



Tuatapere Te Waewae Community Board

OPEN MINUTES

Minutes of a meeting of Tuatapere Te Waewae Community Board held in the Waiau Town and Country Club, 41 King Street, Tuatapere on Thursday, 4 April 2024 at 3.30pm. (3.30pm – 5.27pm (PE 5.15pm – 5.27pm)).

PRESENT

Chairperson

Anne Horrell

Deputy chairperson

Blayne De Vries

Councillors

Wayne Edgerton

Paula McKenzie

Marilyn Parris

Jo Sanford (3.33pm-5.27pm)

Councillor Derek Chamberlain

IN ATTENDANCE

Committee advisor

Rachael Poole

Community partnership leader

Stella O'Connor

Governance legal manager

Robyn Rout

Community partnership leader

Karen Purdue

1 Apologies

There were no apologies.

2 Leave of absence

There were no requests for leave of absence.

3 Conflict of interest

Cr Chamberlain declared a conflict of interest with item 7.1 Proposed regional climate change strategy consultation as he is an alternate for the working group, but will still take part in discussions and decisions.

Chair Horrell declared a conflict of interest with item 7.1 Proposed regional climate change strategy consultation and will withdraw from the table and not take part in any discussion or decisions.

4 Extraordinary/urgent items

There were no extraordinary/urgent items.

5 Confirmation of minutes

Resolution

Moved Jo Sanford, seconded Cr Chamberlain **and resolved:**

That the Tuatapere Te Waewae Community Board confirms the minutes of the meeting held on 5 December 2023 as a true and correct record of that meeting.

6 Public participation

There was no public participation

Reports

Items 7.2 & 7.3 were moved forward

7.2 Unbudgeted expenditure for reimbursement for urgent flood protection work

Record No: R/24/1/1438

Community partnership leader – Karen Purdue was in attendance for this item. Ms Purdue explained that the purpose of the report was for the board to consider whether or not it wishes to approve unbudgeted expenditure of \$18,815.29 plus GST to reimburse Environment Southland for flood protection work completed in Tuatapere in August 2023. The amount is 45% of the total cost from a project total of \$41,811.76 (excl GST).

The board have requested that a more detailed invoice is provided and maps showing the areas where the work was completed and who owns the pieces of land are circulated to allow them to make an informed decision.

Board approved motions a – c but d & e were left to lie on the table until the additional information requested was available.

Resolution

Moved Councillor Chamberlain, seconded Jo Sanford recommendations a – c and resolved:

That Tuatapere Te Waewae Community Board:

- a) **Receives the report titled “Unbudgeted expenditure for reimbursement for urgent flood protection work”.**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

CARRIED

Moved Blayne De Vries, seconded Paula McKenzie resolution d and e to lie on the table awaiting further information from staff.

- d) **Approves unbudgeted expenditure of \$18,815.29 plus GST as a reimbursement for the urgent flood bank restoration works completed on Southland District Council land in August 2023 by Environment Southland.**
- e) **Approves funding the unbudgeted expenditure from the Tuatapere Te Waewae general reserve.**

CARRIED

7.3 Tuatapere domain closed-circuit television (CCTV) review

Record No: R/24/2/6152

Community partnership leader – Stella O'Connor was in attendance for this item and explained that the purpose of the report was to review the trial installation of CCTV cameras at the Tuatapere domain.

Following the trial it was recommended to keep the existing cameras as one deterrent and to put a locked barrier at the entrance (gate or chain and bollards) of the domain during night hours. A memorandum of understanding will be required to enable use, maintenance and management of the cameras.

Moved Marilyn Parris, seconded Jo Sanford recommendations a - c:

That Tuatapere Te Waewae Community Board:

- a) **Receives the report titled "Tuatapere domain closed-circuit television (CCTV) review".**
- b) **Determines that this matter or decision be recognised as not significant in terms of Section 76 of the Local Government Act 2002.**
- c) **Determines that it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with Section 79 of the act determines that it does not require further information, further assessment of options or further analysis of costs and benefits or advantages and disadvantages prior to making a decision on this matter.**

CARRIED

Moved Blayne De Vries, seconded Councillor Chamberlain:

That Tuatapere Te Waewae Community Board:

- d) **Agrees to keep the existing cameras as a deterrent and install a barrier (gate/chain) at the entrance of the domain Elder Drive.**

CARRIED

Moved Joanne Sanford, seconded Marilyn Parris:

That Tuatapere Te Waewae Community Board:

- e) **Notes that the cost of the barrier is unknown and that a further report with costings will be presented to the board for consideration at a later date, Including costs for decent signage to ensure no vehicles are accidentally locked in overnight.**

CARRIED

Moved Paula McKenzie, seconded Wayne Edgerton:

That Tuatapere Te Waewae Community Board:

- f) **Notes that a memorandum of understanding (MOU) will need to be signed allowing police access to the footage and outlining ownership and management of the devices.**

CARRIED

Chair Horrell moved away from the table and deputy chair De Vries took over as Chair for this item.

7.1 Proposed Regional Climate Change Strategy consultation

Record No: R/24/3/22948

Climate change lead, Rochelle Francis spoke to this report. The purpose of this report was to provide information about consultation on the Proposed Regional Climate Change Strategy for Murihiku Southland (Proposed Strategy) and to run through the four questions that form the consultation.

Ms Francis also shared a word document that can be used by those who do not have access to a computer, or who find the online submission a challenge and staff will distribute these to our offices and libraries. The consultation closes on 8 May 2024.

