C Stewart Island Rakiura operational report - 11 April 2024 [↓](#)



What's happening in your area

Better-off funding projects update

PROJECT	FUNDING	CURRENT STATUS
Stage 2 Horseshoe Bay Road- Butterfield Beach Track	\$278,000	Construction has been completed for stage one and two. Investigations into stage three are underway.

Stewart Island/Rakiura – visitor levy numbers

The table below shows visitor numbers to Stewart Island for the periods February 2022 - January 2023 and February 2023 – January 2024.

An increase of 6,874 visitors was recorded for the February 2023- January 2024 period over the previous period.

This also resulted in an increase in the amount collected of \$102,522 (excluding GST). The increase in the levy amount from \$5 to \$10 was effective from October 2023.

2023-2024			2022-2023			Difference
	Number of visitors	Levy collected (excl. GST).		Number of visitors	Levy collected (excl. GST).	
Feb-23	6,660	\$ 28,995	Feb-22	2,967	\$ 12,898	\$ 16,097
Mar-23	4,928	\$ 21,426	Mar-22	2,928	\$ 12,733	\$ 8,693
Apr-23	3,808	\$ 16,557	Apr-22	2,986	\$ 12,984	\$ 3,573
May-23	1,991	\$ 8,654	May-22	2,148	\$ 9,338	-\$ 684
Jun-23	1,309	\$ 5,691	Jun-22	1,437	\$ 6,248	-\$ 557
Jul-23	2,274	\$ 9,887	Jul-22	1,298	\$ 5,643	\$ 4,244
Aug-23	1,639	\$ 7,125	Aug-22	1,494	\$ 6,496	\$ 629
Sep-23	1,952	\$ 8,486	Sep-22	1,899	\$ 8,258	\$ 228
Oct-23	2,880	\$ 25,044	Oct-22	3,268	\$ 14,209	\$ 10,835
Nov-23	2,929	\$ 25,470	Nov-22	3,879	\$ 16,865	\$ 8,605
Dec-23	4,603	\$ 40,024	Dec-22	4,770	\$ 20,738	\$ 19,286
Jan-24	6,287	\$ 54,668	Jan-23	5,312	\$ 23,095	\$ 31,573
Total	41,260	\$ 252,027		34,386	\$ 149,505	\$ 102,522

Future planning for community boards

Work is underway to scope and carry out a SDC led project to develop future focussed, local plans for some settlements across the district (sometimes referred to as spatial plans). Essentially these plans will, at a high level, consider opportunities for where settlements could grow in relation to new housing, business and community activities. It would also consider key limitations such as natural hazards and provide a start point for a co-ordinated approach to future development.

This work will be carried out in partnership with community boards and be co-ordinated with other projects such as the review of community board plans. It is proposed that the current community board plans continue in their current form and be revised in time to inform the next Long Term Plan review. This will allow boards to include and prioritise outcomes from the spatial planning project in their community board plans (should boards want to).

What's happening across the district

Mayors Taskforce for Jobs

The Mayors Taskforce for Jobs (MTFJ) Community Employment Programme (CEP) was successfully launched in Riverton, Winton and Te Anau in February, with more than 60 people attending. These events provided an opportunity for employers, social support agencies, schools, and other interested parties to come together to talk about the CEP and how it will work in their respective communities.

Feedback gathered from attendees was overwhelmingly positive, with many expressing eagerness to participate in the initiative and the community's response since indicates a strong desire to get involved and support the programme.

Following the launches, job hubs have been held in Riverton, Winton and Te Anau libraries, where young people were invited to attend and find out more about the programme in an informal setting. More than ten people attended the hubs, many of whom will be a good fit for the programme. We will be looking to expand the number of locations where the job hubs are held.

Throughout the year we will be running courses that meet the needs of the local community to assist individuals to gain skills on their way to work readiness. We are currently working with the Tuatapere community to organise a first aid course.

Referrals are already being received from schools, parents, agencies and young people are applying themselves. We are currently working with 12 young people to help them write CVs, identify employment opportunities, find training pathways and other support where needed to help them on their way to work readiness.

Murihiku Southland cycle tourism opportunity assessment

This document was released in December 2023 and suggested that some of the next steps are an investigation of a potential regional trails' entity.

Pages 64 and 65 of the Murihiku Southland cycle tourism opportunity assessment discusses regional trail organisations and outlined the future opportunity 'to recommend that further investigation be undertaken to provide an assessment of the merits, issues and opportunities of a regional trails' entity. This investigation should also include reviewing the Ride Southland Governance Group role and consider the potential cycle tourism partners group in determining the scope of a regional trails' entity'.

Great South have contracted Rob MacIntyre from Destination Planning Ltd (who also completed the Cycle Tourism Opportunity Assessment) to complete this report which will provide:

1. Desktop research of other regional models to consider for Murihiku Southland

Investigation and/ or case studies from other regions, national and international models that could be considered for Murihiku Southland.

2. Proposed regional entity structure for Murihiku Southland

A draft scope and/ or terms of reference outlined, along with a framework for what the potential regional entity would cover, advocate for and how it would interact or complement existing entities (Ride Southland Governance Group, existing trusts, clubs etc).

Stakeholder workshops have been held around the district in March to understand their position on any potential regional trails' entity and to test proposed scopes and/ or terms of references.

A copy of the full assessment is available on Great South's website.

Community funding

Community Partnership Fund

The next funding round closes on 31 October 2024.

Other funding opportunities

The following funds are administered by Council and had funding rounds closing on 31 March 2024. Decisions will be made for these grants in May and the allocations will be detailed in the next community leadership report.

- District initiatives
- Sport New Zealand Rural Travel Fund
- Creative Communities Fund

All application forms are on the SDC website: <https://www.southlanddc.govt.nz/council/funding-and-grants/> or email funding@southlanddc.govt.nz

Council department updates

Governance

Staff are busy on a number of work streams including:

The representation review – staff have undertaken a community engagement process on representation in the district, and came up with representation options. These options have now been discussed with Council, the elected member working group, community boards and Council's people's panel. Staff will present a report to Council in April outlining the feedback received, the options generated, and it will outline what will be presented to Council as the initial proposal. It is anticipated Council will adopt the initial proposal in May, and it will be consulted on after the long-term plan (probably July).

Pecuniary and other conflicts of interests – staff are compiling the register of elected members' interests. If you have not filled in the form to declare your interests, please do so as soon as possible.

Delegation changes – staff are writing reports to Council to keep the delegations manual up to date and to ensure the manual reflects the current governance structure.

Reviewing the report template for meetings – staff are beginning to review the report template used to produce reports for formal meetings. If you have any feedback on the current template or have suggested changes please email michal.gray@southlanddc.govt.nz or let your community partnership leader know.

Public excluded reports – governance staff are producing guidance for staff on when reports in the public excluded part of a meeting can later be made available to the public. There is going to be a recommendation in each public excluded report outlining when, or if, it can be released.

Akona learning platform – we really encourage you to use this learning tool – there are currently sessions/ modules available on:

- governance – focusing on the big picture
- navigating local government meetings
- managing conflicts of interest
- engaging with your local community
- remuneration and tax for elected members
- and there are Ako hours (videos to view) on:
 - avoiding the pitfalls of pecuniary and non-pecuniary interests
 - applied governance
 - deliberative democracy
 - social media safety
 - Te Tiriti o Waitangi.

Long Term Plan (LTP)

The LTP team is working on an extended timeline due to the changes in legislation. The dates will be presented to Council's March Finance and Assurance Committee with the proposed completion of the LTP moving to August 2024.

This additional time allows for the most up to date and robust information to be prepared in relation to the consultation topics – one of which is related to water services.

Central government has given local government the option of extending the sign off of LTPs to September or to defer the LTP for 12 months due to the repeal of the Water Services Entity Bill.

There are opportunities and risks in both options. SDC plans to hold the consultation process in June then to hold hearings and deliberations in July and sign off in August 2024.

Community facilities team update

Requests for service

A reminder, where possible, to please use the request for service (RFS) option to report problems in the first instance or contact your CPL.

Project scopes

Most community boards have now had a visit from the team and discussed the scoping of projects. These project scopes are currently being finalised and will be on the boards next formal meeting agenda for approval.

Stakeholder updates

Fire and Emergency New Zealand

Fire and Emergency New Zealand is establishing a Local Advisory Committee (LAC) in Murihiku Southland and is currently seeking expressions of interest for committee members.

Our LAC ensures community voices and interests are reflected in our national and local planning. Having our own LAC is great news for the Southland district team as it gives our local community a chance to have a say in how we deliver fire and emergency services here in Murihiku Southland and will give

independent advice to the local district team on what's important to local communities and what risks they feel they face.

To ensure our LAC is reflective of the Southland community, we are looking for people from diverse community and industry groups, who are well connected and respected within those groups, and able to provide deeper insights into their views and concerns. Some governance and/ or strategic management experience is preferred. There is plenty of information on our website at www.fireandemergency.nz/LACs and the opportunity is also currently being advertised on SEEK.

Expressions of interest for membership are now open and close on 14 April 2024 and please feel free to share this opportunity through your networks.

If you have any questions, or you can recommend a good opportunity to speak about LACs with interested groups in our community, please email readinessandrecovery@fireandemergency.nz or call 0800 65 65 61.

Active Southland – SDC Holiday programme update

Active Southland once again partnered with Council to deliver the holiday programme in January and February of this year. The programme visited eight towns across the district including three new locations being Mossburn, Riversdale and Tuatapere. The full report from Active Southland is attached to this report.

Councillor update

Record no: R/24/3/23067
Author: Rachael Poole, Committee advisor
Approved by: Michael Aitken, GM strategy & partnerships (interim)

Decision Recommendation Information

Purpose of report

- 1 This report is to provide the board an overview of the matters that have been considered at Council and Finance and Assurance Committee meetings in February and early March 2024.
- 2 To watch any of the previous Council or Finance and Assurance Committee meetings select this link: [SDC youtube](#)
- 3 An overview of reports presented is given in the table below.
- 4 This report is also to provide an opportunity for Councillor Spraggon to update the board on any other issues that have arisen around the Council table.

24 January 2024- Council meeting	
Report	Overview
Granting of consent for an easement over Te Anau gardens recreation reserve, Little Park Lane, Te Anau	Council approved the consent to grant a Right to Convey Electricity easement to The Power Company Ltd over part of the recreation reserve at Little Park Lane.
Proposed Regional Climate Change Strategy for Murihiku Southland	The purpose of the report was to provide information regarding the Proposed Regional Climate Change Strategy for Murihiku Southland that has been developed to enable a regional approach to respond to our changing climate. Council endorsed the proposed strategy to enable public consultation to be undertaken by Environment Southland.
SIESA price adjustment 2024	The purpose of the report was to recommend to Council that the price of per kilowatt hour (Kwh) for SIESA increases, due to the increasing cost of diesel, to the value of \$0.85 Kwh. Council agreed to change the Stewart Island Electricity Supply Authority (SIESA) schedule of fees and charges for 2023/2024 for the SIESA standard rate per unit to \$0.85 with the increase to take effect from 1 March 2024 and electricity used in March 2024 will be invoiced in April 2024 at the new rate and then thereafter
Proposed update to Delegations Manual	Minor updates were made to Council's delegations manual including: <ul style="list-style-type: none"> • updates to reflect Council's staffing structure following the re-alignment process

	<ul style="list-style-type: none"> • updating delegations to the District Licensing Committee and to staff under the Sale of Alcohol Act 2012 and the Sale and Supply of Alcohol (Fees) Regulations 2012 • updating delegations under the Food Act 2014 • additional delegations and changes to delegations under the Resource Management Act 1991.
14 February 2024 – Finance and Assurance Committee meeting	
Finance and Assurance Committee work plan to 30 June 2024	Chief executive, Cameron McIntosh updated the committee on the implications to the Long Term Plan with the 3 waters programme being stopped by the new government.
Commercial infrastructure - forestry estate - carbon investment	The purpose of the report was to inform the Finance and Assurance Committee of the current market environment for New Zealand Emission Units (NZUs) held in the Emissions Trading Scheme (ETS). Council asked staff to review Councils ongoing position in relation to its existing forestry estate NZUs and forest estate and report to the Committee by June 2024.
Draft revenue and financing policy for long term plan 2024-2034	The purpose of the report was for the Finance and Assurance Committee to consider and provide feedback on the draft Revenue and Financing Policy and recommend to Council that it endorse the draft policy for consultation as part of the 2024-2034 Long Term Plan. Various rating changes were endorsed to be consulted on and this public consultation will take place alongside other financial policies and the LTP 2024-2034, with dates to be confirmed.
Supporting Documentation - Long Term Plan 2024-2034	<p>The purpose of the report was to recommend the committee endorse the supporting documents for the Long Term Plan 2024-2034 for release to the auditors and to support the consultation document.</p> <p>Council endorsed and recommended to Council the following draft supporting information:</p> <ul style="list-style-type: none"> • draft performance management framework • transport draft activity management plan <p>These documents will be made publicly available during the consultation period.</p>
6 March 2024- Council meeting	
Review of rates remission decision - 10 Rata Street Stewart Island/Rakiura	The purpose of the report was to consider the request of the ratepayer of 10 Rata Street, Stewart Island/Rakiura for Council to review the staff decision made under delegated authority not to reduce rates for the property for the 2023/2024 financial year. Council agreed that no rate remission will be applied to 10 rata Street, Stewart Island/Rakiura for the 2023/2024 financial year.
Mayor's Taskforce for Jobs - update from Great South	Great South Southland youth futures team manager – Renata Gill updated Council on how the taskforce launches went and how the program is progressing. Launches were held in Riverton, Winton and Te Anau.
Financial Report for the period ended 31 January 2024	Council was provided with an overview of the draft financial results for the seven months to 31 January 2024 by Council's

	seven activity groups, as well as the draft financial position and the draft statement of cashflows as at 31 January 2024.
Mayor's report	Mayor Scott introduced his report and reported on meetings and events that he had attended during December 2023 and January and February 2024. Fiordland chair, Diane Holmes and deputy chair, Julie Burgess spoke to Council on the different events that have been happening within their community. Wallace Takitimu Chair, Tony Philpott spoke to Council on what has been happening within his communities.
Ulva Island wharf	Council have agreed to consider a proposal received from the Hunter Family Trust to take over the ownership and management of the Ulva Island wharf at Post Office Cove, Stewart Island/Rakiura.
Water services update	Chief executive, Cameron McIntosh updated Council on water services following the repeal of Affordable Water legislation by the new government in December 2023.

a) Recommendation

That the Stewart Island/Rakiura Community Board:

- a) **receives the report titled “Councillor update”.**

b) Attachments

There are no attachments for this report.

Financial Report for the period ended 29 February 2024

Record No: R/24/3/24449

Author: Avneet Deo, Finance Business Partner

Approved by: Anne Robson, Group manager finance and assurance

Decision

Recommendation

Information

Summary

- 1 The purpose of this report is to present the final financial results and supporting information for the Stewart Island/Rakiura Community Board for the period ended 29 February 2024. The financial report is contained within attachment A.

Recommendation

That the Stewart Island/Rakiura Community Board:

- a) Receives the report **titled “Financial Report for the period ended 29 February 2024”** dated 27 March 2024.

Attachments

- A Financial Report for the period ended 29 February 2024 [↓](#)

Proposed Regional Climate Change Strategy consultation

Record no: R/24/3/22959
Author: Rochelle Francis, Climate change lead
Approved by: Michael Aitken, GM strategy & partnerships (interim)

Decision Recommendation Information

Purpose

- 1 The purpose of this report is to provide information about consultation on the Proposed Regional Climate Change Strategy for Murihiku Southland (Proposed Strategy).

Information about the Proposed Strategy and consultation

- 2 The Proposed Strategy was developed and endorsed by the four Southland councils (Environment Southland (ES), Gore District Council, Invercargill City Council and Southland District Council) and Te Ao Mārama Inc.
- 3 ES is coordinating public consultation on the Proposed Strategy on behalf of all parties. Feedback has the potential to influence both the strategy and the framework for action on climate change, in addition to individual council work programmes.
- 4 Members of the public are asked to provide feedback on the Proposed Strategy's aspirations including a regional Net Zero goal, and to indicate which climate change impact they are most concerned about. They are also invited to provide any other comments regarding the Proposed Strategy and/or Southland councils' responses to a changing climate.
- 5 As part of the consultation process, ES will hold a special hearing to enable people and organisations that have provided feedback an opportunity to be heard in person.
- 6 People can read the Proposed Regional Climate Change Strategy and provide feedback at www.es.govt.nz/climate-change-strategy. The consultation closes on 8 May 2024.

Recommendation

That the Stewart Island/Rakiura Community Board:

- a) **receives the report titled "Proposed Regional Climate Change Strategy consultation".**

Attachments

- A Proposed Regional Climate Change Strategy - final version for consultation [↓](#)

Chairperson's report

Record no: R/24/3/23074
Author: Kirsten Hicks, Committee advisor/customer support partner
Approved by: Michael Aitken, GM strategy & partnerships (interim)

Decision Recommendation Information

- 1 The purpose of this report is to update the board on activities that the chairperson has been involved with since the previous meeting. It is also an opportunity to discuss progress on current projects.

Topics the chair would like to discuss include:

- Ulva Island wharf update
- SIESA
- recycling review
- seawall vegetation
- Lonnekers trees
- Traill Park – status of backroom
- Chairs' meeting
- spraying required
- community meeting

Recommendation

That the Stewart Island/Rakiura Community Board:

- a) **receives the report titled “Chairperson's report”.**

Attachments

There are no attachments for this report.

Next meeting

Record no: R/24/3/23071
Author: Kirsten Hicks, Committee advisor/customer support partner
Approved by: Rachael Poole, Committee advisor

Decision Recommendation Information

- 1 This report is to confirm that the next meeting of the Stewart Island/Rakiura Community Board will be held at 9.45am on Thursday 13 June 2024 at the Pavilion, 7 Ayr Street, Stewart Island.

Recommendation

That the Stewart Island/Rakiura Community Board:

- a) **receives the report titled “Next meeting”.**
- b) Confirms that the next meeting of the Stewart Island/Rakiura Community Board will be held at 9.45am on Thursday 13 June 2024, at the Pavilion, 7 Ayr Street, Stewart Island

Attachments

There are no attachments for this report.