Resolution

Moved Cr Chamberlain, seconded Paula McKenzie **and resolved:**

That the Tuatapere Te Waewae Community Board:

- a) **receives the report titled "Proposed Regional Climate Change Strategy consultation".**

Chair Horrell returned to the table and resumed as Chair of the meeting.

7.4 Financial Report for the period ended 29 February 2024

Record No: R/24/3/11171

Community partnership leader, Stella O'Connor was in attendance for this item and explained that the purpose of the report was for the Board to note the final financial results and supporting information for the local activities within the Tuatapere Te Waewae community board area for the period ended 29 February 2024.

Resolution

Moved Jo Sanford, seconded Marilyn Parris **and resolved:**

That the Tuatapere Te Waewae Community Board:

- a) **Receives the report titled "Financial Report for the period ended 29 February 2024" dated 25 March 2024.**

7.5 Councillor update

Record No: R/24/1/2208

Councillor Chamberlain was in attendance for this item and took the Board through the report.

The report gave an overview of the business that had been considered at the Council and Finance and Assurance Committee meetings in December 2023 and February and March 2024.

Councillor Chamberlain spoke about the Long Term Plan time extension due to three waters having to come back into the Long Term Plan.

Resolution

Moved Deputy chair De Vries, seconded Paula McKenzie **and resolved:**

That the Tuatapere Te Waewae Community Board:

- a) receives the report titled “Councillor update”.

7.6 Chairperson's report

Record No: R/24/1/2724

Chair Horrell took the Board through her report and mentioned how great it was to see so many people involved with the rubber duck race and the Orepuki garage sale.

The meeting received updates on the following:

- Community housing is going well, fully tenanted and looking tidy.
- Tuatapere playcentre is going strong but the Eastern Bush playgroup is looking for committee members.
- HumpRidge track has it's official opening in October, tentative date 24 October. Track numbers were back a bit, but March and April are heavily booked. AGM has been held.
- Southland Regional Heritage Trust turned down Tuatapere Archives request for operational funding. Staff will meet with representatives to follow up with the Southland Regional Heritage Trust on why the application was declined.
- SPOT raised \$1700 at the recent swimathon and has an upcoming mental health first aid course.
- Domain has sustained damage to the turf from horses during the A & P show, rugby will take place at the top grounds until sorted. Back ditch still be cleaned out and ring fence work and funding applications to start.
- Clifden domain lease not renewed. Will be advertised in due course. New chair and secretary and trees have been removed from around the golf course.
- Squash competitions start this month, men's tennis won their competition, netball trials held and practices underway and rugby is about to start.
- RSA has had good use this month. Smallbore rifle has started. ANZAC day is coming soon, a new cleaner is being recruited. Look into what to do with the backdrops – ownership and future.
- Junior librarians helping out on Fridays at the library, and Duke of Edinburgh participant on Friday evening. Ratty competition held over May and June and storytime

reading is about to start. Handrail is about to be installed and staff are working on maintenance (window and crack).

- Swimming pool had good use and will close on 14 April. Swim club have their champs on Sunday.
- Schools have been represented at Western and Southland athletics as well as Western swimming. Blackmount trail ride and Area Schools tournament upcoming.
- Pony club numbers have dropped to one – decision to be made.
- Railway station has \$600 spent to date. Roof quotes and window replacement underway. Lindsay & Dixon can supply flooring locally.

Resolution

Moved Wayne Edgerton, seconded Deputy chair De Vries **and resolved:**

That the Tuatapere Te Waewae Community Board:

- a) receives the report titled “Chairperson's report”.**

7.7 Community board reporting

Record No: R/24/3/23002

Community partnership leader – Stella O'Connor was in attendance for this item. Ms O'Connor thanked Ms Purdue for her assistance and guidance since she came on board. Ms O'Connor updated the board on the community leadership, operational and Council activities in the board area and across the district.

Resolution

Moved Cr Chamberlain, seconded Paula McKenzie **and resolved:**

That the Tuatapere Te Waewae Community Board:

- a) receives the report titled “Community board reporting” dated 27 March 2024.**

7.8 Next meeting

Record No: R/24/1/2129

The board noted that the next meeting would be at 3.30pm on Tuesday 4 June 2024 to be held at the Waiau Town and Country Club, 21 King Street, Tuatapere.

Resolution

Moved Deputy chair De Vries, seconded Cr Chamberlain **and resolved:**

That the Tuatapere Te Waewae Community Board:

- a) receives the report titled “Next meeting”.**
- b) confirms that the next meeting of the Board is at 3.30pm on Tuesday 4 June 2024 to be held at the Waiau Town and Country Club, 21 King Street, Tuatapere.**

Public excluded

Exclusion of the public: Local Government Official Information and Meetings Act 1987

Resolution

Moved Paula McKenzie, seconded Wayne Edgerton **and resolved:**

That the public be excluded from the following part(s) of the proceedings of this meeting.

C8.1 Matter relating to the Code

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Matter relating to the Code	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.

The public were excluded at 5.15pm.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not publicly available unless released here.

The meeting concluded at 5.27pm.

CONFIRMED AS A TRUE AND CORRECT RECORD OF A MEETING OF THE TUATAPERE TE WAEWAE COMMUNITY BOARD HELD ON THURSDAY 4 APRIL 2024.

DATE: 4 June 2024

CHAIRPERSON:

